



**September 21, 2021 5:30 pm**

1. Call to Order by Mayor Jonathan McCollar
2. Invocation and Pledge of Allegiance by Councilmember Shari Barr
3. Public Comments (Agenda Item):
4. Consideration of a Motion to approve the Consent Agenda
  - A) Approval of Minutes
    - a) 09-07-2021 Council Minutes
5. Consideration of a motion to accept the high bid from GT Distributors of Georgia for a bloc of firearms to be sold as surplus.
6. Consideration of a Motion to Approve **Resolution 2021-34**: A Resolution approving the City of Statesboro's proposed FY2022 Street Resurfacing Program, and authorizing the Mayor to execute the GDOT Local Maintenance Improvement Grant (LMIG) Application. Grant matching funds will be provided from 2018 TSPLOST Funds.
7. Consideration of a motion to approve **Resolution 2021-35**: A resolution approving application to the Economic Development Administration for a grant for the Creek on the Blue Mile project.
8. Consideration of a motion to approve a Memorandum of Understanding with a qualified 501(c)(3) charitable organization to administer raffle drawings for awarding of prizes provided through the City of Statesboro's Covid-19 vaccination incentive program.
9. Consideration of a motion to approve a contract with DPR Architecture in the not to exceed amount of \$73,050.00 for architectural design services for renovations to City Hall and Joe Brannen Hall.
10. Consideration of a motion to award a contract to Raftelis Inc. in the amount of \$36,050.00 to perform a Water and Sewer Cost of Service Study and Development of Financial Plan for the Water and Sewer Fund.
11. Consideration of a motion to award a contract to McLendon Enterprises in the amount of \$1,887,083.39 for the installation of water mains, sewer mains and lift station to serve the area adjacent to Optim Orthopedics.
12. Other Business from City Council
13. City Managers Comments

14. Public Comments (General)

15. Consideration of a Motion to enter into Executive Session to discuss “Personnel Matters”  
“Real Estate” and/or “Potential Litigation” in accordance with O.C.G.A 50-14-3(b)

16. Consideration of a Motion to Adjourn



CITY OF STATESBORO  
COUNCIL MINUTES  
SEPTEMBER 07, 2021

Regular Meeting

50 E. Main St. City Hall Council Chambers

9:00 AM

**1. Call to Order**

Mayor Jonathan McCollar called the meeting to order

**2. Invocation and Pledge**

Marcus Toole gave the Invocation and Councilmember John Riggs led the Pledge of Allegiance.

**ATTENDANCE**

Attendee Name	Title	Status	Arrived
Jonathan McCollar	Mayor	Present	
Phil Boyum	Councilmember	Present	9:01 am
Paulette Chavers	Mayor Pro Tem	Absent	
Venus Mack	Councilmember	Present	
John Riggs	Councilmember	Present	
Shari Barr	Councilmember	Present	

Other staff present: City Manager Charles Penny, Assistant City Manager Jason Boyles, Attorney Cain Smith, City Clerk Leah Harden and IT Support Specialist Allen Schleder.

**3. Public Comments (Agenda Item):** None

**4. Consideration of a Motion to approve the Consent Agenda**

**A) Approval of Minutes**

- a) 08-17-2021 Work Session Minutes
- b) 08-17-2021 Council Minutes
- c) 08-24-2021 Special Called Meeting Minutes
- d) 08-31-2021 Public Hearing Minutes (12:00 pm)
- e) 08-31-2021 Public Hearing Minutes (6:00 pm)

A motion was made to approve the consent agenda letter A.

**RESULT:**

Approved (Unanimous)

**MOVER:**

Councilmember Venus Mack

**SECONDER:**

Councilmember John Riggs

**AYES:**

Mack, Riggs, Barr

**ABSENT**

Mayor Pro Tem Paulette Chavers & Councilmember Phil Boyum

**B) Consideration of a motion to approve the due date of December 20<sup>th</sup>, 2021 for the City of Statesboro Property Tax Bills.**

A motion was made to approve the consent agenda letter B.

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Councilmember Shari Barr
<b>SECONDER:</b>	Councilmember John Riggs
<b>AYES:</b>	Mack, Riggs, Barr
<b>ABSENT</b>	Mayor Pro Tem Paulette Chavers & Councilmember Phil Boyum

**5. Public Hearing and Consideration of a motion to approve Resolution 2021-33: A Resolution setting the millage rate for ad valorem (property) taxes for the 2021 calendar year for the City of Statesboro, Georgia at 7.308.**

A Motion was made to open the public hearing.

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Councilmember Phil Boyum
<b>SECONDER:</b>	Councilmember Venus Mack
<b>AYES:</b>	Boyum, Mack, Riggs, Barr
<b>ABSENT</b>	Mayor Pro Tem Paulette Chavers

No one spoke for or against the request.

A Motion was made to close the public hearing.

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Councilmember John Riggs
<b>SECONDER:</b>	Councilmember Venus Mack
<b>AYES:</b>	Boyum, Mack, Riggs, Barr
<b>ABSENT</b>	Mayor Pro Tem Paulette Chavers

A Motion was made to approve **Resolution 2021-33** setting the millage rate for ad valorem (property) taxes for the 2021 calendar year for the City of Statesboro, Georgia at 7.308.

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Councilmember Phil Boyum
<b>SECONDER:</b>	Councilmember Venus Mack
<b>AYES:</b>	Boyum, Mack, Riggs, Barr
<b>ABSENT</b>	Mayor Pro Tem Paulette Chavers

**6. Consideration of a motion to approve the affordable housing plan for the City of Statesboro, Georgia.**

A motion was made to approve the affordable housing plan for the City of Statesboro, Georgia.

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Councilmember Shari Barr
<b>SECONDER:</b>	Councilmember Venus Mack
<b>AYES:</b>	Boyum, Mack, Riggs, Barr
<b>ABSENT</b>	Mayor Pro Tem Paulette Chavers

**7. Consideration of a motion to approve an Intergovernmental Agreement between Bulloch County, City of Statesboro, Bulloch County Board of Education, Georgia Southern University, Ogeechee Technical College, City of Brooklet, and the Towns of Portal and Register relating to maintenance of county-wide P-25 radio system. Contract is one year with four additional one-year renewal terms.**

A motion was made to approve an Intergovernmental Agreement between Bulloch County, City of Statesboro, Bulloch County Board of Education, Georgia Southern University, Ogeechee Technical College, City of Brooklet, and the Towns of Portal and Register relating to maintenance of county-wide P-25 radio system. Contract is one year with four additional one-year renewal terms.

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Councilmember Phil Boyum
<b>SECONDER:</b>	Councilmember Venus Mack
<b>AYES:</b>	Boyum, Mack, Riggs, Barr
<b>ABSENT</b>	Mayor Pro Tem Paulette Chavers

**8. Consideration of a motion to approve the acceptance of the 2020 Assistance to Firefighters Grant (AFG), which has been awarded to the Statesboro Fire Department.**

A motion was made to approve the acceptance of the 2020 Assistance to Firefighters Grant (AFG), which has been awarded to the Statesboro Fire Department.

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Councilmember Shari Barr
<b>SECONDER:</b>	Councilmember Venus Mack
<b>AYES:</b>	Boyum, Mack, Riggs, Barr
<b>ABSENT</b>	Mayor Pro Tem Paulette Chavers

**9. Consideration of a motion to approve the acceptance of the 2020 FP&S Grant which has been awarded to the Statesboro Fire Department.**

A motion was made to approve the acceptance of the 2020 FP&S Grant, which has been awarded to the Statesboro Fire Department.

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Councilmember Venus Mack
<b>SECONDER:</b>	Councilmember John Riggs
<b>AYES:</b>	Boyum, Mack, Riggs, Barr
<b>ABSENT</b>	Mayor Pro Tem Paulette Chavers

**10. Consideration of a motion to approve the award of contract to Hawk Construction for the construction of classrooms and a use of force/de-escalation “laboratory” at the joint Sheriff’s office/Police department range training facility in the amount of \$66,210.00. Funding for this project is from the CJCC grant proceeds.**

A motion was made to approve the award of contract to Hawk Construction for the construction of classrooms and a use of force/de-escalation “laboratory” at the joint Sheriff’s office/Police department range training facility in the amount of \$66,210.00.

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Councilmember John Riggs
<b>SECONDER:</b>	Councilmember Phil Boyum
<b>AYES:</b>	Boyum, Mack, Riggs, Barr
<b>ABSENT</b>	Mayor Pro Tem Paulette Chavers

**11. Consideration of a motion to approve payment to Stacy Underwood, LLC (dba Uncle Shug’s, 434 South Main Street) in the amount of \$29,235.02 for sign relocation and construction easement acquisition. Expenses will be paid from TSPLOST funds.**

A motion was made to approve payment to Stacy Underwood, LLC (dba Uncle Shug’s, 434 South Main Street) in the amount of \$29,235.02 for sign relocation and construction easement acquisition. Expenses will be paid from TSPLOST funds.

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Councilmember John Riggs
<b>SECONDER:</b>	Councilmember Phil Boyum
<b>AYES:</b>	Boyum, Mack, Riggs, Barr
<b>ABSENT</b>	Mayor Pro Tem Paulette Chavers

**12. Consideration of a motion to approve a Memorandum of Understanding & Agreement with Georgia Southern University for development of Akins Boulevard, Phase 2.**

A motion was made to approve a Memorandum of Understanding & Agreement with Georgia Southern University for development of Akins Boulevard, Phase 2.

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Councilmember Phil Boyum
<b>SECONDER:</b>	Councilmember John Riggs
<b>AYES:</b>	Boyum, Mack, Riggs, Barr
<b>ABSENT</b>	Mayor Pro Tem Paulette Chavers

**13. Other Business from City Council: None**

**14. City Managers Comments**

City Manager Charles Penny stated that as we enter the fall season outdoor activities/events are on the increase. Some of the events require city staff, which raises a concern. The current infection rate is 27 % positivity, with that kind of an infection rate, we need to be socially distancing. We are not trying to support a super spreader. Having to utilize City resources in order to support an event that could actually help the spread of COVID is a concern we want to bring to your attention. The reason I raise this issue is because our city forces are impacted by COVID as well. We have staff that is out and its putting a strain on our resources. We are not trying to close the city down but with such a high positivity rate in our community, that is a concern.

