



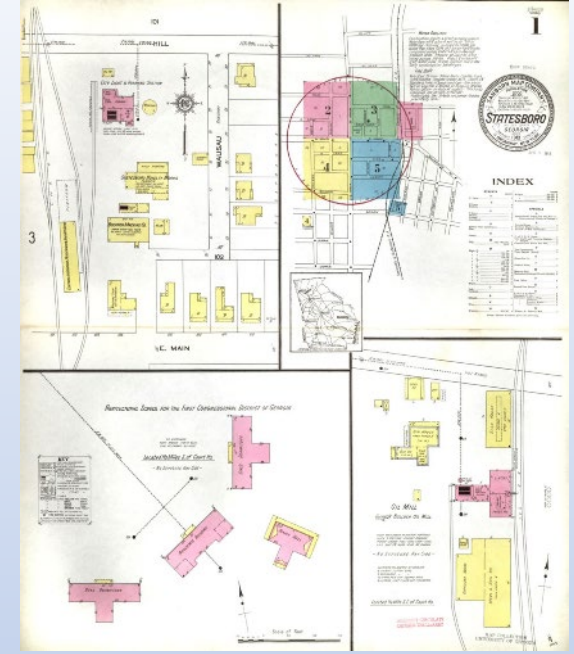
Mayor & Council Work Session

August 15, 2023 at 3:00 P.M



Agenda

1. Statesboro Bulloch County Transportation Plan
2. Unified Development Code
3. Employee Benefits
4. Apartment Security Ordinance
5. Event Space Ordinance
6. Security Grants
7. Rules of Procedures for Boards and Commissions
8. Mobile Public Vending Ordinance



Statesboro Bulloch County Transportation Plan



Statesboro City Council
August 15, 2023

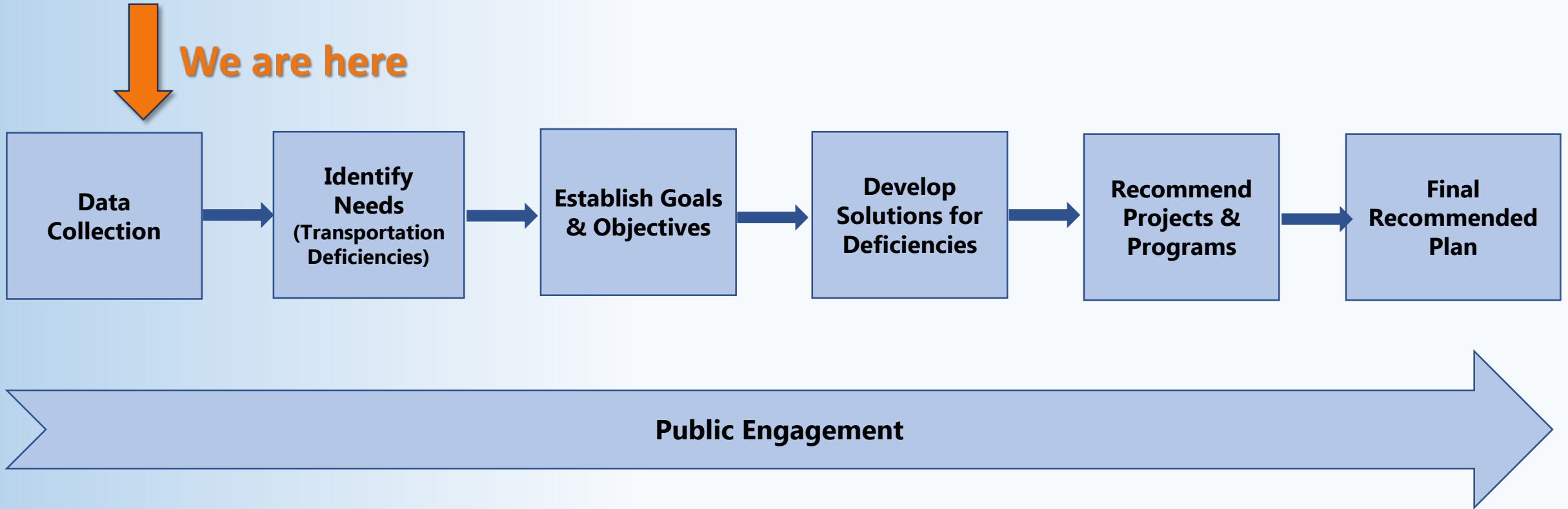


Cooperation



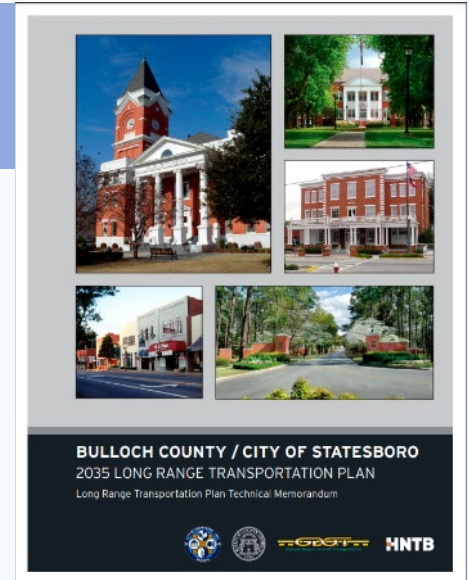
Transportation Planning Process

We are here



Key Transportation Factors

- » Review of 2035 Long Range Transportation Plan from 2009 (HNTB)
- » Needs Assessment
 - » Travel Demand Model: Show results of alternative scenarios/improvements
- » Multimodal Traffic
- » Functionality of Transportation
- » Maintenance of Urban and Rural Character



Project Schedule

Statesboro-Bulloch County LRTP Update 2045

Project Schedule

	2023						2024							
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
Task 1: Project Administration														
NTP														
Project Kick-off Meeting														
Operations Plan and Project Schedule	◆													
Project Management and Coordination														
Presentation to Mayor and City Council							▲						▲	
Presentation to Board of Commissioners		▲					▲						▲	
Task 2: Public Engagement														
Branding, Outreach Materials, Content for Web and Social Media														
Technical Advisory Committee (TAC) Meetings (1)														
Public Workshop Meetings (6)			●					● ●			● ●		●	
Online Survey														
Task 3: Goals and Objectives														
Review Study Area Boundary														
Review Prior Studies and Plans														
Task 4: Data Collection and Analysis														
Planning Framework														
Demographic Analysis														
Land Use Analysis						◆								
Task 5: Update Travel Demand Model														
Base Model									◆					
Future Year Housing and Employment														
Modeling Alternatives											◆			
Task 6: Existing and Future Transportation Conditions Analysis														
Perform Analysis for Existing and Future Transportation Conditions										◆				
Task 7: Prioritized Improvement Schedule														
Develop Prioritized Improvement Schedule										◆				
Task 8: Constrained Financial Plan (5-year TIP; Exclude Transit and Aviation)														
Develop Constrained Plan											◆			
Task 9: Draft and Final 2045 LRTP Documents														
Draft LRTP												◆		
Revisions to Draft LRTP														
Final LRTP Document														◆

- ◆ Deliverable
- Public Meetings
- ▲ Elected Officials Update



Opportunities for Public Involvement

1. Technical Advisory Committee
2. Public Open House Workshops
3. Online Community Transportation Survey
4. Community Snapshot Factsheets & Newsletters
5. Mayor and City Council Updates
6. Board of Commissioners Updates
7. Project Web Site and Social Media updates



Public Involvement



Prioritize Goals

Please use the stickers to indicate the importance of the goals: Green is the highest priority and Red is the lowest priority. You have 6 stickers total: 3 Green, 3 Red.

Goal	Priority	Comments
Provide a full suite of Lifecycle Housing		
Improve Transportation Efficiency and provide Alternative Modes of Transportation options (bike lanes, walking paths...etc)		
Develop a plan for Service Delivery that can support future growth		
Continue to support diverse Economic Development that benefits residents of the County		
Protect and provide access to our coastal Environment and Improve Community Resiliency		
Support a high level of services for Parks and Recreation		
Maintain and support a variety of Community Facilities and Services		
Support Quality Growth through future land planning		
Protect and provide access and education to community Cultural and Historic Resources		
Participate in Inter-governmental Cooperation on regional issues		

Prioritize Goals

Please use the stickers to rank the goals in order of importance: Green is the highest priority, and Yellow is medium priority, Red is lowest priority. You only have 6 stickers total, 2 of each color/priority.

Goal	Ranking	Comments
HOUSING Provide a full suite of Lifecycle Housing to meet the needs of current and future County residents		
TRANSPORTATION Improve Transportation efficiency and provide public transit options as well as Alternative Modes of Transportation options (bike lanes, walking paths...etc)		Get a better, easier job.
ECONOMIC DEVELOPMENT Continue to support existing businesses and create an environment that attracts new businesses to locate in the County		Get the best and most qualified people to work for you. High quality people are hard to find. It's a struggle to get the best people to work for you.
NATURAL AND CULTURAL RESOURCES Protect, provide access to, and ensure sustainability of our natural and cultural resources		
COMMUNITY FACILITIES AND SERVICES Maintain and support a variety of Community Facilities and Services such as community centers and senior services		
INTERGOVERNMENTAL COOPERATION Participate in Inter-governmental Cooperation on regional issues and management of shared resources		
PARKS AND RECREATION Support a high level of services for Parks and Recreation		
BROADBAND Develop a plan to promote the deployment of broadband services by broadband service providers into unserved areas within the County		

November 2022

Bryan County Joint Online Survey

A summary of results
881 - Total Respondents

DEMOGRAPHICS OF RESPONDENTS

Majority of respondents lived in **South Bryan County** and the **City of Richmond Hill**

More than half of respondents were aged **35-55**

TOP 3 REASONS FOR LIVING IN BRYAN COUNTY

- Quality of Schools
- Small Town Character
- Location in the Coastal GA Region

Highest & Lowest Priority Issues for County

County Public Services with Highest Satisfaction Rating

75%
A tie between "Cleanliness of Public spaces" and "Public Safety response times"

Parks and Recreation

66% of respondents must drive to the nearest park

Trails and Multi-Use Paths

were ranked as the top recreation priority for Bryan County

ECONOMIC DEVELOPMENT

Respondents would like to attract **more retail and restaurants** and **fewer industrial jobs**.

