



November 17, 2020 5:30 pm

1. Call to Order by Mayor Jonathan McColiar
2. Invocation and Pledge of Allegiance by Councilmember Phil Boyum
3. Public Comments (Agenda Item):
4. Consideration of a Motion to approve the Consent Agenda
 - A) Approval of Minutes
 - a) 10-20-2020 Council Minutes
 - b) 10-20-2020 Work Session Minutes
 - c) 11-03-2020 Council Minutes
 - B) Consideration of a Motion for the surplus and disposal of vehicles and equipment in the Public Works Streets and Parks Division.
5. Second reading and consideration of a motion to approve **Ordinance 2020-09**: An ordinance amending the Statesboro Code of Ordinances Chapter 2 Article II Division 3 revising sections regarding the Commission on Diversity and Inclusion. Amendments would rename the Commission to One Boro Commission, increase membership to 12, and grant scope of authority relating to workforce development and violence prevention, as well as referencing duties created pursuant to adopted Chapter 80. Upon passage of these amendments the Works Commission, which currently has scope of authority relating to workplace development, would cease to exist and all Code sections relating to it will need to be repealed as well.
6. Consideration of a Motion to approve application per Sec.6-8 (3)b(3) for a Temporary Special Event Permit to sell alcohol:
 - A) Eagle Creek Brewing Company
John Franklin Dismuke
Blue Christmas Extravaganza
441 S Main St
11/28/2020 10am-3pm
Serving beer

7. Public Hearing and Consideration of a Motion to Approve:

- a. **Application V 20-10-01**: Britt Parrish Statesboro LLC, requests a variance from Article XV: Section 1509, Table 5 of the Statesboro Zoning Ordinance on 4.75 acres of property located on Veterans Memorial Parkway to place 336 aggregate square feet of signage in Sign District 3 (MS42000007 000).
 - b. **APPLICATION V 20-10-02**: Britt Parrish Statesboro LLC, requests a variance from Article XV: Section 1509, Table 5 of the Statesboro Zoning Ordinance on 4.75 acres of property located on Veterans Memorial Parkway to place 6 wall signs on a single elevation in Sign District 3 (MS42000007 000).
 - c. **APPLICATION V 20-10-03**: Britt Parrish Statesboro LLC, requests a variance from Article XV: Section 1509, Table 5 of the Statesboro Zoning Ordinance on 4.75 acres of property located on Veterans Memorial Parkway to place two freestanding signs 15 feet in height in Sign District 3 (MS42000007 000).
 - d. **APPLICATION V 20-10-04**: Britt Parrish Statesboro LLC, requests a variance from Article XV: Section 1509, Table 5 of the Statesboro Zoning Ordinance on 4.75 acres of property located on Veterans Memorial Parkway to place freestanding signs in excess of 60 square feet in Sign District 3 (MS42000007 000).
8. Public Hearing and Consideration of a Motion to Approve: **APPLICATION RZ 20-10-07**: TBR, LLC requests a Zoning Map Amendment of approximately 0.26 acres of property located at 102 South Zetterower Avenue from the R-15 (Single-Family Residential) to the CBD (Central Business) zoning district to establish a commercial use on the property (S40 000003 000).
9. Consideration of a Motion to approve a one-time payment of \$500.00 to all City of Statesboro employees for pandemic hazard pay.
10. Consideration of a Motion to approve **Resolution 2020-31**: A Resolution to adopt the second amendment to the Fiscal Year 2021 budget for each fund of the City of Statesboro, Georgia, appropriating the amounts shown in each budget as expenditures/expenses, adopting the several items of revenue anticipations, and prohibiting expenditures or expenses from exceeding the actual funding appropriated.
11. Consideration of a motion to approve award of contract to Bleakly Advisory Group in the amount of \$45,720 and award of contract to the Coastal Regional Commission in the amount of \$15,000 (\$60,720 total) for collaborative work on a Comprehensive Citywide Housing Study. These funds will be paid from the CHIP Grant Revolving Loan Fund.
12. Consideration of award of contract to New Way Trucks for the purchase of a Front Load Refuse Truck to New Way Trucks per Sourcewell contract in the amount of \$309,947.84. This item will be purchased with Solid Waste Collection revenue funds.

13. Other Business from City Council

14. City Managers Comments

15. Public Comments (General)

16. Consideration of a Motion to enter into Executive Session to discuss “Personnel Matters”
“Real Estate” and/or “Potential Litigation” in accordance with O.C.G.A 50-14-3(b)

17. Consideration of a Motion to Adjourn



CITY OF STATESBORO
COUNCIL MINUTES
October 20, 2020

Regular Meeting

50 E. Main St. City Hall Council Chambers

5:30 PM

1. CALL TO ORDER

Mayor Jonathan McCollar called the meeting to order

2. INVOCATION AND PLEDGE

Councilman John Riggs called on Reverend Sam Jones to give the Invocation and Councilmember John Riggs led in the Pledge of Allegiance.

ATTENDENCE

Attendee Name	Title	Status	Arrived
Jonathan McCollar	Mayor	Present	
Phil Boyum	Councilmember	Present	
Paulette Chavers	Councilmember	Present	
Venus Mack	Councilmember	Via Zoom	
John Riggs	Councilmember	Present	
Shari Barr	Councilmember	Present	

Other staff present was: City Manager Charles Penny, Assistant City Manager Jason Boyles, City Attorney Cain Smith, Public Information Officer Layne Phillips, and City Clerk Leah Harden

3. Recognitions/Public Presentations:

A) Recognition of Representative Jan Tankersley as a Champion of Georgia's Cities

Mayor Jonathan McCollar recognized Representative Jan Tankersley as a GMA Champion of Georgia Cities. Representative Jan Tankersley was not able to attend the meeting to receive the award in person.

B) Presentation of a Proclamation to Safe Haven for Domestic Violence awareness month.

Mayor Jonathan McCollar read and presented a proclamation to Lisa Brannen with Safe Haven for the month of October being Domestic Violence awareness month.

4. Public Comments (Agenda Item): None

5. Consideration of a Motion to approve the Consent Agenda

A) Approval of Minutes

a) 10-06-2020 Council Minutes

b) 10-06-2020 Executive Session Minutes

A motion was made to approve the consent agenda.

RESULT:

Approved (Unanimous)

MOVER:

Councilmember John Riggs

SECONDER:	Councilmember Paulette Chavers
AYES:	Boyum, Chavers, Mack, Riggs, Barr
NAYS:	

6. **Public Hearing, Second reading and Consideration of a motion to approve Ordinance 2020-07: An ordinance creating Chapter 80: Non Discrimination and Equity. Chapter 80 consists of three articles: Non-Discrimination, Non Discrimination in Purchasing and Contracting, and Equity Provision.**

A motion was made to open the public hearing.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember John Riggs
SECONDER:	Councilmember Paulette Chavers
AYES:	Boyum, Chavers, Mack, Riggs, Barr
NAYS:	

The following individuals spoke in favor of the proposed ordinance Nathan Palmer, Greg Brock, Diana Botnaru, Nancy Malcom, Jessica Orvis, Marcus Toole, Katherine Finch, Joe Rocheleau, Holly Freeman, Ann Henderson, Jacek Lubecki and Ted Brimeyer.

Sophie Bunce, spoke in opposition of the proposed ordinance.

A motion was made to close the public hearing.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember John Riggs
SECONDER:	Councilmember Phil Boyum
AYES:	Boyum, Chavers, Mack, Riggs, Barr
NAYS:	

Councilmember John Riggs stated the City has not practiced any form of discrimination in purchasing or other actions he further stated this ordinance has many wonderful things I am in favor of but I cannot vote for this ordinance because it discriminates.

A motion was made to approve **Ordinance 2020-07** to include wording in section II that this section will be revisited every four years starting June 2025.

RESULT:	Approved 4-1
MOVER:	Councilmember Phil Boyum
SECONDER:	Councilmember John Riggs

AYES:

Boyum, Chavers, Mack, Barr

NAYS:

Councilmember John Riggs

7. Second reading and Consideration of a Motion to approve Ordinance 2020-10: An ordinance revising Chapter 58-9 to require public hearings to be held before renaming of existing roads by Mayor and Council.

A motion was made to approve Ordinance 2020-10.

RESULT:

Approved (Unanimous)

MOVER:

Councilmember Phil Boyum

SECONDER:

Councilmember Paulette Chavers

AYES:

Boyum, Chavers, Mack, Riggs, Barr

NAYS:

8. Second reading and Consideration of a motion to approve Ordinance 2020-11: an ordinance revising Chapter 6-17(d) to allow City Manager or designee to review and approve applications for open container applications.

Councilmember John Riggs stated he would like these applications brought to council for approval.

A motion was made to approve Ordinance 2020-11.

RESULT:

Approved 4-1

MOVER:

Councilmember Paulette Chavers

SECONDER:

Councilmember Venus Mack

AYES:

Boyum, Chavers, Mack, Riggs, Barr

NAYS:

Councilmember John Riggs

9. Public Hearing and Consideration of a Motion to Approve: APPLICATION CUV 20-09-01: James Melton requests a Conditional Use Variance from Article VIII of the Statesboro Zoning Ordinance for 0.17 acres of property located at 22 Bulloch Street to utilize a shipping container for additional storage and refrigeration facilities for a catering business in the CBD (Central Business) zoning district (Tax Parcel S19 000060 000).

A motion was made to open the public hearing.

RESULT:

Approved (Unanimous)

MOVER:

Councilmember John Riggs

SECONDER:

Councilmember Paulette Chavers

AYES:

Boyum, Chavers, Mack, Riggs, Barr

NAYS:

No one spoke for or against the request.

A motion was made to close the public hearing.

RESULT:

Approved (Unanimous)

MOVER:

Councilmember Shari Barr

SECONDER:

Councilmember John Riggs

AYES:

Boyum, Chavers, Mack, Riggs, Barr

NAYS:

A motion was made to approve **Application CUV 2020-09-01**: a Conditional Use Variance from Article VIII of the Statesboro Zoning Ordinance for 0.17 acres of property located at 22 Bulloch Street to utilize a shipping container for additional storage and refrigeration facilities for a catering business in the CBD (Central Business) zoning district (Tax Parcel S19 000060 000).

RESULT:

Approved (Unanimous)

MOVER:

Councilmember Paulette Chavers

SECONDER:

Councilmember Shari Barr

AYES:

Boyum, Chavers, Mack, Riggs, Barr

NAYS:

10. **Public Hearing and Consideration of a Motion to Approve Application SE 20-09-02: Joseph Kropp request a Special Exception from Article V of the Statesboro Zoning Ordinance for 0.52 acres of property located at 108 South Zetterower Avenue to utilize the entire structure as a mental health practice in the R15 (Single-Family Residential) zoning district (Tax Parcel S40 000006 000).**

A motion was made to open the public hearing.

RESULT:

Approved (Unanimous)

MOVER:

Councilmember John Riggs

SECONDER:

Councilmember Shari Barr

AYES:

Boyum, Chavers, Mack, Riggs, Barr

ABSENT

Joseph Kropp spoke in favor of the request.
No one spoke against the request.

A motion was made to close the public hearing.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Shari Barr
SECONDER:	Councilmember John Riggs
AYES:	Boyum, Chavers, Mack, Riggs, Barr
NAYS:	

A motion was made to approve **Application SE 2020-09-02**: a Special Exception from Article V of the Statesboro Zoning Ordinance for 0.52 acres of property located at 108 South Zetterower Avenue to utilize the entire structure as a mental health practice in the R15 (Single-Family Residential) zoning district (Tax Parcel S40 000006 000).

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Shari Barr
SECONDER:	Councilmember John Riggs
AYES:	Boyum, Chavers, Mack, Riggs, Barr
NAYS:	

11. **Public Hearing and Consideration of a Motion to approve: Application RZ 20-09-04: Jerry Jennings request a Zoning Map Amendment for 13 acres of property located on Highway 301 North (aka East Parrish Street) to construct two 56,000 square foot warehouse buildings for commercial use on property currently in the HOC (Highway Oriented Commercial) and R-4 (High-Density Residential) zoning districts (Tax Parcel S47 000025 000).**

A motion was made to open the public hearing.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Shari Barr
SECONDER:	Councilmember Paulette Chavers
AYES:	Boyum, Chavers, Mack, Riggs, Barr
NAYS:	

Jeremy Hart and Steve Rushing spoke in favor of the request.
No one spoke against the request.

A motion was made to close the public hearing.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Shari Barr
SECONDER:	Councilmember Paulette Chavers
AYES:	Boyum, Chavers, Mack, Riggs, Barr
NAYS:	

A motion was made to approve **Application RZ 2020-09-04**: a Zoning Map Amendment for 13 acres of property located on Highway 301 North (aka East Parrish Street) to construct two 56,000 square foot warehouse buildings for commercial use on property currently in the HOC (Highway Oriented Commercial) and R-4 (High-Density Residential) zoning districts (Tax Parcel S47 000025 000).

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Phil Boyum
SECONDER:	Councilmember Shari Barr
AYES:	Boyum, Chavers, Mack, Riggs, Barr
NAYS:	

12. Consideration of a Motion to approve the purchase of six new patrol cars including “upfitting” with required equipment.

A motion was made to approve the purchase of six new patrol cars including “upfitting” with required equipment.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Paulette Chavers
SECONDER:	Councilmember John Riggs
AYES:	Boyum, Chavers, Mack, Riggs, Barr
NAYS:	

13. Consideration of a Motion to reject all bids for the West Main Street Drainage Improvements project.

A motion was made to reject all bids for the West Main Street drainage improvements project.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Shari Barr
SECONDER:	Councilmember Paulette Chavers
AYES:	Boyum, Chavers, Mack, Riggs, Barr
NAYS:	

14. Consideration of a Motion to award the East Main Street and Packinghouse Road Sidewalk Improvements contract to McLendon Enterprises, Inc. in the amount of \$1,701,253.50. The project will be paid from 2018 TSPLOST funds.

A motion was made to award the East Main Street and Packinghouse Road sidewalk improvements contract to McLendon Enterprises, Inc. in the amount of \$1,701,253.50.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Phil Boyum
SECONDER:	Councilmember Paulette Chavers
AYES:	Boyum, Chavers, Mack, Riggs, Barr
NAYS:	

15. Consideration of a Motion to award the Akins Boulevard construction contract to Mill Creek Construction in the amount of \$1,398,401.27.

A motion was made to award the Akins Boulevard construction contract to Mill Creek Construction in the amount of \$1,398,401.27.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember John Riggs
SECONDER:	Councilmember Phil Boyum
AYES:	Boyum, Chavers, Mack, Riggs, Barr
NAYS:	

16. Other Business from City Council

Police Chief Mike Broadhead presented crime statistics spanning over the past ten years. The statistics included violent crime, property crime, and burglary. Currently in 2020, robbery is down forty percent over 2019 and aggravated assault is down twenty-two percent so far this year. Due to COVID and lockdown, we had a span of two months with very little crime. Calls for service stayed up but serious crime really dropped. Chief Broadhead showed a graph of violent crime by rate based on a hundred thousand population of cities in the Sunbelt Conference to see how we are doing. We are

second lowest on the chart. Property crime rates compared to the same cities we fall in at third to the lowest. Chief Broadhead explained his philosophy on policing, quoting Sir Robert Peel “The police are the public and the public are the police; the police being only members of the public who are paid to give full time attention to duties which are incumbent on every citizen in the interest of community welfare and existence.” Chief Broadhead continued stating the Bill of Rights was designed to protect the citizens from an overreaching, oppressive government, the police, as the visible representation of the government, always needs to be cognizant that the Constitution protects the people from the police, and it is our responsibility to always ensure that we are following Constitutional principles as we provide the policing service to our community. The police in our communities are in the best position to protect the people’s rights. Lastly the Statesboro Police Department’s credo, Duty, Honor, and Community. These are not just words we put on the wall and business cards, this is a philosophy of how we conduct business.

