



November 01, 2022 9:00 am

1. Call to Order by Mayor Jonathan McCollar
2. Invocation and Pledge of Allegiance by Councilmember Venus Mack
3. Public Comments (Agenda Item):
4. Consideration of a Motion to approve the Consent Agenda
 - A) Approval of Minutes
 - a) 10-18-2022 Work Session Minutes
 - b) 10-18-2022 Council Minutes
 - B) Consideration of grant of license for the package sale of distilled spirits, beer, and wine to LA Boyz, LLC DBA Whiskey Business located at 1410 Northside Drive East.
5. Second reading and consideration of a motion to approve **Ordinance 2022-06**: An Ordinance amending Article XXV-A of the City Code of Ordinances section 2506-A revising amount of amenity space required and the types of outdoor areas that qualify as such.
6. Second reading and consideration of a motion to approve **Ordinance 2022-07**: An Ordinance amending Article XIV of Appendix A of City Code of Ordinances adding requirement of mixed use concurrency in Planned Unit Developments (PUD's).
7. Consideration of a motion to approve commitment of funding in the amount of \$3250.00 from the City of Statesboro to the Hi-Lo Trail organization for the development of a master plan of a bicycle trail from Athens to Savannah.
8. Public Hearing & Consideration of a Motion to approve application for an alcohol license in accordance with The City of Statesboro alcohol ordinance Sec. 6-13 (a):

Jay Food Mart
500 E Main St
Statesboro, Ga 30458
License Type: Package Sales – Beer and Wine only
9. Public Hearing and Consideration of a motion to approve the First Reading of **Ordinance 2022-08**: An Ordinance amending Chapter 2 of the Statesboro Code of Ordinances establishing the Statesboro Business Commission.
10. Consideration of a motion to approve **Resolution 2022-38**: A Resolution authorizing the destruction of certain Municipal Records.

11. Consideration of a motion to approve **Resolution 2022-39**: A resolution approving an application for the Governor's Office of Planning and Budget Improving Neighborhood Outcomes in Disproportionately Impacted Communities Funding Grant Application.
12. Consideration of a motion to accept the high bid from GT Distributors of Georgia for bloc of firearms to be sold as surplus.
13. Consideration of a motion to approve a contract with 120Water in the amount of \$32,882.00 to provide lead and copper water sampling services.
14. Other Business from City Council
15. City Managers Comments
16. Public Comments (General)
17. Consideration of a Motion to enter into Executive Session to discuss "Personnel Matters" "Real Estate" and/or "Potential Litigation" in accordance with O.C.G.A 50-14-3(b)
18. Consideration of a Motion to Adjourn



CITY OF STATESBORO
WORK SESSION MINUTES
OCTOBER 18, 2022

Mayor & Council Work Session

50 East Main Street

4:00 PM

A Work Session of the Statesboro City Council was held on October 18, 2022 at 4:00 p.m. in City Hall Council Chambers, 50 East Main Street. Present was Mayor Jonathan McCollar; Council Members: Phil Boyum, Paulette Chavers, Venus Mack, John Riggs, and Shari Barr. Also present was City Clerk Leah Harden, City Attorney Cain Smith, City Manager Charles Penny, Assistant City Manager Jason Boyles and Public Information Officer Layne Phillips.

1. One Boro Report

Stacey Smallwood Chairperson of the One Boro Commission presented to Mayor and Council what they have been doing over the past year. Since the passing of the Non-Discrimination ordinance there was one complaint filed, five hate crimes reported, and 22.25 % of city contracts went to MFBE's. The Violence Prevention Task Force held a "securing Statesboro" forum on September 10, 2022 and Work Force Development has been working on opportunities for your people and returning citizens. Some recommendations from One Boro include increasing the visibility and promotion of the discrimination complaint form, increase promotion of the MFBE incentive structure, and accelerate the DEI training process, and expanding equity metrics across all departments.

2. Presentation of Savvy Award

Mayor and City Council had photos taken with Public Information Officer Layne Phillips and the Boro Bulletin Committee for receiving the 3CMA Savvy award.

3. Creek on the Blue Mile Update

Charles Crowell with Freese and Nichols gave a project update on the Creek on the Blue Mile. The items that have been completed to date include topographic and utility survey, concept design report, geotechnical investigation and first charrette for memorial park design. Mr. Crowell reviewed the flood control conditions, the creek channel and promenade that will run from the railroad embankment to South Main Street and then from South Main Street ending at South Zetterower Avenue. The creek channel from South Zetterower Avenue to Gentilly Road will consist of an embankment and water quality structures. Bridges will be constructed on South Main Street, Fair Road and South Zetterower Avenue. The upcoming activities for the project are to continue 30% design of attenuation reservoir, 30% level design of promenade and set R-O-W, addressing utility conflicts, start GDOT bridge design and USACE permitting process, and schedule the next Memorial Park design charrette. Design for this project began in April 2022 and a concept design report was submitted August 2022. A 30% design submittal is scheduled for November 2022, a 60% design submittal is scheduled for February 2023 and a 90% design submittal is scheduled for May 2023. Mr. Crowell also reviewed the probable construction costs that include general conditions \$3,147,250, water and quality wetland system \$743,635, promenade segments \$3,236,080, bridge crossings \$2,682,902, roadway approaches \$3,318,570, crest gate detention structure \$967,320, improvements to the east of S. Zetterower Ave. \$1,809,700, north spur park channel design \$1,069,595, existing channel abandonment \$448,160, contingency at 20% \$3,484,600, and inflation factor at 20% \$3,484,600 for a total of \$24,392,412.

4. Right Start Presentation

Director of Planning and Development Kathy Field presented the Right Start meeting and process timelines. The purpose of Right Start is to allow developers opportunities to have their concept plans reviewed by departments and to provide feedback to developers before further investment is made by them. A meeting can be set up by contacting the Department of Planning and Development. Meetings must be scheduled by at least noon on the Monday prior to the meeting which is held every Thursday at 2:30 pm. Before the meeting the developer is required to submit documents showing the location/parcel information, a preliminary sketch, and the proposed use. The meeting consists of the developer, planning and Development, Public Works, Fire Department, and Public Utilities. The City Clerk and Police Department are informed of these meetings and projects as well. After the Right Start Meeting has taken place the applicant will receive a note sheet of all meeting items, a rebate package if natural gas is needed, a dumpster detail specifying build requirements, and any deliverables explicitly discussed at the meeting. Mrs. Fields reviewed the general timeline of a project beginning with a project consultation meeting and ending with permit issuance. If a project does not require a zoning variance or a change in zoning, a permit to begin a project can be issued in about 14 days depending on the applicant. If a zoning variance or zoning change is required the amount of time increases due to submission deadlines and Planning Commission meetings and could take up to 60 days depending the applicants' submission of items.

5. Virtual Fire Permit Process Presentation

Prevention Chief Stephan Hutchins presented the virtual fire inspection program overview and process. The program is voluntary that has no cost to the customer, it is quicker than in person inspections and has a no cast re-inspection. The program can be used on a variety of platforms such as FaceTime, zoom, meets, etc. Virtual inspections are a cheaper and safer option for the Fire Department as well as increases effectiveness and efficiency. The total number of inspections done from 2020 – 2022 was 4852 and 1227 re-inspections. The average time spent on a first time inspection is 11 minutes and 39 seconds for re-inspections it is 6 minutes and 7 seconds. Virtual re-inspections will recover an estimated 125 hours of time. This program does not replace in person inspections. This program will be used for re-inspections not initial inspections.

6. Business Commission

City Attorney Cain Smith presented an overview of what a Business Commission would look like for the City of Statesboro. The commission would consist of seven members for a two year term, their purpose would be to inform the governing body on policy matters related to the impact of local ordinances and procedures on business opportunities and operations within the city.

There was council discussion regarding the purpose of the commission is for business owners the opportunity in the city to give input regarding processes or procedures that impact their business. It will give the city an opportunity to hear input on how to make our services more business friendly. It was also discussed to stagger the terms of the members and to require anyone one interested in serving on the commission need to be authorized representatives of an entity holding an occupational tax certificate with the City of Statesboro.

Direction was given to have City Attorney Cain Smith to draft the language for the Business Commission and to have the first reading at the November 1st meeting.

7. Healthy Boro Commission

This item will be addressed at later date.

The meeting was adjourned at 5:24 pm.

Jonathan McCollar, Mayor

Leah Harden, City Clerk



CITY OF STATESBORO
COUNCIL MINUTES
OCTOBER 18, 2022

Regular Meeting

50 E. Main St. City Hall Council Chambers

5:30 PM

1. Call to Order

Mayor Jonathan McCollar called the meeting to order

2. Invocation and Pledge

Councilmember Paulette Chavers gave the Invocation and led the Pledge of Allegiance.

ATTENDANCE

Attendee Name	Title	Status	Arrived
Jonathan McCollar	Mayor	Present	
Phil Boyum	Councilmember	Present	
Paulette Chavers	Councilmember	Present	
Venus Mack	Councilmember	Present	
John Riggs	Councilmember	Present	
Shari Barr	Mayor Pro Tem	Present	

Other staff present: City Manager Charles Penny, Assistant City Manager Jason Boyles, Public Information Officer Layne Phillips, City Attorney Cain Smith and City Clerk Leah Harden

3. Recognitions/Public Presentations:

A) Presentation of a Key to the City to First Baptist Church of Statesboro for 140 years of ministry in our community.

Mayor Jonathan McCollar presented a key to the City to the First Baptist Church of Statesboro recognizing them for their 140 years of ministry.

B) Presentation of an award to retiring Water and Sewer Crew Leader, Jimmy Murray for his 21 years of service to the City of Statesboro.

Mayor Jonathan McCollar recognized Water and Sewer Crew Leader, Jimmy Murray for his 21 years of service to the City of Statesboro and presented him with a retirement award.

C) Presentation of a 3CMA Savvy Award to Public Information Officer Layne Phillips for the City's employee newsletter the 'Boro Bulletin.

Mayor Jonathan McCollar recognized Public Information Officer, Layne Phillips and presented the Savvy award she received from 3CMA for the 'Boro Bulletin.

D) Presentation of a Proclamation to Safe Haven recognizing October as Domestic Violence Awareness Month.

Mayor Jonathan McCollar read and presented a Proclamation to Kim Billings with Safe Haven, recognizing October 2022 as Domestic Violence Awareness Month.

4. Public Comments (Agenda Item): None

5. Consideration of a Motion to approve the Consent Agenda

A) Approval of Minutes

a) 10-04-2022 Council Minutes

A motion was made to approve the consent agenda.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember John Riggs
SECONDER:	Councilmember Venus Mack
AYES:	Boyum, Chavers, Mack, Riggs, Barr
ABSENT	

6. Public Hearing and Consideration of a motion to approve application for an alcohol license in accordance with the City of Statesboro alcohol ordinance Sec. 6-13 (a):

Family Dollar #20383

2538 Northside Dr W

Statesboro, Ga 30458

License Type: Package Sales – Beer and Wine Only

A Motion was made to open the public hearing.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Venus Mack
SECONDER:	Councilmember John Riggs
AYES:	Boyum, Chavers, Mack, Riggs, Barr
ABSENT	

No one spoke for or against the request.