Mr. Penny stated last March Congress passed the American Rescue Plan Act (ARPA), from which the city will receive these funds through the state of Georgia in the amount of \$12.3 million dollars. On July 12, 2021, the city received \$6.1 million of these funds. The remaining balance of these funds will be transmitted to the city in 12 months. The intent is

to use the ARPA funds to help transform and improve neighborhoods, extend infrastructure, and address the food insecurities issue in Statesboro. The proposed use of these funds include \$1.5 million for housing rehabilitation in the target area of Johnson Street neighborhood, \$1 million for scattered site housing rehabilitation, \$3 million for water/sewer infrastructure installation, \$500,00.00 for food insecurities and the remaining funds of \$153,1100.00 for lost revenue. Public meetings will be held sometime in October in order to receive input from citizens on the proposed use of these funds. The City has until December 2024 to have plans in place for the use of the funds and has until December 2026 to expend all the funds. The proposal for use of the second round of funding is similar to the first. More details will be presented at the next Council Work Session on September 21, 2021.

Mr. Penny updated Mayor and City Council about the previously proposed vaccination incentives. Additional research done by city staff on the aspect of conducting a drawing for a chance to win monetary or material gifts determined that only a 501(c)(3) non-profit organization could conduct such raffle/lottery type drawings. Even though the city cannot do the drawings, we can identify and contract with a non-profit organization to assist with the drawings. In the meantime, we can continue to utilize the \$50 gift cards and offer the remaining balance of previously approved gift cards to participants receiving a vaccination. The Health Department has a City sponsored vaccination clinic scheduled on September 18<sup>th</sup> from 8:30 am - 12:30 pm at the Jones-Love building located at Luetta Moore Park. Discussion ensued regarding an agreement with a nonprofit organization to be brought back to council for authorization at the next meeting and to continue with the \$50 gift card give away.

A motion was made to approve the purchase of 168 additional \$50.00 gift cards for vaccine incentives.

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Councilmember Phil Boyum
<b>SECONDER:</b>	Councilmember Venus Mack
<b>AYES:</b>	Boyum, Mack, Riggs, Barr
<b>ABSENT</b>	Mayor Pro Tem Paulette Chavers

Mr. Penny stated that the Grady Street Park completion is slated for mid-September. It is pretty much done except for getting the basketball goals up, one piece of playground equipment in and laying of sod. Once completed, we will schedule a small ribbon cutting so folks can start utilizing the park.

**15. Public Comments (General): None**

**16. Consideration of a Motion to enter into Executive Session to discuss “Potential Litigation” in accordance with O.C.G.A. 50-14-3(b).**

No Executive Session was held.



## 17. Consideration of a Motion to Adjourn

A motion was made to adjourn.

**RESULT:**

Approved (Unanimous)

**MOVER:**

Councilmember Venus Mack

**SECONDER:**

Councilmember John Riggs

**AYES:**

Boyum, Mack, Riggs, Barr

**ABSENT**

Mayor Pro Tem Paulette Chavers

The meeting was adjourned at 9:56 am.

\_\_\_\_\_  
Jonathan McCollar, Mayor

\_\_\_\_\_  
Leah Harden, City Clerk



# STATESBORO POLICE DEPARTMENT

Ph 912-764-9911

25 West Grady Street, Statesboro, Georgia 30458

Fx 912-489-5050

TO: Charles Penny, City Manager

FROM: Mike Broadhead, Chief of Police *UMB*

DATE: September 21, 2021

RE: Property and Evidence Firearms to be Sold as Surplus.

POLICY ISSUE: Council agreement to surplus firearms

RECOMMENDATION: That Council accept the high bid for a bloc of firearms to be sold as surplus.

BACKGROUND: The police department is currently holding 46 firearms (and several other firearms related items, see attached list items #47-59) that have either been forfeited or are evidence firearms that are no longer needed for prosecution. In each instance, the police department is the official owner of these firearms through court orders. The bloc of firearms was put out for bid to three Federal Firearms License (FFL) dealers with the request that the value of the firearms be provided as "store credit" for future police department purchases for equipment, practice ammunition, or other firearms suitable for use by the Department. We received three bids, with GT Distributors of Georgia having the highest bid at \$6217.50.

BUDGET IMPACT: No direct budget impact. Future equipment purchases that will not require operational dollars.

COUNCIL DISTRICT: All

ATTACHMENTS: List of firearms for surplus, copies of three bids.

Item #	Case #	Property-Firearms	Serial #
1	2009-01035	Savage 20 Gauge	P702061
2	2014-04504	Remington 12 gauge	D457908M
3	2015-04849	Norinco Mak-90 .762	9435794
4	2015-05421	Heritage .22 pistol	J61455
5	2015-05619	Keltec .32 Pistol	106665
6	2015-05922	F.I.E .25 pistol	ED19599
7	2015-05929	S&W .40 pistol	DSE7288
8	2015-05991	F.I.E .25 pistol	A05072
9	2015-06038	Cobra .32 pistol	FS023759
10	2015-06038	Hi-Point .40 pistol	X7197514
11	2015-06289	RG 23 .22 revolver	420236
12	2015-06317	Lorcin 9mm pistol	L123083
13	2015-06317	F.I.E. .22 Pistol	TB5995
14	2016-00612	Hellcat .380 pistol	03855
15	2016-00757	Mossberg 12 Gauge	H123654
16	2016-01474	Jimenez 9mm pistol	129412
17	2016-01557	Hi-Point 9mm pistol	P1857407
18	2016-04562	Raven .25 pistol	597219
19	2016-05182	Hi-Point 9mm pistol	1966739
20	2016-06252	S&W .40 pistol	FWR1518
21	2016-06966	Ruger .22 Rifle	7100237
22	2016-07664	H&R 20 Gauge shotgun	CAC194906
23	2017-00385	Jimenez .380 pistol	292370
24	2017-00590	Raven .25 pistol	1236041
25	2017-01257	Taurus .40 pistol	SAT61093
26	2017-04584	S&W 9mm pistol	HMV3458
27	2017-05171	Colt Agent .38 revolver	W42341
28	2017-05742	Mossberg .22 Rifle	517360
29	2018-00309	Mossberg .22 Rifle	ECF106762
30	2018-01035	S&W 9mm pistol	FYJ6897
31	2018-01066	Jimenez 9mm pistol	358806
32	2018-01915	Glock 9mm Pistol	XBF940
33	2018-01938	Sport Arms .38 revolver	05089A
34	2018-02147	Glock 9mm pistol	ZUU278
35	2018-02196	Springfield .45 pistol	GM467385
36	2018-02352	Taurus .40 pistol	SKJ00126AFD
37	2018-02546	Taurus 9mm pistol	TJP14562
38	2018-02872	Bersa .380 pistol	H41049
39	2018-03366	Jimenez .380 pistol	364702
40	2018-03568	Taurus 9mm pistol	TL061424
41	2018-05811	Glock .45 pistol	BPR715
42	2018-06812	Mossberg .22 Rifle	RA0008513
43	2019-02246	Savage .22 Rifle	E292395
44	2020-01503	H&R .32 Revolver	AM10119

45	2020-01592	Raven Arms .25 pistol	1506328
46	2020-01927	Ruger 9mm pistol	305-95482
<b>Item #</b>	<b>Case #</b>	<b>Property-Misc items</b>	<b>Serial #</b>
47	2011-07222	1-Bryco .380 Magazine	None
48	2013-06356	2- Glock 21 .45 magazines	None
49	2016-02966	1- S&W 9mm magazine	None
50	2017-02832	7- 5.45x39 magazines	none
51	2017-02832	7-FN FAL 7.62x39 (?) magazines	None
52	2017-02832	1-Bren .303 magazine	None
53	2017-02832	1 plastic 5.56x45 pro mag Mag	None
54	2017-02832	1-7.62X35 (Russian PPSH) Mag	None
55	2017-02832	8-9mm (Uzi sub machine) Mags	None
56	2017-02832	27- 9mm (Uzi Sub machine) Mags	None
57	2017-02832	20-7.62x54 (Russian DP-28) Mags	None
58	2017-02832	14- 7.62x54 (DT/DTM Polish) Mags	None
59	2018-02872	1-Cabella's pistol case	None



GT Distributors - Austin  
 P.O. Box 16080  
 Austin TX 78761  
 (512) 451-8298 Ext. 0000

Quote	QTE0143147
Date	9/7/2021
Page:	1

**Bill To:**

Statesboro Police Department (GA)  
 Attn: Accounts Payable  
 25 West Grady Street  
 Statesboro GA 30458

**Ship To:**

Statesboro Police Department (GA)  
 25 West Grady Street  
 Statesboro GA 30458

Purchase Order No.	Customer ID	Salesperson ID	Shipping Method	Payment Terms	Req Ship Date	Master No.
SEIZED WEAPONS	000928GA	JH		NET 15	0/0/0000	2,458,095

Quantity	Item Number	Description	UOM	Unit Price	Ext. Price
1	LOT OF GUNS*	Lot Of Guns - 46 Guns	EA	\$6,217.50	\$6,217.50
1	NOTES:	Lot of 46 Guns and 13 Misc Items Notes:	EA	\$0.00	\$0.00
1	NOTES:	All guns must be fully functional to receive full trade value. Notes:  The agency is responsible for packaging and all freight charges on trades to G T Distributors.	EA	\$0.00	\$0.00

All returns must be authorized by GT Distributors. Interest charges on past due invoices at the maximum rate allowed by law.

Subtotal	\$6,217.50
Misc	\$0.00
Tax	\$0.00
Freight	\$0.00
<b>Total</b>	<b>\$6,217.50</b>

Thank you for your business, Ryan.

**Quote # 63975**

Smyrna Police Distributors

From: SMYRNA POLICE DISTRIBUTORS  
2295 SOUTH COBB DRIVE  
SMYRNA GA. 30080  
770-434-1986

To: STATESBORO PD - ADMINISTRATION  
DEPUTY CHIEF BRYAN  
25 WEST GRADY STREET  
STATESBORO, GA 30458

Bill To: 912-212-2302

Mail #: 9127645468

8/26/2021 10:33:37 AM

AR Acct #: STCY59

Clerk # 100

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Item #	Description 1	Style	Order Qty	Price	Ext Disc	Net Sale
DEPARTMENT-TRAD	DEPARTMENT TRADE IN DEPARTMENT TRADE IN	DEPARTMENT TRAD	1	-2700.00	0.00	-2700.00
NOTE	DEPT TRADES ARE 46 MISC LONG GUNS AND HANDGUNS	NOTE	1	0.00	0.00	0.00
DEPARTMENT-TRAD	DEPARTMENT TRADE IN DEPARTMENT TRADE IN	DEPARTMENT TRAD	1	-855.00	0.00	-855.00
NOTE	DEPT TRADE INS ARE MULTIPLE MISC MAGAZINES ETC	NOTE	1	0.00	0.00	0.00

**Total 4**

**Subtotal -3555.00**  
**Sales Tax 0.00**  
**Total Charge -3555.00**





Rob Bryan &lt;rob.bryan@statesboroga.gov&gt;

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**Re: Statesboro PD Seized Firearms**

1 message

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**TC Outdoors** <info@tcoutdoorsga.com>  
To: Rob Bryan <rob.bryan@statesboroga.gov>

Wed, Aug 25, 2021 at 4:10 PM

TC OUTDOORS WILL PAY \$3500 DOLLARS FOR THIS LOT

On Wed, Aug 25, 2021 at 4:03 PM Rob Bryan &lt;rob.bryan@statesboroga.gov&gt; wrote:

Attached is a list of seized firearms and related items we are currently soliciting bids for. This is being sold as one lot, no items will be broken out. If you would like to view the firearms in person please contact Detective Keith Holloway at [keith.holloway@statesboroga.gov](mailto:keith.holloway@statesboroga.gov). Det Holloway can also send photos of the items listed, please contact him via email to request the photos.