City Manager Charles Penny presented information from United Way and DFCS regarding the increase of community assistance. We have been talking in the past about using some of the CARES Act funding from the state to help the community. We did receive the first draw of funding however; the second draw is not available. Mr. Penny recommended taking \$250,000.00 from the first draw to create COVID-19 relief assistance. The distribution of funds would be \$75,000.00 for utility assistance, \$75,000.00 for mortgage/rent assistance and \$75,000.00 for small business assistance and \$25,000.00 for administrative support. Mr. Penny presented a proposed resolution that would start the assistance process with local assistance programs providers such as United Way and Action Pac to process applications for assistance.

After some discussion, there was a consensus to move the funds set aside for administrative support to mortgage/rental assistance. The funds are now as follows, \$100,000.00 for mortgage/rental assistance, \$75,000.00 for utility assistance, and \$75,000.00 for small business assistance.

A motion was made to approve Resolution 2020-30: A resolution authorizing the Mayor and City Clerk to execute documents with third party administrators to execute city funded COVID-19 relief.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Shari Barr
SECONDER:	Councilmember John Riggs
AYES:	Boyum, Chavers, Mack, Riggs, Barr
NAYS:	

17. City Managers Comments

City Manager Charles Penny reminded everyone about the Great American Clean-up this Saturday.

18. Public Comments (General)

Ann Gleason introduced herself and stated she is running for state representative district 158.

19. Consideration of a Motion to enter into Executive Session to discuss “Personnel Matters” “Real Estate” and/or “Potential Litigation” in accordance with O.C.G.A 50-14-3(b)

At 8:02 pm a motion was made to enter into executive session.

RESULT:	Approved (Unanimous)
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MOVER:	Councilmember Shari Barr
SECONDER:	Councilmember Paulette Chavers
AYES:	Boyum, Chavers, Mack, Riggs, Barr
NAYS:	

Mayor Jonathan McCollar called the regular meeting back to order with no action taken.

At 8:10 pm a motion was made to exit executive session.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember John Riggs
SECONDER:	Councilmember Venus Mack
AYES:	Boyum, Chavers, Mack, Riggs, Barr
ABSENT	

20. Consideration of a Motion to Adjourn

A motion was made to adjourn.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember John Riggs
SECONDER:	Councilmember Paulette Chavers
AYES:	Boyum, Chavers, Mack, Riggs, Barr
NAYS:	

The meeting was adjourned at 8:10 pm



CITY OF STATESBORO
WORK SESSION MINUTES
OCTOBER 20, 2020

Mayor & Council Work Session

50 East Main Street

3:30 PM

A Work Session of the Statesboro City Council was held on October 20, 2020 at 3:30 p.m. in City Hall Council Chambers, 50 East Main Street. Present was Mayor Jonathan McCollar; Council Members: Phil Boyum, Paulette Chavers, John Riggs and Shari Barr. Also present was City Clerk Leah Harden, City Attorney Cain Smith, City Manager Charles Penny, Assistant City Manager Jason Boyles and Public Information Officer Layne Phillips. Absent was Councilmember Venus Mack.

Mayor Jonathan McCollar called the meeting to order.

1. First Quarter Financial Report

Director of Finance Cindy West presented the first quarter financial report, which included revenues and expenditures in the General Fund and compared SPLOST funds from 2019 to 2020. These funds are trending more than 2019. Hotel/Motel tax had decline earlier this year but is starting to rebound

Councilmember John Riggs joined the meeting.

2. Food Truck Ordinance

City Attorney Cain Smith presented the need for a food truck ordinance, as this is a growing business however, the city does not have any regulations or licensing for food truck vendors.

Fire Chief Tim Grams addressed the fire code regulations for food truck vendors. The National Fire Protection Agency (NFPA) does address mobile/temporary cooking i.e. food trucks. The state has not adopted it as part of their fire code, which creates the need for local jurisdictions to adopt local regulations for these types of businesses. The proposed ordinance is based on similar ordinances from other municipalities and is in line with NFPA standards.

Councilmember John Riggs stated the ordinance needs to include wording prohibiting food trucks from parking in front of a restaurant.

After some discussion this item will be brought back to Council at that next work session in November.

3. Health Insurance Recommendations

Director of Human Resources Demetrius Bynes presented recommendations for employee health insurance. He reviewed the annual medical/rx claims for the past four years. Claims were trending upward in 2018 however due to a change in coverage 2019 came in lower. This year we are proposing two different health insurance plans for employees to choose from based on their needs. We will also be changing our prescription drug carve-out to CVS this change will save the city over half a million dollars in prescription drugs. The other items to be considered are amending the spousal coverage restrictions, amending the new hire waiting period and amending retiree coverage at it relates to eligibility.

4. International Property Maintenance Code

Director of Planning and Development Kathy Fields presented a comparison of the City's nuisance code to the proposed International Property Maintenance code. The City's existing Chapter 38, Article II (Nuisances) does not provide significant detail on which to base property code violations. The lack of specificity limits the degree to which a case can be made to the court nor does it give adequate guidance to the violator for remediation. It is proposed to utilize the International Property Maintenance Code which provides greater specificity and will be less subjective than our current "Nuisance" code. This code has been accepted by the Department of Community Affairs and is used by other cities in the state. Our recommendation is to have this for consideration at the first council meeting in February 2021. Holding off until that time will allow for public outreach through public information meetings, press releases, website notifications, social media posts, educational videos and utility bill notifications. We will come back to January work session to update you on the educational progress.

5. Alcohol Licensing

City Attorney Cain Smith stated the state enacted House Bill 879. The bill established a statewide application-processing portal, allows Sunday package sales to begin at 11:00 am, allows for the delivery of alcoholic beverages, and amended certain proximity requirements. The two considerations to be addressed by Mayor and Council are to amend our ordinance to allow Sunday package sales to commence at 11:00 am; it currently is set at 12:30 pm. The second consideration is Council may enact an ordinance or resolution barring alcohol delivery. No action would be necessary to allow for delivery under state law.

After some discussion, direction was given to present at the November 17th work session an amendment to the ordinance to allow for Sunday package sales to begin at 11:00 am and to allow for delivery of alcoholic beverages.

6. One Boro Proposals

City Attorney Cain Smith explained the drafted ordinance revision. The revision includes the renaming of the Commission on Diversity and Inclusion to the One Boro Commission, One Boro would be responsible for convening meetings with shareholders to discuss anti-violence initiatives and report findings of such meetings to Mayor and Council. Under the proposed Chapter 80 Equity provision, One Boro would be responsible for monitoring the City's campaign for equity and giving input on diversity training for City employees. The proposal also includes dissolving the Statesboro Works Commission and transfer their scope of authority to One Boro.

After discussion, directions was given to move forward with the revisions to include an increase of membership to twelve.

The meeting was adjourned at 5:19 pm.



CITY OF STATESBORO
COUNCIL MINUTES
NOVEMBER 03, 2020

Regular Meeting

50 E. Main St. City Hall Council Chambers

9:00 AM

1. CALL TO ORDER

Mayor Jonathan McCollar called the meeting to order

2. INVOCATION AND PLEDGE

Councilmember Shari Barr gave the Invocation and Pledge of Allegiance.

ATTENDENCE

Attendee Name	Title	Status	Arrived
Jonathan McCollar	Mayor	Present	
Phil Boyum	Councilmember	Present	
Paulette Chavers	Councilmember	Present	
Venus Mack	Councilmember	Present	
John Riggs	Councilmember	Present	
Shari Barr	Councilmember	Present	

Other staff present was: City Manager Charles Penny, Assistant City Manager Jason Boyles, Public Information Officer Layne Phillips, City Attorney Cain Smith and City Clerk Leah Harden

Public Comments (Agenda Item): None

Consideration of a Motion to approve the Consent Agenda

A) Approval of Minutes

a) 10-20-2020 Council Minutes

b) 10-20-2020 Executive Session Minutes

A motion was made to amend the 10-20-2020 Council Minutes to include the reason why Councilmember John Riggs voted "Nay" on ordinance 2020-07 and to approve the 10-20-2020 Executive Session Minutes.

RESULT:

Approved (Unanimous)

MOVER:

Councilmember John Riggs

SECONDER:

Councilmember Paulette Chavers

AYES:

Boyum, Chavers, Mack, Riggs, Barr

ABSENT

Mayor Jonathan McCollar stated “Public Comments” will be held at this time instead of at the end of the meeting.

Public Comments (General):

A) Jeff Webster to speak regarding the Non-Discrimination ordinance.

Jeff Webster addressed Mayor and Council with concerns of the recently adopted Non-Discrimination Ordinance, stating the passage of this ordinance is discriminatory.

Public Hearing and First Reading of Ordinance 2020-09: An ordinance amending Chapter 2 Article II Division 3 of the Statesboro Code of Ordinances regarding the Commission on Diversity and Inclusion. Amendments would rename the commission to One Boro Commission, increase membership to 12, and grant scope of authority relating to workforce development and violence prevention, as well as referencing duties created pursuant to adopted Chapter 80.

A motion was made to open the public hearing.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember John Riggs
SECONDER:	Councilmember Shari Barr
AYES:	Boyum, Chavers, Mack, Riggs, Barr
ABSENT	

City Attorney Cain Smith explained the ordinance stating it would rename the Commission on Diversity and Inclusion to the One Boro Commission, increase membership from 8 to 12, and grant scope of authority relating to workforce development and violence prevention as well as referencing duties created pursuant to adopted Chapter 80.

No one spoke for or against the request.

A motion was made to close the public hearing.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Shari Barr
SECONDER:	Councilmember Venus Mack
AYES:	Boyum, Chavers, Mack, Riggs, Barr
ABSENT	

Councilmember John Riggs stated in section 2-59 violence prevention, where it has a list of stakeholders it needs to include the Bulloch County Sheriff’s Office, GSU PD, DEA, FBI and Georgia State Patrol.

Councilmember Phil Boyum asked to add the Family Violence Task Force.

There was discussion regarding the appointment of commission members. The chair of the commission will submit nominations to the City Clerk in addition the city will advertise applications for nominations on our website. Appointments will be made at the first meeting in December.

A motion was made to approve the first reading of **Ordinance 2020-09** with the addition of the above mentioned stakeholders in section 2-59.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember John Riggs
SECONDER:	Councilmember Shari Barr
AYES:	Boyum, Chavers, Mack, Riggs, Barr
ABSENT	

Presentation by Police Chief Mike Broadhead to discuss the rise of violent crime in the City of Statesboro.

Police Chief Mike Broadhead stated at the last meeting he presented the last ten years of crime data and was asked to come back to present part two to include 2020 statistics. The violent crime data includes homicide, robbery, aggravated assault and rape. In 2020 we have had seven homicides, two of these were domestic disputes, one a dispute at a bar, one an interpersonal fight, and one was from a drug transaction, the last one has no designation due to a court gag order. If you go back two years from April 2018 to June 2019, we did not have a homicide for fourteen months. The first six homicides arrests have been made and have been turned over to the DA's office. Two of these happened in the daytime five of them happened at night.

Conversely now on our statistics for 2020 through September 30th robbery is down 40% overall compared to this same period last year. Robbery with a firearm has decreased by 50% over that same period. Aggravated assault with a weapon is down 22% and aggravated assault with a firearm is down 5.26% over the same period last year.

Chief Broadhead presented a scatter map that showed the areas in which aggravated assaults occur. These crimes are committed generally around town but you can see a cluster at the very bottom of the map where Park Place apartments is located and the specific neighborhood around Park Place. We have some considerable difficulties in policing that area because of the way its set up which has been discussed with council before.

Shots fired calls are up. These are not the actual number of shots it is the actual number of reports. In 2020 there have been 252 through the end of September, 2019 had 141 and 2018 had 180. These calls include car backfires and fireworks violations that people are afraid were gunfire.

Mayor Jonathan McCollar stated he would like the dates these calls were made, because this is the first year fireworks were done at home and would like to see if there was a spike in the July timeframe.

Overall, violent crime is down nearly 20% as compared to the same time last year. April and May this year, we had very few calls. Everyone was at home afraid of the virus.

Chief Broadhead stated the question was asked, "What can we as a police department do to lower the levels of violence and effectively combat crime?"

Answer: We can conduct effective investigations into violent criminals so we can get them prosecuted and off the street. Chief Broadhead stated he has never worked with a group of detectives as efficient and good as the detectives we have in this community. So far, our detectives have charged 118 people, different offenders, with felony crime.

The Impact Team became operational during the summer of 2018. It is just four people. They spend most of their time doing surveillance, follow-up on drug crimes and drug complaints to see if they can build cases. Since 2018 they have seized 73 illegal firearms, served 60 search warrants and seized quantities of methamphetamine, heroin, cocaine, marijuana, fentanyl, steroids, and MDMA. The impact teams' main focus is to drive out violent crime and robberies from multifamily housing. Investigations into gangs in our area are ongoing. The difficulty of these investigations is that under the Georgia law you have to prove not only is that person a gang member but also is the crime they are committing connected to the furtherance of the gang's activities. We work with informants trying to make those linkages of

individuals. Gangs today are more like organized crime, these individuals are underground and it has become less about race-based gangs and more about money.

Chief Broadhead continued, “So where do we go from here?” We need to do effective analysis of crime trends, we need to improve our intelligence (Intel) led efforts and we need technology improvements. There is video surveillance all over town, but getting the video from some of the locations is difficult. It is not because they do not want to share it with us it is because they don’t know how to access their system. A technology called Fusus, a program that takes individual surveillance video converts into one readable format, then sends it to the “cloud” where we could access it would be huge for us. Apartment complexes, retail outlets and other companies with surveillance around town would need to be on board with Fusus to make this possible.

Chief Broadhead stated the next question asked is “Am I content with the level of crime?”

Answer: I have gotten up every day for the past 30 years to fight crime. I have also worked on crime prevention, working with people who don’t need to be in jail diverted into treatment programs, to work with youth to try to get them out of a life of crime. So, this question “am I content” the answer is absolutely not. I am not content with any crime which is why I do what I do.

The last question “Am I giving our officers everything that they need to effectively combat crime?”

Answer: When I first came to Statesboro the biggest issue was retention and recruitment of officers. We currently have 74 patrol officers. Our focus is on training. The average officer receives over 180 hours of training a year. Our officers are provided with great equipment and tools necessary to do their job effectively. We support our officers by providing staff with effective supervision at the line level, good guidance, supporting good decisions, empowering them to effectively use their discretion and supporting their decisions. We work with the community and local agencies such as the DA’s office, Teal House, Safe Haven, and Bulloch County Alcohol and Drug Council.

Councilmember John Riggs stated the three posed questions came from me I know they sounded hostile toward the Chief; it’s not hostility towards you it is hostility towards crime. I hope you didn’t take it that way you are doing a fantastic job and I want to give you every implement you can use to combat this.

