



September 4, 2018 9:00 am

1. Call to Order by Mayor Jonathan McCollar
2. Invocation and Pledge of Allegiance by Councilman Sam Lee Jones
3. Recognitions/Public Presentations
  - A) Recognition of Adult Education and Family Literacy Week given by Samantha Smith, OTC Dean of Adult Education
  - B) Recognition of the Finance Department for receiving the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the City of Statesboro's FY2017 Comprehensive Annual Financial Report.
4. Public Comments (Agenda Item):
5. Consideration of a Motion to approve the Consent Agenda
  - A) Approval of Minutes
    - a) 08-21-2018 Council Minutes
    - b) 08-28-2018 Public Hearing Minutes
    - c) 08-28-2018 Council Work Session Minutes
    - d) 08-28-2018 Public Hearing Minutes
  - B) Consideration of a Motion to Approve **Resolution 2018-24**: A Resolution approving the uncollected personal property tax bill list in the amount of \$3,951.28.
  - C) Consideration of a Motion to approve the due date of Dec. 20<sup>th</sup>, 2018 for the City of Statesboro Property Tax bills.
6. Public Hearing to solicit input regarding the setting of the millage rate of 7.308 for the calendar year 2018 ad valorem (property) taxes for the City of Statesboro.
7. Public Hearing and Consideration of a Motion to approve an alcohol application for:
  - A) Sugar Magnolia Bakery and Café  
Caroline Joyner  
106 Savannah Ave
8. Public Hearing and Consideration of a Motion to Approve an alcohol application for:
  - A) Chazitos Latin Cuisine LLC.  
Chaz Ortiz  
441 South Main St
9. Consideration of a Motion to Approve Award of Contract to Hawk Construction for the Sanitation Wash Rack Catwalk in the amount of \$32,470.00. Funding is provided by Solid Waste Collection Fund revenues.

10. Consideration of a Motion to Approve the purchase of nine (9) marked Patrol Vehicles and two (2) additional unmarked cars. Total project cost not to exceed \$545,000. These vehicles will be put out for bid.
11. Consideration of a Motion to Approve the purchase of a replacement door locking security system for police headquarters. The current system has suffered an approximately 1/3<sup>rd</sup> failure and the vendor can no longer support the technology. Recommend approval for the maximum cost of \$45,000 for replacement.
12. Consideration of a Motion to Award a contract to Proctor Electric Services, Inc. in the amount of \$98,650.00 for the installation of a standby generator at the East View Lift Station site, with funding from the Capital Improvement Program (WWD-37).
13. Consideration of a Motion to Award a contract to Y-Delta Inc. in the amount of \$83,680.48 for the installation 698' of 15" sewer for the Railroad Bed Sewer Extension Phase 1 with funds for Water Sewer Revenue.
14. Consideration of a Motion to Award a contract to purchase a 2018 Vermeer D6x6 Navigator Directional Drill machine from Vermeer Southeast per the Sourcewell (formerly NJPA) cooperative purchasing contract (Contract #012418-VRM in the amount of \$92,655.00. If approved, this purchase will be funded by operational funds in the Water/Sewer Department and is budgeted under CIP#WWD158.
15. Consideration of a Motion to Award a contract to Connetics Transportation Group (CTG) for a transit feasibility study.
16. Consideration of a Motion to Award a contract for Municipal Court software to Courtware Government Software Solutions in the amount of a one-time fee of \$3,000.00 and a rate of \$6.00 per paid citation. Initially, this will be paid out of our general fund, but it is planned to add the \$6.00 fee to the citation being paid at a later date.
17. Consideration of a Motion to Approve **Resolution 2018-25** A Resolution setting the millage rate for Ad Valorem (Property) Taxes for the 2018 Calendar Year for the City of Statesboro at 7.308.
18. Other Business from City Council
19. City Managers Comments
20. Public Comments (General)
21. Consideration of a Motion to enter into Executive Session to discuss "Personnel Matters" "Real Estate" and/or "Potential Litigation" in accordance with **O.C.G.A. §50-14-3 (2012)**
22. Consideration of a Motion to Adjourn



BY THE GOVERNOR OF THE STATE OF GEORGIA

## A PROCLAMATION ADULT EDUCATION AND FAMILY LITERACY WEEK

- WHEREAS: Approximately 32 million Americans cannot read or write. In Georgia, roughly 1.1 million individuals over the age of 18 have not completed high school or received a General Educational Development diploma; and
- WHEREAS: Literacy rates are typically the lowest in economically disadvantaged communities. Low literacy rates often correlate with high unemployment rates, high crime rates, and welfare dependency; and
- WHEREAS: Parents who cannot read or write perpetuate intergenerational cycles of illiteracy, as they are unable to help their children learn daily tasks such as how to read medicine bottles, navigate public transportation, practice comparative shopping, make correct change, or complete homework for school; and
- WHEREAS: Increasing public awareness of literacy rates can alleviate illiteracy; and
- WHEREAS: Low literacy rates among adults may also be countered through greater support for literacy programs through public libraries and by strengthening workplace, school, and volunteer literacy programs on the local, state, and national levels; now
- THEREFORE: I, NATHAN DEAL, Governor of the State of Georgia, do hereby proclaim September 2-8, 2018, as ADULT EDUCATION AND FAMILY LITERACY WEEK and September 8, 2018, as LITERACY DAY in Georgia.

In witness thereof, I have hereunto set my hand and caused the Seal of the Executive Department to be affixed this 3<sup>rd</sup> day of August in the year of our Lord two thousand eighteen.



*Nathan Deal*

GOVERNOR

ATTEST

*Chris W. Pitzer*

CHIEF OF STAFF





**CITY OF STATESBORO  
Council Minutes  
August 21, 2018 5:30 pm**

A regular meeting of the Statesboro City Council was held on August 21<sup>st</sup> 2018 at 5:30p.m. in the Council Chambers at City Hall. Present were Mayor Jonathan McCollar, Council Members: Phil Boyum, Jeff Yawn, John Riggs and Derek Duke. Also present were City Manager Randy Wetmore, City Clerk Sue Starling and City Attorney Cain Smith. Absent was Councilman Sam Lee Jones.

The Meeting was called to Order by Mayor Jonathan McCollar.

The Invocation and Pledge of Allegiance was led by Councilman Phil Boyum.

**Recognitions/Public Presentations**

A) Proclamation recognizing the City of Statesboro as "A Purple Heart City"

James Cain, Commander of the Military Honor of the Purple Heart from Savannah along with other members announced they would like to make the City of Statesboro a Purple Heart City. Mayor McCollar read the proclamation proclaiming Statesboro a Purple Heart City.

**Public Comments (Agenda Item):** None

**Consideration of a Motion to approve the Consent Agenda**

A) Approval of Minutes

a) 08-07-2018 Council Minutes

b) 08-07-2018 Executive Session Minutes

c) 08-14-2018 Called Council Minutes

Councilman Riggs made a motion, seconded by Councilman Duke to approve the consent agenda in its entirety. Councilman Boyum, Yawn, Riggs and Duke voted in favor of the motion. The motion carried by a 4-0 vote.

**Public Hearing and Consideration of a Motion to Approve Alcohol License Application:**

A) Deacon Blues BBQ

Karen O'Neal

721 South Main St

Councilman Riggs made a motion, seconded by Councilman Duke to open the public hearing. Councilman Boyum, Yawn, Riggs and Duke voted in favor of the motion. The motion carried by a 4-0 vote.

No one spoke for or against the request.

Councilman Riggs made a motion, seconded by Councilman Duke to close the public hearing. Councilman Boyum, Yawn, Riggs and Duke voted in favor of the motion. The motion carried by a 4-0 vote



Councilman Riggs made a motion, seconded by Councilman Duke to approve the alcohol license for Deacon Blues. Councilman Boyum, Yawn, Riggs and Duke voted in favor of the motion. The motion carried by a 4-0 vote.

**Consideration of a Motion to approve application for Sec.6-17(d) exemptions to open container prohibition. The event is set for August 31st, 2018 from 7:00 pm until 11:30 pm.**

**(A) The Blue Room**

**Kaleo Lyles**

**1830 Chandler Road**

Councilman Riggs made a motion, seconded by Councilman Duke to open the public hearing. Councilman Boyum, Yawn, Riggs and Duke voted in favor of the motion. The motion carried by a 4-0 vote.

No one spoke for or against the request.

Councilman Yawn made a motion, seconded by Councilman Duke to close the public hearing. Councilman Boyum, Yawn, Riggs and Duke voted in favor of the motion. The motion carried by a 4-0 vote

Councilman Yawn made a motion, seconded by Councilman Riggs to approve the application for Sec.6-17(d) exemptions to open container prohibition for "The Blur Room". Councilman Boyum, Yawn, Riggs and Duke voted in favor of the motion. The motion carried by a 4-0 vote.

**Consideration of a Motion to Approve an Occupational Tax Certificate for Massage Parlors and Permits for massagist applicants**

**A) Long Life Medical Massage Therapy-Thomas Redfearn  
116 B Savannah Avenue**

**B) Lisa's Therapeutic Massage- David Lee Whitters  
609 Brannen Street**

Councilman Riggs made a motion, seconded by Councilman Yawn to approve an OTC and permit for Long Life Medical Massage and Thomas Redfearn. Councilman Boyum, Yawn, Riggs and Duke voted in favor of the motion. The motion carried by a 4-0 vote.

Councilman Yawn made a motion, seconded by Councilman Riggs to approve the OTC and permit for Lisa's Therapeutic Massage and David Lee Whitters. Councilman Boyum, Yawn, Riggs and Duke voted in favor of the motion. The motion carried by a 4-0 vote.

**Second Reading and Consideration of a Motion to approve ONE of the following Ordinances of the Statesboro Code of Ordinance Amending Chapter 6 (Alcoholic Beverages) regarding Sec.6-3 Definitions and Sec 6-9 Minors and persons under 21 years of age.**

- A) Ordinance 2018-03- Original Michael's Law proposal**
- B) Ordinance 2018-06- Revision of Councilman Boyum's proposal**

Councilman Boyum made a motion, seconded by Councilman Duke to approve **Ordinance 2018-06**: An Ordinance of the Statesboro Code of Ordinances Amending Chapter 6 (Alcoholic Beverages) regarding Sec.6-3 Definitions and Sec 6-9 Minors and persons under 21 years of age. Councilman Boyum, Yawn, Riggs and Duke voted in favor of the motion. The motion carried by a 4-0 vote.

**Second Reading and Consideration of a Motion to Approve Ordinance 2018-07: An Ordinance of the Statesboro Code of Ordinances: Chapter 2 (Administration) Amendment amending the appointment procedure for members of the Alcohol Advisory Board as set out in Section 2-98.**

Councilman Boyum made a motion, seconded by Councilman Riggs to approve **Ordinance 2018-07**: An Ordinance of the Statesboro Code of Ordinances: Chapter 2 (Administration) Amendment amending the appointment procedure for members of the Alcohol Advisory Board as set out in Section 2-98 with the appointments to be made by the entire Council.

**Public Hearing and Consideration of a Motion to Approve: APPLICATION RZ 18-07-01: Haken Holdings requests a zoning map amendment of 2.24 acres of property located at 814 South Main Street from the CR (Commercial Retail) to the R-4 (High Density Residential) zoning district in order to develop a multi-family cottage community (Tax Parcel MS52 000027 000).**

The meeting was not opened or closed for public hearing.

David Hendrix of Maxwell Reddick, representing the applicant, spoke in favor of the request.

No one spoke against the request.

Councilman Duke made a motion, seconded by Councilman Riggs to approve: **APPLICATION RZ 18-07-01**: Haken Holdings requests a zoning map amendment of 2.24 acres of property located at 814 South Main Street from the CR (Commercial Retail) to the R-4 (High Density Residential) zoning district in order to develop a multi-family cottage community (Tax Parcel MS52 000027 000). Councilman Boyum, Yawn, Riggs and Duke voted in favor of the motion. The motion carried by a 4-0 vote.

**Public Hearing and Consideration of a Motion to Approve: APPLICATION RZ 18-07- 02: Windward South requests a zoning map amendment of 19.2 acres from a 54.12 acre property located on S&S Railroad Bed Road from R-10/R-8 (Single Family Residential) to the PUD (Planned Unit Development) zoning district in order to develop a multifamily residential subdivision. (Tax Parcel # 107 000009 000).**

Councilman Yawn made a motion, seconded by Councilman Riggs to open the public hearing. Councilman Boyum, Yawn, Riggs and Duke voted in favor of the motion. The motion carried by a 4-0 vote.

Robert Costomiris, Janice Cathron, Danny Gleeson and Carolyn Altman spoke against the request.

John Dotson of Maxwell Reddick spoke in favor of the request.

Councilman Riggs made a motion, seconded by Councilman Duke to close the public hearing. Councilman Boyum, Yawn, Riggs and Duke voted in favor of the motion. The motion carried by a 4-0 vote.

At this time, David Pearce spoke in favor of the request.

Council suggested the Mr. Pearce and the residents of the neighborhood meet to try to agree what would be acceptable regarding the green space. This seemed to be the area with the most concerns from the residents.

Councilman Duke made a motion, seconded by Councilman Boyum to table the item until the 2<sup>nd</sup> meeting in September. Councilman Boyum, Yawn, Riggs and Duke voted in favor of the motion. The motion carried by a 4-0 vote.

**Public Hearing and Consideration of a Motion to Approve: APPLICATION CBD 18-07-03: Northland Communications Corporation requests approval of the proposed site and architectural plans submitted for 1.17 acres of property located at 32 E. Vine St, which is located in the Central Business District (CBD). Per Article VIII, Section 803, development in the CBD zoning district requires a recommendation from City Council to affirm that the plans will keep in mind the integrity and harmony of the Central Business District (Tax Parcel S29 000019 000).**

Councilman Riggs made a motion, seconded by Councilman Boyum to open the public hearing. Councilman Boyum, Yawn, Riggs and Duke voted in favor of the motion. The motion carried by a 4-0 vote.

David Hendrix of Maxwell Reddick spoke for the applicant in favor of the request.  
No one spoke against the request.

