



**September 6, 2022 9:00 am**

1. Call to Order by Mayor Jonathan McCollar
2. Invocation and Pledge of Allegiance by Councilmember John Riggs
3. Public Comments (Agenda Item):
4. Consideration of a Motion to approve the Consent Agenda
  - A) Approval of Minutes
    - a) 08-16-2022 Work Session Minutes
    - b) 08-16-2022 Council Minutes
    - c) 08-16-2022 Executive Session Minutes
    - d) 08-30-2022 Public Hearing Minutes (9:00 am)
    - e) 08-30-2022 Public Hearing Minutes (6:00 pm)
  - B) Consideration of a motion to approve the due date of December 20th 2022 for the City of Statesboro Property Tax Bills
5. Public Hearing and Consideration of a motion to approve **Resolution 2022-31**: A Resolution setting the millage rate for Ad Valorem (Property) Taxes for the 2022 calendar year for the City of Statesboro, Georgia at 7.308.
6. Public Hearing and First Reading of **Ordinance 2022-04**: An Ordinance amending Section 2-55 of the Statesboro Code of Ordinances regarding the terms of the members of the One Boro Commission.
7. Public Hearing & Consideration of a Motion to approve application for an alcohol license in accordance with The City of Statesboro alcohol ordinance Sec. 6-13 (a):

RJ's Restaurant DBA Uncle Shugs Bar B Q Place  
434 S Main St  
Statesboro, Ga 30458  
License Type: Low Volume
8. Consideration of a motion to approve **Resolution 2022-32**: A Resolution approving application of a grant by the Police Department to the Criminal Justice Coordinating Committee for the FY 23 Law Enforcement Training Grant in the amount of \$98,127.00.
9. Consideration of a motion to approve **Resolution 2022-33**: A Resolution approving application for the 2022 Georgia Tree Council Georgia ReLeaf Grant.

10. Consideration of a motion for award of contract to American Signal for the purchase of three (3) Advantage-S LED Portable Trailer Mounted Message Signs in the amount of \$40,000.00.
11. Consideration of a motion to approve Change Order No.1 to the contract with Y-Delta, Inc. for the Johnson Street Culvert Improvements Project in the amount of \$18,500.00.
12. Consideration of a motion to approve Change Order No. 3 with Y-Delta, Inc. in the amount of \$10,575.64 for the Stillwell Street and Zetterower Ave. Intersection improvements project.
13. Consideration of a motion to award a contract to Solid Waste Applied Technology (SWAT) in the amount of \$425,657.76 for the purchase of a New Way Automated Residential Side Arm Refuse Collection body with a 2024 Peterbilt 520 CNG Cab and Chassis for the Solid Waste Collection Division in the Public Works & Engineering Department per Sourcewell contract.
14. Other Business from City Council
15. City Managers Comments
16. Public Comments (General)
17. Consideration of a Motion to enter into Executive Session to discuss “Personnel Matters” “Real Estate” and/or “Potential Litigation” in accordance with O.C.G.A 50-14-3(b)
18. Consideration of a Motion to Adjourn



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CITY OF STATESBORO  
WORK SESSION MINUTES  
AUGUST 16, 2022

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Mayor & Council Work Session

50 East Main Street

3:00 PM

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A Work Session of the Statesboro City Council was held on August 16, 2022 at 3:00 p.m. in the Council Chambers at City Hall, 50 East Main Street. Present was Mayor Jonathan McCollar; Council Members: Paulette Chavers, Venus Mack, and Shari Barr. Also present was City Clerk Leah Harden, City Attorney Cain Smith, City Manager Charles Penny, Assistant City Manager Jason Boyles and Public Information Officer Layne Phillips. Absent was Councilmember John Riggs and Phil Boyum.

### **1. Water/Wastewater Rate Study**

Mihaela Coopersmith with Raftelis presented to Mayor and Council the results of the water and sewer rate study performed for the City of Statesboro. Last fall Raftelis began the study working with city staff to develop a water and sewer financial plan of this enterprise fund by developing a 5 to 10 year forecast of revenue and revenue requirements as well as assessing the level of future rate increases. As an enterprise fund the utility must run like a self-supporting business. The objective is to balance the system reliability, sustainability and financial integrity with customer costs and impacts. Cost increases are primarily driven by infrastructure reinvestment, regulatory and expansion related capital needs. Revenues are based on the user charge, customer accounts and growth projections and financial policies help guide the balancing process. There are three components to revenue requirements operating expenses, debt service, and capital spending.

Study findings shows that water subsidizes sewer. Water generates 67% of the total revenue but accounts for only 23% of the total expenses. A new wastewater treatment plant is planned for FY 2028 with a total cost of \$60 million. A complex rate structure with multiple customer classes and tiers with an industrial tier rate higher than residential and create a sewer tiered volumetric structure. With these findings the initial recommendations include working toward sewer self-sufficiency, small incremental changes to minimize rate impact, and moving sewer toward one uniform rate equal to the industrial rate. Once sewer changes are done the focus can move to small changes to the water structure by phasing in to minimize bill impacts. In order to bring all sewer customers to current industrial rates will result in a 10% increase for residential customers, an 8% increase for commercial customers and a 6% increase for government customers increases are to begin in FY24 through FY28. Water rate options for consideration is to equalize all irrigation base charges to residential irrigation and to bring the industrial base charge to the government base charge. Over the next four slides Ms. Coopersmith reviewed the current and proposed rates for residential, commercial, government, and industrial. The proposed residential rates only change in the sewer volumetrics. The current rate is \$2.70 and the proposal is an increase to \$2.97. Commercial, government, and industrial proposed rates focus on and increase the sewer volumetrics and brings irrigation up to the residential rate. An example of a typical residential bill beginning in FY24 would have a 3% increase and FY25-FY26 a 4% increase and a 5% increase in FY28. The water financial plan shows revenues are higher than expenses and the sewer financial plan is opposite as it has higher expenses than its revenue. The city's water and sewer fund is a combined enterprise fund and we want to make sure it continues to be self-sufficient. With the proposed rates beginning FY24 the revenues become more than expenses and begins building in the reserves that will be needed for the anticipated wastewater treatment plant. Future rate considerations once the sewer volumetric rates are in place would be to focus on water volumetric rates similar to the process of the sewer rates. Next is consider moving the sewer volumetric

rate to a one tier rate. Further down the road consider implementing a base charge by meter size, which allows the city to recover more from those customers that have a larger meter size. Another consideration is to look at the inside/outside differential rates to see if there is anything that might need to be adjusted there. The first step would be to start the sewer volumetric rate.

City manager Charles Penny stated there is nothing wrong with our rate structure right now but when you look at enterprise funds they really need to stand on their own. We are subsidizing the water fund for the sewer fund and water needs to stand on its own as well as sewer.

Ms. Coopersmith stated the recommendation is to start slow and continue to monitor and update the financial plan on a regular basis so we can incorporate any changes that may occur. We are not advocating for a 100 percent sewer self-sufficiency in 10 years just that we need to start moving that way.

## **2. Infrastructure – Water and Wastewater**

Director of Public Utilities Steve Hotchkiss stated the next phase of this is the water/sewer infrastructure. There is so much activity going on here lately which has highlighted the issues we have. We have two consultants here one from Hussey Gay Bell to talk about water and wastewater infrastructure and one from Sapp Engineering to talk about gas infrastructure. They will address current conditions and what they see of the needs we have and how we get there in the future.

CJ Chance with Hussey Gay Bell stated they have been working with the city on water/sewer infrastructure for about forty years. It has been going well and we think we are about to see an increase of growth in the City of Statesboro and Bulloch County. The City of Statesboro needs to plan for that growth, part of that plan is the water availability and wastewater infrastructure.

Chris Burke with Hussey Gay Bell presented a map showing the existing water and sewer system owned by the City of Statesboro. There are roughly 28 lift stations and each lift station has pipes that pump to the wastewater treatment plant. The wastewater treatment plant has the treatment capacity of 10 million gallon per day capacity and right now we are seeing 5 million gallons per day of wastewater that comes to that plant. The treatment plant in its current configuration has been in operation for thirty years. Some of the components are quite old and in need of an upgrade. There have been major water and sewer expansions outside of city limits the past few years. There are two lift stations out at I-16 on 301 to serve the gateway industrial park.

