



*City of Statesboro*  
*Department of Planning and Development Memorandum*

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**Statesboro Planning Commission**

**January 3, 2017**

**5:00 P.M.**

**City Hall Council Chamber**

**Meeting Minutes**

**Present:** Planning Commission Members: James W. Byrd, Sr.; Jamey Cartee; David McLendon; Carlos Brown and Mary Foreman **City of Statesboro Staff:** Director of Planning and Development Frank Neal, Planning & Development Specialist Candra E. Teshome, Code Compliance Officer Mike Chappel and Code Compliance Officer Scott Brunson.

**I. Call to Order**

Commissioner Byrd called the meeting to order at 5:02 PM.

(Commissioner Brown arrived at 5:14 PM)

**II. Invocation & Pledge of Allegiance**

The Invocation and Pledge of Allegiance were given by Commissioner James W. Byrd, Sr.

**III. Motion to Approve Order of the Meeting Agenda**

Commissioner McLendon made a motion to approve the order of the meeting agenda, seconded by Commissioner Cartee and the motion carried 4 to 0.

**IV. Approval of Minutes**

Commissioner McLendon made a motion to approve the minutes of the December 6, 2016 Planning Commission meeting, seconded by Commissioner Cartee and the motion carried 4 to 0.

**V. New Business**

**APPLICATION # V 16-12-03:** Missy Bennett requests a variance from Article V Section 503(C) Table 3 of the *Statesboro Zoning Ordinance* regarding the minimum required side yard setback for the property located at 122 Park Avenue (Tax Parcel S41 000047 000).

Frank Neal presented the case to the commissioners and took any questions. Mr. Neal introduced Missy and Lovett Bennet, the applicants, who were present, but did not speak, on behalf of the request. No one spoke against the request.

Commissioner McLendon made a motion to approve the application, seconded by Commissioner Cartee, and the motion carried 4 to 0.

**VI. Announcements**

Frank Neal made the announcement that Russell Rosengart was appointed to the open seat on the Planning Commission.

**VII. Brief Orientation**

Frank Neal gave a brief orientation regarding ethics, due process, controlling a meeting, full disclosure and other important concepts for Planning Commission members.

**VIII. Consideration of a Motion to Appoint a New Vice Chair to the Planning Commission**

Commissioner Byrd requested a motion to appoint David McLendon as the Vice Chair to the Planning Commission, after some discussion, seconded by Commissioner Cartee and the motion carried 5 to 0.

**IX. Adjourn**

Commissioner McLendon made a motion to adjourn, seconded by Commissioner Cartee and the motion carried 5 to 0.



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Chair – James W. Byrd, Sr.



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Secretary – Frank Neal, AICP  
Director of Planning and Development