Councilman Yawn made a motion, seconded by Councilman Riggs to close the public hearing. Councilman Boyum, Yawn, Riggs and Duke voted in favor of the motion. The motion carried by a 4-0 vote

Councilman Boyum made a motion, seconded by Councilman Yawn to approve **APPLICATION CBD 18-07- 03**: Northland Communications Corporation requests approval of the proposed site and architectural plans submitted for 1.17 acres of property located at 32 E. Vine St, which is located in the Central Business District (CBD). Per Article VIII, Section 803, development in the CBD zoning district requires a recommendation from City Council to affirm that the plans will keep in mind the integrity and harmony of the Central Business District (Tax Parcel S29 000019 000). Councilman Boyum, Yawn, Riggs and Duke voted in favor of the motion. The motion carried by a 4-0 vote

**Consideration of a Motion to Award a contract to Tyson Utilities for improvements to the Bird's Pond Lift Station in the amount of \$172,962.40**

6:55 pm, Councilman Phil Boyum left the meeting.

Councilman Yawn made a motion, seconded by Councilman Riggs to Award a contract to Tyson Utilities for improvements to the Bird's Pond Lift Station in the amount of \$172,962.40.



Councilman Yawn, Riggs and Duke voted in favor of the motion. The motion carried by a 3-0 vote.

**Consideration of a motion to approve the Bulloch County Historical Society to place a historical marker on city property recognizing the grave of William Charles "Willie" Heddleston, the first internment in the Eastside Cemetery and authorize the mayor to sign a Memorandum of Understanding (MOU) for its placement.**

Councilman Riggs made a motion, seconded by Councilman Duke to approve the Bulloch County Historical Society to place a historical marker on city property recognizing the grave of William Charles "Willie" Heddleston, the first internment in the Eastside Cemetery and authorize the mayor to sign a Memorandum of Understanding (MOU) for its placement. Councilman Yawn, Riggs and Duke voted in favor of the motion. The motion carried by a 3-0 vote.

**Other Business from City Council:** None

#### **City Managers Comments**

Fire Chief Tim Grams updated Council on the donation of 80 new fire detectors from Luke's Project II.

Director of Public Works and Engineering Jason Boyles updated Council on the Block Grant funds to be used for improvements on the streets and other areas.

**Public Comments (General)** None

**Consideration of a Motion to enter into Executive Session to discuss "Personnel Matters" "Real Estate" and/or "Potential Litigation" in accordance with O.C.G.A. §50-14-3 (2012)**

There was no Executive Session held.

#### **Consideration of a Motion to Adjourn**

7:02 pm, Councilman Riggs made a motion, seconded by Councilman Duke to adjourn the meeting. Councilman Yawn, Riggs and Duke voted in favor of the motion. The motion carried by a 3-0 vote.



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**PUBLIC HEARING MINUTES**  
**August 28, 2018 12:00 pm**

A Public Hearing was held on August 28<sup>th</sup>, 2018 at 12:00 p.m. in the Council Chambers at City Hall to solicit input from the public on the proposed 2018 millage rate of 7.308 for property taxes. Present were Mayor Jonathan McCollar, Council Members: Phil Boyum, Jeff Yawn and Derek Duke. Also present were City Manager Randy Wetmore, City Clerk Sue Starling and City Attorney Cain Smith.

Also present was Police Chief Broadhead, David Campbell, Director of Public Works and Engineering Jason Boyles, Director of Finance Cindy West, Records Clerk Leah Harden

There were no citizens present

Mayor McCollar called the meeting to order.

City Manager Randy Wetmore stated the proposed millage rate would be 7.308 and that it would generate about \$260,000.00.

There were no questions asked and no discussion.

There was no action taken.

The meeting was adjourned at 12:05 p.m.



**Council Work Session  
August 28, 2018 3:30 pm**

A work session of the Statesboro City Council was held on August 28, 2018 at 3:30 pm in the Council Chambers at City Hall. Present were Mayor Jonathan McCollar; Council Members: Sam Lee Jones, Jeff Yawn, Derek Duke and Phil Boyum. Also present was City Manager Randy Wetmore, City Clerk Sue Starling, City Attorney Cain Smith.

Also present was Police Chief Broadhead, Director of Human Resource Flavia Starling, Director of Central Purchasing Darren Prather, Director of Public Works and Engineering Jason Boyles, Director of Planning and Zoning Frank Neal, Director of Finance Cindy West.

Also present was Al Hackle with the news media.

Mayor McCollar called the meeting to order.

1. Presentation and Discussion from Davenport & Company regarding the Comprehensive Financial Review

Douglas Gebhardt, Day to Day Contact and Vice President of Davenport and Company presented a comprehensive financial review of the City of Statesboro.

The meeting was adjourned at 5:05 pm





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**PUBLIC HEARING MINUTES**  
**August 28, 2018 6:00 pm**

A Public Hearing was held on August 28<sup>th</sup>, 2018 at 6:00 p.m. in the Council Chambers at City Hall to solicit input from the public on the proposed 2018 millage rate of 7.308 for property taxes. Present were Mayor Jonathan McCollar and Councilman Phil Boyum. Also present were City Manager Randy Wetmore, City Clerk Sue Starling.

Also present was Police Chief Broadhead, Director of Public Works and Engineering Jason Boyles, Director of Finance Cindy West, Director of Human Resource Flavia Starling.

One citizen was present

Mayor McCollar called the meeting to order.

City Manager Randy Wetmore stated the proposed millage rate would be 7.308 and that it would generate about \$260,000.00.

There was no discussion.

There was no action taken.

The meeting was adjourned at 6:05 p.m.

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RESOLUTION 2018-24: A RESOLUTION APPROVING THE UNCOLLECTABLE  
PERSONAL PROPERTY TAX BILL LIST

WHEREAS, the City of Statesboro relies on the taxation of real and personal property as one of the major sources of revenue to operate the municipal government; and

WHEREAS, the City administers the billing and collection of this tax in-house, including the execution of liens, the collection of delinquent taxes, and the sale of properties should the taxes not be paid; and

WHEREAS, the most difficult property taxes to collect are those levied on personal property where the taxpayer does not have any real property also on the tax digest, as a tax lien on real property attaches to real property in the event of sale or foreclosure, but the personal property alone might be moved out of the city, sold or otherwise disposed of before the City can collect the delinquent amounts; and

WHEREAS, Georgia law and administrative rules of the State Department of Revenue provide criteria for when a city should declare such properties uncollectable, so that they can be removed from the property taxes receivable ledger of the City; and

WHEREAS, the City Clerk and Tax Collector have reviewed all of the delinquent personal property taxes to determine which are capable of being collected, and have provided a list of those they believe under state law to be uncollectable, and the Mayor and City Council have reviewed this list and wish to adopt it as the official list of uncollectable personal property taxes, which removes from the property taxes receivable ledger this tax amount, together with any penalties, interest, and other costs associated with each of these accounts;

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Statesboro, Georgia as follows:

Section 1. The attached list of delinquent personal property tax amounts are hereby found and declared to be uncollectable for one or more of the following statutory reasons:

- a) The statute of limitations had expired per O.C.G.A. 48-3-21-1;
- b) The personal property has changed ownership more than two years ago per O.C.G.A. 9-12-93 and 48-3-22;
- c) The owner cannot be located after a reasonable search per O.C.G.A. 48-3-23;  
or
- d) The bill is for less than \$5.00 and more than one year old per O.C.G.A. 48-3-21.1.

Section 2. The attached list of delinquent personal property tax accounts are hereby adopted as the official list of uncollectable personal property taxes and the City Clerk and Tax Collector are hereby authorized and directed to credit and remove those accounts, including any associated penalties, interest, and other costs, from the City's property taxes receivable ledger (tax digest).

Section 3. This Resolution shall be and remain effective from and after its date of adoption.

Adopted this 4<sup>th</sup> day of September, 2018

CITY OF STATESBORO, GA.

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By: Jonathan McCollar, Mayor

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Attest: Sue Starling, City Clerk





City of Statesboro, GA

# Delinquent Tax List

8/27/2018

Tax District Parcel Type Parcel Number	Name Situs Address Legal Description Bill Number	Year	Tax Type	Tax	Interest	Amortized Interest	Penalty	Additional Costs	Total
01 - City of Statesboro									
PP - Personal Property									
56094	ADULLAM CHRISTIAN HOME INC								
	37	2015	Tax	25.43	5.36	0.00	2.54	0.00	33.33
	007407	2016	Tax	25.43	2.89	0.00	3.81	0.00	32.13
	Total for 56094			50.86	8.25	0.00	6.35	0.00	65.46
57555	B GRACE APPAREL COMPANY								
	007674	2016	Tax	110.62	12.59	0.00	16.59	0.00	139.80
57011	C E W CONSTRUCTION COMPANY								
	007532	2016	Tax	20.35	2.32	0.00	3.05	0.00	25.72
57561	CASSIUS & DEBRA OSBORN								
	007694	2016	Tax	20.35	2.32	0.00	3.05	0.00	25.72
50870	CHRYSHA INC								
	1350	2015	Tax	54.06	11.40	0.00	5.41	0.00	70.87
53919	COLBERT ERICA								
	007160	2016	Tax	20.35	2.32	0.00	3.05	0.00	25.72
53273	CONNER CHARLES H								
	007102	2016	Tax	101.73	11.58	0.00	15.26	0.00	128.57
57558	COTTON PATCH BAKERY & GIFTS INC								
	007675	2016	Tax	20.35	2.32	0.00	3.05	0.00	25.72
57040	DANIEL STACKPOLE ENTERPRISES INC								
	007527	2016	Tax	61.05	6.95	0.00	9.16	0.00	77.16
4975	DEAL'S LAWN SERVICE INC								
	006784	2016	Tax	106.87	12.16	0.00	16.03	0.00	135.06
49940	FIRE MOUNTAIN RESTAURANTS INC #434								
	007039	2016	Tax	584.86	66.57	0.00	87.73	0.00	739.16
57593	FOR THIS CHILD LLC								
	008325	2016	Tax	38.15	4.34	0.00	5.72	0.00	48.21
49450	GARRETT NALLEY MOTEL PARTNERSHIP								
	007041	2016	Tax	4.35	0.43	0.00	0.65	0.00	5.43
54832	GATA'S STATESBORO LLC								
	2544	2015	Tax	128.51	27.11	0.00	12.85	0.00	168.47
57307	HILL DANNY R								
	3114	2015	Tax	30.42	6.42	0.00	3.04	0.00	39.88



City of Statesboro, GA

# Delinquent Tax List

8/27/2018

Tax District Parcel Type Parcel Number	Name Situs Address Legal Description Bill Number	Year	Tax Type	Tax	Interest	Amortized Interest	Penalty	Additional Costs	Total
01 - City of Statesboro									
	007663	2016	Tax	30.42	3.46	0.00	4.56	0.00	38.44
	<b>Total for 57307</b>			<b>60.84</b>	<b>9.88</b>	<b>0.00</b>	<b>7.60</b>	<b>0.00</b>	<b>78.32</b>
56974	HUMPHRIES VERONICA								
	3678	2014	Tax	20.35	6.73	0.00	2.04	12.00	41.12
	3424	2015	Tax	20.35	4.29	0.00	2.04	0.00	26.68
	007498	2016	Tax	20.35	2.32	0.00	3.05	0.00	25.72
	<b>Total for 56974</b>			<b>61.05</b>	<b>13.34</b>	<b>0.00</b>	<b>7.13</b>	<b>12.00</b>	<b>93.52</b>
56312	JENJER ENTERPRISES INC								
	007403	2016	Tax	0.52	0.05	0.00	0.08	0.00	0.65
57065	JOHNSON PAUL R								
	007582	2016	Tax	20.35	2.32	0.00	3.05	0.00	25.72
57035	K WHITEHALL LLC								
	3771	2015	Tax	1.00	0.21	0.00	0.10	0.00	1.31
57243	KIMES SHEREE								
	007584	2016	Tax	38.15	4.34	0.00	5.72	0.00	48.21
57192	MACK VENUS								
	007551	2016	Tax	38.15	4.34	0.00	5.72	0.00	48.21
56733	MAHADEV SHANKAR LLC								
	4524	2015	Tax	166.11	35.04	0.00	16.61	0.00	217.76
	007467	2016	Tax	166.11	18.91	0.00	24.92	0.00	209.94
	<b>Total for 56733</b>			<b>332.22</b>	<b>53.95</b>	<b>0.00</b>	<b>41.53</b>	<b>0.00</b>	<b>427.70</b>
56968	MCCOLLAR JONATHAN								
	007491	2016	Tax	20.35	2.32	0.00	3.05	0.00	25.72
57195	MOCK PATRICK								
	4948	2015	Tax	20.35	4.29	0.00	2.04	0.00	26.68
57598	MY RANCHERO MEXICAN GRILL								
	007686	2016	Tax	63.58	7.24	0.00	9.54	0.00	80.36
54763	OBRIEN ANDREW T								
	5666	2013	Tax	54.07	24.38	0.00	5.41	12.00	95.86
	5691	2014	Tax	54.07	17.89	0.00	5.41	12.00	89.37
	5283	2015	Tax	54.07	11.40	0.00	5.41	0.00	70.88
	007266	2016	Tax	54.07	6.15	0.00	8.11	0.00	68.33
	<b>Total for 54763</b>			<b>216.28</b>	<b>59.82</b>	<b>0.00</b>	<b>24.34</b>	<b>24.00</b>	<b>324.44</b>
57196	ODOM GARY								
	5289	2015	Tax	25.43	5.36	0.00	2.54	0.00	33.33
52943	PRO AUDIO COMPANY								