A Motion was made to close the public hearing.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Venus Mack
SECONDER:	Councilmember Paulette Chavers
AYES:	Boyum, Chavers, Mack, Riggs, Barr
ABSENT	

A Motion was made to approve the application for an alcohol license in accordance with the City of Statesboro alcohol ordinance Sec. 6-13 (a) to Family Dollar #20383 located at 2538 Northside Dr. W Statesboro, Ga 30458 License Type: Package Sales – Beer and Wine Only.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Venus Mack
SECONDER:	Councilmember Paulette Chavers
AYES:	Boyum, Chavers, Mack, Riggs, Barr
ABSENT	

7. Public Hearing and Consideration of a motion to approve Application RZ 22-09-02: Jarret Walden requests a Zoning Map Amendment from the R-15 (Single-Family Residential) zoning district to the O (Office) zoning district to expand the existing dental office on 0.24 acres of property located at 703 East Grady Street.

A motion was made to open the public hearing.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Venus Mack
SECONDER:	Mayor Pro Tem Shari Barr
AYES:	Boyum, Chavers, Mack, Riggs, Barr
ABSENT	

Jerret Walden spoke in favor of the request.

No one spoke against the request.

A Motion was made to close the public hearing.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember John Riggs
SECONDER:	Mayor Pro Tem Shari Barr
AYES:	Boyum, Chavers, Mack, Riggs, Barr
ABSENT	

A Motion was made to approve **Application RZ 22-09-02**: a Zoning Map Amendment from the R-15 (Single-Family Residential) zoning district to the O (Office) zoning district to expand the existing dental office on 0.24 acres of property located at 703 East Grady Street.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember John Riggs
SECONDER:	Mayor Pro Tem Shari Barr
AYES:	Boyum, Chavers, Mack, Riggs, Barr
ABSENT	

8. Public Hearing and Consideration of a motion to approve:

- A) **Application AN 22-09-03**: The Parker Companies request Annexation of the three properties totaling 3.8 acres in order to construct a Parker’s Kitchen located on the intersection of Burhalter and Highway 67, commonly known as 17241 GA Highway 67.
- B) **Application RZ 22-09-04**: The Parker Companies requests a Zoning Map Amendment from the R-40 (Single-Family Residential) zoning district to the HOC (Highway Oriented Commercial) zoning district in order to construct a Parker’s Kitchen located on the 3.8 acres of property at the intersection of Burkhalter and Highway 67, commonly known as 17241 GA Highway 67.

A motion was made to open the public hearing.

RESULT:	Approved (Unanimous)
MOVER:	Mayor Pro Tem Shari Barr
SECONDER:	Councilmember Venus Mack
AYES:	Boyum, Chavers, Mack, Riggs, Barr
ABSENT	

Brian Clouser a representative for Parker Companies spoke in favor of both requests. No one spoke against the requests.

A Motion was made to close the public hearing.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember John Riggs
SECONDER:	Councilmember Venus Mack
AYES:	Boyum, Chavers, Mack, Riggs, Barr
ABSENT	

Councilmember Phil Boyum asked what kind of impact from a traffic standpoint going to be on this intersection. The city currently has one corner of this intersection with this annexation we will be on the other side of the road as well so what responsibility would the City have for improvements of this intersection?

Mr. Penny stated that before any project could be done the developers will have to conduct a traffic impact analysis. So any improvements that need to be made should be part of their development costs. Mr. Penny also stated that we are behind as in road improvements and infrastructure and it's something that we need to be in serious consultation and conversation with the county.

A Motion was made to approve application **AN 22-09-03**: Annexation of the three properties totaling 3.8 acres in order to construct a Parker's Kitchen located on the intersection of Burhalter and Highway 67, commonly known as 17241 GA Highway 67.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember John Riggs
SECONDER:	Councilmember Phil Boyum
AYES:	Boyum, Chavers, Mack, Riggs, Barr
ABSENT	

A Motion was made to approve application **RZ 22-09-04**: a Zoning Map Amendment from the R-40 (Single-Family Residential) zoning district to the HOC (Highway Oriented Commercial) zoning district in order to construct a Parker's Kitchen located on the 3.8 acres of property at the intersection of Burkhalter and Highway 67, commonly known as 17241 GA Highway 67.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Paulette Chavers
SECONDER:	Councilmember Phil Boyum
AYES:	Boyum, Chavers, Mack, Riggs, Barr
ABSENT	

9. Public Hearing and Consideration of a motion to approve the first reading of Ordinance 2022-06: An Ordinance amending Article XXV-A of the City Code of Ordinances Section 2506-A revising amount of amenity space required and the types of outdoor areas that qualify as such.

A motion was made to open the public hearing.

RESULT:	Approved (Unanimous)
MOVER:	Mayor Pro Tem Shari Barr
SECONDER:	Councilmember Venus Mack
AYES:	Boyum, Chavers, Mack, Riggs, Barr
ABSENT	

No one spoke for or against the request.

A Motion was made to close the public hearing.

RESULT:	Approved (Unanimous)
MOVER:	Mayor Pro Tem Shari Barr
SECONDER:	Councilmember Venus Mack
AYES:	Boyum, Chavers, Mack, Riggs, Barr
ABSENT	

A Motion was made to approve the first reading of Ordinance 2022-06: An Ordinance amending Article XXV-A of the City Code of Ordinances Section 2506-A revising amount of amenity space required and the types of outdoor areas that qualify as such.

RESULT:	Approved (Unanimous)
MOVER:	Mayor Pro Tem Shari Barr
SECONDER:	Councilmember John Riggs
AYES:	Boyum, Chavers, Mack, Riggs, Barr
ABSENT	

10. Public Hearing and Consideration of a motion to approve the first reading of Ordinance 2022-07: An Ordinance amending Article XIV of Appendix A of City Code of Ordinances adding requirement of mixed use concurrency in Planned Unit Developments (PUD’s).

A motion was made to open the public hearing.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Venus Mack
SECONDER:	Councilmember Paulette Chavers
AYES:	Boyum, Chavers, Mack, Riggs, Barr
ABSENT	

No one spoke for or against the request.

A Motion was made to close the public hearing.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember John Riggs
SECONDER:	Councilmember Venus Mack
AYES:	Boyum, Chavers, Mack, Riggs, Barr
ABSENT	

A Motion was made to approve the first reading of Ordinance 2022-07: An Ordinance amending Article XIV of Appendix A of City Code of Ordinances adding requirement of mixed use concurrency in Planned Unit Developments (PUD’s).

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Phil Boyum
SECONDER:	Councilmember Venus Mack
AYES:	Boyum, Chavers, Mack, Riggs, Barr
ABSENT	

11. Other Business from City Council: None

12. City Managers Comments

City Manager Charles Penny stated that Mary Charles Howard with the Hi-Lo Trail Organization is requesting funding from the City in the amount of \$3250.00 for the development of a master plan for the trail. The trail will be a connective trail from Athens to Savannah and is routed through eight counties. Ms. Charles is soliciting \$15,000 from each county along the route to help create the master plan. So far in Bulloch County she has received commitments of \$7500 from Morris Bank for the Bulloch County Board of Commissioners, \$1650 from the Development Authority of Bulloch County and \$1650 from the Statesboro Convention and Visitors Bureau, she is seeking the remaining \$3250 from the City of Statesboro. Mr. Penny stated that the city does not have this money set aside and will need a vote of approval in order to participate.

Councilmember Phil Boyum stated he would like to know how many cities along the route have donated. This item will be placed on the next council agenda for consideration.

Benji from the Bulloch County Development Authority sent out an email about the Hyundai community celebration next Tuesday. If you haven't RSVP'd and would like to attend let us know and we can assist you in that.

City Manager Charles Penny stated that at the last work session there was a safety audit presentation for Fair Road and Northside Drive. GDOT is looking for some concurrent from the city and if we don't respond to GDOT with authorization they will move on and we will miss out on the project improvements. We are asking for approval to authorize the Mayor to sign a letter saying that we concur with the improvements and that we will include funding in our CIP to take care of that right turn lane for both projects.

A motion was made to authorize the Mayor to sign a letter of approval of the GDOT road audits for Fair Road and Northside Drive and to add funding in the CIP for a right turn lane on both projects.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Paulette Chavers
SECONDER:	Councilmember Phil Boyum
AYES:	Boyum, Chavers, Mack, Riggs, Barr
ABSENT	

Mr. Penny announced that a joint work session with the Bulloch County Commissioners will take place on November 29, 2022 at 3:30 pm. The work session is to discuss infrastructure.

13. Public Comments (General):

Blake Robinson from Civic Engagement stated they are trying to become more of a voter friendly campus through the voter-friendly campus initiative. As well as invited Mayor and Council to come join in watching the debate on October 30th from 6 pm – 9pm in the Russell Union Building on campus and to attend an election night watch party in the IT building on campus November 8th from 6pm – 9pm.

Councilmember Venus Mack encouraged all students to get out and vote.

14. Consideration of a Motion to enter into Executive Session to discuss “Personnel Matters” Real Estate” and/or “Potential Litigation” in accordance with O.C.G.A. 50-14-3(b).

No Executive session was held.

15. Consideration of a Motion to Adjourn

A motion was made to adjourn.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Venus Mack
SECONDER:	Councilmember John Riggs
AYES:	Boyum, Chavers, Mack, Riggs, Barr
ABSENT	

The meeting was adjourned at 6:38 pm

Jonathan McCollar, Mayor

Leah Harden, City Clerk

CITY OF STATESBORO

COUNCIL

Phillip A. Boyum, District 1
Paulette Chavers, District 2
Venus Mack, District 3
John Riggs, District 4
Shari Barr, District 5



Jonathan McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

To: City Manager Charles Penny & City Clerk Leah Harden

From: Tax Department

Date: 10/26/2022

RE: Whiskey Business

Policy Issue: Consideration of grant of license for the package sale of distilled spirits, beer, and wine to Whiskey Business located at 1410 Northside Dr E in accordance with City Ordinance 6-23(h).

Background: Location reservation was granted on May 3, 2022. Certificate of occupancy and occupational tax certificate have been issued for subject property. Mayor and Council may approve final grant of license by consent agenda without need for public hearing pursuant to City Ordinance 6-23(h).

Recommendation: Planning & Development, Fire Department, Police Department, and Legal recommended approval

Budget Impact: None

Council Person & District: Phil Boyum, District 1

Attachments: Occupational Tax Certificate & Department Approvals



CITY OF STATESBORO, GA

50 E MAIN ST STATESBORO, GA 30458
PO BOX 348 STATESBORO, GA 30459
912-764-5468

BUSINESS LICENSE CERTIFICATE

Business Name: LA BOYZ LLC
DBA: WHISKEY BUSINESS

Business Location: 1410 NORTHSIDE DR E
STATESBORO, GA 30458

Owner: JEFFREY LEE DAWSON

License Number: BL-003325-2022

Issued Date: 10/26/2022

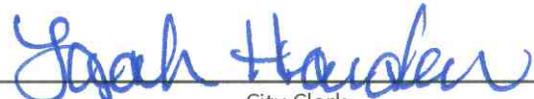
Expiration Date: 12/31/2022

Mailing Address: 1410 NORTHSIDE DR E

License Type: OCCUPATIONAL TAX CERTIFICATE

Classification: PACKAGE STORE

Fees Paid: \$ 235.00



City Clerk

This license is not transferable and is subject to be revoked if abused.

TO BE POSTED IN A CONSPICUOUS PLACE

**Whiskey Business
1410 Northside Dr E
Statesboro, Ga 30458**

Please enter your recommendations and comments with your full name.