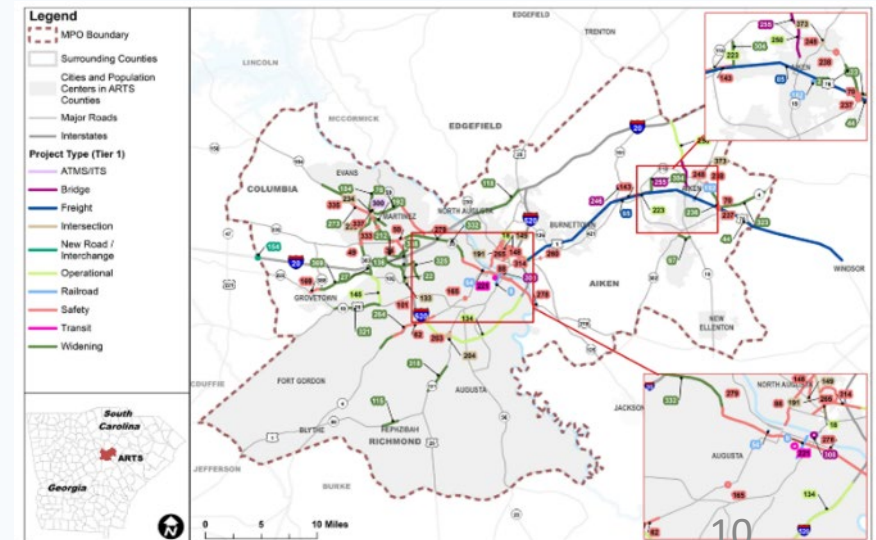
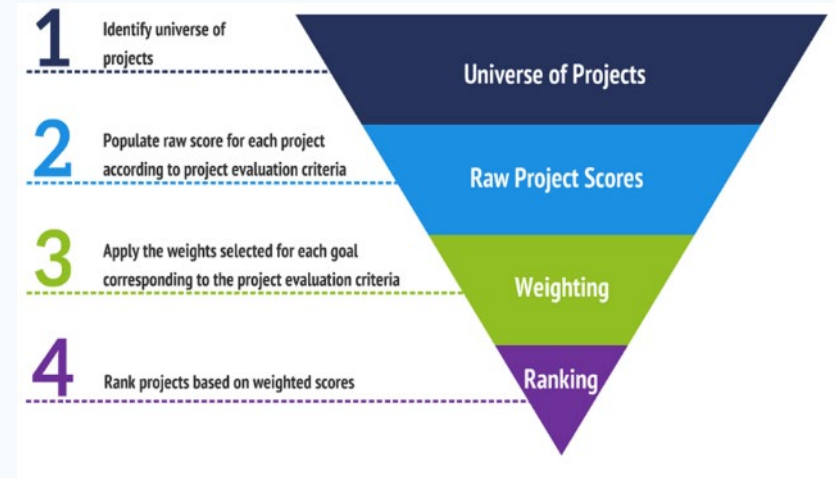
Environment

Respondents ranked **Natural Habitat Preservation** as the top environmental priority for the County, while **Sea Level Rise** was Last.

9 GMC

Project Goals

- » Develop a high-quality Planning Document within feasible schedule
- » Provide an Action Plan of implementable solutions
- » Build off of local knowledge of the Statesboro and Bulloch County; recently completed studies and projects
- » Experience with the GDOT Modeling Process: Modern Mobility Partners
- » Ensure the feasibility and constructability of recommended projects - i.e. TSPLOST



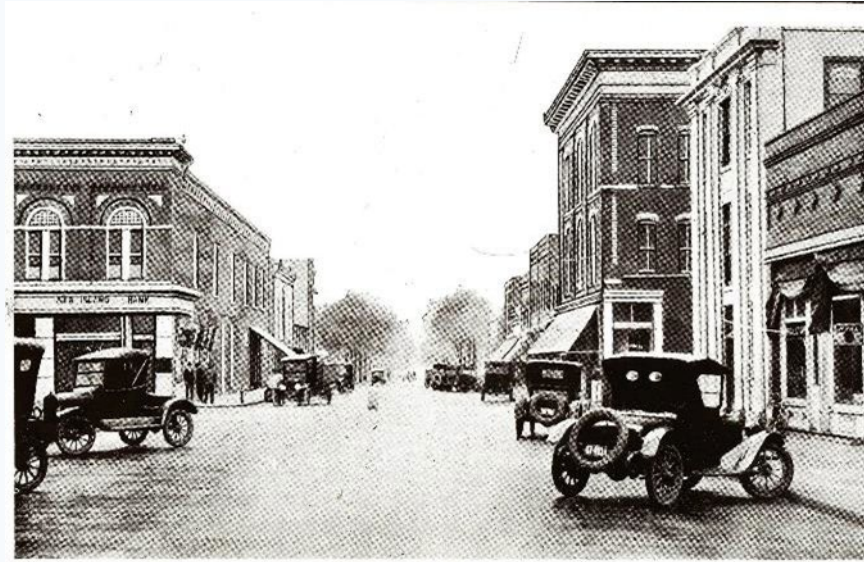
STATESBORO-BULLOCH

LONG RANGE TRANSPORTATION PLAN



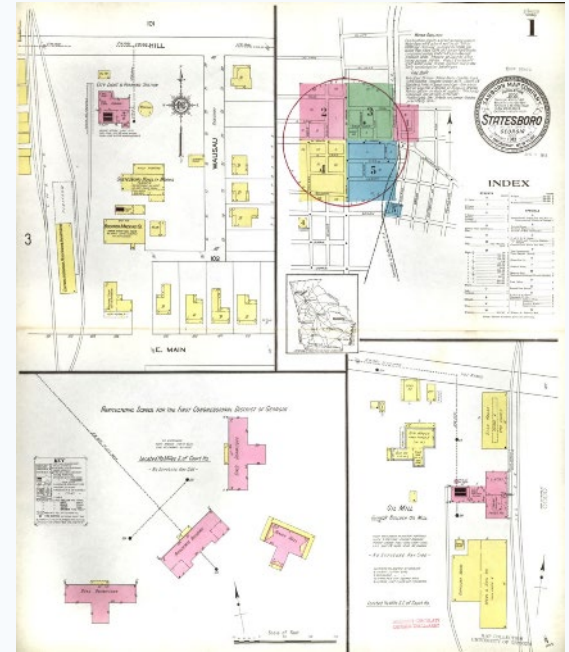
2045





SOUTH MAIN STREET LOOKING SOUTH, STATESBORO, GA.

109237



THANK YOU !



Questions and Discussion



CITY OF STATESBORO UNIFIED DEVELOPMENT CODE

POLICY WORK SESSION

CITY COUNCIL WORK SESSION | 08.15.23



URBAN FOREST STANDARDS

JUNE WORK SESSION

- Reviewed options for exempt residential developments

Sec. 86-29 - Exemptions

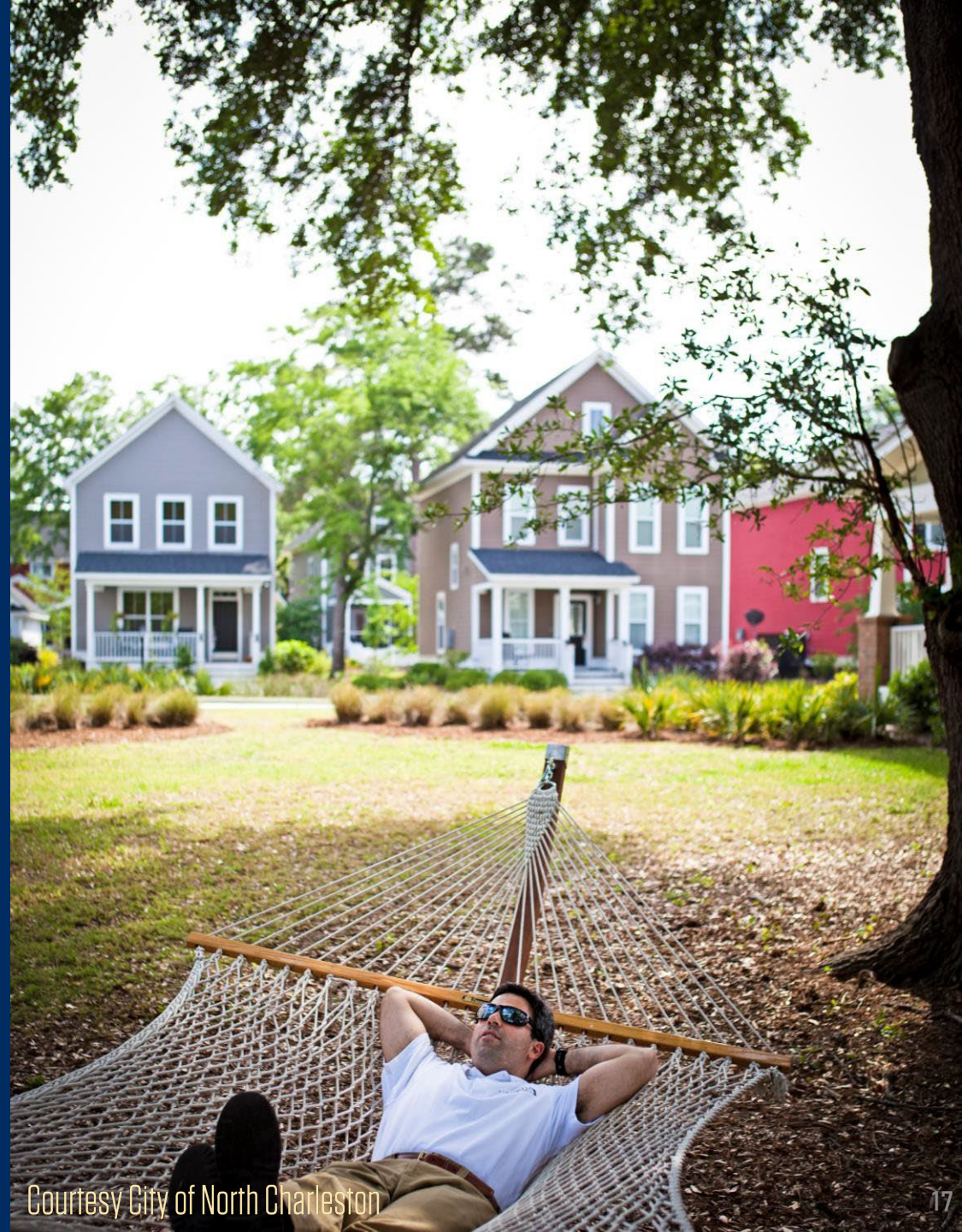
- *Construction (including clearing of the lot) of a detached, semi-detached or attached single-family or two-family (duplex) residential structure where such structure is the principal use on an individual lot, except that exceptional trees on such lots will not be exempt.*
- *Single-family residential subdivisions.*



OPTION 1: AMENITY SPACE

- Expand **AMENITY SPACE** requirement to all residential districts, except R-2 (existing) and R-40
 - Under 30 units: none
 - 30 or more units: min. 10%
 - Includes playgrounds, pools, sports courts, community lawns and gardens, hardscape pedestrian areas, splash pads, walking trails, dog parks, wooded areas

**Combine with
Option 2!**



OPTION 2: ONE TREE

- Require every single-family lot to have at least one medium or large tree at all times
 - Front or rear yard
 - 2A. New houses only?
 - ~~2B. Existing and new houses?~~

**Combine with
Option 1!**



OPTION 3: TWO TREES

- Require every single-family lot to have at least two medium or large tree at all times
 - Front or rear yard
 - 3A. New houses only?
 - 3B. Existing and new houses?