City of Statesboro, GA

# Delinquent Tax List

8/27/2018

Tax District Parcel Type Parcel Number	Name Situe Address Legal Description Bill Number	Year	Tax Type	Tax	Interest	Amortized Interest	Penalty	Additional Costs	Total
<b>01 - City of Statesboro</b>									
	5696	2015	Tax	42.88	9.04	0.00	4.29	0.00	56.21
57293	ROBINSON HEATH								
	007641	2016	Tax	89.01	10.13	0.00	13.35	0.00	112.49
57038	ROBINSON LISA S DO PC								
	007520	2016	Tax	127.16	14.47	0.00	19.07	0.00	160.70
57554	SHERRI GRANT								
	007620	2016	Tax	38.15	4.34	0.00	5.72	0.00	48.21
53858	SOUTHERN WELLNESS & REHAB								
	007170	2016	Tax	0.15	0.02	0.00	0.02	0.00	0.19
57576	STEPHEN BROCKETT/FELISHA SIMMONS								
	008326	2016	Tax	20.35	2.32	0.00	3.05	0.00	25.72
57543	TIDY TOUCH CLEANING SERVICE LLC								
	007616	2016	Tax	20.35	2.32	0.00	3.05	0.00	25.72
57578	TROUPE'S IMPACT PERSONAL CARE								
	007734	2016	Tax	20.35	2.32	0.00	3.05	0.00	25.72
56998	VAN GOGH'S PIZZA BREWERY LLC								
	7136	2015	Tax	381.48	80.46	0.00	38.15	0.00	500.09
56435	WALNUT PROPERTIES LLC								
	7244	2015	Tax	76.61	16.16	0.00	7.66	0.00	100.43
55143	WATERDANCE PROPERTIES								
	007305	2016	Tax	0.44	0.05	0.00	0.07	0.00	0.56
	<b>Total for PP - Personal Property</b>			<b>3,037.66</b>	<b>479.75</b>	<b>0.00</b>	<b>397.87</b>	<b>36.00</b>	<b>3,951.28</b>

## Totals for Delinquent Tax List

Tax Type Parcel Type	Year	Tax	Interest	Amortized Interest	Penalty	Additional Costs	Total
<b>Tax</b>							
PP - Personal Property	2013	54.07	24.38	0.00	5.41	12.00	95.86
PP - Personal Property	2014	74.42	24.62	0.00	7.45	24.00	130.49
PP - Personal Property	2015	1,026.70	216.54	0.00	102.68	0.00	1,345.92
PP - Personal Property	2016	1,882.47	214.21	0.00	282.33	0.00	2,379.01
<b>Personal Property Tax Total</b>		<b>3,037.66</b>	<b>479.75</b>	<b>0.00</b>	<b>397.87</b>	<b>36.00</b>	<b>3,951.28</b>
<b>Tax Total</b>		<b>3,037.66</b>	<b>479.75</b>	<b>0.00</b>	<b>397.87</b>	<b>36.00</b>	<b>3,951.28</b>
<b>Grand Totals</b>		<b>3,037.66</b>	<b>479.75</b>	<b>0.00</b>	<b>397.87</b>	<b>36.00</b>	<b>3,951.28</b>
Parcel Count: 38							



Raw

# CITY OF STATESBORO

## COUNCIL

Phillip A. Boyum  
Sam Lee Jones  
Jeff B. Yawn  
John C. Riggs  
Travis L. Chance



Jan J. Moore, Mayor  
Randy Wetmore, City Manager  
Robert Cheshire, Deputy City Manager  
Sue Starling, City Clerk  
I. Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348  
STATESBORO, GEORGIA 30459-0348

**To:** Randy Wetmore, City Manager

**From:** Sue Starling, City Clerk

**Date:** 8- 28, 2018

**RE:** Due date for 2018 property taxes

**Policy Issue:** - Due date for payment of ad valorem tax.

**Sec. 74-4 of the City of Statesboro Code of Ordinance.** Every person upon whom an ad valorem tax is levied shall pay the tax on or before the date set each year by the mayor and council.

**Recommendation:** Set December 20<sup>th</sup> as the due date for the 2018 property taxes.

**Background:** For years, this has been the due date.

**Budget Impact:**

**Council Person and District:** All Districts

**Attachments:** N/A

PLEASE BE ADVISED THAT KNOWINGLY PROVIDING FALSE OR MISLEADING INFORMATION ON THIS DOCUMENT IS A FELONY PURSUANT TO O.C.G.A. §16-10-20 WHICH STATES:

A person who knowingly and willfully falsifies, conceals, or covers up by any trick, scheme, or device a material fact; makes a false, fictitious, or fraudulent statement or representation; or makes or uses any false writing or document, knowing the same to contain any false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of state government or of the government of any county, city, or other political subdivision of this state shall, upon conviction thereof, be punished by a fine of not more than \$1,000.00 or by imprisonment for not less than one nor more than five years, or both.

APPLICATION FOR LICENSE TO SELL ALCOHOLIC BEVERAGES  
CITY OF STATESBORO, GEORGIA



The undersigned applicant hereby applies to the City of Statesboro, Georgia for a license to sell alcoholic beverages within the corporate limits of the City of Statesboro. A non-refundable TWO HUNDRED dollar (\$200.00) application fee must be tendered with the application. (cash, credit card, certified check, or money order, checks should be made payable to the City of Statesboro.)

1. BUSINESS TRADE NAME: SUGAR MAGNOLIA BAKERY & CAFE  
D/B/A Name

2. APPLICANT'S NAME: SUGAR MAGNOLIA BAKERY & CAFE, INC.  
(Name of partnership, llc, corporation, or individual)

3. BUSINESS LOCATION ADDRESS: 106 SAVANNAH AVE. STE# C

4. BUSINESS MAIL ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

5. LOCAL BUSINESS TELEPHONE NUMBER: (\_\_\_\_\_) \_\_\_\_\_

CORPORATE OFFICE TELEPHONE NUMBER: (912) 536-0000

6. CONTACT NAME FOR BUSINESS: CAROLINE JOYNER

TELEPHONE NUMBER FOR CONTACT PERSON: 912-536-0000

7. NAME OF MANAGER: CAROLINE JOYNER

8. PURPOSE OF APPLICATION IS: (CHECK ALL THAT APPLY)

NEW MANAGER ☒ NEW BUSINESS: \_\_\_\_\_ NEW OWNER: ☒

PREVIOUS OWNER'S NAME: BARRY TURNER

BUSINESS NAME CHANGE: \_\_\_\_\_ PREVIOUS BUSINESS NAME: \_\_\_\_\_

ADDRESS CHANGE: \_\_\_\_\_ PREVIOUS ADDRESS: \_\_\_\_\_

LICENSE CLASS CHANGE: BEER \_\_\_\_\_ WINE \_\_\_\_\_ LIQUOR \_\_\_\_\_ OTHER \_\_\_\_\_

9. INDICATE WHERE BUSINESS WILL BE LOCATED:

☐ Above Ground ☒ Street or Ground Floor Level

SEC. 6-10(D) ANY PERSON WITHIN THE CITY OF STATESBORO WHO WORKS AS A BOUNCER, EITHER AS AN EMPLOYEE, AGENT, OR SUBCONTRACTOR WHOSE RESPONSIBILITIES IN AN ESTABLISHMENT THAT IS LICENSED TO SELL ALCOHOLIC BEVERAGES FOR ON-PREMISES CONSUMPTION SHALL HAVE THEIR ALCOHOLIC BEVERAGE SECURITY PERMIT ON THEIR PERSON AT ALL TIMES WHILE ACTING AS AN EMPLOYEE, AGENT OR SUBCONTRACTOR OF THE LICENSEE. AN ALCOHOLIC BEVERAGE SECURITY PERMIT SHALL BE READILY AVAILABLE FOR INSPECTION UPON THE REQUEST OF ANY STATESBORO POLICE DEPARTMENT OFFICER, CITY CODE ENFORCEMENT OFFICER, OR THE CITY MANAGER OR HIS DESIGNEE.

DOES ANY EMPLOYEE DESCRIBED IN THE ABOVE PARAGRAPH HAVE AN ALCOHOLIC BEVERAGE SECURITY PERMIT? ☐ YES ☒ NO (PERMIT SHALL BE OBTAINED FROM THE STATESBORO POLICE DEPARTMENT)

CALCULATION OF BASIC LICENSE FEE:

FOR CALENDAR YEAR

2018

<u>CLASSIFICATION</u>	(Mark All That Apply)	<u>LICENSE FEE</u>
Class B, Retail Beer Package	<input type="checkbox"/>	875.00
Class C, Retail Wine Package	<input type="checkbox"/>	875.00
Class D, Retail Liquor by the Drink	<input checked="" type="checkbox"/>	1,425.00
Class E, Retail Beer by the Drink	<input checked="" type="checkbox"/>	1,425.00
Class F, Retail Wine by the Drink	<input checked="" type="checkbox"/>	1,425.00
Class G, Wholesale Liquor	<input type="checkbox"/>	1,500.00
Class H, Wholesale Beer	<input type="checkbox"/>	1,500.00
Class I, Wholesale Wine	<input type="checkbox"/>	1,500.00
Class J, Licensed Alcoholic Beverage Caterer	<input type="checkbox"/>	200.00
Class K, Brewer, Manufacturer of Malt Beverages Only	<input type="checkbox"/>	1,750.00
Class L, Broker	<input type="checkbox"/>	1,750.00
Class M, Importer	<input type="checkbox"/>	1,750.00
Class O, Manufacture on Wine Only	<input type="checkbox"/>	1,750.00
Sunday Sales Permit	<input type="checkbox"/>	300.00
In Room Service Permit	<input type="checkbox"/>	150.00

Georgia Law (O.C.G.A. Section 3-3-7) states: "The sale of alcoholic beverages is lawful for consumption on the premises on Sundays from 12:30 p.m. until 12:00 midnight in any licensed establishment which derives at least 50 percent of its total annual gross sales from the sale of prepared meals or food in all of the combined retail outlets of the individual establishment where food is served and in any licensed establishment which derives at least 50 percent of its total annual gross income from the rental of rooms for overnight lodging."

Sunday sales permit holders are subject to audit for compliance with State Law. Each establishment is required to maintain Financial Records on food sales and alcohol sales by separate business location to demonstrate compliance with State and Local Law.

TOTAL ANNUAL LICENSE FEE: \$ 4275.00

PARTIAL YEAR CALCULATION IF APPLICABLE: \$ \_\_\_\_\_

Special Event Permit 50.00  
Distance Waiver Application Fee 150.00  
Alcohol Beverage Control Security Permit(Permit Shall Be Obtained From The Statesboro Police Department) 50.00

10. TYPE OF BUSINESS: (CHECK ONE) ☐ Individual ☒ Corporation ☐ Partnership ☐ L L C

(COMPLETE EITHER NUMBERS 11, 12 AND 13, AND/OR 14, 15 AND 16 IN THE SECTION BELOW)

N/A  
11. IF APPLICANT IS AN INDIVIDUAL: Attach copy of trade name affidavit.

FULL LEGAL NAME: \_\_\_\_\_ PHONE# \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

RACE: \_\_\_\_\_ SEX: \_\_\_\_\_ BIRTHDATE: \_\_\_\_\_ SOCIAL SECURITY NO: \_\_\_\_\_

HAVE YOU COMPLETED THE FINANCIAL AFFIDAVIT ATTACHED TO THIS APPLICATION? \_\_\_\_\_

N/A  
12. IF APPLICANT IS A PARTNERSHIP, L.L.C., or L.L.P.: Attach trade name affidavit, if an LLC or LLP, attach a copy of certificate of LLC or LLP as filed with the Clerk of Superior Court and trade name affidavit, a copy of your operating agreement and/or partnership agreement as well as other documents listed below that establish ownership rights of members or partners.

NAME AND ADDRESS OF PARTNERSHIP, LLC, or LLP: \_\_\_\_\_

DO YOU HAVE AN OPERATING AGREEMENT OR PARTNERSHIP AGREEMENT FOR THE LLC, LLP OR PARTNERSHIP? \_\_\_\_\_

IF NOT, WHAT DOCUMENTS ESTABLISH THE OWNERSHIP RIGHTS OF THE MEMBERS OR PARTNERS? \_\_\_\_\_

N/A  
13. MEMBERS OF L.L.C. and/or PARTNERS:

FULL LEGAL NAME: \_\_\_\_\_ PHONE# \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

RACE: \_\_\_\_\_ SEX: \_\_\_\_\_ BIRTHDATE: \_\_\_\_\_ SOCIAL SECURITY NUMBER \_\_\_\_\_

FULL LEGAL NAME: \_\_\_\_\_ PHONE# \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

RACE: \_\_\_\_\_ SEX: \_\_\_\_\_ BIRTHDATE: \_\_\_\_\_ SOCIAL SECURITY NO: \_\_\_\_\_

FULL LEGAL NAME: \_\_\_\_\_ PHONE# \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

RACE: \_\_\_\_\_ SEX: \_\_\_\_\_ BIRTHDATE: \_\_\_\_\_ SOCIAL SECURITY NO: \_\_\_\_\_

FULL LEGAL NAME: \_\_\_\_\_ PHONE# \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

RACE: \_\_\_\_\_ SEX: \_\_\_\_\_ BIRTHDATE: \_\_\_\_\_ SOCIAL SECURITY NO: \_\_\_\_\_

HAS EACH MEMBER OR PARTNER COMPLETED A FINANCIAL AFFIDAVIT TO ATTACH TO THIS APPLICATION? \_\_\_\_\_

(ATTACH ADDITIONAL PAGES IF NECESSARY)

CORPORATION-STOCKHOLDERS: All corporate applicants who are corporations shall list the names and address of all stockholders and the percentage of stock owned by each. If a named stockholder therein is another corporation, the same information shall be given for the Stockholding Corporation. If, during the life of the license, the identity of the stockholders or their percentage of ownership should change, that information shall be sent to the Finance Department.

14. IF APPLICANT IS A CORPORATION: Attach a copy of the articles of incorporation, trade name affidavit, current annual corporation registration with the Georgia Secretary of State, as well as the bylaws, the shareholders agreement, and other documents listed below that identify ownership rights.

