



April 18, 2023 5:30 pm

1. Call to Order by Mayor Jonathan McColiar
2. Invocation and Pledge of Allegiance by Councilmember Venus Mack
3. Recognitions/Public Presentations
 - A) Recognition of Statesboro Police Officers APO Arion Waters and Corporal Josh Harris along with two citizens Bailee Brown and Whitney Dame for their life saving actions on March 29, 2023.
4. Public Comments (Agenda Item):
5. Consideration of a Motion to approve the Consent Agenda
 - A) Approval of Minutes
 - a) 04-04-2023 Council Minutes
 - b) 04-04-2023 Executive Session Minutes
6. Public Hearing and Consideration of a Motion to Approve: **APPLICATION RZ 23-03-04**: Long Company Limited requests a Zoning Map Amendment from the CR (Commercial Retail) zoning district to the R-3 (Medium-Density Residential) zoning district on approximately 2.65 acres of property in order to construct approximately 7 triplexes at 310 Myrtle Crossing Drive.
7. Public Hearing and Consideration of a motion to approve an alcohol license in accordance with the City of Statesboro alcohol ordinance section 6-13 (a):

PSH Stadium Development
100 Tormenta Way
Statesboro, Ga 30458
License Type: Event Venue
8. Consideration of a motion to approve **Resolution 2023-18**: A Resolution of the City of Statesboro Mayor and Council to permanently change the polling place for the Statesboro One voting precinct from William James Educational Complex to the Luetta Moore building.
9. Consideration of a motion to approve **Resolution 2023-19**: A Resolution to award a contract to Gilbert & Associates to provide grant writing and administration services for the FY2023 Community Development Block Grant.

10. Consideration of a motion to approve **Resolution 2023-20**: A Resolution to award a contract to WSP to provide engineering services for the FY2023 Community Development Block Grant.
11. Consideration of a motion to allow the Statesboro Fire Department to purchase three (3) Self-contained Breathing Apparatus (SCBA), eighteen (18) SCBA Cylinders and ten (10) SCBA Face pieces for an amount of \$44,768.42 from Fisher Scientific.
12. Consideration of a motion to award a contract for professional engineering and right-of-way services of the West Main Street Intersection Improvements project to Atlas Technical Consultants LLC (Atlas) in the not to exceed amount of \$399,800.00. The project work will be paid from TSPLOST Funds.
13. Consideration of a motion to award a contract to Y-Delta Inc. in the amount of \$225,667.17 for the Briarwood Road Water Project. The project will be paid from Water Sewer Enterprise Fund Revenues.
14. Other Business from City Council
15. City Managers Comments
16. Public Comments (General)
17. Consideration of a Motion to enter into Executive Session to discuss “Personnel Matters” “Real Estate” and/or “Potential Litigation” in accordance with O.C.G.A 50-14-3(b)
18. Consideration of a Motion to Adjourn



STATESBORO POLICE DEPARTMENT

Ph 912-764-9911

25 West Grady Street, Statesboro, Georgia 30458

Fx 912-489-5050

TO: Charles Penny, City Manager

FROM: Mike Broadhead, Chief of Police *MB*

DATE: April 12, 2023

RE: Recognition/Presentation of Awards

POLICY ISSUE: N/A

RECOMMENDATION: That Council recognize two officers and two citizens involved in saving a life.

BACKGROUND: On March 29, 2023, a woman in our community suffered medical distress. Two of her family members, Bailee Brown and Whitney Dame immediately began life saving CPR. APO Waters and Corporal Josh Harris soon arrived and assisted with CPR efforts until the arrival of EMS. The woman was later revived at the hospital, and the medical staff has given full credit to the lifesaving CPR that these four performed.

BUDGET IMPACT: N/A

COUNCIL DISTRICT: Incident occurred in Council District 1

ATTACHMENTS: Copies of Ward Citations

STATESBORO POLICE DEPARTMENT

CITIZEN COMMENDATION

presents this

for

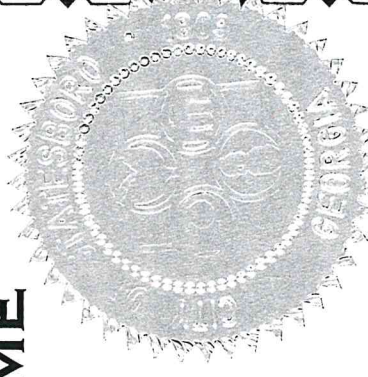
On March 29, 2023 Bailee Brown and Whitney Dame discovered a family member in medical distress. When they could not locate a pulse they began immediate life saving efforts including effective CPR, chest compressions and rescue breaths. They were able to maintain a manual heart rhythm until police officers arrived. They then continued to assist the officers with life saving efforts until the arrival of EMS. The woman in distress was later revived at the hospital and the medical staff has given full credit to the life saving CPR that was performed prior to the woman arriving at the hospital. Ms. Whitney and Ms. Bailee are to be commended for their immediate intervention to save a life!

