



April 20, 2021 5:30 pm

1. Call to Order by Mayor Jonathan McCollar
2. Invocation and Pledge of Allegiance by Councilmember Phil Boyum
3. Recognitions/Public Presentations
 - A) Presentation by Richard Deal with Lanier, Deal, and Proctor on how the City financially ended Fiscal Year 2020.
 - B) Presentation to the Finance Department for receiving the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting for the 2019 Comprehensive Annual Financial Report.
4. Public Comments (Agenda Item):
5. Consideration of a Motion to approve the Consent Agenda
 - A) Approval of Minutes
 - a) 04-06-2021 Council Minutes
 - b) 03-16-2021 Executive Session Minutes
 - c) 04-06-2021 Executive Session Minutes
 - B) Consideration of a motion for approval of the surplus of nine (9) vehicles in the Statesboro Police Department.
6. Public Hearing and Consideration of a Motion to Approve: **APPLICATION RZ 21-03-01**: Lindsay Martin requests a zoning map amendment from the R-15 (Single-Family Residential) zoning district to the HOC (Highway Oriented Commercial) zoning district, on 2 acres of property in order to construct a multi-tenant commercial building at 141 Williams Road (Tax Parcel# MS49 000004 001).
7. Public Hearing and Consideration of a Motion to Approve: **APPLICATION V 21-03-02**: Mohamed F Alshuaibi requests a variance from Article XV, Section 1509 (Table 4) of the Statesboro Zoning Ordinance in order to construct a building sign exceeding the allowed square footage on a 4.03 acre property located at 1825 Northside Drive East (Tax Parcel# S38 000042 000).

8. Consideration of a Motion to approve **Resolution 2021-18**: A Resolution authorizing the destruction of certain Municipal Records.
9. Consideration of a Motion to approve the proposed Statesboro Youth Connect Program and the authorization of an expenditure of \$25,000.00 to be used as stipends for the participants.
10. Consideration of a Motion to approve the purchase of 40 Scott Self-Contained Breathing Apparatus (SCBA) Cylinders from Hyro-Stat, Inc. in the amount of \$34,886.40.
11. Consideration of a Motion to approve the purchase of 20 Scott X3 Pro SCBA's and 20 SCBA Mask under the Georgia State Contract #99999-SPD-SPD0000156 to Fisher Scientific in the amount of \$177,149.00.
12. Consideration of a Motion to Approve change orders #1 - 6 with John Lavender & Associates for the Luetta Moore Park and Grady Street Park project in an amount not to exceed \$349,808.70 and to authorize the Mayor to execute contract document amendments to proceed with construction of services and products.
13. Consideration of a motion to award a contract to Xylem Dewatering Solutions, Inc. in the amount of \$46,260.22 for installation of one lift station pump.
14. Consideration of a motion to award a contract to Y-Delta, Inc in the amount of \$32,820.00 to replace windows at the wastewater treatment plant.
15. Other Business from City Council
16. City Managers Comments
17. Public Comments (General)
18. Consideration of a Motion to enter into Executive Session to discuss "Personnel Matters" "Real Estate" and/or "Potential Litigation" in accordance with O.C.G.A 50-14-3(b)
19. Consideration of a Motion to Adjourn

CITY OF STATESBORO

COUNCIL

Phillip A. Boyum
Paulette Chavers
Venus Mack
John C. Riggs
Shari Barr



Jonathan McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

To: Charles Penny, City Manager

From: Cindy S. West, Finance Director

Date: April 13, 2021

RE: End of Fiscal Year 2020 Audit Presentation

Background: The City of Statesboro is required to have an independent financial audit of the end of each Fiscal Year. Richard Deal, with Lanier, Deal and Proctor, will give an update on how the City financially ended Fiscal Year 2020.

Budget Impact: N/A

Council Person and District: All

CITY OF STATESBORO

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50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

To: Charles Penny, City Manager

From: Cindy S. West, Finance Director *CSW*

Date: April 13, 2021

RE: Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting (COA)

Background: The GFOA established the Certificate of Achievement for Excellence in Financial Reporting Program (COA) in 1945 to encourage and assist state and local governments to go beyond the minimum requirements of generally accepted accounting principles to prepare comprehensive annual financial reports that evidence the spirit of transparency and full disclosure and then to recognize individual governments that succeed in achieving that goal. The goal of the program is not to assess the financial health of participating governments, but rather to ensure that users of their financial statements have the information they need to do so themselves. There are over 4,000 participants in the COA program. The City of Statesboro received the Certificate of Achievement for Excellence in Finance Reporting Program for their 2019 Comprehensive Annual Finance Report. This is the 15th year the City has received the award.

Budget Impact: N/A

Council Person and District: All



CITY OF STATESBORO
COUNCIL MINUTES
APRIL 6, 2021

Regular Meeting

50 E. Main St. City Hall Council Chambers

9:00 AM

Call to Order

Mayor Pro Tem Paulette Chavers called the meeting to order

Invocation and Pledge

Councilmember Shari Barr gave the Invocation and led the Pledge of Allegiance.

ATTENDANCE

Attendee Name	Title	Status	Arrived
Jonathan McCollar	Mayor	Absent	
Phil Boyum	Councilmember	Present	
Paulette Chavers	Mayor Pro Tem	Present	
Venus Mack	Councilmember	Present	
John Riggs	Councilmember	Present	
Shari Barr	Councilmember	Present	

Other staff present: City Manager Charles Penny, Assistant City Manager Jason Boyles, Public Information Officer Layne Phillips, City Attorney Cain Smith and City Clerk Leah Harden

Public Comments (Agenda Item): None

Consideration of a Motion to approve the Consent Agenda

A) Approval of Minutes

a) 03-16-2021 Council Minutes

B) Consideration of a Motion to approval of surplus and disposition of equipment in the Public Works and Engineering Departments.

A motion was made to approve the consent agenda.

RESULT:

Approved (Unanimous)

MOVER:

Councilmember Venus Mack

SECONDER:

Councilmember John Riggs

AYES:

Boyum, Mack, Riggs, Barr

ABSENT

Public Hearing & Consideration of a motion to approve application for an alcohol license Sec. 6-5:

- A. Food Mart**
18 E Parrish St.
Statesboro, GA 30458
Owner: Sangitabahen Patel
- B. Go Market**
2855 Northside Dr W Ste A
Statesboro, GA 30458
Owner: Parth Patel

A Motion was made to open the public hearing.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember John Riggs
SECONDER:	Councilmember Venus Mack
AYES:	Boyum, Mack, Riggs, Barr
ABSENT	

No one spoke for or against the request.

A motion was made to close the public hearing.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember John Riggs
SECONDER:	Councilmember Venus Mack
AYES:	Boyum, Mack, Riggs, Barr
ABSENT	

A motion was made to approve an alcohol license for Food Mart located at 18 E Parrish St., and Go Market located at 2855 Northside Drive W Ste. A.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember John Riggs
SECONDER:	Councilmember Venus Mack
AYES:	Boyum, Mack, Riggs, Barr
ABSENT	

Consideration of a motion to approve the Statesboro Police Department Towing Rotation and Wrecker Agreement.

A motion was made to approve the Statesboro Police Department Towing Rotation and Wrecker Agreement.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Phil Boyum
SECONDER:	Councilmember Venus Mack
AYES:	Boyum, Mack, Riggs, Barr
ABSENT	

Consideration of a motion to approve an Amendment of Lease agreement with GSU Business Innovation Group (Board of Regents of the University System of Georgia) to expand leased premises to include “Suite C” (former location of Cake) located at 58 East Main Street.

A motion was made to approve an amendment of lease agreement with GSU Business Innovation Group (Board of Regents of the University System of Georgia) to expand leased premises to include “Suite C” (former location of Cake) located at 58 East Main Street.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember John Riggs
SECONDER:	Councilmember Shari Barr
AYES:	Boyum, Mack, Riggs, Barr
ABSENT	

Consideration of a motion to approve Resolution 2021-17: A Resolution approving application for funding from the local Government Scrap Tire Abatement Reimbursement (STAR) program in an amount not to exceed \$15,000.00 for a tire amnesty day event.

A motion was made to approve Resolution 2021-17: approving application for funding from the local Government Scrap Tire Abatement Reimbursement (STAR) program in an amount not to exceed \$15,000.00 for a tire amnesty day event.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Phil Boyum
SECONDER:	Councilmember John Riggs
AYES:	Boyum, Mack, Riggs, Barr
ABSENT	

Consideration of a motion to approve Resolution 2021-18: A Resolution approving application for funding from the Local Government Scrap Tire Abatement Reimbursement (STAR) program in an amount not to exceed \$6,000.00 for disposal of tires collected in public right of ways.

A motion was made to approve Resolution 2021-18: approving application for funding from Local Government Scrap Tire Abatement Reimbursement (STAR) program in an amount not to exceed 6,000.00 for disposal of tires collected in public right of ways.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Shari Barr
SECONDER:	Councilmember Venus Mack
AYES:	Boyum, Mack, Riggs, Barr
ABSENT	

Consideration of a motion to approve an amendment to the contract with Freese & Nichols in the amount of \$65,000.00 to perform hydraulic and hydrology modeling study of the flood plain for the Creek on the Blue Mile Project.

A motion was made to approve an amendment to the contract with Freese & Nichols in the amount of \$65,000.00 to perform hydraulic and hydrology modeling study of the flood plain for the Creek on the Blue Mile Project.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Shari Barr
SECONDER:	Councilmember John Riggs
AYES:	Boyum, Mack, Riggs, Barr
ABSENT	

Other Business from City Council:

Councilmember Shari Barr shared that Feed the Boro will be having a food drop this Saturday at 9:00 am at South East Bulloch High School. In addition, there will be a community memorial this Sunday at 4:00 pm at the Courthouse square, for everyone to come together and recognize the loss of the more than 110 people who died in the last year of COVID.

Mayor Pro Tem Paulette Chavers announced the month of April as Autism Awareness Month. Be mindful of those who have been diagnosed with autism, let us learn more about autism, and how it affects individuals. Keep Little Lotts Creek in your prayers they have lost their homes, and we are trying to gather resources for them.

Venus Mack stated all of the families who have been effected by the fires in the last two weeks, let's just keep their families in our prayers.

City Managers Comments

City Manager Charles Penny reminded everyone of the Great American Clean Up this Saturday at 9:00 am. This event will begin at the Statesboro Convention and Visitors Bureau on South Main Street.

Mr. Penny also shared the City will be holding a vaccination session for its employees and their spouses on April 19, 2021.

Councilmember Phil Boyum congratulates GSU in their efforts with rolling out the vaccination. They vaccinated 1600 just on Friday and have already vaccinated 3400.

Public Comments (General): None

Consideration of a Motion to enter into Executive Session to discuss “Personnel Matters” in accordance with O.C.G.A. 50-14-3(b).

At 9:25 am, a motion was made to enter into Executive Session.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember John Riggs
SECONDER:	Councilmember Venus Mack
AYES:	Boyum, Mack, Riggs, Barr
ABSENT	

At 9:33 am, a motion was made to exit Executive Session.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Venus Mack
SECONDER:	Councilmember John Riggs
AYES:	Boyum, Mack, Riggs, Barr
ABSENT	

Mayor Pro Tem Paulette Chavers called the meeting back to order with no action taken in Executive Session.

Consideration of a motion to appoint three members to the Keep Statesboro-Bulloch Beautiful Advisory Board.

A motion was made to appoint Alissa Sasser, Eddie Lott, and Jenn Morris as members to the Keep Statesboro-Bulloch Beautiful Advisory Board.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Venus Mack
SECONDER:	Councilmember John Riggs
AYES:	Boyum, Mack, Riggs, Barr
ABSENT	

Consideration of a Motion to Adjourn

A motion was made to adjourn.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Venus Mack
SECONDER:	Councilmember John Riggs
AYES:	Boyum, Mack, Riggs, Barr
ABSENT	

The meeting was adjourned at 9:34 am

Jonathan McCollar, Mayor

Leah Harden, City Clerk



STATESBORO POLICE DEPARTMENT

Ph 912-764-9911

25 West Grady Street, Statesboro, Georgia 30458

Fx 912-489-5050

TO: Charles Penny, City Manager

FROM: Mike Broadhead, Chief of Police

DATE: April 20, 2021

RE: Surplus of Vehicles past Service Life

POLICY ISSUE: Surplus Vehicles

RECOMMENDATION: That Council approve the “surplus” of vehicles that are past their service life or are not usable.