NAME OF CORPORATION: SUGAR MAGNOLIA BAKERY & CAFE, INC.  
(Name shown exactly as in Articles of Incorporation or Charter)

HOME OFFICE: \_\_\_\_\_

MAIL ADDRESS IF DIFFERENT: \_\_\_\_\_

DATE AND PLACE OF INCORPORATION: 13 APRIL 2018, STATESBORO, GA

DO YOU HAVE A SHAREHOLDERS AGREEMENT? YES

IF NOT, WHAT DOCUMENTS ESTABLISH THE OWNERSHIP RIGHTS OF THE SHAREHOLDERS? \_\_\_\_\_

15. OFFICERS:

FULL LEGAL NAME: CAROLINE CANADY JOYNER PHONE# 912-536-0000

% STOCK OWNED: \_\_\_\_\_ OFFICE HELD: PRESIDENT

FULL LEGAL NAME: JENNIFER SAMMONS DAVIS PHONE# 912-536-2126

% STOCK OWNED: \_\_\_\_\_ OFFICE HELD: SECRETARY



FULL LEGAL NAME: \_\_\_\_\_ PHONE# \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

RACE: \_\_\_\_\_ SEX: \_\_\_\_\_ BIRTHDATE: \_\_\_\_\_ SOCIAL SECURITY NO: \_\_\_\_\_

% STOCK OWNED: \_\_\_\_\_ OFFICE HELD: \_\_\_\_\_

FULL LEGAL NAME: \_\_\_\_\_ PHONE# \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

RACE: \_\_\_\_\_ SEX: \_\_\_\_\_ BIRTHDATE: \_\_\_\_\_ SOCIAL SECURITY NO: \_\_\_\_\_

% STOCK OWNED: \_\_\_\_\_ OFFICE HELD: \_\_\_\_\_

(ATTACH ADDITIONAL PAGES IF NECESSARY)

N/A 6. STOCKHOLDERS (If Different from Officer Names)

FULL LEGAL NAME: \_\_\_\_\_ PHONE# \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

RACE: \_\_\_\_\_ SEX: \_\_\_\_\_ BIRTHDATE: \_\_\_\_\_ SOCIAL SECURITY NO: \_\_\_\_\_

% STOCK OWNED: \_\_\_\_\_ OFFICE HELD: \_\_\_\_\_

FULL LEGAL NAME: \_\_\_\_\_ PHONE# \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

RACE: \_\_\_\_\_ SEX: \_\_\_\_\_ BIRTHDATE: \_\_\_\_\_ SOCIAL SECURITY NO: \_\_\_\_\_

% STOCK OWNED: \_\_\_\_\_ OFFICE HELD: \_\_\_\_\_

FULL LEGAL NAME: \_\_\_\_\_ PHONE# \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

RACE: \_\_\_\_\_ SEX: \_\_\_\_\_ BIRTHDATE: \_\_\_\_\_ SOCIAL SECURITY NO: \_\_\_\_\_

% STOCK OWNED: \_\_\_\_\_ OFFICE HELD: \_\_\_\_\_

FULL LEGAL NAME: \_\_\_\_\_ PHONE# \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

RACE: \_\_\_\_\_ SEX: \_\_\_\_\_ BIRTHDATE: \_\_\_\_\_ SOCIAL SECURITY NO: \_\_\_\_\_

% STOCK OWNED: \_\_\_\_\_ OFFICE HELD: \_\_\_\_\_

HAS EACH OFFICER AND SHAREHOLDER COMPLETED THE FINANCIAL AFFIDAVIT ATTACHED TO THIS APPLICATION?

(ATTACH ADDITIONAL PAGES IF NECESSARY)

17. If there is any individual or officer, who has resided at his current address less than five (5) years, complete information below.

NAME: CAROLINE JOYNER PHONE# 912-536-0000

PREVIOUS ADDRESS: \_\_\_\_\_ FROM 1 - - - TO 1 - - -

PREVIOUS ADDRESS: \_\_\_\_\_ FROM 1 - - - TO 1 - - -

PREVIOUS ADDRESS: \_\_\_\_\_ FROM \_\_\_\_\_ TO \_\_\_\_\_

FULL NAME: JENNIFER DAVIS PHONE# 912-536-2126

PREVIOUS ADDRESS: \_\_\_\_\_ FROM 1 - - - TO 1 - - -

PREVIOUS ADDRESS: \_\_\_\_\_ FROM \_\_\_\_\_ TO \_\_\_\_\_

PREVIOUS ADDRESS: \_\_\_\_\_ FROM \_\_\_\_\_ TO \_\_\_\_\_

(ATTACH ADDITIONAL PAGES IF NECESSARY)

18. State name and address of owner of the property (Land and Building) where the business will be located.

GAS LIGHT CROSSING, LLC

106-C SAVANNAH AVENUE, STATESBORO, GA 30458

19. Is the commercial space where the business is to be located rented or leased?

Answer: YES ☒ NO ☐ If yes, state name of lessor or landlord and address, and provide a copy of the lease with this application.

GAS LIGHT CROSSING, LLC

913 MONARCH CIRCLE, STATESBORO, GA 30458

20. Does any person or firm have any interest in the proposed business as a silent, undisclosed partner or joint venture; or has anyone agreed to split the profits or receipts from the proposed business with any persons, firm, company, corporation, or other entity.

Answer: YES ☐ NO ☒ If yes, give name of person or firm and address and amount of percentage of profits or receipts to be split.

\_\_\_\_\_  
\_\_\_\_\_

21. Is there anyone connected with this business that is not a legal resident of the United States and at least twenty-one (21) years of age?

Answer: YES ☐ NO ☒ If yes, give full details on separate sheet.

If anyone connected with this business is not a U.S. Citizen, can they legally be employed in the United States.

Answer: YES ☐ NO ☐ N/A ☒ If yes, explain on a separate sheet and submit copies of eligibility.

22. Is there anyone connected with this business that has applied for a beer, wine, and/or liquor license from the City of Statesboro or other City or County in the State of Georgia, or other state or political subdivision and been denied such?

Answer: YES ☐ NO ☒ If yes, give full details on separate sheet.

23. Is there anyone connected with this business who holds another alcohol license in any retail category or any license under any wholesale category?

Answer: YES \_\_\_\_\_ NO ☒ If yes, give full details on separate sheet

24. Is there anyone connected with this business that has been convicted within fifteen years immediately prior to the filing of this application with any felony or for whom outstanding indictments, accusations or criminal charges exist charging such individual with any of such offenses and for which no final disposition has occurred?

Answer: YES \_\_\_\_\_ NO ☒ If yes, give full details on separate sheet, including dates, charges and disposition.

25. Is there anyone connected with this business that has been convicted within five years immediately prior to the filing of this application of the violation ( i ) of any state, federal or local ordinance pertaining to the manufacture, possession, transportation or sale of malt beverages, wine, or intoxicating liquors, or the taxability thereof; ( ii ) of a crime involving moral turpitude; or ( iii ) of a crime involving soliciting for prostitution, pandering, gambling, letting premises for prostitution, keeping a disorderly place, the traffic offense of hit and run or leaving the scene of an accident, or any misdemeanor serious traffic offense?

Answer: YES \_\_\_\_\_ NO ☒ If yes, give full details on separate sheet, including dates, charges and disposition.

26. Is there anyone connected with this business that has been convicted for selling alcohol to an under-age person within the last three (3) year period?

Answer: YES \_\_\_\_\_ NO ☒ If yes, give full details on separate sheet.

27. Is there anyone connected with this business that is an official or public employee of the City of Statesboro, any State or Federal Agency, or whose duties include the regulation or policing of alcoholic beverages or licenses, or any tax collecting activity?

Answer: YES \_\_\_\_\_ NO \_\_\_\_\_ If yes, give full details on separate sheet.

28. Have you or the applicant had any vehicles, trailers, or property belonging to you or the company in which you or any of such persons have or had an interest in ever been seized, condemned or forfeited as contraband by the State of Georgia or United States for the reason the same was being used or intended for use in criminal activities.

Answer: YES \_\_\_\_\_ NO ☒ If yes, give full details on separate sheet.

29. Will live nude performances or adult entertainment be a part of this business' operations?

Answer: YES \_\_\_\_\_ NO ☒ If yes, the City of Statesboro Ordinance 6-164 prohibits alcohol in an establishment having adult entertainment.

I, CAROLINE JOYNER, solemnly swear, subject to the penalties O.C.G.A. §16-10-20 as provided above which I have read and understood, that all information required in this APPLICATION FOR LICENSE TO SELL ALCOHOLIC BEVERAGES and supporting documents is true and correct to the best of my knowledge and I fully understand that any false information will cause the denial or revocation of any alcohol license issued by the City of Statesboro license. I also fully understand that knowingly providing false information under oath in this affidavit will subject me to criminal prosecution and possible imprisonment.

CAROLINE JOYNER

Print Full Name As Signed Below

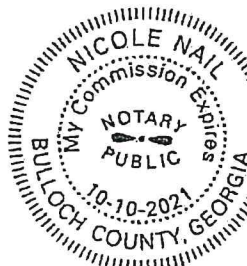
Caroline Joyner President

Signature of Applicant

Title

22 June 2018

Date



SWORN TO AND SUBSCRIBED BEFORE ME THIS

22 DAY OF June 20 18

Nicole Nail

NOTARY PUBLIC

My Commission Expires: 10-10-2021 (SEAL)

**Sugar Magnolia Bakery & Cafe**  
**106 Savannah Ave, Suite C**  
**Statesboro, Ga 30458**

*Please enter your recommendations and comments with your full name.*

**Alcohol License Review**

**Department                  Full Name   Recommendation                                  Comments**

<b>Planning &amp; Development</b>	Justin Williams	Approved (Tentative)	Does not meet prox waiver requirement of 6-7(e). Distance Waiver under 6-5(o).
<b>Fire Department</b>	Carlos	Approved	
<b>Police Department</b>	Jake Saxon	Approved	See Memo
<b>Legal</b>			



## Proximity Waiver Application (Alcohol License)

<b>Applicant Information</b>	Applicant <u>SUGAR MAGNOLIA BAKERY &amp; CAFE, INC.</u> Mailing Address <u>1125 RJ KENNEDY RD</u> City <u>STATESBORO</u> State <u>GA</u> Zip <u>30461</u> Telephone <u>(912) 259-9900</u> Fax ( )
<b>Property Ownership</b>	Property Owner <u>GAS LIGHT CROSSING, LLC</u> Mailing Address <u>913 MONARCH CIRCLE</u> City <u>STATESBORO</u> State <u>GA</u> Zip <u>30458</u> Telephone <u>(912) 678-1738</u> Fax ( )
<b>Business Information</b>	Location Address <u>106-C SAVANNAH AVE</u> Type of Business <u>RESTAURANT</u> Alcohol Class Requested <u>D, E, F, SUNDAY SALES PERMIT</u>



Checklist For Submission	<input checked="" type="checkbox"/> Narrative of alcohol waiver request (Please attach with this form). <input type="checkbox"/> Proximity Survey provided by a registered surveyor in the state of GA (If not <u>submitted in original application</u> ).
Application Fee	<input type="checkbox"/> There is no Fee to Submit Waiver.

I/We understand and agree, upon execution and submission of this waiver, I/we agree to abide by all provision of the Statesboro Zoning Ordinance, as well as the policies and procedures related to the processing of licenses by the Department of Planning & Development. I/We attest that the information provided in this application is true and accurate to the best of my/our knowledge.

Signature of Applicant Candace Jones Date 9 July 2018

APPROVED X

DISSAPPROVED \_\_\_\_\_

Zoning Authority Justin Eugene Williams Date 7/10/2018



*City of Statesboro*  
*Department of Planning & Development Memorandum*

---

50 East Main Street

P.O. Box 348

» (912) 764-0630

Statesboro, Georgia 30458 Statesboro, Georgia 30459 » (912) 764-0664 (Fax)

**DATE:** July 2, 2018

**TO:** Teresa Skinner, Tax Clerk

**SUBJECT:** **ALCOHOLIC BEVERAGE APPLICATION (106 Savannah Ave Suite C – Sugar Magnolia Bakery & Cafe)**

The Department of Planning & Development has reviewed the alcoholic beverage application submitted by Caroline Canady Joyner for 106 Savannah Ave Suite C (Tax Parcel # S28000077 000). The applicant is proposing the sale of retail beer, liquor and wine by the drink at the location. The proposed sale of alcohol is permitted at the location and the application must be denied. Staff's recommendation is based on the following:

1) **Zoning District:** 106 Savannah Ave is located in the CBD (Commercial Business) zoning district. Sale of beverages is not prohibited in this district.

2) **General Regulations Pertaining to all Licenses:** Per Chapter 6 Section 6-7(c)(2) of the *Statesboro Code of Ordinances*, Class D, E, and F alcoholic beverage licenses may be issued in the Commercial Business) zoning district.

3) **Alcoholic Beverages Proximity Restrictions:** The Department of Planning & Development has reviewed the subject property for consistency with the proximity restrictions of Chapter 6 Section 6-7(d) of the *Statesboro Code of Ordinances*. The proposed location is required to adhere to the regulations set forth by O.C.G.A. § 3-3-21. As per Chapter 6(d)1, Class D, E and F licenses shall be issued for a location only if the location complies with the proximity requirements provided by O.C.G.A. § 3-3-21 as measured by the rules and regulations promulgated by the Georgia Department of Revenue. This location encroaches on property used as an educational building, and therefore does not meet proximity requirements as per the municipal code. As per Section 6-5(o) of the *Statesboro Municipal Code*, this location is eligible for a waiver as a restaurant.

Department of Planning and Development denial is based on the information provided within the alcoholic beverage application submitted for our review. Documentation submitted by Maxwell Reddick & Associates verifies necessary proximity adherence.

The Department of Planning & Development encourages all applicants to access the *Statesboro Zoning Ordinance* online at <http://www.statesboroga.gov/>. The applicant is also encouraged to consult directly with representatives of the Engineering, Fire and other permitting departments if any work on the building or site is occurring to determine whether or not building or site plans associated with the proposed use are necessary.

Respectfully,

*Justin Eugene Williams*

Justin L Williams

City Planner I

Department of Planning & Development

RECEIVED  
13-29-15

PLEASE BE ADVISED THAT KNOWINGLY PROVIDING FALSE OR MISLEADING INFORMATION ON THIS DOCUMENT IS A FELONY PURSUANT TO O.C.G.A. §16-10-20 WHICH STATES:

A person who knowingly and willfully falsifies, conceals, or covers up by any trick, scheme, or device a material fact; makes a false, fictitious, or fraudulent statement or representation; or makes or uses any false writing or document, knowing the same to contain any false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of state government or of the government of any county, city, or other political subdivision of this state shall, upon conviction thereof, be punished by a fine of not more than \$1,000.00 or by imprisonment for not less than one nor more than five years, or both.