to

BAILEE BROWN & WHITNEY DAME



Charles "Mike" Broadhead,
Chief of Police



STATESBORO POLICE DEPARTMENT

presents this

Life Saving Award



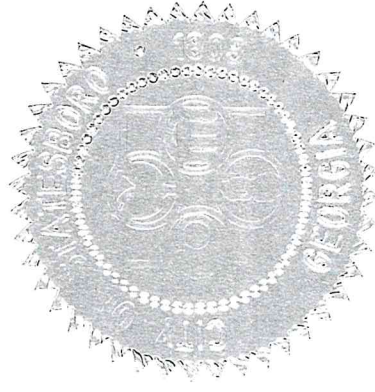
for

ON MARCH 29, 2023 CORPORAL JOSH HARRIS AND APO ARION WATERS RESPONDED TO A CALL OF A PERSON IN MEDICAL DISTRESS. WHEN THEY ARRIVED, LIFESAVING EFFORTS WERE BEING DONE BY FAMILY MEMBERS INCLUDING EFFECTIVE CPR, CHEST COMPRESSIONS AND RESCUE BREATHS. THESE OFFICERS CONTINUED THE LIFESAVING EFFORTS UNTIL THE ARRIVAL OF EMS. THE WOMAN IN DISTRESS WAS LATER REVIVED AT THE HOSPITAL AND THE MEDICAL STAFF HAS GIVEN FULL CREDIT TO THE LIFESAVING CPR THAT WAS PERFORMED PRIOR TO THE WOMAN ARRIVING AT THE HOSPITAL. FOR THEIR PROFESSIONALISM AND EFFORTS, THEY HAVE EARNED THE LIFESAVING AWARD.

to

JOSH HARRIS AND ARION WATERS

Charles "Mike" Broadhead,
Chief of Police





CITY OF STATESBORO
COUNCIL MINUTES
APRIL 04, 2023

Regular Meeting

50 E. Main St. City Hall Council Chambers

9:00 AM

1. Call to Order

Mayor Jonathan McCollar called the meeting to order

2. Invocation and Pledge

Councilmember Paulette Chavers gave the Invocation and led the Pledge of Allegiance.

ATTENDANCE

Attendee Name	Title	Status	Arrived
Jonathan McCollar	Mayor	Present	
Phil Boyum	Councilmember	Present	
Paulette Chavers	Councilmember	Present	
Venus Mack	Councilmember	Present	
John Riggs	Councilmember	Absent	
Shari Barr	Mayor Pro Tem	Present	

Other staff present: City Manager Charles Penny, Assistant City Manager Jason Boyles, Public Information Officer Layne Phillips, City Attorney Cain Smith and City Clerk Leah Harden

3. Recognitions and Public Presentations;

A) Presentation of a Proclamation recognizing April 2023 as Child Abuse Prevention Month.

Mayor Jonathan McCollar read and presented a proclamation to Lora Cooper, Executive Director of PCA Bulloch, recognizing April 2023 as Child Abuse Prevention month.

4. Public Comments (Agenda Item): None

5. Consideration of a Motion to approve the Consent Agenda

A) Approval of Minutes

a) 03-21-2023 Council Minutes

b) 03-21-2023 Executive Session Minutes

B) Consideration of a motion for approval of surplus and disposition of a 2006 Chevrolet Impala in the Planning & Development department.

A motion was made to approve the consent agenda.

RESULT:

Approved (Unanimous)

MOVER:

Mayor Pro Tem Shari Barr

SECONDER:

Councilmember Venus Mack

AYES:

Boyum, Chavers, Mack, Barr

ABSENT

Councilmember John Riggs

6. Public Hearing and Consideration of a motion to approve application for an alcohol license in accordance with the City of Statesboro alcohol ordinance Sec. 6-13(a):

Blue Mile Wine & Spirits

12 Brannen Street

License Type: Package sales Beer, Wine, and Distilled Spirits

A Motion was made to open the public hearing.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Paulette Chavers
SECONDER:	Mayor Pro Tem Shari Barr
AYES:	Boyum, Chavers, Mack, Barr
ABSENT	Councilmember John Riggs

No one spoke for or against the request.

A Motion was made to close the public hearing.

RESULT:	Approved (Unanimous)
MOVER:	Mayor Pro Tem Shari Barr
SECONDER:	Councilmember Venus Mack
AYES:	Boyum, Chavers, Mack, Barr
ABSENT	Councilmember John Riggs

A Motion was made to approve the application of an alcohol license for Package Sales: Beer, Wine, and Distilled Spirits to: Blue Mile Wine & Spirits located at 12 Brannen Street.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Paulette Chavers
SECONDER:	Councilmember Venus Mack
AYES:	Boyum, Chavers, Mack, Barr
ABSENT	Councilmember John Riggs

7. Public hearing and Consideration of a motion to approve application for an alcohol license in accordance with the City of Statesboro alcohol ordinance Sec. 6-13 (a):

- A) AMC Statesboro 12**
991 Lovett Road
License Type: Restaurant
B) Blue Mile Pizza
408 South Main Street
License Type: Restaurant

A motion was made to open the public hearing.

RESULT:	Approved (Unanimous)
MOVER:	Mayor Pro Tem Shari Barr
SECONDER:	Councilmember Venus Mack
AYES:	Boyum, Chavers, Mack, Barr
ABSENT	Councilmember John Riggs

No one spoke for or against the request.

A Motion was made to close the public hearing.