Business License Review

Department Full Name Recommendation Comments

Planning & Development	Elizabeth Burns	Approve	
Fire Department	Justin Taylor	Approve	
Building Inspector	Steve Welborn	Approve	
Building Permit	Elizabeth Burns	Approve	

CITY OF STATESBORO

COUNCIL

Phillip A. Boyum
Paulette Chavers
Venus Mack
John C. Riggs
Shari Barr



Jonathan McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

To: Charles Penny, City Manager and Leah Harden, City Clerk

From: Kathy Field, Director of Planning & Development

Date: October 25, 2022

RE: November 1, 2022 City Council Agenda Items

Policy Issue: *Second Reading and consideration of amendment to Appendix A of City Code of Ordinances section 2506-A revising amount of amenity space required and the types of outdoor areas that qualify as such.*

Recommendation: Approve

Background: At September 20, 2022, work session Mayor and Council directed that proposed ordinance revision be presented to Planning Commission for review. Planning Commission reviewed amendment proposal on October 4, 2022 and voted unanimously in favor of amendment. Mayor and Council approved First Reading on October 18, 2022.

Budget Impact: N/A

Council Person and District: All

Attachments: Proposed Ordinance revision

Ordinance 2022-06:

Section 2506-A Open Space – Original Language

At least 5% of the site acreage, calculated based on the total lot area before development, must be dedicated as amenity space. Amenity space is defined as any at-grade outdoor area of at least 100 square feet intended for use by the residents of the development and their guests, but not for the exclusive use of an individual dwelling unit. Amenity space specifically excludes required sidewalks, stream buffers, zoning buffers, stormwater facilities, and natural water bodies. Amenity space may include, but is not limited to, the following spaces: playgrounds, pool areas, tennis courts, basketball courts, other sports courts, community lawns, community gardens, hardscape areas improved for pedestrian enjoyment, and wooded areas.

Sec. 2506-A. ~~OPEN~~ Amenity Space- Proposed Amendment

For developments equal to or exceeding 5.0 acres at least 10% of the site acreage, calculated based on the total lot area before development, must be dedicated as amenity space. For developments smaller than 5.0 acres at least 5% of site acreage must be dedicated as amenity space. Amenity space is defined as any at-grade outdoor area of at least 100 square feet intended for use by the residents of the development and their guests, but not for the exclusive use of an individual dwelling unit. Amenity space specifically excludes required sidewalks, stream buffers, zoning buffers, stormwater facilities, and natural water bodies. Amenity space may include, but is not limited to, the following spaces: playgrounds, pool areas, tennis courts, basketball courts, other sports courts, community lawns, community gardens, hardscape areas improved for pedestrian enjoyment, splash pads, walking trails, dog parks, and wooded areas.

CITY OF STATESBORO

COUNCIL

Phillip A. Boyum
Paulette Chavers
Venus Mack
John C. Riggs
Shari Barr



Jonathan McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

To: Charles Penny, City Manager and Leah Harden, City Clerk

From: Kathy Field, Director of Planning & Development

Date: October 25, 2022

RE: November 1, 2022 City Council Agenda Items

Policy Issue: *Second reading and consideration of amendment to Article XIV of Appendix A of City Code of Ordinances adding requirement of mixed use concurrency in Planned Unit Developments (PUDs).*

Recommendation: Approve

Background: At September 20, 2022, work session Mayor and Council directed that proposed ordinance revision be presented to Planning Commission for review. Planning Commission reviewed amendment proposal on October 4, 2022 and voted unanimously in favor of amendment. Mayor and Council approved First Reading on October 18, 2022

Budget Impact: N/A

Council Person and District: All

Attachments: Proposed Ordinance revision

Ordinance 2022-07

Section 1404 –Mixed Use Concurrency Requirements

- A. At least 20% of the total gross floor area of the completed PUD development shall be devoted to residential uses and at least 20% of the total gross floor area of the completed PUD development shall be devoted to non-residential uses.
- B. No more than 75 residential units shall be issued a certificate of occupancy in a PUD development until such time as at least 20,000 gross square feet of non-residential floor area has been issued a certificate of occupancy. Any mixed-use concurrency requirements beyond the first 75 residential units may be required by conditional zoning.
- C. No certificate(s) of occupancy shall be issued for more than 100,000 gross square feet of non-residential floor area in a PUD development until such time as a certificate of occupancy has been issued for at least 20 residential units. Any mixed-use concurrency requirements beyond the first 100,000 gross square feet may be required by conditional zoning.

CITY OF STATESBORO

COUNCIL

Phillip A. Boyum, District 1
Paulette Chavers, District 2
Venus Mack, District 3
John Riggs, District 4
Shari Barr, District 5



Jonathan McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

To: Charles Penny, City Manager

From: Jason Boyles, Assistant City Manager

Date: October 13, 2022

RE: HiLo Trail Funding

Mary Charles Howard with the Hi-Lo Trail is requesting \$3250 in funding from the City of Statesboro toward the development of a master plan for the trail. The Hi-Lo Trail organization is a grassroots initiative to identify and develop a bicycle trail from Athens to Savannah which will be routed through 8 counties along the proposed route, which includes Bulloch County. She has been soliciting \$15,000 in funds from each county along the proposed route to help create the \$120,000 master plan for the trail.

The total cost for each county's share is \$15,000. She states she has received a commitment of \$7,500 from Morris Bank for the Bulloch County Board of Commissioners 50% share, \$1,650 from the Development Authority of Bulloch County, and \$1,650 from the Statesboro Convention and Visitors Bureau. She is seeking the remaining \$3,250 from the City of Statesboro.

Please advise if this project is something the City is interested in contributing toward.

From: **Georgia Hi-Lo Trail** <hello@georgiahilo.com>
Date: Tue, Oct 11, 2022 at 12:55 PM
Subject: Re: Request for Funding from the Georgia Hi-Lo Trail
To: Becky Davis <becky@visitstatesboro.org>, Jason Boyles
<JASON.BOYLES@statesboroqa.gov>

Becky and Jason,

I just got the great news from Benjy Thompson that the Development Authority of Bulloch County approved half of the funding. Is it possible to ask your board to approve the other half , as explained in the email above? Could this be approved before the Athens to Savannah Ride? That way we have y'all's commitment and can announce that before the riders depart on Sunday, October 23?

Mary Charles Howard

706-338-8054
Executive Director, Georgia Hi-Lo Trail, Inc.
TRAIL: GeorgiaHiLo.com
RIDE: Athens to Savannah
KIDS: Kids Bike League

On Wed, Oct 5, 2022 at 11:53 AM Georgia Hi-Lo Trail <hello@georgiahilo.com> wrote:
Becky and Jason,

Please see attached a request letter from the Georgia Hi-Lo Trail for funding of the Georgia Hi-Lo Trail's Comprehensive Master Plan.

This is a time-sensitive request, as the Athens to Savannah Ride is coming through Statesboro on October 22 & 23 for our annual Athens to Savannah Ride. **We would like this year at our grand send-off the morning of Sunday, October 23 at the Statesboro CVB to be able to have a BIG ANNOUNCEMENT with press there that we have commitment for Hi-Lo Trail master plan funding in full for Bulloch County made possible by investment from the Statesboro CVB, the Development Authority of Bulloch County, the the City of Statesboro and Morris Bank** (our private donor who has dedicated \$7500 to make the planning of the Bulloch County portion of the Hi-Lo Trail).

Thank you for your continued support. I hope we can make this happen for the betterment of Statesboro and Bulloch County.

Best,
Mary Charles
Mary Charles Howard

706-338-8054
Executive Director, Georgia Hi-Lo Trail, Inc.
TRAIL: GeorgiaHiLo.com
RIDE: AthenstoSavannah.com
WATCH: Athens to Savannah Movie
KIDS: Kids Bike League

CITY OF STATESBORO

COUNCIL

Phillip A. Boyum, District 1
Paulette Chavers, District 2
Venus Mack, District 3
John Riggs, District 4
Shari Barr, District 5



Jonathan McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

To: City Manager Charles Penny & City Clerk Leah Harden

From: Tax Department

Date: 10/24/2022

RE: Patel Statesboro LLC DBA Jay Food Mart

Policy Issue: Alcohol License Approval

Recommendation:

Consideration of a Motion to approve application for an alcohol license classified as Package Sales (Beer & Wine) & Sunday Sales in accordance with The City of Statesboro alcohol ordinance Sec. 6-13 (a) to be issued to Patel Statesboro LLC DBA Jay Food Mart located at 500 E Main St.

Background:

Jay Food Mart convenience store located at 500 E Main St has undergone a change in ownership. This change requires the new owner to apply for a new alcohol license and get approval in accordance with City of Statesboro Alcohol Ordinance Chapter 6-13 (a):

No new alcoholic beverage license to sell, dispense, pour or offer to sell, dispense or pour any distilled spirits, alcoholic beverages, wine, beer or malt beverages within the corporate limits of the City of Statesboro shall be issued to a new owner or new location until the application has been approved by the mayor and city council after a public hearing.

Budget Impact: None

Council Person & District: Phil Boyum, District 1

Attachments: Application & Department Approvals

Application for License to Sell Alcoholic Beverages
City of Statesboro, Georgia

Please be advised that knowingly providing false or misleading information on this document is a felony pursuant to O.C.G.A. § 16-10-20 which states:

A person who knowingly and willfully falsifies, conceals, or covers up by any trick, scheme, or device a material fact; makes a false, fictitious, or fraudulent statement or representation; or makes or uses any false writing or document, knowing the same to contain any false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of state government or of the government of any county, city, or other political subdivision of this state shall, upon conviction thereof, be punished by a fine of not more than \$1,000.00 or by imprisonment for not less than one nor more than five years, or both.

The undersigned applicant hereby applies to the City of Statesboro, Georgia for a license to sell alcoholic beverages within the corporate limits of the City of Statesboro. **A non-refundable \$200 application fee must be tendered with the application.** (cash, credit card, certified check, or money order made payable to City of Statesboro)

Date application was received by tax/license office: _____

1. Business Trade Name: JAY FOOD MART
D/B/A Name

2. Applicant's Name: PATEL STATESBORO LLC
Name of partnership, llc, corporation, or individual

3. Business Physical Address: 500 E MAIN ST, STATESBORO, GA 30458

4. Business mailing address: 500 E MAIN ST, STATESBORO, GA 30458

5. Local business phone number: 404-274-1377

Corporate office phone number: _____

6. Name of Manager: AMANKUMAR P PATEL
Person responsible for alcohol licensing issues

7. Phone number for manager: 404-274-1377 | 7068774070

8. Email address for manager: Superexpress9896@gmail.com

9. Address of manager: 326 BARROW LN, GROVETOWN, GA 30813

10. Purpose of application is:

New Business New Owner _____

Previous owner's name: Sydhaven Patel

If the business name has changed, list previous name: _____

If the business address has changed, list the previous address: _____

11. Indicate where the business will be located:

- Above ground
 Street or ground floor level

Section 6-10(D) Any person within the City of Statesboro who works as a bouncer, either as an employee, agent, or subcontractor whose responsibilities in an establishment that is licensed to sell alcoholic beverages for on-premises consumption shall have their alcoholic beverage security permit on their person at all times while acting as an employee, agent or subcontractor of the licenses. An alcoholic beverage security permit shall be readily available for inspection upon the request of any Statesboro Police Department Officer, City Code Enforcement Officer, or the City Manager/his designee.