Mayor McCollar stated the reputation of the PD has gone up tremendously and we know that is due to your leadership, your patience with our local officers and patience with us. The Mayor also stated on Sunday he received a message from a local citizen praising, Captain Jared Akins.

Open Discussion on the need to hire additional police officers

Councilmember John Riggs open the discussion by asking how many uniformed patrol officers do we have?

Captain Carl Ramey stated we have 53 patrol officers.

Councilmember Riggs: How many are in CID?

Chief Broadhead stated we have 8 detectives and impact team associated operation K-9 unit and there’s three there.

Councilmember Riggs: What is a typical night like? When does the nightshift start?

Captain Carl Ramey explained our shifts are designed to have a team starts at 4 pm and another team comes in at 9 pm. They typically work 10-hour shifts. That way they get an overlap of officers during those peak hours to address any concerns in the community and to be able to respond not only for the safety of the community but for the safety of the officers as well.

Councilmember Riggs: Of the seven murders we have had five of them were between 10 pm and 2 am something like that?

Captain Ramey: Yes

Councilmember Riggs: Are those the hours we have good overlap?

Captain Ramey: Yes, plus when we have major event we get the detectives and the Impact team out during those hours.

Councilmember Riggs: How many patrol cars on a shift?

We have six zones that are manned in addition to a group that works in an overlay to assist those and plus the sergeant and one lieutenant that is typically out there. As it stands it is a difficult task to provide coverage, but we do the very best as we can.

City Manager Charles Penny stated we need to be careful of the information we discuss at this time in a public setting. We do not want to give good intelligence information to folks that have bad intentions. Too much information out there can jeopardize the safety of our public. The important piece is that we do have an overlap in coverage.

Councilmember Riggs: Certainly, I do not want to tip our hand. How many gangs would you say we have in town?

Chief Broadhead: there are two we would consider ganged up groups of people, one is the gangster disciples and one is the Piru Blood Gang. There is a third group that is kind of a hybrid gang but I don't think we know enough about them to really tell you about that. But generally speaking it's those two other gangs.

Riggs: How many gang members do you think there are, or known gang members?

If I had to just give you a round number, I would say 40 is a rough estimation. Maybe 15 active at any given time.

Councilmember Riggs asked what are your suggestions to help with mental illness?

Chief Broadhead stated we had a former officer who left and became a licensed professional counselor. She can sign a 10-13 order through her training and education that allows her to hold an individual involuntarily with mental health issues. We have talked to her about coming back as a police officer. With her expertise, she could be our coordinator for those things involving mental health.

City Manager Charles Penny stated as we worked on this year's budget two officer positions were withheld in the final budget due to the pandemic. As we look at next year's budget we will look at these things again.

Discussion of the Open Container Ordinance adopted on June 16, 2020 and its impact.

Councilmember Phil Boyum stated he has lived in the downtown area for over 13 years. Usually when something happens downtown I am the one they call and reach out to and that's part of the nature of being a public servant who lives not too far from City Hall. We have had some issues downtown whether it be gun violence, guns shooting off or just trash. The owners of the restaurants and some downtown apartments have reached out to me with concerns about late night happenings, specifically after 11 pm. I want to suggest that we dial back the open container ordinance allowance from 1:45 am to 11 pm. The dangers of alcohol is prevalent in our community particularly among our young people. As policy makers when a rule is not working properly it is incumbent upon us to change those rules to fit the circumstances that are staring us right in the face.

We are trying to improve our downtown and encourage investments, which we've seen, and we've got some more coming. But if this is going to continue investors are not going to put their hundreds of thousands of dollars into downtown they will invest that money somewhere else. Right now this problem is running people out of downtown. Every one of us knows you have got to have people living downtown to create the foot traffic to support these businesses. I am open to some discussion but I will make a motion that we move that time back to 11 pm.

Councilmember Paulette Chavers stated she concurs with Phil we do need to have a thriving downtown. There was some type of meeting that transpired on Monday and I would have liked to have been a part of that meeting to hear your concerns. If I am supposed to help you especially if your business is in my district I want to help but if I am not there not at the table then I can't hear your concerns. So I am putting this out to the community, if your business is in my district I would like to be at the table when you are having these discussions so that I can better serve you. That is what I am here to do is to serve you.

Mayor Jonathan McCollar stated this change can be discussed further at the next work session with a motion to be on the council agenda. In the meantime the mayor requested from Chief Broadhead that a police car be present in the downtown area during the times of 11 pm to 2 am while we are going through the process.

Councilmember Shari Barr stated someone from the downtown area was present at the meeting to speak with their concerns as well.

Mayor McCollar asked if anyone would like to speak.

John Adams came forward and stated there are consistent problems on Saturday nights after 11 pm. There are crowds out and trash on the streets. Mr. Adams stated he has concerns for the safety of their guests and staff. Employees walking to their cars having to run back in because of gun activity.

Other Business from City Council:

Councilmember John Riggs stated why he is so adamant about more police officers and stopping crime. I lived in the same house since I was five years old. In 1988 when I started at Georgia Southern, we had six thousand students. When I graduated years later there were sixteen thousand. I always felt safe walking around in Statesboro. Our apartment complexes I do not feel safe. I would not go out to Park Place after dark. I appraise out there I go out there at least every six months I get to see what goes on out there. There was one shooting there at the Vault where I believe there was fifty shots fired. I don't want to go to a party like that and I don't want to send my child to a party like that. We need to do something about this. Number one we need more police officers. If there are six shots fired downtown and six officers show up, who is left to look at my side of town. I am concerned about my district. We need more police officers.

City Managers Comments: None

Public Comments (General) moved to the beginning of the agenda.

Consideration of a Motion to enter into Executive Session to discuss "Personnel Matters" "Real Estate" and/or "Potential Litigation" in accordance with O.C.G.A 50-14-3(b)

No Executive Session was held.

Councilmember Shari Barr stated there would be an action agenda will be posted the following day of the Council meeting.

Consideration of a Motion to Adjourn

A motion was made to adjourn.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember John Riggs
SECONDER:	Councilmember Venus Mack
AYES:	Boyum, Chavers, Mack, Riggs, Barr
ABSENT	

The meeting was adjourned at 10:52 am.

CITY OF STATESBORO

COUNCIL

Phil Boyum, District 1
Paulette Chavers, District 2
Venus Mack, District 3
John Riggs, District 4
Shari Barr, District 5



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Charles Penny, City Manager
Leah Harden, City Clerk
I. Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

To: Charles Penny, City Manager
Jason Boyles, Assistant City Manager

From: John Washington, Director - Public Works / Engineering
Joey Bland, Assistant Streets and Parks Superintendent

Date: November 9, 2020

RE: Asset Surplus and Disposition

Policy Issue: Purchasing Policy Section: Vehicle and Equipment Surplus and Disposition

Recommendation:

Surplus and disposition of the attached list of items in the Public Works Streets and Parks Division.

Background:

The Public Works Department, Streets Division has provided a list of items that need to be declared surplus.

Budget Impact:

Reduce Maintenance Cost

Council Person and District:

N/A (citywide)

Attachments:

List of Surplus Vehicles and Items

Surplus Vehicle, Equipment and Miscellaneous items

- 1 – Case 1300 plate tamp
- 1 – GCABT -1865469 – plate tamp
- 1 – Briggs & Stratton – 135232 - generator
- 1 – Briggs & Stratton – 135212 - generator
- 1 – North Star 3000 hpw – 05012743 – pressure washer
- 1 – Stihl chop saw - 680299
- 1 – Stihl handheld blower - 285891599
- 1- Echo PB 61009013953- back pack blower
- 1 – Echo – 504715152 – hand held blower
- 1 – Echo – 501451606 – hand held blower
- 1 – PB602-03014366 – back pack blower
- 1 – PB755T-P10812018225 – back pack blower
- 1 – 06003402 – Edger - parks
- 1 – 06012732 – Edger - parks
- 1 – 05274861 – weed eater – parks
- 1 – 05165900 – weed eater - parks
- 1 – P09812005042 – blower – parks
- 1 – P09812004926 – blower – parks
- 1 – SRM340-03002742
- 1 – SRM-265T-S79812011706 – weed eater
- 1 – SRM-265T-S73511025430 – weed eater
- 1 – SRM-266T-T42512038337 – weed eater
- 1 – SRM-266T-T42512062858 – weed eater
- 1 – SRM – 12011720 – weed eater
- 1 – SRM – 266T-T42512040438 – weed eater
- 1 – SRM – 265T-S79812029973- weed eater

1 – SRM – 265T-S73511008705 – weedeater
1 – SRM – 265T-S79812030158 – weedeater
1 – SRM – 266T-T42512062739 – weedeater
1 – SRM – 34003002754 – weedeater
1 – SRM – 34003002728 – weedeater
1 – SRM – 34003001483 – weedeater
1 – 2008 Brown 472 rotary mower Vin#1944 6 ft.
1 – Green 8' x 4' homemade box trailer 6309
1 – Clarke mosquito sprayer- serial # 8716109 (has bad motor on sprayer)
1 – F250 extended cab 2006
2 – Tractor tires 18-4-34

CITY OF STATESBORO

COUNCIL

Phillip A. Boyum
Paulette Chavers
Venus Mack
John C. Riggs
Shari Barr



Jonathan McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

To: Charles Penny, City Manager and Leah Harden, City Clerk

From: Cain Smith, City Attorney

Date: November 6, 2020

RE: November 17, 2020 City Council Agenda Items

Policy Issue: *Second reading and consideration of proposed amendment to the Statesboro Code of Ordinances Chapter 2 Article II Division 3 revising sections regarding the Commission on Diversity and Inclusion. Amendments would rename the Commission to One Boro Commission, increase membership to 12, and grant scope of authority relating to workforce development and violence prevention, as well as referencing duties created pursuant to adopted Chapter 80. Upon passage of these amendments the Works Commission, which currently has scope of authority relating to workplace development, would cease to exist and all Code sections relating to it will need to be repealed as well.*

Recommendation: N/A

Background: Mayor and Council voted to direct drafting of ordinance revision for first reading at the October 20 2020 work session. At first reading on November 3, 2020, Mayor and Council voted to move measure forward to second reading and consideration. This revision is necessary to reflect duties referenced in previously adopted Chapter 80 and streamline actions of Chapter 2 Commissions.

Budget Impact: None

Council Person and District: All

Attachments: Proposed redlined amended version of Chapter 2, Article II, Division 3

Ordinance 2020-09:

DIVISION 3. – ONE BORO COMMISSION

Sec. 2-55. - Establishment; appointment; terms; compensation; removal.

There is hereby created a board to be known as the One Boro Commission. The One Boro Commission shall consist of **twelve** members who shall be residents of Bulloch County. The term of office of each appointed member shall be two years, and the term shall begin on October 1st, and end at the stroke of midnight on September 30th. The initial term for initial members of the One Boro Commission shall end on September 30, 2020. The initial members of the One Boro Commission have been appointed at the time this chapter takes effect and shall hold office for the balance of their terms then remaining, and their successors shall be appointed by the Mayor and City Council for a term of two years. Vacancies on the One Boro Commission occurring other than by expiration of term shall be filled by an interim appointment for the unexpired term by the Mayor and City Council. The Mayor and City Council shall have the authority to remove any member of the One Boro Commission by a majority vote for cause, on written charges, after a public hearing. The Mayor and City Council in consultation with the One Boro Commission may appoint non-voting ex officio members to said commission to provide administrative support and/or subject matter expertise. All members shall serve without compensation.

Sec. 2-56. - Chair; rules of procedure and bylaws; meetings; records.

(a) The One Boro Commission shall elect a chair from among its members who shall serve for a term of one year and who shall be eligible for re-election as chairman.

(b) The One Boro Commission shall make its own bylaws and rules of procedure and shall determine its time and place of meetings.

(c) The transactions of the One Boro Commission are governed by the Georgia Open Meetings Act O.C.G.A. §§ 50-14-1 et seq., and it shall be the joint and several responsibility of the members to comply with the Georgia Open Meetings Act.

Sec. 2-57. - Scope of authority.

(a) The One Boro Commission shall have the authority to prepare studies and reports, strategies, education efforts and programs for the purpose of informing the governing body on policy matters related to promoting diversity, inclusion, and equity among the citizens of Statesboro connected to issues of poverty and prosperity.

(b) **The One Boro Commission shall have the authority to prepare studies and reports strategies, education efforts and programs for the purpose of informing the governing body on policy matters related to promoting an inclusive workforce where job seekers are able to maximize their career potential by developing skills and educational credentials to earn a living wage and businesses with the talent they need to prosper.**

(c) **Further scope of authority and responsibilities for the One Boro Commission are set out in Chapter 80 of the Statesboro Code of Ordinances.**

Sec. 2-58. - Finances.

The One Boro Commission, in the performance of its duties, may, with the approval of the Mayor and Council, cooperate with and accept funds from federal, state or local public or semipublic agencies or private individuals or corporations, and may expend such funds for the purposes of the commission with the approval of the Mayor and Council. Any grants received will be done so pursuant to Resolution 2012-19 or any other subsequently adopted grant policy of the city. All purchases shall be made in compliance with the city's purchasing policy as set out in chapter 5 of the Statesboro Code of Ordinances.

Section 2-59 Violence Prevention.

The One Boro Commission will be responsible for convening with stakeholders at least once per calendar year, with additional meetings as needed, to develop action items deemed necessary to respond to and prevent upticks in violence, which shall be reported directly to Mayor and Council. Stakeholders may include members of City Council, community members from districts disproportionately impacted by violence, clergy, members from violence prevention-related organizations, at least one youth representative, and representatives from the Statesboro Police Department, Bulloch County Sheriff's Office, Federal Bureau of Investigation, Drug Enforcement Administration, Georgia State Patrol, GSU Police Department, Family Violence Task Force, Mayor's office, and the Bulloch County School District.

CITY OF STATESBORO

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Shari Barr, District 5



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Charles Penny, City Manager
Leah Harden, City Clerk
Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

To: City Manager Charles Penny & City Clerk Leah Harden

From: Tax Department

Date: 11/5/2020

RE: Eagle Creek Brewing Company/ location of event: 441 S Main St on November 28, 2020 10 am – 3 pm.

Policy Issue: Mayor and Council shall approve application in accordance with City of Statesboro Alcohol Ordinance Chapter 6-8 (3)b(3):

- b. The special event must meet the following criterion prior to the issuance to sell alcoholic beverages:
1. The special event must receive approval from the chief of SPD or his/her designee regarding crowd control, traffic control, and security measures.
 2. The location at which the special event is to take place must be properly zoned and approved by the code enforcement officer.
 3. The application must be presented to mayor and council and approved at a regularly scheduled meeting of the Statesboro City Council.

Recommendation: Planning & Development, Fire Department, Police Department, and Legal recommended approval

Budget Impact: None

Council Person & District: Paulette Chavers, District 2

Attachments: Application & Department Approvals



CITY OF STATESBORO
50 E MAIN ST
P.O. BOX 348
STATESBORO, GA 30459
P: 912-764-5468
F: 912-764-4691



TEMPORARY SPECIAL EVENT APPLICATION TO SELL ALCOHOL BY THE DRINK

Fee for a City of Statesboro Alcohol License holder - \$100

Fee for a non-license holder - \$200

Additional days (up to 2) - \$50 per day

(Application MUST be submitted at least 21 days prior to start date of proposed event)

Georgia sales tax must be remitted to the state of all sales at this event. Liquor tax must be remitted to the City of Statesboro (form is attached).