If you are interested in participating in this solicitation please submit your response to include the amount you are offering for the lot before 9/6/2021 at 1pm to [rob.bryan@statesboroga.gov](mailto:rob.bryan@statesboroga.gov). You must have a valid FFL to submit a bid.

Respectfully,

Rob



Robert W. Bryan

Deputy Police Chief

Statesboro Police Department

[25 W. Grady St.](#)[Statesboro, GA 30458](#)[rob.bryan@statesboroga.gov](mailto:rob.bryan@statesboroga.gov)***"Duty, Honor, Community"***

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# CITY OF STATESBORO

## COUNCIL

Phil Boyum, District 1  
Paulette Chavers, District 2  
Venus Mack, District 3  
John Riggs, District 4  
Shari Barr, District 5



Jonathan McCollar, Mayor  
Charles Penny, City Manager  
Leah Harden, City Clerk  
I. Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348  
STATESBORO, GEORGIA 30459-0348

**To:** Charles Penny, City Manager  
Jason Boyles, Asst. City Manager

**From:** John Washington, Director of Public Works and Engineering, City Engineer

**Date:** September 13, 2021

**RE:** FY2022 Resurfacing List for GDOT Local Maintenance and Improvement Grant (LMIG) Application

**Policy Issue:** Street Resurfacing

**Recommendation:** Engineering staff recommends approval of the attached resolution, list for resurfacing projects for FY2022 and the GDOT LMIG FY2022 application.

**Background:** The Local Maintenance and Improvement Grant (LMIG), is an annual program in which GDOT allocates transportation funds to local governments. The City uses these funds to supplement the Street Resurfacing Budget. The Public Works & Engineering Department staff evaluates City streets pavement conditions annually to prioritize and select streets for the yearly LMIG resurfacing list that is submitted to GDOT. The list compiled considers streets from all council districts.

**Budget Impact:** For FY2022, the GDOT formula amount is \$324,747.10 to the City of Statesboro with a local match of 30%. The City has \$775,000 in 2018 TSPLOST funds. The total amount of \$1,099,747.10 will be the budget for the FY2022 resurfacing project, which will be bid at a later date.

**Council Person and District:** All

**Attachment(s):** Resolution  
Street Resurfacing List



**RESOLUTION 2021-34:**

**A Resolution approving the City of Statesboro Proposed Fiscal Year 2022 Street Resurfacing Program and further authorizing the Mayor to execute the Georgia Department of Transportation Local Maintenance & Improvement Grant Application for Fiscal Year 2022.**

**THAT WHEREAS**, the City participates in the Georgia Department of Transportation (GDOT) Local Maintenance Improvement Grant (LMIG) Program;

**WHEREAS**, this program provides funding assistance for road improvement projects within the City of Statesboro for the benefit of the citizenry;

**WHEREAS**, the LMIG program requires that the City present a list of streets for participation annually and that the City execute the Local Government Affidavit and Certification in order to receive funding assistance for the listed streets, with the City providing 30% matching funds;

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Statesboro, Georgia as follows:

**Section 1.** Staff has prepared a list of roads for funding through the FY2022 LMIG program and recommends approval by the City Council.

**Section 2.** The City Council hereby authorizes the Mayor to execute the Local Government Affidavit and Certification and all other documents required by the Georgia Department of Transportation related to this grant application.

**Section 3.** That this Resolution shall be and remain effective from and after its date of adoption.

Adopted this 21st day of September, 2021.

CITY OF STATESBORO, GEORGIA

By: \_\_\_\_\_  
Jonathan McCollar, Mayor

Attest: \_\_\_\_\_  
Leah Harden, City Clerk

**FY 2022 RESURFACING**

District	Street Name	Beginning	End	Estimated Cost	Miles
1	Pine Cone Court	Northlake Drive	Cul-de-sac	\$9,973	0.03
1	Northlake Drive	Zetterower Road	Zetterower Road	\$134,331	0.76
1	Kingswood Avenue	Marsham Drive	Harwood Street	\$49,625	0.26
1	Lakeland Drive	North Main Street	Terminus	\$51,177	0.23
2	Lee Hill Drive	Denmark Street	Terminus	\$25,101	0.12
2	Morris Street	Proctor Street	Donnie Simmons Way	\$55,457	0.33
2	Broad Street	Brannen Street	Savannah Avenue	\$143,469	0.56
3	College Boulevard (Southbound)	Savannah Avenue	Stillwell Street	\$207,364	1.23
4	Marvin Avenue	Fair Road	Gentilly Road	\$137,822	0.74
4	Harvey Drive	Chandler Road	Lanier Drive	\$85,275	0.25
5	Greenbriar Trail	Wildwood Drive	Robinhood Road	\$48,416	0.28
5	Grady Johnson Road	Fair Road	Property Line	\$32,412	0.19
5	Rushing Lane	Fair Road	Terminus	\$72,082	0.29
5	Arch Way	Fair Road	Surcheros Entrance	\$15,218	0.06
5	Wood Valley Circle	Oakleaf Drive	Greenbriar Trail	\$33,371	0.19
<b>Totals</b>				<b>\$1,101,092</b>	<b>5.53</b>

<b>District 1 mileage:</b>	<b>1.28</b>
<b>District 2 mileage:</b>	<b>1.01</b>
<b>District 3 mileage:</b>	<b>1.23</b>
<b>District 4 mileage:</b>	<b>1.00</b>
<b>District 5 mileage:</b>	<b>1.02</b>
<b>Totals</b>	<b>5.53</b>

<b>LMIG Funds</b>	\$324,747.10
<b>TSPLOST Funds</b>	\$772,000.00
<b>Total</b>	\$1,096,747.10

<b>District 1 total:</b>	<b>\$245,106</b>
<b>District 2 total:</b>	<b>\$224,027</b>
<b>District 3 total:</b>	<b>\$207,364</b>
<b>District 4 total:</b>	<b>\$223,097</b>
<b>District 5 total:</b>	<b>\$201,499</b>
<b>Totals</b>	<b>\$1,101,093</b>

# CITY OF STATESBORO

## COUNCIL

Phillip A. Boyum, District 1  
Paulette Chavers, District 2  
Venus Mack, District 3  
John Riggs, District 4  
Shari Barr, District 5



Jonathan McCollar, Mayor  
Charles Penny, City Manager  
Leah Harden, City Clerk  
Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348  
STATESBORO, GEORGIA 30459-0348

**To:** Charles Penny, City Manager  
Leah Harden, City Clerk  
Jason Boyles, Assistant City Manager

**From:** Kathleen Field, Director of the Department of Planning and Development

**Date:** September 15, 2021

**RE:** Economic Development Administration's Economic Adjustment Assistance Grant Application for The Creek on the Blue Mile project

**Policy:** Grant Application

### **Recommendation:**

Staff recommends approval of application to the Economic Development Administration's Economic Adjustment Assistance grant program for funding to support the Creek on the Blue Mile project.

### **Background:**

On July 27, 2021, a Notice of Funding Opportunity (NOFO) was issued by the Economic Development Administration. Subject to the availability of funds, awards will be made under this NOFO to help communities and regions devise and implement long-term economic recovery strategies through a variety of non-construction and construction projects to assist communities and regions impacted by the coronavirus pandemic. The core fundamental principle of the Creek on the Blue Mile project is to mitigate flooding and reduce the flood plain and floodway and is, therefore, a qualifying project under this category.

Since this funding opportunity was announced staff has been working diligently with the Blue Mile Foundation and Creek on the Blue Mile members to develop the framework for a potential application. Staff has also worked with Freese and Nichols to develop a current cost estimate. The intent will be to apply for funding to close the gap between the initial project cost estimate and the current cost estimates. The application period closes March 31, 2022 but early applications are encouraged since applications will be considered as they are submitted and potential awards made at that time. City staff seeks to submit application for this grant following approval of resolution and preparation of all necessary supporting documentation.

**Budget Impact:** None; this grant has no match requirement. However, the GEFA grant and loan funding will be identified in the application, in addition to in-kind contribution from the Blue Mile Foundation and Downtown Statesboro Development Authority.

**Council Person and District:** Paulette Chavers, District 2; Venus Mack, District 3

**Attachment:** Grant Application Resolution

**RESOLUTION 2021 – 35: A RESOLUTION APPROVING APPLICATION FOR THE  
ECONOMIC DEVELOPMENT ADMINISTRATION’S (EDA) ECONOMIC ADJUSTMENT ASSISTANCE GRANT  
PROGRAM**

THAT WHEREAS, the Mayor and City Council have found that the Creek on the Blue Mile project is a critical storm water infrastructure project that will reduce flooding, control drainage and will improve the quality of life of citizens and visitors in Statesboro; and,

WHEREAS, the COVID-19 pandemic has disrupted supply chains, manufacturing processes and construction costs which has resulted in negative and consequential financial impacts to the Creek on the Blue Mile project; and,

WHEREAS, the Mayor and City Council have found that the EDA’s Economic Adjustment Assistance Grant Program is a desirable financial program to support the Creek on the Blue Mile project and address the negative economic impact created by the COVID-19 pandemic; and,

WHEREAS, City staff shall prepare application to provide funding for an amount necessary to offset the balance remaining to fully fund the Project; and,

WHEREAS, the local match for said application will include funding previously secured from the Georgia Environmental Finance Authority, Project funding commitment by the Blue Mile Foundation, and Project investment made by the Downtown Statesboro Development Authority; and,

NOW THEREFORE, BE IT RESOLVED, by the Mayor and City Council of Statesboro, Georgia as follows:

- Section 1. That the Mayor and City Council hereby authorize the submittal of application for funding from the EDA Economic Adjustment Assistance Grant Program.
- Section 2. That the Mayor and City Manager are hereby authorized to execute all documents related to the application of said grant.

Adopted this 21st day of September, 2021.