12. Type of Business: _____ Individual _____ Corporation _____ Partnership LLC

Complete EITHER numbers 13, 14, and 15 OR 16, 17, and 18 in the section below:

13. If applicant is an individual: Attach a copy of the trade name affidavit.

Full Legal Name: _____ Phone #: _____

Home Address: _____

Have you completed the financial affidavit attached to this application? _____

14. If applicant is a partnership, LLC, or LLP: Attach trade name affidavit. If an LLC or LLP, attach a copy of certificate of LLC or LLP as filed with the Clerk of Superior Court and trade name affidavit, a copy of your operating agreement and/or partnership agreement, as well as other documents listed below that establish ownership rights of members or partners.

Name & address of partnership, LLC, or LLP: PATEL STATESBORO LLC

500 E MAIN ST, STATESBORO, GA 30458

Do you have an operating or partnership agreement for the LLC, LLP, or partnership? YES

If not, what documents establish the ownership rights of the members/partners? _____

15. Members of LLC and/or partners:

Full Legal Name: AMANKUMAR P PATEL Phone #: 404-274-1377

Home Address: 326 BARROW LN, GROVETOWN, GA 30813

Full Legal Name: _____ Phone #: _____

Home Address: _____

Full Legal Name: _____ Phone #: _____

Home Address: _____

Has each member/partner completed a financial affidavit to attach to this application? YES
(Attach additional pages if necessary)

Corporation/Stockholders: All corporate applicants who are corporations shall list the names and addresses of all stockholders and the percentage of stock owned by each. If a named stockholder therein is another corporation, the same information shall be given for the Stockholding Corporation. If, during the life of the license, the identity of the stockholders or their percentage of ownership should change, that information shall be sent to the Finance Department.

16. If applicant is a corporation: Attach a copy of the articles of incorporation, trade name affidavit, current annual corporation registration with the Georgia Secretary of State, as well as the bylaws, the shareholders agreement, and other documents listed below that identify ownership rights.

Name of Corporation: _____

Home Office address: _____

Mailing address (if different): _____

Date & Place of incorporation: _____

Do you have a shareholders agreement? _____

If not, what documents establish the ownership rights of the shareholders? _____

17. Officers:

Full Legal Name: _____ Phone #: _____

Home address: _____

Percentage of stock owned: _____ Office held: _____

Full Legal Name: _____ Phone #: _____

Home address: _____

Percentage of stock owned: _____ Office held: _____

Full Legal Name: _____ Phone #: _____

Home address: _____

Percentage of stock owned: _____ Office held: _____

Attach additional pages if necessary

18. Stockholders: (if different than officer names)

Full Legal Name: _____ Phone #: _____

Home address: _____

Percentage of stock owned: _____ Office held: _____

Full Legal Name: _____ Phone #: _____

Home address: _____

Full Legal Name: _____ Phone #: _____

Home address: _____

Attach additional pages if necessary

Has each shareholder completed the financial affidavit attached to this application? _____

19. If there is any individual or officer who has resided at his/her current address LESS THAN 5 years, complete the information below:

Name: AMANKUMAR P PATEL Phone #: 404-274-1377

Previous address: 25 SENATE PL APT 433, JERSEY CITY, NJ 07306

Dates lived there: 05/10/19 - 01/12/20

Previous address: -

Dates lived there: -

Previous address: -

Dates lived there: -

Name: _____ Phone #: _____

Previous address: _____

Dates lived there: _____

Previous address: _____

Dates lived there: _____

Previous address: _____

Dates lived there: _____

Name: _____ Phone #: _____

Previous address: _____

Dates lived there: _____

Previous address: _____

Dates lived there: _____

Previous address: _____

Dates lived there: _____

20. Name & address of owner of the property (land & building) where the business will be located:

Sudhakar Pate)

21. Is the commercial space where the business is to be located rented or leased? LEASED

If yes, state name and address of lessor or landlord, and provide a copy of the lease with this application:

22. Does any person or firm have any interest in the proposed business as a silent, undisclosed partner or joint venture; or has anyone agreed to split the profits/receipts from the proposed business with any persons, firm, company, corporation, or other entity? NO

If yes, provide name of person/firm, address, and amount of percentage of profits or receipts to be split:

23. Is there anyone connected with this business that is not a legal resident of the United States and at least 21 years of age? NO

If yes, give full details on a separate sheet of paper.

If anyone connected with this business is not a US Citizen. Can they legally be employed in the United States? YES

If yes, please explain on a separate sheet of paper and submit copies of eligibility.

24. Is there anyone connected with this business that has applied for a beer, wine, and/or liquor license from the City of Statesboro or other city/county in the State of Georgia, or other political subdivision and been denied such? NO

If yes, please provide details on a separate sheet of paper.

25. Is there anyone connected with this business who holds another alcohol license in any retail category or any license under any wholesale category? NO

If yes, please provide details on a separate sheet of paper.

26. Is there anyone connected with this business that has been convicted within 15 years immediately prior to the filing of this application with any felony or for whom outstanding indictments, accusations, or criminal charges exist charging such individual with any of such offenses and for which no final disposition has occurred? NO

If yes, please provide details on a separate sheet of paper.

27. Is there anyone connected with this business that has been convicted within 5 years immediately prior to the filing of this application of the violation of any state, federal, or local ordinance pertaining to the manufacture, possession, transportation or sale of malt beverages, wine, or intoxicating liquors, or the taxability there of a crime involving moral turpitude or of a crime involving soliciting for prostitution, pandering, gambling, letting premises for prostitution, keeping a disorderly place, the traffic offense of hit and run or leaving the scene of an accident or any misdemeanor serious traffic offense? NO
If yes, please provide details on a separate sheet of paper.
28. Is there anyone connected with this business that has been convicted for selling alcohol to an under-age person within the last 3 year period? NO
If yes, please provide details on a separate sheet of paper.
29. Is there anyone connected with this business that is an official or public employee of the City of Statesboro, any State or Federal agency, or whose duties include the regulation or policing of alcoholic beverages or licenses, or any tax collecting activity? NO
If yes, please provide details on a separate sheet of paper.
30. Have you or the applicant had any vehicles, trailers, or property belonging to you or the company in which you or any of such persons have or had an interest in ever been seized, condemned or forfeited as contraband by the State of Georgia or the United States for the reason the same was being used or intended for the use in criminal activities? NO
If yes, please provide details on a separate sheet of paper.
31. Will live nude performances or adult entertainment be a part of this business operation? NO
If yes, the City of Statesboro Ordinance 6-164 prohibits alcohol in an establishment having adult entertainment.

Calculation of Basic License Fee

For Calendar Year: _____

Classification:	Mark all that apply	License Fee
1. A. Package Sales (Beer & Wine)	<input checked="" type="checkbox"/>	\$1750
B. Package Sales (Distilled Spirits)	<input type="checkbox"/>	\$5000
Location Reservation	<input type="checkbox"/>	N/A
2. On Premise License Types:		
A. Bar	<input type="checkbox"/>	\$4300
B. Bar with Kitchen	<input type="checkbox"/>	\$4300
C. Event Venue	<input type="checkbox"/>	\$2500
D. Low Volume	<input type="checkbox"/>	\$750
E. Pub	<input type="checkbox"/>	\$5600
F. Restaurant	<input type="checkbox"/>	\$2800
3. Caterer	<input type="checkbox"/>	\$200
4. Brewer, manufacturer of malt beverages only	<input type="checkbox"/>	\$1750
5. Broker	<input type="checkbox"/>	\$1750
6. Importer	<input type="checkbox"/>	\$1750
7. Manufacturer of Wine only	<input type="checkbox"/>	\$1750
8. Sunday Sales Permit	<input checked="" type="checkbox"/>	\$300
9. In Room Service Permit	<input type="checkbox"/>	\$150

Total Due: \$ 2,050.00

Jay Food Mart
500 E Main St
Statesboro, Ga 30458

Please enter your recommendations and comments with your full name.

Alcohol License Review

Department Full Name Recommendation Comments

Planning & Development	Elizabeth Burns	Approve	
Fire Department	Justin Taylor	Approved	
Police Department	Jared Akins	Approved	
Legal	Cain Smith	Approve	

CITY OF STATESBORO

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John C. Riggs
Shari Barr



Jonathan McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

To: Charles Penny, City Manager and Leah Harden, City Clerk

From: Cain Smith, City Attorney

Date: October 24, 2022

RE: November 1, 2022 City Council Agenda Items

Policy Issue: *First Reading of proposed amendment to Chapter 2 of the Statesboro Code of Ordinances establishing the Statesboro Business Commission.*

Recommendation: N/A

Background: Mayor and Council voted to move this measure forward to First Reading at the October 18, 2022 work session.

Budget Impact: None

Council Person and District: All

Attachments: Proposed ordinance revision

Ordinance 2022-08:

An Ordinance Amending Article 2 (Authorities, Boards and Commissions) of Chapter 2 (Administration) of the Statesboro Code of Ordinances

WHEREAS, the City has previously adopted ordinances creating certain Authorities, Boards and Commissions; and

WHEREAS, the Mayor and City Council has determined there is sufficient reason and need to amend certain sections of Article 2 (Authorities, Boards and Commissions) of Chapter 2 (Administration) of the Code of Ordinances, City of Statesboro, Georgia to create the Statesboro Business Commission

NOW THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Statesboro, Georgia, in regular session assembled as follows:

SECTION 1:

Article 2 (Authorities, Boards and Commissions) of Chapter 2 (Administration) of the Code of Ordinances, City of Statesboro, Georgia is hereby amended to read as follows:

Sec. 2-85 Establishment; appointment; terms; compensation; removal.

Sec. 2-86 Chairman; rules of procedure and bylaws; meetings.

Sec. 2-87 Scope of Authority.

Sec. 2-85. - Establishment; appointment; terms; compensation; removal.

There is hereby created a board to be known as the Statesboro Business Commission. The Statesboro Business Commission shall consist of seven (7) members who shall be authorized representatives of an entity holding an occupational tax certificate with the City of Statesboro. The initial term of office of four designated members shall be two years with the initial terms of the other three members being one year, beginning on January 1st and ending at the stroke of midnight on December 31st. Successor members shall be appointed by the Mayor and City Council for a term of two years. Vacancies on the Statesboro Business Commission occurring other than by expiration of term shall be filled by an interim appointment for the unexpired term by the Mayor and City Council. The Mayor and City Council shall have the authority to remove any member of the Statesboro Business Commission by a majority vote for cause, on written charges, after a public hearing. All members shall serve without compensation.

Sec. 2-86. - Chairman; rules of procedure and bylaws; meetings; records.

a. The Commission shall elect a chairman from among its members who shall serve for a term of one year and who shall be eligible for re-election as chairman.

b. The Commission shall make its own bylaws and rules of procedure and shall determine its time and place of meetings.

c. The transactions of the Commission are governed by the Georgia Open Meetings Act O.C.G.A. §§ 50-14-1 et. seq., and it shall be the joint and several responsibility of the members to comply with the Georgia Open Meetings Act.

Sec. 2-87 — Scope of Authority.

The Commission shall have the authority to prepare studies and reports for the purpose of informing the governing body on policy matters related to the impact of local ordinances and procedures on business opportunities and operations within the municipal limits of the City of Statesboro.

SECTION 2: All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 3: This ordinance shall become effective immediately upon its adoption by the City Council.