If you are not a City of Statesboro Alcohol License holder, you MUST have a background check done before the application can go before Mayor & Council.

Applicant Information:

Name of Applicant: Eagle Creek Brewing Company
Physical address of applicant: 166 Savannah Ave, Ste B Statesboro
Name of alcohol license holder: Franklin Dismuke
Email: franklin@eaglecreekbrewingco.com Phone number: 912-489-2337

Required Event Details

Name of Event: Blue Christmas Extravaganza
Location of Event: 411 S. main St Statesboro GA 30458
Date of Event- From: 11/28/20 To: 11/28/20
Actual Event Hours: 10:00 am/pm To: 3:00 am/pm
Projected number of attendees: 500


For events with fewer than 200 total people present, any business holding an Occupational Tax Certificate in a Bulloch County jurisdiction may apply. For events with more than 200 total attendees present, only businesses holding a City issued catering license may apply.

Type of alcohol to be served: _____ Wine ☒ Beer _____ Liquor _____

Is an open container waiver desired? ☒ Yes ☐ No

If yes, you must fill out an Open Container Request form

I hereby affirm the statements are true to the best of my knowledge.


Signature of Caterer

10/22/2020
Date

Property Owner Details:

Name & address of property owner:

Big Boy Cookies 441 S. Main St. Suite 120
Statesboro, GA 30458

Email: jonny@bigboycookies.com Phone Number: (912) 259-9866

Note: The Special Event Temporary Alcohol Permit shall be issued to any licensee holding a valid city issued catered event alcoholic beverage license for a period not to exceed three days for an approved special event. The licensed caterer must complete application and pay all required application fees to the city clerk or his/her designee at least 45 days prior to the start date of the proposed event and shall be required to comply with all the general ordinances and regulations for on-premises consumption. The applicant seeking a temporary license must also obtain a state-issued temporary special event permit.

Alcohol Licensee Compliance Affidavit

Name of event: Blue Christmas Extravaganza
Brief description of event: Shopping, food trucks, pictures with Santa, music
Physical address of event: 441 S. Main St. Statesboro, GA 30458

I hereby agree that as a condition to the issuance of a Special Event Temporary Alcohol Permit, the alcohol licensee of the event shall indemnify and hold harmless the city from claims, demand or cause of action which may arise from activities associated with the event.

I hereby solemnly swear, subject to criminal penalties for false swearing, that the statements and answers made by me to the foregoing questions in this application for a Special Event Temporary Alcohol Permit, are true and no false or fraudulent statement or answer is made herein to procure the granting of such permit.

I hereby state and understand that should a complaint be filed against the caterer of the event for violation of any regulation associated with the application for the Special Event Temporary Alcohol Permit, the permit issued for the event will immediately become void and will not reissue for the same location.

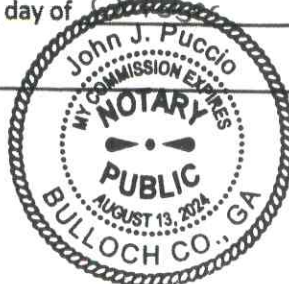
I hereby certify that every employee or volunteer of the special event license working the special event in any position dispensing, selling, serving, taking orders for, or mixing alcoholic beverages shall possess a valid server certification pursuant to Section 6-10 of the Code of Ordinances of the City of Statesboro and be conducted in compliance with all state of Georgia statutes, rules, and regulations.

Any person working in any security capacity at event shall have a valid alcoholic beverage security permit on their person at all times pursuant to City Ordinance 6-10(d).

Caterer signature: _____

Sworn and attested before me on this 22nd day of October, 2020

Notary Signature/Seal: _____



Eagle Creek Brewing Company
John Franklin Dismuke
Blue Christmas Extravaganza
441 S Main St
Statesboro, Ga 30458
11/28/2020 10am-3pm
Serving beer

Please enter your recommendations and comments with your full name.

Temporary Event to sell alcohol

Department	Full Name	Recommendation	Comments
Planning & Development	Justin Williams	Approve	Commercial Retail Zoning. No known encroachment issues in the area.
Fire Department	Fallon Brown	Approve	
Police Department	Mike Broadhead	Approve	Management of Big Boy Cookies must alert other businesses in the shopping center regarding the projected crowd/date/time
Legal	Cain Smith	Approve	

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50 EAST MAIN STREET • P.O. BOX 348 • STATESBORO, GEORGIA 30459-0348

To: Charles Penny, City Manager and Leah Harden, City Clerk

From: Justin Williams, City Planner II

Date: November 9, 2020

RE: November 17, 2020 City Council Agenda Items

Policy Issue: *Statesboro Zoning Ordinance*: Variance Request

Recommendation: Staff recommends approval of the variance requested by **V 20-10-01** with conditions.

Background: Britt Parrish Statesboro LLC, requests a variance from Article XV: Section 1509, Table 5 of the *Statesboro Zoning Ordinance* on 4.75 acres of property located on Veterans Memorial Parkway to place 336 aggregate square feet of signage in Sign District 3 (MS42000007 000).

Budget Impact: None

Council Person and District: Chavers (District 2) – Projected

Attachments: Development Services Report (V 20-10-01, V 20-10-02, V 20-10-03, V 20-10-04)

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50 EAST MAIN STREET • P.O. BOX 348 • STATESBORO, GEORGIA 30459-0348

To: Charles Penny, City Manager and Leah Harden, City Clerk

From: Justin Williams, City Planner II

Date: November 9, 2020

RE: November 17, 2020 City Council Agenda Items

Policy Issue: *Statesboro Zoning Ordinance*: Variance Request

Recommendation: Staff recommends approval of the variance requested by **V 20-10-02** with conditions.

Background: Britt Parrish Statesboro LLC, requests a variance from Article XV: Section 1509, Table 5 of the *Statesboro Zoning Ordinance* on 4.75 acres of property located on Veterans Memorial Parkway to place 6 wall signs on a single elevation in Sign District 3 (MS42000007 000).

Budget Impact: None

Council Person and District: Chavers (District 2) – Projected

Attachments: Development Services Report (V 20-10-01, V 20-10-02, V 20-10-03, V 20-10-04)

CITY OF STATESBORO

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50 EAST MAIN STREET • P.O. BOX 348 • STATESBORO, GEORGIA 30459-0348

To: Charles Penny, City Manager and Leah Harden, City Clerk

From: Justin Williams, City Planner II

Date: November 9, 2020

RE: November 17, 2020 City Council Agenda Items

Policy Issue: *Statesboro Zoning Ordinance: Variance Request*

Recommendation: Staff recommends approval of the variance requested by **V 20-10-03** with conditions.

Background: Britt Parrish Statesboro LLC, requests a variance from Article XV: Section 1509, Table 5 of the *Statesboro Zoning Ordinance* on 4.75 acres of property located on Veterans Memorial Parkway to place two freestanding signs 15 feet in height in Sign District 3 (MS42000007 000).

Budget Impact: None

Council Person and District: Chavers (District 2) – Projected

Attachments: Development Services Report (V 20-10-01, V 20-10-02, V 20-10-03, V 20-10-04)

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50 EAST MAIN STREET • P.O. BOX 348 • STATESBORO, GEORGIA 30459-0348

To: Charles Penny, City Manager and Leah Harden, City Clerk

From: Justin Williams, City Planner II

Date: November 9, 2020

RE: November 17, 2020 City Council Agenda Items

Policy Issue: *Statesboro Zoning Ordinance*: Variance Request

Recommendation: Staff recommends approval of the variance requested by **V 20-10-04** with conditions.

Background: Britt Parrish Statesboro LLC, requests a variance from Article XV: Section 1509, Table 5 of the *Statesboro Zoning Ordinance* on 4.75 acres of property located on Veterans Memorial Parkway to place freestanding signs in excess of 60 square feet in Sign District 3 (MS42000007 000).

Budget Impact: None

Council Person and District: Chavers (District 2) – Projected

Attachments: Development Services Report (V 20-10-01, V 20-10-02, V 20-10-03, V 20-10-04)



City of Statesboro-Department of Planning and Development

ZONING SERVICES REPORT

P.O. Box 348
Statesboro, Georgia 30458

(912) 764-0630
(912) 764-0664 (Fax)

V 20-10-01, V 20-10-02, V 20-10-03, V 20-10-04 VARIANCE REQUEST VETERANS MEMORIAL PARKWAY

LOCATION:	Veterans Memorial Parkway
EXISTING ZONING:	CR (Commercial Retail)
ACRES:	4.75 acres
PARCEL TAX MAP #:	MS42000007 002
COUNCIL DISTRICT:	District 2 (Projected – Chavers)
EXISTING USE:	Vacant Land (Under Development)
PROPOSED USE:	New Automotive Dealership



PETITIONER Britt Parrish Statesboro LLC
ADDRESS 12114 U.S. Highway 301 S, Statesboro, GA 30458

REPRESENTATIVE Joey Maxwell
ADDRESS 40 Joe Kennedy Boulevard, Statesboro, GA 30458

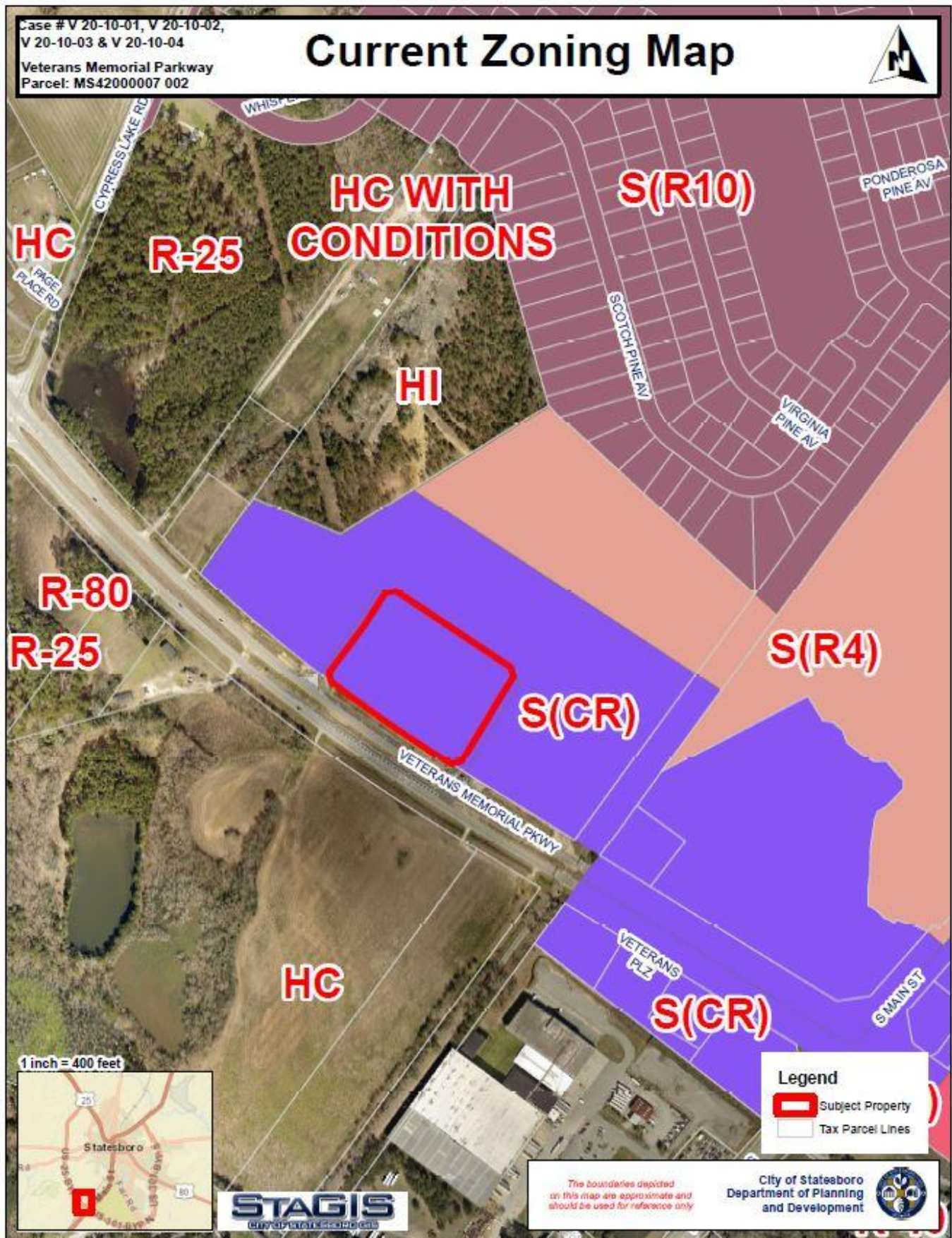
PROPOSAL

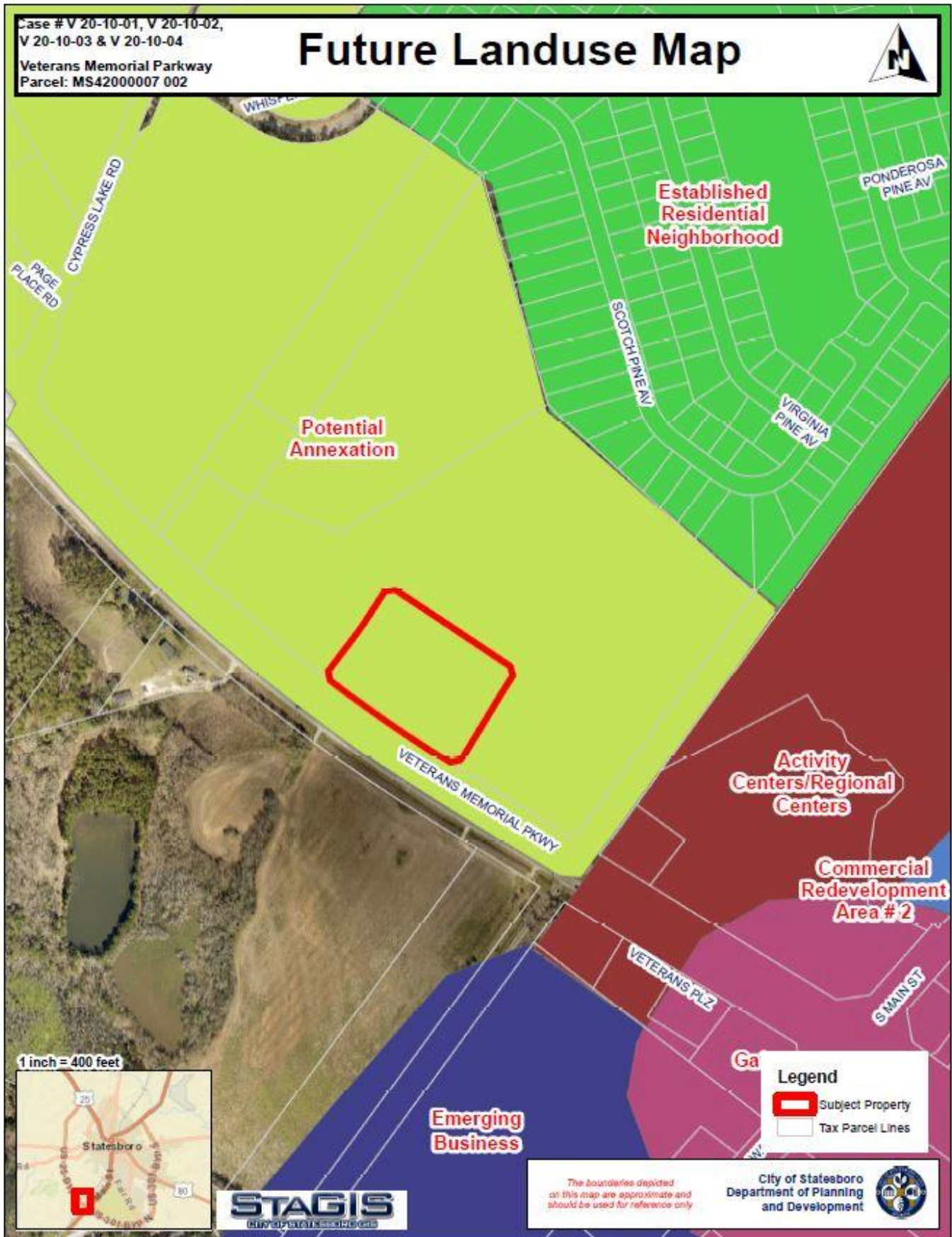
The applicant requests four variances from Article XV: Section 1509, Table 5 of the Statesboro Zoning Ordinance. The purpose of these requests are to develop signage in excess of the authorized sign height for freestanding signage, the development of signage in excess of the square footage for freestanding signs, the placement of multiple signs on a single elevation, and the placement of aggregate signage in excess of the allowed square footage of all signs.