STATESBORO, GEORGIA

\_\_\_\_\_  
By: Jonathan McCollar, Mayor

\_\_\_\_\_  
Attest: Leah Harden, City Clerk

# CITY OF STATESBORO

## COUNCIL

Phillip A. Boyum  
Paulette Chavers  
Venus Mack  
John C. Riggs  
Shari Barr



Jonathan McCollar, Mayor  
Charles Penny, City Manager  
Leah Harden, City Clerk  
Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348  
STATESBORO, GEORGIA 30459-0348

**To:** Charles Penny, City Manager and Leah Harden, City Clerk

**From:** Cain Smith, City Attorney

**Date:** September 16, 2021

**RE:** September 21, 2021 City Council Agenda Items

**Policy Issue:** Consideration of a motion to approve a Memorandum of Understanding with a qualified 501(c)(3) charitable organization to administer raffle drawings for awarding of prizes provided through the City of Statesboro's Covid-19 vaccination incentive program.

**Recommendation:** Approval

**Background:** OCGA §16-12-22.1 requires that raffles must be conducted by a qualified non-profit. Mayor and Council have expressed willingness to implement raffle drawings to offer incentive prizes for unvaccinated persons of twelve years of age or greater who receive vaccination at City sponsored and hosted vaccination clinics held in conjunction with the Bulloch County Department of Health. Staff has currently not confirmed commitment from a qualified non-profit.

**Budget Impact:** 20% administrative fee based on value of prize offerings approved by Mayor and Council. Administrative fee, as well as purchase price of prizes, will be paid for with federal American Rescue Plan funds currently held by the City

**Council Person and District:** N/A

**Attachments:** Proposed MOU

**RAFFLE ADMINISTRATION  
MEMORANDUM OF UNDERSTANDING (MOU)**

**Between**

**CITY OF STATESBORO**

**and**

**QUALIFIED 501(c)(3) CHARITABLE ORGANIZATION**

This is an agreement between the City of Statesboro hereinafter called City and QUALIFIED 501(c)(3) CHARITABLE ORGANIZATION hereinafter called Administrator.

**I. PURPOSE & SCOPE**

The purpose of this MOU is to clearly identify the roles and responsibilities of each party as they relate to the administration of COVID-19 vaccination raffles and provision and disbursement of incentive prizes made available by federal American Rescue Plan Act (ARPA) funding. This program is intended to incentivize distribution of the COVID-19 vaccination to previously unvaccinated persons of twelve years of age or more.

Both Parties shall ensure that program activities are conducted in compliance with all applicable state and federal laws, rules, and regulations.

**II. BACKGROUND**

The COVID-19 pandemic has created significant negative economic and health impacts for millions of Americans. The City of Statesboro has not been spared from this national fate. In order to encourage currently unvaccinated people who live, work, and engage commercially in the City to get vaccinated against COVID-19, City proposes to host Bulloch County Health Department vaccination clinics and to provide incentive prizes to those people who receive vaccination at these City hosted clinics through a series of raffle drawings to be conducted and administered by Administrator, a qualified charitable non-profit organization, in compliance with OCGA §16-12-22.1. This vaccination incentive program is allowed for and encouraged under ARPA. City has received ARPA funding and desires to incentivize vaccination by partnering with Administrator in the manner set forth in this MOU.

**III. CITY RESPONSIBILITIES UNDER THIS MOU**

City shall:

- a. Purchase and provide all prizes for the raffle drawings.
- b. Coordinate with Bulloch County Health Department to schedule, host, and support vaccination clinics.
- c. Provide Administrator with release forms signed by eligible persons (and parent or legal guardian if applicable) receiving vaccination during these clinics that desire to be entered into the raffle and have their names announced publicly in the event of prize award.

- d. As compensation, the City agrees to pay Administrator an administrative fee equal to twenty percent of the purchase price of prizes awarded through raffle drawings.
- e. Set clear eligibility requirements and prize structuring for the vaccination raffle. City agrees to not limit raffle eligibility based on place of residence.
- f. Comply with all federal and state reporting and regulatory requirements that are not the explicit responsibility of Administrator; and
- g. To the extent permitted by law, defend and hold harmless Administrator from and against (i) any lawsuits or claims arising out of or related to the City's or Administrator's participation in this MOU; and (ii) any lawsuits or claims that the prizes awarded and disbursed by Administrator pursuant to this MOU were not done so in accordance with applicable law.

#### **IV. ADMINISTRATOR RESPONSIBILITIES UNDER THIS MOU**

Administrator shall

- a. Obtain raffle licenses from Bulloch County Sheriff's Department and administer the raffles in compliance and accordance with OCGA §16-12-22.1, any other applicable law, and City Council directive as to eligibility requirements and prize structuring and provision.
- b. Accept City provided incentive prizes and distribute same to raffle winners.
- c. Conduct separate drawings for entrants 18 years of age or older and those between 12 and 17 years of age.

#### **VI. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:**

This MOU shall only be amended by mutual consent. Either party shall have right to cancel upon 30 days' written notice to other Party.

#### **VII. RECORD REVIEW AND RETENTION**

City shall have right to review all records pertaining to the administration of the raffle held by Administrator.

All records must be retained for three years from fiscal closure. This requirement applies to fiscal records, reports and applicant information.

#### **VIII. EFFECTIVE DATE AND SIGNATURE**

This MOU shall be effective upon the signature of Parties' authorized officials.

#### **IX. NOTICES**

All notices regarding this agreement should be mailed or delivered to the following:

FOR CITY:  
Charles Penny  
City Manager  
50 East Main Street  
Statesboro, GA 30458

FOR ADMINISTRATOR:

So Agreed this\_\_ day of September, 2021

City of Statesboro

\_\_\_\_\_  
Jonathan McCollar, Mayor

\_\_\_\_\_  
, Executive Director



# CITY OF STATESBORO

## COUNCIL

Phillip A. Boyum, District 1  
Paulette Chavers, District 2  
Venus Mack, District 3  
John Riggs, District 4  
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Jonathan McCollar, Mayor  
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Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348  
STATESBORO, GEORGIA 30459-0348

**To:** Charles Penny, City Manager  
Leah Harden, City Clerk

**From:** Jason Boyles, Assistant City Manager

**Date:** September 13, 2021

**RE:** Architectural Services for City Hall and Joe Brannen Hall

**Policy:** Purchasing

### **Recommendation:**

Consideration of a motion to approve a contract with DPR Architecture in the not to exceed amount of \$73,050.00 for architectural design services for renovations to City Hall and Joe Brannen Hall.

### **Background:**

The current City Hall was renovated and opened in the mid-1990's. Since that time several minor and moderate renovations have been performed; however, no additional design or substantial space planning has been performed. As a result, various staff have been relocated to other administrative facilities and offices for staff in city hall are not grouped as a department creating operational inefficiencies. Further, the modifications performed over the years have created a fire and life safety compliance concern.

Funding was provided in the 2019 SPLOST program for improvements to administrative facilities. The attached proposal includes preliminary design, preparation of construction plans, and construction administrative services for improvements to City Hall and Joe Brannen Hall. The intent of this work is to provide improvements to office and/or conference room spaces on all three floors of city hall, create additional office space for human resources and public utilities at the rear of Joe Brannen Hall (currently used for storage by DSDA), and create health clinic space in the front of Joe Brannen Hall.

**Budget Impact:** Professional services to be paid from 2019 SPLOST funds.

**Council Person and District:** Paulette Chavers, District 2

**Attachments:** Proposal from DPR Architecture



Mr. Jonathan M. McCollar  
Mayor  
Statesboro GA 30458

**RE: ARCHITECTURAL SERVICES PROPOSAL  
DRAWINGS AND SPECIFICATIONS FOR  
STATESBORO CITY HALL RENOVATIONS  
JOE BRANNEN HALL RENOVATIONS**

Mr. McCollar,

As requested, I combined the proposals for Statesboro City Hall and Joe Brannen Hall dated 8-11-2021 into this one proposal.

The following is a brief description of our services with a lump sum fee indicated. These fees include design meetings, information gathering at the proposed site and printing review drawings. It does not include, property survey, civil engineering, testing or plan review fees.

**I PRELIMINARY DESIGN Fee \$17,000**

We will develop a schematic floor plan using the information you provided. We will incorporate the items we discussed at our initial meeting into a Preliminary Design. We will have 2 or 3 progress meeting to incorporate comments and plan changes into the design. The design will comply with County, State and National Codes. The Preliminary Design will include:

1. Three floors life safety plan with general and key notes
2. Existing and proposed new Floor Plans of the renovated spaces showing all doors, windows, furnishings & equipment
3. Exterior elevations (if Required)
4. Projected cost estimate

Upon written approval of Preliminary Design we will proceed with Construction Documents.

**II CONSTRUCTION DOCUMENTS Fee \$40,000**

We will provide a full set of Architectural Plans and Specifications to bid and construct the new facility.

We will coordinate and incorporate the design work of the equipment suppliers, mechanical, plumbing and electrical drawings into the construction documents. We will make submittals to local building officials and address issues that relate to construction documents. The owner will be required to pay for the construction permit and fees. The Construction Documents will include:

1. Dimensioned floor plans and specifications
2. Interior elevations and cabinet details
3. Finish schedule
4. Door and window details
5. Schematic Mechanical plumbing and electrical drawings.

Upon request and written approval of Construction Documents, we will proceed to Bidding and Contract Negotiations.

**III BIDDING AND CONTRACT NEGOTIATIONS Fee \$8,500**

If requested by the owner, we will make plans available to selected contractors for bidding. We will administer the bidding process and receive sealed bids on your behalf. We will assist you in the evaluation of proposals, value engineering and contract negotiation. We will review insurance documents and construction schedule submitted by contractor. We will provide an AIA Owner/Contractor Agreement and issue a Notice to Proceed to the contractor.

**IV CONTRACT ADMINISTRATION****Fee 8,000**

If requested by the owner, we will review: submittals, shop drawings, requests for information (RFI), and change order requests, from the contractor and subcontractors. We will review construction progress and process monthly pay requests. We will answer these requests on your behalf during construction process. We will also provide additional drawings when required.

**TIME FRAME**

The following time frame can be expected.

Preliminary Design	2 to 4 weeks
Construction Documents	4 to 6 weeks
Plan Review	2 to 3 weeks
Bidding	3 to 4 weeks
Construction	12 to 16 weeks

I am available to meet with you at your convenience to discuss this process in more detail or to answer any questions. If you choose to proceed, we will provide you with a standard AIA contract between Owner and Architect for review or you may indicate your acceptance of this proposal below and return a copy to my office.

I will be happy to provide client references upon request.

Thank you for this opportunity.

