



July 20, 2021 5:30 pm

1. Call to Order by Mayor Jonathan McCollar
2. Invocation and Pledge of Allegiance by Councilmember Phil Boyum
3. Public Comments (Agenda Item):
4. Consideration of a Motion to approve the Consent Agenda
 - A) Approval of Minutes
 - a) 07-06-2021 Council Minutes
 - B) Consideration of a motion for approval of surplus and disposition of Pac-Mac Knuckleboom loader body in the Public Works and Engineering Department.
5. Consideration of a Motion to award a department owned firearm to retiring Lieutenant Scott Hutchens after 30 years of exemplary service.
6. Consideration of a Motion to approve the City of Statesboro to have a Purchasing Card Program with Synovus Bank for a monthly limit of \$300,000 and approve Cindy West, Finance Director, to be the card administrator.
7. Consideration of a motion to approve change order 17 with Lavender & Associates, Inc. in the amount of \$110,946.00 for the Luetta Moore Park and Grady Street Park improvements project and authorize the Mayor to execute contract document amendments.
8. Other Business from City Council
9. City Managers Comments
10. Public Comments (General)
11. Consideration of a Motion to enter into Executive Session to discuss “Personnel Matters” “Real Estate” and/or “Potential Litigation” in accordance with O.C.G.A 50-14-3(b)
12. Consideration of a Motion to Adjourn



CITY OF STATESBORO
COUNCIL MINUTES
JULY 6, 2021

Regular Meeting

50 E. Main St. City Hall Council Chambers

9:00 AM

1. Call to Order

Mayor Jonathan McCollar called the meeting to order

2. Invocation and Pledge

Councilmember Shari Barr gave the Invocation and led the Pledge of Allegiance.

ATTENDANCE

| Attendee Name | Title | Status | Arrived |
|-------------------|---------------|---------|---------|
| Jonathan McCollar | Mayor | Present | |
| Phil Boyum | Councilmember | Absent | |
| Paulette Chavers | Mayor Pro Tem | Present | |
| Venus Mack | Councilmember | Present | |
| John Riggs | Councilmember | Present | |
| Shari Barr | Councilmember | Present | |

Other staff present: City Manager Charles Penny, Assistant City Manager Jason Boyles, Public Information Officer Layne Phillips, City Attorney Cain Smith and City Clerk Leah Harden

3. Recognitions/Public Presentations

A) Recognition of the Youth Connect Participants

Mayor Jonathan McCollar presented certificates of participation to the students involved in the City of Statesboro Youth Connect Program.

4. Public Comments (Agenda Item): None

5. Consideration of a Motion to approve the Consent Agenda

A) Approval of Minutes

a) 06-15-2012 Work Session Minutes

b) 06-15-2021 Council Minutes

B) Consideration of a Motion for approval of surplus and disposition of a wheel loader and refuse truck in the Public Works and Engineering Department.

Councilmember John Riggs stated he would like included on the 6-15-2021 Council Minutes the reason for his vote nay on item #25 regarding the package sales referendum to state, "I feel that this issue is being overly rushed without ample discussions."

A motion was made to approve the consent agenda with above mentioned amendment to the 06-15-2021 Council Minutes.

| | |
|------------------|----------------------------|
| RESULT: | Approved (Unanimous) |
| MOVER: | Councilmember Venus Mack |
| SECONDER: | Councilmember John Riggs |
| AYES: | Chavers, Mack, Riggs, Barr |
| ABSENT | Councilmember Phil Boyum |

6. Consideration of a motion to approve Resolution 2021-28: A Resolution requesting approval to apply for a Grant from the US Department of Justice, Office of Community Oriented Policing.

A Motion was made to approve **Resolution 2021-28** granting approval to apply for a Grant from the US Department of Justice, Office of Community Oriented Policing.

| | |
|------------------|----------------------------|
| RESULT: | Approved (Unanimous) |
| MOVER: | Councilmember |
| SECONDER: | Councilmember |
| AYES: | Chavers, Mack, Riggs, Barr |
| ABSENT | Councilmember Phil Boyum |

7. Other Business from City Council:

Mayor Pro Tem Paulette Chavers stated there is a meeting this Saturday at 10:00 am seeking input about a community garden. Be on the lookout for the flyers for the location of the meeting.