APPLICATION FOR LICENSE TO SELL ALCOHOLIC BEVERAGES  
CITY OF STATESBORO, GEORGIA

The undersigned applicant hereby applies to the City of Statesboro, Georgia for a license to sell alcoholic beverages within the corporate limits of the City of Statesboro. A non-refundable TWO HUNDRED dollar (\$200.00) application fee must be tendered with the application. (cash, credit card, certified check, or money order, checks should be made payable to the City of Statesboro.)

1. BUSINESS TRADE NAME: Charizitos Latin Cuisine LLC.  
D/B/A Name
2. APPLICANT'S NAME: Chaz Ortiz  
(Name of partnership, llc, corporation, or individual)
3. BUSINESS LOCATION ADDRESS: 441 South Main Street STE# 112
4. BUSINESS MAIL ADDRESS: \_\_\_\_\_  
CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_
5. LOCAL BUSINESS TELEPHONE NUMBER: (912) 441-8448  
CORPORATE OFFICE TELEPHONE NUMBER: ( ) - - - - -
6. CONTACT NAME FOR BUSINESS: Chaz Ortiz  
TELEPHONE NUMBER FOR CONTACT PERSON: 912-441-8448
7. NAME OF MANAGER: Chaz Ortiz  
(Person responsible for Alcohol Licensing issues)  
TELEPHONE NUMBER FOR MANAGER 912-441-8448  
ADDRESS OF MANAGER: \_\_\_\_\_  
(Street, Road, RFD No., P. O. Box No.)  
CITY: \_\_\_\_\_ COUNTY: \_\_\_\_\_ STATE: GA ZIP: \_\_\_\_\_
8. PURPOSE OF APPLICATION IS: (CHECK ALL THAT APPLY)  
NEW MANAGER \_\_\_\_\_ NEW BUSINESS: ☒ NEW OWNER: \_\_\_\_\_  
PREVIOUS OWNER'S NAME: \_\_\_\_\_  
BUSINESS NAME CHANGE: \_\_\_\_\_ PREVIOUS BUSINESS NAME: \_\_\_\_\_  
ADDRESS CHANGE: \_\_\_\_\_ PREVIOUS ADDRESS: \_\_\_\_\_  
LICENSE CLASS CHANGE: BEER ☒ WINE ☒ LIQUOR ☒ OTHER \_\_\_\_\_

Special Event Permit 50.00  
Distance Waiver Application Fee 150.00  
Alcohol Beverage Control Security Permit(Permit Shall Be Obtained From The Statesboro Police Department) 50.00

10. TYPE OF BUSINESS: (CHECK ONE) ☐ Individual ☐ Corporation ☐ Partnership ☒ LLC

(COMPLETE EITHER NUMBERS 11, 12 AND 13, AND/OR 14, 15 AND 16 IN THE SECTION BELOW)

11. IF APPLICANT IS AN INDIVIDUAL: Attach copy of trade name affidavit.

FULL LEGAL NAME: Char Derrick Ortiz PHONE# 912-441-8448

HOME ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

RACE: \_\_\_\_\_ SEX: \_\_\_\_\_ BIRTHDATE: \_\_\_\_\_ SOCIAL SECURITY NO: \_\_\_\_\_

HAVE YOU COMPLETED THE FINANCIAL AFFIDAVIT ATTACHED TO THIS APPLICATION? \_\_\_\_\_

12. IF APPLICANT IS A PARTNERSHIP, LLC, or L.L.P.: Attach trade name affidavit, if an LLC or LLP, attach a copy of certificate of LLC or LLP as filed with the Clerk of Superior Court and trade name affidavit, a copy of your operating agreement and/or partnership agreement as well as other documents listed below that establish ownership rights of members or partners.

NAME AND ADDRESS OF PARTNERSHIP, LLC, or LLP: Chazitos Latin Cuisine LLC.  
Sole Owner Char Ortiz

DO YOU HAVE AN OPERATING AGREEMENT OR PARTNERSHIP AGREEMENT FOR THE LLC, LLP OR PARTNERSHIP? \_\_\_\_\_

IF NOT, WHAT DOCUMENTS ESTABLISH THE OWNERSHIP RIGHTS OF THE MEMBERS OR PARTNERS? \_\_\_\_\_

13. MEMBERS OF L.L.C. and/or PARTNERS:

FULL LEGAL NAME: \_\_\_\_\_ PHONE# \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

RACE: \_\_\_\_\_ SEX: \_\_\_\_\_ BIRTHDATE: \_\_\_\_\_ SOCIAL SECURITY NUMBER \_\_\_\_\_

FULL LEGAL NAME: \_\_\_\_\_ PHONE# \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

RACE: \_\_\_\_\_ SEX: \_\_\_\_\_ BIRTHDATE: \_\_\_\_\_ SOCIAL SECURITY NO: \_\_\_\_\_

FULL LEGAL NAME: \_\_\_\_\_ PHONE# \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

RACE: \_\_\_\_\_ SEX: \_\_\_\_\_ BIRTHDATE: \_\_\_\_\_ SOCIAL SECURITY NO: \_\_\_\_\_

9. INDICATE WHERE BUSINESS WILL BE LOCATED:

☐ Above Ground ☒ Street or Ground Floor Level

SEC. 6-10(D) ANY PERSON WITHIN THE CITY OF STATESBORO WHO WORKS AS A BOUNCER, EITHER AS AN EMPLOYEE, AGENT, OR SUBCONTRACTOR WHOSE RESPONSIBILITIES IN AN ESTABLISHMENT THAT IS LICENSED TO SELL ALCOHOLIC BEVERAGES FOR ON-PREMISES CONSUMPTION SHALL HAVE THEIR ALCOHOLIC BEVERAGE SECURITY PERMIT ON THEIR PERSON AT ALL TIMES WHILE ACTING AS AN EMPLOYEE, AGENT OR SUBCONTRACTOR OF THE LICENSEE. AN ALCOHOLIC BEVERAGE SECURITY PERMIT SHALL BE READILY AVAILABLE FOR INSPECTION UPON THE REQUEST OF ANY STATESBORO POLICE DEPARTMENT OFFICER, CITY CODE ENFORCEMENT OFFICER, OR THE CITY MANAGER OR HIS DESIGNEE.

DOES ANY EMPLOYEE DESCRIBED IN THE ABOVE PARAGRAPH HAVE AN ALCOHOLIC BEVERAGE SECURITY PERMIT? ☐ YES ☐ NO (PERMIT SHALL BE OBTAINED FROM THE STATESBORO POLICE DEPARTMENT)

**CALCULATION OF BASIC LICENSE FEE:**

**FOR CALENDAR YEAR** \_\_\_\_\_

<u>CLASSIFICATION</u>	(Mark All That Apply)	<u>LICENSE FEE</u>
Class B, Retail Beer Package	<input checked="" type="checkbox"/>	875.00
Class C, Retail Wine Package	<input type="checkbox"/>	875.00
Class D, Retail Liquor by the Drink	<input type="checkbox"/>	1,425.00
Class E, Retail Beer by the Drink	<input type="checkbox"/>	1,425.00
Class F, Retail Wine by the Drink	<input type="checkbox"/>	1,425.00
Class G, Wholesale Liquor	<input type="checkbox"/>	1,500.00
Class H, Wholesale Beer	<input type="checkbox"/>	1,500.00
Class I, Wholesale Wine	<input type="checkbox"/>	1,500.00
Class J, Licensed Alcoholic Beverage Caterer	<input type="checkbox"/>	200.00
Class K, Brewer, Manufacturer of Malt Beverages Only	<input type="checkbox"/>	1,750.00
Class L, Broker	<input type="checkbox"/>	1,750.00
Class M, Importer	<input type="checkbox"/>	1,750.00
Class O, Manufacture on Wine Only	<input type="checkbox"/>	1,750.00
Sunday Sales Permit	<input type="checkbox"/>	300.00
In Room Service Permit	<input type="checkbox"/>	150.00

Georgia Law (O.C.G.A. Section 3-3-7) states: "The sale of alcoholic beverages is lawful for consumption on the premises on Sundays from 12:30 p.m. until 12:00 midnight in any licensed establishment which derives at least 50 percent of its total annual gross sales from the sale of prepared meals or food in all of the combined retail outlets of the individual establishment where food is served and in any licensed establishment which derives at least 50 percent of its total annual gross income from the rental of rooms for overnight lodging."

Sunday sales permit holders are subject to audit for compliance with State Law. Each establishment is required to maintain Financial Records on food sales and alcohol sales by separate business location to demonstrate compliance with State and Local Law.

TOTAL ANNUAL LICENSE FEE: \$ \_\_\_\_\_

PARTIAL YEAR CALCULATION IF APPLICABLE: \$ \_\_\_\_\_



FULL LEGAL NAME: \_\_\_\_\_ PHONE# \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

RACE: \_\_\_\_\_ SEX: \_\_\_\_\_ BIRTHDATE: \_\_\_\_\_ SOCIAL SECURITY NO: \_\_\_\_\_

HAS EACH MEMBER OR PARTNER COMPLETED A FINANCIAL AFFIDAVIT TO ATTACH TO THIS APPLICATION? \_\_\_\_\_

(ATTACH ADDITIONAL PAGES IF NECESSARY)

CORPORATION-STOCKHOLDERS: All corporate applicants who are corporations shall list the names and address of all stockholders and the percentage of stock owned by each. If a named stockholder therein is another corporation, the same information shall be given for the Stockholding Corporation. If, during the life of the license, the identity of the stockholders or their percentage of ownership should change, that information shall be sent to the Finance Department.

14. IF APPLICANT IS A CORPORATION: Attach a copy of the articles of incorporation, trade name affidavit, current annual corporation registration with the Georgia Secretary of State, as well as the bylaws, the shareholders agreement, and other documents listed below that identify ownership rights.

NAME OF CORPORATION: N/A  
(Name shown exactly as in Articles of Incorporation or Charter)

HOME OFFICE: \_\_\_\_\_

MAIL ADDRESS IF DIFFERENT: \_\_\_\_\_

DATE AND PLACE OF INCORPORATION: \_\_\_\_\_

DO YOU HAVE A SHAREHOLDERS AGREEMENT? \_\_\_\_\_

IF NOT, WHAT DOCUMENTS ESTABLISH THE OWNERSHIP RIGHTS OF THE SHAREHOLDERS? \_\_\_\_\_

15. OFFICERS:

FULL LEGAL NAME: \_\_\_\_\_ PHONE# \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

RACE: \_\_\_\_\_ SEX: \_\_\_\_\_ BIRTHDATE: \_\_\_\_\_ SOCIAL SECURITY NO: \_\_\_\_\_

% STOCK OWNED: \_\_\_\_\_ OFFICE HELD: \_\_\_\_\_

FULL LEGAL NAME: \_\_\_\_\_ PHONE# \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

RACE: \_\_\_\_\_ SEX: \_\_\_\_\_ BIRTHDATE: \_\_\_\_\_ SOCIAL SECURITY NO: \_\_\_\_\_

% STOCK OWNED: \_\_\_\_\_ OFFICE HELD: \_\_\_\_\_

FULL LEGAL NAME: N/A PHONE# \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

RACE: \_\_\_\_\_ SEX: \_\_\_\_\_ BIRTHDATE: \_\_\_\_\_ SOCIAL SECURITY NO: \_\_\_\_\_

% STOCK OWNED: \_\_\_\_\_ OFFICE HELD: \_\_\_\_\_

FULL LEGAL NAME: \_\_\_\_\_ PHONE# \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

RACE: \_\_\_\_\_ SEX: \_\_\_\_\_ BIRTHDATE: \_\_\_\_\_ SOCIAL SECURITY NO: \_\_\_\_\_

% STOCK OWNED: \_\_\_\_\_ OFFICE HELD: \_\_\_\_\_

(ATTACH ADDITIONAL PAGES IF NECESSARY)

16. STOCKHOLDERS (If Different from Officer Names)

FULL LEGAL NAME: \_\_\_\_\_ PHONE# \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

RACE: \_\_\_\_\_ SEX: \_\_\_\_\_ BIRTHDATE: \_\_\_\_\_ SOCIAL SECURITY NO: \_\_\_\_\_

% STOCK OWNED: \_\_\_\_\_ OFFICE HELD: \_\_\_\_\_

FULL LEGAL NAME: \_\_\_\_\_ PHONE# \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

RACE: \_\_\_\_\_ SEX: \_\_\_\_\_ BIRTHDATE: \_\_\_\_\_ SOCIAL SECURITY NO: \_\_\_\_\_

% STOCK OWNED: \_\_\_\_\_ OFFICE HELD: \_\_\_\_\_

FULL LEGAL NAME: \_\_\_\_\_ PHONE# \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

RACE: \_\_\_\_\_ SEX: \_\_\_\_\_ BIRTHDATE: \_\_\_\_\_ SOCIAL SECURITY NO: \_\_\_\_\_

% STOCK OWNED: \_\_\_\_\_ OFFICE HELD: \_\_\_\_\_

FULL LEGAL NAME: \_\_\_\_\_ PHONE# \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

RACE: \_\_\_\_\_ SEX: \_\_\_\_\_ BIRTHDATE: \_\_\_\_\_ SOCIAL SECURITY NO: \_\_\_\_\_

% STOCK OWNED: \_\_\_\_\_ OFFICE HELD: \_\_\_\_\_

HAS EACH OFFICER AND SHAREHOLDER COMPLETED THE FINANCIAL AFFIDAVIT ATTACHED TO THIS APPLICATION?

(ATTACH ADDITIONAL PAGES IF NECESSARY)

17. If there is any individual or officer, who has resided at his current address less than five (5) years, complete information below.