BACKGROUND: The Police Department is requesting that the City Council approve removing the following nine (9) listed vehicles from the city inventory through “surplus” action:

- 2002 Ford Expedition (VIN 1FMRU17W53LA72162) (Mileage 141,782) currently dead-lined due to mechanical issues
- 2005 Ford F-250 (VIN 1FTSW21525ECO7237) (Mileage 116,162)
- 2006 Chevrolet Impala (VIN 2G1WS551069365837) (Mileage 90,635)
- 2007 Dodge Charger (VIN 2B3KA43H57H708699) (Mileage 109,404)
- 2007 Dodge Charger (VIN 2B3KA43H97H770008) (Mileage 108,100)
- 2008 Ford Expedition (VIN 1FMFU15508LA81189) (Mileage 99,678) currently dead-lined due to mechanical issues
- 2011 Ford Expedition (VIN 1FMJU1H51BEF21664) (Mileage 140,351)
- 2011 Dodge Charger (VIN 2B3CL1CT0BH540576) (Mileage 102,673)
- 2011 Dodge Charger (VIN 2B3CL1CT5BH540332) (Mileage 118,972)

BUDGET IMPACT: These vehicles will be sold through an auction process as per city procedure.

COUNCIL DISTRICT: All

ATTACHMENTS: N/A

CITY OF STATESBORO

COUNCIL

Phil Boyum, District 1
Paulette Chavers, District 2
Venus Mack, District 3
John Riggs, District 4
Shari Barr, District 5



Jonathan M. McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
I. Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348 • STATESBORO, GEORGIA 30459-0348

To: Charles Penny, City Manager and Leah Harden, City Clerk

From: Justin Williams, City Planner II

Date: April 12, 2021

RE: April 20, 2021 City Council Agenda Items

Policy Issue: *Statesboro Zoning Ordinance: Zoning Map Amendment*

Recommendation: Staff recommends approval of the Zoning Map Amendment requested by RZ **21-03-01** with conditions.

Background: Lindsay Martin requests a zoning map amendment from the R-15 (Single-Family Residential) zoning district to the HOC (Highway Oriented Commercial) zoning district, on 2 acres of property in order to construct a multi-tenant commercial building at 141 Williams Road (Tax Parcel# MS49 000004 001).

Budget Impact: None

Council Person and District: Chavers (District 2)

Attachments: Development Services Report (RZ 21-03-01)



City of Statesboro-Department of Planning and Development
ZONING SERVICES REPORT

P.O. Box 348
 Statesboro, Georgia 30458

(912) 764-0630
 (912) 764-0664 (Fax)

**RZ 21-03-01
 ZONING MAP AMENDMENT
 141 WILLIAMS ROAD**

LOCATION:	141 Williams Road
EXISTING ZONING:	R-15 (Single-Family Residential)
ACRES:	2 Acres
PARCEL TAX MAP #:	MS49 000004 001
COUNCIL DISTRICT:	District 2 (Chavers)
EXISTING USE:	Duplex Buildings
PROPOSED USE:	Commercial



PETITIONER Lindsay Martin
ADDRESS 236 North Main Street, Statesboro GA 30458

REPRESENTATIVE SAME AS ABOVE
ADDRESS

PROPOSAL
<p>The applicant requests a zoning map amendment from the R-15 (Sing-Family Residential) zoning district to the HOC (Highway Oriented Commercial) zoning district, in order to construct a multi-tenant commercial building on the site.</p>
PLANNING COMMISSION RECOMMENDATION
<p>RZ 21-03-01 CONDITIONAL APPROVAL</p>

Case # RZ 21-03-01

141 Williams Rd
Parcel: MS49000004 001

Location Map



Legend

- City Limits
- Subject Property
- Tax Parcel Lines

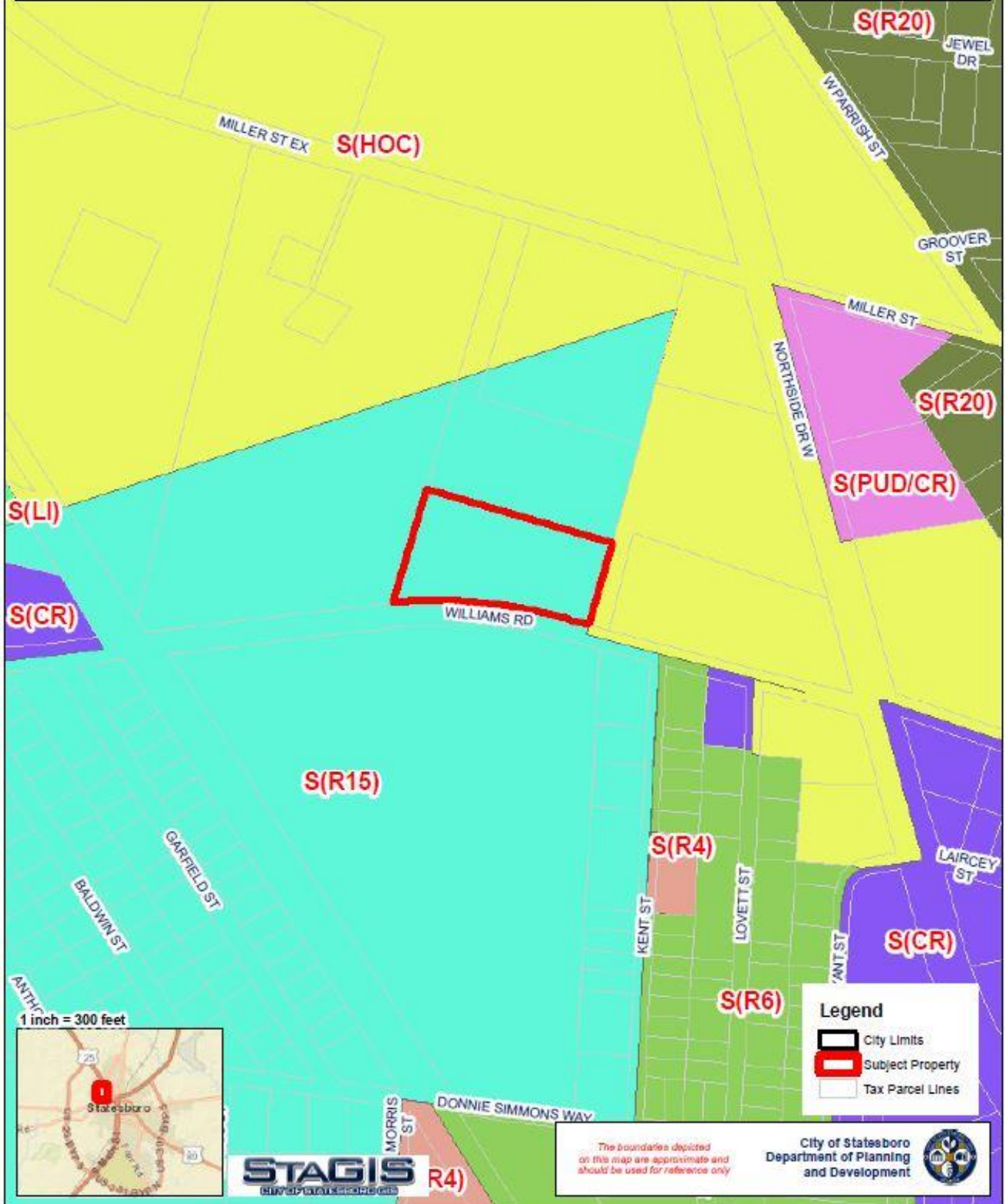
The boundaries depicted on this map are approximate and should be used for reference only

City of Statesboro
Department of Planning
and Development



Case # RZ 21-03-01
141 Williams Rd
Parcel: MS49000004 001

Zoning Map

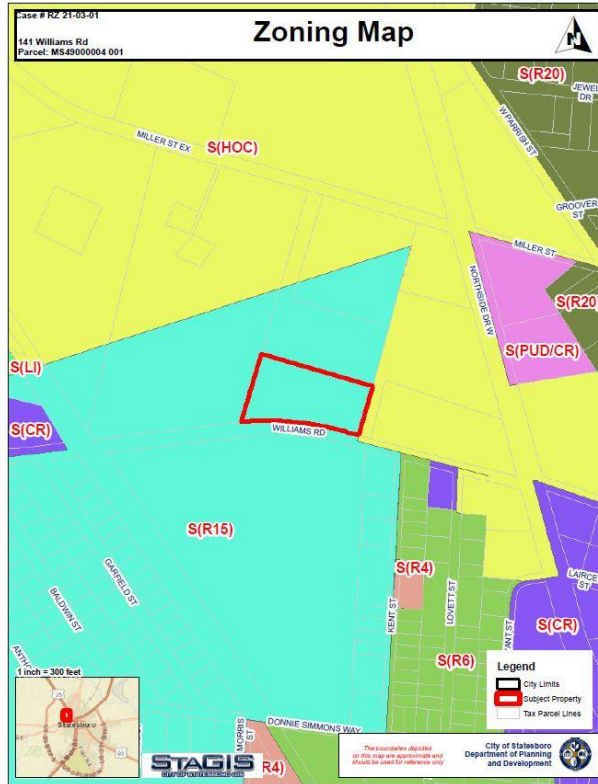


Case # RZ 21-03-01

141 Williams Rd
Parcel: MS49000004 001

Future Landuse Plan Map





SURROUNDING LAND USES/ZONING

Location	Parcel Location & Zoning Information	Land Use
North	Location Area #1: R-15 (Single-Family Residential)	Multi-Family Apartment
Northeast	Location Area #2: HOC (Highway Oriented Commercial)	Food World Complex
East	Location Area #3: HOC (Highway Oriented Commercial)	Food World Complex
North West	Location Area #4: R-15 (Single-Family Residential)	Wooded Lot
Southeast	Location Area #5: R-15 (Single-Family Residential)	Bulloch County Board of Education
South	Location Area #7: R-15 (Single-Family Residential)	Bulloch County Board of Education
Southwest	Location Area #8: R-15 (Single-Family Residential)	Bulloch County Board of Education
West	Location Area #9: R-15 (Single-Family Residential)	Wooded Lot

SUBJECT SITE

The subject site consists of one parcel containing 2 acres. Currently the parcel contains two dilapidated duplexes. The applicant seeks to demolish the duplexes and construct a business incubator building with sections for individual tenants. The site is currently R15, and under the current designation, would only be suitable for the construction of single-family homes with subdivided land on 15,000 square foot lots.

The *City of Statesboro 2019 – 2029 Comprehensive Master Plan* designates the subject site in the “Established Residential” character area, which is generally intended for small-lot single-family residential and neighborhood scale retail and commercial development.

ENVIRONMENTAL SITE ANALYSIS

The property contains significant wetlands, covering the majority of the site. All this wetland must be delineated, and due to the amount projected, would need approval from the Army Corps of Engineers to allow for approval. There are no flood zones being projected on the site, but the area to the south does show a flood zone which may be negatively impacted by development on the site.

COMMUNITY FACILITIES AND TRANSPORTATION

This site has access to City of Statesboro utilities. The construction of a commercial building on the site would increase traffic on Williams Road, but the nature of the building is not projected to affect the service level of the road.

ZONING MAP AMENDMENT STANDARDS OF REVIEW

The *Statesboro Zoning Ordinance* permits a zoning amendment subject to conditions if “approved by the mayor and city council based upon findings that the use is consistent with adopted plans for the area and that the location, construction, and operation of the proposed use will not significantly impact upon surrounding development or the community in general.”