Jonathan J McCollar, in his capacity as
Mayor of Statesboro, Georgia

ATTEST:

Leah Harden, in her capacity as City
Clerk of Statesboro, Georgia

CITY OF STATESBORO

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John C. Riggs
Shari Barr



Jonathan McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

To: Charles Penny, City Manager and Leah Harden, City Clerk

From: Robin Demshar, Records Manager

Date: October 25, 2022

RE: November 1, 2022 City Council Agenda Items

Policy Issue: *OCGA 50-18-90, et. seq., known as the "Georgia Records Act" requires that all public records be retained for a specified period set out in an adopted records retention schedule, with such records only being destroyed if the holding period has been met as adopted by Council on April 18, 1995.*

Recommendation: Consideration of a motion to approve Resolution 2022-38: A Resolution authorizing the destruction of certain Municipal Records

Background: N/A

Budget Impact: None

Council Person and District: All

Attachments: Proposed Resolution 2022-38

**RESOLUTION 2022-38: A RESOLUTION
AUTHORIZING THE DESTRUCTION OF
CERTAIN MUNICIPAL RECORDS**

THAT WHEREAS, OCGA 50-18-90, et. seq., known as the "Georgia Records Act" requires that all public records be retained for a specified period set out in an adopted records retention schedule, with such records only being destroyed if the holding period has been met; and

WHEREAS, the City Clerk is the city official in charge of maintaining said records, and recommending their destruction when the required holding period has been met; and

WHEREAS, the City Clerk has certified public records noted in the attachments to this resolution have been retained and available for the required retention period, and are no longer needed by the City, and therefore has recommended that they be destroyed;

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of The City of Statesboro, Georgia as follows:

Section 1. That the public records listed on the attachments to the Resolution, which said attachments are hereby incorporated into this Resolution as if fully set forth in the Resolution, are hereby authorized for destruction and are required to be destroyed by the City Clerk in a manner consistent with state law.

Section 2. That this Resolution shall be and remain effective from and after its date of adoption.

Adopted this 1st day of November, 2022.

CITY OF STATESBORO, GEORGIA

Jonathan McCollar, Mayor

Leah Harden, City Clerk

CITY OF STATESBORO

COUNCIL

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Venus Mack, District 3
John Riggs, District 4
Shari Barr, District 5



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Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

Records Destruction Certification Form

The documents listed have met their retention schedule, and are cleared to be destroyed, in keeping with the law set by the State of Georgia. As the current Director/Supervisor of the Clerk/Tax department, I have reviewed the documents listed and approve their submission to the City Council of Statesboro, Georgia so they may be considered for destruction.

Department Director: _____

Date: 10/24/2022

Leah Harden

City Clerk Signature: _____

Date: 10/24/2022

Leah Harden

Records Manager: _____

Date: 10/24/2022

Robin Demko

BOX NUMBER

YEAR

RECORDS

CLERK'S DEPARTMENT - BOXES FOR 2022 DESTRUCTION

Destruction

Local Gov't Record Retention Schedule

10	2017 & older	OTC Apps	2019	LG-15-009 - 2 YEARS
60	2017	Retail, wholesale, hotel/motel taxes	2022	LG-22-003 - 5 YEARS
4	2015	Tax daily workstation	2020	LG-08-001 - 5 YEARS
53	2018-2020	Business Apps and Renewals (SU-SW)	2022	LG-15-009 - 2 YEARS
61	2018-2020	Business Apps and Renewals (SA-SU)	2022	LG-15-009 - 2 YEARS
13	2014	Tax daily workstation	2019	LG-08-001 - 5 YEARS
14	2014	Closed Alcohol folders	2021	LG-15-002 - 7 YEARS
7	2014	Tax daily workstation	2020	LG-08-001 - 5 YEARS
47	2018-2020	Business Apps and Renewals (C-D)	2022	LG-15-009 - 2 YEARS
45	2018-2020	Business Apps and Renewals (KI-ME)	2022	LG-15-009 - 2 YEARS
63	2018-2020	Business Apps and Renewals (A-B)	2022	LG-15-009 - 2 YEARS
34	2011-2013	Rejected Business Applications, online payments	2015	LG-15-009 - 2 YEARS
18	2020	OTC Renewals	2022	LG-15-009 - 2 YEARS
15	2015	Tax daily workstation	2020	LG-15-009 - 2 YEARS
26	2016	Hotel/Motel, Wholesale alcohol	2021	LG-08-001 - 5 YEARS
43	2018-2020	Business Apps and Renewals (HA-JO)	2022	LG-15-009 - 2 YEARS
11	2018	Alcohol Violations	2020	LG-15-008 - 2 YEARS
20	2015	Insurance license denial business license, special event	2017	LG-15-009 - 2 YEARS
29	1998-2001	Occupational Tax digest	2018	393- 7 YEARS
59	2018-2020	Business Apps and Renewals (MV-R)	2022	LG-15-009 - 2 YEARS
51	2017	Retail, wholesale, hotel/motel taxes	2022	LG-22-003 - 5 YEARS

BOOKS

1931-1970	tax digest	393- 7 YEARS
1942-1966	tax digest	393- 7 YEARS
1966-1972	tax digest	393- 7 YEARS
1935-1938	Tax returns	

CITY OF STATESBORO

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Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

Records Destruction Certification Form

The documents listed have met their retention schedule, and are cleared to be destroyed, in keeping with the law set by the State of Georgia. As the current Director/Supervisor of the Finance/Customer Service department, I have reviewed the documents listed and approve their submission to the City Council of Statesboro, Georgia so they may be considered for destruction.

Department Director: _____

Date: 10-25-22

City Clerk Signature: _____

Date: 10-26-22

Records Manager: _____

Date: 10/24/2022

BOX

YEAR

Finance Boxes for Destruction 2022
RECORDS DESTRUCTION

LOCAL GOV'T RETENTION SCHEDULE

83	2010	BIDS and RFP's	2021	LG-08-005A - CIP 11 YEARS / ALL OTHERS 7 YR
94	2002	BIDS and RFP's	2013	LG-08-005A - CIP 11 YEARS / ALL OTHERS 7 YR
84	2011	BIDS and RFP's	2022	LG-08-005A - CIP 11 YEARS / ALL OTHERS 7 YR
70	2012	TRANSACTION EDITS	2017	LG-08-001 - 5 YEARS
140	2014	PAYROLL / BLUE SHEETS	2019	LG-14-011
152	2015	E-GOV, SMC, DAILY SHEETS	2020	LG-08-001 - 5 YEARS
167	2015	DSDA ACCOUNTS PAYABLE	2020	LG-08-001 - 5 YEARS
148	2014	DSDA ACCOUNTS PAYABLE	2019	LG-08-001 - 5 YEARS
153	2015	PAYROLL REG, ACCTS PAYABLE, HF	2020	LG-08-001 - 5 YEARS
168	2014	BB&T P CARD	2019	LG-08-001 - 5 YEARS
171	2017	ACCOUNTS PAYABLE CHECK STUBS	2022	LG-08-001 - 5 YEARS
172	2017	ACCOUNTS PAYABLE POWER-RACI	2022	LG-08-001 - 5 YEARS
185	2017	DSDA ACCOUNTS PAYABLE	2022	LG-08-001 - 5 YEARS
173	2017	SMC, PRETRIAL,DAILYS	2022	LG-08-001 - 5 YEARS
174	2017	SMC, PRETRIAL,DAILYS	2022	LG-08-001 - 5 YEARS
175	2017	SMC, PRETRIAL,DAILYS	2022	LG-08-001 - 5 YEARS
176	2017	SMC, PRETRIAL,DAILYS	2022	LG-08-001 - 5 YEARS
179	2017	ACCOUNTS PAYABLE TRAVEL-111C	2022	LG-08-001 - 5 YEARS
180	2017	SAVANNAH COMMUNICATIONS D	2022	LG-08-001 - 5 YEARS
181	2017	SMC, PRETRIAL,DAILYS	2022	LG-08-001 - 5 YEARS
182	2017	SMC, PRETRIAL,DAILYS	2022	LG-08-001 - 5 YEARS
183	2017	BANK RECONCILIATION FOR E GOV	2022	LG-08-001 - 5 YEARS
184	2017	BANK RECONCILIATION	2022	LG-08-001 - 5 YEARS
187	2016	BB&T P CARD	2021	LG-08-001 - 5 YEARS
188	2017	ACCOUNTS PAYABLE FEDERAL EXP	2022	LG-08-001 - 5 YEARS

189	2017	SMC, PRETRIAL, DAILYS	2022	LG-08-001 - 5 YEARS
190	2017	BB&T P CARD	2022	LG-08-001 - 5 YEARS
191	2017	JOURNAL ENTRIES ALL MONTHS	2022	LG-08-001 - 5 YEARS
192	2017	PAYROLL, DETAIL REG, SUMMARY	2022	LG-14-011 - 4 YEARS AFTER FY
195	2017	MISC RECEIPT CHECK FOLDERS	2022	LG-08-001 - 5 YEARS
196	2017	LEAVE REPORTS, DSDA LEAVE, OTI	2021	LG-16-031 - 3 YEARS
197	2017	BB&T P CARD	2022	LG-08-001 - 5 YEARS
198	2017	PAYROLL RECORDS, DETAIL REG	2022	LG-14-011 - 4 YEARS AFTER FY
199	2017	SMC, PRETRIAL, DAILYS	2022	LG-08-001 - 5 YEARS
204	2017	JOURNAL ENTRIES WITH CHECKS	2022	LG-08-001 - 5 YEARS
205	2017	ACCOUNTS PAYABLE ACTION SIGN	2022	LG-08-001 - 5 YEARS
206	2017	ACCOUNTS PAYABLE MISC 3500-7	2022	LG-08-001 - 5 YEARS
225	2017	SMC, PRETRIAL, DAILYS	2022	LG-08-001 - 5 YEARS
233	2017	SMC, PRETRIAL, DAILYS	2022	LG-08-001 - 5 YEARS
211	2016-2017	G-7, WAGE REPORTS COS, 941 TA	2022	LG-14-011 - 4 YEARS AFTER FY
242	2017	SMC, PRETRIAL, DAILYS	2022	LG-08-001 - 5 YEARS
234	2017	SMC, PRETRIAL, DAILYS	2022	LG-08-001 - 5 YEARS
427	2017	CUSTOMER SERVICE CLERK FILES J	2022	LG-08-001 - 5 YEARS
428	2017	CUSTOMER SERVICE CLERK FILES J	2022	LG-08-001 - 5 YEARS
419	2017	CUSTOMER SERVICE CLERK FILES F	2022	LG-08-001 - 5 YEARS
420	2017	CUSTOMER SERVICE CLERK FILES C	2022	LG-08-001 - 5 YEARS
411	2017	CUSTOMER SERVICE CLERK FILES S	2022	LG-08-001 - 5 YEARS
412	2017	CUSTOMER SERVICE CLERK FILES F	2022	LG-08-001 - 5 YEARS
404	2017	CUSTOMER SERVICE OFF ORDERS	2022	LG-20-017- 5 YEARS
406	2017	CUSTOMER SERVICE ADJUST AND	2022	LG-20-017- 5 YEARS
371	2017	CUSTOMER SERVICE LOCK OFF, RE	2022	LG-20-017- 5 YEARS
375	2017	CUSTOMER SERVICE FILES	2022	LG-08-001- 5 YEARS
376	2017	CUSTOMER SERVICE FILES	2022	LG-08-001- 5 YEARS
383	2017	CUSTOMER SERVICE FILES	2022	LG-08-001- 5 YEARS
391	2017	CUSTOMER SERVICE FILES	2022	LG-08-001- 5 YEARS
392	2016-2017	CUSTOMER SERVICE FILES	2022	LG-08-001- 5 YEARS
453	2017	CUSTOMER SERVICE FILES	2022	LG-08-001- 5 YEARS
452	2011-2013	941'S G7'S, EMPLOYEE TAX AND W	2018	LG-14-011 - 4 YEARS AFTER FY

CITY OF STATESBORO

COUNCIL

Phillip A. Boyum, District 1
Paulette Chavers, District 2
Venus Mack, District 3
John Riggs, District 4
Shari Barr, District 5



Jonathan McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

To: Charles Penny, City Manager
Jason Boyles, Assistant City Manager

From: John Washington, Director – Public Works and Engineering

Date: October 25, 2022

RE: Application for Grant Funding for the Creek on the Blue Mile Project

Policy: Application for Governor's Office of Planning and Budget Improving Neighborhood Outcomes in Disproportionally Impacted Communities Funding

Recommendation:

Staff recommends approval of application to Governor's Office of Planning and Budget Improving Neighborhood Outcomes in Disproportionally Impacted Communities Program for funding support for the Creek on the Blue Mile project (COTBM).