The next map showed the current wells and tanks. The city currently has six ground wells in operation and six elevated storage tanks. Similar to sewer, city water was also extended out to I-16 on 301 to serve the industrial park. The city's water system over the next 10 years includes a ground water well with a cost of about \$1 to \$1.5 million. The second item is connecting a water system at Railroad Bed Road then down Burkhalter to Hwy 67 and by connecting that loop it increases fire protection allowing development to proceed. There has been a good bit of interest in development of properties along that area and it is the closest area to the existing water system. Another potential expansion is down Hwy 67. Growth primarily will be residential closer to town and will require a good bit of water. As it gets closer to I-16 it will begin to change over to commercial and light industrial. Item number four is a new groundwater well somewhere on the northeast side of town which will help increase the fire protection in that area. The water system improvements project has an approximate cost of \$20 million based on this plan.

On the wastewater side we are looking at Railroad Bed Road because of the development in that area it is the most urgent area interest. This area will need a lift station and a force main to provide additional sewer service to the area. Item number two is sewer expansion on Hwy 67 out to I-16. Currently a lift station is being constructed near the fair grounds and that wastewater will be pumped into the town. We are likely to see new development out toward I-16 and there will be a number of lift stations chained into that system. Item number three addresses the capacity issue on Hwy 301 out to I-16. It is proposed to upgrade the lift station at I-16 and Hwy 301 and install a parallel force main back to the gateway lift station. Then upgrade the gateway lift station and install another parallel force main back into town. The fourth item is options for upgrading the City's existing wastewater treatment plant to increase its capacity or build a brand new treatment plant that is capable of treating the entire 10 million gallons per day. Another option would be to build a scalping plant which receives diverted wastewater flow before it gets to the existing wastewater treatment plant. The cost for a new

treatment plant is anywhere from \$10 to \$12 million for every one million gallons per day, so if we install a 3 million gallon per day wastewater treatment plant at Birds Pond it would be \$30 to \$36 million. We would still have to upgrade the existing wastewater treatment plant so we are looking at \$60 to \$100 million in upgrades and a new treatment plant. Fortunately, it doesn't all have to be done at one time it can be done separately from upgrading the existing wastewater treatment plant. With all the options presented we are in a range of \$75 to \$120 million worth of improvements over the next ten to twenty years, which ties into the need for the water / wastewater rate evaluation and making an adjustment to the rate now.

City Manager Charles Penny stated that in order for communities to grow there are things that need to be done and it is something we have to plan for. We can do the smaller plan and help extend the life of the current wastewater treatment plant, but at some point down the road the city will need to plan to replace that plant. The smaller plant will help us buy more time. After the presentations we will come back and talk about how to proceed.

### **3. Gas Infrastructure**

Jack Sapp with Sapp Engineering stated he has been working in natural gas operations and engineering work for forty-nine years and has worked with the City of Statesboro since 2014 working on the expansion out to I-16 Industrial Park. At that time a 6 inch pipe was a good call based on the type of industrial customer we had at that time. A good industrial customer uses 20 to 30 MCF, an MCF is a unit of measurement of natural gas and is 1000 cubic feet; in today's world a good industrial customer uses 100 to 150 MCF. Some conditions have changed and the 6 inch is a little bit small for what we need right now. Mr. Sapp presented a google map of the current high pressure system. There is a computer model we use to show us the "what if" analysis on the gas system. The entire system is modeled but we only used the high pressure section of it for this because that is the major impact of where the industrial load come on is on the high pressure. The Statesboro tap station is located on the upper right of the map which is the only source we have right now for the natural gas. The gas comes from the tap station down across the river, down 301, to the bypass, around the bypass and then south on 301 to the industrial park at I-16. On the current conditions we leave the tap station with about 370 pounds of pressure which is the maximum we can operate this system on right now. With that we get to the I-16 industrial park with 210 mcf's which is our max capacity right now. Aspen plans to use about 75 - 80 mcf to start with, their future projection is over 100 mcf's. We can handle what we have right now with Aspen but as new customers come in, activities start generating looking at places to go we have had some activity back up 301 at the Briggs and Straton area also we have had some industrial customers look there which all comes off of this high pressure system. So what do we need to do to supply additional gas at the I-16 industrial park? If we parallel the existing system as a phase one operation from the tap station to the river we could operate that line at 500 pounds rather than the 370 we have now. We would increase our capacity down at the industrial park by 40 mcf an hour. That would be a phase one operation to improve this high pressure system and has an estimated cost of \$7,151,626.25. Phase two would come from the river down to Randy Lowery Road and 301 utilizing the piece under the river. That would get us a parallel line from the tap station to Randy Lowery Road operating at 500 pounds of pressure which increases the capacity down at the industrial park to 300 mcf's per hour. Phase 3 is a continuation from Randy Lowery Road to Old Register Road on the south side. That would get us an 8 inch line all the way from the tap station to Old Register road operating at 500 pounds of pressure and increase the capacity more at the industrial park to 625 mcf an hour and still maintain around 100 pounds. So with the existing tap station and existing structure, we do this paralleling we can increase from 210 mcf that we get now to the 625 mcf. By doing it in phases it can be done over time and growth comes along. The total of all three phases is \$15,100,031.60. An alternative to look at is a new tap station on the Cypress line off Kinder Morgan road and come up Hwy 80 to Hwy 46, parallel Hwy 46 to 301 and tie in there. That line could operate at 500 pounds with an 8 inch line. It would improve the volume at the industrial park to 750 mcf an hour. The estimated cost of this alternative is estimated at \$22,707,048.95. That is a totally different direction

from where we are right now but it give us two options to look at going forward with natural gas. As it stands right now we do have the capacity to serve Aspen and we do have capacity to serve probably one more Aspen type plant at the existing industrial park.

City Manager Charles Penny reviewed the costs of the Water, sewer, and natural gas expansion projects. The total projected utility cost is \$80,360,361.00. In order to be able to address being able to extend water and sewer to increase the capacity of natural gas we need to put a plan together. The next steps include more staff and consultant work is need to prioritize the infrastructure needs. We will follow with some further analysis within 60 – 90 days where we will talk in more detail about what is our strategy is going to be. It is recommended to have a joint work session with Bulloch County Commissioners to discuss further growth and infrastructure plans. We will have to prepare a financial plan to fund infrastructure and conduct a rate analysis to make sure, based on those priorities how we can handle the debt payment.

#### **4. Planned Unit Development**

Director of Planning and Development Kathy Field stated PUD's are a type of zoning district that allows developers to more creatively develop plans without the constraints of other zoning districts. The purpose of the Statesboro PUD zoning district is to allow for flexibility in use and design of structures and land in situations where modification of specific provisions of the ordinance will not be contrary to its intent and purpose or significantly inconsistent with the planning on which it was based and will not be harmful to the neighborhood in which they occur. The requirements in our PUD ordinance state, all PUD's must first be reviewed by the Planning Commission. Second the owner must file a proposed site plan and the lot must be ten acres in size. And third the Planning Commission may authorize uses not permitted in the district where the lot is located, but no more than ten percent of the land area or building floor area may not materially alter the existing character of the neighborhood. Ms. Field stated these requirements are pretty general but, is what we have to use when we analyze a proposal that comes to us under the PUD zoning district. Ms. Field also reviewed a comparison of requirements for PUD zoning districts from the City of Darien, the City of Winder, and the City of Richmond Hill. The common threads throughout the comparison cities are, consistency with the comprehensive plan, a submission requirement for a master development plan, no increase in overall density, increase in open space and amenities, and that a PUD needs to show recognizable and tangible benefits to the community. Potential option for council to consider; one is the Status Quo option which is, continue to accept PUD applications with preliminary review by the Planning Commission and the current ordinance will remain in place. Option two is a zoning moratorium on all PUD applications for a predetermined timeframe. Option three is take no action at this time and wait until the Revised Zoning Ordinance is approved as a revised PUD zoning district will be included as part of the re-write project.

City Manager Charles Penny stated that we know the zoning rewrite takes a while so what would be the best approach. If we speed the process up like what was done with the townhouse ordinance there were things that got missed because we needed that ordinance on the books as it did not exist. We don't want to rush the process but at the same time is it fair to the development community to slap a moratorium on PUD's when they have been using them all this time. A way to handle that is for staff to be more judicious in the review process.

Mayor Pro Tem Shari Barr stated she feels a moratorium would be appropriate and it would give us time to really consider what we want it to look like.

Mr. Penny stated this could be presented to the Planning Commission informing them of the options that have been presented here today to get their input.

Mayor McCollar stated that Gen Z is a generation of individuals who are choosing where they want to live first and then getting a job so we need to have quality development in our community. We want our residents to be living with the accessibility to green space and with things that add to the quality of life.

Mayor Pro Tem Shari Barr addressed her concerns with the recently passed townhouse ordinance regarding the 5% green space requirement. She stated that after some reflection and investigation she feels that is not enough and proposed an amendment to increase the open/green space to a 10% requirement in townhome developments.

City Manager Charles Penny stated this is something we could also share with the planning commission so they can give their feedback as well. That way they are receiving clear direction as to what council is looking for and setting expectations and it gives them an opportunity to have some input in the development process.