NAME: N/A PHONE# \_\_\_\_\_

PREVIOUS ADDRESS: \_\_\_\_\_ FROM \_\_\_\_\_ TO \_\_\_\_\_

PREVIOUS ADDRESS: \_\_\_\_\_ FROM \_\_\_\_\_ TO \_\_\_\_\_

PREVIOUS ADDRESS: \_\_\_\_\_ FROM \_\_\_\_\_ TO \_\_\_\_\_

FULL NAME: \_\_\_\_\_ PHONE# \_\_\_\_\_

PREVIOUS ADDRESS: \_\_\_\_\_ FROM \_\_\_\_\_ TO \_\_\_\_\_

PREVIOUS ADDRESS: \_\_\_\_\_ FROM \_\_\_\_\_ TO \_\_\_\_\_

PREVIOUS ADDRESS: \_\_\_\_\_ FROM \_\_\_\_\_ TO \_\_\_\_\_

(ATTACH ADDITIONAL PAGES IF NECESSARY)

18. State name and address of owner of the property (Land and Building) where the business will be located.

Southeast Georgia Investment Associates LLC.  
441 South Main Street Unit 112 Statesboro, GA

19. Is the commercial space where the business is to be located rented or leased?

Answer: YES ☒ NO ☐ If yes, state name of lessor or landlord and address, and provide a copy of the lease with this application.

Southeast Georgia Investment Associates LLC.  
32 E Main Street Statesboro, GA

20. Does any person or firm have any interest in the proposed business as a silent, undisclosed partner or joint venture; or has anyone agreed to split the profits or receipts from the proposed business with any persons, firm, company, corporation, or other entity.

Answer: YES ☐ NO ☒ If yes, give name of person or firm and address and amount of percentage of profits or receipts to be split.

\_\_\_\_\_  
\_\_\_\_\_

21. Is there anyone connected with this business that is not a legal resident of the United States and at least twenty-one (21) years of age?

Answer: YES ☐ NO ☒ If yes, give full details on separate sheet.

If anyone connected with this business is not a U.S. Citizen, can they legally be employed in the United States.

Answer: YES ☐ NO ☒ N/A ☐ If yes, explain on a separate sheet and submit copies of eligibility.

22. Is there anyone connected with this business that has applied for a beer, wine, and/or liquor license from the City of Statesboro or other City or County in the State of Georgia, or other state or political subdivision and been denied such?

Answer: YES ☐ NO ☒ If yes, give full details on separate sheet.

23. Is there anyone connected with this business who holds another alcohol license in any retail category or any license under any wholesale category?

Answer: YES \_\_\_\_\_ NO ☒ If yes, give full details on separate sheet

24. Is there anyone connected with this business that has been convicted within fifteen years immediately prior to the filing of this application with any felony or for whom outstanding indictments, accusations or criminal charges exist charging such individual with any of such offenses and for which no final disposition has occurred?

Answer: YES \_\_\_\_\_ NO ☒ If yes, give full details on separate sheet, including dates, charges and disposition.

25. Is there anyone connected with this business that has been convicted within five years immediately prior to the filing of this application of the violation ( i ) of any state, federal or local ordinance pertaining to the manufacture, possession, transportation or sale of malt beverages, wine, or intoxicating liquors, or the taxability thereof; ( ii ) of a crime involving moral turpitude; or ( iii ) of a crime involving soliciting for prostitution, pandering, gambling, letting premises for prostitution, keeping a disorderly place, the traffic offense of hit and run or leaving the scene of an accident, or any misdemeanor serious traffic offense?

Answer: YES \_\_\_\_\_ NO ☒ If yes, give full details on separate sheet, including dates, charges and disposition.

26. Is there anyone connected with this business that has been convicted for selling alcohol to an under-age person within the last three (3) year period?

Answer: YES \_\_\_\_\_ NO ☒ If yes, give full details on separate sheet.

27. Is there anyone connected with this business that is an official or public employee of the City of Statesboro, any State or Federal Agency, or whose duties include the regulation or policing of alcoholic beverages or licenses, or any tax collecting activity ?

Answer: YES \_\_\_\_\_ NO ☒ If yes, give full details on separate sheet.

28. Have you or the applicant had any vehicles, trailers, or property belonging to you or the company in which you or any of such persons have or had an interest in ever been seized, condemned or forfeited as contraband by the State of Georgia or United States for the reason the same was being used or intended for use in criminal activities.

Answer: YES \_\_\_\_\_ NO ☒ If yes, give full details on separate sheet.

29. Will live nude performances or adult entertainment be a part of this business' operations?

Answer: YES \_\_\_\_\_ NO ☒ If yes, the City of Statesboro Ordinance 6-164 prohibits alcohol in an establishment having adult entertainment.

I, Chaz Derrick Ortiz, solemnly swear, subject to the penalties O.C.G.A. §16-10-20 as provided above which I have read and understood, that all information required in this APPLICATION FOR LICENSE TO SELL ALCOHOLIC BEVERAGES and supporting documents is true and correct to the best of my knowledge and I fully understand that any false information will cause the denial or revocation of any alcohol license issued by the City of Statesboro license. I also fully understand that knowingly providing false information under oath in this affidavit will subject me to criminal prosecution and possible imprisonment.

Chaz Derrick Ortiz  
Print Full Name As Signed Below

Signature of Applicant

Title

Owner

Date

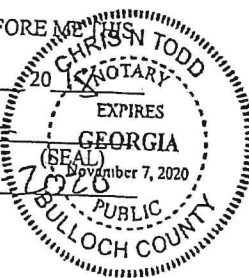
5/17/18

SWORN TO AND SUBSCRIBED BEFORE ME

17th DAY OF May 2018

NOTARY PUBLIC

My Commission Expires: 11-7-2020





*City of Statesboro*  
*Department of Planning & Development Memorandum*

50 East Main Street

P.O. Box 348

» (912) 764-0630

Statesboro, Georgia 30458 Statesboro, Georgia 30459 » (912) 764-0664 (Fax)

**DATE:** July 3, 2018

**TO:** Teresa Skinner, Tax Clerk

**SUBJECT:** **ALCOHOLIC BEVERAGE APPLICATION (441 South Main Street Suite 112 – Chazito's Latin Cuisine)**

The Department of Planning & Development has reviewed the alcoholic beverage application submitted by Chaz Ortiz for 441 South Main Street Suite #112 (Tax Parcel #S21 000018 000). The applicant is proposing the sale of retail beer package (Class B) Retail beer, retail wine and liquor by the drink (Class D, E, F) at the location. The proposed sale of alcohol is permitted at the location and the application may be approved. Staff's recommendation is based on the following:

1) **Zoning District:** 441 South Main Street is located in the PUD/CR (Planned Unit Development/Commercial Retail) zoning district. Sale of beverages is not prohibited in this district.

2) **General Regulations Pertaining to all Licenses:** Per Chapter 6 Section 6-7(c)(2) of the *Statesboro Code of Ordinances*, Class B, D, E, and F alcoholic beverage licenses may be issued in the PUD/CR (Commercial Retail Overlay) zoning district.

3) **Alcoholic Beverages Proximity Restrictions:** The Department of Planning & Development has reviewed the subject property for consistency with the proximity restrictions of Chapter 6 Section 6-7(d) of the *Statesboro Code of Ordinances*. The proposed location is required to adhere to the regulations set forth by O.C.G.A. § 3-3-21. As per Chapter 6(d)1, Class D, E and F licenses shall be issued for a location only if the location complies with the proximity requirements provided by O.C.G.A. § 3-3-21 as measured by the rules and regulations promulgated by the Georgia Department of Revenue. The attached survey verifies the conformity with proximity regulations as defined by O.C.G.A. § 3-3-21.

Department of Planning and Development **approval** is based on the information provided within the alcoholic beverage application submitted for our review. Documentation submitted by Maxwell Reddick & Associates verifies necessary proximity adherence.

The Department of Planning & Development encourages all applicants to access the *Statesboro Zoning Ordinance* online at <http://www.statesboroga.gov/>. The applicant is also encouraged to consult directly with representatives of the Engineering, Fire and other permitting departments if any work on the building or site is occurring to determine whether or not building or site plans associated with the proposed use are necessary.

Respectfully,

Justin L Williams

City Planner I

Department of Planning and Development





# Statesboro Fire Department

*Proudly serving the City of Statesboro and  
surrounding communities since 1905*



*Jonathian M. McCollins  
Mayor*

Print Date: 5/29/2018

## INSPECTION SUMMARY REPORT

Page 1 of 1

Name: Chazitos Latin Cuisine 441 S Main ST, Statesboro		
Date: 5/29/2018	Contact: Chaz Ortiz	
Inspector Name: Fire Inspector Jeffrey Flake	Date notice sent:	
Type of Inspection: Occupational Tax Certificate Inspection		
Property Notes:		
Fire Code Reference	Discrepancy / Remarks	Date Resolved
Special Notes	OTC/Business License: No Violations Noted After the completion of a Fire and Life Safety Inspection at this location, no violations were noted. The Statesboro Fire Department has no objections to the issuance of an OTC pending approval by additional departments as necessary.  Prior to opening for business we will need to reinspect the hood extinguishing system This cannot be done until all equipment is in place	

Inspector Signature

Site Signature

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**Chazitos Latin Cuisine LLC**  
**441 South Main Street Suite 112**  
**Statesboro Ga 30458**

*Please enter your recommendations and comments with your full name.*

**Alcohol License Review**

<b>Department</b>	<b>Full Name</b>	<b>Recommendation</b>	<b>Comments</b>
<b>Planning &amp; Development</b>	Justin Williams	Approve	See Memo
<b>Fire Department</b>	Carlos Nevarez	Approve	
<b>Police Department</b>	Jake Saxon	Approve	See memo
<b>Legal</b>	Cain Smith	Approve	N/A



# STATESBORO POLICE DEPARTMENT

Ph 912-764-9911

25 West Grady Street, Statesboro, Georgia 30458

Fx 912-489-5050

To: Sue Starling, City Clerk

From: Jake Saxon, Impact Team Sergeant

Date: 6/12/18

Ref: Chazitos Latin Cuisine LLC Alcohol Application

I have completed a review of the alcohol application for Chazitos Latin Cuisine LLC. No issues were found with the exception of the following for consideration:

Chaz Ortiz is listed on the application as the applicant and sole owner of Chazitos Latin Cuisine. However, according to the Georgia Secretary of State website, Katherine Ortiz is the registered agent for the corporation. Per Leah Harden, this discrepancy is acceptable for the application process.

I have spoken with Chaz Ortiz and discussed the business model of Chazitos Latin Cuisine. Chazitos Latin Cuisine will be operating under the City Ordinance 6-9 (a) designation at all times per the operating procedures outlined by Ortiz.

# CITY OF STATESBORO

*Robw*

## COUNCIL

Phil Boyum, District 1  
Sam Jones, District 2  
Jeff Yawn, District 3  
John Riggs, District 4  
Derek Duke, District 5



Jonathan M. McCollar, Mayor  
Randy Wetmore, City Manager  
Sue Starling, City Clerk  
I. Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348  
STATESBORO, GEORGIA 30459-0348

**To:** Randy Wetmore, City Manager

**From:** Jason Boyles, Director of Public Works and Engineering  
David Campbell, Interim City Engineer

**Date:** 08/23/2018

**RE:** Recommendation of Low Bidder for "City of Statesboro - Wash Rack Catwalk 2019-10"

**Policy Issue:** Purchasing

### Recommendation:

The low bidder, Hawk Construction, meets the requirements of the bid package and submitted an acceptable bid bond. Staff recommends awarding this contract to Hawk Construction in the amount of \$32,470.00.

### Background:

The work in this contract includes installing a 74' total length galvanized catwalk, water line and hose reel in the existing sanitation wash rack at the Public Works property. Sealed bids based for the referenced project were received on August 21, 2018 as follows:

Hawk Construction	\$32,470.00
Performance Fabrication	\$36,500.00

### Budget Impact:

The low bid submitted by Hawk Construction is below the approved budgeted amount of \$39,000.00 for CIP# SWC-29. The project is to be paid for through Solid Waste Collection Fund revenues.

**Council Person and District:** Phil Boyum, District 1

**Attachments:** None

CC: Darren Prather, Director of Central Services



# STATESBORO POLICE DEPARTMENT

Ph 912-764-9911

25 West Grady Street, Statesboro, Georgia 30458

Fx 912-489-5050

TO: Randy Wetmore, City Manager

FROM: Mike Broadhead, Chief of Police

CC: Cindy West, Director of Finance  
Darren Prather, Purchasing Director

DATE: September 4, 2018

RE: Purchase of 11 Vehicles for SPD

POLICY ISSUE: Purchase requiring approval from City Council.

RECOMMENDATION: That Council approve the purchase of nine (9) marked Patrol Vehicles and two (2) additional unmarked cars. Total project cost not to exceed \$545,000. These vehicles will be put out for bid if approved by Council.

BACKGROUND: The Police Department requests Council approval to purchase replacement vehicles for its aging fleet. Previously these expenses were expected to be taken from 2013 SPLOST monies, but with those receipts not keeping pace with projections, we are forced to purchase vehicles out of operational funds. The money to purchase these vehicles was not originally budgeted in the FY19 budget, thus requiring Council approval prior to seeking bids.

The funding for these purchases comes from the additional mill added to the city's revenue in late calendar year 2017. Due to the fact that once the measure passed, there was only half a fiscal year remaining, and vacancies existed during that half year, as well as fiscal restraint, these funds are available for this purchase.

BUDGET IMPACT: A decrease in general fund balance of \$545,000.

COUNCIL DISTRICT: All

ATTACHMENTS: N/A





# STATESBORO POLICE DEPARTMENT <sup>RSW</sup>

Ph 912-764-9911

25 West Grady Street, Statesboro, Georgia 30458

Fx 912-489-5050

TO: Randy Wetmore, City Manager

FROM: Mike Broadhead, Chief of Police

CC: Cindy West, Director of Finance  
Darren Prather, Purchasing Director

DATE: September 4, 2018

RE: Purchase of New Door Locking Security System for PD

POLICY ISSUE: Purchase requiring approval from City Council.

RECOMMENDATION: That Council approve the purchase of a replacement door locking security system for police headquarters. The current system has suffered an approximately 1/3<sup>rd</sup> failure and the vendor can no longer support the technology. Recommend that Council approve a maximum cost of \$45,000 for replacement.