RESULT:	Approved (Unanimous)
MOVER:	Mayor Pro Tem Shari Barr
SECONDER:	Councilmember Paulette Chavers
AYES:	Boyum, Chavers, Mack, Barr
ABSENT	Councilmember John Riggs

A Motion was made to approve the application of an alcohol license for the license type: Restaurant to: AMC Statesboro 12 located at 991 Lovett Road and Blue Mile Pizza located at 408 South Main Street.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Paulette Chavers
SECONDER:	Mayor Pro Tem Shari Barr
AYES:	Boyum, Chavers, Mack, Barr
ABSENT	Councilmember John Riggs

8. Consideration of a motion to execute a Professional Services Agreement with Hussy, Gay, Bell Engineering Inc. in the amount not to exceed \$40,320.00 to provide design, bid, grant application and contract administration services for the extension of sanitary sewer service inside of Bruce Yawn Commerce Park to serve Aspen Aerogels. To be paid for with Grant Proceeds and System Revenues.

A motion was made to approve a Professional Services Agreement with Hussy, Gay, Bell Engineering Inc. in the amount not to exceed \$40,320.00 to provide design, bid, grant application and contract administration services for the extension of sanitary sewer service inside of Bruce Yawn Commerce Park to serve Aspen Aerogels. To be paid for with Grant Proceeds and System Revenues.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Paulette Chavers
SECONDER:	Councilmember Venus Mack
AYES:	Boyum, Chavers, Mack, Barr
ABSENT	Councilmember John Riggs

9. Consideration of a motion to execute a Professional Services Agreement with Hussy, Gay, Bell Engineering Inc. in the amount not to exceed \$93,870.00 to provide design, bid, easement acquisition services and contract administration services for the extension of sanitary sewer service to the Ramble Road Subdivision. To be paid for with ARPA funds approved in CIP Project #32-E.

A motion was made to approve a Professional Services Agreement with Hussy, Gay, Bell Engineering Inc. in the amount not to exceed \$93,870.00 to provide design, bid, easement acquisition services and contract administration services for the extension of sanitary sewer service to the Ramble Road Subdivision. To be paid for with ARPA funds approved in CIP Project #32-E.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Phil Boyum
SECONDER:	Mayor Pro Tem Shari Barr
AYES:	Boyum, Chavers, Mack, Barr
ABSENT	Councilmember John Riggs

10. Consideration of a motion to approve selection of Goodwin Mills Cawood and authorize the City Manager to negotiate a contract with Bulloch County for the Statesboro-Bulloch County Long Range Transportation Plan to be paid with TSPOST funds. Final contract to be approved by City Council at a later date.

A motion was made to approve selection of Goodwin Mills Cawood and authorize the City Manager to negotiate a contract with Bulloch County for the Statesboro-Bulloch County Long Range Transportation Plan to be paid with TSPOST funds. Final contract to be approved by City Council at a later date.

RESULT:	Approved (Unanimous)
MOVER:	Mayor Pro Tem Shari Barr
SECONDER:	Councilmember Venus Mack
AYES:	Boyum, Chavers, Mack, Barr
ABSENT	Councilmember John Riggs

11. Consideration of a motion to approve the purchase of a 2023 Ford Explorer for the Statesboro Fire Department, for an amount not to exceed \$55,000.00.

A motion was made to approve the purchase of a 2023 Ford Explorer for the Statesboro Fire Department, for an amount not to exceed \$55,000.00.

RESULT:	Approved (Unanimous)
MOVER:	Mayor Pro Tem Shari Barr
SECONDER:	Councilmember Venus Mack
AYES:	Boyum, Chavers, Mack, Barr
ABSENT	Councilmember John Riggs

12. Other Business from City Council:

Mayor Pro Tem Shari Barr congratulated Councilmember Paulette Chavers for winning the storybook character contest for the Ferst Readers fundraiser and for being nominated to serve as the GMA 12th district 3rd Vice President.

Councilmember Phil Boyum stated that he completed the City Gym tour and suggested adding going to the gym a part of Public works employee's routine/work schedule.

Mayor Pro Tem Shari Barr announced that the City is hiring 19 firefighters and open interviews will be held on April 12, 2023.

City Manager Charles Penny announced that this evening the City is hosting a job fair on Georgia Southern Campus at the Nesmith Lane Center from 4 pm – 7 pm.

Mayor Pro Tem Shari Barr shared that Earth Day celebration week is April 17 – 21 and anyone who is interested in making Statesboro greener, cleaner, happier and a healthier place may stop by DSDA from 2 pm – 4 pm to receive information on where the work area is for that day.

13. City Managers Comments: None

14. Public Comments (General): None

**15. Consideration of a Motion to enter into Executive Session to discuss “Personnel Matters”
“Real Estate” and/or “Potential Litigation” in accordance with O.C.G.A 50-14-3(b).**

At 9:26 am a motion was made to enter into executive session.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Venus Mack
SECONDER:	Councilmember Paulette Chavers
AYES:	Boyum, Chavers, Mack, Barr
ABSENT	Councilmember John Riggs

At 11:14 am a motion was made to exit executive session.

RESULT:	Approved (Unanimous)
MOVER:	Mayor Pro Tem Shari Barr
SECONDER:	Councilmember Venus Mack
AYES:	Boyum, Chavers, Mack, Barr
ABSENT	Councilmember John Riggs

Mayor Jonathan McCollar called the regular meeting back to order with no action taken in executive session.