**Do not move
forward this
option**



OPTION 4: REDUCED CANOPY

- Require every single-family lot to meet reduced canopy-based requirement
 - 15% recommended (e.g. one large tree)
 - 4A. New houses only
 - 4B. Existing and new houses?

**Do not move
forward this
option**



OPTION 5: COMBINED OPTIONS

- New developments with 30+ units must:
 - Maintain or replant at least one medium or large canopy tree on each lot;
 - 12% canopy, low habitat with R-6 lot
 - 4.8% canopy, low habitation with R-15 lot
 - Provide at least 10% amenity space having at least 75% tree canopy
 - 7.5% canopy, moderate habitat



OPTION 6: COMBINED OPTIONS

- New developments with 30+ units must:
 - Provide at least 10% amenity space having at least 75% tree canopy
 - 7.5% canopy, moderate habitat
 - Maintain or replant 1 large tree per 2 lots
 - 6% canopy, low habitat with R-6 lot
 - 2.4% canopy, low habitation with R-15 lot



NON-UDC INCENTIVE

- Develop a **voluntary program to plant trees** in the front yards of houses
 - Budget for a certain number of trees per year
 - Select appropriate species and size
 - Establish process for planting





DISCUSSION

NEXT STEPS

- Finalize draft UDC and ordinances
- 9/5 – First Read
- 9/19 – Second Read



THANK YOU

Group Health Plan Review



August 15, 2023

Presented by:

Johnathan Shaw

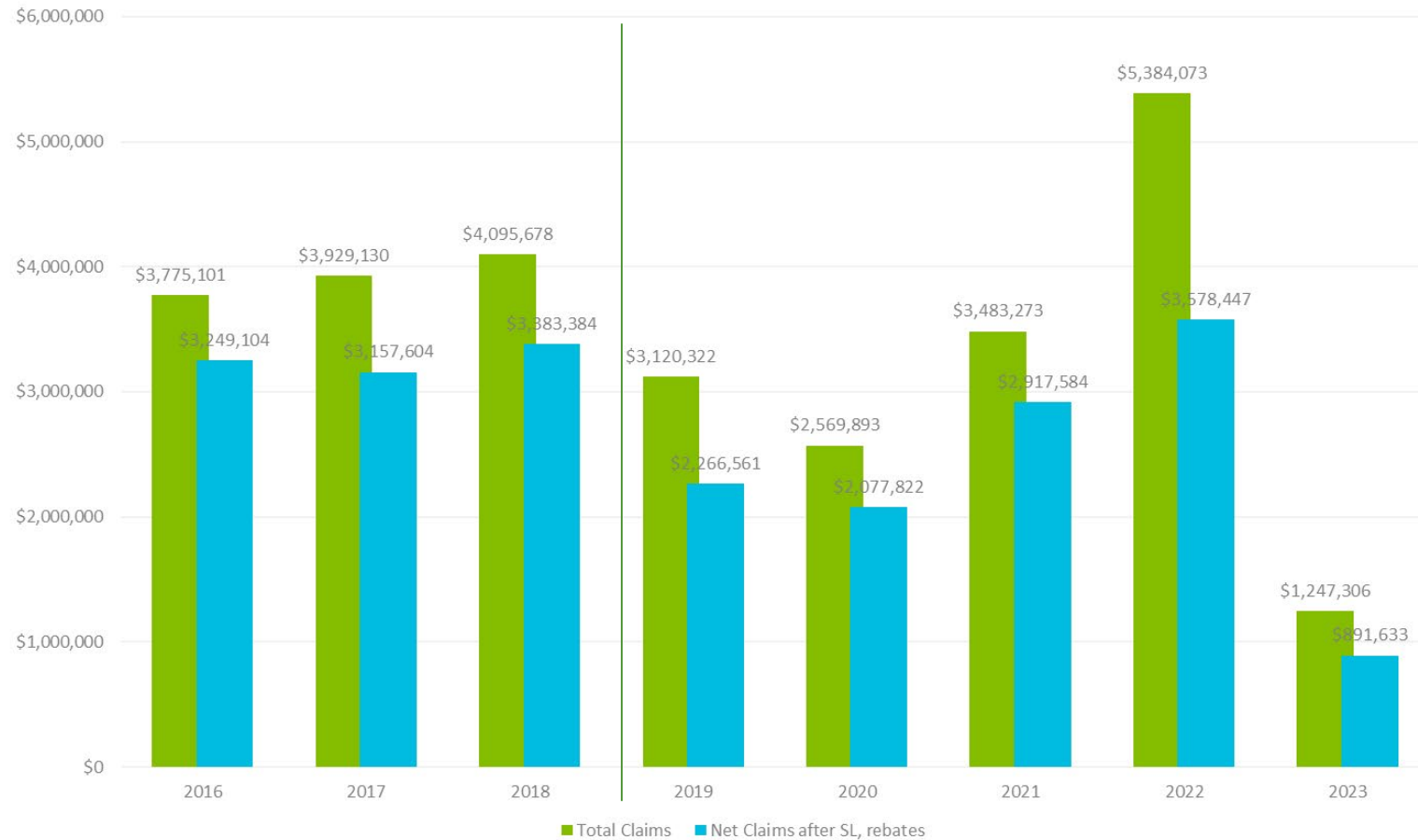
AVP, Public Sector Practice Leader

Financial Review

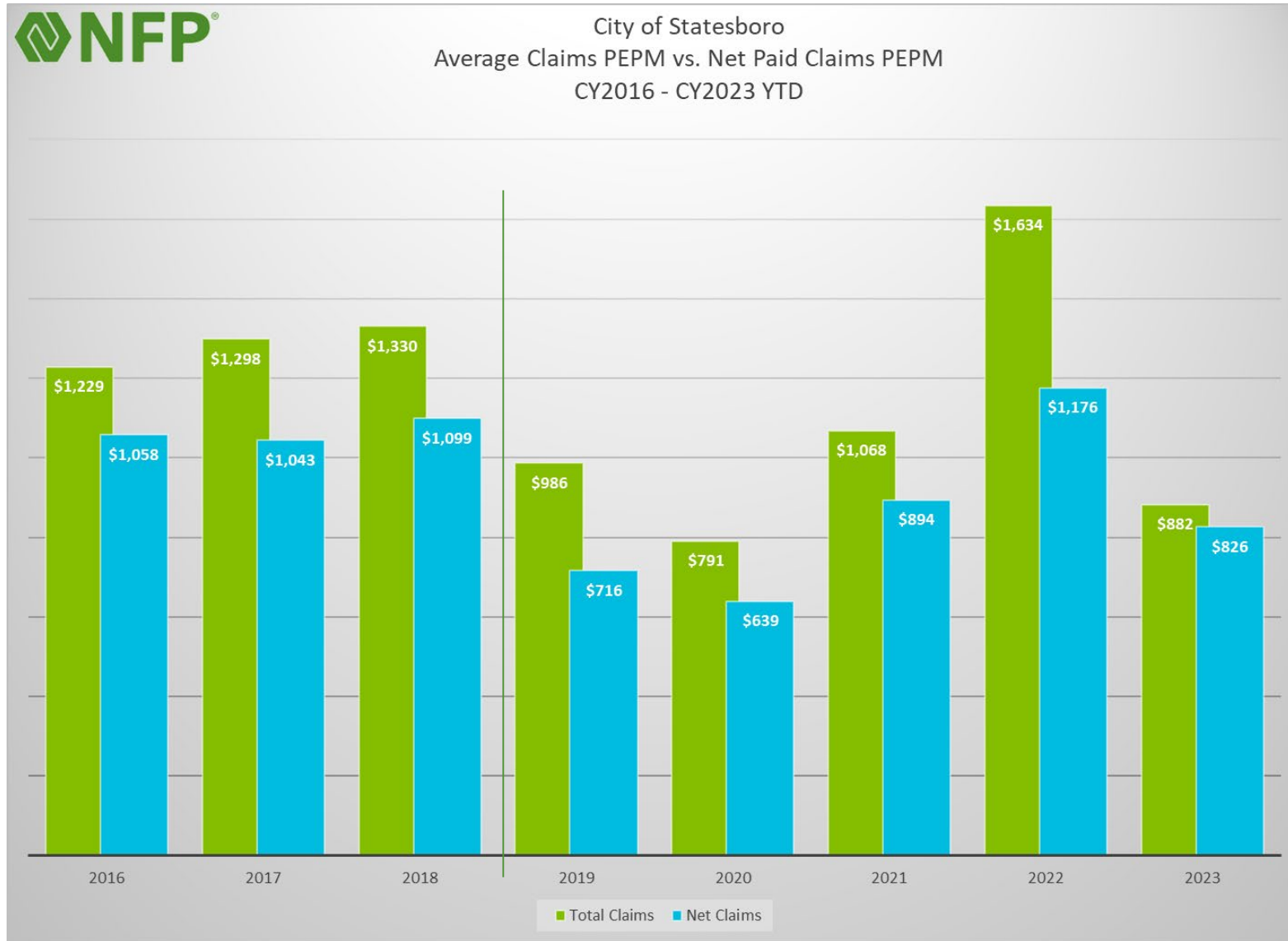
Total Claims v Net Claims



City of Statesboro
Annual Medical/Rx Claims Net of Stop Loss and Rx Rebates
CY2016 - CY2023 YTD