Article XX, Section 2007 of the Statesboro Zoning Ordinance provides eight (8) standards for the Mayor and City Council to consider “in making its determination” regarding a zoning map amendment request, in “**balancing the promotions of the public health, safety, morality (morals), and general welfare against the right of unrestricted use of property.**” Those standards are as follows:

- 1. Existing uses and zoning or [of] property nearby.**
 - The surrounding area is primarily single-family residential with some areas serving non-residential purposes (i.e. a church nearby). Other uses are Commercial with the Food World Complex located to the East with a variety of smaller commercial stores in the area.
- 2. The extent to which property values are diminished by the particular zoning restrictions**
 - It is Staff’s opinion that the property value would increase with the zoning change.
- 3. The extent to which the description of property values of the property owner promotes the health, safety, morals or general welfare of the public.**

- The removal of the wetlands could have an overall negative impact on the adjacent properties as these areas are prone to hold water. Infrastructure improvements in the area already taking place should assist in reducing these impacts.
- 4. The relative gain to the public, as compared to the hardship imposed upon the property owner.**
- The property owner could not reconstruct the property as built due to the lapse in use, and the development of single-family homes on the parcel would be difficult due to the layout and shape of the land.
- 5. The suitability of the subject property for the zoned purposes.**
- There are nearby commercial uses of a higher intensity, but this area generally transitions to lower intensity residential. Locations on the North side of Williams Road are generally low intensity Commercial uses (daycares and churches) while those on the South are residences.
- 6. The length of time the property has been vacant as zoned, considered in the context of land development in the area in the vicinity of the property.**
- The property was vacant for over 1 year due to the property being sold. Construction began to renovate the interior of the property in June of 2020.
- 7. The extent the proposed change would impact the following: population density in the area; community facilities; living conditions in the area; traffic patterns and congestion; environmental aspects; existing and future land use patterns; property values in the adjacent areas; and**
- The proposed change would increase the density in the area, by adding habitable commercial uses. Issues of traffic congestion may be present upon completion of the project, but it is unknown at this time without completion of a formal traffic study.
- 8. Consistency with other governmental land use, transportation, and development plans for the community.**
- The proposed use is consistent with the subject site's character area ("Established Residential") as stated in the *2019 – 2029 Comprehensive Master Plan*. In order to maintain consistency, development must not exceed the level of neighborhood-scale retail.

STAFF/PLANNING COMMISSION RECOMMENDATION

Staff recommends approval of **RZ 21-03-01** If this petition is approved by the Mayor and City Council, it should be subject to the applicant's agreement to the following enumerated condition(s):

- (1) Approval of this Zoning Map Amendment does not grant the right to develop on the site without approval. All additional construction must be approved by the City.
- (2) Development on the site may not disturb the wetlands in the area, unless permitting is granted by the Army Corps of Engineers.
- (3) An acceptable landscaping plan must be submitted with the building permit showing the buffering as required to adjacent residential developments

At the regularly scheduled meeting of the Planning Commission on April 6, 2021, the Commission recommended approval of the zoning map amendment requested by RZ 21-03-01 with a 5-0 vote.

CITY OF STATESBORO

COUNCIL

Phil Boyum, District 1
Paulette Chavers, District 2
Venus Mack, District 3
John Riggs, District 4
Shari Barr, District 5



Jonathan M. McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
I. Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348 • STATESBORO, GEORGIA 30459-0348

To: Charles Penny, City Manager and Leah Harden, City Clerk

From: Justin Williams, City Planner II

Date: April 12, 2021

RE: April 20, 2021 City Council Agenda Items

Policy Issue: *Statesboro Zoning Ordinance: Variance Request*

Recommendation: Staff recommends Denial of the Variance requested by **V 21-03-02** with conditions.

Background: Mohamed F Alshuaibi requests a variance from Article XV, Section 1509 (Table 4) of the Statesboro Zoning Ordinance in order to construct a building sign exceeding the allowed square footage on a 4.03 acre property located at 1825 Northside Drive East (Tax Parcel# S38 000042 000).

Budget Impact: None

Council Person and District: Boyum (District 1)

Attachments: Development Services Report (V 21-03-02)



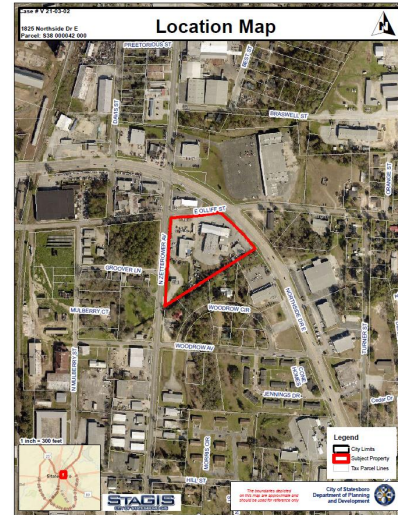
City of Statesboro-Department of Planning and Development
ZONING SERVICES REPORT

P.O. Box 348
 Statesboro, Georgia 30458

(912) 764-0630
 (912) 764-0664 (Fax)

V 21-03-02
ZONING VARIANCE REQUEST
1825 Northside Drive East

LOCATION:	1825 Northside Drive East
EXISTING ZONING:	CR (Commercial Retail)
ACRES:	4.03 acres
PARCEL TAX MAP #:	S38 000042 000
COUNCIL DISTRICT:	District 1 (Boyum)
EXISTING USE:	Retail
PROPOSED USE:	Retail



PETITIONER Mohamed F. Alshuaibi
ADDRESS 19 North Main Street, Statesboro GA 30458

REPRESENTATIVE SAME AS ABOVE
ADDRESS

PROPOSAL

The applicant requests a variance from Article XV, Section 1509 (Table 4) of the *Statesboro Zoning Ordinance* to allow for a larger business sign located in the CR (Commercial Retail) zoning district. Building signage for shared tenant buildings are generally allowed based on the allowed frontage of the building, and should not exceed a total of 60 square feet.