A motion was made to appoint Andrew Long to the Statesboro Tree Board.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Paulette Chavers
SECONDER:	Councilmember Venus Mack
AYES:	Boyum, Chavers, Mack, Barr
ABSENT	Councilmember John Riggs

City Manager Charles Penny reminded everyone that this Friday April 7th we will be off for the Good Friday holiday.

Mayor Jonathan McCollar announced that one of the Statesboro Area Transit buses is outside to see and take a few photos.

16. Consideration of a Motion to Adjourn

A motion was made to adjourn.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Venus Mack
SECONDER:	Councilmember Paulette Chavers
AYES:	Boyum, Chavers, Mack, Barr
ABSENT	Councilmember John Riggs

The meeting was adjourned at 11:16 am.

Jonathan McCollar, Mayor

Leah Harden, City Clerk

CITY OF STATESBORO

COUNCIL

Phil Boyum, District 1
Paulette Chavers, District 2
Venus Mack, District 3
John Riggs, District 4
Shari Barr, District 5



Jonathan M. McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
I. Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348 • STATESBORO, GEORGIA 30459-0348

To: Charles Penny, City Manager and Leah Harden, City Clerk

From: Justin Williams, Planning & Housing Administrator

Date: April 10, 2023

RE: April 18, 2023 City Council Agenda Items

Policy Issue: *Statesboro Zoning Ordinance: Zoning Map Amendment Request*

Recommendation: Staff recommends Denial of the Zoning Map Amendment Requested by RZ 23-03-04.

Background: Long Company Limited requests a Zoning Map Amendment from the CR (Commercial Retail) zoning district to the R-3 (Medium-Density Residential) zoning district on approximately 2.65 acres of property in order to construct approximately 7 triplexes at 310 Myrtle Crossing Drive (Tax Parcel # MS48000011 053).

Budget Impact: None

Council Person and District: Boyum (District 1)

Attachments: Development Services Report (RZ 23-03-04)



ZONING SERVICES REPORT

P.O. Box 348
Statesboro, Georgia 30458

(912) 764-0630
(912) 764-0664 (Fax)

RZ 23-03-04 ZONING MAP AMENDMENT REQUEST 310 MYRTLE CROSSING DRIVE		
LOCATION:	310 Myrtle Crossing Drive	
EXISTING ZONING:	CR (Commercial Retail)	
ACRES:	2.65 acres	
PARCEL TAX MAP #:	MS48000011 053	
COUNCIL DISTRICT:	District 1 (Boyum)	
EXISTING USE:	Undeveloped Lot	
PROPOSED USE:	Triplex Development	

PETITIONER Long Company Limited
ADDRESS 108 Towhee Trail; Statesboro GA, 30458

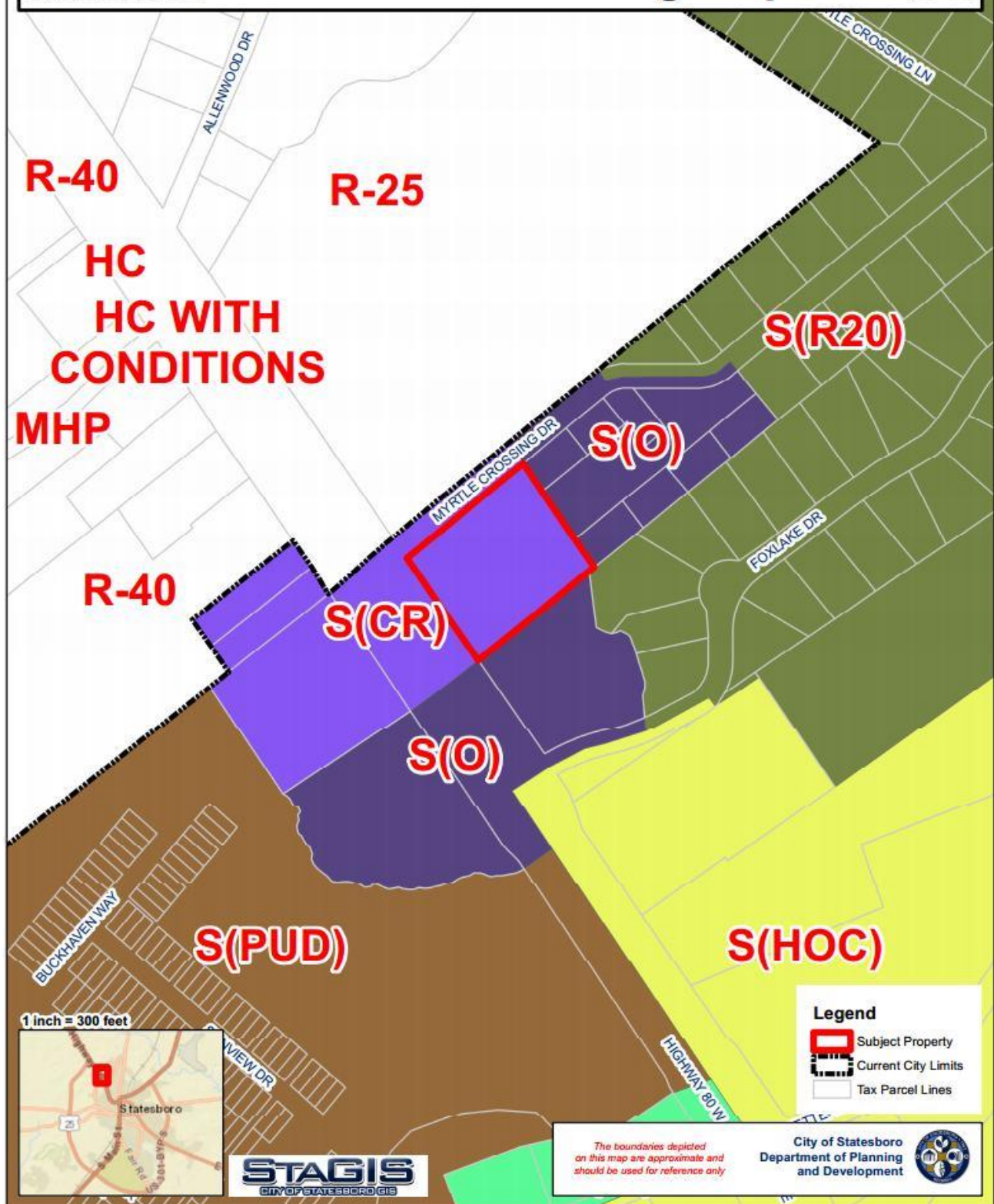
REPRESENTATIVE JNCJ LLC
ADDRESS 2356 Middleground Road; Statesboro GA, 30458