Mayor Pro Tem Shari Barr stated she just wants to avoid the problem of coming back in a month and having two more developments in here with 5 % there needs to be more right away.

City Attorney Cain Smith stated zoning ordinance revisions do have to go through the Planning Commission to begin with.

Direction was given to Kathy Field to present the proposed amendment to the townhouse ordinance to the Planning Commission along with the PUD recommendations.

The meeting was adjourned at 4:43 pm.

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Jonathan McCollar, Mayor

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Leah Harden, City Clerk



CITY OF STATESBORO  
COUNCIL MINUTES  
AUGUST 16, 2022

Regular Meeting

50 E. Main St. City Hall Council Chambers

5:30 PM

**1. Call to Order**

Mayor Jonathan McCollar called the meeting to order

**2. Invocation and Pledge**

Councilmember Venus Mack gave the Invocation and led the Pledge of Allegiance.

ATTENDENCE

Attendee Name	Title	Status	Arrived
Jonathan McCollar	Mayor	Present	
Phil Boyum	Councilmember	Present	
Paulette Chavers	Councilmember	Present	
Venus Mack	Councilmember	Present	
John Riggs	Councilmember	Via Zoom	
Shari Barr	Mayor Pro Tem	Present	

Other staff present: City Manager Charles Penny, Assistant City Manager Jason Boyles, Public Information Officer Layne Phillips, City Attorney Cain Smith and City Clerk Leah Harden

**3. Recognitions/Public Presentations:**

**A) Presentation by Feed the Boro to Mayor and Council for the City's support.**

Don Poe with Feed the Boro thanked Mayor and City Council for their support over the past year for city sponsored food drops. He showed a short video of some food drops and the impact they have made in the community. Mr. Poe announced at the upcoming food drop this Saturday Feed the Boro will distribute its one millionth meal. He then presented a plaque to Mayor and Council.

**4. Public Comments (Agenda Item):** None

**5. Consideration of a Motion to approve the Consent Agenda**

**A) Approval of Minutes**

**a) 08-02-2022 Council Minutes**

**b) 08-02-2022 Executive Session Minutes**

A motion was made to approve the consent agenda.

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Councilmember Venus Mack
<b>SECONDER:</b>	Councilmember Paulette Chavers
<b>AYES:</b>	Boyum, Chavers, Mack, Riggs, Barr
<b>ABSENT</b>	



**6. Consideration of a motion to approve Resolution 2022-28: A Resolution amending the Job Position Classification and Compensation Plan, adding the position of a Program Coordinator for the Statesboro Village Builders Initiative.**

Councilmember John Riggs stated he has to vote against this item because he is very concerned with the tax situation and the talk of raising taxes.

A motion was made to approve Resolution 2022-28: amending the Job Position Classification and Compensation Plan, adding the position of a Program Coordinator for the Statesboro Village Builders Initiative.

<b>RESULT:</b>	Approved 3-2 (Against Councilmember John Riggs and Phil Boyum)
<b>MOVER:</b>	Councilmember Paulette Chavers
<b>SECONDER:</b>	Councilmember Venus Mack
<b>AYES:</b>	Chavers, Mack, Barr
<b>ABSENT</b>	

**7. Public Hearing and Consideration of a motion to approve Application RZ 22-05-02: Horizon Home Builders requests a Zoning Map Amendment from the CR/R-4 (Commercial Retail/High-Density Residential) to the R-2 (Townhouse Residential) zoning district for the development of a 172 unit townhome development on 17.78 acres at 7130 Veterans Memorial Parkway.**

A motion was made to open the public hearing.

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Councilmember Venus Mack
<b>SECONDER:</b>	Councilmember Paulette Chavers
<b>AYES:</b>	Boyum, Chavers, Mack, Riggs, Barr
<b>ABSENT</b>	

Steve Rushing a local attorney representing the applicant spoke in favor of the request.

No one spoke against the request.

A motion was made to close the public hearing.

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Councilmember Venus Mack
<b>SECONDER:</b>	Councilmember Paulette Chavers
<b>AYES:</b>	Boyum, Chavers, Mack, Riggs, Barr
<b>ABSENT</b>	

Mayor Pro Tem Shari Barr stated she will present at a later time that the Townhouse Ordinance be amended to increase the green space requirement. Stating she does not want to hold up this application or others and requested that wildlife observation deck be added on the retention pond.

A motion was made to approve **Application RZ 22-05-02**: a Zoning Map Amendment from the CR/R-4 (Commercial Retail/High-Density Residential) to the R-2 (Townhouse Residential) zoning district for the development of a 172 unit townhome development on 17.78 acres at 7130 Veterans Memorial Parkway with staff conditions and an additional condition to add a wildlife observation deck on the retention pond.

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Mayor Pro Tem Shari Barr
<b>SECONDER:</b>	Councilmember Venus Mack
<b>AYES:</b>	Boyum, Chavers, Mack, Riggs, Barr
<b>ABSENT</b>	

**8. Public Hearing and Consideration of a motion to approve Application RZ 22-05-04: W&L Developers, LLC request a zoning map amendment from the R10 (Single-Family Residential) zoning district to the R-2 (Townhouse Residential) zoning district in order to construct a 48 unit townhome development on 14.05 acres at S&S Railroad Bed Road.**

A motion was made to open the public hearing.

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Councilmember Paulette Chavers
<b>SECONDER:</b>	Mayor Pro Tem Shari Barr
<b>AYES:</b>	Boyum, Chavers, Mack, Riggs, Barr
<b>ABSENT</b>	

Marcus Sack spoke in favor of the request.

No one spoke against the request.

A motion was made to close the public hearing.

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Mayor Pro Tem Shari Barr
<b>SECONDER:</b>	Councilmember Venus Mack
<b>AYES:</b>	Boyum, Chavers, Mack, Riggs, Barr
<b>ABSENT</b>	

Mayor Pro Tem Shari Barr stated that just as in the previous application requests that a wildlife observation deck be added to the retention pond.

Councilmember Phil Boyum stated we should have a set of guidelines, so if that is something you want to put in, it should be something that is brought up during the development redesign. It is kind of inappropriate to do something like this to keep adding standards to it because you know the developers and property owners deserve to have a set of guidelines. It's the same for everybody and the way we're handing it right now is we keep tweaking and that's really not how we should operate.

Mayor Pro Tem Shari Barr stated I hear your concerns and I agree and so this was kind of my idea of a compromise to let these two, who were presented to us today that are coming back for the second time to ask them for this compromise to improve the green space for the residents and then work through the process to try to amend our ordinance to get more space in the future. So, that folks who are coming before us know what to expect.

A motion was made to approve **Application RZ 22-05-04**: a zoning amp amendment from the R10 (Single-Family Residential) zoning district to the R-2 (Townhouse Residential) zoning district in order to construct a 48 unit townhome development on 14.05 acres at S&S Railroad Bed Road with staff conditions and an additional condition to add a wildlife observation deck on the retention pond.

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Mayor Pro Tem Shari Barr
<b>SECONDER:</b>	Councilmember Venus Mack
<b>AYES:</b>	Boyum, Chavers, Mack, Riggs, Barr
<b>ABSENT</b>	

**9. Consideration of a motion to approve Resolution 2022-29: A Resolution to impose a six month moratorium on processing and consideration of sign variances requested pursuant to Article XV of Appendix A of the Statesboro Code of Ordinances.**

A motion was made to approve **Resolution 2022-29**: imposing a six month moratorium on processing and consideration of sign variances requested pursuant to Article XV of Appendix A of the Statesboro Code of Ordinances.

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Mayor Pro Tem Shari Barr
<b>SECONDER:</b>	Councilmember Paulette Chavers
<b>AYES:</b>	Boyum, Chavers, Mack, Riggs, Barr
<b>ABSENT</b>	

**10. Consideration of a motion to approve Resolution 2022-30: A Resolution approving the City of Statesboro's proposed FY 2023 Street Resurfacing Program, and authorizing the Mayor to execute the GDOT Local Maintenance Improvement Grant (LMIG) application. Grant matching funds will be provide from 2018 TSPLOST funds.**

A motion was made to approve **Resolution 2022-30**: approving the City of Statesboro’s proposed FY 2023 Street Resurfacing Program, and authorizing the Mayor to execute the GDOT Local Maintenance Improvement Grant (LMIG) application. Grant matching funds will be provide from 2018 TSPLOST funds.