Background:

Governor's Office of Planning and Budget is receiving applications for grant funding to support Improving Neighborhood Outcomes in Disproportionally Impacted Communities by providing an opportunity for local governments to invest in neighborhood features, including parks, recreation facilities, sidewalks, and healthy food access, that can work to improve physical and mental health outcomes. Allowing people access to nature, including parks, has been connected to decreased levels of mortality and illness and increased well-being. Grant awards may be made up to up to \$ 2,000,000 per project. Development of or improvements/maintenance to parks or recreational facilities are eligible in Qualified Census Tracts (QCT) in Georgia which a majority of the COTBM project is within the Statesboro QCT. The goal of the Project is the development of a linear park along the creek and tributary to provide pedestrian connectivity, create economic development opportunities, and promote recreation.

The application deadline is November 18, 2022. The application review period is November 19-December 19, 2022 with final recommendations and preliminary awards announced in January 2023.

Budget Impact: Match funding is encouraged but not required.

Council Person and District: Paulette Chavers, District 2; Venus Mack, District 3

Attachment: Grant/Federal Funding Resolution

**RESOLUTION 2022-39: A RESOLUTION APPROVING APPLICATION TO THE
IMPROVING NEIGHBORHOOD OUTCOMES IN DISPROPORTIONATELY IMPACTED
COMMUNITIES GRANT PROGRAM FOR THE CREEK ON THE BLUE MILE PROJECT**

THAT WHEREAS, the Mayor and City Council have found that the Creek on the Blue Mile project is a critical stormwater infrastructure project that will reduce flooding and control drainage but will also improve the quality of life of citizens and visitors of Statesboro by providing sidewalks and recreational opportunities; and,

WHEREAS, the Mayor and City Council have found that the Governor’s Office of Planning and Budget Improving Neighborhood Outcomes in Disproportionally Impacted Communities Funding Program is a desirable grant program to support the initiatives of the Creek on the Blue Mile project; and,

WHEREAS, the Governor’s Neighborhood Investment Program requires that the City present a project for participation and the City execute the necessary agreement(s) in order to receive funding assistance with a minimum project cost of \$2,000,000 and no required matching funds; and,

NOW THEREFORE, BE IT RESOLVED, by the Mayor and City Council of Statesboro, Georgia as follows:

- Section 1. The Mayor and City Council hereby authorize the submittal of application to Governor’s Office of Planning and Budget Improving Neighborhood Outcomes in Disproportionally Impacted Communities Funding Grant Application.
- Section 2. The Mayor is hereby authorized to execute all documents related to the application.

Adopted this 1st day of November, 2022

STATESBORO, GEORGIA

By: Jonathan McCollar, Mayor

Attest: Leah Harden, City Clerk



STATESBORO POLICE DEPARTMENT

Ph 912-764-9911

25 West Grady Street, Statesboro, Georgia 30458

Fx 912-489-5050

TO: Charles Penny, City Manager

FROM: Mike Broadhead, Chief of Police *MB*

DATE: November 1, 2022

RE: Property and Evidence Firearms to be Sold as Surplus.

POLICY ISSUE: Council agreement to surplus firearms

RECOMMENDATION: That Council accept the high bid for a bloc of firearms to be sold as surplus.

BACKGROUND: The police department is currently holding 99 firearms (and a few other firearm related items, see attached list items #100-106) that have either been forfeited or are evidence firearms that are no longer needed for prosecution. In each instance, the police department is the official owner of these firearms through court orders. The bloc of firearms was put out for bid to three Federal Firearms License (FFL) dealers with the request that the value of the firearms be provided as "store credit" for future police department purchases for equipment, practice ammunition, or other firearms suitable for use by the Department. We received three bids, with GT Distributors of Georgia having the highest bid at \$15,265.50.

BUDGET IMPACT: No direct budget impact. Future equipment purchases that will not require operational dollars.

COUNCIL DISTRICT: All

ATTACHMENTS: List of firearms for surplus, copies of three bids.

Item #	Case #	Make/Model	Serial Number	Civil Order #
1	2005-03136	Remington 552	1665526	1B13CV204W
2	2005-07172	Mak-90	1-37410-2002	1B13CV204W
3	2008-04205	Taurus .38	730970	SU21CV250B
4	2008-09198	High Standard .22 revolver	2354436	1B13CV202T
5	2008-09198	Hi-Point .380	P865125	1B13CV202T
6	2009-01745	Rossi .38 Revolver (broken)	D360090	SU2022CV206RT
7	2009-07387	Hi-Point C9 9mm	P1283457	SU2022CV205B
8	2009-07388	NEF R92 Ultra .22 LR	NB044762	SU2022CV205B
9	2011-00721	H&R 12 gauge shotgun	HW751507	SU14CV071W
10	2012-00552	Taurus Pt140	SCW40520	SU2022CV206RT
11	2012-01912	Ruger .357	546-28001	SU18CV063M
12	2013-05450	Cobra CA-380	CP060309	SU2022CV206RT
13	2013-06282	Walther P1 9mm	374983BW	SU2022CV206RT
14	2014-00468	Ruger P95 9mm	318-57623	SU2022CV206RT
15	2014-00714	Bryco 59 .380	212109	SU2022CV206RT
16	2014-01426	F.I.E Titan Tiger .38 sp	N044325	SU2022CV206RT
17	2014-01795	Heritage Rough rider .22	J93911	SU2022CV205B
18	2014-02801	Smith & Wesson .22 LR	CCM5207	SU2022CV205B
19	2014-03067	Bryco 48 .380	884993	SU2022CV206RT
20	2014-03551	Smith & Wesson .357	52K1637	SU2022CV206RT
21	2014-05431	Hi-Point CF .380	P8073202	SU2022CV206RT
22	2014-05528	Glock 22 .40	ADM367	SU2022CV206RT
23	2014-05649	Kimber Solo CDP 9mm	S1159738	SU20CV012B
24	2014-05763	Hi-Point C9 9mm	P1398161	SU2022CV206RT
25	2015-00498	Smith & Wesson .38	J994042	SU2022CV205B
26	2015-00882	Bryco 9mm	1505543	SU2022CV206RT
27	2015-00960	Smith & Wesson 10-5 .38	D74316	SU2022CV205B
28	2015-01007	Cobra FS380	FS053327	SU2022CV206RT
29	2015-01408	Browning 9mm	187D1727	SU2022CV206RT
30	2015-03665	Jennings J-22	497498	SU2022CV206RT
31	2016-01676	Bryco 9mm	1442978	SU2022CV205B
32	2016-03833	Davis P-380	AP189265	SU2022CV206RT
33	2016-04312	Stallard JS-9 9mm	056257	SU2022CV205B
34	2016-05993	Bryco 9mm	1459241	SU2022CV205B
35	2017-01778	Heritage Rough Rider .22	B79846	SU2022CV205B
36	2017-01807	Ruger LCP .380	376-39677	SU2022CV206RT
37	2017-02031	Rossi .38	ZJ89440	SU2022CV206RT
38	2017-02997	Beretta 948 .22	057242N	SU2022CV205B
39	2017-04789	Raven MP-25	1133683	SU2022CV205B
40	2017-05282	Smith & Wesson .38	BPM1573	SU2022CV205B
41	2017-06577	Glock 19 9mm	AXE421	SU2022CV205B
42	2017-06577	Jimenez J.A 9 .22	1126190	SU2022CV205B
43	2018-00135	Smith & Wesson 64-2 .38	7D20607	SU2022CV205B
44	2018-02502	Puma 1911 .22	11A04432	SU2022CV205B

45	2018-03715	Hi-Point C9 9mm	P1907959	SU2022CV205B
46	2018-03935	Heritage Rough Rider .22	183523	SU2022CV205B
47	2018-04396	Colt Peacemaker .22	G113837	SU2022CV205B
48	2018-05097	Taurus TCP PT 738 .380	1D030358	SU2022CV206RT
49	2018-05230	Master Piece Arms 9mm	FX06480	SU2022CV206RT
50	2018-05811	Mossberg 12 Gauge pump	T191139	SU2022CV206RT
51	2018-05811	Maverick 88 12 Gauge pump	MV64779R	SU2022CV206RT
52	2018-05937	Smith & Wesson 6904 9mm	T191139	SU2022CV206RT
53	2018-05937	Hi-Point 995 9mm Rifle	F69637	SU2022CV206RT
54	2018-06040	Ruger SR 45	380-14499	SU2022CV206RT
55	2018-06040	Taurus PT 111 9mm	TWD56618	SU2022CV206RT
56	2018-06040	Cobra CA-380	CP076618	SU2022CV206RT
57	2018-06285	Ruger P94 .40	341-64658	SU2022CV206RT
58	2018-06320	Keltec P3AT .380	LEU07	SU2022CV206RT
59	2018-06359	CBC SB 12 Gauge	381779	SU2022CV206RT
60	2018-06832	Springfield SD-9	S3756772	SU2022CV206RT
61	2018-06895	Glock 26 9mm	LYC000	SU2022CV205B
62	2019-00027	Hi-Point C9 9mm	P19554845	SU2022CV206RT
63	2019-00122	Glock 19 Gen 5 9mm	BGAU255	SU2022CV206RT
64	2019-00133	Ruger P95	314-98191	SU2022CV206RT
65	2019-00232	Glock 23 .40	DZZ245	SU2022CV206RT
66	2019-00867	Taurus G2S 9mm	TLT67391	SU2022CV206RT
67	2019-00875	Glock 23 .40	UKR732	SU2022CV206RT
68	2019-00960	Glock 22 Gen 4 .40	PRG622	SU2022CV206RT
69	2019-01442	Springfield XD-9	HD910402	SU2022CV206RT
70	2019-01734	Taurus G2 9mm	TKS27472	SU2022CV206RT
71	2019-02362	Jimenez JA-9	421289	SU2022CV206RT
72	2019-02713	Titan Tiger .38	N414182	SU2022CV205B
73	2019-02915	Llama .45	B85066	SU2022CV206RT
74	2019-02994	Smith & Wesson SD40 VE	FXT1175	SU2022CV206RT
75	2019-02994	Canik TP9	T6472-16A103166	SU2022CV206RT
76	2019-03028	M&P Shield .380	NDL6561	SU2022CV206RT
77	2019-03121	Hi-Point CF380	PB127959	SU2022CV206RT
78	2019-03741	Jimenez JA-9	413149	SU2022CV206RT
79	2019-03763	Glock 19 9mm	BERX278	SU2022CV206RT
80	2019-04215	Taurus .32 Long	679595	SU2022CV206RT
81	2019-04247	Bryco 9mm	1295473	SU2022CV206RT
82	2019-04632	Smith & Wesson SD40 VE	FBL9126	SU2022CV206RT
83	2019-04688	Sig Sauer P250 .40	EAU034105	SU2022CV206RT
84	2019-04782	Norinco Mak-90 7.62x39	57665	SU2022CV205B
85	2019-04965	Taurus 38	JM17623	SU2022CV206RT
86	2019-05268	Arminius 38	593561	SU2022CV206RT
87	2019-05342	Jimenez J.A. 380	393504	SU2022CV206RT
88	2019-05359	M&P Shield	LEM8660	SU2022CV206RT
89	2019-05359	Taurus PT 111 G2 9mm	TJS08358	SU2022CV206RT
90	2020-00020	Springfield XD 45	S3202502	SU2022CV206RT