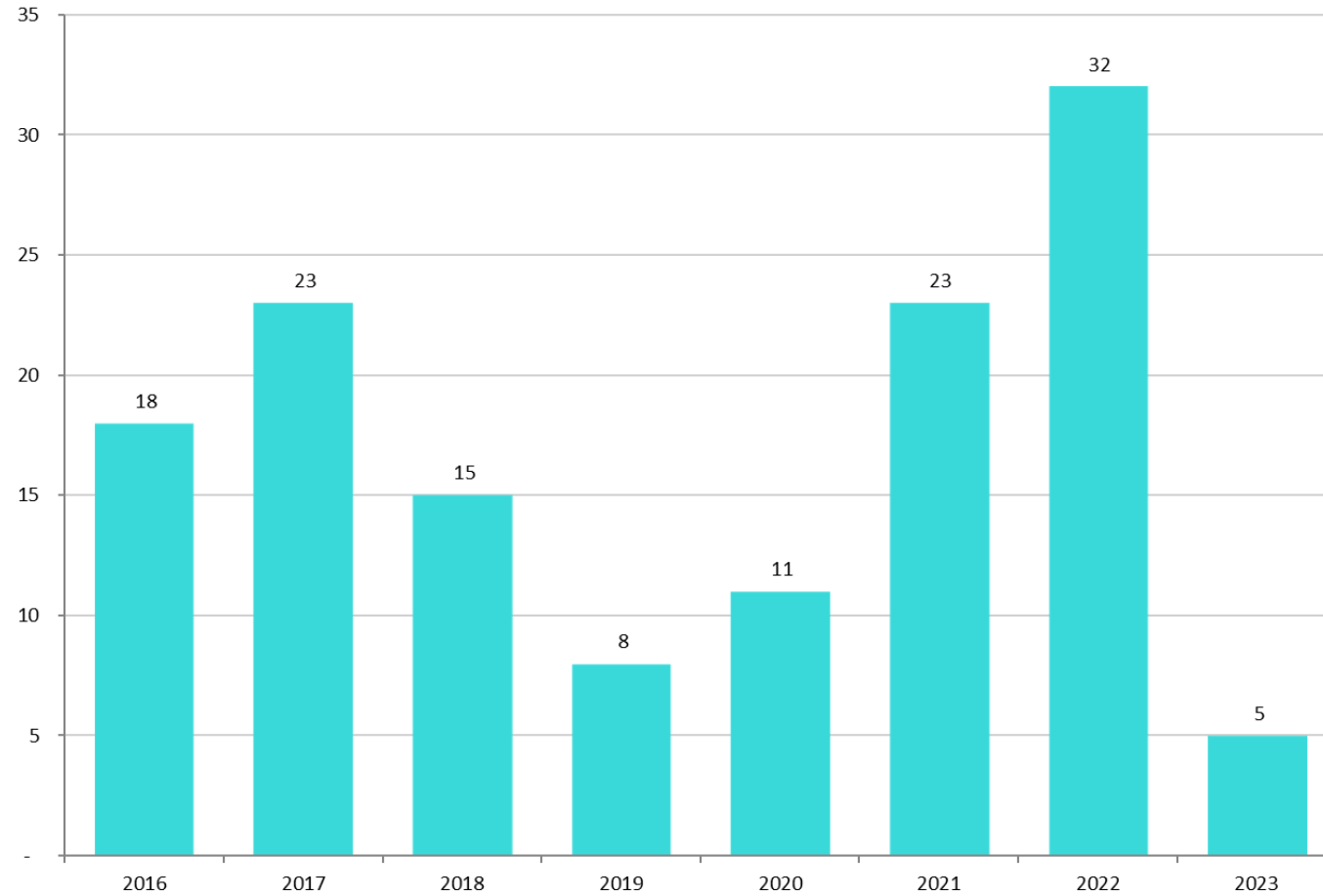
Total Claims PEPM vs. Net Paid Claims PEPM



High-Cost Claimants



City of Statesboro
Number of High Cost Claimants (over \$25,000)
CY2016 - CY2023 YTD

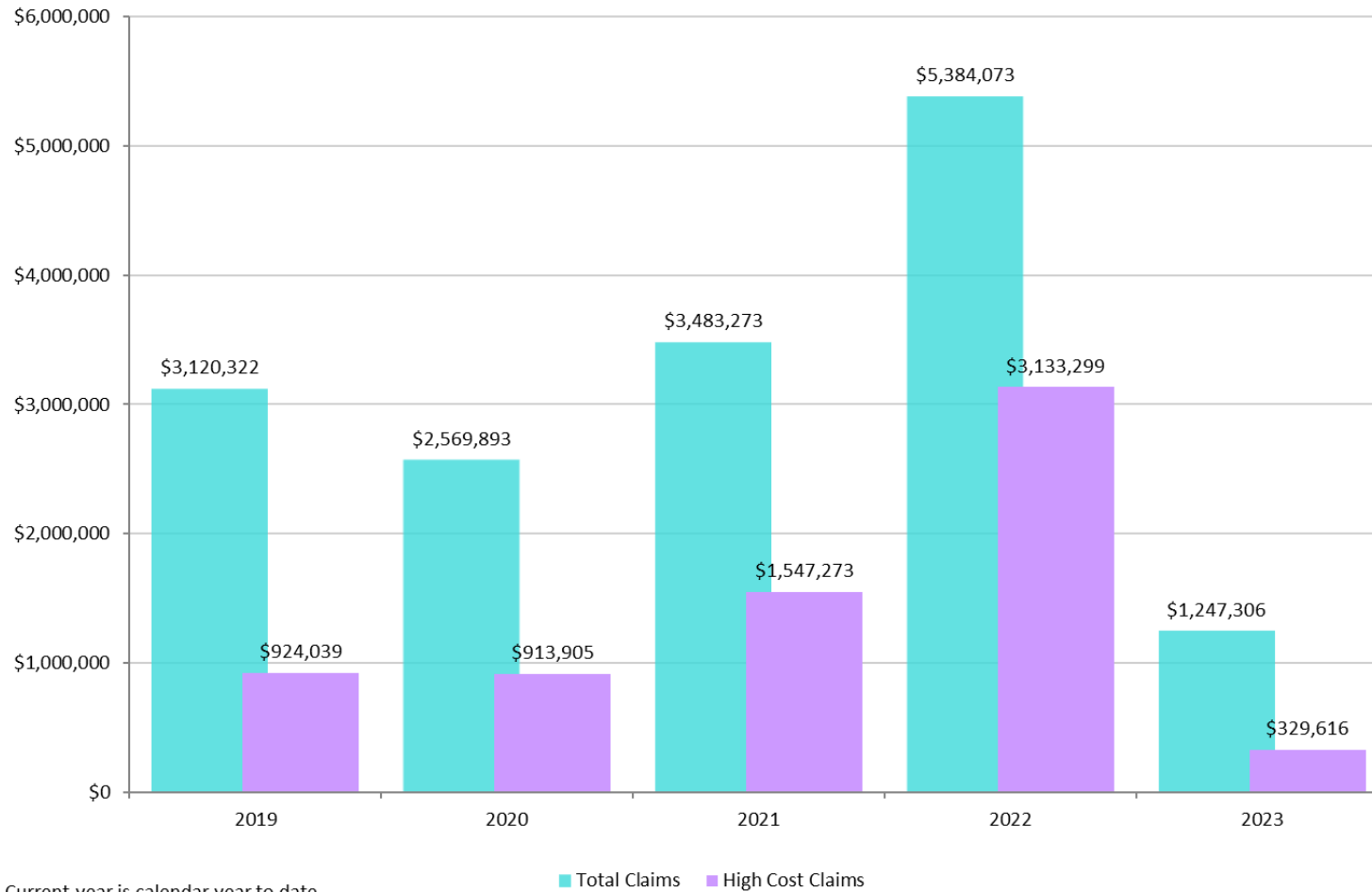


Current year is calendar year to date.

High-Cost Claims vs. All Claims

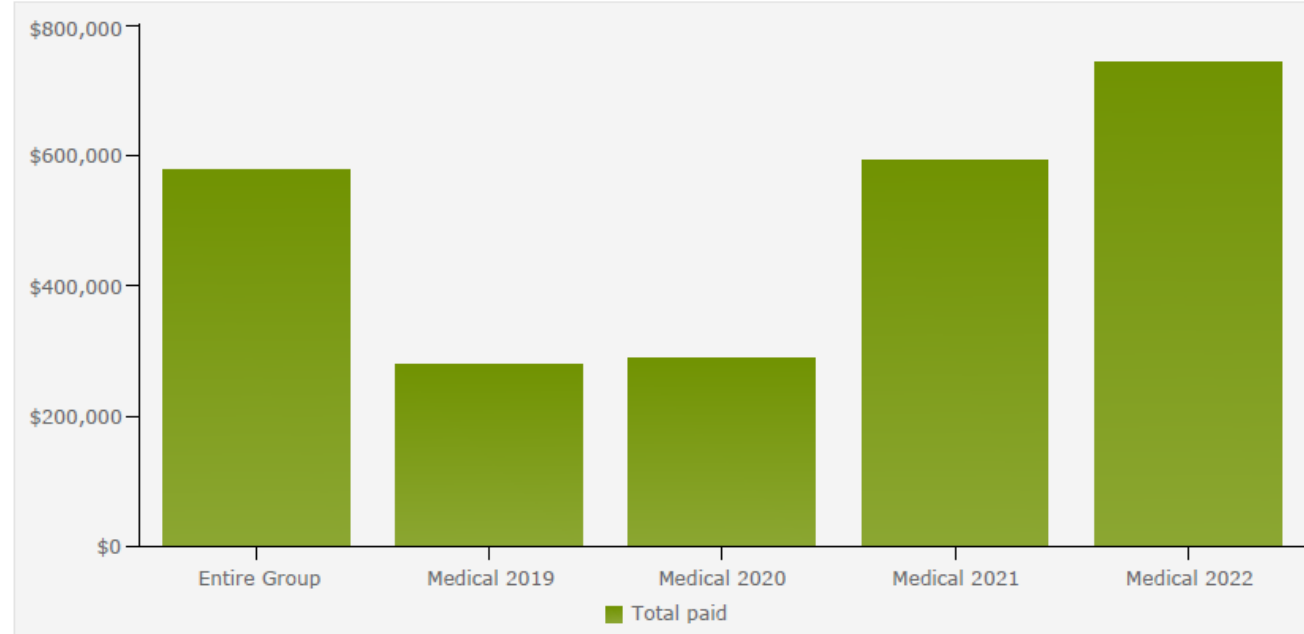


City of Statesboro
Large Claims (over \$25,000) vs. Total Claims
CY2019 - CY2023 YTD