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Mayor Pro Tem Shari Barr
<b>SECONDER:</b>	Councilmember Venus Mack
<b>AYES:</b>	Boyum, Chavers, Mack, Riggs, Barr
<b>ABSENT</b>	

**11. Consideration of a motion for Council to authorize the Mayor to execute the GDOT Local Administrated Projects (LAP) recertification application.**

A motion was made to authorize the Mayor to execute the GDOT Local Administrated Projects (LAP) recertification application.

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Councilmember Venus Mack
<b>SECONDER:</b>	Councilmember Paulette Chavers
<b>AYES:</b>	Boyum, Chavers, Mack, Riggs, Barr
<b>ABSENT</b>	

**12. Consideration of a motion to approve the purchase of eleven new patrol vehicles and one detective vehicle including all required equipment and up-fitting. Funding is provided from 2019 SPLOST funds and CIP funds.**

A motion was made to approve the purchase of eleven new patrol vehicles and one detective vehicle including all required equipment and up-fitting. Funding is provided from 2019 SPLOST funds and CIP funds.

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Mayor Pro Tem Shari Barr
<b>SECONDER:</b>	Councilmember Paulette Chavers
<b>AYES:</b>	Boyum, Chavers, Mack, Riggs, Barr
<b>ABSENT</b>	

**13. Consideration of a motion to award a contract to Deere & Company in the amount of \$51,146.16 for the purchase of a John Deere 5075E Utility Tractor per Sourcewell Cooperative purchasing contract.**

A motion was made to award a contract to Deere & Company in the amount of \$51,146.16 for the purchase of a John Deere 5075E Utility Tractor per Sourcewell Cooperative purchasing contract.

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Councilmember Paulette Chavers
<b>SECONDER:</b>	Mayor Pro Tem Shari Barr
<b>AYES:</b>	Boyum, Chavers, Mack, Riggs, Barr
<b>ABSENT</b>	

**14. Other Business from City Council:**

Mayor Pro Tem Shari Barr stated that in the FYI packet there was a memo requesting an amendment to the ordinance to stagger the terms for the One Boro Commission members and asked if everyone agrees to direct staff to do that amendment. Direction was given to City Attorney Cain Smith to make that amendment to the ordinance for Council’s approval.

She also appreciated the individuals who made presentations in the previous work session on the city’s water/sewer infrastructure and then gave a shout out to Public Utilities Director Steve Hotchkiss and the folks who work at the wastewater treatment plant for making it function as well as it does. In addition the FYI packet contained the gas safety report which reported there were no problems and she thanked city staff for working to get the EPA grant so improvements could be made to Little Lotts Creek.

**15. City Managers Comments**

City Manager Charles Penny called their attention to the information in the FYI packet regarding the housing rehabilitation efforts. We received 83 applications for housing rehabilitation we are currently working and inspecting houses and preparing plans for owner occupied rehabilitation. We figured that the maximum amount of money we would spend on a house would be \$50,000 to renovate the home. We have discovered some homes are beyond that amount of money, in fact some of the houses are beyond repair. Hopefully within the next four weeks staff will be able to develop a recommendation that will come back to council to look at replacement housing.

**16. Public Comments (General): None**

**17. Consideration of a Motion to enter into Executive Session to discuss “Real Estate” and “Potential Litigation” in accordance with O.C.G.A. 50-14-3(b).**

At 6:13 pm a motion was made to enter into Executive Session.

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Councilmember Venus Mack
<b>SECONDER:</b>	Councilmember Paulette Chavers
<b>AYES:</b>	Boyum, Chavers, Mack, Riggs, Barr
<b>ABSENT</b>	

Councilmember John Riggs left the meeting.

At 6:44 pm a motion was made to exit Executive Session.

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Councilmember Venus Mack
<b>SECONDER:</b>	Councilmember Paulette Chavers
<b>AYES:</b>	Boyum, Chavers, Mack, Barr
<b>ABSENT</b>	Councilmember John Riggs

Mayor Jonathan McCollar called the regular meeting back to order.

### **18. Consideration of a Motion to Adjourn**

A motion was made to adjourn.

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Councilmember Venus Mack
<b>SECONDER:</b>	Councilmember Paulette Chavers
<b>AYES:</b>	Boyum, Chavers, Mack, Barr
<b>ABSENT</b>	Councilmember John Riggs

The meeting was adjourned at 6:45 pm.

\_\_\_\_\_  
Jonathan McCollar, Mayor

\_\_\_\_\_  
Leah Harden, City Clerk



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**PUBLIC HEARING MINUTES**  
**August 30, 2022 9:00 am**

A Public Hearing was held on August 30, 2022 at 9:00 a.m. in the Council Chambers at City Hall to solicit input from the public on the proposed 2022 millage rate of 7.308 for property taxes.

Present was Mayor Pro Tem Shari Barr, Councilmember Phil Boyum, Assistant City Manager Jason Boyles, Public Information Officer Layne Phillips, Director of Human Resources Demetrius Bynes, and City Clerk Leah Harden.

There were no citizens present.

At 9:00 am Mayor Pro Tem Shari Barr called the meeting to order.

No one spoke for or against the proposed 2022 millage rate.

No action taken.

The meeting was adjourned at 9:07 a.m.

---

Jonathan McCollar, Mayor

---

Leah Harden, City Clerk



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**PUBLIC HEARING MINUTES**  
**August 30, 2022 6:00 pm**

A Public Hearing was held on August 30<sup>th</sup>, 2022 at 6:00 p.m. in the Council Chambers at City Hall to solicit input from the public on the proposed 2022 millage rate of 7.308 for property taxes.

Present was Mayor Pro Tem Shari Barr, Councilmember Phil Boyum, Assistant City Manager Jason Boyles, Public Information Officer Layne Phillips, City Attorney Cain Smith, Director of Finance Cindy West, and City Clerk Leah Harden.

One citizen present.

At 6:00 pm Mayor Pro Tem Shari Barr called the meeting to order.

No one to speak for or against the proposed 2022 millage rate.

No action taken was taken.

The meeting was adjourned at 6:05 p.m.

---

Jonathan McCollar, Mayor

---

Leah Harden, City Clerk



**RESOLUTION 2022-31: A RESOLUTION SETTING THE MILLAGE RATE FOR AD VALOREM (PROPERTY) TAXES FOR THE 2022 CALENDAR YEAR FOR THE CITY OF STATESBORO, GEORGIA AT 7.308.**

THAT WHEREAS, cities in Georgia rely upon the ad valorem (property) tax as one of the major sources of revenue to finance general government operations and capital outlay acquisitions; and

WHEREAS, Chapter 5 of Title 48 of the Official Code of Georgia authorizes cities to levy an ad valorem tax, and details the requirements necessary to do so; and

WHEREAS, the City of Statesboro has complied with those requirements, including the advertisement of the proposed millage rate and a five-year history of levies; percentage increases; and whether a rollback of the millage rate was required; and

WHEREAS, after careful consideration of the FY 2023 Operating Budget and Capital Budget, the growth in the tax digest from new construction, and the recommendation from the City Clerk that the millage rate be set at the same rate as the prior tax year;

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Statesboro, Georgia assembled this 6<sup>th</sup> day of September 2022, as follows:

Section 1. That the millage rate for ad valorem (property) tax purposes for calendar year 2022 is hereby set at 7.308 mills on all of the taxable real and personal property within the corporate limits of the City of Statesboro, Georgia, after applying all legal exemptions, credits, tax relief grants, and similarly authorized deductions.

Section 2. The City Clerk is hereby authorized, empowered, and directed to have the necessary tax bills prepared and mailed, and to use any and all statutorily-approved methods to collect said property taxes in a timely manner.

Passed and adopted this \_\_\_\_ day of \_\_\_\_\_, 2022.

CITY OF STATESBORO, GEORGIA

By: \_\_\_\_\_  
Jonathan McCollar, Mayor

Attest: \_\_\_\_\_  
City Clerk

# CITY OF STATESBORO

## COUNCIL

Phillip A. Boyum  
Paulette Chavers  
Venus Mack  
John C. Riggs  
Shari Barr



Jonathan McCollar, Mayor  
Charles Penny, City Manager  
Leah Harden, City Clerk  
Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348  
STATESBORO, GEORGIA 30459-0348

**To:** Charles Penny, City Manager and Leah Harden, City Clerk

**From:** Cain Smith, City Attorney

**Date:** August 29, 2022

**RE:** September 6, 2022 City Council Agenda Items

**Policy Issue:** *First reading of amendment to Section 2-55 of the Statesboro Code of Ordinances regarding the appointment and terms of members of the One Boro Commission.*

**Recommendation:** Approve

**Background:** *Mayor and Council established One Boro Commission on November 17, 2020 with all members serving two year terms. Proposed amendment, directed for drafting by Mayor and Council at the regular meeting held on August 16, 2022, would institute staggered terms to enhance continuity of Commission membership*

**Budget Impact:** None

**Council Person and District:** All

**Attachments:** Proposed redlined amendment

#### Ordinance 2022-04

Sec. 2-55. - Establishment; appointment; terms; compensation; removal.