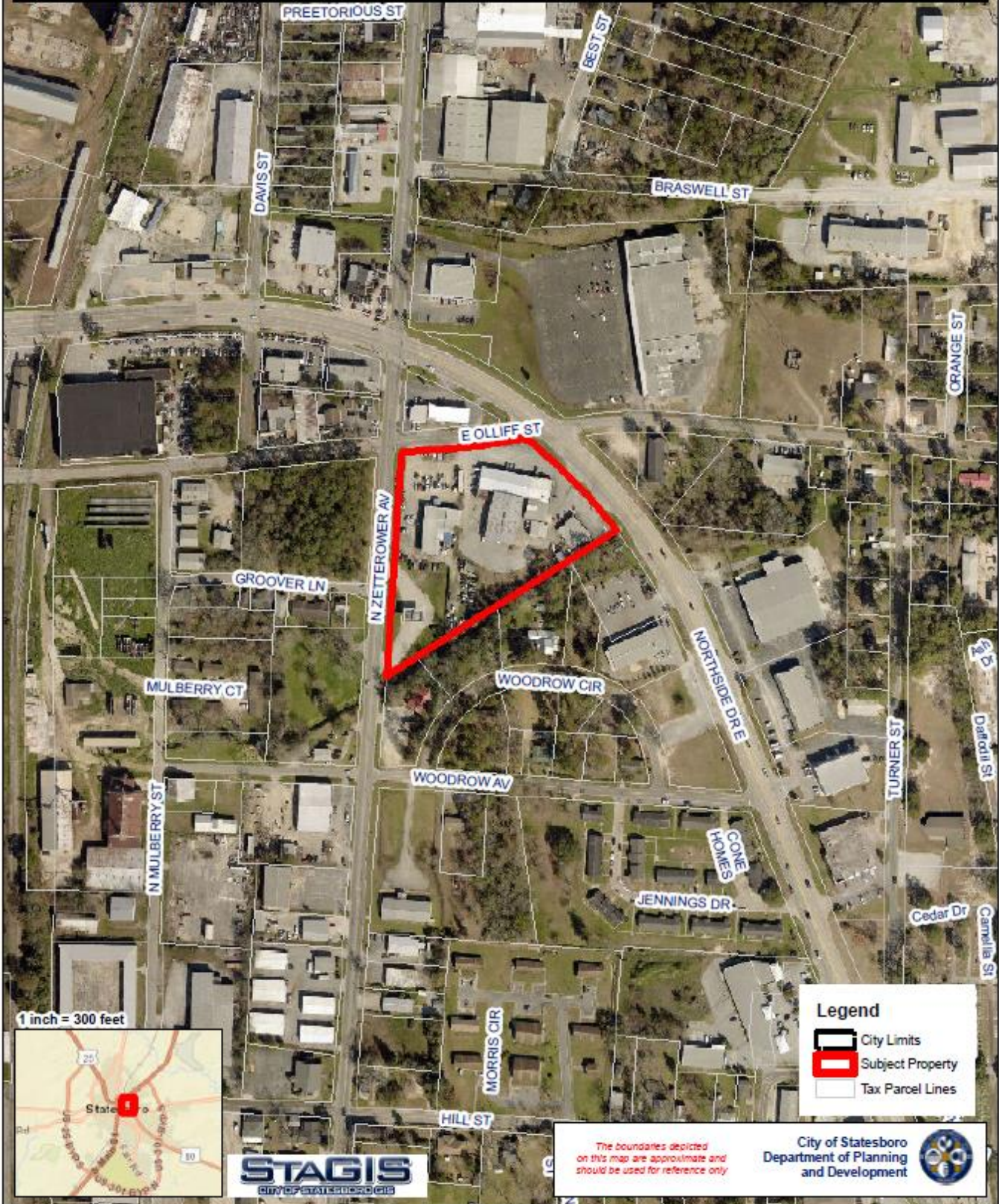
PLANNING COMMISSION RECOMMENDATION

V 21-03-02 DENIAL

Case # V 21-03-02

1825 Northside Dr E
Parcel: S38 000042 000

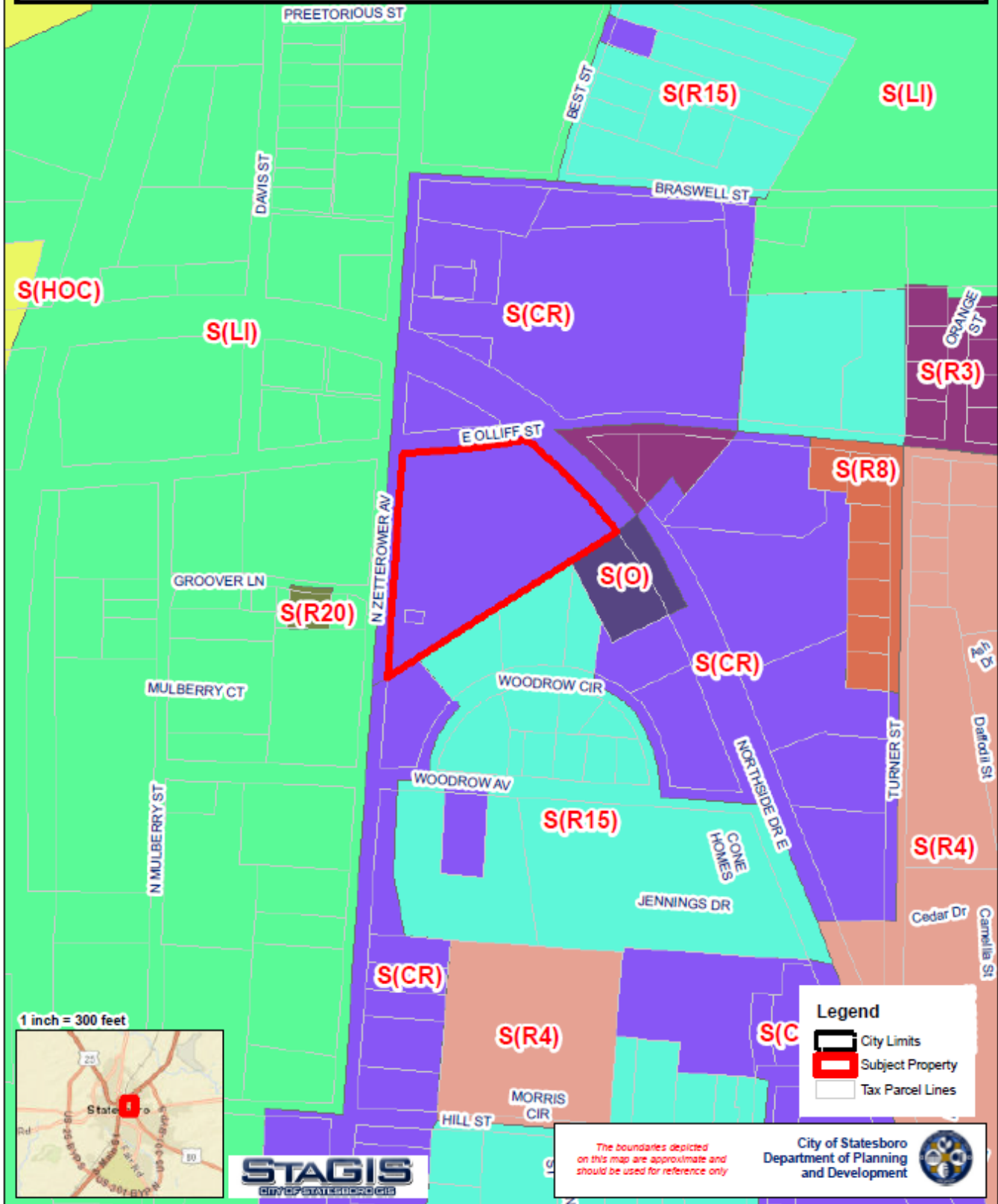
Location Map



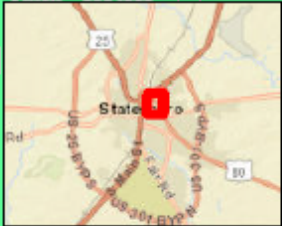
Case # V 21-03-02

1825 Northside Dr E
Parcel: S38 000042 000

Zoning Map



1 inch = 300 feet



Legend

- City Limits
- Subject Property
- Tax Parcel Lines

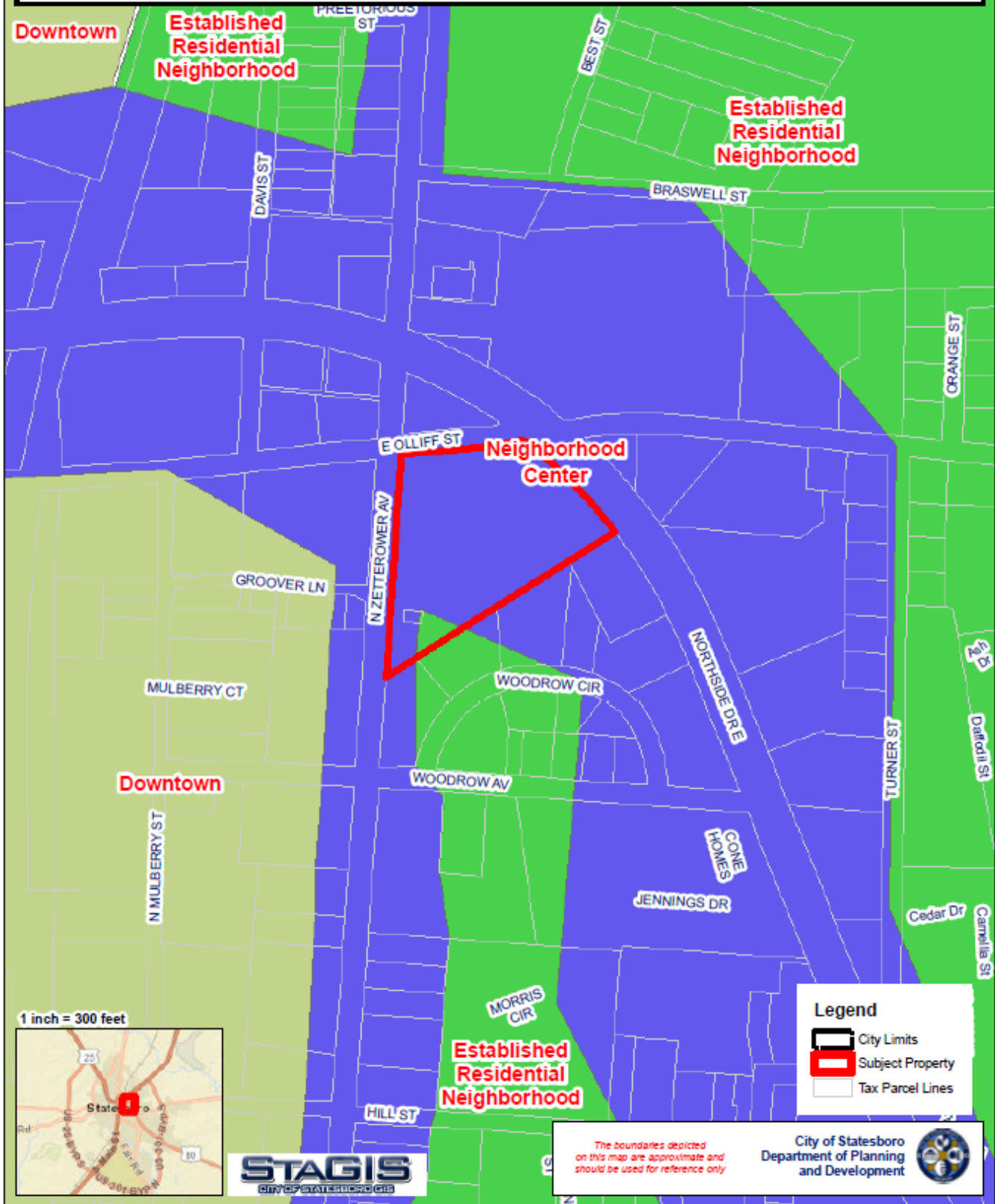
The boundaries depicted on this map are approximate and should be used for reference only

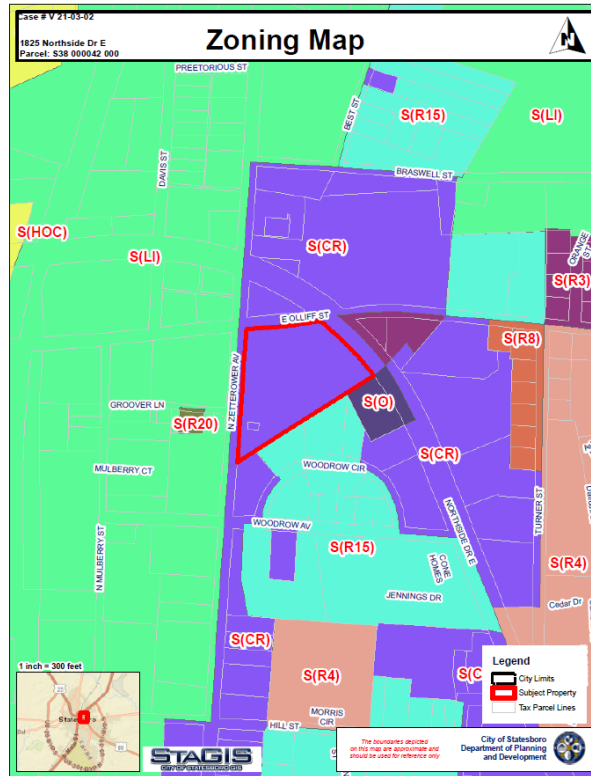


City of Statesboro
Department of Planning and Development

Case # V 21-03-02
1825 Northside Dr E
Parcel: S38 000042 000

Future Landuse Map





SURROUNDING LAND USES/ZONING

Location	Parcel Location & Zoning Information	Land Use
North	Location Area #1: CR (Commercial Retail)	Shopping Center
Northeast	Location Area #2: CR (Commercial Retail)/R3 (Medium Density Multiple Family Residential)	Church
East	Location Area #3: CR (Commercial Retail)	Charter School
Northwest	Location Area #4: CR (Commercial Retail)	Pawn Shop
Southeast	Location Area #5: CR (Commercial Retail)	Tire Shop
South	Location Area #6: R15 (Single-Family Residential)	Single-Family Residential Dwelling
Southwest	Location Area #7: O (Office)	Warehouse
West	Location Area #8: LI (Light Industrial)	Undeveloped Lot

SUBJECT SITE

The subject site is a 4.03 acre lot containing a multi-tenant commercial building. The lot has a variety of businesses including a Sherwin Williams, realtor's office, a medical equipment shop and the applicant's retail vape shop. The applicant is seeking to add a sign to the face of the building that exceeds the general recommended size of 60 square feet per tenant as of Section 1509 of the Statesboro Zoning Ordinance. The applicant is seeking to place a wall sign of 120 square feet of the front of the building.

The *City of Statesboro 2019 – 2029 Comprehensive Master Plan* designates the subject site as a part of the "Neighborhood Center" character area, which normally would be characterized by a blend of lower to medium density residential and commercial, personal service, and offices that are neighborhood scale in size and intensity.

ENVIRONMENTAL SITE ANALYSIS

The subject property does not contain wetlands and is not located in a special flood hazard area. The variance applied for will have no impact on any storm water or wetlands in the area.

COMMUNITY FACILITIES AND TRANSPORTATION

The subject property is currently served by city utilities, sanitation and public safety. No significant impact is expected on community facilities or services as a result of this request.

ZONING VARIANCE STANDARDS OF REVIEW

The *Statesboro Zoning Ordinance* provides for the award of variances by the City Council from the zoning regulations, stating that "approval of a variance must be in the public interest, the spirit of the ordinance must be observed, public safety and welfare secured, and substantial justice done." Article XVIII, Section 1801 of the *Statesboro Zoning Ordinance* states that the Mayor and Council [should] consider if the following are true in its consideration of a variance request:

- 1. There are special conditions pertaining to the land or structure in question because of its size, shape, topography, or other physical characteristic and that condition is not common to other land or buildings in the general vicinity or in the same zoning district;**
 - The requested variance will not require any structural changes to the lot.
- 2. The special conditions and circumstances do not result from the actions of the applicant;**
 - The request exceeds the general allowance based on the ordinance.
- 3. The application of the ordinance to this particular piece of property would create an unnecessary hardship; and**
 - The structure does have sufficient room to support said signage, but due to the location of this sign, sufficient visibility from the road would be allowed without the variance.

4. Relief, if granted, would not cause substantial detriment to the public good or impair the purposes and intent of the zoning regulations.

- N/A

Article XVIII, Section 1802 of the *Statesboro Zoning Ordinance* further outlines the qualifications needed to grant a variance to the zoning ordinance. These include uses that are consistent with the purpose and intent of the zoning ordinance and district in which the use is proposed to be located; uses that do not detract from neighboring property; and uses that are consistent with other uses in the area. In order to meet these qualifications, approval of any special exception for the proposed use at the subject parcel should (if necessary) include conditions that will ensure that development along this corridor remains consistent with the *Statesboro Comprehensive Plan* and the *Statesboro Zoning Ordinance* and that serve to mitigate negative effects of the use to the surrounding area's character, uses, and zones.

- The proposed use is consistent with the subject site's character area "Neighborhood Center" as stated in the *2019 – 2029 Comprehensive Master Plan*. However the proposed variance request for a larger sign is not in conformance with the majority of signage utilized by the other tenants of the shopping center.

STAFF/PLANNING COMMISSION RECOMMENDATION

Staff recommends **Denial of V 21-03-02**. If this petition is approved by the Mayor and City Council, it should be subject to the applicant's agreement to the following enumerated condition(s):

- (1) Approval of this variance does not grant the right to construct the associated sign without the review of a sign permit application.
- (2) Additional signage on the building shall not be granted, and would require separate administrative approval.
- (3) Should the applicant request additional signage that exceeds the aggregate square footage allotted to the business, the request must be approved with determination by the Zoning Board of Appeals

At the regularly scheduled meeting of the Planning Commission on April 6, 2021, the Commission recommended denial of the variance requested by V 21-03-02 with a 5-0 vote.

**RESOLUTION 2021-18: A RESOLUTION AUTHORIZING THE
DESTRUCTION OF CERTAIN MUNICIPAL RECORDS**

THAT WHEREAS, OCGA 50-18-90, et. seq., known as the "Georgia Records Act" requires that all public records be retained for a specified period set out in an adopted records retention schedule, with such records only being destroyed if the holding period has been met; and

WHEREAS, the City Clerk is the city official in charge of maintaining said records, and recommending their destruction when the required holding period has been met; and

WHEREAS, the City Clerk has certified public records noted in the attachments to this resolution have been retained and available for the required retention period, and are no longer needed by the City, and therefore has recommended that they be destroyed;

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of The City of Statesboro, Georgia as follows:

Section 1. That the public records listed on the attachments to the Resolution, which said attachments are hereby incorporated into this Resolution as if fully set forth in the Resolution, are hereby authorized for destruction and are required to be destroyed by the City Clerk in a manner consistent with state law.

Section 2. That this Resolution shall be and remain effective from and after its date of adoption.

Adopted this 20th day of April, 2021.

CITY OF STATESBORO, GEORGIA

Jonathan McCollar, Mayor

Leah Harden, City Clerk

CITY OF STATESBORO

COUNCIL

Phillip A. Boyum, District 1
Paulette Chavers, District 2
Venus Mack, District 3
John Riggs, District 4
Shari Barr, District 5



Jonathan McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

Records Destruction Certification Form

The documents listed have met their retention schedule and are cleared to be destroyed, in keeping with law set by the State of Georgia. As the current Director/Supervisor of the Public Works & Engineering department I have reviewed the documents listed and approve their submission to the City Council of Statesboro, Georgia so they may be considered for destruction.