Councilmember Shari Barr announced that the City has collaborated with Squash the Spread to host vaccine pop up clinics this Saturday from 9am – 11am at Food Lion and both Walmart's.

Mayor Jonathan McCollar stated a tragic event happened last Sunday in our community. The hearts and condolences from Mayor and City Council, the entire City as an organization and the greater community go out to the family members of those who have lost loved ones in such a tragic fashion.

8. City Managers Comments

City Manager Charles Penny thanked Human Resources Director Demetrius Bynes for all his leadership in the Youth Connect Program and making it a success. The Georgia Cities Magazine is doing a feature article on the Youth Connect Program in its next issue. Mr. Penny gave an update on the Luetta Moore and Grady Street Parks project stating the weather over the past month has not been cooperative which has pushed the opening date back to July 31st.

9. Public Comments (General): None

Mat Harwell signed up to speak to Mayor and City Council to let them know how friendly City Staff has been to him and his wife since they moved back to Statesboro. Mr. Harwell named specifically Sad'e and Stacey in customer service, Tammy Rushing in sanitation, Kelli Saxon and Pam Ellis in Public Utilities. He also thanked Police Chief Mike Broadhead and Mayor and City Council stating it is a privilege to be back in Statesboro.

10. Consideration of a Motion to enter into Executive Session to discuss “Personnel Matters” “Real Estate” and/or “Potential Litigation” in accordance with O.C.G.A 50-14-3(b).

There was no Executive Session.

11. Consideration of a Motion to Adjourn

A motion was made to adjourn.

| | |
|------------------|--------------------------------|
| RESULT: | Approved (Unanimous) |
| MOVER: | Councilmember Venus Mack |
| SECONDER: | Councilmember Paulette Chavers |
| AYES: | Chavers, Mack, Riggs, Barr |
| ABSENT | Councilmember Phil Boym |

The meeting was adjourned at 9:38 am.

Jonathan McCollar, Mayor

Leah Harden, City Clerk

CITY OF STATESBORO



COUNCIL

Phil Boyum, District 1
Paulette Chavers, District 2
Venus Mack, District 3
John Riggs, District 4
Shari Barr, District 5

Jonathan McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
I. Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

To: Charles Penny, City Manager
Jason Boyles, Assistant City Manager

From: John Washington, Director - Public Works and Engineering

Date: July 9, 2021

RE: Asset Surplus and Disposition

Policy Issue: Purchasing Policy: Vehicle and Equipment Surplus and Disposition

Recommendation:

Staff recommends and request the consideration of a motion for council approval for disposing of surplus in the Public Works and Engineering Department, Sanitation and Stormwater divisions to include the following item listed below.

Background:

The referenced Pac-Mac yard waste body below has been removed from service and replaced by a newer unit:

2004 Pac-Mac Knuckleboom body Model # TB 1925 Serial # TB1925-20041.

Budget Impact:

Reduce Maintenance Cost

Council Person and District:

N/A (citywide)

Attachment(s): None



STATESBORO POLICE DEPARTMENT

Ph 912-764-9911

25 West Grady Street, Statesboro, Georgia 30458

Fx 912-489-5050

TO: Charles Penny, City Manager

FROM: Mike Broadhead, Chief of Police

DATE: July 20, 2021

RE: Surplus Retirement Firearm

POLICY ISSUE: Surplus Item

RECOMMENDATION: That Council approve the award of a Department owned firearm to retiring Lieutenant Scott Hutchens.

BACKGROUND: Historically, the police department has awarded a firearm to those members who have retired in good standing with more than 25 years of service. This practice is specifically authorized by Georgia Statute 35-1-20. Lieutenant Scott Hutchens has announced his retirement from the police department after 30 years of exemplary service to the citizens of our community. The pistol he carries daily is a Glock Model 17 with Serial Number #BEXV571, and we would like to award him this pistol along with his retired credentials.

BUDGET IMPACT: We are able to purchase these pistols for approximately \$400

COUNCIL DISTRICT: All

ATTACHMENTS: N/A

CITY OF STATESBORO

COUNCIL
Phillip A. Boyum
Paulette Chavers
Venus Mack
John C. Riggs
Shari Barr



Jonathan McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
I. Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

To: Mr. Charles Penny, City Manager

From: Cindy S. West, Finance Director 

Date: July 12, 2021

RE: Banking Services-Purchasing Card Program

Recommendation: Approval for the City of Statesboro to have a Purchasing Card Program with Synovus for a monthly limit of \$300,000 and approve Cindy West, Finance Director, to be the card administrator.