There is hereby created a board to be known as the One Boro Commission. The One Boro Commission shall consist of 12 members who shall be residents of Bulloch County. The term of office of each appointed member shall be two years, and the term shall begin on October 1, and end at the stroke of midnight on September 30. The initial term for initial members of the One Boro Commission shall end on September 30, 2020. The initial members of the One Boro Commission have been appointed at the time this chapter takes effect and shall hold office for the balance of their terms then remaining, and their successors shall be appointed by the mayor and city council for a term of two years. Vacancies on the One Boro Commission occurring other than by expiration of term shall be filled by an interim appointment for the unexpired term by the mayor and city council. The mayor and city council shall have the authority to remove any member of the One Boro Commission by a majority vote for cause, on written charges, after a public hearing. The mayor and city council in consultation with the One Boro Commission may appoint non-voting ex officio members to said commission to provide administrative support and/or subject matter expertise. All members shall serve without compensation.

Sec. 2-55. - Establishment; appointment; terms; compensation; removal.

There is hereby created a board to be known as the One Boro Commission. The One Boro Commission shall consist of 12 members who shall be residents of Bulloch County. The term of office of six members so designated and appointed by mayor and city council shall be two years with six designated members serving a term of one year, and these terms shall begin on October 1, 2022 and end at the stroke of midnight on September 30 of the applicable year. The initial term for initial members of the One Boro Commission shall end on September 30, 2020. The initial members of the One Boro Commission have been appointed at the time this chapter takes effect and shall hold office for the balance of their terms then remaining, and their successors shall be appointed by the mayor and city council for a term of two years. Subsequent appointments shall be made by mayor and city council for a term of two years Vacancies on the One Boro Commission occurring other than by expiration of term shall be filled by an interim appointment for the unexpired term by the mayor and city council. The mayor and city council shall have the authority to remove any member of the One Boro Commission by a majority vote for cause, on written charges, after a public hearing. The mayor and city council in consultation with the One Boro Commission may appoint non-voting ex officio members to said commission to provide administrative support and/or subject matter expertise. All members shall serve without compensation.

(Ord. No. 2020-09, 11-17-20)

# CITY OF STATESBORO

## COUNCIL

Phillip A. Boyum, District 1  
Paulette Chavers, District 2  
Venus Mack, District 3  
John Riggs, District 4  
Shari Barr, District 5



Jonathan McCollar, Mayor  
Charles Penny, City Manager  
Leah Harden, City Clerk  
Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348  
STATESBORO, GEORGIA 30459-0348

**To:** City Manager Charles Penny & City Clerk Leah Harden

**From:** Tax Department

**Date:** 8/30/2022

**RE:** RJ's Restaurant DBA Uncle Shugs Bar B Q Place

**Policy Issue:** Alcohol License Approval

**Recommendation:**

Consideration of a Motion to approve application for an alcohol license classified as Low Volume & Caterer in accordance with The City of Statesboro alcohol ordinance Sec. 6-13 (a) to be issued to RJ's Restaurant DBA Uncle Shugs Bar B Q Place located at 434 S Main St.

**Background:**

Uncle Shug's Bar B Q Place located at 434 S Main St wants to add an alcohol license for alcohol sales. This addition requires the owner to apply for a new alcohol license and get approval in accordance with City of Statesboro Alcohol Ordinance Chapter 6-13 (a):

*No new alcoholic beverage license to sell, dispense, pour or offer to sell, dispense or pour any distilled spirits, alcoholic beverages, wine, beer or malt beverages within the corporate limits of the City of Statesboro shall be issued to a new owner or new location until the application has been approved by the mayor and city council after a public hearing.*

**Budget Impact:** None

**Council Person & District:** Venus Mack, District 3

**Attachments:** Application & Department Approvals

Application for License to Sell Alcoholic Beverages  
City of Statesboro, Georgia

Please be advised that knowingly providing false or misleading information on this document is a felony pursuant to O.C.G.A. § 16-10-20 which states:

A person who knowingly and willfully falsifies, conceals, or covers up by any trick, scheme, or device a material fact; makes a false, fictitious, or fraudulent statement or representation; or makes or uses any false writing or document, knowing the same to contain any false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of state government or of the government of any county, city, or other political subdivision of this state shall, upon conviction thereof, be punished by a fine of not more than \$1,000.00 or by imprisonment for not less than one nor more than five years, or both.

The undersigned applicant hereby applies to the City of Statesboro, Georgia for a license to sell alcoholic beverages within the corporate limits of the City of Statesboro. A non-refundable \$200 application fee must be tendered with the application. (cash, credit card, certified check, or money order made payable to City of Statesboro)

Date application was received by tax/license office: \_\_\_\_\_

1. Business Trade Name: Uncle Shugs Bar-B-Q Place  
D/B/A Name

2. Applicant's Name: RJ's Restaurant LLC  
Name of partnership, llc, corporation, or individual

3. Business Physical Address: 434 South Main St  
Statesboro, GA 30458

4. Business mailing address: 434 South Main St  
Statesboro, GA 30458

5. Local business phone number: 912-681-7484

Corporate office phone number: \_\_\_\_\_

6. Name of Manager: Stacy Underwood  
Person responsible for alcohol licensing issues

7. Phone number for manager: 912-531-0697

8. Email address for manager: shugbarn@hotmail.com

9. Address of manager: 98 Dealwood Rd Statesboro, GA 30461

10. Purpose of application is:

New Business  New Owner

Previous owner's name: Randy Nessm. 46

If the business name has changed, list previous name: RJ's Grill

If the business address has changed, list the previous address: -

11. Indicate where the business will be located:

- Above ground
- Street or ground floor level

Section 6-10(D) Any person within the City of Statesboro who works as a bouncer, either as an employee, agent, or subcontractor whose responsibilities in an establishment that is licensed to sell alcoholic beverages for on-premises consumption shall have their alcoholic beverage security permit on their person at all times while acting as an employee, agent or subcontractor of the licenses. An alcoholic beverage security permit shall be readily available for inspection upon the request of any Statesboro Police Department Officer, City Code Enforcement Officer, or the City Manager/his designee.

12. Type of Business:  Individual  Corporation  Partnership  LLC

Complete **EITHER** numbers 13, 14, and 15 **OR** 16, 17, and 18 in the section below:

13. If applicant is an individual: Attach a copy of the trade name affidavit.

Full Legal Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Home Address: \_\_\_\_\_

Have you completed the financial affidavit attached to this application? \_\_\_\_\_

14. If applicant is a partnership, LLC, or LLP: Attach trade name affidavit. If an LLC or LLP, attach a copy of certificate of LLC or LLP as filed with the Clerk of Superior Court and trade name affidavit, a copy of your operating agreement and/or partnership agreement, as well as other documents listed below that establish ownership rights of members or partners.

Name & address of partnership, LLC, or LLP: RJ's Restaurant LLC

434 South Main St Statesboro, GA 30458

Do you have an operating or partnership agreement for the LLC, LLP, or partnership? yes

If not, what documents establish the ownership rights of the members/partners? \_\_\_\_\_



15. Members of LLC and/or partners:

Full Legal Name: Stacy Underwood Phone #: 912-531-0697

Home Address: 98 Deadwood Rd  
Statesboro, GA 30461

Full Legal Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Home Address: \_\_\_\_\_

Full Legal Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Home Address: \_\_\_\_\_

Has each member/partner completed a financial affidavit to attach to this application? \_\_\_\_\_  
(Attach additional pages if necessary)

**Corporation/Stockholders:** All corporate applicants who are corporations shall list the names and addresses of all stockholders and the percentage of stock owned by each. If a named stockholder therein is another corporation, the same information shall be given for the Stockholding Corporation. If, during the life of the license, the identity of the stockholders or their percentage of ownership should change, that information shall be sent to the Finance Department.

16. If applicant is a corporation: Attach a copy of the articles of incorporation, trade name affidavit, current annual corporation registration with the Georgia Secretary of State, as well as the bylaws, the shareholders agreement, and other documents listed below that identify ownership rights.

Name of Corporation: \_\_\_\_\_

Home Office address: \_\_\_\_\_

Mailing address (if different): \_\_\_\_\_

Date & Place of incorporation: \_\_\_\_\_

Do you have a shareholders agreement?: \_\_\_\_\_

If not, what documents establish the ownership rights of the shareholders? \_\_\_\_\_

20. Name & address of owner of the property (land & building) where the business will be located:

Stacy Underwood, LLC

21. Is the commercial space where the business is to be located rented or leased? Yes

If yes, state name and address of lessor or landlord, and provide a copy of the lease with this application:

Stacy Underwood, LLC

98 Dealwood Rd Statesboro, GA 30461

22. Does any person or firm have any interest in the proposed business as a silent, undisclosed partner or joint venture; or has anyone agreed to split the profits/receipts from the proposed business with any persons, firm, company, corporation, or other entity?