PROPOSAL
The applicant is requesting a Zoning Map Amendment from the CR (Commercial Retail) zoning district to the R3 (Medium-Density Residential) zoning district on a portion of the 2.65 acres of land at 310 Myrtle Crossing Drive, to build 7 triplexes.
STAFF/PLANNING COMMISSION RECOMMENDATION
<u>RZ 23-03-04 DENIAL</u>



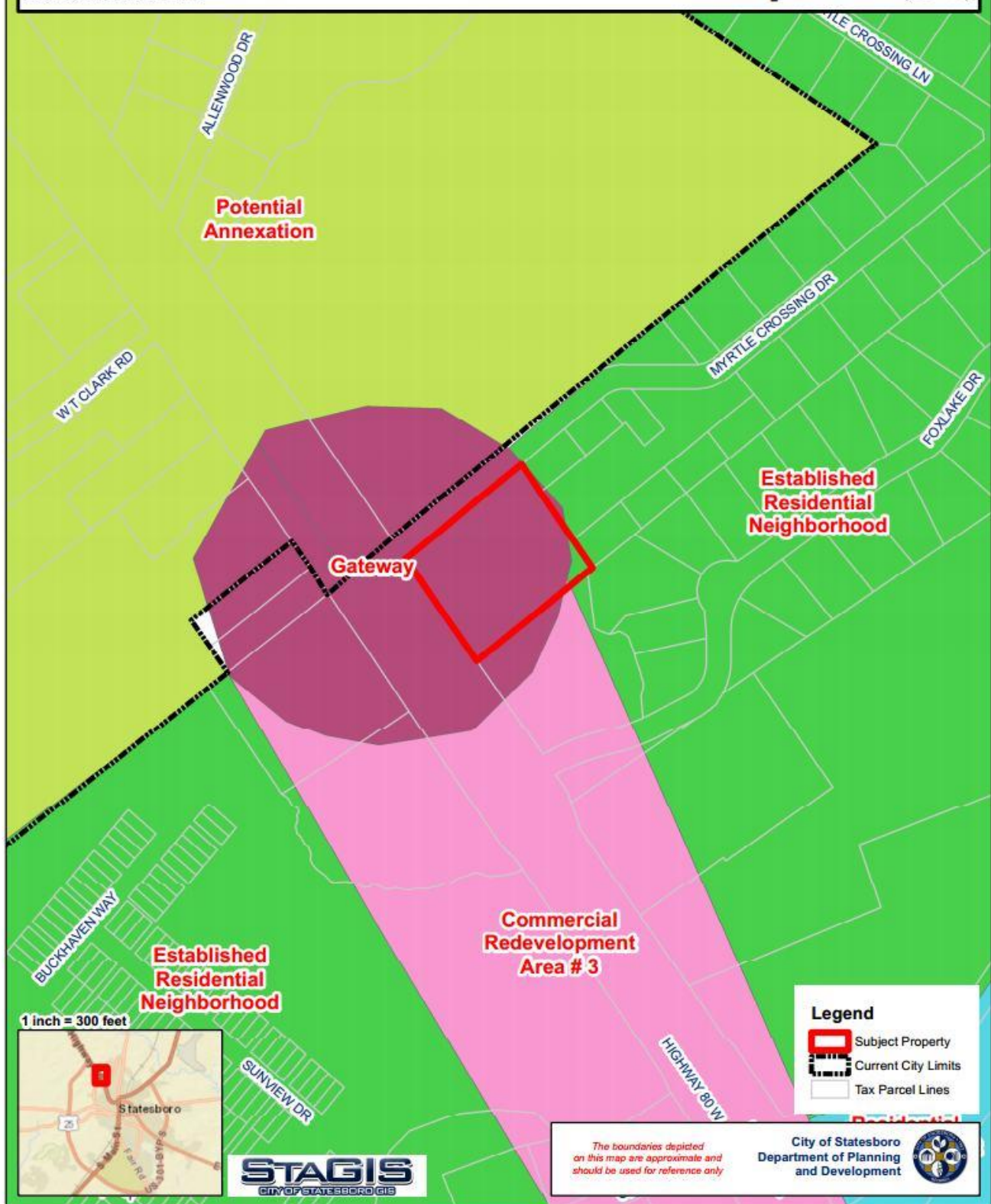
Case # RZ 23-03-04
310 Myrtle Crossing Dr
Parcel: MS48000011 053