Lifestyle Total Paid

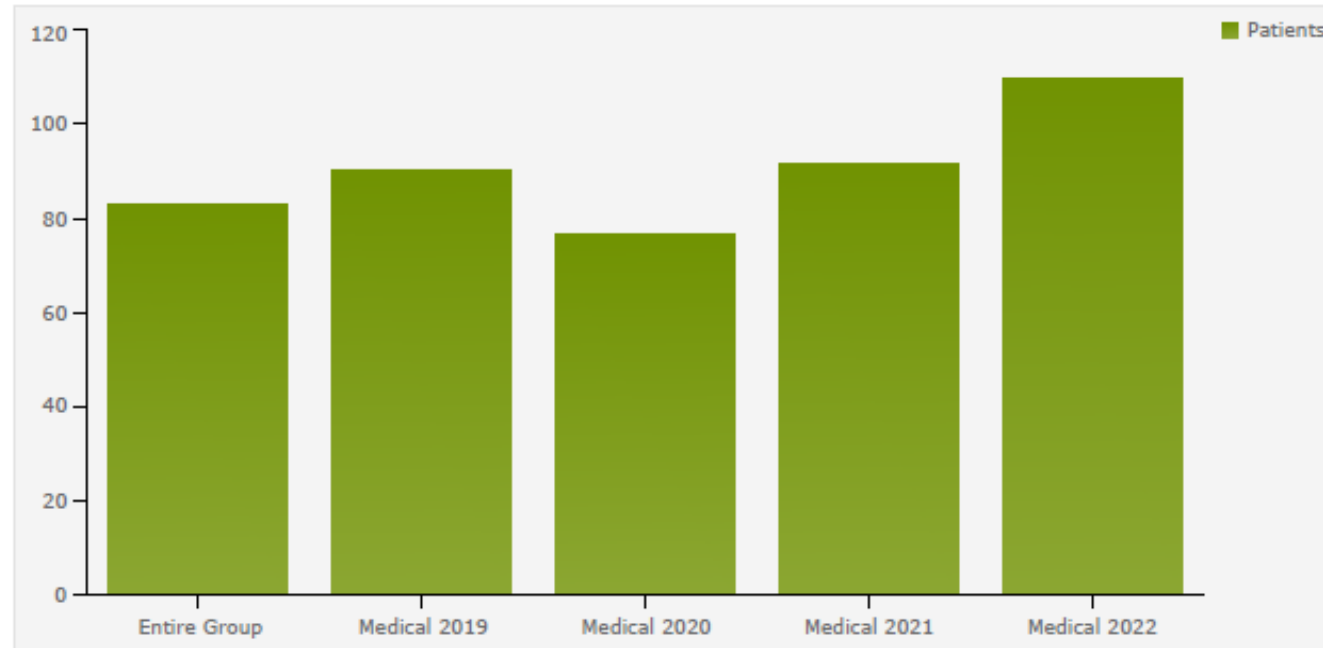
Assess your plan's costs regarding lifestyle-related categories. This exhibit incorporates lifestyle conditions as defined by Truven Health Analytics Inc.



Project ID	Project Name	Project Period	Total Paid
408110	Entire Group	01/01/2018 - 12/31/2018	\$577,431.13
417765	Medical 2019	01/01/2019 - 12/31/2019	\$280,055.70
422374	Medical 2020	01/01/2020 - 12/31/2020	\$290,747.70
430870	Medical 2021	01/01/2021 - 12/31/2021	\$591,520.27
430871	Medical 2022	01/01/2022 - 12/31/2022	\$743,131.38

Diabetes Patients per 1000

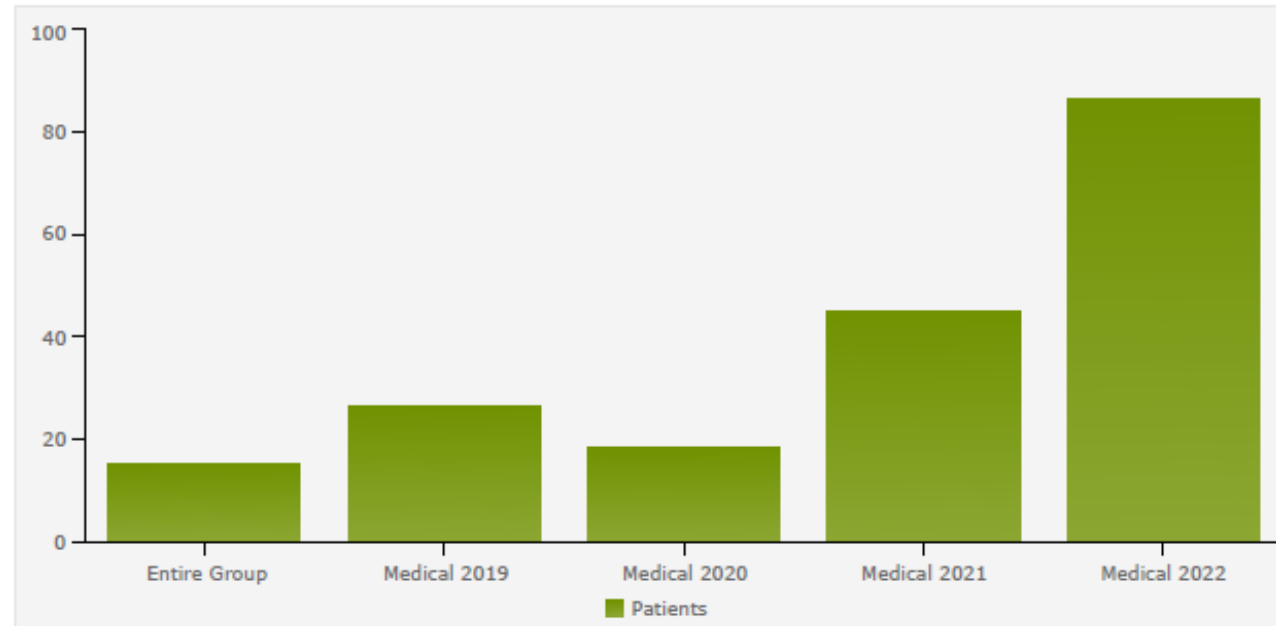
Assess the impact of diabetes on your participants.



Project ID	Project Name	Project Period	Patients
408110	Entire Group	01/01/2018 - 12/31/2018	83.02
417765	Medical 2019	01/01/2019 - 12/31/2019	90.11
422374	Medical 2020	01/01/2020 - 12/31/2020	76.41
430870	Medical 2021	01/01/2021 - 12/31/2021	91.36
430871	Medical 2022	01/01/2022 - 12/31/2022	109.63

Asthma Patients per 1000

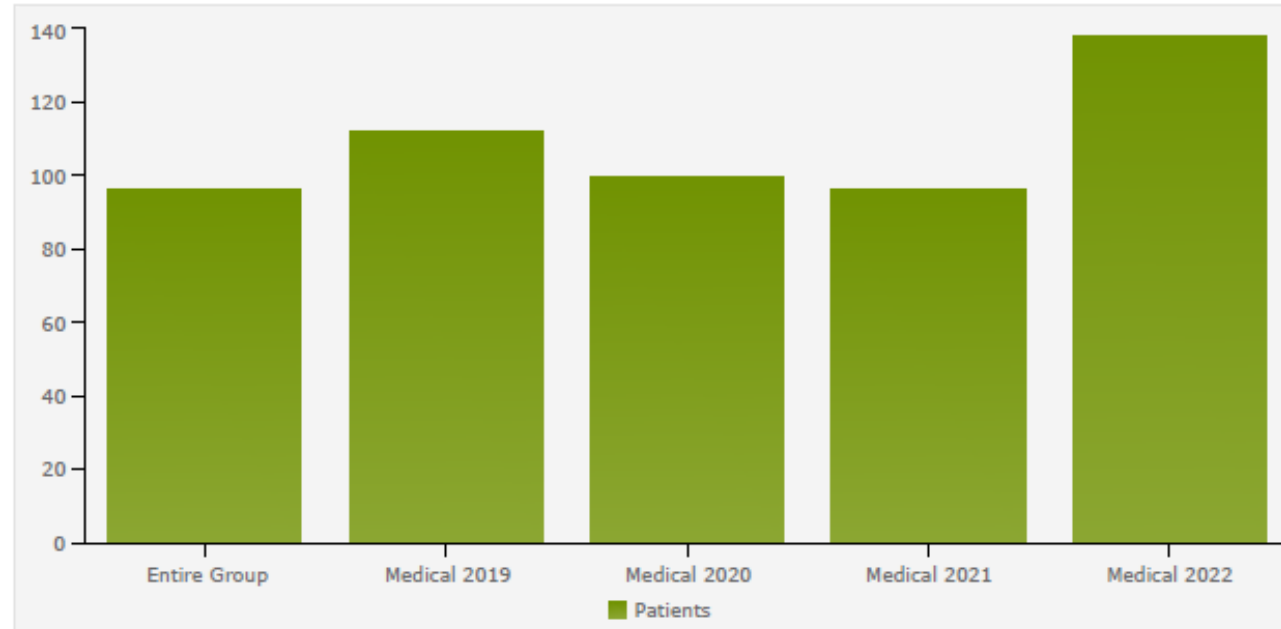
Assess the impact of asthma and chronic obstructive pulmonary disease (COPD) on your participants.