Department Director: _____

Date: 1/13/2020

City Clerk Signature: _____

Date: 1-13-2020

Engineering Boxes to Be Destroyed:

Box 1203:

Water/sewer Agreement to install subdivision infrastructure between City & Robbie Franklin *Eastside Commercial Subdivision,
Agreement to Install Subdivision Infrastructure between City & Henry Thompson,
11-18-03 Agreement to Install Subdivision Infrastructure between City & Willingway,
Amendments to Subdivision Infrastructure Agreement for Myrtle Crossing Subdivision on Zetterower Road,
7-20-04 amendment to the agreement to install subdivision infrastructure between city and Robbie Franklin Development,
8-30-04 Mossy Oak Cove Water/sewer agreement Between City & Lanier and Phillips Construction & Development,
9-8-04 Agreement to Install Subdivision Infrastructure between City & Lanier and Phillips construction & Development,
Whispering Pines LLC Water/Sewer (for Subdivisions) Between City and Whispering Pines LLC,
10-5-04 Water/Sewer Agreement between City & MR. SI Water,
10-5-04 Agreement to Install Subdivision Infrastructure between City & Whispering Pine LLC,
12-14-04 Amendment to Agreement to Install Subdivision Infrastructure between City & Whispering Pines LLC,
10-21-03 Agreement to Install Subdivision Infrastructure (Myrtle Crossing Subdivision),
5-5-05 Water/sewer Agreement between City & the Market District LLC,
11-8-05 Agreement to Install Subdivision Infrastructure between City & Henry Biff Thompson,
11-22-05 Agreement to Install Subdivision Infrastructure as Revised for Phase IV of Whispering Pines Subdivision,
8-3-04 Amendment to the Agreement to Install Subdivision Infrastructure between City & FSNB,
6-5-90 Cable TV Franchise Renewal Agreement, Statesboro CATV Inc. Franchise Repeats,
7-23-74 Agreement for Developing & jointly Using Recreation Sports Complex between City Board of Regents, Local Government Project Agreement: SR 26 Widen Only SR 26/Statesboro FM Lester RD/CR,
11-19-96 Opinion Letter & Master Lease Between GMA and City of Statesboro,
11-18-03 Settlement Agreement & Mutual General Releases Between Powerful/Jacksonville Inc. & City of Statesboro,
12-2-03 Agreement between City & Jerry Rushing Construction (Aikin Street Road-way & Drainage Improvements),
1-6-04 Real Property Agreement for Land Purchased for the Statesboro Linear Park between City & GDOT/Restrictions,
1-06-04 Supplement Agreement between City & GDOT (Use of ISTE A Funds for the Linear Park Land Acquisition),
1-8-04 Agreement between City & Larry G. Mincey and Beatrice C. Mincey (30-day Option to purchase property on North Main),
1-21-04 Supplemental Agreement #4 between GDOT & City (Statesboro Greenway & Landscaping Project-Project STP-000E (46) #571010,
2-17-04 GDOT LARP Certificate & Ownership Agreement to Resurface 7 City-owned Streets,
3-17-04 Agreement between City & The Woodlands at Statesboro LLC, 4-6-04 Agreement-GDOT Assistance Project for the Landfill Road Bridge Rehabilitated Certificate of Ownership & Agreement,

7-20-04 Engineering Proposal/Agreement of Hussey, Gay, Bell & DeYoung, Inc.,
September 8, 2004 Utilities Cost Estimates for the New Statesboro High School & Schematic Drawing
from Hussey, Gay, Bell & DeYoung, Consulting Engineers,
10-5-04 Statewide Mutual Aid & Assistance Agreement (GEMA), 12-21-04 Engineering
Proposal/Agreement for the Design of Water & Sewer to Phase 2 of the Gateway Industrial Park,
1-4-05 Engineering Proposal/Agreement for Engineering Services In Connection with the Design of
Gravity Sewer Services for Ramble Road,
6-7-05 Agreement between City & William Brothers Trucking Co. Inc.,
8-2-05 Proposal for FY 2006 Groundwater 7 Landfill gas Monitoring and Engineering Services for the
Lakeview Road Landfill,
8-2-05 Proposal from Hussey, gay, bell & Deyoung, Inc. for Consulting Services Related to City of
Statesboro Ground Water Withdrawal Permit Application to GA,
Adoption 9-7-05 effective 10-1-05 GMA-GMEBS Adoption Agreement (Amendment Increase Hours of
Regular Eligible Employees,
10-27-05 (Signature Date) 8-1-05 Effective Microsoft Enterprise Agreement, 11-22-05 Water/Sewer
Agreement for Whispering Pines Statesboro, Agreement 12/20/05 Intergovernmental, Agreement
D.O.T. Right of Way, Water & Sewer Revenue Bond Ordinance December 1957, September 1963, and
May 1965.
12-22-77 Partial Release of Lien Sea Island Bank & Statesboro Aviation,
12-20-94 Agreement Payment Bond & Performance Bond for the Gas Main Extension at the Industrial
Park,
11-13-95 Bond Purchase Agreement Water-sewer Refunding Revenue Bonds, June 4, 2002 Performance
Bond with Pope Construction Co. For Wastewater Facility Project,
20-18-00 Option between City & John Coleman to Purchase 3.7 Acres Adjacent to Public Work Dept.,
4-12-01 DSDA info. To Lease Adecco Employment Services Building, License Pipe Line 8/1/97,
Documents to Be Executed, Georgia Power Company Franchise Agreement Accepted: February 9, 1976
(35 Years), EEMC Franchise Agreement Adoption: February 21, 1995 (35 Yrs.), Georgia Power Co.
Franchise Agreement (1969 & 1975), Northland Cable Franchise Reports, Northland Cable Franchise
Agreement Expiration: June 1, 2002, 6-03-25 Franchise With Interstate Utilities Corp. Regarding Lighting
Power Rates, Court Docket Fine Reports, Telephone Franchise Info (1983), Statesboro, City of (Water
and Sewer Refunding Revenue),
4-4-95 Promissory Note for GEFA Loan, Balance from Various Accounts FI-FA , Road Projects, Bonds,
ETC., Information on Various Bank Securities Water/Sewer Revenue Bonds, ETC., Water & Sewer
Revenue Bonds Series 1972-Oliver Maner & Gray,
4-18-78 Water/Sewer Revenue Refunding and Improvement Bonds, Statesboro CATV Franchise
Agreements,
7-6-54 Contract for Power Service For Municipal Water of Sewage Pumping (Water Pump) Intersection
of Blitch & Proctor Streets, 7-2-03 T.E. Rushing Irrevocable Letter of Credit (Expires 2-26-05), Letter of
Credit #401120900 Jennings Construct & Dev Inc., Proposal For Cable TV Franchise.

Public Works Boxes to be Destroyed:

Box 534: Water/Sewer Improvement Project 1980-88

CITY OF STATESBORO

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Leah Harden, City Clerk
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STATESBORO, GEORGIA 30459-0348

Records Destruction Certification Form

The documents listed have met their retention schedule, and are cleared to be destroyed, in keeping with the law set by the State of Georgia. As the current Director/Supervisor of the Clerks department, I have reviewed the documents listed and approve their submission to the City Council of Statesboro, Georgia so they may be considered for destruction.

Records Manager: Robi Dush
Date: 4/13/2021

City Clerk Signature: Leah Harden
Date: 4-13-2021

City Clerk:

Box 101: Tapes – Various Customer service training VHS

Box 1007: Master Electors List 2002

Box: Elections All 2018

Box x: **Copies** of Council Minutes /attachments

Box x1: **Copies** of Council Minutes/attachments

Box x2: **Copies** of Council Minutes/attachments

Box 1181: GMA Materials

Box 1022: Election Information and documents 1974-2001

Box 1093: Various Tapes – VHS training customer service

Box 12: Insurance License Fee 12-13

Box 21: Fifa's 2010-11 Special events 03-12, Misc 09-12, Check Authorization 2010-12

Box 32: Tax Digests 2003-2004

Box 3: Return Checks, Insurance Tax, Hotel Motel Tax, Bulloch County Tax, James Deal, Tax, Check Authorization, Bank Tax 2014

Box 2: Tax Digests 2003-2004

Box 9: Tax Adjustments 2012

Box 1136: **Copies** Council Minutes attachments/Packets: 2002

Box 1161: **Copies** Council Minutes attachments/Packets 2005-2006

Box 1094: Books, Cassettes, and Videos. Various customer service training - VHS

Box 1189: Video Tapes- Various Customer Service Training - VHS

Box 1190: Video Tapes Various Customer Service Training - VHS

Box 002: OTC applications 2017 & Older

Box 003: OTC applications 2017 & Older

Box 004: OTC applications 2017 & Older

Box 005: OTC applications 2017 & Older

Box 006: **Copies** of Council Packets/attachments Jan-April 2014

Box 007: **Copies** of Council Packets/attachments Jan-Dec 2012 & March-Dec 2013

Box 008: **Copies** of Council Packets/attachments 2003

Box 009: **Copies** of Council Packets/attachments 2003-2006

Box 010: **Copies** of Council Packets/attachments 2001-2004

Box 011: **Copies** of Council Packets/attachments 2002-2005

Box 012: **Copies** of Council Packets/attachments Jan-July 2011, May-Dec 2014, and Jan-Feb 2013

Box 013: **Copies** of Council Packets/attachments 2002-2003

Box 1172: **Copies** of Council Packets/attachments 2004-2005

Box 1031: Municode Books (**Copies** 1964)

CITY OF STATESBORO

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Records Destruction Certification Form

The documents listed have met their retention schedule, and are cleared to be destroyed, in keeping with the law set by the State of Georgia. As the current Director/Supervisor of the Finance, Municipal Court, & Customer Service department, I have reviewed the documents listed and approve their submission to the City Council of Statesboro, Georgia so they may be considered for destruction.

Department Director: _____

Date: 3/30/2021

Craig S. West

City Clerk Signature: _____

Date: 4-13-2021

Leah Harden

Finance:

Box 85: Accounts Payable BB&T Procurement card Statements 2015

Box 93: Deposit Refunds, taxes, elections, Travel PO's 2015

Box 87: Accounts Payable H-R 2015

Box 95: Accounts Payable A-C 2015

Box 101: Accounts Payable S-Z 2015

Box 144: Finance: SMC, E-Gov, DDaily Sheets, Tippage Fees, and Sentinel. Jan-Feb 2015

Box 103: Accounts Payable: DSDA Accounts Payable 2015

Box 135: Finance: Misc. Receipts 2015

Box 102: Court Clerk Reports: Case Summary and Municipal Court Dockets 2007

Box 143: SMC, E-Gov, DDaily Sheets, Tippage Fees, and Sentinel Sept – Oct 2015

Box 71: Accounts Payable: Misc by Division 4100-7450 Public works admin through economic development 2015

Box 74: Accounts Payable: Geo-G (end of G's) 2013

Box 77: Accounts Payable: BB&T Procurement Card 2014 Statements

Box 149: SMC, E-Gov, DDaily Sheets, Tippage Fees, and Sentinel Nov-Dec 2012

Box 82: Accounts payable reports 9 – 12 2014

Box 75: July 2008 – January 2009 Edits

Box 154: Transaction edits January – June 2015

Box 72: Accounts Payable Misc by Division 1110-3500. Governing body through Fire. 2015

Box 1022: Utility Customer Service: Accounts Sent to Collections: Not Charged off 2005

Box 1005: Utility Customer Service: Accounts Sent to Collections: Not Charged off 2005

Box 1004: Utility Customer Service: Accounts Sent to Collections: Not Charged off 2004

Box 1028: Accompanying 2001-2006 documents to 97 Splost Funds

Box 501: Customer Service Clerk Files July 2015

Box 484: Customer Service Clerk Files: Sad'e Receipt Tape August 2015

Box 491: Customer Service Clerk Files: Jay's Receipt Tape 2015

Box 499: Customer Service Clerk Files: Receipts 2015

Box 492: Customer Service Clerk Files: Sad'e Receipt Tape Nov 2013- Aug 2015

Box 515: Customer Service clerk Files: October 2015

Box 500: Customer Service Clerk Files: March 2015

Box 516: Customer Service Clerk Files: February 2015

Box 507: Customer Service Clerk Files: December 2015

Box 523: Customer Service Clerk Files: January 2015

Box 508: Customer Service Clerk Files: November 2015

Box 487: Customer Service Clerk Files: Stacey's Receipt Tapes June 2013 – May 2015