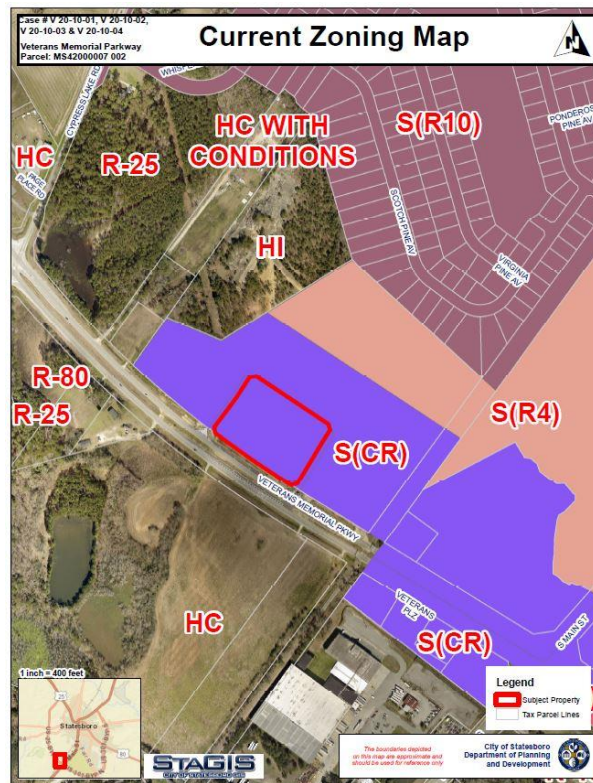
PLANNING COMMISSION RECOMMENDATION

V 20-10-01, V 20-10-02, V 20-10-03, V 20-10-04 CONDITIONAL APPROVAL









SURROUNDING LAND USES/ZONING

Location	Parcel Location & Zoning Information	Land Use
North	Location Area #1: CR (Commercial Retail)	Vacant Lot
Northeast	Location Area #2: CR (Commercial Retail)	Vacant Lot
Northwest	Location Area #3: CR (Commercial Retail)	Vacant Lot
East	Location Area #4: CR (Commercial Retail)	Vacant Lot
West	Location Area #5: CR (Commercial Retail)	Vacant Lot
Southwest	Location Area #6: HC (Highway Commercial-County)	Vacant Lot
Southeast	Location Area #7: HC (Highway Commercial – County)	Vacant Lot
South	Location Area #8: HC Highway Commercial – County)	Vacant Lot

SUBJECT SITE

The subject site contains a currently developing Chrysler/Dodge/Jeep dealership. The site was subdivided from a larger 33 acre parcel in order to develop the dealership. The remainder of the surrounding site is currently vacant, but property to both the west and the south are located within the County. Specifically, the applicant is requesting 336 square feet of aggregate signage which is 36 square feet over the allowable limit, and requesting to place 6 signs on a single elevation, when the ordinance only allows for 1. The applicant also seeks to place two freestanding signs in excess of the allowable square footage of 60 feet, and freestanding signage standing 15 feet high when the general allowance is 8 feet

The *City of Statesboro 2019 – 2029 Comprehensive Master Plan* designates the subject site in the “Potential Annexation” area, which currently seeks to have a mixed-use developmental pattern if possible, specifically high-density housing types such as multi-family, townhomes, and apartments. Regarding this, there is no implementation strategy for potential annexations.

ENVIRONMENTAL SITE ANALYSIS

The subject property does not contain wetlands and is not located in a special flood hazard area. Development of these signs would not cause any issues regarding the additional flooding.

COMMUNITY FACILITIES AND TRANSPORTATION

The subject property is currently served by city utilities, sanitation and public safety. No significant impact is expected on community facilities or services as a result of this request.

VARIANCE STANDARDS OF REVIEW

Section 1503(G) states that no variances shall be permitted from the terms of Article XV regarding signs in the Statesboro Zoning Ordinance. It continues to state that “Specifically, no variances under article XVIII of this ordinance [chapter] shall be applicable to the standards contained within this article.” However, Article XV regarding signs is part of the Statesboro Zoning Ordinance, which provides for the award of variances by the City Council from the zoning regulations stating that “approval of a variance must be in the public interest, the spirit of the ordinance must be observed, public safety and welfare secured, and substantial justice done” and Section 1801 states that the Mayor and Council [should] consider if the following are true in its consideration of a variance request:.

- 1. There are special conditions pertaining to the land or structure in question because of its size, shape, topography, or other physical characteristic and that condition is not common to other land or buildings in the general vicinity or in the same zoning district;**
 - The subject site is a smaller portion of a proposed large commercial development.
- 2. The special conditions and circumstances do not result from the actions of the applicant;**
 - Annexation and zoning of the property was not completed by the applicant.
- 3. The application of the ordinance to this particular piece of property would create an unnecessary hardship; and**

- N/A

4. Relief, if granted, would not cause substantial detriment to the public good or impair the purposes and intent of the zoning regulations.

- Significant signage of a similar nature already exists on Veterans Memorial Parkway at the already standing Ford Dealership. These signs were also approved via variance. The proposed signage would not cause significant issue with the overall development pattern of signage in the area.

STAFF/PLANNING COMMISSION RECOMMENDATION

Staff recommends **Approval of V 20-10-01, V 20-10-02, V 20-10-03, and V 20-10-04.**

If this petition is approved by the Mayor and City Council, it should be subject to the applicant's agreement to the following enumerated condition(s):

- (1) Approval of this variance does not allow for the construction of the proposed signage. Applicant will be required to submit a sign permit application for staff review and approval prior to construction commencement.

At the regularly scheduled meeting of the Planning Commission on November 3, 2020, the Commission voted to **Approve V 20-10-01, V20-10-02, V 20-10-03, V 20-10-04 with conditions**, with a 6-0 vote.

CITY OF STATESBORO

COUNCIL

Phil Boyum, District 1
Paulette Chavers, District 2
Venus Mack, District 3
John Riggs, District 4
Shari Barr, District 5



Jonathan M. McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
I. Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348 • STATESBORO, GEORGIA 30459-0348

To: Charles Penny, City Manager and Leah Harden, City Clerk

From: Justin Williams, City Planner II

Date: November 9, 2020

RE: November 17, 2020 City Council Agenda Items

Policy Issue: *Statesboro Zoning Ordinance: Zonin Map Amendment Request*

Recommendation: Staff recommends approval of the **RZ 20-10-07** with conditions.

Background: TBR, LLC requests a Zoning Map Amendment of approximately 0.26 acres of property located at 102 South Zetterower Avenue from the R-15 (Single-Family Residential) to the CBD (Central Business) zoning district to establish a commercial use on the property (\$40 000003 000).

Budget Impact: None

Council Person and District: Mack (District 3)


Attachments: Development Services Report (RZ 20-10-07)



ZONING SERVICES REPORT

P.O. Box 348
Statesboro, Georgia 30458

(912) 764-0630
(912) 764-0664 (Fax)

RZ 20-10-07 ZONING MAP AMENDMENT 102 SOUTH ZETTEROWER AVENUE		
LOCATION:	102 South Zetterower Ave	
EXISTING ZONING:	R-15	
ACRES:	0.26 acres	
PARCEL TAX MAP #:	S40 000003 000	
COUNCIL DISTRICT:	District 3 (Mack)	
EXISTING USE:	Vacant Building	
PROPOSED USE:	Commercial Business	

PETITIONER TBR, LLC
ADDRESS 437 Johnson Drive, Sylvania, GA 30467

REPRESENTATIVE Chad Hilde
ADDRESS Same as Above

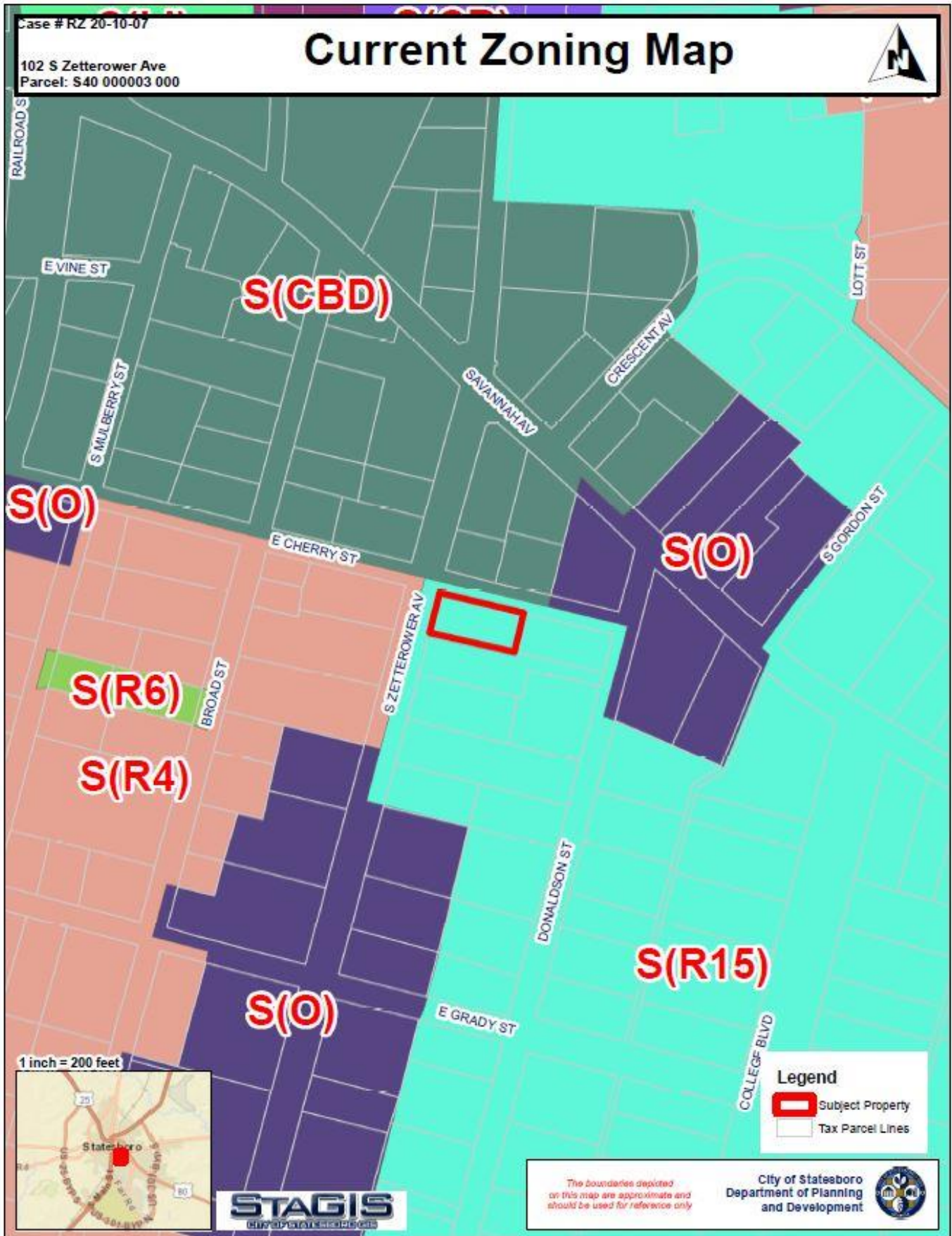
PROPOSAL
The applicant request a Zoning Map Amendment of 0.26 acres from the R-15 (Single-Family Residential) zoning district to the CBD (Central Business) zoning district on the property located at 102 South Zetterower Avenue to use the property as a mixed use commercial and residential building.
PLANNING COMMISSION RECOMMENDATION
RZ 20-10-07 CONDITIONAL APPROVAL