If yes, provide name of person/firm, address, and amount of percentage of profits or receipts to be split:

23. Is there anyone connected with this business that is not a legal resident of the United States and at least 21 years of age?

If yes, give full details on a separate sheet of paper.

If anyone connected with this business is not a US Citizen, can they legally be employed in the United States?

If yes, please explain on a separate sheet of paper and submit copies of eligibility.

24. Is there anyone connected with this business that has applied for a beer, wine, and/or liquor license from the City of Statesboro or other city/county in the State of Georgia, or other political subdivision and been denied such?

If yes, please provide details on a separate sheet of paper.

25. Is there anyone connected with this business who holds another alcohol license in any retail category or any license under any wholesale category?

If yes, please provide details on a separate sheet of paper.

26. Is there anyone connected with this business that has been convicted within 15 years immediately prior to the filing of this application with any felony or for whom outstanding indictments, accusations, or criminal charges exist charging such individual with any of such offenses and for which no final disposition has occurred?

If yes, please provide details on a separate sheet of paper.



27. Is there anyone connected with this business that has been convicted within 5 years immediately prior to the filing of this application of the violation of any state, federal, or local ordinance pertaining to the manufacture, possession, transportation or sale of malt beverages, wine, or intoxicating liquors, or the taxability there of a crime involving moral turpitude or of a crime involving soliciting for prostitution, pandering, gambling, letting premises for prostitution, keeping a disorderly place, the traffic offense of hit and run or leaving the scene of an accident or any misdemeanor serious traffic offense? NO

If yes, please provide details on a separate sheet of paper.

28. Is there anyone connected with this business that has been convicted for selling alcohol to an under-age person within the last 3 year period? NO

If yes, please provide details on a separate sheet of paper.

29. Is there anyone connected with this business that is an official or public employee of the City of Statesboro, any State or Federal agency, or whose duties include the regulation or policing of alcoholic beverages or licenses, or any tax collecting activity? NO

If yes, please provide details on a separate sheet of paper.

30. Have you or the applicant had any vehicles, trailers, or property belonging to you or the company in which you or any of such persons have or had an interest in ever been seized, condemned or forfeited as contraband by the State of Georgia or the United States for the reason the same was being used or intended for the use in criminal activities? NO

If yes, please provide details on a separate sheet of paper.

31. Will live nude performances or adult entertainment be a part of this business operation? NO  
If yes, the City of Statesboro Ordinance 6-164 prohibits alcohol in an establishment having adult entertainment.

I, Stacy Underwood, solemnly swear, subject to the penalties O.C.G.A. sec 16-10-20 as provided above which I have read and understood, that all information required in this application for license to sell alcoholic beverages and supporting documents is true and correct to the best of my knowledge and I fully understand that any false information will cause the denial or revocation of any alcohol license issued by the City of Statesboro license. I also fully understand that knowingly providing false information under oath in this affidavit will subject me to criminal prosecution and possible imprisonment.

Stacy Underwood  
Print full name as signed below

Stacy V Underwood  
Signature of applicant

Owner/Member  
Title

7/28/22  
Date

Sworn and subscribed before me this 28 day of July, 2022

Jessie Knight  
Notary Public

6-22-25  
My commission expires



**Calculation of Basic License Fee**

For Calendar Year: \_\_\_\_\_

Classification:	Mark all that apply	License Fee
1. A. Package Sales (Beer & Wine)	_____	\$1750
B. Package Sales (Distilled Spirits)	_____	\$5000
Location Reservation	_____	N/A
2. On Premise License Types		
A. Bar	_____	\$4300
B. Bar with Kitchen	_____	\$4300
C. Event Venue	_____	\$2500
D. Low Volume	<input checked="" type="checkbox"/>	\$750
E. Pub	_____	\$5600
F. Restaurant	_____	\$2800
3. Caterer	<input checked="" type="checkbox"/>	\$200
4. Brewer, manufacturer of malt beverages only	_____	\$1750
5. Broker	_____	\$1750
6. Importer	_____	\$1750
7. Manufacturer of Wine only	_____	\$1750
8. Sunday Sales Permit	_____	\$300
9. In Room Service Permit	_____	\$150

Total Due: \$ \_\_\_\_\_

**RJ's Restaurant**  
**434 S Main St**  
**Statesboro, Ga 30458**

*Please enter your recommendations and comments with your full name.*

**Alcohol License Review**

**Department                  Full Name          Recommendation                          Comments**

<b>Planning &amp; Development</b>	Elizabeth Burns	Approve	
<b>Fire Department</b>	Justin Taylor	Approve	8/29/2022
<b>Police Department</b>	Jared Akins	Approve	
<b>Legal</b>	Cain Smith	Approve	



# STATESBORO POLICE DEPARTMENT

Ph 912-764-9911

25 West Grady Street, Statesboro, Georgia 30458

Fx 912-489-5050

TO: Charles Penny, City Manager

FROM: Mike Broadhead, Chief of Police

DATE: September 6, 2022

RE: Grant Application

POLICY ISSUE: Application for Grant

RECOMMENDATION: That Council approve the application of a grant by the police department to the Criminal Justice Coordinating Committee (State of Georgia) for the FY 23 Law Enforcement Training Grant in the amount \$98,127.

BACKGROUND: The police department would like to apply for a grant in the amount \$98,127 through a recent CJCC grant solicitation notice. The funds would be used to purchase supplies and equipment to aid in our training program, including paint marking training cartridges for scenario based training, additional equipment to expand the judgmental use simulator, as well as additions to the FUSUS system to allow for after-hours training within Bulloch County school buildings. This tool would allow for the use of already existing video systems to be replayed as part of training scenarios for immediate video replay to provide feedback to officers. This is a joint grant with the Bulloch County Sheriff's Office with Statesboro being the agency responsible for grant reporting.

BUDGET IMPACT: There are no requirements for matching funds. This is a reimbursable grant, so funds have to be expended and then reimbursed from the grant.

COUNCIL DISTRICT: All

ATTACHMENTS: Resolution

RESOLUTION 2022-32: A Resolution Authorizing Application for a Grant  
through the Criminal Justice Coordinating Committee

**That Whereas** the Criminal Justice Coordinating Committee (CJCC) is currently taking applications for the FY23 Law Enforcement Training Grant, and

**Whereas the** Statesboro Police Department is eligible to apply for a grant through the CJCC, and

**Whereas the** grant allows the reimbursement of costs up to the awarded grant amount

**Now Therefore, be it Resolved** by the City Council of the City of Statesboro, Georgia, in regular session assembled this September 6, 2022 hereby authorizes the Statesboro Police Department to apply for grant funds under this announcement from the CJCC

**Be it Further Resolved** that the City Manager is hereby authorized to execute all documents related to the application of said grant.

Adopted this 6<sup>th</sup> Day of September, 2022

City of Statesboro, Georgia

---

By: The Honorable Jonathan McCollar, Mayor

---

Attest: Leah Harden, City Clerk

# CITY OF STATESBORO

## COUNCIL

Phillip A. Boyum, District 1  
Paulette Chavers, District 2  
Venus Mack, District 3  
John Riggs, District 4  
Shari Barr, District 5



Jonathan McCollar, Mayor  
Charles Penny, City Manager  
Leah Harden, City Clerk  
Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348  
STATESBORO, GEORGIA 30459-0348

**To:** Charles Penny, City Manager  
Jason Boyles, Assistant City Manager

**From:** John Washington – Director - Public Works and Engineering Department

**Date:** August 23, 2022

**RE:** 2022 Georgia ReLeaf Grant

**Policy Issue:** Purchasing

**Recommendation:** Staff request the Consideration of a Motion for approval to submit an application for the Georgia ReLeaf Grant under the umbrella of the Georgia Tree Council. The grant award is eligible for up to \$7,500 with a minimum 20% match by the City.

### **Background:**

The Georgia ReLeaf Grant is a grant sponsored by the Georgia Tree Council to help communities replant trees in their community to increase canopy size. This grant would allow Keep Statesboro-Bulloch Beautiful (KSBB), City of Statesboro Tree Board, and City Staff to replace trees in Statesboro that have been removed due to disease or natural disasters. KSBB specifically seeks to replace trees that have been removed from specific locations in the Historical District(s). Among these areas are College Blvd and Park Ave. If awarded, the City will be able to replace trees in the specified area, ultimately increasing the tree canopy percentage and implementing beautification within the city limits.