BACKGROUND: The Police Department requests Council approval for the purchase of a new door locking security system at police headquarters. The current system is approximately 11 years old and the vendor will no longer support the technology. Currently, approximately 1/3<sup>rd</sup> of the system has failed and cannot be repaired as parts are no longer available.

The PD requires secure door locks to control access to sensitive information as well as to protect our infrastructure. The door locking system runs the automated gates to the secure parking areas and all external and internal doors. A computerized system allows limited access to specific doors, and also keeps a log of each person who uses their key to gain entrance to each door. All held property and evidence are kept in a locked and secure vault where access is also limited and controlled.



# STATESBORO POLICE DEPARTMENT

Ph 912-764-9911

25 West Grady Street, Statesboro, Georgia 30458

Fx 912-489-5050

This purchase is on the approved list for potential SPLOST 2019 funds, but with the failure of part of the system, a more immediate source of revenue is required.

The funding for these purchases comes from the additional mill added to the city's revenue in late calendar year 2017. Due to the fact that once the measure passed, there was only half a fiscal year remaining, and vacancies existed during that half year, as well as fiscal restraint, these funds are available for this purchase.

BUDGET IMPACT: A reduction from the general fund of \$45,000.

COUNCIL DISTRICT: All

ATTACHMENTS: N/A

Row

# CITY OF STATESBORO

COUNCIL  
Phillip A. Boyum  
Sam Lee Jones  
Jeff B. Yawn  
John C. Riggs  
Derek Duke



Jonathan McCollar, Mayor  
Randy Wetmore, City Manager  
Sue Starling, City Clerk  
I. Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348  
STATESBORO, GEORGIA 30459-0348

**To: Randy Wetmore**  
**City Manager**

**From: Steve Hotchkiss**  
**Director Public Utilities**

**Date: 9-4-2018**

**RE: East View Lift Station Generator**

**Recommendation: Motion to award a contract to Proctor Electric Services, Inc. in the amount of \$98,650.00 for the installation of a standby generator at the East View Lift Station site, with funding from the Capital Improvement Program (WWD-37).**

**Policy Issue: Council Approval**

**Background: As part of the City's Annual Budget Process it approved a CIP Project (WWD-37) to install backup generators at critical lift station sites. The lift station at East View Apartments has very limited holding capacity in the event of a power failure and is susceptible to overflows. If power is interrupted staff has limited time to respond with a portable generator or pump and because this typically happens during extreme weather events it can be dangerous.**

**The project was properly advertised and three bids were received, the low bid was submitted by Proctor Electric Services, Inc. in the amount of \$98,650.00. Wesley Parker of Parker Engineering has reviewed the bid proposals and has issued a letter of recommendation to award the contract to Proctor Electric Services, Inc.**

**Budget Impact: Funds will come from the Capital Improvements Program.**

Georgia Municipal Association City of Excellence  
Telephone: (912) 764-5468 • Fax: (912) 764-4691 • email: cityhall@statesboroga.net

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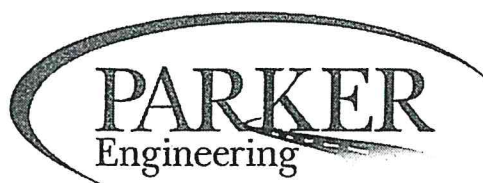
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**Council Person and District: All**

**Attachments: Letter of recommendation and Bid Tabulation**





August 2, 2018

Mr. Steve Hotchkiss  
City of Statesboro  
50 East Main Street  
Statesboro, GA 30458

RE: Letter of Recommendation – East View Generator (PE18113)

Dear Mr. Hotchkiss,

As you are aware, bids were received and opened for the above referenced project on August 2, 2018 at 3:00 PM. We have checked and tabulated the bids received. We have determined that Proctor Electric Services, Inc. is the low bidder for this project when evaluated on the basis of the base bid amount.

Since the low bidder appears to have adequate experience and technical ability to complete this project, Parker Engineering recommends the project be awarded to Proctor Electric Services, Inc. in an amount equal to the base bid amount of \$98,650.00.

We are enclosing one copy of the "Bid Tabulation" for your file. We are also enclosing a copy of the Notice of Award for this project and a sample resolution for your use. Please execute the Notice of Award and return it and the resolution to our office as soon as possible. We will prepare three (3) sets of contract documents and forward them to you when the Contractor has executed the Agreement and delivered all the necessary bonds, insurance, etc.

If you have any questions or need any additional information, please call us.

Sincerely,

A handwritten signature in cursive script that reads "Wesley Parker".

G. Wesley Parker, P.E.

encl: Bid Tabulation, Notice of Award, Resolution

cc: Johnathan Proctor, Proctor Electric Services, Inc.  
City of Statesboro: Danny Lively, Darren Prather

BID TABULATION FOR ALL BIDS  
 RECEIVED AT 50 East Main Street, Statesboro, GA 30458  
 ON August 2nd, 2018, 3:00 P.M.

PARKER ENGINEERING, LLC  
 36 COURTLAND STREET, SUITE B  
 STATESBORO, GA 30458

PROJECT: City of Statesboro East View Generator PROJECT NO.: PE18113				BIDDERS:					
				Proctor Electric Services, Inc. PO Box 242 Statesboro, GA 30459		Y-Delta, Inc. 5657 Lakewood Road Statesboro, GA 30461		Southern Civil PO Box 99 Glennville, GA 30427	
ITEM NO.	QTY.	UNIT	DESCRIPTION	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
ITEM 1 - East View Generator									
a.	1	LS	Complete Installation of Emergency Generator and Automatic Transfer Switch, SCADA integration, wiring, etc.	\$ 98,650.00	\$ 98,650.00	\$ 99,600.00	\$ 99,600.00	\$ 133,899.00	\$ 133,899.00
TOTAL BASE BID				\$	98,650.00	\$	99,600.00	\$	133,899.00
BID TOTAL SUPPLIED BY CONTRACTOR				\$	98,650.00	\$	99,600.00	\$	133,899.00

I hereby certify that this Bid Tabulation is a true and accurate representation of all Bids received on August 2nd, 2018 at 3:00 PM

*Wesley Parker*

G. Wesley Parker, P.E. #25845



Row

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50 EAST MAIN STREET • P.O. BOX 348  
STATESBORO, GEORGIA 30459-0348

**To: Randy Wetmore**  
**City Manager**

**From: Steve Hotchkiss**  
**Director Public Utilities**

**Date: 9-4-2018**

**RE: Railroad Bed Sewer Extension Phase 1**

**Recommendation: Motion to award a contract to Y-Delta Inc. in the amount of \$83,680.48 for the installation 698' of 15" sewer for the Railroad Bed Sewer Extension Phase 1 with funds for Water Sewer System Revenue.**

**Policy Issue: Council Approval**

**Background: On March 26<sup>th</sup> of this year Council approved a recommendation to extend the sewer main along Railroad Bed Rd to serve the first parcel of land south of the Beacon Place Development. This parcel was rezoned earlier and will be the site of a proposed CrossFit Gym. In 2016 the City extended water mains approximately 5400' along the Green Way to serve potential development; this is the first step in providing sewer service to the same area. Work is scheduled to start soon on the new Gym and is anticipated to open at the end of December.**

**This project was properly advertised and three bids were received, the low bid was submitted by Y-Delta Inc. in the amount of \$83,680.48 well below the approved not to exceed amount of \$109,000.00. Our engineers at Hussy, Gay, Bell have review the bid proposals and have issued a letter of recommendation to award the contract to Y-Delta. They have been awarded numerous contracts of this type for the City of Statesboro and have always delivered quality results.**

# CITY OF STATESBORO

## COUNCIL

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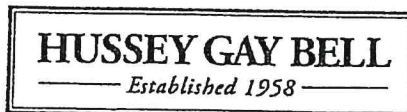
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**Budget Impact: Funding will come from Water Sewer System revenues.**

**Council Person and District: All**

**Attachments: HGB letter of recommendation, Map of site**



August 27, 2018

Mr. Steve Hotchkiss  
Director of Public Utilities  
City of Statesboro  
P O Box 348  
Statesboro, Georgia 30458

**RE: Railroad Bed Road Sewer Extension Phase 1  
City of Statesboro, Georgia**

Dear Mr. Hotchkiss:

The following bids were received on August 23, 2018 for the above referenced project:

Y-Delta, Inc.	\$ 83,680.48
Tyson Utilities Construction, Inc.	\$ 141,856.28
Mill Creek Construction	\$ 172,284.00

As indicated, the low bid was submitted by Y-Delta, Inc. It is recommended that the contract for the project is awarded in the amount of \$83,680.48 to Y-Delta, Inc. In our opinion, Y-Delta, Inc. has the resources to successfully perform the work.

Enclosed is the Abstract of Bids for your use.

Sincerely,  
HUSSEY GAY BELL

Chris Burke, P.E.


Enclosures:

Copy: Mr. Danny Lively  
Ms. Jennifer Oetgen, P.E.

**ABSTRACT OF BIDS**  
**RAILROAD BED ROAD SEWER EXTENSION PHASE 1**  
 Bids Received: August 23, 2018

Item	DESCRIPTION	ESTIMATEE QTY	Y-Delta, Inc.			Mill Creek Construction		Tyson Utilities Construction, Inc.	
			UNIT COST	TOTAL COST		UNIT COST	TOTAL COST	UNIT COST	TOTAL COST
1.	16-inch C900 PVC Gravity Sewer, DR 18, 14' - 18' depth	698 LF	\$74.90	\$52,280.20		\$130.00	\$90,740.00	\$100.46	\$70,121.08
2.	Manholes, 4' Diameter, Standard, 14'-18' depth	2 EA	\$5,848.79	\$11,697.58		\$5,500.00	\$11,000.00	\$5,050.00	\$10,100.00
3.	Core Existing Manhole and Connect New PVC Gravity Sewer Main	JOB LS	\$3,500.00	\$3,500.00		\$30,000.00	\$30,000.00	\$6,150.00	\$6,150.00
4.	6-inch PVC Sewer Lateral including Connection to Sewer Main, Bends, Pipe and Cap at Easement Limit	2 EA	\$2,676.35	\$5,352.70		\$2,750.00	\$5,500.00	\$2,105.10	\$4,210.20
5.	Grassing, Fertilizing and Mulching	3,000 SY	\$0.45	\$1,350.00		\$1.50	\$4,500.00	\$1.50	\$4,500.00
6.	Remove unsuitable material, dispose offsite, replace with approved off-site fill material	50 CY	\$20.00	\$1,000.00		\$24.00	\$1,200.00	\$28.00	\$1,400.00
7.	Remove unsuitable material, dispose offsite, replace with crushed stone	200 CY	\$25.00	\$5,000.00		\$63.20	\$12,640.00	\$85.00	\$17,000.00
8.	Mobilization/Demobilization, Bonds, Insurance and Miscellaneous Items not otherwise listed but necessary for a complete job	JOB LS	\$3,500.00	\$3,500.00		\$16,704.00	\$16,704.00	\$28,375.00	\$28,375.00
<b>TOTAL BID</b>				<b>\$83,680.48</b>			<b>\$172,284.00</b>		<b>\$141,856.28</b>
Bid Bond									X
Non-Collusion Affidavit									X
Addendum No. 1									X

I certify that this is a correct Abstract of  
 Bids received August 23, 2018

  
 Chris Burke, P.E.



# Untitled Map

S&S Greenway / Railroad Bed Rd

Beacon Place

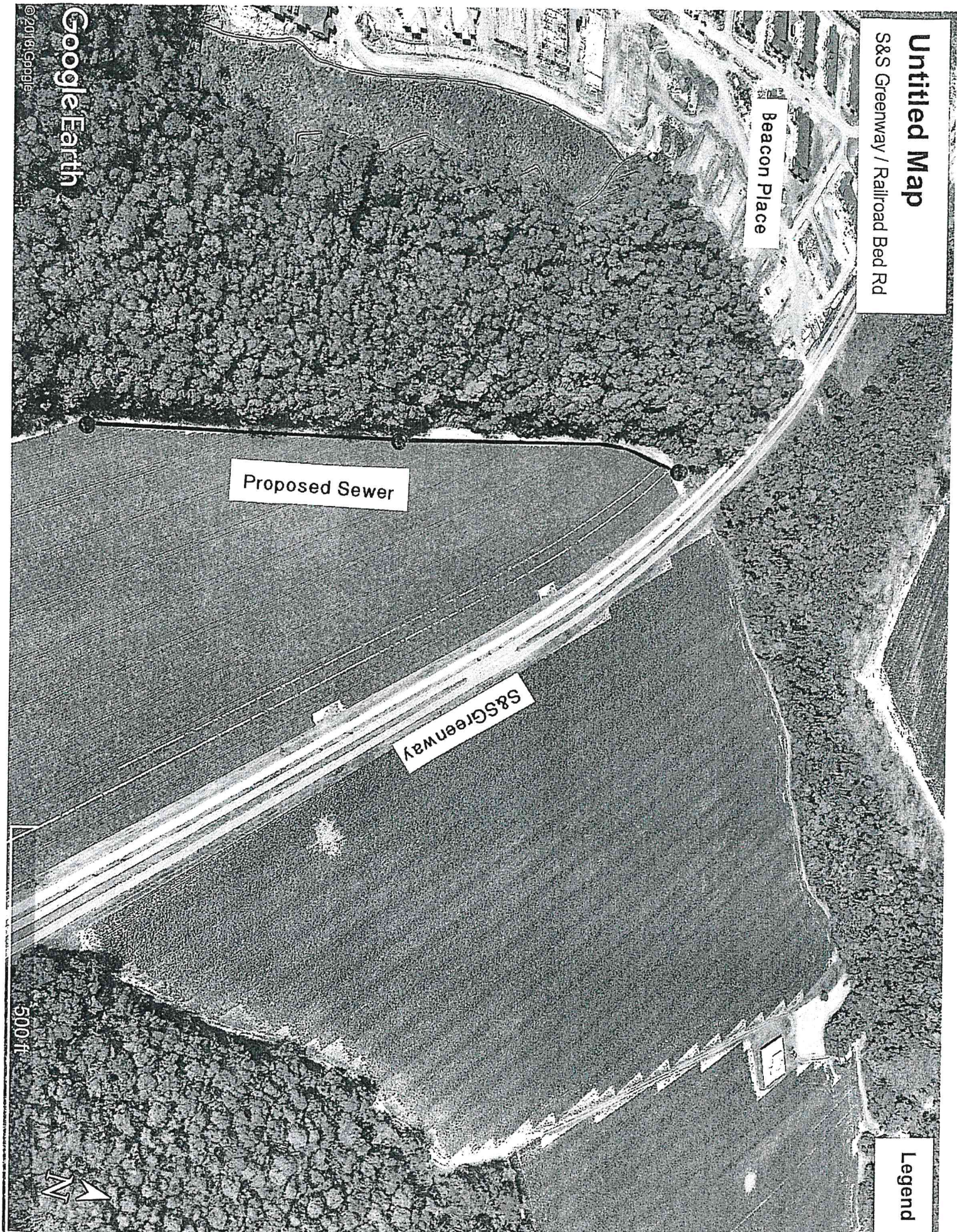
Proposed Sewer

S&S Greenway

Legend

Google Earth  
© 2016 Google

500 ft





Row

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STATESBORO, GEORGIA 30459-0348