Sincerely yours,

  
**FRANK R. D'ARCANGELO**  
A.I.A. LEED A.P.

Accepted by:

Mr. Jonathan M. McCollar  
Mayor, Statesboro GA

\_\_\_\_\_ Date

# CITY OF STATESBORO

## COUNCIL

Phillip A. Boyum  
Paulett Chavers  
Venus Mack  
John Riggs  
Shari Barr



Jonathan McCollar, Mayor  
Charles Penny, City Manager  
Leah Harden, City Clerk  
I. Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348  
STATESBORO, GEORGIA 30459-0348

**To:** Jason Boyles, Assistant City Manager

**From:** Steve Hotchkiss, Public Utilities Director

**Date:** 9-14-21

**RE:** Water and Sewer Cost of Service Study

**Policy Issue:** Professional Services

### **Recommendation:**

Consideration of a motion to award a contract to Raftelis Inc. in the amount of \$36,050.00 to perform a Water and Sewer Cost of Service Study and Development of Financial Plan for the Water and Sewer Fund.

### **Background:**

In July 2016 the base charge for water and sewer service was increased. Aside from that adjustment, the last increase to water and sewer consumption service rates was in September 2013. When that adjustment was made no formal analysis was performed to accurately determine our costs to provide service.

Over the last year staff has been in discussion with multiple industrial prospects which has prompted our staff and our engineers to need to know our actual cost of service and our projected rate of return on possible investment. Further, staff has been working with our engineers to update our Master Plans and determining outlay for capital project. As a result, this has emphasized the need to have a formal review of our rates and fees to ensure that we are competitive in the various markets to better attract prospective developments and our rates are properly set for the various customer classes that we serve.

### **Budget Impact:**

Funds will come from Water and Sewer Enterprise Fund revenues.

**Council Person and District:** All

**Attachments:** Raftelis proposal



September 8, 2021

Mr. Charles W Penny  
City Manager  
City of Statesboro  
50 E. Main Street  
Statesboro, GA 30458

**RE: Water and Sewer Cost of Service Study and Development of Financial Plan**

Dear Mr. Penny:

Raftelis has prepared this engagement letter for the City of Statesboro (the “City”) to assist in evaluating the cost of service and development of a financial plan for the water and sewer operations. We are pleased to have an opportunity to provide this scope of work and look forward to working with you and the City. This letter documents our understanding of the project, our proposed work plan, and our estimated fees.

## **Project Understanding and Approach**

The City of Statesboro (City) Water and Sewer Department (Department) is responsible for providing water and sewer services to residents and businesses inside and outside the City limits. The City provides water distribution, treatment and storage to its residents through six deep ground water wells, and wastewater collection and treatment at the City’s Wastewater Treatment Plant.

The Department has not examined the rates and fees for its water and wastewater services in some time and has identified a potential large customer with interest to establish service within the City’s service area. As a result, the City has requested a proposal from Raftelis to assist in evaluating the cost of service and development of a financial plan for the water and sewer operations. Based on our understanding of the needs of the City, we have identified the following tasks:

### **Task 1: Project Initiation and Background**

We believe that the execution of a productive kick-off meeting (web-based or on-site) is the most effective way to begin a project of this nature. The goals for this meeting include:

- Providing a forum to finalize the work plan and schedule with City staff
- Confirm the study goals and objectives with City/Department staff
- Discuss and review the data needs for the project

- Discuss any areas of concerns or issues that may impact financial projections or rate recommendations

Prior to the kick-off meeting, we will prepare a detailed data request list that will identify the information needed to complete the various analyses. Information that is typically required to perform a comprehensive cost of service study includes recent Comprehensive Annual Financial Reports, Budget documents, Master Plans, recent and current budgets, key contractual service agreements, current and historical billing data, debt service schedules, and equipment or other capital improvement plans.

We will conduct interviews with City staff to obtain a thorough understanding of the financial, operational, regulatory, master planning, and political environments. Existing rate policies and ordinances will be reviewed for consistency with current and possible future fees. Key issues, areas of concern, and pricing objectives will be reviewed and discussed. Historical information will be reviewed related to costs, customers, usage, demand patterns, capital spending, plant in service, and revenues generated to provide a better understanding of recent changes in operating characteristics and to develop appropriate trends and growth factors for creating financial forecasts. Other information reviewed will include regulatory requirements, bond covenants, contractual requirements, and capital plans. During the data collection and review, we will begin to identify assumptions used to allocate and project costs that will be integrated into our model. As these assumptions are identified, City staff will have an opportunity to review our findings to ensure that the assumptions make sense with regard to the City's utility systems.

## **Task 2: Consumption and Current Revenue Analysis**

Raftelis will evaluate and analyze three to five years of historical customer statistics including billing data by customer class and type. We will study available historical consumption of the different customer types in order to arrive at a corresponding usage and growth rate for each type and develop projections of consumption for the forecast period under various scenarios, resulting in an optimistic projection, pessimistic projection, and most likely projection. We will then calculate the revenues under current rates at projected consumption levels to understand the potential revenues realizable and compare these revenues to the revenue requirements forecast in the financial plan developed in Task 3 to understand the magnitude of the potential shortfall under the current rates.

## **Task 3: Development of Financial Plans**

Utilizing projections from Task 2, Raftelis will develop revenue projections under current rates. This task will include a revenue test to validate the projections by comparing calculated revenues for the most recently completed historical year relative to audited and reported revenues. We will also develop a projection of other revenues and/or transfers from other funding sources.

We will review and evaluate current financial information and recommend financial policies and programs. The Project Team will evaluate the City's operating and capital reserve requirements,

financial and rate policies and recommend appropriate changes to the existing policies that will allow the utilities to most effectively meet its financial goals. These financial policy requirements will include identifying appropriate target reserve levels for the operating and capital programs; when these reserves can be used; infrastructure replacement funding from operations; debt funding of Capital Improvement Program (CIP), if needed; and debt service coverage designed to allow City to meet its financial objectives and goals while achieving improved rate stability and revenue sufficiency. Consultant will also provide recommendations on how the City may wish to fund operating and maintenance (O&M) expenses that do not occur annually, such as tank painting and meter replacement.

The Project Team will develop revenue requirement projections next. This will include the projection of budget items, such as annual costs related to labor, power, materials, capital expenditures, plant investment, operating and maintenance (O&M) expenses, reserve contributions, and debt service coverage using assumptions based on different economic factors and growth trends. We will develop forecasts of revenue requirements over the multi-year planning period. Revenue requirements will be projected over the rate-setting period based on historical results, the current budget, capital improvement plans, master planning studies, existing debt service, other obligations, and current economic trends. We will examine the effect of variations in factors that impact the utility's revenue requirements and provide comparisons of potential revenue requirement scenarios for review with City staff to identify the most appropriate revenue requirements for proposed rates. Projecting revenue adjustments over a multi-year planning horizon can illustrate future rate impacts and potential challenges to the City's financial situation. This will allow the City to make adjustments to expenses, reserve balances, or schedule capital projects to smooth rate impacts and maintain financial stability.

Lastly, we will develop a multi-year cash flow analysis and recommend reserve balances. The Project Team will develop a multi-year cash flow analysis to determine the revenue adjustments needed to meet projected revenue requirements for the multi-year planning period, minimizing sharp rate fluctuations. The cash flow worksheet incorporates revenues generated from different sources, expenses needed to maintain the utility systems, any transfers in and out of the enterprise funds, as well as the coverage needed to meet current and proposed debt service requirements. Consultant will also review reserve policies to recommend appropriate reserve balances consistent with industry standards and the City's desire to appropriately address risk associated with various factors, including emergency expenditures or revenue shortfalls.

At the conclusion of the analysis, we will meet with a City in an either virtual or in-person workshop to go through the preliminary results.

#### **Task 4: Cost of Service Analysis and Rate Calculation**

Following the development of the financial plan, the Project Team will follow the basic premise of cost-of-service (COS) allocations set forth by state and local laws, industry standards, and other authoritative bodies. The water and sewer cost of service allocation will include ensuring costs are



allocated appropriately among each utility and for each customer class. The cost allocation will also identify the costs to be recovered from a fixed charge versus those to be recovered from variable charges. The cost allocation will also involve determining the appropriate number of tiers and differentials between tiers.

After the revenue requirements have been allocated, the Project Team will use the consumption analysis performed in Task 2 and combine it with the new revenue requirements to calculate user rates reflecting the specific rate structure elements developed in Task 4. We will project these rates for the forecast period to ensure that all covenant requirements are met and to ensure that customer impacts of rate increases do not lead to rate shock. Upon completion of this task, we will conduct a meeting with the City staff to review the entire cost of service and rate-setting process and present preliminary rates. Prior to the meeting, the City will be provided with the draft rate model and preliminary rates so that staff will be able to review the methodology and suggest changes. We will discuss all suggested changes and then work with City staff to come up with final rate recommendations.

Finally, based on the rate structures identified in Task 4, we will develop a comparison of the cost of service to rate recovery under the new rates as well as existing rates. This will allow the City to understand any inequities in the existing rate structure as well as how any proposed changes to the rate structure addresses those inequities.

### **Task 5: Management Dashboard and Interactive Work Sessions**

Raftelis will work with staff and stakeholders to develop financial targets/benchmarks and objectives to evaluate for each year of the Forecast Period. Raftelis will present this information through the Management Dashboard to evaluate results in real-time to facilitate interactive work sessions testing the sensitivity of changes to key assumptions (e.g., rate increases, capital funding, operational expenses, etc.). This task contemplates up to three virtual meetings to review and presents findings to City staff.

### **Task 6: Report**

The study will include the preparation of a draft report documenting the methodology, data relied upon, assumptions, findings, and recommendations of the study. City staff will be provided the opportunity to comment and Raftelis will incorporate comments and submit a final draft report for presentation to City Council.

### **Task 7: Formal Presentation of Results and Finalize Report**

At the option of the City, Raftelis will develop a PowerPoint presentation summarizing the study findings and recommendations to make a formal presentation to City staff or the Council at either a work session or regular meeting. Raftelis will incorporate any changes requested by the Council in the final report.



## **Meetings and Deliverables:**

During the course of the study Raftelis has assumed several meetings as indicated in the project timeline. We have assumed a total of four web-based meetings and one possible on-site meetings. As previously discussed, Raftelis is prepared to conduct all web-based meetings if necessary or desired due to COVID-19.

## **Project Team**

I will serve as the Project Director and provide quality assurance review of the engagement. Ms. Mihaela Coopersmith will serve as Project Manager, facilitating communication with the City, reviewing analyses, and ensuring the study meets the City's objectives.