### **Budget Impact:**

This grant will not directly impact the general budget. The match will be pulled from Statesboro Tree Bank funds.

**Council Person or District:** N/A (citywide)

**Attachments:** 2022 Georgia ReLeaf Grant Application

**RESOLUTION 2022-33:**

**A RESOLUTION APPROVING APPLICATION FOR THE GEORGIA RELEAF GRANT**

**THAT WHEREAS**, the Mayor and City Council have found that there is a need to replace trees within the Historic District of Statesboro, Georgia, that has been removed due to age or disease. This area includes public property on College Blvd, and Park Ave; and,

**WHEREAS**, the Mayor and City Council have found that the Georgia Tree Council Georgia ReLeaf Grant is desirable in order to provide financial support to the planting of new trees in the Historic District in Statesboro, Georgia to increase beautification and canopy percentage; and,

**WHEREAS**, city staff will prepare an application to said program in order to provide funding that is in the dollar amount of up to \$7,500 to help purchase trees and tree accessories for installation within the Historic District of Statesboro, Georgia, with an additional minimum of a 20% match pulled from the Statesboro Tree Bank funds; and,

**WHEREAS**, said program will begin once funds are awarded in October, 2022; and,

**WHEREAS**, funds are given directly from the Georgia Tree Council and will not directly impact the City of Statesboro's general budget.

**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and City Council of Statesboro, Georgia as follows:

Section 1. The Mayor and City Council hereby authorize the submittal of application to the Georgia Tree Council for funding from the 2022 Georgia ReLeaf Grant

Adopted this 6<sup>th</sup> day of September, 2022

STATESBORO, GEORGIA

---

By: Jonathan McCollar, Mayor

---

Attest: Leah Harden, City Clerk



# CITY OF STATESBORO



## COUNCIL

Phil Boyum, District 1  
Paulette Chavers, District 2  
Venus Mack, District 3  
John Riggs, District 4  
Shari Barr, District 5

Jonathan McCollar, Mayor  
Charles Penny, City Manager  
Leah Harden, City Clerk  
I. Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348  
STATESBORO, GEORGIA 30459-0348

**To:** Charles Penny, City Manager  
Jason Boyles, Assistant City Manager

**From:** John Washington, Public Works/Engineering Director

**Date:** August 24, 2022

**RE:** Contract Award – Message Boards STS-121

**Policy Issue:** Purchasing Policy

### **Recommendation:**

Staff recommends and request the Consideration of a Motion for Award of contract to American Signal for the purchase of three (3) Advantage-S LED Portable Changeable Message Signs / Trailer Mounted units in the amount of \$40,000.00. These items will be purchased with funds from the 2018 TSPLOST.

### **Background:**

The Message Boards are to be utilized in the Street Division of the Public Works / Engineering Department. The CIP is part of a program to replace existing 2008 message boards. We currently have 10 older units that are at the end of their life cycle. These units are used to guide and warn motorist of various traffic issues. The Message Boards are listed in the FY 2023 budget as CIP STS-121. The City was able to secure a quote for the same amount as last year by purchasing directly from American Signal. The Message Board(s) equipment is the same unit purchased in FY22 and previously. This will ensure all the Message Boards are uniform for consistency and continuity of equipment. The Message Boards will be purchased with funds from the 2018 TSPLOST.

### **Budget Impact:**

Reduce Maintenance Cost

### **Council Person and District:**

N/A (citywide)

### **Attachments:**

Quote

# QUOTATION



AMERICAN SIGNAL COMPANY

American Signal  
 2755 Bankers Industrial Dr  
 Atlanta, GA 30360  
 Tel: 770-448-6650 Fax:  
 Email:  
<http://amsig.com>

Date : 23 Aug 2022  
 Our Reference : QU-0004384  
 PO No. :  
 Customer Code : STAT09

**CUSTOMER**  
 STATESBORO, CITY OF  
 P.O. BOX 348  
 50 EAST MAIN STREET  
 STATESBORO, GA 30458

**DELIVER TO**  
 STATESBORO, CITY OF  
 5 Braswell St  
 STATESBORO, GA 30458

Contact: Richard Smiley    Contact Phone: (912) 6019016    Contact Email: richard.smiley@statesboroga.gov  
 Sales Rep: PP001    Rep Phone: 770-789-5188    Payment Terms: NET 30 DAYS  
 Rep Email: pporter@amsig.com    Shipping Terms: TRUCK PREPAID & ADDED

Line #	Product	Description	Quantity	UOM	Price	Value
0	AMS3006462 5	CMS-465-T, ADVANTAGE-S TRLR/SIGN WX  Warranty 1 year	2	Each	12000.00	24000.00  0.00
0	AMS3006471 0	CMS-432-T, ADVANTAGE-S TRLR/SIGN WX  Warranty 1 year	1	Each	12830.00	12830.00  0.00
0	OPT30125430	CELL, PHONE 4G LTE/WIFI/GPS PHO- 295	2	Each	800.00	1600.00
0	OPT30125382	SUBSCRIPTION, VZW VPN 3-YR ITS CLOUD	2	Each	360.00	720.00

If signed, can serve as PO: \_\_\_\_\_  
 Ship Date Requested: \_\_\_\_\_  
 Ship To: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Shipping Contact: \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Trailer Color: \_\_\_\_\_ Hitch Type: \_\_\_\_\_

**Continued**

# QUOTATION



AMERICAN SIGNAL COMPANY

American Signal  
 2755 Bankers Industrial Dr  
 Atlanta, GA 30360  
 Tel: 770-448-6650 Fax:  
 Email:  
<http://amsig.com>

Date	: 23 Aug 2022
Our Reference	: QU-0004384
PO No.	:
Customer Code	: STAT09

Line #	Product	Description	Quantity	UOM	Price	Value
0	FREIGHT	FREIGHT OUT	1	Each	850.00	850.00

OUT  
 PRICING ABOVE INCLUDES ORANGE TRAILER PAINT, 2" BALL TOWING HITCH, AND 4-FLAT ELECTRICAL TOWING CONNECTOR AS STANDARD. NON-STANDARD SELECTIONS MAY RESULT IN ADDITIONAL COST.

SHIPMENT DATE: ESTIMATED 6 WEEKS ARO

**Shipping Terms: FOB American Signal Company, Atlanta GA. Shipping to be paid upon delivery, unless prior arrangements have been made. Facility should have forklift or other means to unload units.**

***Buyer agrees to American Signal's terms and conditions. There are terms and conditions applicable to this transaction in addition to those specified above, which are available upon your request. Any special requirements need to be noted on purchase order***

If signed, can serve as PO: \_\_\_\_\_

Ship Date Requested: \_\_\_\_\_

Ship To: \_\_\_\_\_

Shipping Contact: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Trailer Color: \_\_\_\_\_ Hitch Type: \_\_\_\_\_

Value of Goods	\$ 40,000.00
Total Discount	\$ 0.00
Quotation Total	\$ 40,000.00

# CITY OF STATESBORO



## COUNCIL

Phil Boyum, District 1  
Paulette Chavers, District 2  
Venus Mack, District 3  
John Riggs, District 4  
Shari Barr, District 5

Jonathan McCollar, Mayor  
Charles Penny, City Manager  
Leah Harden, City Clerk  
I. Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348  
STATESBORO, GEORGIA 30459-0348

**To:** Charles Penny, City Manager  
Jason Boyles, Assistant City Manager

**From:** John Washington, Director of Public Works and Engineering

**Date:** August 15, 2022

**RE:** Johnson Street Culvert Replacement – Change Order No. 1

**Policy Issue:** Purchasing

### **Recommendation:**

Consideration of a motion to authorize the Mayor to approve a change order in the amount of \$18,500.00 to Y-Delta, Inc. associated with Johnson Street Culvert Project.

### **Background:**

This project is located inside the Urban Redevelopment Area for our city's Housing Rehabilitation program. The change order is for materials. One of the items was an error in the quantity estimate on steel required in the headwall construction. The second item, when excavating the road for the pipe trench, the subgrade was found to be unsuitable for support of the larger pipes being installed resulting in the change order. The amount of the change order \$18,500 is within the project's budget. This project has been completed and accepted.

### **Budget Impact:**

The project is to be paid from the 2013 SPLOST fund. The total contract amount is under the project amount budgeted.