91	2020-00020	Sig Sauer 22LR	522-0113	SU2022CV206RT
92	2020-01091	Savage 308 Rofle	K512407	SU2022CV205B
93	2020-03578	Eagle .300 Blackout	M2219549	SU2022CV206RT
94	2020-04189	Mel-Gar 9mm Pistol	T1122-17BV02622	SU2022CV205B
95	2020-04189	Smith & Wesson M&P 15-22	DF8648	SU2022CV205B
96	2020-04189	Kel-Tec Sub 2000 9mm	F9K26	SU2022CV205B
97	2021-00821	Hi-Point 09 9mm mm	P139809	SU2022CV205B
98	2021-00821	Adams Arms AA-15 .556	A003310	SU2022CV206RT
99	2021-02246	MTSR 7.62x39	CAI04380	SU22CV009B
100	2017-03513	5 Springfield .40 magazines AK-47 Magazine	None	SU2022CV205B
101	2018-03789	Extended Magazine	None	SU2022CV205B
102	2018-04913	(4) .40 Glock magazines	None	SU2022CV205B
103	2018-05230	Hi-Point Pro Mag Hi-point magazine 9mm Pro mag 9mm magazine	None	SU2022CV205B
104	2019-05359	Smith & Wesson 9mm magazine		
105	2020-04189	Mel-Gar 9mm magazine	None	SU2022CV205B
106	2021-00821	Pro Mag AR- Grip Glock .380 Magazine	None	SU2022CV205B



GT Distributors - Austin
 1124 New Meister Ln., Ste 100
 Pflugerville TX 78660
 (512) 451-8298 Ext. 0000

Quote	QTE0162414
Date	10/10/2022
Page:	1

Bill To:

Statesboro Police Department (GA)
 Attn: Accounts Payable
 25 West Grady Street
 Statesboro GA 30458

Ship To:

Statesboro Police Department (GA)
 25 West Grady Street
 Statesboro GA 30458

Purchase Order No.	Customer ID	Salesperson ID	Shipping Method	Payment Terms	Req Ship Date	Master No.
TRADE QTE 10/22	000928GA	JH		NET 15	0/0/0000	2,656,548

Quantity	Item Number	Description	UOM	Unit Price	Ext. Price
1	TRADE-IN:	Trade In Trade Credit for Confiscated lot of weapons 10-10-2022	EA	\$15,265.00	\$15,265.00

**QUOTE IS GOOD FOR 30 DAYS. IN ORDER TO RECEIVE QUOTED PRICE
 PLEASE PRESENT A COPY OF QUOTE AT POINT OF SALE IN STORES OR
 REFERENCE QUOTE NUMBER ON PO OR REQUISITION**

Thank you for your business, John.

Subtotal	\$15,265.00
Misc	\$0.00
Tax	\$0.00
Freight	\$0.00
Total	\$15,265.00



Ed's Public Safety
www.edspublicsafety.com
4431 North Henry Boulevard
Stockbridge, GA 30281
Tel: 770-474-6084 Fax: 770-389-6699

Statesboro Police Dept.
Attn: Detective Keith Holloway

QUOTE # **22-11OCT-584**

Oct 11th, 2022

Detective Holloway,

Thank you for the opportunity to review your asset forfeiture / seized guns. In exchange for receiving the list of 99 guns and several parts or accessories Ed's Public Safety Inc. will provide **\$9,875 in store trade credit** only. This is not valid as a cash offer. This credit maybe be used immediately or held on account indefinitely until used.

This amount is a full and final payment for the property received.

ATTACHMENTS: Pages (list of guns)

Jake Perez

J Perez

LE Outside Sales / Product Source Specialist

Remington, Glock, GH Defense Systems Body Armor

110 Rock Quarry Rd.

Stockbridge, GA 30281

Cell (678) 603-0742

Email jake@edspublicsafety.com

PERFECTION DELIVERED.





Keith Holloway <keith.holloway@statesboroga.gov>

Gun lot

7 messages

Keith Holloway <keith.holloway@statesboroga.gov>
To: kenny.wesley@amchar.com

Thu, Oct 6, 2022 at 2:24 PM

Mr Wesley,

We have 100 firearms that will be accepting bids on. I wanted to confirm that you all are Glock distributors before sending the gun list and pictures.

Detective Keith Holloway
Operations Bureau
Statesboro Police Department
25 West Grady Street
Statesboro, Georgia 30458
Ph: 912-212-2306
fax: 912.764.8363
keith.holloway@statesboroga.gov

“Blessed are the peacemakers, for they will be called children of God” Matthew 5:9

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Kenny Wesley <kenny.wesley@amchar.com>
To: Keith Holloway <keith.holloway@statesboroga.gov>

Thu, Oct 6, 2022 at 2:31 PM

Yes sir
We are the largest Glock distributor in the US.
I would love to quote you in them.
Thank you
Kenny

Get Outlook for iOS

From: Keith Holloway <keith.holloway@statesboroga.gov>
Sent: Thursday, October 6, 2022 2:24:10 PM
To: Kenny Wesley <kenny.wesley@amchar.com>
Subject: Gun lot

You don't often get email from keith.holloway@statesboroga.gov. Learn why this is important

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

[Quoted text hidden]

Keith Holloway <keith.holloway@statesboroga.gov>
To: Kenny Wesley <kenny.wesley@amchar.com>

Thu, Oct 6, 2022 at 3:05 PM

To be clear, we have seized guns that we will be accepting bids on. We may use that store credit to purchase Glock pistols. Please reply to this email with your bid. The bid deadline is 10-10-2022
Thanks

 Pictures of guns for FFL

[Quoted text hidden]

 **Firearms list.docx**
17K

Kenny Wesley <kenny.wesley@amchar.com>
To: Keith Holloway <keith.holloway@statesboroga.gov>

Thu, Oct 6, 2022 at 4:21 PM

Yes sir, will do.

Thank you
Kenny

Get Outlook for iOS

From: Keith Holloway <keith.holloway@statesboroga.gov>
Sent: Thursday, October 6, 2022 3:05:41 PM
To: Kenny Wesley <kenny.wesley@amchar.com>
Subject: Re: Gun lot

[Quoted text hidden]

Kenny Wesley <kenny.wesley@amchar.com>
To: Keith Holloway <keith.holloway@statesboroga.gov>

Mon, Oct 10, 2022 at 2:18 PM

Hey Sir,

AmChar's offer for the evidence guns would be \$8275.00

If awarded bid we can apply it to your future purchases or write you a check.

Of course if we do not win the bid and you open up the quote for the NEW GLOCK'S I would love the opportunity to quote them for you.

If you would like a demo of the new Glock's or a T-E gun please let me know.

We also take trade in's of your old Glock's toward the new ones as well.

What guns do you currently carry and what NEW G:OCK'S are you looking for?

Thanks.

Respectfully,

Kenny Wesley

Law Enforcement Sales GA

AmChar Wholesale, Inc

www.amchar.com

Toll Free: 800-333-0695 ext. 116

Mobile: (678) 274-8433

Email: kenny.wesley@amchar.com

[Quoted text hidden]

10/11/22, 9:37 AM

City of Statesboro Mail - Gun lot

Mon, Oct 10, 2022 at 2:20 PM

Keith Holloway <keith.holloway@statesboroga.gov>
To: Kenny Wesley <kenny.wesley@amchar.com>

Thanks,

My deputy Chief is dealing with that part of it. We currently carry the Glock 17 Gen 4. I will let you know either way.

Thanks

Detective Keith Holloway
Operations Bureau
Statesboro Police Department
25 West Grady Street
Statesboro, Georgia 30458
Ph: 912-212-2306
fax: 912.764.8363
keith.holloway@statesboroga.gov

“Blessed are the peacemakers, for they will be called children of God” Matthew 5:9

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[Quoted text hidden]

keith.holloway@statesboroga.gov <keith.holloway@statesboroga.gov>
To: kenny.wesley@amchar.com, kenny.wesley@amchar.com

Tue, Oct 11, 2022 at 7:44 AM

Your message

To: kenny.wesley@amchar.com
Subject: RE: Gun lot
Sent: 10/10/22, 2:18:44 PM AST

was read on 10/11/22, 7:44:25 AM AST

Quote # 72399

Smyrna Police Distributors

From: SMYRNA POLICE DISTRIBUTORS
2295 SOUTH COBB DRIVE
SMYRNA GA. 30080
770-434-1986

To: STATESBORO PD - OPERATIONS BUR
CAPTAIN WINSKEY
25 WEST GRADY STREET
STATESBORO, GA 30458

Bill To: 912-212-2302

Mail #: 9122122302

10/7/2022 11:13:22 AM

AR Acct #: STCY592

Clerk # 100

Page 1

Fold Here

Item #	Description 1	Style	Order Qty	Price	Ext Disc	Net Sale
	DEPARTMENT-TRADE	DEPARTMENT TRADE	1	-9035.00	0.00	-9035.00
	DEPARTMENT TRADE IN					
NOTE	DEPT TRADE INS ARE 99 MISC SEIZED FIREARMS AND MAGAZINES	NOTE	1	0.00	0.00	0.00

Total 2

Subtotal -9035.00
Sales Tax 0.00

Total Charge -9035.00

City of Statesboro Public Utilities Department



To: Steve Hotchkiss
Director of Public Utilities

From: Matt Aycok
Waste Water Superintendent.

Date: 10-25-22

Steve,

On December 16, 2021, US EPA released revisions to the Lead and Copper rule stating that all public water systems must provide service line inventories (type of pipe material from water main to customer). Water systems were given a 3 year compliance deadline to submit Lead Service Line (LSL) inventories and Replacement Plan (deadline of October 16, 2024). With the City's 14,000 service connections, this is a huge undertaking to complete totally in house.

I was contacted by a representative from 120Water, a sole provider of Lead and Copper Compliance program solutions a few months ago. His company spoke at the last Georgia Rural Water Association conference about the assistance they offer to comply with the new regulations. 120Water is a technical services company that helps state agencies, schools, and public water utilities plan, manage, and effectively communicate the results of water sampling programs. 120Water is the only organization that manages full outsourcing of lead & copper sampling programs today, including out of the box, ready to implement technology solutions to support adherence to all of the updated Lead and Copper Rule revision requirements.

Keith and I attended a couple of webinars with 120Water. We also spoke with the Utility Director in Smyrna, GA (120Water's first Georgia customer) about the advantages of using this contract service provider. We truly believe this is the way we need to move forward with the new regulations.

Attached you will find:

1. Proposal from 120Water for services
2. Scope of Work
3. Sole Source provider letter from 120Water
4. List of Georgia municipalities currently using their services

We currently have \$40,000 for FY2023 CIP (WWD-193) approved for Lead and Copper Study. The proposal amount from 120Water is \$17,191 for the first year of services and \$15,691 for the second year. They need a signature on the proposal to proceed. Thanks for your consideration.