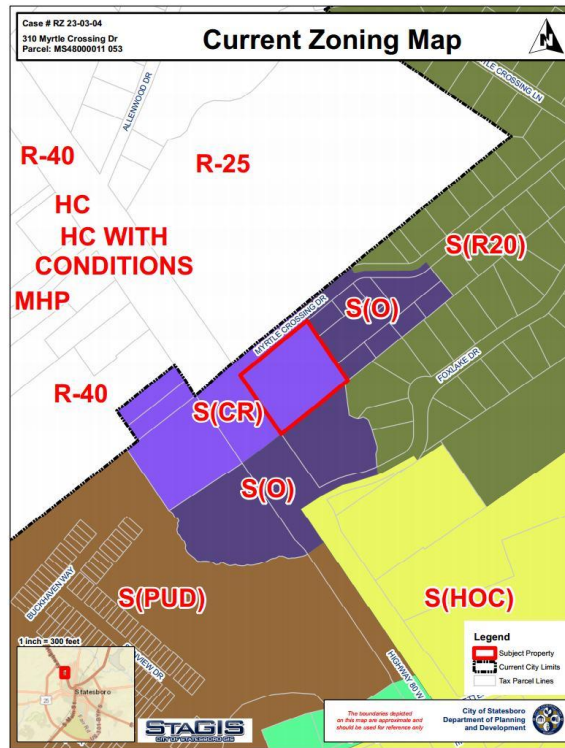
Current Zoning Map



Case # RZ 23-03-04
310 Myrtle Crossing Dr
Parcel: MS48000011 053

Future Landuse Map





SURROUNDING LAND USES/ZONING

Location	Parcel Location & Zoning Information	Land Use
North	Location Area #1: R25 (Single-Family Residential)	Undeveloped Land
Northeast	Location Area #2: O (Office)	Office Complex
Northwest	Location Area #3: R-25 (Single-Family Residential)	Undeveloped Land
East	Location Area #4: R20 (Single Family Residential)	Single Family Home
West	Location Area #5: CR (Commercial Retail)	Undeveloped Lot
Southwest	Location Area #6: O (Office)	Mortuary
Southeast	Location Area #7: R20 (Single Family Residential)	Single-Family Home
South	Location Area #8: O (Office)	Accounting Office

SUBJECT SITE

The subject site is a vacant 2.65 acre lot. There has been no development on the site. This property is at the end of Myrtle Crossing Drive and fronts Highway 80 East. Originally the plan for the area consisted of a transitional zoning from the Highway into the neighborhood with commercial and office on the Highway, and a lower density neighborhood on the other side. This area was originally proposed to be a professional office park and the parking are laid out for this purpose. One office complex has already been located there.

The *City of Statesboro 2019 – 2029 Comprehensive Master Plan* designates the subject site in the a local gateway, but also “Established Residential Neighborhood” area, with the established residential area being characterized by traditional neighborhoods that were developed from the late 19th to mid-20th century, featuring connected grid streets and neighborhood scale commercial development.

ENVIRONMENTAL SITE ANALYSIS

The subject property does not contain wetlands and is not located in a flood plain.

COMMUNITY FACILITIES AND TRANSPORTATION

The subject property can access both city water and sewer.

ZONING MAP AMENDMENT STANDARDS FOR DETERMINATION

The mayor and city council in exercising its zoning power, shall be governed by the following standards in making its determination and balancing the promotions of the public health, safety, morality [morals] and general welfare against the right of unrestricted use of property:

1. Existing uses and zoning or [of] property nearby.

- The proposed use is of a much higher residential density than the surrounding uses, and are of a different nature in comparison to the original development. It is staff’s opinion that the current zoning is appropriate.

2. The extent to which property values are diminished by the particular zoning restrictions.

- Although an appraisal has not been conducted on the property, it is Staff’s opinion that the proposal will likely decrease the value of the surrounding properties.

3. The extent to which the description of property values of the property owner promotes the health, safety, morals or general welfare of the public.

- The surrounding properties are one of few purpose built subdivisions in the City and have not had any drastic changes in surrounding use since construction.

