



City of Statesboro
Department of Planning and Development Memorandum

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Statesboro Planning Commission
May 5, 2020
5:00 P.M.
City Hall Council Chamber
Meeting Minutes

Present: Planning Commission members: James Byrd Sr., Mary Foreman, Sean Fox, Jamey Cartee, Carlos Brown Jr. and Benjamin McKay; **City of Statesboro Staff:** Jason Boyles (Assistant City Manager), Kathleen Field (Director of Planning & Development), and Justin Williams (City Planner I); **Absent:** Russel Rosengart.

I. Call to Order

Commissioner Byrd called the meeting to order at 5:00 PM.

II. Invocation & Pledge of Allegiance

Invocation and Pledge of Allegiance was conducted by Commissioner Byrd.

III. Approval of Minutes

1.) March 3, 2020 Meeting Minutes

Commissioner Cartee made a motion to approve the March 3, 2020 meeting minutes, seconded by Commissioner McKay. The motion carried 6-0.

IV. New Business

1.) **APPLICATION V 20-04-01:** Whitfield Signs requests a variance from Section 1509 (C), Table 6, of the Statesboro Zoning Ordinance for the installation of one (1) wall sign with a maximum height of 18 feet on the property located at 19 Courtland Street in Sign District 4 and the CBD (Central Business) district (Tax Parcel # S28 000023 000)

Justin Williams introduced case **V 20-04-01**, and no representative from Whitfield Signs was present. Commissioner Cartee requested to know the difference between this sign and the recent signage the commission has approved for the downtown district, and it was explained that this is the standard height issue generally experienced in the area.

Commissioner McKay made a motion to recommend approval of **V 20-04-01** with staff conditions. Commissioner Cartee seconded, and the motion carried 4-0.

2.) **APPLICATION SE 20-04-02:** Roberta Benique requests a special exception from Section 401 (I) of the Statesboro Zoning Ordinance to establish a Group Day Care in the R20 (Single-Family Residential) district, on the property located at 109 Christie Lane (Tax Parcel # S34 000015 000).

Justin Williams introduced case **SE 20-04-02**. Applicant was present at this meeting, but was not requested to speak. Commissioner Cartee inquired on the nature of the driveway depicted on the sketch plan that was provided. Justin explained that the drive has not been constructed, but work was underway to install the driveway, i.e. clearing the site of trees for both the driveway and the expansion of the playground. Commissioner Brown inquired as to the opposition for the special exception and Justin confirmed that the Department of Planning & Development had received no calls in objection.

Commissioner Brown made a motion to recommend approval of **SE 20-04-02** with staff conditions. Commissioner Fox seconded, and the motion carried 6-0.

V. Announcements

Justin Williams introduced the new Director of Planning & Development Kathleen Field.

VI. Adjourn

Commissioner Cartee made a motion to adjourn the meeting. Commissioner Fox seconded, and the motion carried 6-0. The meeting adjourned at 5:11 PM.

Chair – James W. Byrd, Sr.

Secretary – Kathleen Field
Director of Planning & Development