Project ID	Project Name	Project Period	Patients
408110	Entire Group	01/01/2018 - 12/31/2018	15.09
417765	Medical 2019	01/01/2019 - 12/31/2019	26.37
422374	Medical 2020	01/01/2020 - 12/31/2020	18.27
430870	Medical 2021	01/01/2021 - 12/31/2021	44.85
430871	Medical 2022	01/01/2022 - 12/31/2022	86.38

Heart Disease Patients per 1000

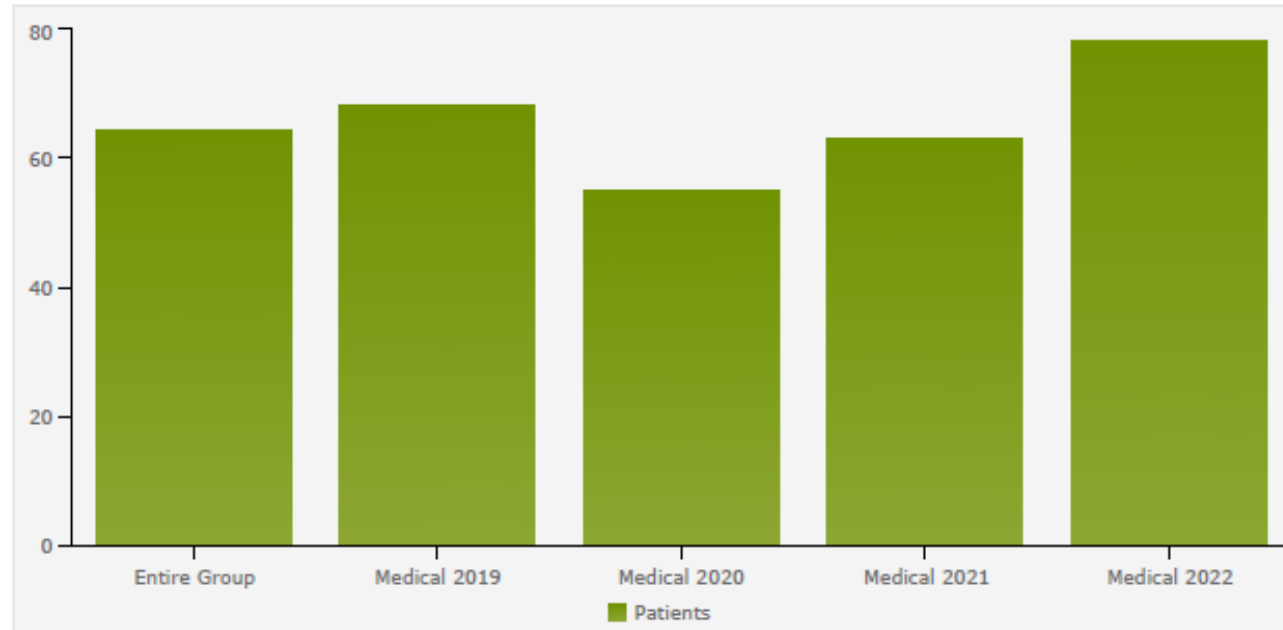
Assess the impact of heart disease on your participants.



Project ID	Project Name	Project Period	Patients
408110	Entire Group	01/01/2018 - 12/31/2018	96.23
417765	Medical 2019	01/01/2019 - 12/31/2019	112.09
422374	Medical 2020	01/01/2020 - 12/31/2020	99.67
430870	Medical 2021	01/01/2021 - 12/31/2021	96.35
430871	Medical 2022	01/01/2022 - 12/31/2022	137.87

Lower Back Pain Patients per 1000

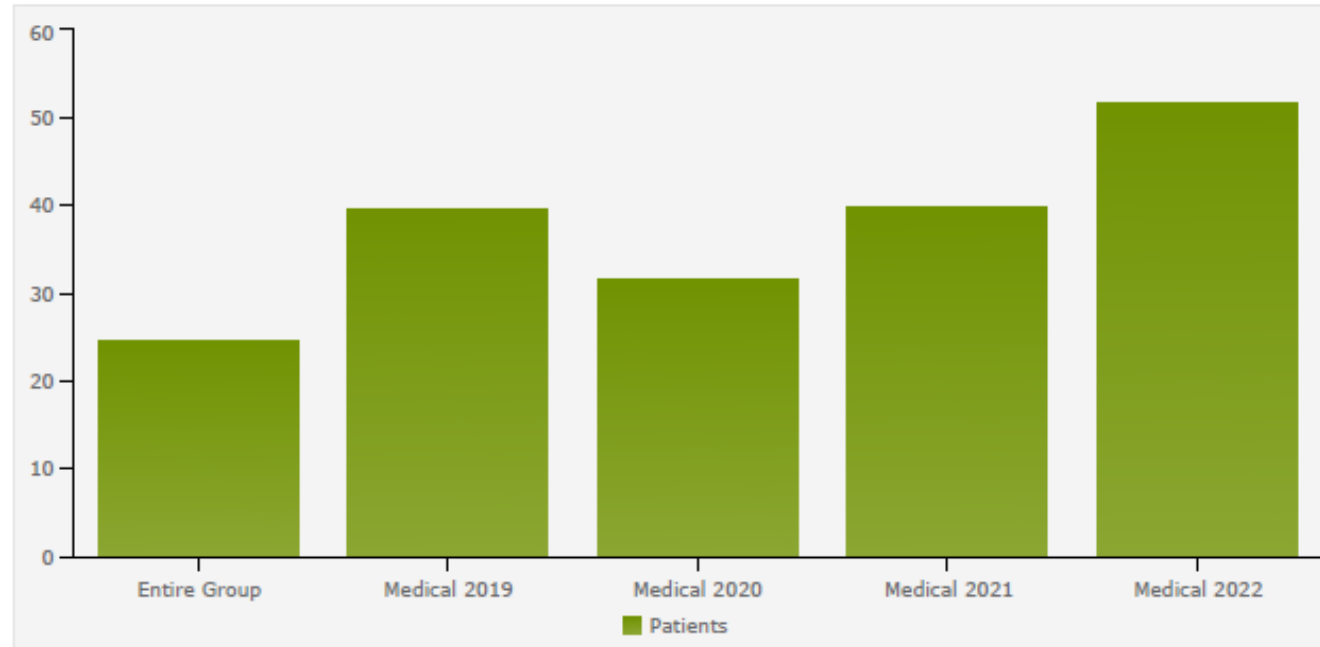
Assess the impact of low back pain on your participants.



Project ID	Project Name	Project Period	Patients
408110	Entire Group	01/01/2018 - 12/31/2018	64.15
417765	Medical 2019	01/01/2019 - 12/31/2019	68.13
422374	Medical 2020	01/01/2020 - 12/31/2020	54.82
430870	Medical 2021	01/01/2021 - 12/31/2021	63.12
430871	Medical 2022	01/01/2022 - 12/31/2022	78.07

Depression Patients per 1000

Assess the impact of depression on your participants.



Project ID	Project Name	Project Period	Patients
408110	Entire Group	01/01/2018 - 12/31/2018	24.53
417765	Medical 2019	01/01/2019 - 12/31/2019	39.56
422374	Medical 2020	01/01/2020 - 12/31/2020	31.56
430870	Medical 2021	01/01/2021 - 12/31/2021	39.87
430871	Medical 2022	01/01/2022 - 12/31/2022	51.50

Wellness and Health Center Solutions

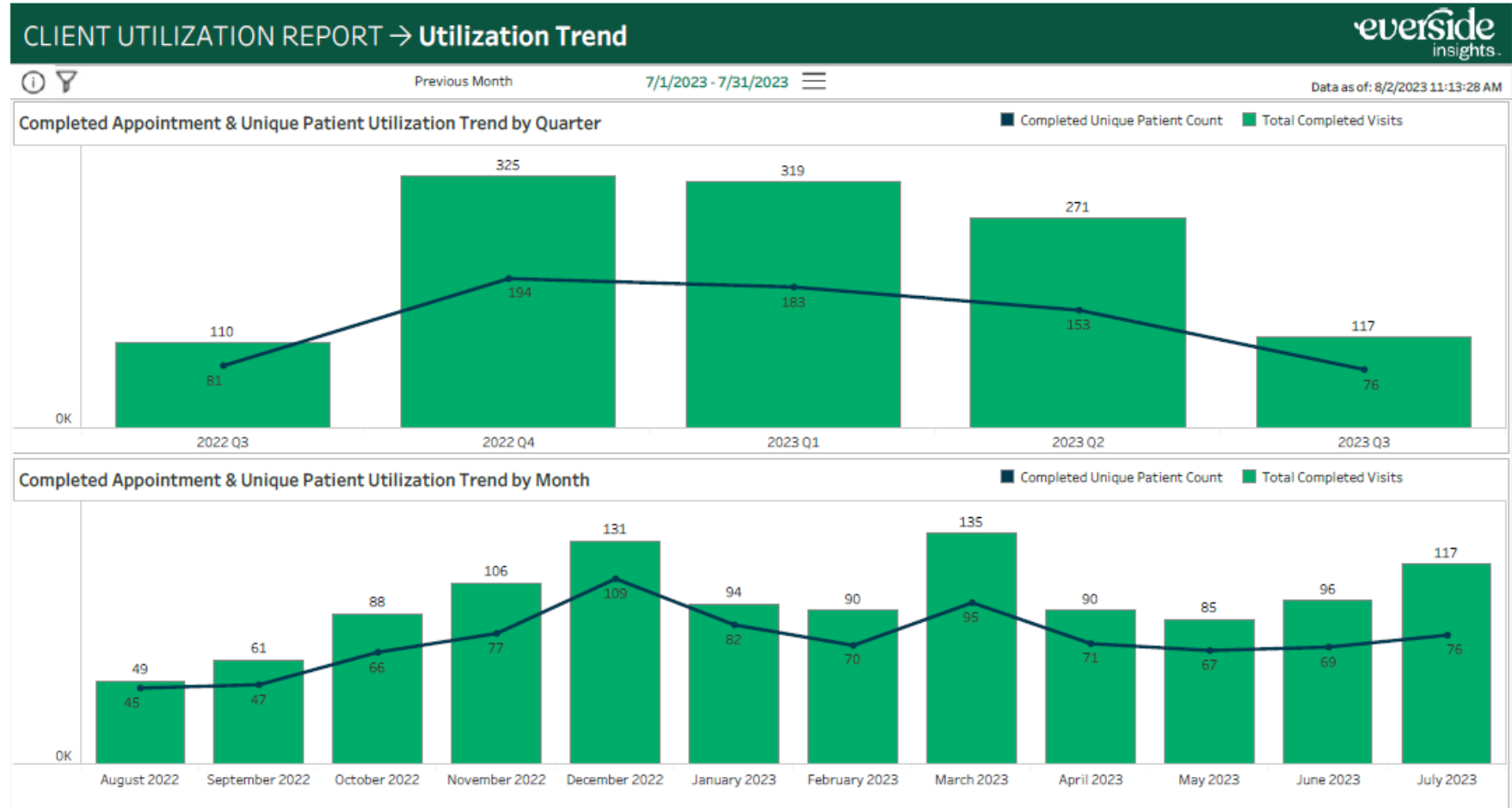
Current Structure and Participation

Current Wellness Incentive - \$28.85 biweekly discount to health insurance premium