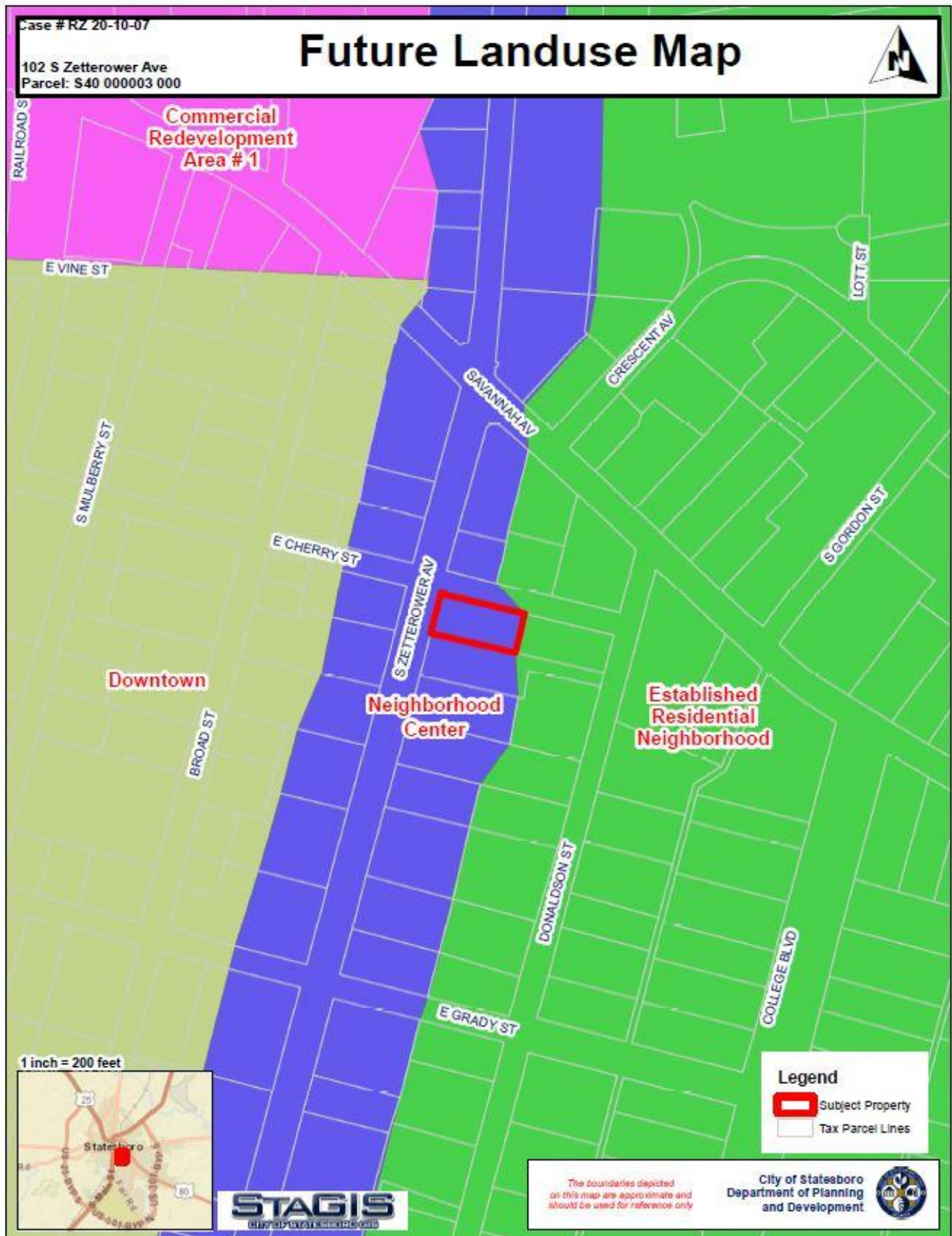
Case # RZ 20-10-07

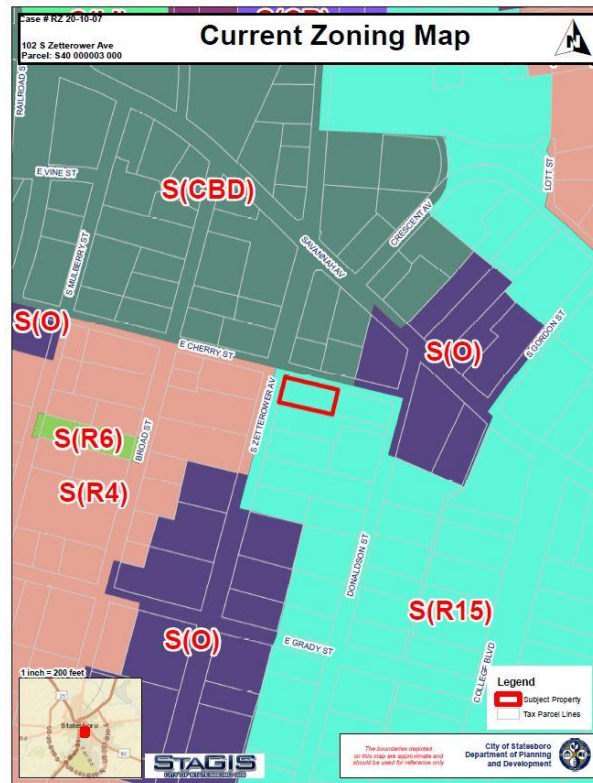
102 S Zetterower Ave
Parcel: S40 000003 000

Location Map









SURROUNDING LAND USES/ZONING

Location	Parcel Location & Zoning Information	Land Use
North	Location Area #1: CBD (Central Business District)	Dog Grooming Facility
Northeast	Location Area #2: O (Office)	Law Office
Northwest	Location Area #3: CBD (Central Business District)	Insurance Agency
East	Location Area #4: R-15 (Single-Family Residential)	Empty Lot (Applicant Owned)
West	Location Area #5: R-4 (High-Density Residential)	One Bedroom Dwelling Units
Southwest	Location Area #6: R-4 (High Density Residential)	Single-Family Dwelling
Southeast	Location Area #7: R-15 (Single Family Residential)	Vacant Gas Station Facility
South	Location Area #8: R-15 (Single-Family Residential)	Single-Family Dwelling

SUBJECT SITE

The subject site contains a house with two smaller attached residential units in the rear of the building on 0.26 acres. The rear of the property is also owned by the applicant and serves as an empty field primarily used for parking. The applicant intends to utilize the front portion of the building for commercial use, and maintain the non-conforming use in the rear of the property for residential use.

The *City of Statesboro 2019 – 2029 Comprehensive Master Plan* designates the subject site in the “Neighborhood Center” character area, which contains a blend of lower to medium density residential and commercial uses, personal services and offices that are neighborhood scale in size and intensity. This character area often acts as a buffer or transition area between single-family residential areas and more intense commercial areas. Generally, neighborhood-scale uses include retail, restaurant and neighborhood services.

ENVIRONMENTAL SITE ANALYSIS

The subject property does not contain wetlands and is not located in a special flood hazard area. Any potential issues will be brought forth and discussed during standard permitting and review procedures.

COMMUNITY FACILITIES AND TRANSPORTATION

The subject property is currently served by city utilities, sanitation and public safety. No significant impact is expected on community facilities or services as a result of this request.

ZONING MAP AMENDMENT STANDARDS FOR DETERMINATION

The mayor and city council in exercising its zoning power, shall be governed by the following standards in making its determination and balancing the promotions of the public health, safety, morality [morals] and general welfare against the right of unrestricted use of property:

1. Existing uses and zoning or [of] property nearby.

- The proposed use matches the surrounding properties. Multiple parcels on the street are operating under Special Exceptions and Conditional Use Variances to operate in a commercial manner without sufficient zoning. Additionally, some properties in the area are appropriately zoned to operate commercially.

2. The extent to which property values are diminished by the particular zoning restrictions.

- It is Staff’s opinion that the proposal will not likely reduce the overall value of property in the area, although there has not been an appraisal conducted on the site.

3. The extent to which the description of property values of the property owner promotes the health, safety, morals or general welfare of the public.

- The house has seen significant improvement due to cleaning efforts and cosmetic repairs since purchase. The main portion of the house had been vacant after the death of the previous owner for more than one year.

4. The relative gain to the public, as compared to the hardship imposed upon the property owner.

- The site is positioned on a key intersection and would serve as a fitting use for the surrounding area.

5. The suitability of the subject property for the zoned purposes.

- Initial evaluation of the property appears to make this property suitable for the requested use.

6. The length of time the property has been vacant as zoned, considered in the context of land development in the area in the vicinity of the property.

- The property has been vacant since before the purchase of the property in February of 2019.

7. The extent the proposed change would impact the following:

- Population density in the area.
 - N/A
- Community facilities.
 - N/A
- Living conditions in the area.
 - N/A
- Traffic patterns and congestion.
 - N/A
- Environmental aspects.
 - N/A
- Existing and future land use patterns.
 - N/A
- Property values in the adjacent areas.
 - This cannot be determined without a formal appraisal of the property and surrounding neighborhood.

8. Consistency with other governmental land use, transportation, and development plans for the community.

- The proposed commercial use of the property is consistent with the land uses as listed in the neighborhood center character area of the Statesboro Comprehensive Plan. Specifically, the site would still act as a buffer from the commercial uses found in the Main Central Business District and the lower intensity businesses found on South Zetterower Avenue.

STAFF/PLANNING COMMISSION RECOMMENDATION

Staff recommends **Approval of RZ 20-10-07**. If this petition is approved by the Mayor and City Council, it should be subject to the applicant's agreement to the following enumerated condition(s):

- (1) Use of the subject property is restricted to any use specifically permitted in a CBD (Central Business) zoning district as per the use regulations of the CR (Commercial Retail) zoning district.
- (2) Approval of this zoning map amendment does not grant site and/or building plan approval as submitted. Project will be required to meet all City Ordinances and applicable building codes.
- (3) All non-conforming uses on the property may continue, but any discontinuation of this use must adhere to Article XXI, Section 2104 of the Zoning Ordinance.

At the regularly scheduled meeting of the Planning Commission on November 3, 2020, the Commission voted to approve **RZ 20-10-07 with conditions**, with a 6-0 vote.

CITY OF STATESBORO

COUNCIL

Phillip A. Boyum, District 1
Paulette Chavers, District 2
Venus Mack, District 3
John Riggs, District 4
Shari Barr, District 5



Jonathan McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

INTEROFFICE MEMORANDUM City Manager's Office

TO: Mayor and City Council Members
FROM: Charles W. Penny, City Manager
DATE: November 10, 2020
RE: Pandemic hazard Pay

In August 2020, the City of Statesboro received notification of the availability of CARES ACT Funds. Included in the proposal for the use of the funds were utility, housing and small business assistance, and pandemic hazard pay for City employees was also identified. Although we did not receive the full amount of funding outlined by the state, Statesboro did receive \$1.7million. The funds will go a long way to stabilize the city finances and minimize service delivery impacts. The City Council has approved the use of \$250,000 for assistance in our community; (4) four police vehicles were purchased out of the funds at a cost of \$140,000; and I now recommend pandemic hazard pay for all City employees in the amount of \$150,000.

A number of cities and counties have provided pandemic hazard pay for their employees for extraordinary service during the pandemic. Employees have worked without question since March to insure citizens' services are not diminished. In many cases, some cities have provided employees an additional \$500.00 a month and others have increased the hourly rate by as much as \$3.00 an hour. The cities have also limited the pandemic hazard pay to public safety, public works, and transportation employees only; however, I recommend providing pandemic hazard pay to all employees.

The City cannot afford to increase the hourly wages nor an additional \$500 a month without using fund balance; therefore, I recommend a one-time payment of \$500 for all employees currently on the City payroll. The funds would be distributed to employees on November 25, 2020, and I recommend approval of this expenditure for pandemic hazard pay to the Mayor and City Council.

Please let me know if you have any questions or concerns.

CITY OF STATESBORO

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Leah Harden, City Clerk
I. Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348 • STATESBORO, GEORGIA 30459-0348

November 12, 2020

MEMO TO: Mr. Charles Penny, City Manager

FROM: Cindy S. West, Director of Finance

RE: Budget Amendment

Enclosed is the Second Budget Amendment for Fiscal Year 2021. The amendment is to appropriate CARES ACT Funds, surplus CDBG Grant Funds, and enterprise funds as amounts shown in each fund as expenditures or expenses and revenue anticipations. The funds will be used to cover the cost of utility, mortgage/rental and small business assistance and pandemic hazard pay. In addition, the amendment will cover the capital purchase of (4) four police vehicles. I recommend the approval of the proposed budget amendment.

RESOLUTION 2020-31: A RESOLUTION TO ADOPT THE SECOND AMENDMENT TO THE FISCAL YEAR 2021 BUDGET FOR EACH FUND OF THE CITY OF STATESBORO, GEORGIA, APPROPRIATING THE AMOUNTS SHOWN IN EACH BUDGET AS EXPENDITURES/EXPENSES, ADOPTING THE SEVERAL ITEMS OF REVENUE ANTICIPATIONS, AND PROHIBITING EXPENDITURES OR EXPENSES FROM EXCEEDING THE ACTUAL FUNDING APPROPRIATED

THAT WHEREAS, sound governmental operations require a Budget in order to plan the financing of services for the residents of the City of Statesboro; and

WHEREAS, Title 36, Chapter 81, Article 1 of the Official Code of Georgia Annotated (OCGA) requires a balanced Budget for the City's fiscal year, which runs from July 1st to June 30th of each year; and

WHEREAS, the Mayor and City Council have reviewed a proposed Second Amendment to the Budget from the City Manager that includes some revenues/financing sources and expenditures/expenses not anticipated in the original Budget, and carries forward funding and appropriations for some projects and equipment budgeted in the previous fiscal year, but not purchased by fiscal year-end; and

WHEREAS, each of these funds is a balanced budget, so that anticipated revenues and other financial resources for each fund equal the proposed expenditures or expenses and any transfers; and

WHEREAS, the Mayor and City Council wish to adopt this Second Budget Amendment for Fiscal Year 2021;

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Statesboro, Georgia as follows:

Section 1. That the proposed changes to the budget, attached hereto as Attachment #1 and incorporated herein as a part of this Resolution, are hereby adopted as the Second Budget Amendment for the City's Fiscal Year 2021 Budget.

Section 2. That the several items of revenues, other financial resources, and sources of cash shown in the budget amendment for each fund in the amounts shown anticipated are hereby adopted; and that the several amounts shown in the budget amendment for each fund as proposed expenditures or expenses, and uses of cash are hereby appropriated to the departments and agencies named in each fund, as amendments to the existing Budget previously adopted.

Section 3. That the "legal level of control" as defined in OCGA 36-81-2 is set at the departmental level, meaning that the City Manager in his capacity as Budget Officer is authorized to move appropriations from one line item to another within a department, but under no circumstances may expenditures or expenses exceed the amount

appropriated for a department without a further budget amendment approved by the Mayor and City Council.

Section 4. That all appropriations shall lapse at the end of the fiscal year.

Section 5. That this Resolution shall be and remain in full force and effect from and after its date of adoption.

Adopted this 17th day of November, 2020.

CITY OF STATESBORO, GEORGIA

By: Jonathan M. McCollar, Mayor

Attest: Leah Harden, City Clerk

ATTACHMENT #1

FY 2021 SECOND BUDGET AMENDMENT

100 General Fund:

- Increase in Finance Department Expenditures for Small Business Relief by \$75,000.
- Increase in Finance Department Expenditures for Utilities Relief by \$75,000.
- Increase in Finance Department Expenditures for Mortgage and Rental Relief by \$100,000.
- Increase in City Manager Expenditures for Regular Employees by \$1,500.
- Increase in Clerks Office Expenditures for Regular Employees by \$1,500.
- Increase in Finance Department Expenditures for Regular Employees by \$2,500
- Increase in Human Resources Department Expenditures for Regular Employees by \$1,500.
- Increase in Legal Department Expenditures for Regular Employees by \$500.
- Increase in Public Information Department Expenditures for Regular Employees by \$500.
- Increase in Engineering Department Expenditures for Regular Employees by \$1,500
- Increase in Governmental Buildings Department Expenditures for Regular Employees by \$1,000.
- Increase in Customer Service Department Expenditures for Regular Employees by \$3,000.
- Increase in Municipal Court Department Expenditures for Regular Employees by \$1,500.
- Increase in Police Administration Division Expenditures for Regular Employees by \$4,500.
- Increase in Police Operations Division Expenditures for Regular Employees by \$12,500.
- Increase in Police Patrol Division Expenditures for Regular Employees by \$27,500.
- Increase in Public Works Department Expenditures for Regular Employees by \$1,500.
- Increase in Streets Department Expenditures for Regular Employees by \$10,000.
- Increase in Planning Department Expenditures for Regular Employees by \$2,000.
- Increase in Code Compliance Department Expenditures for Regular Employees by \$1,000.
- Increase in Parks and Trees Department Expenditures for Regular Employees by \$3,500.
- Increase in Protective Engineering Department Expenditures for Regular Employees by \$1,000.
- Increase in Expenditures for Transfer to Capital Improvements Program Fund by \$130,000.

Net effect on Fund is: Decrease in Fund Balance by \$458,500.

210 Confiscated Assets Fund:

- No Changes.

Net effect on Fund is: None.

221 CDBG Fund:

- Increase in Expenditures for Contract Services by \$60,720.

Net effect on Fund is: Decrease in Fund Balance by \$60,720.

224 US Department of Justice Grant:

- No Changes.

Net effect on Fund is: None.

250 Multiple Grants Fund:

- No Changes.

Net effect on Fund is: None.

270 Statesboro Fire Service Fund:

- Increase in Expenditures for Regular Employees by \$23,500.

Net effect on Fund is: Decrease in Fund Balance by 23,500.