Box 485: Customer Service Clerk Files: Adjustments Jan 2011 – Sept 2014

Box 493: Customer Service Clerk Files: September 2015

Box 486: Customer Service Clerk Files: April 2015

Box 494: Customer Service Clerk Files: Workstations Sep 2015 – Oct 2015

Box 478: Customer Service Clerk Files: Workstations Sep 2015 – Oct 2015

Box 518: Customer Service Clerk Files: May 2015

Box 502: Customer Service Clerk Files: Lock Off March – June 2015

Box 525: Customer Service Clerk Files: Workstations Nov 15- Dec 15

Box 509: Customer Service Clerk Files: June 2015

Box 526: Customer Service Clerk Files: Adjustments 2015

Box 510: Customer Service Clerk Files: Lock Off 2015

Box 162: Disbursement, Payroll, E-Gov, and Sweep Bank Statements July 2014 – June 2015

Box 527: Krita's Reports Jan 2014

Box 158 BB&T Procurement Statements: May – June 2015

Box 166: Budget Comparison & Detail by division: July 2014 – December 2014

Box 145: DSDA all records Fy2015

Box 147: SMC, E-Gov, Daily Sheets, Tipping Fees, and Sentinel May-June 2015

Box 142: D-Galls

Box 156: Quarterly Reports (COS & DSDA) 14:15, Unclaimed Property, and NSF Correspondence 2006 & 2015

Box 133: SMC, E-Gov, Daily Sheets, Tipping Fees, and Sentinel May – June 2015

Box 1012: Bank Statements Sweep, Disbursement, Payroll, and Health Flex 2007

Box 1029: Publications/Bank Statements/Various Documents Catalogs, and Manuals 2007

Municipal Court Documents:

Box 1: Police Dockets: 10/30/82 - 2/27/83, 2/27/83-6/4/83, 6/4/83-10/4/83, 12/3/77-5/10/78, 5/15/92-7/10/92, 8/13/77-12/3/77, 4/23/77-8/13/77, and 12/21/76-4/23/77

Box 2: Le-Mi Court Docket Cards

Box 3: P-S Court Docket Cards

Box 4: 12/1972-1976

Box 5: 2001, 2002, 2006, and 2008 Court Dockets

Box 6: 2003, 2006, 2008, and 2009 Court Dockets

Box 7: 2003, 2004, 2005, and 2009 Court Dockets

Box 8: T-Z Court Docket Cards

Box 9: Ho-Le Court Docket Cards

Box 10: Lo-Pu, Jon Court Docket Cards

Box 11: A-Brow Court Docket Cards

Box 12: S-W Court Docket Cards

Box 13: Di-Gu Court Docket Cards

Box 14: Be-De Court Docket Cards

Box 15: L-Kr Court Docket Cards

Box: 16 H-Hi, Jo Court Docket Cards

Box 17: 2005 – 2006 Court Dockets

Box 18: Citation Fine Priority List, Copy of procurement Card Policies and Procedures, List of Open Record Requests, 2/5/ DUI Driver's License Suspensions, Former Municipal Court Clerk Correspondence 2010-2015, Standing Order Re Underaged Alcohol Education 2012, Copy of Offenses and Violation Listings, Police phone lines, Summary of SB 176 (2017), Copy of Fine list 2017, Copies of Points suspension documents, Summary of SB 236 (2012), Fines Conversion to Community Service, Poverty Guidelines, Copy of Texting While Driving law, Copy of Charts of Minimum and Maximum Sentences, Municipal Court Jurisdiction and Operation, DDS Documents, Court Clerk Job Description Documents, Former Court Clerk Documents 2008-15, Public Defender Billing 2008-2015, Bank reconciliations 2010-2015, and Check Authorizations 2008-2015

Box 19: Court Dockets: March – May 2007, March – May 2005

Box 20: Docket Book: 09/24/87 – 2/11/88, 03/03/90 – 5/26/90, 05/26/90 – 08/24/90, and 10/22/90 – 1/27/91

Box 21: Docket Book: 10/21/91 – 11/27/91, 11/03/88 – 2/28/89, 02/02/92 – 03/25/92, 9/05/92 – 9/18/92, 05/31/91 – 8/22/91, 05/24/89 – 9/13/89, 7/11/92 – 9/4/92, 11/28/91 – 2/2/92, and 3/25/92 – 5/15/92

Box 22: Docket Book: 11/03/80 – 2/17/81, 1/7/87 – 5/1/81, 05/13/85 – 10/10/85, 6/19/88 – 11/3/88, 06/03/86 – 9/11/86, 2/15/86 – 6/30/86, 4/12/91 – 5/31/91, 10/10/85 – 2/15/86, 5/2/87 – 9/23/87, and 9/11/86 – 1/6/87

Box 23: Docket Book: 1/27/91 – 4/12/91, 2/12/88 – 6/19/88, 9/13/89 – 11/29/89, 11/29/89 – 3/3/90, 2/28/89 – 5/8/89, and 8/21/91 – 11/12/91

Box 24: Docket Book: 9/1/53 – 6/7/54, 10/6/55 – 08/26/56, 2/12/55 – 10/6/55, 3/1/59 – 10/11/59, 6/28/60 – 5/7/61, 10/11/59 – 6/25/60, 2/14/63 – 10/4/63, 4/30/62 – 2/13/63, 7/4/57 – 5/9/58, 5/7/61 – 4/29/62, and 8/26/56 – 7/3/57

Box 25: Docket Book: 10/5/78 – 2/2/79, 5/10/78 – 10/5/78, 10/6/84 – 1/28/85, 5/31/84 – 10/6/84, 2/11/84 – 5/31/84, 9/20/79 – 1/18/80, 1/28/85 – 5/13/85, 10/2/81 – 1/19/82, and 1/14/82 – 4/8/82.

Box 26: Docket Book: 6/10/54 – 2/12/55, 10/6/63 – 4/30/64, 9/25/67 – 1/28/68, 5/12/67 – 9/24/67, 5/29/65 – 10/8/65, 4/7/66 – 11/6/66, 10/8/65 – 4/7/66, 11/6/66 – 5/11/67, and 4/30/64 – 11/12/64.

Box 27: Docket Book: 10/11/68 – 1/31/69, 6/4/68 – 10/11/68, 11/29/69 – 7/21/70, 1/28/68 – 6/4/68, 1/31/68 – 7/1/69, 7/2/69 – 11/28/69, 4/4/71 – 8/30/71, 7/24/70 – 4/8/71, 8/31/71 – 3/1/72, and 2/3/72 – 8/1/72

Box 28: Docket Book: 10/4/83 – 2/11/84, 7/15/82 – 10/30/82, 4/8/82 – 7/15/82, 1/18/80 – 6/10/80, 6/10/80 – 11/3/80, 6/16/81 – 10/2/81, 2/17/81 – 6/16/81, 2/3/79 – 6/5/79, and 6/5/79 – 9/3/79

Box 29: Certificate of Service & Summons for Civil Cases: Terry Mikell Civil Case 1998 & 2007, Katie Mills 2003, Willie Mercer Jr 1999, Glennera Martin 2008, Bennett's Office Supply 1999, Anthony Andrews 1998, James Barnes 1999, Greg Bacon 2001, Dennis Bennett 1998, Elvina Boliek 2006, Bright way 1998, Thomas Brinson 1998, Brown Childs 1999, Tek Chand 2006, Deloach Mechanical 1999, Mary Darcy 2010, Dexter Davis 2003, Fred Darley 1998, Crossroads Service Center 1998, Freddi Cross 1999, Jefferson Christian 1997, J.D. Clark 2002, Hattie Colson 2009, Orita Coney 2009, Ray Coursey & Janice Waters 2002, Carolyn Cooper 1997, Gary Burns 1999, Mabell Burns 2009, Tonya Bustle 1999, Calvin and Alice Byrd 2007, Joe Calles 2005, Calvin Byrd 1999, Walter Campbell 2008, Bennie Campbell 1999, Robert Sam Cauty 2000, Theresa Deloach 2005, Stan York 2004, James Easterling 1998, Catherine Edenfield 1998, Charles Elliott 1999, Milton Evans 2009, Patsy Sye 1998, Robert Fogle 2007, Jolene Forehand 1995, Lehman Franklin 2005, Virginia Franklin 2000, Jack Frost 2006, Lillie Mae Frink 2009, Joyce Garfield 2004, Prince Gamble 2005, Garry's Radiator Service 2008, Charles Fields 1999, GBJ Masonry 1998, Martha Goggins 1999, George Goodman 1996, Brian Gerrald Mark Hynko John Moxley and Don Edwards 2006, Herbert Grant 2009, James Green & Kevin Dorsey 2006, Peggy Grimes 2006, Bonnie Grist 2006, GT Auto Supply 1999, Rico Hatcher 1997, Kathy Hawkins 2005, Kathy Hawkins 2009, Amos Hill 1998, Frederick Hill 1999, Grady Hill 1998, Christopher Holland 2009, James Hood 2005, Carrie Howard 1999, Greg Horton 2000, Michael Humphrey 2003, Henry Humphries 1999, Victor Hyman 2000, Chad Ingersoll 2005,

Joann Jackson 2007, William Jackson 2008, Arnita Jenkins 1999, Richard Johnson 2004, Tony Johnson 1999, Ben Jones 2007, George Jones 2007, Sam Jones & Associates 2005, Minia Mae Jones 1999, Margarite Joyce 2005, Dennie Knight 1999, Melvin Lanier 1997, Bobbie Latties 2002, Helen Lee 2009, Deborah Lee 1998, Lee's Restaurant 1998, Jeffery Lewis 2006, Mary Littles 2006, Whitman Lord & Laure Lord 2000, Nona Lovett 2009, Wilbur McBride 1999, Chris McGrath 2007, Bobbye McReynolds, Randerwala Mahesh 2006, Carolyn Mincey 2003, Queen Mincey 2008, Freddie Moore 1999, Joseph Moore 2007, Preston Moore 2009, Russell Moore 2008, Russell Moore 2008, Cynthia Morris 1999, Murray Cabinet Shop 1998, Milton Odum 1999, David Newsome 2005, James Oats 2005, Bennie Owens 2005, Carlton Eugene Parrish 1996,

Box 30: Out of State Drivers Contact info and Instruction, People Soft program presentation, Law Enforcement Operation Manual Copy 2018, Copy of Physical Protection Policy, Unofficial Handwritten notes, Confirmation of Payment 2014, Clerk Class Selection Documents 2014, Copy of Court Uniform Rules 2011, Georgia Crime Information Center Awareness Statement, Correspondence Discussing Technical Difficulties 2016, GMCCC Docs 2014, DMVS Map 2004, Municipal Court Clerks Recertification 2010-12 & 2014-15, Court Fees In Georgia 2004, Municipal Court Clerk manual 2008, Court Visitors Log 2017-18, Carl Hendrix Case file 1993, Georgia Bureau of Investigation Revised GA CJIS Network Policy Manual 2002, December 2009 Court Dockets, and Quill Purchase Orders, Check Authorizations, and Invoices 2005-2015

Box 31: Court Dockets 04/2001, 11/2007, and 2008.

Box 32: Clerk Reports Case Summary's 2014-2015

Box 33: Monthly Court Reports 2011-2015, Check Authorizations and Citation Copies 2010-15, Georgia Power Check Authorizations 2011-2015, Check Authorization forms and timesheets for public defender April Staffrod, GCIC Documents, Monthly Fine & Fee Reports: July – December 2014 & Jan – Dec 2015, Check Authorization Keith Barber 2010-2015, AND Check Authorizations for Bulloch County Jail.

Box 34: Uniform Purchase Manual 2004, Procurement Card Policies and Procedures 2004, City of Statesboro Travel Policy, Self-Enrolling into Credit Card Connection, Sales & Use Tax Certifications, and Court Dockets 2000-01 & 2007.

Box 35: Citations 1978 & 1983

CITY OF STATESBORO

COUNCIL

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Records Destruction Certification Form

The documents listed have met their retention schedule, and are cleared to be destroyed, in keeping with the law set by the State of Georgia. As the current Director/Supervisor of the Planning + Development department, I have reviewed the documents listed and approve their submission to the City Council of Statesboro, Georgia so they may be considered for destruction.