## **Project Fees**

Raftelis proposes to complete the scope of work outlined above for fees and expenses of \$36,050. The exhibit provides a work plan that identifies the level of effort anticipated for each task and the hourly rates used to develop our cost proposal. It is our practice to bill monthly for fees and expenses as they are incurred during a project. The attached work plan provides only an estimate of the time required to complete each task, and we reserve the right to shift hours among tasks as circumstances may change during the project. Total fees and expenses will be limited to the amount proposed unless specific approval for an adjustment in scope is received from the City. If actual hours incurred are less than the estimated hours in the work plan, then the savings will be realized by the City.

## Proposed Work Plan and Fees:

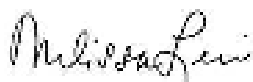
Tasks	Web Meetings	Number of Meetings					Total Fees & Expenses
			ML	MC	SC	Total	
1. Kick-off Meeting, Project Initiation and Background	1		4	8	4	16	\$3,740
2. Consumption and Current Revenue Analysis			2	8	12	22	\$4,420
3. Development of Financial Plans	1		4	12	8	24	\$5,300
4. Cost of Service Analysis and Rate Calculations	1		6	16	18	40	\$8,490
5. Management Dashboard & Interactive Work Sessions	1		2	8	2	12	\$2,770
6. Report Preparation Draft / Final			4	12	4	20	\$4,640
7. Presentation		1	8	12	2	22	\$6,690
<b>Total Estimated Meetings / Hours</b>	<b>4</b>	<b>1</b>	<b>30</b>	<b>76</b>	<b>50</b>	<b>156</b>	
<b>Hourly Billing Rate</b>			<b>\$310</b>	<b>\$215</b>	<b>\$155</b>		
<b>Professional Fees</b>			<b>\$9,300</b>	<b>\$16,340</b>	<b>\$7,750</b>	<b>\$33,390</b>	
<b>Professional Fees w/ Optional Task</b>			<b>\$9,300</b>	<b>\$16,340</b>	<b>\$7,750</b>	<b>\$33,390</b>	

ML - Melissa Levin  
MC - Mihaela Coopersmith  
SC - Staff Consultants

<b>Total Fees</b>	<b>\$33,390</b>
<b>Total Expenses</b>	<b>\$2,660</b>
<b>Total Fees &amp; Expenses</b>	<b>\$36,050</b>
<b>Total Fees &amp; Expenses + Optional Tasks</b>	<b>\$36,050</b>

Should you have any questions, please do not hesitate to contact Ms. Coopersmith at (843) 253-0357 or me at (704) 936-4436. If the scope of work and fees outlined in this letter are acceptable, please sign and return one copy of the letter for our files. We are delighted to have this opportunity to work with you and the rest of the City of Statesboro staff.

Sincerely,  
**RAFTELIS FINANCIAL CONSULTANTS, INC**



Melissa Levin  
Vice President

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

*Raftelis is registered with the U.S. Securities Exchange Commission (SEC) and the Municipal Securities Rulemaking Board (MSRB) as a Municipal Advisor. Registration as a Municipal Advisor is a requirement under the Dodd-Frank Wall Street Reform and Consumer Protection Act. All firms that provide financial forecasts that include assumptions about the size, timing, and terms for possible future debt issues, as well as debt issuance support services for specific proposed bond issues, including bond feasibility studies and coverage forecasts, must be registered with the SEC and MSRB to legally provide financial opinions and advice. Raftelis's registration as a Municipal Advisor means our clients can be confident that Raftelis is fully qualified and capable of providing financial advice related to all aspects of utility financial planning in compliance with the applicable regulations of the SEC and the MSRB.*

# CITY OF STATESBORO

## COUNCIL

Phillip A. Boyum  
Paulett Chavers  
Venus Mack  
John Riggs  
Shari Barr



Jonathan McCollar, Mayor  
Charles Penny, City Manager  
Leah Harden, City Clerk  
I. Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348  
STATESBORO, GEORGIA 30459-0348

**To:** Jason Boyles  
Assistant City Manager

**From:** Steve Hotchkiss  
Public Utilities Director

**Date:** 9-14-21

**RE:** Hwy 67 (Optim) Water Sewer Extension

**Policy Issue:** Council Approval

### **Recommendation:**

Consideration of a motion to award a contract to McLendon Enterprises in the amount of \$1,887,083.39 for the installation of water mains, sewer mains and lift station to serve the Optim Orthopedics development and surrounding area (Kiwanis Fairgrounds vicinity).

### **Background:**

As part of our Master Plan to extend utilities into the area around Hwy 67 and Burkhalter Rd we included funding in our Capital Improvement Program budget. In August of 2019 we were contacted by Optim Orthopedics with an offer to partner with them on extending water and sewer to a site on Hwy 67 across from the Kiwanis Fairgrounds. In July 2020 Optim (BSD-Statesboro, LLC) executed an MOU with the City and agreed to pay \$350,000.00 toward the cost of extending utility services to this area.

The project was properly bid and three responsive quotes were obtained with the low bid received from McLendon Enterprises at \$2,110,876.20. This price is above our projected budget; however, we negotiated with the contractor to lower the price to \$1,887,083.39 to be able to move the project forward. Optim (BSD-Statesboro, LLC) will contribute \$350,000 and the balance of \$1,537,083.39 will come from Water and Sewer enterprise funds.

**Budget Impact:** \$1,100,000 was appropriated in FY2021; \$437,083.39 will come from Water and Sewer Fund fund balance.

**Council Person and District:** All

**Attachments:** Bid Abstract, Mclendon Bid

**Georgia Municipal Association City of Excellence**

Telephone: (912) 764-5468 • Fax: (912) 764-4691 • email: [cityhall@statesboroga.net](mailto:cityhall@statesboroga.net)

**LOW BID**

**PROJECT:** Proposed Water and Sewer Improvements for the City of Statesboro  
**CUSTOMER:** City of Statesboro

COST ITEM	McLendon Enterprises				Y-Delta				Lakeshore Engineering			
	UNIT	QUANTITY	COST/ UNIT	TOTAL COST	UNIT	QUANTITY	COST/ UNIT	TOTAL COST	UNIT	QUANTITY	COST/ UNIT	TOTAL COST
<b>Erosion Control</b>												
Clearing and Grubbing	LS	1.00	47,069.50	47,069.50	LS	1.00	15,000.00	15,000.00	LS	1.00	58,000.00	58,000.00
Silt Fence - Type NS	LF	1,855.00	2.80	5,194.00	LF	1,855.00	4.00	7,420.00	LF	1,855.00	5.00	9,275.00
Silt Fence - Type S	LF	2,500.00	4.10	10,250.00	LF	2,500.00	5.50	13,750.00	LF	2,500.00	3.00	7,500.00
Diversions	LF	800.00	2.50	2,000.00	LF	800.00	15.00	12,000.00	LF	800.00	8.00	6,400.00
Check dam - Stone	EA	10.00	406.00	4,060.00	EA	10.00	475.00	4,750.00	EA	10.00	85.00	850.00
Outlet Protection - Rip-Rap	EA	3.00	2,438.00	7,314.00	EA	3.00	250.00	750.00	EA	3.00	1,100.00	3,300.00
Temporary Sediment Trap including Riprap	EA	2.00	2,174.00	4,348.00	EA	2.00	250.00	500.00	EA	2.00	135.00	270.00
Slope Stabilization	SY	350.00	2.50	875.00	SY	350.00	2.50	875.00	SY	350.00	1.50	525.00
Construction Exit	EA	2.00	1,622.00	3,244.00	EA	2.00	3,000.00	6,000.00	EA	2.00	3,225.00	6,450.00
Concrete Washdown Pit	EA	1.00	0.10	0.10	EA	1.00	2,000.00	2,000.00	EA	1.00	2,725.00	2,725.00
Dust Control	AC	4.20	400.00	1,680.00	AC	4.20	110.00	462.00	AC	4.20	5,000.00	21,000.00
Temporary Grassing Including Mulch	AC	4.20	250.00	1,050.00	AC	4.20	880.00	3,696.00	AC	4.20	1,060.00	4,452.00
Permanent Grassing Including Mulch	AC	4.20	2,400.00	10,080.00	AC	4.20	2,200.00	9,240.00	AC	4.20	1,800.00	7,560.00
NPDES Monitoring, Sampling, and Reporting	LS	1.00	42,819.00	42,819.00	LS	1.00	5,000.00	5,000.00	LS	1.00	5,000.00	5,000.00
			<b>SubTotal</b>	<b>139,983.60</b>			<b>SubTotal</b>	<b>81,443.00</b>			<b>SubTotal</b>	<b>133,307.00</b>

<b>Water Distribution System</b>												
COST ITEM	UNIT	QUANTITY	COST/ UNIT	TOTAL COST	UNIT	QUANTITY	COST/ UNIT	TOTAL COST	UNIT	QUANTITY	COST/ UNIT	TOTAL COST
12" Valve with Box	EA	15.00	2,777.00	41,655.00	EA	15.00	3,163.20	47,448.00	EA	15.00	8,200.00	123,000.00
8" Valve with Box	EA	1.00	1,838.00	1,838.00	EA	1.00	1,904.70	1,904.70	EA	1.00	4,200.00	4,200.00
Fire Hydrant Assembly including Valve in Box and Risers	EA	9.00	4,099.00	36,891.00	EA	9.00	4,995.70	44,961.30	EA	9.00	7,000.00	63,000.00
12" PVC C-900 Water Main	LF	3,352.00	42.00	140,784.00	LF	3,352.00	58.39	195,723.28	LF	3,352.00	93.00	311,736.00
8" PVC C-900	LF	20.00	44.00	880.00	LF	20.00	75.89	1,517.80	LF	20.00	83.00	1,660.00
12" FPVC C-900 Water Main	LF	131.00	60.00	7,860.00	LF	131.00	62.70	8,213.70	LF	131.00	235.00	30,785.00
12" DIP water Main	LF	191.00	79.00	15,089.00	LF	191.00	89.54	17,102.14	LF	191.00	165.00	31,515.00
24" Steel Casing with Spacers	LF	170.00	64.00	10,880.00	LF	170.00	93.85	15,954.50	LF	170.00	100.00	17,000.00
Water Main Fittings, Bends, Restraints, Thrust Blocks	LS	1.00	25,956.00	25,956.00	LS	1.00	30,890.10	30,890.10	LS	1.00	26,000.00	26,000.00
Directional Drill	LF	131.00	85.00	11,135.00	LF	131.00	78.10	10,231.10	LF	131.00	290.00	37,990.00
Jack and Bore	LF	170.00	310.00	52,700.00	LF	170.00	341.00	57,970.00	LF	170.00	670.00	113,900.00
3/4" Water tap	EA	1.00	384.00	384.00	EA	1.00	653.78	653.78	EA	1.00	465.00	465.00
3/4" PE Water Service Lateral	LF	15.00	95.50	1,432.50	LF	15.00	10.59	158.85	LF	15.00	150.00	2,250.00
3/4" Water Meter and Backflow Preventer		-	-	Provided by Owner		-	-	Provided by Owner		-	-	Provided by Owner
3/4" yard Hydrant, Freeze Proof	EA	1.00	127.00	127.00	EA	1.00	1,067.20	1,067.20	EA	1.00	3,545.00	3,545.00
			<b>SubTotal</b>	<b>347,611.50</b>			<b>SubTotal</b>	<b>433,796.45</b>			<b>SubTotal</b>	<b>767,046.00</b>