- 1) Employee and covered spouse must complete biometric screening
- 2) Employee or spouse must complete tour of city gym
- 3) Employee and covered spouse must complete physical exam by September 30th
- 4) Employee and covered spouse must complete some other type of medical visit before the end of the year

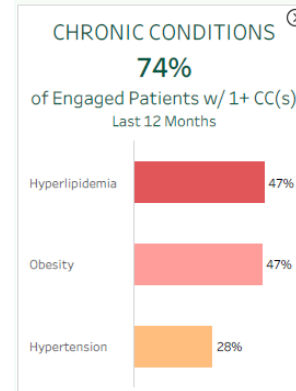
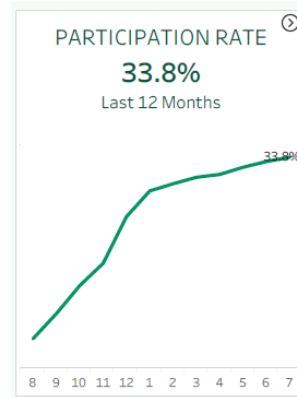
Current Wellness Participation:

160 ees or 60% of our eligible population



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Everside Health Analytics



Screening Measure	Patients Screened	% High Risk	vs. 12 Months Prior	% of Patients by Risk Category Low Moderate High
Blood Pressure	337	5.9%	▼ 8.1%	31.2% (Low) 62.9% (Moderate) 5.9% (High)
BMI	360	42.8%	▲ 0.3%	23.9% (Low) 33.3% (Moderate) 42.8% (High)
Glucose	287	6.6%	▼ 0.6%	80.5% (Low) 12.9% (Moderate) 6.6% (High)
Hemoglobin A1c	246	10.2%	▲ 1.9%	64.6% (Low) 25.2% (Moderate) 10.2% (High)
Nicotine Use	241	13.7%	▲ 4.6%	71.8% (Low) 14.5% (Moderate) 13.7% (High)
Total Cholesterol	274	4.7%	▲ 1.5%	75.2% (Low) 20.1% (Moderate) 4.7% (High)

Summary & Closing

Executive Summary

- For 2022, total annual medical/RX claims and the number of high cost claimants increased.
- Increased focus on preventative care, wellness, and strategies to address lifestyle claims.
- Collaboration between the City of Statesboro, NFP, and Everside Health is vital to achieving healthy outcomes.





www.NFP.com



Apartment Security Ordinance



Apartment Security Ordinance

Appendix A Zoning

ARTICLE XXXII Apartment Security

Section 3201 Definition and Applicability

As used herein the following words or phrases shall have the following meaning:

Apartment Complex means a commonly owned parcel containing more than twenty-five (25) residential units available for short and long term rental or lease located within the municipal limits of Statesboro, Georgia.

This Article shall not apply to Apartment Complexes existing as of August 1, 2023. This Article shall apply to any newly constructed Apartment Complexes, to Apartment Complexes being renovated or modified to the extent that a building permit is required or Apartment Complexes that have changed ownership.



Apartment Security Ordinance

Section 3202 Regulations

(a) Camera System Every Apartment Complex shall have video cameras located at all vehicular entrances and exits to the Apartment Complex. These systems shall be connected with Fusus or any other data collection system then in use by Statesboro PD. Video footage must be retained and archived for a minimum of seven days and available for inspection by Statesboro PD in the course of investigating criminal behavior.

(b) Controlled Access Every Apartment Complex shall have controlled, gated access at all vehicular entrances and exits.



Questions?



Event Venue Ordinance



Event Venue Ordinance

CHAPTER 18 BUSINESSES

ARTICLE XI EVENT CENTERS

Section 18-320 Definitions

As used herein the following words or phrases shall have the following meaning:

Event means a private party, live musical concert, performing arts presentation or performance and/or any other type of entertainment. Meetings held solely for purposes of conducting business shall not be considered as Events under this Chapter.

Event center means a non-residential location hosting private parties, live musical concerts, performing arts presentations or performances and/or any other type of entertainment that does not hold a valid City alcohol license with a maximum occupancy load exceeding 25 persons. Event centers may host private functions with guest list and no ticket being required. Cover charges are expressly prohibited.

Host means a person or entity renting the Event Center in order to hold an Event



Event Venue Ordinance

Section 18-321 Regulations

- (a) No person, firm, partnership, corporation or other entity shall hold or cause to be held an Event without a valid event center license issued pursuant to this article.
- (b) Statesboro Fire and Police Departments may enter any Event in order to assess life safety issues and compliance with this Article and may terminate Event upon failure to abide by life/safety regulations.
- (c) Host, if applicable, and responsible party representing the Event Center shall be present throughout all Events in order to ensure the safety and welfare of Event attendees



Event Venue Ordinance

- (d) Alcohol is expressly prohibited unless a valid special event or catered event permit is obtained for that time and date,
- (e) Statesboro Fire department occupancy requirements shall be in effect throughout all Events.
- (f) Private parties may only be held with a written contract that shall be available for inspection upon request of Statesboro Fire or Police representatives.
- (g) Event Center shall have live camera coverage around the exterior perimeter and retain footage for no less than seven days following end of Event. It is encouraged that these camera systems be connected with Statesboro PD Fusus or other currently existing real-time intelligence ecosystem utilized by Statesboro PD.



Event Venue Ordinance

Section 18-322 Application for License

Any person desiring to obtain a license to operate, engage in, conduct or carry on any Event Center shall make application to the city clerk or her designated representative. Prior to submitting such application, a non-refundable fee of \$250.00 shall be paid to the city clerk to defray, in part, the cost of regulation required by this article. The city clerk shall issue a receipt showing that such regulatory fee has been paid. License must be annually renewed.



Event Venue Ordinance

Section 18-323

Probation, suspension, revocation of license; administrative hearing, administrative hearing fee.

- (a) An administrative judge nominated by the city manager and approved by mayor and city council pursuant to City Ordinance 6-9 shall have exclusive jurisdiction over any action brought against any licensee holding a license issued pursuant to this chapter seeking to revoke, suspend or place the licensee on probation. Said action may be brought by the city solicitor, the city manager, or the police chief, or their respective designees.



Event Venue Ordinance

- (b) The administrative judge may suspend, revoke or impose terms and conditions of probation on the licensee, or any combination of suspension and terms and conditions of probation for one or more of the following reasons:
1. The violation by the licensee, or licensee's employees or agents of any state or federal law or regulation or any provision of this chapter or other ordinance of the city, at any time adopted, relating to the sale, use, possession, or distribution of alcoholic beverages.
 2. The violation by the licensee, or licensee's employees or agents of any federal or state law or of any local ordinance of the city which is related to building codes, fire codes, smoking, excise tax, property tax, health, solid waste disposal, illegal gambling, or controlled substances.



Event Venue Ordinance

3. The operation of the licensee's business in such a manner as to constitute a threat to public safety, welfare or health or in such a manner as to constitute a nuisance, or the operation of a licensed business where violations of federal, state, or local laws or ordinances frequently or regularly occur.

4. The making of any untrue or misleading statement in the application for a license or any renewal thereof or the omission from such application or renewal of any information required in the application.

5. Permitting any person to engage in any activity on the premises for which the license is issued or within the place of business, which is in violation of the laws or regulations of any federal or state law or of any local ordinance of the city, which is related to building codes, fire codes, smoking, excise tax, property tax, health, solid waste disposal, illegal gambling, alcohol, or other controlled substances.



Questions?



Security Enhancement Incentive Grants



Security Enhancement Incentive Grants

Overview:

The City has \$80,000 of earned interest from ARPA funding that can assist in the establishment of a Security Enhancement Program.

- The program would provide funding to assist property owners with the installation of security enhancement systems such as security camera systems or access control systems on their property where it is practical and feasible. Examples of access control systems include fences, keypads, gates, fences, etc.
- The program is limited to property owners of multi-family or rental housing units identified in targeted areas that are rented and not owned and are experiencing relatively high incidences of crime.
- The program also assists with the registration of security camera systems with the Statesboro Police Department Fusus Registry.
- The program is funded based on the availability of funds.



Security Enhancement Incentive Grants

Eligibility:

- The applicant must be the owner of a multi-family or rental housing unit within the City limits. Proof of ownership will be verified.
- All City bills and taxes must be paid.
- The applicant must obtain and submit three quotes from a business with a valid business license that is engaged in the installation of security camera systems or access control systems. Incentives will not exceed the lowest quote.
- Incentives will not exceed more than 50% of the total cost and no more than \$20,000. The remaining cost is borne by the property owner.
- The property owner is responsible for any costs associated with regular monitoring and maintenance.
- Applications will be reviewed by SPD personnel and awards will be determined by SPD personnel.
- Applications are limited to only one security enhancement system per property.
- The system must be kept in operation for at least three years.
- Security camera systems must be registered with the SPD Fusus Registry.

Ineligible:

- Systems installed prior to the program's approval by Council would not be eligible for this incentive.⁶¹



Security Enhancement Incentive Grants

Questions?



Standard Operating Procedures for Boards and Commissions



Standard Operating Procedures for Boards and Commissions

Overview:

The City of Statesboro has several active boards and commissions that provide vital services to the community. Because of their position in connecting the community to local government, it is critical that they have a full awareness of their responsibilities. The City does not currently have standard operating procedures in place for the various boards and commissions to provide general guidelines and responsibilities in order to maximize the board's and/or commission's efficiency, output, and uniformity with the City's goals and objectives while minimizing miscommunication, misunderstandings, and disorganization.