Department Director: _____

Date: 3/16/21

City Clerk Signature: _____

Date: 3-16-2021

Planning & Development:

Box 2 – Sign permits – 12-13-2007 to 9-24-2014

Box 1 – Re-Roof Permits – 3-3-2014 to 7-30-2019

Box 3 – Sign Permits 5-14-2010 to 9-24-14

Box 4 – Sign Permits 12-1-2011 to 7-31-2019

Box 5 – Sign Permits 3-6-2008 to 9-25-2014

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Shari Barr, District 5



Jonathan McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

INTEROFFICE MEMORANDUM City Manager's Office

TO: Mayor and Council Members

FROM: Charles W. Penny, City Manager

DATE: April 14, 2021

RE: Statesboro Youth Connect Program (Pilot)

Mayor Jonathan McCollar and Council Member Phil Boyum have both spoken to me about their interest in presenting opportunities for students to learn more about local government, discover possible career paths in local government and the need to provide mentorship opportunities for high school students. Based upon the interest expressed to me I am submitting to you a proposed program called Statesboro Youth Connect, which will provide students an opportunity for summer employment, career exploration, development of soft skills, and meaningful work experience. Attached is an outline for the proposed program which I recommend as a pilot for the summer of 2021, and the cost of the program is \$25,000.00 which covers the student stipends.

As a pilot the program would last for 5 weeks during this summer and we would employ 15 to 20 students. The Statesboro Human Resources Department will be responsible for the pilot program. The students would participate in a classroom setting daily and be assigned to work assignments in the afternoon and full days on Friday. Work assignments will be within the City, non-profit organizations and businesses interested in participating in the program. Students will be compensated \$7.25 an hour for their participation, which will include the classroom time, and students in grades 9-12 are eligible to participate in the program. Students must also reside within the city limits of Statesboro.

If the City Council approves the program, staff will immediately make contact with non-profit organizations to seek their participation for the placement of students. We will also seek private companies that would be willing to participate as well. Staff will also coordinate with the Youth Commission to seek their support and assistance with the implementation of this 5 week program.

I recommend the approval of the Statesboro Youth Connect Program and authorization of the expenditure of \$25,000.00 to be used as stipends for the participants. In the future, the intent would be to seek a non-profit partner in the community to manage the program so it can grow beyond 15 to 20 students. Funding for the program is available in the Governing Body budget, in the Commissions line item and one other line item which no funds have been expended this year.

Please let me know if you have any additional questions or concerns about the Statesboro Youth Connect Program as outlined.

Statesboro Youth Connect Program

The Statesboro Youth Connect Program is a 5-week summer program focusing on the core concepts of education, employment, civic responsibility, leadership, and diversity. The program provides experiential learning opportunities through diverse activities, projects, meetings, and civic engagement. Graduates of the program possess the skill set to pursue employment opportunities, explore education endeavors, and engage others in civic activities.

Eligibility

- Must be enrolled in high school (grades 9 through 12).
- Live within the city limits of Statesboro or is a dependent of a City of Statesboro employee.

Number of Students

- 15 to 20 students

Selection Process

- Committee of selected individuals to review applications, conduct interviews, and recommend students.

Date/Time/Location Information

- June 7 - July 9
- Monday - Friday
- Monday through Thursday
 - 9:00 AM - 12 Noon - Onsite with the City
 - 1:00 PM - 4:00 PM - Civic Engagement
- Friday
 - 9:00 AM - 4:00 PM - Civic Engagement

Week One

- **Orientation to the City Government and the Statesboro Youth Connect Program** - Participants interact with various City officials to better understand the purpose of the program and City operations.

Week Two

- **Life Skills, Soft Skills, and Employability Skills** - Participants learn the importance of these crucial skills and identify how the skills impact their future.

Week Three

- **Career Exploration, Resumes, Cover Letters, and Interviewing** - Participants explore various career fields, develop professional employment documents, and participate in mock interviews.

Week Four

- **Leadership and Diversity** - Participants identify how leadership and diversity impact the workforce, civic engagement, and life.

Week Five

- **Open Week and Graduation** - At the beginning of the week, participants explore topics recommended during the application process. On the last day, participants attend a graduation ceremony.

Civic Engagement Opportunities

- To be determined after funding is approved.

Funding Needed

\$25,000



Timothy E. Grams
Fire Chief

Statesboro Fire Department

*Proudly serving the City of Statesboro and
surrounding communities since 1905!*



Jonathan M. McCollar
Mayor

City Council Agenda Memorandum

To: Charles Penny, City Manager

From: Timothy E. Grams, Fire Chief

Date: 4-12-2021

RE: Purchase of Self-Contained Breathing Apparatus (SCBA) Cylinders

Policy Issue: NA

Recommendation: Allow the Statesboro Fire Department to move forward with the purchase of 40 Scott SCBA Cylinders from Hydro-Stat, Inc. in the amount of \$ 34,886.40.

Background: The Fire Department utilizes Self-Contained Breathing Apparatus (SCBA) to breath in hazardous situations that require supplemental air as opposed to ambient. The emergencies include any call that has a smoke-filled environment or is oxygen deficient. The Fire Department has budgeted for the replacement of outdated and non-compliant SCBA Cylinders that have reached their end of use life. Bids were acquired in accordance with the City's Purchasing Policy and Hydro Static, Inc. was the only responsive bidder.

Budget Impact: This purchase will utilize budgeted funds from the 2019 SPLOST.

Council Person and District: All

Attachments: None



Timothy E. Grams
Fire Chief

Statesboro Fire Department

*Proudly serving the City of Statesboro and
surrounding communities since 1905!*



Jonathan M. McCollar
Mayor

City Council Agenda Memorandum

To: Charles Penny, City Manager

From: Timothy E. Grams, Fire Chief

Date: 4-12-2021

RE: Purchase of Self-Contained Breathing Apparatus (SCBA) and SCBA Masks

Policy Issue: NA

Recommendation: Allow the Statesboro Fire Department to move forward with the purchase of 20 Scott X3 Pro SCBA's and 20 SCBA Mask under the Georgia State Contract # 99999-SPD-SPD0000156 to Fisher Scientific in the amount of \$177,149.00

Background: The Fire Department utilizes Self-Contained Breathing Apparatus (SCBA) to breath in hazardous situations that require supplemental air as opposed to ambient. The emergencies include any call that has a smoke-filled environment or is oxygen deficient. The Fire Department has budgeted for the replacement of outdated and non-compliant Self-Contained Breathing Apparatus (SCBA) that have reached their end of use life. Through the State of Georgia contract, the purchase of 20 SCBA's and 20 SCBA mask will utilize Fischer Scientific, which required no outside bid.

Budget Impact: This purchase will utilize budgeted funds from the 2019 SPLOST.

Council Person and District: All

Attachments: None

CITY OF STATESBORO



COUNCIL

Phil Boyum, District 1
Paulette Chavers, District 2
Venus Mack, District 3
John Riggs, District 4
Shari Barr, District 5

Jonathan McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
I. Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

To: Charles Penny, City Manager
Jason Boyles, Assistant City Manager

From: John Washington, Director – Public Works and Engineering

Date: April 13, 2021

RE: Recommendation of Proposed Change Orders to Construction Contract for Luetta Moore Park and Grady Street Park Improvements Project

Policy Issue: Purchasing

Recommendation:

Staff recommends approval of Change Orders listed below to the contract with Lavender & Associates, Inc. in the not to exceed amount of **\$349,808.70** and authorize the Mayor to execute contract document amendment to proceed with construction of services and products listed in the change orders for the Luetta Moore Park and Grady Street (Rev. W. D. Kent) Park improvements project:

- Proposal to add 864' of Ameristar – Montage II fencing for the perimeter fence at Grady Street Park. Pattern to be Majestic pattern. Fence to be 4' in height with (2) 30' Double Swing Gates. Removal of existing fence included: \$128,814.00
- Proposal to replace current fence at Luetta Moore basketball court with 460' of 6' high black vinyl coated chain link fence. Includes (2) 4' Gates. Removal/Disposal of existing fence included: \$21,874.00
- Proposal to resurface the Luetta Moore Basketball Court. Colors to be blue for the court; gray for the trim, free shot and center courts; white lines: \$21,740.00
- Proposal to replace all backboards, goals, and nets at Luetta Moore Basketball Court. Existing Poles to be re-used & cleaned: \$5,746.00
- Proposal to make required modifications to pool and pool design to incorporate two BEC-5 Automatic chemical liquid feed systems with four pumps as requested by User: \$26,113.00
- Proposal to supply and install landscaping and irrigation at both parks per unit price schedule provided by Wood Environment & Infrastructure Solutions, Inc. (Wood):
\$145,521.70

\$349,808.70

Background:

Lavender & Associates, Inc. was selected to construct the parks improvements for the Luetta Moore Park and Grady Street Park (Rev. W.D. Kent Park) improvements project. Due to the changing scope and complexity of the project and working with the Bulloch County Parks & Recreation Department, the owner, City of Statesboro, has identified changes to support the projects' design and the construction to ensure that the project remains on schedule.

Budget Impact:

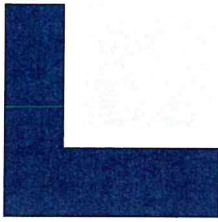
Project will be funded by financing and debt service is to be paid from City and County SPLOST proceeds.

Council Person and District:

District 2, Councilmember Paulette Chavers

Attachment:

Proposal(s)



LAVENDER & ASSOCIATES, INC.

GENERAL CONTRACTORS

April 6, 2021

City of Statesboro
Attn: David Moyer
50 East Main Street
Statesboro, GA 30458

RE: Luetta Moore & Grady St. Parks Improvements
Proposed Change Order #1

Lavender & Associates, Inc. proposes to add 864' of Ameristar – Montage II fencing for the perimeter fence at Grady Street Park. Pattern to be Majestic pattern. Fence to be 4' in height with (2) 30' Double Swing Gates. Removal of existing fence included.

Fence 864' x \$120.00 =	\$103,680.00
Gates (2) x \$6,712.00 =	<u>\$ 13,424.00</u>
Subtotal:	\$117,104.00
10% GC OH/Profit:	<u>\$ 11,710.00</u>
Total PCO #1:	\$128,814.00

**Note: Line Item for Double Gates (\$6,000.00) on Original Bid will not be used.*

If you have any questions, please don't hesitate to contact me.

Sincerely,

John E. Lavender

John E. Lavender
President

P.O. Box 1654 • 300 Pulaski Road • Statesboro, GA 30459

Telephone 912-489-4677 • Fax 912-764-4226



LAVENDER & ASSOCIATES, INC.

GENERAL CONTRACTORS

April 13, 2021

City of Statesboro
Attn: David Moyer
50 East Main Street
Statesboro, GA 30458

RE: Luetta Moore & Grady St. Parks Improvements
Proposed Change Order #2-REVISED

Lavender & Associates, Inc. proposes to replace current fence at Luetta Moore basketball court with 460' of 6' high black vinyl coated chain link fence. Includes (2) 4' Gates. Removal/Disposal of existing fence included.

6' High Fence w/ Gates:

Fence 460' x \$150.00/ft =	\$19,885.00
10% GC OH/Profit:	<u>\$ 1,989.00</u>
Total PCO #2:	\$21,874.00

If you have any questions, please don't hesitate to contact me.

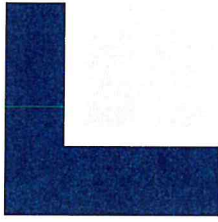
Sincerely,

John E. Lavender

John E. Lavender
President

P.O. Box 1654 • 300 Pulaski Road • Statesboro, GA 30459

Telephone 912-489-4677 • Fax 912-764-4226



LAVENDER & ASSOCIATES, INC.

GENERAL CONTRACTORS

April 6, 2021

City of Statesboro
Attn: David Moyer
50 East Main Street
Statesboro, GA 30458

RE: Luetta Moore & Grady St. Parks Improvements
Proposed Change Order #3

Lavender & Associates, Inc. proposes to resurface the Luetta Moore Basketball Court. Colors to be Blue for the Court; Gray for the Trim, Free Shot and Center Courts; White Lines.