275 Hotel/Motel Fund:

- No Changes.

Net effect on Fund is: None.

286 Technology Fee Fund:

- No Changes.

Net effect on Fund is: None.

323 2013 SPLOST Fund:

- No Changes.

Net effect on Fund is: None.

324 2018 TSPLOST Fund:

- No Changes.

Net effect on Fund is: None.

350 Capital Improvements Program Fund:

- Increase in Revenues for Transfer from General Fund by \$130,000.
- Increase in Expenditures for Police Vehicles by \$130,000.

Net effect on Fund is: None.

505 Water and Sewer Fund:

- Increase in Waste Water Expense for Regular Employees by \$10,000.
- Increase in Waste Sewer Expense for Regular Employees by \$11,500.

Net effect on Fund is: Decrease in Cash of \$21,500.

507 StormWater Fund:

- Increase in Expenses for Regular Employees by \$3,500.

Net effect on Fund is: Decrease in Cash of \$3,500.

515 Natural Gas Fund:

- Increase in Expenses for Regular Employees by \$4,000.

Net effect on Fund is: Decrease in Cash of \$4,000.

541 Solid Waste Collection Fund:

Commercial Division

- Increase in Expenses for Regular Employees by \$1,500.

Residential Division

- Increase in Expenses for Regular Employees by \$3,500.

Rolloff Division

- Increase in Expenses for Regular Employees by \$500.
-

Yardwaste Division

- Increase in Expenses for Regular Employees by \$3,500.

Net effect on Fund is: Decrease in Cash of \$9,000.

542 Solid Waste Disposal Fund:

- Increase in Expenses for Regular Employees by \$3,500.

Net effect on Fund is: Decrease in Cash of \$3,500.

601 Health Insurance Fund:

- No Changes.

Net effect on Fund is: None.

602 Fleet Management Fund:

- Increase in Expenses for Regular Employees by \$3,500.

Net effect on Fund is: Decrease in Cash of \$3,500.

604 Wellness Fund:

- No Changes.

Net effect on Fund is: None.

605 Central Service Fund:

- Increase in Expenses for Regular Employees by \$3,000.

Net effect on Fund is: Decrease in Cash of \$3,000.

CITY OF STATESBORO

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50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

MEMORANDUM

November 9, 2020

TO: Charles Penny, City Manager
Jason Boyles, Assistant City Manager

FR: Kathleen Field, Director of Planning and Development

RE: Comprehensive Housing Plan

In January of this year, a proposal was received from Bleakly Advisory Group to undertake a study on housing within Statesboro, including a detailed analysis of the rental market. Subsequent to the submission of this proposal, which was deferred due to budget limitations related to the COVID outbreak, it became clear as work progressed on the Residential Subdivision Incentive Program, that a better understanding of the single-family market was also needed if the city wanted to encourage future subdivision development, especially in the R-15 and R-20 zoning districts.

Finally, and most importantly, our competitiveness for future CHIP and CDBG applications to the Department of Housing and Urban Development (HUD) will be dependent on the submission of an Affordable Housing Plan which the city does not have. Since there will be considerable overlap on housing data for all three initiatives, the concept of combining a proposal from Bleakly Advisory Group with staff from the Coastal Regional Commission came to fruition.

The proposal, encompassing all three initiatives is attached. The total cost of the proposal is \$60,720. The proposal is broken down into two separate contracts:

Coastal Regional Commission: \$15,000; and,
Bleakly Advisory Group: \$45,720

There is sufficient money in the account entitled "CHIP Grant Revolving Loan Fund" to cover this expense. Please note that the funds in this account are reoccurring loan payments that have been accruing from the Statesboro Pointe Subdivision from a 1995 CHIP Grant from HUD. It has been determined that use of these funds for a Comprehensive Housing Study is an allowable expense. It should be noted that this fund is separate from the General Fund and can only be used for affordable/workforce housing programs.

Attachments

No Impact to General Fund

Council Member District - All

Georgia Municipal Association City of Excellence • Certified City of Ethics
Telephone: (912) 764-5468 • Fax: (912) 764-4691 • www.statesboroga.gov

CONTRACT FOR PROFESSIONAL SERVICES

This contract is made by and between the Coastal Regional Commission, hereinafter referred to as the “CRC,” and City of Statesboro, hereinafter referred to as the “City.”

Witnesses that:

WHEREAS, the City desires that the CRC provide technical assistance and planning services to the City hereinafter referred to as “professional planning services.”

THEREFORE, it is distinctly understood and mutually agreed as follows:

I. PERFORMANCE OF SERVICES: The City hereby agrees to engage the CRC and the CRC hereby agrees to perform the services stipulated in this agreement in accordance with the terms and conditions contained herein.

- A. The contract shall commence upon execution by all parties and terminate on June 30, 2022.
- B. The City agrees that its officials and employees shall cooperate with the CRC in the discharge of the CRC’s responsibilities under this contract. The City officials shall be responsible for ensuring that all data and other information shall be made available to the CRC as needed/requested in order for the CRC to fulfill its responsibilities and for the City to meet Minimum Standards set forth by the Department of Community Affairs.
- C. The materials provided to the CRC shall be complete, accurate, and in the format requested. Should information not be provided to the CRC in a timely manner, the project completion date may be extended which in turn, may increase the project cost.
- D. The CRC shall consider the receipt of this contract, signed and executed, as the official notice to proceed.

II. SCOPE OF WORK: The CRC shall perform and complete in a reasonable manner the following service:

- A. The CRC shall assist City staff with the development of an Affordable Housing Plan, the details of which are outlined in APPENDIX A, which provides specific tasks and hourly estimates of CRC Planning Staff and supplemental assistance by City Staff.
- B. The CRC will prepare necessary resolutions and public hearing documents and final draft for the City’s review and consideration of adoption.

III. SERVICES PROVIDED BY THE CITY: The City shall provide the following:

- A. The City, with assistance from the CRC, shall send notices to all involved announcing the date, time and location of the stakeholder interviews and public hearing(s).

- B. The City shall provide staff to assist on the project as outlined in APPENDIX A.
- C. The City shall provide the existing ordinances and regulations.

IV. COMPENSATION: The City shall compensate the CRC for services performed in accordance with Section II *Scope of Work* of this contract for an amount of Fifteen Thousand dollars, (\$15,000).

- A. The CRC shall conduct professional planning services specified in Section II of this contract.
- B. The CRC shall invoice the City on a quarterly basis for performance of its obligations under this contract.
- C. The CRC shall not invoice the City in excess of the amount stated above without first obtaining written approval of the City.
- D. Payment of invoices is due within thirty (30) days of the date of each invoice. Invoices shall be submitted to the City, Attn: Kathy Field, Director of Planning and Development, PO Box 348, Statesboro, GA 30459. Payments shall be made to Coastal Regional Commission, Attn: Lena Geiger, Finance Director, 1181 Coastal Drive, SW, Darien, GA 31305.

V. NONCOMPLIANCE, MODIFICATION, OR ABROGATION: In the event of the CRC's and/or the City's noncompliance with the requirements of this contract, this contract may be canceled, terminated or suspended in whole or part.

- A. Cancellation, termination or suspension of this contract must be in writing and reasons given for the action.
- B. If this contract is nullified, all finished or unfinished documents prepared by the CRC under this contract shall, at the discretion of the City, become the City's property.
- C. The CRC shall be entitled to compensation for any work completed on said project. Furthermore, upon termination the CRC shall be held harmless, in the event of nullification, from its said responsibilities for the completion of such project.
- D. All modifications and changes to the contract shall be in writing. E-mail communication shall be considered legal and binding correspondence. The original scope of the project, or the completion date, may be altered by either party with written concurrence by both the CRC and the City. Such changes shall be specifically designated as a "Change Order" and shall be signed by all parties. The CRC is not authorized or obligated to undertake any work under a "Change Order" until that "Change Order" is signed by all parties. Upon issuing a "Change Order", the City shall

assure the CRC that there are sufficient funds to cover the additional cost, if any, of the changes to the original scope of the project.

- E. A written notice shall be submitted by the CRC to the City immediately should any invoice submitted for payment be outstanding greater than fifteen (15) days.

VI. OWNERSHIP OF DOCUMENTS: All documents developed by the CRC as a result of this contract shall become the property of the City.

VII. CONFIDENTIALITY: Any report, information, data, etc., given to, prepared or assembled by the CRC, under this Contract, will not be made available to any individual or organization without the prior written approval of the City.

VIII. INDEMNIFICATION: The City shall indemnify and hold harmless the CRC and its subcontractors, employees, agents, and representatives from and against any and all suits, additions, legal proceedings, claims, demands, damages, liabilities, costs and expenses, including attorney's fees arising out or in connection with or claimed to arise out of or in connection with any negligent or wrongful error, omission or act of the CRC or anyone acting in its behalf in connection with or incident to this contract, or as a result of any work product of the CRC.

IX. PROJECT CONTACTS:

Eric Landon
Planning & Government Services
Coastal Regional Commission
1181 Coastal Drive SW
Darien, GA 31305
912-437-0870

Kathleen Field
City of Statesboro
Planning & Development
50 East Main Street
Statesboro GA 30458
912-764-0630

Accepted and witnessed, by our hands on the _____ day of _____, 2020

CITY OF STATESBORO

Date

Name: Jonathan McCollar

Title: Mayor

Date

Witness:

Title:

COASTAL REGIONAL COMMISSION

Date

Name: Allen Brown

Title: Chairman

Date

Name: Allen Burns

Title: Executive Director

Date

Witness:

Title:

APPENDIX A

Affordable Housing Plan Proposal for Statesboro Georgia

Purpose: There is a need for the City of Statesboro to know, with specificity, the extent and nature of demand for affordable housing resources to meet the needs of its current and future population and whether the current supply chain of housing development can meet that need. This study will use available data supplemented by electronic data collection and field interviews, public forums and interviews with local and area housing developers and brokers to develop an information base to enable the City to plan its housing assistance programs and development ordinances

The focus of the study will also include an analysis of the affordable housing needs of families and individuals living in the Urban Redevelopment Area and its Target Neighborhoods to determine the need for affordable replacement housing for those families and individuals who may be displaced by community revitalization efforts. City, particularly those living at or below poverty levels. It will also focus on the level of rent or homeownership subsidies required for those seeking affordable housing will need in order to obtain decent safe and sanitary housing.

Lastly specific plans and actions needed to be taken by the City will be recommended as well as needed partnerships with non-profit, faith-based and the business community to help meet its affordable housing needs.

Our work program is based on the assumption that a Housing Market Analysis for Statesboro and the surrounding area will be completed by another party and the data collected for that report and its analyses will be made available to us.

Following is the scope of work proposed for the Affordable Housing Plan:

Study Scope of Work

PART II – AFFORDABLE HOUSING PLAN

- 1. Analysis of Affordable Housing Needs**
 - a. Low- and Moderate- Income Family Owner-Occupied Housing**
 - i. Number of units by size**
 - ii. Cost Analysis**
 - iii. Mortgage capacity of demand population**
 - b. Rental Housing**
 - i. Rent payment capacity of demand population.**
- 2. Analysis by Type of Supply and Demand Gap for Affordable Housing – Rental and Homeownership**
 - a. Field investigations within URP Target Neighborhoods**
- 3. Interviews with managers of assisted family housing units and/or projects.**
- 4. Identification and Options Currently Available for Development of Market Rate and Affordable Housing**
 - a. Identification of code issues which may be adversely affecting the development of affordable rental or sales housing\ such as densities, design standards, development standards, available and appropriately zoned property, etc.**

- b. Identification of desirable sites for new market rate and affordable housing
 - c. Identification of infrastructure issues which may be adversely affecting housing development.
 - d. Interviews with developers of affordable housing for opinions and ideas on needed changes in policies to facilitate the development of housing.
- 5. New Options, Programs or corrective measures in codes and ordinances that need to be implemented
- 6. Timeline for Affordable Housing Plan Implementation.
- 7. Public Participation Results Documented

Time Required

A. CRC Planning Staff	160 Hours
B. GIS Staff	40 Hours

Final Report and Presentation Materials –

A. CRC Planning Staff	40 Hours
B. GIS Staff	10 Hours

Total Hours Estimated: 250 Hours



BleaklyAdvisoryGroup

November 10, 2020

City of Statesboro
Kathy Field, Director of Planning & Development
50 East Main Street
Statesboro, GA 30458

Proposal (Revised)

Re: Comprehensive City-wide Housing Market Study, Needs Analysis, and Strategy Development;
Statesboro, Georgia

Dear Ms. Field:

Thank you for taking the time to review our recent proposal. After speaking with Russ Morane of the Coastal Regional Commission, I have revised our proposal to conduct a comprehensive city-wide housing study. I made changes only to the language in Task 5 of our Scope of Work and to the proposed fee.

As you know, we prepared a proposal for a housing needs study for Statesboro about a year ago at the request of City Manager Charles Penny. At that time, we proposed an assessment that was largely focused on the rental housing market in Statesboro, particularly as it relates to the supply and demand for on-and off-campus student housing.

Our recent discussions with you and Russ have illuminated the possible need for a more comprehensive look at the housing market, including assessing the needs for affordable/workforce housing, as well market-rate housing, both rental and for-sale.

Thus, we have significantly updated our general understanding of Statesboro's housing needs, leading to the proposed scope of work outlined below. This proposed scope of work is a substantial modification to the previous proposal addressed to Mr. Penny. We very much appreciate this opportunity to provide this proposal to you and the City and we look forward to the potential of working with you, your staff, Mr. Penny, and the Statesboro community on this important endeavor.

Our proposed work will provide you with a perspective on how current and future residential market trends will impact Statesboro over the coming years. The research, analysis, and conclusions can provide key inputs for making future land use, planning, and real estate development policy decisions. As mentioned in our previous proposal, we have found that often these housing assessments have dual purposes: first is the technical analysis, which provides abundant data points and interesting insights into your local residential marketplace, which can inform and enhance your decision-making processes for housing in Statesboro. The second is the communication aspect, which gives staff the tools and



information they need to communicate to elected officials and constituents the rationale for crucial policies related to land use and housing.

We know that Statesboro is dealing with housing issues on multiple fronts. For example:

- Statesboro's home ownership rate is dramatically lower than that of Georgia overall.
- Plentiful zoned "by-right" multifamily parcels exist currently that could attract additional renters.
- Incentives to increase construction of single-family homes have been implemented to help offset the potential growth in multifamily units.
- The market for off-campus student housing appears to be strong and growing.
- There is likely an under-supply of quality units to house lower- and lower-middle class households.
- Downtown Statesboro has added some new residential units recently and an upcoming master plan will explore additional opportunities for housing as part of the mix of uses at the core of the community.
- Statesboro was accepted as a participant in the Georgia Initiative for Community Housing (GICH), which helps communities develop a housing plan.

This interesting combination of issues seems to call out for an independent comprehensive look at the overall market to better understand how all of the issues are related and to devise a set of strategies to address them. Our firm has extensive experience working with housing issues in communities throughout Georgia, including college towns, whose unique market situation we understand well. Recently, we have analyzed city- or county-wide housing markets and provided strategic insights in communities such as Alpharetta, Carrollton, Dalton, Lagrange, Milledgeville, Newnan, Gwinnett County, and Cherokee County.