The draft document focuses on the following:

- Appointments
- Board and commission structure (general duties and responsibilities)
- Roles and responsibilities of officers and staff liaison
- Governing rules (bylaws, open meetings act, meeting notices, etc.)
- Scope of authority (purpose and expectations)
- Finances
- Attendance



Standard Operating Procedures for Boards and Commissions

Questions?



Mobile Public Vending Ordinance



Mobile Public Vending Ordinance

- Chapter 18
- Article XII Mobile Public Vending
- Sec. 18-330. - Purpose, intent and applicability.
- (a)Vending on public property in the city, as defined in this article, shall be subject to regulation as set forth in this article, including the requirement of regulatory licenses and permits. Vending in the public right-of-way without a permit issued pursuant to this article shall be unlawful and subject to punishment as set forth in this section.
- (b)It is the intent of council in enacting this article to:
 - (1)Serve and protect the health, safety and welfare of the general public.
 - (2)Establish a uniform set of rules and regulations which are fair and equitable.
 - (3)Provide economic development opportunities for small entrepreneurs in the city.
 - (4)Provide a variety of goods and services for sale.
 - (5)Promote stable vendors who will enrich the city's ambiance and be assets to public security.



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- Sec. 18-331. - Vending business required to remit sales taxes and keep records.
- (a) Every vendor shall file Georgia Department of Revenue (GDOR) St-3 Forms and remit monthly sale tax revenues to GDOR.
- (b) Prospective vendors, by filing an application, agree to produce documents and records which may be considered pertinent to the ascertainment of facts relative to the issuance and maintenance of the permit, including but not limited to the following: (1) The prospective vendor's bank or other financial institution records, including those which are personal or from any business in which the vendor has any interest, such as savings and checking account records, bank statements, ledgers, deposit tickets, withdrawal slips, canceled checks, check stubs, bank drafts, cashier's checks, certificates of deposit, money market accounts, pass books and applications for each account; (2) Personal state and federal income tax statements for the past five years; and (3) Records of sales and receipts for purchases and expenses from any business in which a vendor has any interest.



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- Sec. 18-332. - Vending operational rules.
- (a) Hours of operation shall be 9:00 a.m. to 10:00 P.M.
- (b) Amplified sound or sound equipment must comply with the City of Statesboro Noise Ordinance.
- (c) Any and all signage must comply with the City of Statesboro Sign Ordinance.
- (d) Vendors may offer items permissible for sale only.
- (e) All vendors shall display their valid vending permits and any required copies of licensing agreements at the valid vendor location.
- (f) All vendors must maintain an auditable point-of-sale system to track and report on sales revenue and appropriate taxation in accordance with the requirements of section 18-331.



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- (g)Vending operations may not obstruct vehicular traffic flow except for up to 15 minutes to load and unload vending carts and merchandise.
- (h)Vending operations, including but not limited to the display of merchandise and the provision of tables and/or chairs, may not exceed the approved operating area.
- (i)Vending carts and/or food trucks shall not be left unattended or stored at any time in the operating area when vending is not taking place or during restricted hours of operation.
- (j)The sale of branded items permissible for sale a vendor shall not be permitted absent a valid licensing agreement authorizing the vendor to engage in such sales a copy of which must be maintained at the valid vendor location.
- (k)In designated food truck areas containing metered parking spaces, food trucks may only be open to and may only serve customers from the side of the truck facing the sidewalk, and are prohibited from operating with their trucks open to the roadway.



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- Sec. 18-332. - Littering.
- All vendors engaged in the sale of pre-packaged food, non-alcoholic pre-packaged beverages, prepared food, and/or prepared non-alcoholic beverages shall affix to their vending cart, or motor vehicle, or shall locate directly outside the food truck, or motor vehicle a receptacle for trash, which shall be maintained and emptied regularly and which shall be marked as being for trash. Vendors engaged in the sale of the items permissible for sale listed in this section are responsible for the removal of trash within a 25-foot radius surrounding the vending cart or food truck.



Mobile Public Vending Ordinance

- Sec. 30-333. - Vendors selling ice cream or other pre-packaged food and/or non-alcoholic pre-packaged beverages out of motor vehicles.
- (a) Vendors selling ice cream or other pre-packaged food and/or non-alcoholic pre-packaged beverages out of motor vehicles shall be subject to this section. This section shall not apply to food truck vendors operating from a designated food Truck area. Vendors permitted in accordance with this section shall not be permitted to sell prepared food or prepared non-alcoholic beverages.
- (b) Every vendor selling ice cream or other pre-packaged food and/or non-alcoholic pre-packaged beverages out of motor vehicles pursuant to this section shall, before making any sale, park the vehicle at the right curb and at least eight feet from any other vehicle that may be parked on the street and not less than 100 feet from any intersecting street. When the vending vehicle stops, all sound equipment or other devices used to notify customers of the presence of the vendor shall be stopped and shall not be resumed until the vehicle is again put in motion.



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- (c) No vehicle using sound equipment or other method of attracting customers shall operate such equipment before 9:00 a.m. or after 9:00 p.m. daily or between the hours of 9:30 a.m. and 12:00 noon on Sundays. Furthermore, such equipment shall not be operated within one block of a church between the hours of 7:00 a.m. and 9:00 p.m. on Sundays. On days in which schools are actually in session, no motor vehicle shall be operated within 600 feet of any public school in the city one hour before or one hour after published school hours.
- (d) Vendors selling ice cream or other pre-packaged food and/or non-alcoholic pre-packaged beverages out of motor vehicles pursuant to this section, shall not stop or stand and do business for more than 30 minutes.
- (e) Vendors selling ice cream or other pre-packaged food and/or non-alcoholic pre-packaged beverages out of motor vehicles pursuant to this section shall not be restricted to an operational area.



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- Sec. 18-334. - Aesthetic standards.
- Vending is permitted from vending carts, food trucks, and motor vehicles in accordance with section 18-333 only. Vending carts must comply with the following aesthetic standards:
- (a) Length of the cart may not exceed seven feet and width may not exceed four feet height-excluding canopies, umbrellas, or transparent enclosures-may not exceed five feet;
- (b) Umbrellas or canopies shall have a minimum clearance of seven feet and a maximum height of nine feet six inches above the sidewalk;
- (c) Umbrellas or canopies may not exceed 48 square feet (eight feet × six feet);
- (d) All carts must be mobile, and able to roll on wheels;



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- (e)The design, materials, and colors are to be of natural wood or metal products and considerate of the immediate surroundings of the proposed location;(f)Materials must be in working order, and may not include peeling paint, visible defects or areas requiring maintenance;
- (g)The wheels located under the car are preferred, however projecting wheels must have fenders;
- (h)Hitches attached to the cart must be removable and detached when in operation; and
- (i)If used, propane tanks must be enclosed.



Mobile Public Vending Ordinance

- DIVISION 2. - PERMITS AND LICENSES
- Sec. 18-340. - Vendor permit and business license required.
- (a) No public property vending shall occur without a permit issued pursuant to this article, except that no permit shall be required for persons selling newspapers at-large other than from a fixed location on public property
- .(b) Except for vendors selling ice cream or other pre-packaged food and/or non-alcoholic pre-packaged beverages out of motor vehicles as prescribed in section 18-333 and food truck vendors operating in designated food truck areas, public property vending shall be permitted only on the location stated on the permit. This permit requirement is in addition to any general business license required or other special permission requirement.



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- (c) No person shall engage in the business or trade of vending without first obtaining a business license. Disabled veterans and blind persons, as defined by O.C.G.A. § 43-12-1, are exempt from payment of business license fees, but must obtain such licenses.
- (d) All valid vendor permits are nontransferable, and must be displayed in clear view, together with the vending permit photo identification card, at the permitted location or designated food truck area at all times when the vendor or assistant vendor is present.
- (e) All valid vendor permits shall indicate if the permit authorizes the sale of licensed branded merchandise.



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- Sec. 18-341. - Application.
- (a) An application shall be required by all persons seeking issuance of a vending cart valid vendor permit. Applicants for food truck valid vendor permits shall not participate in the lottery-type selection process. Each applicant must apply in person and complete an application form. Application forms may be obtained from and filed with the office of revenue.
- (b) Permit fees and applicable maintenance fees are due and payable by money order, certified check or cashier's check if and when the application is approved by the office of revenue.
- (c) The application shall, at a minimum, consist of the following data:



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- (d) (1) Each applicant shall submit detailed data as follows:
 - a. Applicant's name and current address.
 - b. Applicant's previous addresses within the last five years.
 - c. Social security number.
 - d. GDOR retail identification tax number.
 - e. State issued picture identification.
 - f. City business license.
 - g. Copy of every operator's valid driver's license and proof of liability insurance is required if operating under Section 18-333
- (2) All applicants shall furnish all data, information and records requested of them by the office of revenue within 30 days from the date of request. Failure to furnish such information within 30 days shall automatically dismiss, with prejudice, the application.



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- Sec. 18-342. - Term and renewal of permits.
- (a) A valid vendor permit for a valid vendor location will be issued for a one-year period. When the one-year permit expires, a vendor may apply for a renewal permit which allows the vendor to vend for another one-year period at the same location. All valid vendor permits are required to be renewed annually on or before March 1. All annual permit fees and applicable annual maintenance fees are due and payable at the time of renewal. (b) No applicant may receive the ability to apply for more than ten percent of the valid vendor locations available through the lottery-type selection process. (c) Vendors may present to the office of revenue an application for a renewal permit. Upon a review and approval of the renewal application by the appropriate agencies, satisfaction of all other license and permit requirements, and upon payment of the appropriate fees as indicated in section 18-343, the vendor shall be furnished with a renewal permit. (d) Each applicant for a renewal application shall submit an application which shall at a minimum consist of the data required for the issuance of an initial permit as set forth in section 18-341.



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- Sec. 18-343. - Annual fees.
- (a) Annual permit fees and applicable annual maintenance fees are due and payable upon approval of the application.
- (b) The annual permit fee for all valid vendor permits shall be referenced in the City's Schedule of Rates, Fines, and Fees.



Questions?