To: Randy Wetmore  
City Manager

From: Steve Hotchkiss  
Director Public Utilities

Date: 9-4-2018

RE: WWD-158 Mini-Directional Drilling Machine

**Recommendation:** Motion to award a contract to purchase a 2018 Vermeer D6x6 Navigator Directional Drill machine from Vermeer Southeast per the Sourcewell (formerly NJPA) cooperative purchasing contract (Contract # 012418-VRM) in the amount of \$92,655.00. If approved, this purchase will be funded by operational funds in the Water/Waste Water Department and is budgeted under CIP# WWD158

**Policy Issue:** Council Approval

**Background:** As part of the City's Annual Budget Process it was approved as a CIP Project (WWD-158) to purchase a Mini Directional Drilling machine for the Utilities Department. This machine will be used to install service lines and small diameter mains in close quarters where our larger machine will not fit. Directional Drilling reduces damage to private property and public rights of way by eliminating the need for large open ditch construction practices. Drilling helps to lower the amount of soil erosion reduces restoration costs and minimizes customer complaints.

We are requesting to purchase this item using a purchasing contract through SourceWell. Sourcewell (Formally NJPA) is a purchasing cooperative and is a governmental unit of the State of Minnesota in charge of bidding and

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developing contracts for state and local governmental entities. Our purchasing ordinance allows us to take advantage of these contracts as they have been competitively bid out in the market (Purchasing Ordinance Sec. 2.2.7).

In the past, we have received great results from using these contracts to obtain volume discounts to for numerous items. There are no local vendors for this equipment, the closest distributors are located in Savannah and they will be the warranty and service providers for us.

**Budget Impact:** To be purchase with funds from approved CIP Budget.

**Council Person and District:** All

**Attachments:** Sourcewell Public Utility Contract #012418-VRM

**2018 Vermeer Corporate Account Pricing**  
Sourcewell Public Utility Contract # 012418-VRM

☒ QUOTE  
☐ ORDER



**D6x6 Navigator**

**Basic Unit**

D6x6 Navigator w/ 25 hp Kubota D1105-E T4F Diesel Engine, Water Pump w/ 1" Hose Connection, Remote Lockout & Items to prep for 1.31 FS I - Sub Saver, Vise Jaws and Rod Wiper (002); Rubber Tracks (021); Power Stakedown (031); Bundle of 25 - 1.31" x 6' Firestick I Drill Rod (141); Auto Greaser (151)

Basic Unit Price: **\$52,149.00**

**Required Items: (check one)**

- ☒ MX125 Gas Power Pack Mud System (MX125001)  
☐ MX125 Diesel Power Pack Mud System (MX125002)  
☐ 250 Gallon Tank (MX125010)  
☒ 300 Gallon Tank (MX125011)  
☐ 500 Gallon Tank - Narrow (approx. 101" long x 28" wide x 69" high) (MX125012)  
☐ 500 Gallon Tank - Wide (approx. 73" long x 36" wide x 75" high) (MX125013)  
☐ Supply Hose - 2" x 50' (MX125021)

**Add to Basic Unit Price:**

**\$4,526.00**

**\$2,125.00**

**Required Item: (check one locator and one sonde choice)**

- ☒ Falcon F1 System w/ Frequency Monitoring and FT1 Singleband 15" BTW 0.1% Pitch Reg; Drill to Function  
☐ Falcon F2 System w/ Frequency Monitoring and FT2 Wideband 15" BTW 0.1% Pitch 1; Drill to Function  
☐ Falcon F5 System w/ Frequency Monitoring and FT2 Wideband 15" BTW 0.1% Pitch 1; Drill to Function; F5 Log While Drilling Kit (Blue Tooth Dongle, Software Disc & Manual) and Color Display  
☐ FT5p Wideband 15" BTP 0.1% Pitch w/ Fluid Pressure - For use with F5 only  
☐ FCD Falcon Compact Display - Does not have drill to capability  
☒ AF8 Remote w/ Stand w/ Drill to Function (Not to be used if Aurora is included on the machine. For use with F2 & F5.)

**\$11,700.00**

**\$5,995.00**

**Parts Center Items - Drill Head Feature (Only for Reference - Orders must be placed thru Parts Ctr)**

- ☐ Mini Sideload 2.25" OD Housing X FST#200 W-Bit(Use DCI 8" sonde) (296455133)  
☒ Sideload 2.5" OD Housing X FST #200 (B)-15" Sonde (296448877)  
☐ Portable Breakout Device -11,500 ft-lbs (PBD11500001)  
☐ Premium 2.75" OD Housing W-QF 300 X 2-4 ACME (includes 1.66 starter rod, collar, & adapter)(296455068)  
☒ BIT - 296274214

**\$1,050.00**

**\$90.00**

**Extended Warranty: (choose one)**

- ☐ 2nd Year Labor Warranty (PL2)  
☐ 3rd Year Parts and Labor Warranty (PL3)

NOTE: For a quote on trailers, reamers, and additional drill rod, please see your local Vermeer dealer.

**Recommended Package Total: \$77,635.00**

**Dealer Freight & Prep: \$3,000.00**

**Training: \$4,270.00**

**Trailer Package: \$7,750.00**

**Reamers:**

**Total: \$92,655.00**

**Sales Tax:**

**Grand Total: \$92,655.00**

Date: 08/15/18

For: City of Statesboro

Sourcewell Member #: 33094

Address: 50 East main Street

Statesboro, GA 30459

Provided by: Vermeer Southeast

Vermeer Contact: Mark Faddis

Mobile #: 407-648-1145

Pricing effective 8/1/18

NOTE: All pricing in USD \$

NOTE: Include applicable sales tax

Quotes valid for 30 days

Any applicable sales tax is not included. Prices subject to change without notice. These prices are exclusive of any and all duties, import fees, taxes, or other similar charges. These prices may not be available in any transaction involving a trade or rental transaction. This sheet may not include all possible specifications available for this model. For complete product specifications, contact your local authorized Vermeer dealer. Unless otherwise noted, dealer freight & prep to be determined.



# CITY OF STATESBORO

MSW



## COUNCIL

Phil Boyum, District 1  
Sam Jones, District 2  
Jeff Yawn, District 3  
John Riggs, District 4  
Derek Duke, District 5

Jonathan M. McCollar, Mayor  
Randy Wetmore, City Manager  
Robert Cheshire, Deputy City Manager  
Sue Starling, City Clerk  
I. Cain Smith, City Attorney

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50 EAST MAIN STREET • P.O. BOX 348 • STATESBORO, GEORGIA 30459-0348

**To: Randy Wetmore, City Manager**

**From: Darren Prather, Central Services Director**

**Date: 8-28-18**

**RE: Policy Issue:** Contract Award—Transit Feasibility Study

### **Recommendation:**

It is recommended the contract to provide a Transit Feasibility Study be awarded to Connetics Transportation Group (CTG) as they have submitted a proposal that meets or exceeds all of the requirements for this project listed in the request for proposals (RFP). Additionally, we recommend the contract be awarded in the amount of \$68,793.00 per Alternate 2 with the added survey fee as this option falls within the projected budget and has a good balance of all the elements desired in this project. If approved, this project will be initially funded out of the General Fund and later reimbursed as a part of the \$450,000.00 currently budgeted for transit purposes within the T-SPLOST fund under CIP#ENG-134.

### **Background:**

The City of Statesboro issued a Request for Proposals (RFP) for a Transit Feasibility Study. The purpose of this study is to determine the viability of a public transportation system within the City of Statesboro. This study will evaluate needs, consider several transit alternatives, and recommend implementation strategies as well as identify applicable transit funding possibilities and requirements. While following the City of Statesboro's procurement ordinance, RFP packages were sent to fifteen (15) firms that specialize in providing transit studies. Over the timeline of the RFP process, numerous emails and calls were made to remind all fifteen (15) firms of the RFP opportunity. As a result of this process, we received one (1) proposal from Connetics Transportation Group (CTG). As per our procurement policy, the City Manager approved the acceptance of only one sealed proposal prior to the submittal date due to the fact that, after numerous contacts with firms, it became apparent that only one sealed proposal would be submitted in response to our RFP. CTG submitted the sole sealed proposal in response to our RFP as follows:



## Connetics Transportation Group (CTG) Proposals:

- 1. Total Project Fee (See Attachment A)** **\$89,158.00**  
This fee includes all the original requirements listed in the RFP
- 2. Alternative 1 (See Attachment B)**
  - a. Reduced Public Stakeholder Involvement **\$60,667.00**
  - b. City Leads all Public and Stakeholder Involvement **\$56,977.00**
  - c. Option A and B with added survey **add \$2,136.00**
- 3. Alternative 2 (See Attachment C)**
  - a. Revised base proposal **\$66,657.00**
  - b. Option A with added survey **add \$2,136.00**

After the sealed proposal was submitted by CTG, the evaluation committee, comprised of City of Statesboro employees, individually evaluated the submittal by CTG and later CTG offered an in-person presentation to further explain their capabilities. After viewing this presentation, the evaluation committee came to a consensus to recommend CTG to Council to provide the desired transit study as CTG provided a very professional approach and has done numerous transit studies for other municipalities of similar size and larger to that of the City of Statesboro. After having reviewed the original submittal of \$89,159.00, we felt that this bid amount exceeded our projected budget of \$50,000--\$70,000.00. With this being the case, CTG was asked to submit a more value-engineered alternative (See Alt. 1 above). While Alternative 1 was within the projected budget, it eliminated our desired level of public involvement and input opportunities thus leading to Alternative 2 (See Alt. 2 above). This alternative combines a solution within our projected budget and a good balance of public input into the final analysis for this project.

**Council Person and District:** All

**Attachments:**

- A. Original Proposal
- B. Alternative 1 (2 Pages)
- C. Alternative 2

A.

TOTAL PROJECT FEE	\$89,158
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B.

<b>TOTAL PROJECT FEE</b>	<b>\$60,667</b>
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B 2nd pg.

<b>TOTAL PROJECT FEE</b>	<b>\$56,977</b>
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## C.

**\$66,657**



# CITY OF STATESBORO

RLB

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**To:** City Manager Randy Wetmore

**From:** Finance Director Cindy West

**Date:** 08-29-2018

**RE:** Municipal Court Software

**Policy Issue:** Contract Award for Municipal Court Software.

**Recommendation:** We recommend the contract for Municipal Court Software be awarded to Courtware Government Software Solutions for a one-time fee of \$3,000.00 and a per paid citation rate of \$6.00.

**Background:** The City of Statesboro's Municipal Court is in need of new software to assist in their daily management and records keeping functions. The current software in use is no longer supported and has become obsolete. This software is utilized to manage case files, records of fines and various other court processes. Given this software is in use by approximately 95% of Municipal Courts in the State of Georgia, we located a bid to piggy-back in Fort Oglethorpe, Georgia as is allowed by our purchasing policy. Initially, our cost will be a one-time set up fee of \$3,000.00 and a per paid violation fee of \$6.00. In the near future, this fee is planned to be added to the overall fine paid by the violator. This software is compatible with all other required programs utilized concerning Municipal Court's daily functions.

**Budget Impact:** Approximately \$20,000/year

**Council Person and District:** All

**Attachments:** N/A

RAW

RESOLUTION 2018 25 : A RESOLUTION SETTING THE MILLAGE RATE FOR AD VALOREM (PROPERTY) TAXES FOR THE 2018 CALENDAR YEAR FOR THE CITY OF STATESBORO, GEORGIA..

THAT WHEREAS, cities in Georgia rely upon the ad valorem (property) tax as one of the major sources of revenue to finance general government operations and capital outlay acquisitions; and

WHEREAS, Chapter 5 of Title 48 of the Official Code of Georgia authorizes cities to levy an ad valorem tax, and details the requirements necessary to do so; and

WHEREAS, the City of Statesboro has complied with those requirements, including the advertisement of the proposed millage rate and a five-year history of levies; percentage increases; and whether a rollback of the millage rate was required; and

WHEREAS, after careful consideration of the FY 2019 Operating Budget and Capital Budget, the growth in the tax digest from new construction, and the recommendation from the City Clerk that the millage rate be increased by 1 mill for the 2018 tax year;

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Statesboro, Georgia assembled this 4<sup>TH</sup> day of September, 2018, as follows:

\Section 1. That the millage rate for ad valorem (property) tax purposes for calendar year 2018 is hereby set at 7.308 mills on all of the taxable real and personal property within the corporate limits of the City of Statesboro, Georgia, after applying all legal exemptions, credits, tax relief grants, and similarly authorized deductions.

Section 2. The City Clerk is hereby authorized, empowered, and directed to have the necessary tax bills prepared and mailed, and to use any and all statutorily-approved methods to collect said property taxes in a timely manner.

Passed and adopted this \_\_\_\_ day of \_\_\_\_\_, 2018.

CITY OF STATESBORO, GEORGIA

By: \_\_\_\_\_  
Jonathan McCollar, Mayor

Attest: \_\_\_\_\_  
Sue Starling, City Clerk