<b>Sanitary Sewer System</b>												
COST ITEM	UNIT	QUANTITY	COST/ UNIT	TOTAL COST	UNIT	QUANTITY	COST/ UNIT	TOTAL COST	UNIT	QUANTITY	COST/ UNIT	TOTAL COST
8" PVC SDR 26 Sewer main, 10'-12'	LF	25.00	43.00	1,075.00	LF	25.00	71.71	1,792.75	LF	25.00	200.00	5,000.00
8" PVC C-900 Sewer Main, 14'-16'	LF	92.00	54.50	5,014.00	LF	92.00	99.00	9,108.00	LF	92.00	210.00	19,320.00
8" PVC C-900 Sewer Main, 16'-18'	LF	897.00	54.50	48,886.50	LF	897.00	114.00	102,258.00	LF	897.00	305.00	273,585.00
8" PVC C-900 Sewer Main, 18'-20'	LF	340.00	54.50	18,530.00	LF	340.00	129.00	43,860.00	LF	340.00	305.00	103,700.00
12" PVC C-900 Sewer Main, 22'-24'	LF	70.00	110.00	7,700.00	LF	70.00	321.81	22,526.70	LF	70.00	330.00	23,100.00
8" DIP Sewer Main, 18'-20'	LF	138.00	88.50	12,213.00	LF	138.00	111.36	15,367.68	LF	138.00	340.00	46,920.00
12" DIP Sewer Main, 22'-24'	LF	278.00	113.00	31,414.00	LF	278.00	136.18	37,858.04	LF	278.00	375.00	104,250.00
SSMH, Standard, 14'-16'	EA	1.00	4,626.00	4,626.00	EA	1.00	5,202.55	5,202.55	EA	1.00	11,350.00	11,350.00
SSMH, Standard, 16'-18'	EA	3.00	4,736.00	14,208.00	EA	3.00	6,791.65	20,374.95	EA	3.00	11,350.00	34,050.00
SSMH, Standard, 18'-20'	EA	3.00	5,088.00	15,264.00	EA	3.00	11,589.84	34,769.52	EA	3.00	11,350.00	34,050.00
SSMH, Standard, 22'-24'	EA	2.00	5,582.00	11,164.00	EA	2.00	12,845.26	25,690.52	EA	2.00	11,350.00	22,700.00
SSMH, Outside Drop, Lined, 16'-18'	EA	1.00	13,537.00	13,537.00	EA	1.00	31,246.19	31,246.19	EA	1.00	11,350.00	11,350.00
SSMH, Outside Drop, Lined, 24'-26'	EA	1.00	13,537.00	13,537.00	EA	1.00	37,648.03	37,648.03	EA	-	-	-
18" Steel Casing with Spacers	LF	130.00	61.00	7,930.00	LF	130.00	95.80	12,454.00	LF	130.00	100.00	13,000.00

	24" Steel Casing with Spacers	LF	278.00	64.00	17,792.00	LF	278.00	91.69	25,489.82	LF	278.00	95.00	26,410.00
	Jack and Bore	LF	370.00	380.00	140,600.00	LF	370.00	418.00	154,660.00	LF	370.00	675.00	249,750.00
				<b>SubTotal</b>	<b>363,490.50</b>			<b>SubTotal</b>	<b>580,306.75</b>			<b>SubTotal</b>	<b>978,535.00</b>

**Sanitary Sewer Force Main**

	10" PVC C-900 Force Main	LF	3,514.00	32.50	114,205.00	LF	3,514.00	48.56	170,639.84	LF	3,514.00	91.00	319,774.00
	10" FPVC C-900 Force Main	LF	200.00	42.00	8,400.00	LF	200.00	46.20	9,240.00	LF	200.00	235.00	47,000.00
	10" DIP Force Main	LF	140.00	101.00	14,140.00	LF	140.00	104.86	14,680.40	LF	140.00	180.00	25,200.00
	20" Steel Casing with Spacers	LF	130.00	61.00	7,930.00	LF	130.00	86.91	11,298.30	LF	130.00	90.00	11,700.00
	Air/Vacuum Release Valve	EA	2.00	6,151.00	12,302.00	EA	2.00	8,489.63	16,979.26	EA	2.00	10,100.00	20,200.00
	Force Main Fittings, Bends Restraints, Thrust Blocks	LS	1.00	28,511.00	28,511.00	LS	1.00	46,743.31	46,743.31	LS	1.00	39,500.00	39,500.00
	Connect to Existing Manhole Including Liner Protection	EA	1.00	5,135.00	5,135.00	EA	1.00	24,018.56	24,018.56	EA	1.00	3,000.00	3,000.00
	Directional Drill	LF	200.00	75.00	15,000.00	LF	200.00	74.80	14,960.00	LF	200.00	290.00	58,000.00
	Jack and Bore	LF	130.00	300.00	39,000.00	LF	130.00	330.00	42,900.00	LF	130.00	320.00	41,600.00
				<b>SubTotal</b>	<b>244,623.00</b>			<b>SubTotal</b>	<b>351,459.67</b>			<b>SubTotal</b>	<b>565,974.00</b>

**Sanitary Sewer Lift Station**

	4" GAB including Fabric, Access Road	SY	950.00	14.50	13,775.00	SY	950.00	13.32	12,654.00	SY	950.00	15.00	14,250.00
	4" GAB including Fabric, Lift Station Yard	SY	795.00	24.00	19,080.00	SY	795.00	13.32	10,589.40	SY	795.00	15.00	11,925.00
	10' Dia, Concrete Wetwell, HDPE Lined including Access Hatch, Safety Gate, Stone Base	EA	1.00	156,000.00	156,000.00	EA	1.00	269,722.20	269,722.20	EA	1.00	300,000.00	300,000.00
	Concrete Vault for Sewer Flow Meter including Access Hatch, Floor Drain, and PVC Drain Pipe Fittings	EA	1.00	6,420.00	6,420.00	EA	1.00	7,896.64	7,896.64	EA	1.00	25,000.00	25,000.00
	Concrete Vault for 10" Valves including Access Hatch, Floor Drain, and PVC Drain Piping and Fitting	EA	1.00	6,578.00	6,578.00	EA	1.00	11,218.20	11,218.20	EA	1.00	30,000.00	30,000.00
	Concrete Vault for 8" Valve including Access Hatch, Floor Drain, and PVC Drain Piping and Fittings	EA	1.00	5,854.00	5,854.00	EA	1.00	7,890.70	7,890.70			-	-
	10" Sanitary Sewer Flow Meter including Plug Valve and any misc. items necessary for a complete job	EA	1.00	15,500.00	15,500.00	EA	1.00	14,054.75	14,054.75	EA	1.00	12,000.00	12,000.00
	Misc. Force Main Fittings	LS	1.00	20,000.00	20,000.00	LS	1.00	15,922.61	15,922.61	LS	1.00	5,000.00	5,000.00
	Allowance Item - Remove Uncuitable Material, replace with crushed stone	CY	50.00	75.00	3,750.00	CY	50.00	75.00	3,750.00	CY	50.00	75.00	3,750.00
	Allowance Item - Remove Uncuitable Material, replace with sand backfill	CY	200.00	50.00	10,000.00	CY	200.00	50.00	10,000.00	CY	200.00	50.00	10,000.00
	Allowance Item - Remove Uncuitable Material and haul offsite	CY	250.00	25.00	6,250.00	CY	250.00	25.00	6,250.00	CY	250.00	25.00	6,250.00
	Grading of Lift Station Site	AC	0.20	17,418.00	3,483.60	AC	0.20	15,000.00	3,000.00	AC	0.20	15,000.00	3,000.00
	Duplex Submersible pumps including wetwell piping, check valves, air release valves, plug valves, pump control panel, control panel house, lighting, couplings, conduits, by pass, all electrical and testing, start up, and any miscellaneous items necessary to complete the job	LS	1.00	452,759.00	452,759.00	LS	1.00	309,336.79	309,336.79	LS	1.00	450,000.00	450,000.00
	Installation, wiring, antenna and plumbing for SCADA System and any miscellaneous items necessary for a complete job	LS	1.00	1,260.00	1,260.00	LS	1.00	500.00	500.00	LS	1.00	9,500.00	9,500.00
	Allowance item - SCADA Programing by Revere	LS	1.00	38,720.00	38,720.00	LS	1.00	38,720.00	38,720.00	LS	1.00	38,720.00	38,720.00
	8ft Chain Link Fence and 20ft Access Gate including installation and all fasteners, restrains, fittings, misc. concrete and any misc. items necessary for a complete job	LS	1.00	24,000.00	24,000.00	LS	1.00	16,423.00	16,423.00	LS	1.00	20,000.00	20,000.00
	Diesel Pump including concrete slab, anchor bolts, stainless steel suction piping, ductile iron discharge piping, check valves, plug valves, pumping control panel, control panel housing, couplings, conduits, all electrical and testing, and any misc. items necessary for a complete job	LS	1.00	65,000.00	65,000.00	LS	1.00	81,445.90	81,445.90	LS	1.00	175,000.00	175,000.00

	Mobilization, clean up, insurance, bonds, as-built drawings on disk and red lined pans, and other miscellaneous items not specifically listed but necessary to complete job	LS	1.00	156,738.00	156,738.00	LS	1.00	77,500.00	77,500.00	LS	1.00	858,000.00	858,000.00
	As-Built Survey	LS	1.00	10,000.00	10,000.00	LS	1.00	3,500.00	3,500.00	LS	1.00	7,500.00	7,500.00
				<b>SubTotal</b>	<b>1,015,167.60</b>			<b>SubTotal</b>	<b>900,374.19</b>			<b>SubTotal</b>	<b>1,979,895.00</b>

**PROJECT TOTAL BASE BID 2,110,876.20**

**PROJECT TOTAL BASE BID 2,347,380.06**

**PROJECT TOTAL BASE BID 4,424,757.00**



2365 Aimwell Road  
 Vidalia, GA 30474  
 Phone: (912) 537-7887  
 Fax: (912) 538-7967

<b>To:</b>	City Of Statesboro	<b>Contact:</b>	Keith Perkins
<b>Address:</b>	P.O. Box 348 Statesboro, GA 30458	<b>Phone:</b>	
<b>Project Name:</b>	Adjusted Statesboro Water And Sewer Improvements	<b>Bid Number:</b>	
<b>Project Location:</b>	SR 67 At Burkhalter, Statesboro, GA	<b>Bid Date:</b>	9/14/2021
<b>Addendum #:</b>	1		