120Water

City of Statesboro - GA

City Of Statesboro - GA

P.O. Box 348
50 East Main Street
Statesboro, GA 30458
United States

Reference: 20221018-104932711
Quote created: October 18, 2022
Quote expires: November 17, 2022
Quote created by: Joe Riitano

joe@120water.com

Matt Aycock

matt.aycock@statesboroga.gov
9126811161

Comments from Joe Riitano

Contract start date is at time of signature.

Products & Services

Item Name & Description	Unit Price	Quantity	Term (months)
Pro - Public Water System Annual subscription PWS Pro package to manage programs and data. Unlimited users	\$10,960.00 /year	1	<input type="text" value="24"/>

Item Name & Description	Unit Price	Quantity	Term (months)
Professional Services (Assist) Discrete tappable specifics under each scope area (block of 20 hours)	\$2,500.00 / year	3	24
Implementation Setup, Configuration and Guided Web Training of the 120Water Account	\$1,500.00	1	
Subtotals			
Annual subtotal			\$15,691.00 after \$2,769.00 discount
One-time subtotal			\$1,500.00
	Total		\$17,191.00



Purchase terms

Net 30 billing.

Invoice Terms:

Billing Street Address:

Billing City:

Billing State:

Billing Zip Code:

Billing Country:

Billing Notes (if applicable):

This Order Form, together with the Master Services Agreement available at <https://120water.com/master-services-agreement/> (the "MSA"), shall become a legally binding contract upon the earlier of (a) the date both parties execute the Order Form or (b) the date Customer initially began using the Services. Any capitalized word not otherwise defined in this Order Form shall have the same meaning as set forth in the MSA.

120Water may reject this Order Form if: (1) the signatory below does not have the authority to bind Customer to this Order Form, (2) changes have been made to this Order Form (other than completion of the purchase order information and signature block), or (3) the requested purchase order information or signature is incomplete or does not match our records or the rest of this Order Form. Subscriptions are non-cancelable before their end of the Term.



Signature

Signature

Date

Printed name

Countersignature

Countersignature

Date

Printed name

Questions? Contact me



Joe Riitano

joe@120water.com

120Water

250 S Elm St

Zionsville, IN 46077

US



LSLI Scope - The City of Statesboro, GA

Phase 1 Goal: Develop a Preliminary Inventory, categorized by customer address, for The City of Statesboro, GA, with all currently-known SL material information. Available in 120Water Platform and, if desired (but not currently included), Esri-compatible format (via 120Water Connector for ArcGIS).

Methodology: There are 6 separate Steps to developing a full LSLI. They are:

- 1) Program Start and Customer Alignment
- 2) Data Investigation and Submission
- 3) Data Analysis
- 4) Preliminary Findings and Software Alignment
- 5) Software Import and Training
- 6) LSLI Verification Strategy

The Scope of this agreement will cover Steps 1-6 of the above Methodology, and the Deliverable will serve as the baseline for individualized Verification Guidance (that will be the kickoff of Phase 2).

Step 1: Program Start and Customer Alignment (1-2 weeks) | The purpose of this program stage is for the 120Water and The City of Statesboro, GA to initiate the lead service line inventory (LSLI) program and align on program expectations

- Customer Kick-Off Meeting: the 120Water team will host an introductory meeting with the central The City of Statesboro, GA team to establish the cross-functional Program Team and confirm roles and responsibilities. The session will also establish the program approach including success metrics and project timelines, and the cadence of program reviews, client updates, and any additional The City of Statesboro, GA goals and expectations
- This meeting will also result in development of an execution strategy to accomplish Steps 2-5. Expectation is that the central The City of Statesboro, GA staff will assist the 120Water team in identifying and reaching out the proper contacts at the PWS, as well as providing back-up should 120Water need help in moving these projects along (e.g. getting responses in a timely manner, etc).

Step 2: Data Investigation and Submission (4-6 weeks) | The purpose of this program stage is for the 120Water team to identify, review, document, and collaboratively understand the existing data source(s) and systems.

- Data Investigation Worksheet: The 120Water team will create a Data Guide to be delivered to each individual PWS identifying potential sources of data the 120Water team can leverage to build out a preliminary lead service line inventory. Common data sources include:

- GIS records
- Beehive (Asset Management)
- Billing system records
- Work order system records
- Paper reports, tap cards, as-builts, etc.
- Recent capital projects
- Data Submission: 120Water will review all submitted data sources. Once all data is submitted, the 120Water team will determine the best analysis approach to bring the data together into a data set that reflects all service line locations and associated attributes.
 - Esri Partnership Solution: If any The City of Statesboro, GA PWS members wants the ability to visualize data in ArcGIS Online (AGOL), 120Water will set up a specific AGOL environment for data submission. 120Water will update the AGOL environment with preliminary inventory findings and continued inventory updates from the 120Water platform, as that particular PWS progresses through their lead service line inventory program. This cost is currently not included in the Quote.

Step 3: Data Analysis (4-8 weeks) | The purpose of this program stage is to combine all submitted data to develop a preliminary, location-based lead service line inventory that includes EPA complaint service line material categorizations for all identified service lines. The aim is to use existing client data to identify locations, and use the data to rule out potential sources of lead.

- Initiate Analysis: The 120Water data analysis team will conduct a thorough review of the submitted data, to ensure all data fields are understood and data integrity is maintained.
- Build Records-Based Inventory: The 120Water data analysis team will clean and combine all appropriate data sources into a service line inventory dataset, broken out by The City of Statesboro, GA PWS. The final dataset in this stage will include service line locations and material type categorizations for each identified service line in the distribution network, as well as all associated location and service line attributes.
- Note: The City of Statesboro, GA may have records of lead service lines within the system, The City of Statesboro, GA may then choose to use a data science driven selection approach to identify a statistically-driven selection of locations (*less than 400 service connections*) for physical field verification. 120Water will use the verification results as the basis for lead service line probability predictions. This approach may require additional investment from a The City of Statesboro, GA chosen (or 120Water Service Partner) field services firm to execute potholing/hydrovacating/home inspections.

Step 4: Preliminary Findings and Software Alignment (2-4 weeks) | The purpose of this program stage is to deliver the results of the preliminary inventory, and gather any additional feedback from The City of Statesboro, GA to support inventory development—both in terms of reviewing the inventory itself and ensuring the 120Water platform sets The City of Statesboro, GA up for success in long-term inventory management.

- Preliminary Findings Session: The 120Water team will meet with The City of Statesboro, GA to deliver the preliminary inventory findings. The session will cover a discussion of service line locations, material type associations, the number of service lines the 120Water

team was able to categorize as non-lead, geographic trends, etc.

- Data Verification: Using the findings the 120Water team will work with the PWS to determine if additional data is required to inform the inventory.
- Software Alignment: During the session, the 120Water team will propose the methodology for customizing the 120Water platform to meet the PWS needs (e.g., customization data fields, location and service line identifiers, prioritization set-up, etc.).
- Additional Data Incorporation: If the PWS submits additional data to be incorporated into the lead service line inventory, 120Water will process the data and integrate the new information into the preliminary inventory.

Step 5: Software Import and Training (2-4 weeks) | The purpose of this program stage is to introduce The City of Statesboro, GA to its data in the software, and train the PWS team on how best to leverage the software for continued inventory management.

- Software Configuration: Setup and configure 120Water platform software account and setup user(s) account(s)
- Inventory Software Import: Import the prepared data (*and/or*) use PWS's existing records into the 120Water software
- Software Training: the 120Water team will train PWS user(s) on 120Water software platform using the PWS's data. During this session, the 120Water team and the PWS will discuss current data systems and processes and provide guidance on leveraging 120Water platform for long-term LSL management
- AGOL Training (if necessary): the 120Water team will also train a PWS user on use of the PWS specific 120Water-AGOL environment.

Step 6: Lead Service Line Inventory Verification Strategy (1-2 Weeks) | The purpose of this program stage is to strategize with The City of Statesboro, GA on how best to proceed with verifying the material types of service lines that are categorized as Unknown in the lead service line inventory.

- Establish the Prioritization Team: the 120Water team will meet with the The City of Statesboro, GA Compliance Team to determine the key decision-maker who will own the prioritization and scheduling
- Hold Prioritization and Verification Workshop: The 120Water team and the Prioritization Team will work through inventory findings, prioritization metrics, geographic considerations, neighborhood information, and other details to define the method for organizing ongoing inventory efforts. In addition, both teams will discuss and strategize verification methods that are best suited to support inventory efforts. Additional 120Water offerings include:
 - Customer LSLI Postcard or Letter Survey Campaigns
 - Lead Check Swab Kits + Customer LSLI Postcard Survey Campaigns
 - Physical Field Validation Checks
 - Sampling
- Initiate and Continue Inventory Efforts: The City of Statesboro, GA will continue leveraging 120Water software to keep the LSLI updated.



120Water
250 S. Elm Street
Zionsville, IN 46077
August 16th, 2022

To Whom It May Concern:

This letter is submitted by request from Statesboro, GA, as confirmation that 120Water is the sole provider of an end-to-end Lead and Copper Compliance program solution.

The regulatory revisions to the Lead and Copper Rule, finalized in January 2021, have more than doubled the efforts required for Statesboro, GA to comply with the updated Lead and Copper Rule, including increasing sampling requirements, requiring a digitized inventory, and automated public reporting.

120Water is a technical services company that helps state agencies, schools, and public water utilities plan, manage, and effectively communicate the results of water sampling programs. 120Water is the only company with a cloud-based technology platform and complementary services to manage the full life cycle of water testing programs at the point of use. 120Water is used to run the full lifecycle of drinking water voluntary and compliance programs, including Lead and Copper Rule, Lead Service Line Inventory, Lead Service Line Replacement, Facilities Sampling, Pitcher/Filter Distribution, and Wastewater Monitoring across 30 states.

120Water is the only organization that manages full outsourcing of lead & copper sampling programs today, including out of the box, ready to implement technology solutions to support adherence to all of the updated Lead and Copper Rule revision requirements.

Sincerely,

Sarah Young
Vice President of Sales
sarah@120water.com

120Water Follow Up

9 messages

Joe Riitano <joe@120water.com>
To: Matt Aycock <matt.aycock@statesboroga.gov>

Wed, Sep 14, 2022 at 4:14 PM

Hi Matt.

Thanks for giving me a call. Attached is a copy of our Sole Source documentation. Also, below is Bo Jones' contact information as well as a list of GA customers we are doing Lead and Copper Inventory work for.

All the best,

Joe

Bo Jones
Smyrna, GA
Deputy Director of Public Works
Phone: Call 678-631-5430
Email: bjones@smyrnaga.gov

GA Customers:
Albany, GA
Rome, GA
Smyrna, GA
Coweta County Water Authority
Barnsville, GA
Tybee Island, GA
Monroe, GA
Spalding County, GA
Griffin, GA
Jesup, GA
Cordele, GA
Wrens, GA
Hartwell, GA
Louisville, GA
Pine Mountain, GA
McCaysville, GA
Jekyll Island Authority

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[Schedule Time with Me Here](#)

Joe Riitano
Regional Sales Manager | 120Water
518-361-0838

 **Statesboro, GA - Sole Source Letter.pdf**
54K

Matt Aycock <matt.aycock@statesboroga.gov>
To: Steve Hotchkiss <Steve.Hotchkiss@statesboroga.gov>, Keith Perkins <keith.perkins@statesboroga.gov>

Wed, Sep 14, 2022 at 4:21 PM