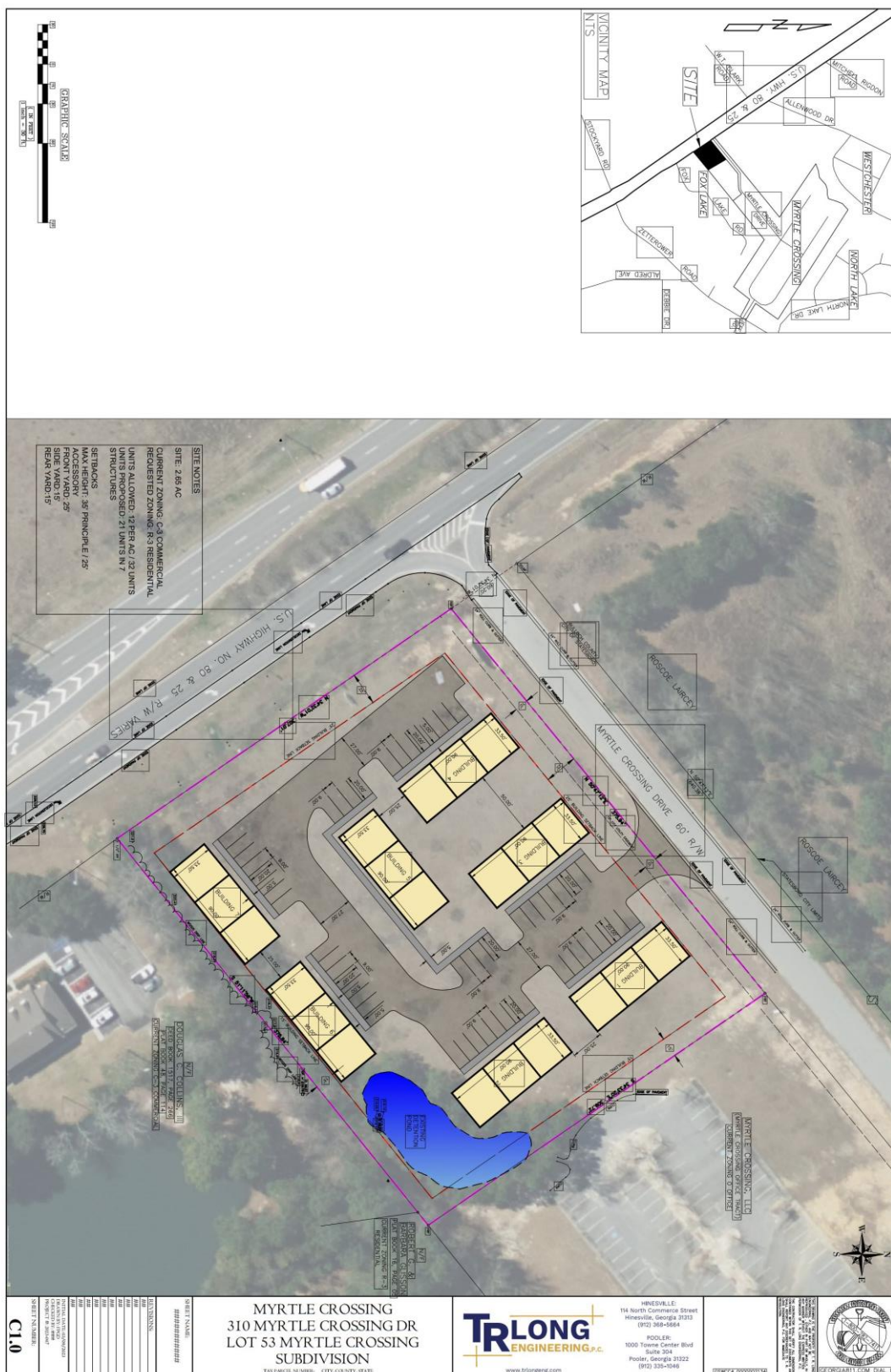
4. The relative gain to the public, as compared to the hardship imposed upon the property owner.

- The site has been vacant since development of the adjacent neighborhood, and office complex.

5. The suitability of the subject property for the zoned purposes.

- Initial evaluation of the property does cause concern regarding the adjacent neighborhood. At this time it has not been determined what possible restrictions may be associated with the subdivision.
- 6. The length of time the property has been vacant as zoned, considered in the context of land development in the area in the vicinity of the property.**
- The property has historically been vacant.
- 7. The extent the proposed change would impact the following:**
- Population density in the area.
 - Population density would increase with the number of proposed units.
 - Community facilities.
 - The development would increase the use on utilities.
 - Living conditions in the area.
 - The living conditions in the area are not likely to change immediately.
 - Traffic patterns and congestion.
 - There would be an increase in traffic in the area.
 - Environmental aspects.
 - Greenspace would need to be included as commercial and higher density residential development are bound by all requirements in the tree ordinance.
 - Existing and future land use patterns.
 - As the site is adjacent to the highway the zoning transitions into the neighborhood with only one nearby area containing higher density residential development.
 - Property values in the adjacent areas.
 - The development of this project will create new tax revenue for the City, but may not increase general property values in the area.
- 8. Consistency with other governmental land use, transportation, and development plans for the community.**
- The proposed residential development does not appear to be consistent with the *2019-2029 Statesboro Comprehensive Master Plan*. The “Established Residential” character area calls for Neighborhood scale retail and commercial development, and single-family residential development. The “Gateway Area” is generally meant to guide specific types of development regarding architectural compatibility and vehicular traffic.