Line #	Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
<b>Erosion</b>						
	1	Clearing and Grubbing	1.000	LS	\$34,329.62	\$34,329.620
	2	Silt Fence, Type S	2,500.000	LF	\$4.10	\$10,250.000
	3	Silt Fence, Type NS	1,855.000	LF	\$2.80	\$5,194.000
	4	Diversions	0.000	LF	\$2.50	\$0.000
	5	Check Dams, Stone	0.000	EACH	\$406.00	\$0.000
	6	Outlet Protection, Riprap	0.000	EACH	\$2,438.00	\$0.000
	7	Temporary Sediment Trap including Riprap	0.000	EACH	\$2,174.00	\$0.000
	8	Slope Stabilization	350.000	SY	\$2.50	\$875.000
	9	Construction Exit	2.000	EACH	\$1,622.00	\$3,244.000
	10	Concrete Washdown Pit	1.000	EACH	\$0.10	\$0.100
	11	Dust Control	0.000	ACRE	\$400.00	\$0.000
	12	Temporary Grassing including mulch	4.200	ACRE	\$250.00	\$1,050.000
	13	Permanenet Grassing including mulch	4.200	ACRE	\$2,400.00	\$10,080.000
	14	NPDES Monitoring, Sampling, and Reporting	1.000	LS	\$28,786.07	\$28,786.070
<b>Total Price for above Erosion Items:</b>						<b>\$93,808.790</b>

**Water Distribution System**

	15	12" Valve with Box	13.000	EACH	\$2,777.00	\$36,101.000
	16	8" Valve with Box	1.000	EACH	\$1,838.00	\$1,838.000
	17	Fire Hydrant Assembly including Valve in Box and Risers	9.000	EACH	\$4,099.00	\$36,891.000
	18	12" PVC C-900 Water Main	3,352.000	LF	\$42.00	\$140,784.000
	19	8" PVC C-900 Water Main	20.000	LF	\$44.00	\$880.000
	20	12" FPVC C-900 Water Main	171.000	LF	\$60.00	\$10,260.000
	21	12" DIP Water Main	0.000	LF	\$79.00	\$0.000
	22	24" Steel Casing with Spacers	0.000	LF	\$64.00	\$0.000
	23	Water Main Fittings, Bends, Restraints, Thrust Blocks	1.000	LS	\$25,956.00	\$25,956.000
	24	Directional Drill At 2 Locations Burkhalter And Wetland	171.000	LF	\$85.00	\$14,535.000
	25	Jack and Bore	0.000	LF	\$310.00	\$0.000
	26	3/4" Water Tap	1.000	EACH	\$384.00	\$384.000
	27	3/4" PE Water Service Lateral	15.000	LF	\$95.50	\$1,432.500
	28	3/4" Water Meter And Backflow Preventer (Provided By Owner)	0.000	EACH	\$0.00	\$0.000
	29	3/4" Yard Hydrant, Freeze Proof	1.000	EACH	\$127.00	\$127.000
	30	Directional Drill 130 LF Of 24 Inch HDPE Casing Includes 147 LF Of FPVC As Carrier At SR67	1.000	LS	\$63,500.00	\$63,500.000

**Total Price for above Water Distribution System Items: \$332,688.500**



Line #	Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
<b>Sanitary Sewer System</b>						
30		8" PVC SDR 26 Sewer Main, 10'-12'	25.000	LF	\$43.00	\$1,075.000
31		8" PVC C-900 Sewer Main, 14'-16'	92.000	LF	\$54.50	\$5,014.000
32		8" PVC C-900 Sewer Main, 16'-18'	897.000	LF	\$54.50	\$48,886.500
33		8" PVC C-900 Sewer Main, 18'-20'	340.000	LF	\$54.50	\$18,530.000
34		12" PVC C-900 Sewer Main, 22'-24'	60.000	LF	\$110.00	\$6,600.000
35		8" DIP Sewer Main, 18'-20'	138.000	LF	\$88.50	\$12,213.000
36		12" DIP Sewer Main, 22'-24'	0.000	LF	\$113.00	\$0.000
37		SSMH, Standard, 14'-16'	1.000	EACH	\$4,626.00	\$4,626.000
38		SSMH, Standard, 16'-18'	3.000	EACH	\$4,736.00	\$14,208.000
39		SSMH, Standard, 18'-20'	3.000	EACH	\$5,088.00	\$15,264.000
40		SSMH, Standard, 22'-24'	0.000	EACH	\$5,582.00	\$0.000
41		SSMH, Outside Drop, Lined, 16'-18'	1.000	EACH	\$13,537.00	\$13,537.000
41.1		SSMH Outside Drop Lined 24-26	1.000	EACH	\$13,537.00	\$13,537.000
42		18" Steel Casing with Spacers	130.000	LF	\$61.00	\$7,930.000
43		24" Steel Casing with Spacers	0.000	LF	\$64.00	\$0.000
44		Jack And Bore @ 1 Locations Under SR 67	130.000	LF	\$380.00	\$49,400.000
<b>Total Price for above Sanitary Sewer System Items:</b>						<b>\$210,820.500</b>
<b>Forcemain</b>						
45		10" PVC C-900 Force Main	3,514.000	LF	\$32.50	\$114,205.000
46		10" FPVC C-900 Force Main	200.000	LF	\$42.00	\$8,400.000
47		10" DIP Force Main Feed Thru Casing	0.000	LF	\$101.00	\$0.000
48		20" Steel Casing with Spacers	0.000	LF	\$61.00	\$0.000
49		Air/Vacuum Release Valve	2.000	EACH	\$6,151.00	\$12,302.000
50		Force Main Fittings, Bends, Restraints, Thrust Blocks	1.000	LS	\$28,511.00	\$28,511.000
51		Connect to Existing Manhole including Liner Protection	1.000	EACH	\$5,135.00	\$5,135.000
52		Directional Drill @ 2 Locations Aspen Heights And Wetland	200.000	LF	\$75.00	\$15,000.000
53		Jack and Bore	0.000	LF	\$300.00	\$0.000
54		Directional Drill 130 LF Of 20 Inch HDPE With 140 LF 10 Inch FPVC At SR 67	1.000	LS	\$51,000.00	\$51,000.000
<b>Total Price for above Forcemain Items:</b>						<b>\$234,553.000</b>
<b>Lift Station</b>						
54		4" GAB including Fabric, Access Road	950.000	SY	\$14.50	\$13,775.000
55		4" GAB including Fabric, Lift Station Yard	795.000	SY	\$24.00	\$19,080.000
56		10' Dia, Concrete Wetwell, HDPE Lined including Access Hatch, Safety Grate, Stone Base	1.000	EACH	\$156,000.00	\$156,000.000
57		Concrete Vault for Sewer Flow Meter including Access Hatch, Floor Drain, and PVC Drain Piping and Fittings	1.000	EACH	\$6,420.00	\$6,420.000
58		Concrete Vault for 10" Valves including Access Hatch, Floor Drain, and PVC Drain Piping and Fittings	1.000	EACH	\$6,578.00	\$6,578.000
59		Concrete Vault for 8" Valve including Access Hatch, Floor Drain, and PVC Drain Piping and Fittings	1.000	EACH	\$5,854.00	\$5,854.000
60		10" Sanitary Sewer Flow Meter including Plug Valve and any misc.	1.000	EACH	\$15,500.00	\$15,500.000
61		items necessary for a complete job Misc. Force Main Fittings	1.000	LS	\$20,000.00	\$20,000.000
62		Allowance Item - Remove Unsuitable Material, replace with crushed stone	50.000	CY	\$75.00	\$3,750.000
63		Allowance Item - Remove Unsuitable Material, replace with sand backfill	200.000	CY	\$50.00	\$10,000.000
64		Allowance Item - Remove Unsuitable Material and haul off site	250.000	CY	\$25.00	\$6,250.000
65		Grading of Lift Station Site	0.200	ACRE	\$17,418.00	\$3,483.600
66		Duplex Submersible pumps including wetwell	1.000	LS	\$452,759.00	\$452,759.000

Line #	Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
		<p>           piping, check valves, air            release valves, plug valves, pump control            panel, control panel house, couplings,            conduits, by pass, all electrical and testing,            start up, and any miscellaneous items            necessary for a complete job         </p>				
	67	<p>           Installation, wiring, antenna and plumbing for            SCADA System and any            miscellaneous items necessary for a complete            job         </p>	1.000	LS	\$1,260.00	\$1,260.000
	68	<p>           Allowance Item - SCADA Programming by            Revere         </p>	1.000	LS	\$38,720.00	\$38,720.000
	69	<p>           8 ft Chain Link Fence and 20 ft Access Gate            including installation and            all fasteners, restrains, fittings, misc. concrete            and any misc. items necessary for a complete            job         </p>	1.000	LS	\$24,000.00	\$24,000.000
	70	<p>           suction piping, ductile iron discharge piping,            check valves, plug valves, pump control panel,            control panel housing, couplings, conduits, all            electrical and testing, and any misc. items            necessary for a complete job         </p>	1.000	LS	\$65,000.00	\$65,000.000
	71	<p>           Mobilization, clean up, insurance, bonds, as-            built drawings on disk and            red lined plans, and other miscellaneous items            not specifically listed but necessary for a            complete job         </p>	1.000	LS	\$166,738.00	\$166,738.000

**Total Price for above Lift Station Items: \$1,015,167.600**

**Total Bid Price: \$1,887,038.390**

**Notes:**

- The above price does not include provisions for any permits
- Hazardous Materials encountered on Project will be handled seperately
- Erosion Control only included as specifically mentioned in proposal
- Payment terms are Net 30 Days from compeltion of work, unless otherwise stipulated
- Pricing is based on AC Index, (April GDOT Index <http://www.dot.ga.gov/PS/Materials/AsphaltFuelIndex>) Price is subject to change based on increases in Liquid AC costs.

<p><b>ACCEPTED:</b> The above prices, specifications and conditions are satisfactory and are hereby accepted.</p> <p><b>Buyer:</b> _____</p> <p><b>Signature:</b> _____</p> <p><b>Date of Acceptance:</b> _____</p>	<p><b>CONFIRMED:</b> <b>McLendon Enterprises, Inc.</b></p> <p><b>Authorized Signature:</b> _____</p> <p><b>Estimator:</b> _____</p>
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