Our proposed assessment will answer questions related to the Statesboro housing market such as:

- What are the economic and demographic drivers of housing demand city-wide in Statesboro, as well in its various micro-submarkets, including downtown?
- What does the Statesboro's future rental housing demand look like? Is there a need and opportunity for more rental housing in the city? What demographics are attracted to rental housing in the city, including but not limited to students?
- Is it likely Georgia Southern University's enrollment will bring changes in the supply and demand for on-and off campus student housing?
- What about for-sale housing? What products and price points are likely to be attracted to Statesboro, and is the City's incentive program aligned appropriately with future demand for new single-family for-sale product?
- Given that a city's housing stock ages over time without new additions, what impact will adding new units have in Statesboro? Is the market at equilibrium or are new for-sale and for-rent units needed to meet a growing demand and to refresh the inventory to remain relevant to non-students?
- With an aging population senior housing demand is likely growing. How does the area's housing product meet the needs of this growing population?
- What are Statesboro's current and future affordable/workforce housing needs and are there tools available locally to address the needs?



We see the assignment as incorporating six key elements that will be addressed in the proposed scope of work outlined below:

1. Data analysis of housing supply and demand drivers in Statesboro
2. Stakeholder interviews, survey, and public information sharing session
3. Regional/comparable cities analysis
4. Identification of housing needs/gaps
5. Housing strategy: Recommended alignment of current policy to comply with housing needs
6. Final Report

Based on our understanding of the issues, we have prepared the following scope of services to conduct a rental housing needs assessment for the City of Statesboro.

Project Scope

Task 1: Housing Supply/Demand Assessment

Housing Supply Analysis

We will examine the trends in the performance of the housing market in Statesboro, Bulloch County, and the broader regional market to define the current inventory and set of new developments, for-sale and rental communities, etc. This will include an analysis of recent and planned changes to the housing supply in the area, both currently and in the development pipeline. We will evaluate the supply in terms of:

- Unit types
- Age/condition
- Unit characteristics, size, and amenities
- Sales trends, pricing, rents
- Occupancy trends
- Other, as determined.

Housing Demand Analysis

We will assess the housing demand drivers in Statesboro by examining the following key local economic and demographic trends including:

- Population and household trends
- Employment and local workforce trends
- Household income patterns
- Migration and turnover ratios
- Housing tenure preferences
- Affordable housing needs based on demographic data



Importantly, this analysis will also include on- and off-campus student-oriented housing analysis to gauge the impact of students on the city's overall rental housing market. We will gather the above data through both primary and secondary research methods.

Task 2: Qualitative Assessment of the Local Housing Preferences

We conduct a **web-based survey** to be promoted through the cooperation of the City in an effort to reach local residents as well as those members of the workforce who work in Statesboro but live outside the city.

In addition to asking residents and employees about the reasons they choose where they live, we will assess their housing type and location preferences. We will design the survey and place it on the web. We will then work with the City to circulate information about the survey location with the local media and area employers to gain their participation. We will incorporate the findings into our future demand analysis and provide a summary of the survey results in the final report.

Also, as part of the preparation of the housing strategy we will conduct a set of **stakeholder interviews** to get a detailed understanding of the housing market in Statesboro from an "on-the-ground" perspective. We intend to interview local land use officials, real estate professionals, managers of apartment communities, area developers, and other local stakeholders including major employers.

With your assistance, we will also plan a one-to-two-hour **public information sharing** in which we will deliver a short presentation on our work. This presentation will kick-off an open house-style session in which we will provide boards and other visuals that illuminate our work and findings. This type of sharing session is typically most useful to our work prior to our final analysis so that we can incorporate feedback from the session in our recommendations. However, you may determine that this session is most useful after the bulk of our work and recommendation delivery. Thus, timing of this session is to be determined.

We would also deliver one presentation of the draft or final report to a board or committee of your choosing (typically the city council).

Task 3: Regional/Comparable Cities Analysis

As part of the assessment of local housing supply and demand drivers we will prepare a **Regional/Comparable Cities Analysis** to examine housing by type found in Statesboro compared to a sample of up to five similar Georgia college towns for comparison. This analysis will provide useful information on best practices in other similar cities in terms of the mix of housing that best achieves a successful balance in the local housing market for those communities.

Task 4: Housing Demand/Gap Analysis

We will prepare a housing demand analysis by forecasting housing demand in Statesboro for the next five years to determine future housing demand by tenure (owner/renter) and price range. This will allow for conclusions regarding the depth of affordable housing needs, as well as higher-end single-family needs, and all price points in between. As part of this assessment we will also estimate which portion of demand would be for non-student rental housing and which for off-campus student rentals. Additionally, this demand will allow us determine demand for housing by householder age.



The demand analysis in this task, combined with the supply analysis in the previous tasks, will be used to determine the portions of the ownership and rental housing markets that are in demand but not attracting new production. We will look at the level of housing production that is required to meet future housing needs over the coming years.

Based on the results of the preceding analytic steps, we will prepare an assessment of the rental housing need in Statesboro that considers the following factors:

- The anticipated demand for housing of various types in the city over the coming years by housing type
- The capacity of the current housing inventory to accommodate growth in demand
- The special demands that may exist in the local housing market from changes in student demand over the period
- The status of future additions to supply already in the development pipeline or planned
- The ability to upgrade or re-position portions of the existing housing inventory to address future needs
- Estimates of any unmet housing needs based upon an assessment of the preceding factors.

Task 5: Aligning Current Policy to Housing Needs

Once we have determined the appropriate level of housing need, a critical next step is to make sure the City's land use policies and regulatory framework are aligned with its long-range opportunities and goals.

We will work with Russ Marane and his team at the Coastal Regional Commission of Georgia (CRC) to evaluate the policies in the City's comprehensive and/or other relevant plans to determine if they conform to the results of the needs assessment. CRC will examine the City's zoning code to determine if it supports the intended mix of housing in terms of:

- Allowable densities in the appropriate districts
- Appropriate design standards encouraging new developments that will be sustainable and lessen the burden on local services
- Flexible development requirements that foster the redevelopment of existing housing as desired
- Allowing other forms of rental housing that might prove less intrusive from a development perspective i.e., accessory apartments, small mixed-use buildings, duplexes, or group housing.

The Bleakly team will assess issues such as the provision of sites for future development, the location of existing development near services and infrastructure, access to local demand generators, access to jobs, etc. CRC and Bleakly will work together to coordinate the assessments in this task and the results will be included in Bleakly's final report.

Task 6: Final Report

At the conclusion of the analysis period we will prepare a draft report on the results of the preceding tasks that will provide our assessment of rental housing needs in Statesboro over the 2021-2026 period. We



will discuss findings with you at your convenience and make any necessary modifications based on your feedback. We will also be available to present the final version of the report to the City Council in a workshop or other format at your direction. At the conclusion of the process we will provide you with an electronic copy of the final report.

Timing and Fee

Based on our extensive real estate market research experience and the suggested scope of services for the assignment we are proposing the following estimate of the time it will take to complete the assignment and our fee for services. As shown in the summary table below, we estimate it will take approximately **16 weeks** from your authorization to complete the project and deliver the final report.

Comprehensive Housing Needs Assessment		
Tasks	Timing	Estimated Fee
1) Data analysis of housing supply and demand drivers	3 weeks	\$9,975
2) Survey, stakeholder interviews and public information sharing	2 weeks	\$6,175
3) Regional/comparable cities analysis	2 weeks	\$5,700
4) Identification of housing needs/gaps	3 weeks	\$9,500
5) Aligning policy to housing needs	3 weeks	\$5,820
6) Final Report	3 weeks	\$8,550
Total Time and Cost	16 weeks	\$45,720

Our fee for the assignment, based on the scope outlined in the proposal, is **\$45,720, which is inclusive of all expenses**. We require a retainer of \$9,145 (20% of fee) paid prior to beginning work, which will be applied to the final invoice. We will invoice you on a monthly basis for the work completed that month. The terms and conditions at the end of this letter are an integral part of our proposal.

If this scope and terms are acceptable to you, please sign and return a copy of this engagement letter to us, along with the retainer, as authorization to proceed.

Thank you for this opportunity to work with you. We look forward to the assignment.

Very truly yours,

Geoff Koski, President



1447 Peachtree Street NE, Suite 610
Atlanta, GA 30309

Accepted by: _____

Date: ____/____/____



Bleakly Advisory Group, Inc. is an Atlanta-based economic and real estate development consulting company formed in 2001. Our firm has extensive experience in demographics, housing market analysis, retail market analysis, and mixed-use market analysis throughout the southeastern U.S. We provide a full range of real estate consulting services to both public and private sector clients in the areas of real estate market research and development feasibility analysis, affordable housing and redevelopment plans, highest-and-best use analysis, economic development and housing strategies, and fiscal and economic impact studies.

Terms and Conditions Governing this Research and Report

Accuracy of Report: Every reasonable effort will be made to ensure that the data developed in this assignment reflect the most accurate and timely information possible and is believed to be reliable. This consulting assignment will be based on estimates, assumptions and other information developed by Bleakly Advisory Group (“BAG”) from its independent research efforts, general industry knowledge and consultations with the client for this assignment and its representatives. No responsibility is assumed for inaccuracies in reporting by the client, its agents or representatives or any other data source used in preparing or presenting this study. The research and reports are based on information that is current as of the date of the report. BAG assumes no responsibility to update the information after the date of the report. The research may contain prospective financial information, estimates or opinions that represent our view of reasonable expectations at a particular point in time, but such information, estimates or opinions are not offered as predictions or as assurances that a particular outcome will occur. Actual results achieved during the period covered by our prospective analysis may vary from those described on our research and report and variations may be material. Therefore, no warranty or representation is made by BAG that any of the projected values or results contained in the work product from this assignment will actually be achieved.

Usage of Report: The research product may not be used, in whole or in part, in any public or private offering of securities or other similar purpose by the client without first obtaining the prior written consent of BAG.

Termination: Should you determine to terminate this agreement for any reason you agree to so notify BAG via letter and agree to pay for work completed by BAG up to the date of the notification of termination.

Entirety of Agreement: The terms and conditions of this agreement embody the entirety of the agreement and understanding between the parties hereto and there are no other agreements and understandings, oral or written, with reference to the matter hereof that are not merged herein and superseded hereby. No alternation, change or modification of the terms of the agreement shall be valid unless made in writing and signed by both parties.

Dispute Resolution: If a dispute arises out of or related to this agreement, or the breach thereof, the parties will attempt to settle the matter through amicable discussion. If no agreement can be reached, the parties agree to use mediation before resorting to a judicial forum. The cost of the third party mediator will be shared equally by the parties.



Limitation of Liability: The client agrees that as a result of any mediation or legal action resulting from this assignment BAG's maximum liability is limited to the fees it receives for the assignment.

Governing Law: The agreement shall be governed by the laws of the State of Georgia.

CITY OF STATESBORO



COUNCIL

Phil Boyum, District 1
Paulette Chavers, District 2
Venus Mack, District 3
John Riggs, District 4
Shari Barr, District 5

Jonathan McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
I. Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

To: Charles Penny, City Manager
Jason Boyles, Assistant City Manager

From: John Washington, Director of Public Works & Engineering

Date: November 9, 2020

RE: Contract Award – Front Load, CNG Refuse Truck

Policy Issue: Purchasing

Recommendation:

Staff recommends and requests award of contract to New Way Trucks for the purchase of a Front Load Refuse Truck to New Way Trucks per Sourcwell contract in the amount of \$309,947.84. This item will be purchased with Solid Waste Collection revenue funds.

Background:

The Front Load, CNG Refuse Collection Truck is to be utilized in the Solid Waste Collection Division of Public Works & Engineering Department. The Front Load (CNG) Refuse Collection Truck is funded in the amount of \$325,000.00 in the FY2021 budget and is listed under CIP# SWC-9. This truck will be outfitted with other safety equipment and decals with the remainder of the funds budgeted.

The Sourcwell Contract #112014-NWY, meets all requirements, specifications and warranties needed. This truck will be replacing a 2009 New Way Front Load Refuse Collection Body mounted on a Peterbilt chassis as per scheduled replacement cycle.

Budget Impact:

Reduction in Maintenance Costs

Council Person and District:

N/A (citywide)



Sourcewell Contract # **091219-NWY**

Quote for: **CITY OF STATESBORO GA**

P.O. Box 348

Statesboro, GA 30458

Dealer: DIRECT

Date: 6/17/2020

Sourcewell Member#: **33094**

Send a copy of PO to:

New Way Trucks

P.O. Box 336

Scranton, IA 51462

mcassotta@newwaytrucks.com

Quantity	Part No.	Description	Sourcewell Price
1	8091	40yd Eject (208"-210" Wheelbase)	
STD		Complete Mount	
1	FL7001	Service Hoist	
STD		Denison Long Life Vane Pump	
1	FL7074	Integrated Strobe Light Package System - 2 round lights upper tailgate	
1	FL7075	Integrated Strobe Light Package System - 2 round lights lower tailgate	
1	FL7079	Upper Light Bar With 2 Stop/Tail & 2 Turn	
1	FL7093	Back Up Collision Avoidance Sensor (Pre-View)	
1	FL7101	Dual Camera/Flat Screen 7.0"	
1	FL7120	Acrylic Urethane Enamel Color	
1	FL7135	Body Floor to 1/4" 100K	
1	FL7141	Super Track Bottom Wear Strip (Hopper Only)	
1	FL7150	Electronic Filter By-Pass Indicator In Cab	
1	FL7153	Hour Meter on PTO	
1	FL7154	Low Fluid Level Switch	
1	FL7160	Quick Disconnect Pressure Gage	
STD		Single Handle Quad Air Control Joystick	
1	FL7191	10,000 lb. Lift Rating with 3/8" 50K Arm Skins, 5.25" Diameter Arm Cylinders & 4" Fork Cylinders	
STD		Fork Thickness 1 1/4" 100k with hook (44 9/16" bumper to hook)	
1	FL7194	Fork Limiter to retain can on forks during dumping	
1	FL7172	Extended canopy cleaning tool with broom attachment and holder	
1	FL7173	Steel Tool Box 18x18x24	
STD		Sliding Access Door (Fiber Glass)	
1	FL7177	Canopy Extension Raise With Air Cylinder	
1	FL7178	Canopy Coated with Rock Guard Liner	
1	FL7179	Drip Pan Below Tailgate Seal	
STD		2-Year Cylinder Warranty	
1	FL7181	2-Year Body Warranty	
1	FL7183	2-Year Hydraulic Warranty	
1	108746	1.5" Fork-T1 Hook 44 useable	
1	114995	LED MID BODY BACK UP LIGHTS	
1	131376	LED TG BACK UP LIGHTS	
1	133389	LED WORK LIGHTS 2 Hopper & 1 Canopy- Same as SN 12911F	
1		LED OVAL STROBE SIDE OF TG BUBBLE- SAME AS SN 12911F	
1	113426	CAUTION DECAL - TG- LARGE	
1		75 DGE CNG TANK & CABINET- ROOF MT	
1		2 FUEL PORTS - 1 FRONT BUMPER & 1 DRIVERS SIDE	
1		CNG Cabinet paint to match body P3594EX Blue	
		TOTAL BODY SW PRICE	\$165,435.84
1		Chassis	2021 Peterbilt 520 CNG- NET
1		Freight-NET	\$2,800.00
		Chassis includes 5 yr engine,transmission, cab, frame warranty	
1		PDI-NET	\$850.00
		Total Package SW Price	\$309,947.84
CITY MEMBER # MUST BE ON P.O.			

Signature

Date