**Council Person and District:** Paulette Chavers, District 2

**Attachments:** Summary Change Order



**Y-Delta, Inc.**  
**5657 Lakeview Road**  
**Statesboro, GA 30461**  
**Phone: 912-587-5839**  
**Fax-912-587-5495**

**July 18, 2022**

**Re: Change Order 1 Johnson Street Culvert repair in Statesboro, GA**

Dear Sir or Madam:

**CHANGE ORDER 1 PROPOSAL**

We propose the following for additional work and material :

- **Additional rebar and concrete for headwalls \$7,700.00**
  - Two headwalls modifications per engineer at \$3850.00 each
- **Unsuitable soil removal and replaced with suitable soil \$10,800.00**
  - 288 cubic yards of unsuitable soil and replacement at \$37.50 per cubic yard.
- **Total: \$ 18,500.00**

**Please review the following notes:**

1. Y-Delta cannot be held responsible for unforeseen conditions.
2. No permits, fees or any kind of testing included.
3. No removal of unsuitable soil and no compaction test.
4. No Layouts/ as-builts included.
5. No removal or relocating existing utilities.
6. Add 1% to Total Price if the Bonding of Our Portion is required

Sincerely,

Pete Sharkey  
Project Manager/ Estimator

# CITY OF STATESBORO



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STATESBORO, GEORGIA 30459-0348

**To:** Charles Penny, City Manager  
Jason Boyles, Assistant City Manager

**From:** John Washington, Director – Public Works and Engineering

**Date:** August 29, 2022

**RE:** Change Order No.3 – Stillwell Street and Zetterower Ave. Intersection Improvements  
Asphalt Paving associated with Railroad Grade Crossing Rehabilitation by Pioneer Lines/Georgia Southern Railroad

**Policy Issue:** Purchasing

### Recommendation:

Staff recommends approval of Potential Change Order (PCO) No. 3 listed below to the contract with Y-Delta, Inc. in the not to exceed amount of **\$10,575.64** and authorize the Mayor to execute contract document amendment to proceed with construction of services listed in the change order for the Stillwell Street and Zetterower Ave. Intersection Improvements project:

PCO # 2 - Labor, material, and equipment for Roadway Asphalt Concrete Changes:

- Additional asphalt **TOTAL: \$10,575.64**

### Background:

This project proposes to construct intersection radius improvements at Stillwell Street and Zetterower Avenue. After the change order #2 was implemented, it was determined how to correct the drainage problem was to add asphalt leveling. After the corrective actions were determined, there was delay with installing the asphalt due to work not being completed by Frontier Communication. This resulted in additional costs for material and the delay in higher material costs.

### Budget Impact:

The project is to be paid from the 2018 TSPLOST fund. The estimated amount for this work, utility relocation and construction remains within the budget amount of \$460,000.00 allocated for the project.

### Council Person and District:

District 3, Councilmember Venus Mack

**Attachment:** Proposal



**Y-Delta, Inc.**  
**5657 Lakeview Road**  
**Statesboro, GA 30461**  
**Phone: 912-587-5839**  
**Fax-912-587-5495**

**August 29, 2022**

**Re: Change Order #3 for Increase cost and quantities of asphalt for Stillwell/Zetterower Intersection Improvement**

Dear Sir or Madam:

CHANGE ORDER 3 PROPOSAL

After the change order #2 was implemented, it was determined how to correct the drainage problem. After the corrective actions were determined, there was delay with installing the asphalt due to work not being completed by Frontier Communication.

These two items caused an increase in asphalt quantities and cost of asphalt.

**Change requested in the amount of \$10,575.64.**

Please review the following notes:

1. Y-Delta cannot be held responsible for unforeseen conditions.
2. No permits, fees or any kind of testing included.
3. No removal of unsuitable soil and no compaction test.
4. No Layouts/ as-builts included.
5. No removal or relocating existing utilities.
6. Add 1% to Total Price if the Bonding of Our Portion is required

Sincerely,

Pete Sharkey  
Project Manager/ Estimator

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STATESBORO, GEORGIA 30459-0348

**To:** Charles Penny, City Manager  
Jason Boyles, Assistant City Manager

**From:** John Washington, Director - Public Works & Engineering

**Date:** August 29, 2022

**RE:** Contract Award – SWC-8-R Side Arm Loader, CNG Refuse Truck

**Policy Issue:** Purchasing

### **Recommendation:**

Consideration of a motion to award contract to Solid Waste Applied Technology (SWAT) for the purchase of a New Way Automated Residential Side Arm Refuse Collection body with a 2024 Peterbilt 520 CNG Cab and Chassis per Sourcewell (formally NJPA) contract to SWAT in the amount of \$425,657.76. This item will be purchased with Solid Waste Collection revenue funds.

### **Background:**

The Automated Residential Side Arm, CNG Refuse Collection Truck is to be utilized in the Solid Waste Collection Division of Public Works & Engineering Department. The Automated Residential Side Arm (CNG) Refuse Collection Truck is funded in the amount of \$375,000 in the FY2023 budget and is listed under CIP# SWC-8-R. This truck will be outfitted with other safety equipment and decals with available funds in the fund balance. The price of the equipment is in excess of the funds budgeted. This is due to current economic conditions across the United States, with suppliers experiencing supply chain shortages, as well as price increases. The balance will come from fund balance in solid waste collection fund, which has reserve funds to cover this expense.

The Sourcewell Contract # 091219-NWY, meets all requirements, specifications and warranty needed. This machine is on a 5/10 year rotation (front line/backup machine) to minimize the downtime and maintain operational efficiency due to the continuous work load of the commercial division. It is anticipated that the current backup machine will be utilized in operations within Public Works.

### **Budget Impact:**

Reduction in Maintenance Costs and current equipment has reached the end of its service life.

### **Council Person and District:**

N/A (citywide)



Solid Waste Applied Technologies  
207 Hal Averitt Blvd  
Statesboro, Georgia 30458



Phone: 912-549-0005  
Cell: 912-293-0099  
JC@SWATtruckrepair.com

## QUOTATION

City of Statesboro (SW#33094)  
PO Box 348  
Statesboro, GA 30458

8/26/2022

Sourcewell Contract # 091219-NWY

**TOTAL TRUCK PACKAGE DELIVERED \$425,657.76**

### SPECIFICATIONS

Quantity	Part No.	Description
1		31yd ASL Sidewinder on 2024 Peterbilt 520 Chassis
STD		Complete Mount
1		Severe Refuse Package: 7GA AR hopper FLR & Side Liner, Forward Panel of Side Wall 7GA AR450, Body Floor 7GA AR450 32" into Body, Chromium Overlay on packer Guide Rails.
STD		96 Gallon Arm w/ 6X6 Chains
1		Integrated Strobe Light Package System - 2 round lights upper tailgate
1		Integrated Strobe Light Package System - 2 round lights lower tailgate
1		Upper Light Bar With 2 Stop/Tail & 2 Turn
1		Back Up Collision Avoidance Sensor
1		Aluminum Bulkhead Cover Painted Same color as Body
1		Acrylic Urethane Enamel Color- BLUE P3594EX
1		Hinged Front Cylinder Splash Shield
1		Clean out Chute Extensions Both Sides
1		Full Hopper Cover, Painted to match
1		Rake Teeth Breaker Bar
1		Hopper Access Ladder
1		Hydraulic Hopper Cover
1		Shovel Broom Rack, With Clean out Tool Only
1		LED Mid Body Backup Lights
1		LED Back up Lights mounted on TG
1		LED Work Lights (1) Light in Hopper, (1) Light Lwr Frt Bolster facing Arm
1		LED Oval Strobes on Lower Tailgate Non Integrated
1		Traffic Advisor Board Mounted on TG
1		Safety Vision 3 Camera System (1) TG, (1) Arm, (1) Hopper
1		Safety Vision Backup Collision Avoidance Sensor
STD		Front Mount Tandem Vane Pump
1		Remote Grease Zerk TG and Upper Cylinder Hinges
1		Front Remote Grease System for Packer and Body Lift Pins
1		Arm Control Rocker Switches mounted under seat Right Side
1		Arm Cycle Counter
1		Electronic Filter by-pass Indicator in Cab
STD		2-Year Cylinder Warranty
1		1-Year Body Warranty
1		2-Year Hydraulic Warranty

1 CAUTION DECAL - TG- LARGE  
1 60 DGE CNG TANK & CABINET- ROOF MT  
1 2 FUEL PORTS - 1 FRONT BUMPER & 1 DRIVERS SIDE  
1 CNG Cabinet paint to match body P3594EX Blue  
1 Chassis 2024 Peterbilt 520 CNG  
1 Freight  
1 Chassis includes 5 yr engine,transmission, cab, frame warranty  
1 PDI

\*Special Note- Due to current Economic issues to include supply chain issues, delivery times may vary\*  
\*\* Current Pricing may vary due to economic conditions and are subject to surcharges that may be imposed by manufacturers of chassis and body. Should such surcharges come about, these will be passed on to end user.\*\*

END OF SPECIFICATIONS