Background: On June 1, 2021, the City of Statesboro awarded Banking Services to Synovus Bank. As part of the Request for Proposals, the City indicated the continued use of Purchasing Cards. Per the policy of Synovus Bank Government Services, it is required for the City Council to separately approve a card program, the monthly limit and name a card administrator.

Council Person and District: All

Attachments: N/A

CITY OF STATESBORO



COUNCIL

Phil Boyum, District 1
Paulette Chavers, District 2
Venus Mack, District 3
John Riggs, District 4
Shari Barr, District 5

Jonathan McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
I. Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

To: Charles Penny, City Manager
Jason Boyles, Assistant City Manager

From: John Washington, Director – Public Works and Engineering

Date: July 8, 2021

RE: Recommendation of Proposed Change Order Submittal #4 to Construction
Contract for Luetta Moore Park and Grady Street Park Improvements Project

Policy Issue: Purchasing

Recommendation:

Staff recommends approval of the Change Order listed below to the contract with Lavender & Associates, Inc. in the amount of **\$110,946.00** and authorize the Mayor to execute contract document amendment for the services listed in the change order for the Luetta Moore Park and Grady Street (Rev. W. D. Kent) Park improvements project:

Demucking for Parking Lot at Grady Street:

| | | |
|---|--------------------------------|---------------------|
| • | Exported Material | \$28,416.00 |
| • | Imported Material | \$51,744.00 |
| • | Geotextile Fabric | \$9,295.00 |
| • | Adding drainage to Parking Lot | \$8,750.00 |
| • | Whitaker Lab | <u>\$2,655.00</u> |
| | Subtotal: | \$100,860.00 |
| | 10% GC OH/Profit: | <u>\$10,086.00</u> |
| | Total PCO #17: | \$110,946.00 |

Background:

Upon preparing the soil for the construction of the parking lot at Grady Street Park the existing soil was determined to be unsuitable to support the parking lot. The unsuitable soil was removed, structural support fabric and drainage infrastructure was installed and structural subgrade soil was installed. This work was not included in the original budget.

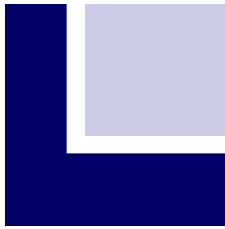
Budget Impact:

Project will be funded by financing and debt service is to be paid from City and County SPLOST proceeds.

Council Person and District:

District 2, Councilmember Paulette Chavers

Attachment: Proposal



LAVENDER & ASSOCIATES, INC.

GENERAL CONTRACTORS

June 24, 2021

City of Statesboro
Attn: John Washington
50 East Main Street
Statesboro, GA 30458

RE: Grady St. Park – Demucking for Parking Lot
Proposed Change Order #17-REVISED

Demucking for Park Lot at Grady Street:

| | |
|---|---------------------|
| • Exported Material | \$ 28,416.00 |
| ○ 111 loads x 16 cy x \$16/cy | |
| • Imported Material** | \$ 51,744.00 |
| ○ 231 loads x 14cy x \$16/cy | |
| • Geotextile Fabric | \$ 9,295.00 |
| ○ 1430 sy x \$6.50 | |
| • Adding drainage to Parking Lot | \$ 8,750.00 |
| ○ 250 lineal ft x \$35/LF (6" PVC, fabric, stone) | |
| • Whitaker Lab | <u>\$ 2,655.00</u> |
| Subtotal: | \$100,860.00 |
| 10% GC OH/Profit: | <u>\$ 10,086.00</u> |
| Total PCO #17: | \$110,946.00 |

***To recognize import material at 14 cy per load at a revised rate of \$16/cy.*

If you have any questions, please don't hesitate to contact me.

Sincerely,

John E. Lavender

John E. Lavender
President

P.O. Box 1654 • 300 Pulaski Road • Statesboro, GA 30459

Telephone 912-489-4677 • Fax 912-764-4226