13,176 sq ft x \$1.50/sq ft =	\$19,764.00
10% GC OH/Profit:	<u>\$ 1,976.00</u>
Total PCO #3:	\$21,740.00

If you have any questions, please don't hesitate to contact me.

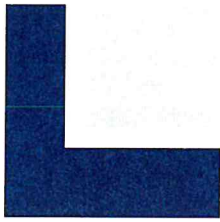
Sincerely,

John E. Lavender

John E. Lavender
President

P.O. Box 1654 • 300 Pulaski Road • Statesboro, GA 30459

Telephone 912-489-4677 • Fax 912-764-4226



LAVENDER & ASSOCIATES, INC.

GENERAL CONTRACTORS

April 13, 2021

City of Statesboro
Attn: David Moyer
50 East Main Street
Statesboro, GA 30458

RE: Luetta Moore & Grady St. Parks Improvements
Proposed Change Order #4-REVISED

Lavender & Associates, Inc. proposes to replace all backboards, goals, and nets at Luetta Moore Basketball Court. Existing Poles to be re-used & cleaned.

Labor - Remove existing Goals; Clean Existing Posts; And Install New Goals:	\$2,400.00
Equipment: Goals/Nets:	<u>\$2,814.00</u>
Subtotal:	\$5,224.00
10% GC OH/Profit:	<u>\$ 522.00</u>
Total PCO #4:	\$5,746.00

If you have any questions, please don't hesitate to contact me.

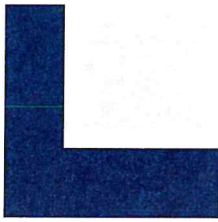
Sincerely,

John E. Lavender

John E. Lavender
President

P.O. Box 1654 • 300 Pulaski Road • Statesboro, GA 30459

Telephone 912-489-4677 • Fax 912-764-4226



LAVENDER & ASSOCIATES, INC.

GENERAL CONTRACTORS

April 13, 2021

City of Statesboro
Attn: David Moyer
50 East Main Street
Statesboro, GA 30458

RE: Luetta Moore & Grady St. Parks Improvements
Proposed Change Order #5

Lavender & Associates, Inc. proposes to make required modifications to pool/pool design to incorporate Two BEC-5 Automatic Chemical Feed Systems with four pumps as requested by User.

Material / Labor:	\$23,830.00
10% GC OH/Profit:	<u>\$ 2,283.00</u>
Total PCO #5:	\$26,113.00

If you have any questions, please don't hesitate to contact me.

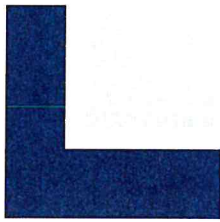
Sincerely,

John E. Lavender

John E. Lavender
President

P.O. Box 1654 • 300 Pulaski Road • Statesboro, GA 30459

Telephone 912-489-4677 • Fax 912-764-4226



LAVENDER & ASSOCIATES, INC.

GENERAL CONTRACTORS

April 13, 2021

City of Statesboro
Attn: David Moyer
50 East Main Street
Statesboro, GA 30458

RE: Luetta Moore & Grady St. Parks Improvements
Proposed Change Order #6

Lavender & Associates, Inc. proposes to supply and install landscape/irrigation at Parks per unit price schedule provided by Woods, Inc.

Total PCO #6: \$145,521.70

If you have any questions, please don't hesitate to contact me.

Sincerely,

John E. Lavender

John E. Lavender
President

P.O. Box 1654 • 300 Pulaski Road • Statesboro, GA 30459

Telephone 912-489-4677 • Fax 912-764-4226

BID SCHEDULE - LANDSCAPE / IRRIGATION

Luetta Moore Park

PCO #6

	Landscape Trees	16	EA	\$ 620.00	\$ 9,920.00
	Landscape Small Trees	19	EA	\$ 360.00	\$ 6,840.00
	Landscape Shrubs	28	EA	\$ 38.00	\$ 1,064.00
	Landscape Groundcover	112	EA	\$ 10.00	\$ 1,120.00
	Sod	56,633	SF	\$.58	\$ 32,847.14
	Irrigation	56,633	LS	\$.36	\$ 20,387.88
Total PCO #6 - Landscape & Irrigation:					

BID SCHEDULE - LANDSCAPE / IRRIGATION

Grady Street Park

PCO #6

	Landscape Trees	30	EA	\$ 620.00	\$18,600.00
	Landscape Small Trees	11	EA	\$ 360.00	\$ 3,960.00
	Landscape Shrubs	66	EA	\$ 38.00	\$ 2,508.00
	Landscape Groundcover	85	EA	\$ 13.00	\$ 1,105.00
	Sod	50,500	SF	\$.574	\$28,987.00
	Irrigation	50,500	LS	\$.36	\$18,180.00
Total PCO #6 - Landscape & Irrigation:					

CITY OF STATESBORO

COUNCIL

Phillip A. Boyum
Paulett Chavers
Venus Mack
John Riggs
Shari Barr



Jonathan McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
I. Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

To: Mr. Charles Penny
City Manager

Jason Boyles
Assistant City Manager

From: Steve Hotchkiss
Public Utilities Director

Date: 3-30-2021

RE: Pump for Town Club Sewer Lift-Station

Policy Issue: Council Approval

Recommendation: Consideration of a motion to award a contract to Xylem Dewatering Solutions, Inc. in the amount \$46,260.22 for one NC100S Dri-Prime Pump with funds approved in the 2021 CIP Budget item# WWD-37.

Background: As part of our long range plan to provide backup power or pumping to all lift stations we have budgeted funds each year for installing backup pumps and generators. This year we are proposing to install a pump at the Town Club lift station off of Chandler Road. This station serves a large number of student apartments and it is important to have a source of redundancy at this site.

We are proposing to purchase this unit using the HGAC (Houston-Galveston Area Council) governmental procurement process. The Purchasing Department has reviewed and approved this procurement method and has verified that there are no local vendors for this item.

Budget Impact: Approved CIP Funds item #WWD-37

Council Person and District: NA

Attachments: Xylem Quote,

March 18, 2021

Mr. Aulbert Brannen
City of Statesboro
PO BOX 348
WATER DEPARTMENT
Statesboro, GA 30459-0348

Phone: 912-681-1161
Fax: 912-681-8932
Email: Aulbert.brannen@statesboroga.gov

**RE: Towne Club LS - NC100S HGAC Pricing
Sale Quotation 126013126**

Dear Mr. Brannen:

Thank you for your continued interest in Xylem Dewatering Solutions (XDS). We appreciate your business.

Xylem Dewatering Solutions is pleased to provide pricing for (1) Godwin NC100S critically silenced diesel powered pump to be utilized at Statesboro's Towne Club lift station. Please note, this pricing is based on HGAC Contract #CM02-19.

With these systems, you'll get independently-powered pumping in one dependable package for emergency outages including primary power, switch gear, and sewage pump failures or repairs as well as primary pumping during routine maintenance.

Additionally, the Dri-Prime Backup System seamlessly interfaces with your existing control systems, allowing you to maintain electronic remote monitoring. Maintaining system integrity is vital, and there's no better way to ensure it than with the Dri- Prime backup System.

Specifically, this model features and includes the following:

- 4 inch flanged suction and discharge connections
- Indefinite dry running ability
- Solids Handling to 3 inches and/or Non-Clog impeller.
- Self-priming capability (to 28 feet) without operator assistance
- Yanmar emergency standby diesel engine
- Estimated maximum fuel consumption: 2.7 gph @ 2200 rpm
- Fully programmable PrimeGuard2 Controller
- Pump and engine provided with a sound-attenuated enclosure providing 68dba at 30ft

SALE QUOTATION

ITEM	QTY	DESCRIPTION	UNIT PRICE	SALE TOTAL
A	1	Dri-Prime NC100S Critically Silenced <ul style="list-style-type: none"> • Sound Attenuated Enclosure • 4" 150# Flange Suction and Discharge • Yanmar 3TNV88BDSASP Diesel Engine • w/ PrimeGuard 2 & Field Smart Technology • Skid-mounted • Engine/Motor Options <ul style="list-style-type: none"> • Battery Charger - 12 Volt Trickle • Pump Options <ul style="list-style-type: none"> • Gauge - Liquid Filled Pressure • Gauge - Liquid Filled Vacuum 	\$ 44,128.50	\$ 44,128.50
			294.45	294.45
			286.00	286.00
			286.00	286.00
B	1	PrimeGuard Float Set <ul style="list-style-type: none"> • w/ 65' Mechanical Floats 	346.58	346.58
C	1	7.5" 1-1/2" NPT Resist Fuel Level Sender	168.69	168.69
D	1	Delivery	750.00	750.00
<div style="border: 1px solid black; padding: 10px; margin: 10px auto; width: 80%;"> <p>Our current delivery lead-times associated with this Quotation are best estimates at this time. Due to the outbreak of the COVID-19 virus pandemic and its global effects on commerce, supply chain, and logistics, these lead-times are an estimate only and not a commitment. Xylem is and will continue to use all commercially reasonable efforts to minimize any delivery delay impacts.</p> </div>				
NET SALE TOTAL				\$ 46,260.22

Please note all sale pricing is in U.S. Dollars. The price does not include freight, export boxing, duties, taxes, or any other items not specifically mentioned.

This pricing information is for internal use only. We ask that these items and terms be kept confidential. All applicable tax and freight charges will be added to invoices. All quotations are subject to credit approval. All quotations are valid for 30 days. All prices quoted in US dollars.

This order is subject to the Standard Terms and Conditions of Sale, Xylem Americas, effective on the date the order is accepted, which terms can be found at [www.xylem.com/termsandconditions](#).

City of Statesboro
Attention: Mr. Aulbert Brannen
Sale Quotation # 126013126
Page 2 of 3

A model specific cut sheet containing technical data has been included for your review and use.
Please allow 12-16 weeks for delivery after receipt of purchase order.

Thank you for this opportunity! We hope that the information provided herein suits your current needs.

Sincerely,

Scott Emerson
Outside Sales Representative

SE / jn

CITY OF STATESBORO

COUNCIL
Phillip A. Boyum
Paulett Chavers
Venus Mack
John Riggs
Shari Barr



Jonathan McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
I. Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

To: Mr. Charles Penny
City Manager

Jason Boyles
Assistant City Manager

From: Steve Hotchkiss
Public Utilities Director

Date: 3-30-2021

RE: Window Replacement at Wastewater Treatment Plant Lab Building

Policy Issue: Council Approval

Recommendation: Consideration of a motion to award a contract to Y-Delta Inc. in the amount \$32,820.00 to provide and install 25 replacement windows at the Lab Building with funds approved in the 2021 CIP Budget item # WTP-5.

Background: The Laboratory Building at the WWTP was built in the 1970's, it houses the lab used to test water and wastewater samples on the upper floors and the main electrical service on the lower floor. Over the past couple years we have experienced leaks on some of the windows. The Maintenance Dept. has made repairs, but with each rain, the number of leaks continue to grow. The water damage is now putting the electrical components in danger of contamination and could lead to a large scale electrical failure. We are proposing to upgrade all twenty five existing windows with new double pain, low-e, insulated aluminum frame replacement windows.

The work was properly bid and advertised. Two bids were received, Ricks Glass bid \$28,540.00 and Y-Delta bid \$32,820.00. However after Purchasing completed their review of the submissions, it was determined that Ricks Glass did not comply with the 20% MFBE minimum participation requirement. In light of this determination, we are recommending that the project be awarded to the second low bidder, Y-Delta inc.

Budget Impact: Approved CIP Funds item #WTP-5

Council Person and District: NA

CITY OF STATESBORO

COUNCIL

Phillip A. Boyum
Paulett Chavers
Venus Mack
John Riggs
Shari Barr



Jonathan McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
I. Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

Attachments: Purchasing Department Bid Tabulation and recommendation.



The City of
Statesboro
www.cityofstatesboro.com

Steve Hotchkiss <steve.hotchkiss@statesboroga.gov>

(no subject)

1 message

Darren Prather <darren.prather@statesboroga.gov>

Mon, Mar 29, 2021 at 4:28 PM

To: Steve Hotchkiss <steve.hotchkiss@statesboroga.gov>, Matt Aycock <matt.aycock@statesboroga.gov>

Ricks Glass \$28,540

Y-Delta \$32,820

Y-Delta is the only responsive bid as they submitted the required 20% MFBE minimum participation requirement.

--

Darren Prather, MPA
Central Services Director
Purchasing, IT & GIS
City of Statesboro, GA