PRELIMINARY SITE PLAN



Subject Property



Northern Property



Western Property



Eastern Property



STAFF/PLANNING COMMISSION RECOMMENDATION

Staff recommends **Denial of RZ 23-03-04 as it is staff's position that the proposed use is inconsistent with the City's Comprehensive Plan.** If this petition is approved by the Mayor and City Council, it should be subject to the applicant's agreement to the following enumerated condition(s):

1. Approval of this zoning map amendment does not grant the right to develop on the property. All construction must be reviewed and approved by the City.
2. Amenities must be provided at a percentage in accordance with the R-2 (Townhouse Residential) district regulations.

At the regularly scheduled meeting of the Planning Commission on Tuesday April 4, 2023, the Commission recommended denial of Application RZ 23-03-04 with a 4-0 vote.

CITY OF STATESBORO

COUNCIL

Phillip A. Boyum, District 1
Paulette Chavers, District 2
Venus Mack, District 3
John Riggs, District 4
Shari Barr, District 5



Jonathan McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

To: City Manager Charles Penny & City Clerk Leah Harden

From: Tax Department

Date: 4/11/2023

RE: PSH Stadium Development LLC

Policy Issue: Mayor and Council shall approve application in accordance with City of Statesboro Alcohol Ordinance Chapter 6-13 (a):

No new alcoholic beverage license to sell, dispense, pour or offer to sell, dispense or pour any distilled spirits, alcoholic beverages, wine, beer or malt beverages within the corporate limits of the City of Statesboro shall be issued to a new owner or new location until the application has been approved by the mayor and city council after a public hearing.

Recommendation: Planning & Development, Fire Department, Police Department, and Legal recommended approval

Budget Impact: None

Council Person & District: Venus Mack, District 3

Attachments: Application & Department Approvals

Application for License to Sell Alcoholic Beverages
City of Statesboro, Georgia

Please be advised that knowingly providing false or misleading information on this document is a felony pursuant to O.C.G.A. § 16-10-20 which states:

A person who knowingly and willfully falsifies, conceals, or covers up by any trick, scheme, or device a material fact; makes a false, fictitious, or fraudulent statement or representation; or makes or uses any false writing or document, knowing the same to contain any false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of state government or of the government of any county, city, or other political subdivision of this state shall, upon conviction thereof, be punished by a fine of not more than \$1,000.00 or by imprisonment for not less than one nor more than five years, or both.

The undersigned applicant hereby applies to the City of Statesboro, Georgia for a license to sell alcoholic beverages within the corporate limits of the City of Statesboro. **A non-refundable \$200 application fee must be tendered with the application.** (cash, credit card, certified check, or money order made payable to City of Statesboro)

Date application was received by tax/license office: _____

1. Business Trade Name: N/A _____

D/B/A Name

2. Applicant's Name: PSH Stadium Development, LLC _____
Name of partnership, llc, corporation, or individual

3. Business Physical Address: 100 Tormenta Way _____
Statesboro, GA 30458 _____

4. Business mailing address: 2704 Old Register Way _____
Statesboro, GA 30458 _____

5. Local business phone number: 912-871-1000 Option 6 _____

Corporate office phone number: 912-871-1000 Option 6 _____

6. Name of Manager: Michael Blackmon _____
Person responsible for alcohol licensing issues

7. Phone number for manager: _____

8. Email address for manager: Accounting@clubhousestatesboro.com _____

9. Address of manager: 22 W. Main St., Statesboro, GA 30458 _____

10. Purpose of application is:

New Business ☒ New Owner ☐

Previous owner's name: N/A

If the business name has changed, list previous name: N/A

If the business address has changed, list the previous address: N/A

11. Indicate where the business will be located:

- ☐ Above ground
☒ Street or ground floor level

Section 6-10(D) Any person within the City of Statesboro who works as a bouncer, either as an employee, agent, or subcontractor whose responsibilities in an establishment that is licensed to sell alcoholic beverages for on-premises consumption shall have their alcoholic beverage security permit on their person at all times while acting as an employee, agent or subcontractor of the licenses. An alcoholic beverage security permit shall be readily available for inspection upon the request of any Statesboro Police Department Officer, City Code Enforcement Officer, or the City Manager/his designee.

12. Type of Business: ☐ Individual ☐ Corporation ☒ Partnership ☐ LLC

Complete EITHER numbers 13, 14, and 15 OR 16, 17, and 18 in the section below:

13. If applicant is an individual: Attach a copy of the trade name affidavit. N/A

Full Legal Name: _____ Phone #: _____

Home Address: _____

Have you completed the financial affidavit attached to this application? _____

14. If applicant is a partnership, LLC, or LLP: Attach trade name affidavit. If an LLC or LLP, attach a copy of certificate of LLC or LLP as filed with the Clerk of Superior Court and trade name affidavit, a copy of your operating agreement and/or partnership agreement, as well as other documents listed below that establish ownership rights of members or partners.

Name & address of partnership, LLC, or LLP: PSH Stadium Development, LLC, 2704 Old Register Rd., Statesboro, GA 30458

Do you have an operating or partnership agreement for the LLC, LLP, or partnership? yes

If not, what documents establish the ownership rights of the members/partners? N/A

15. Members of LLC and/or partners:

Full Legal Name: Dagin H. Van Tassel Phone #: _____

Home Address: _____

Statesboro, GA 30458

Full Legal Name: Netra R. Van Tassel Phone #: _____

Home Address: _____

Statesboro, GA 30458

Full Legal Name: Tormenta FC, LLC Phone #: 912-891-1000

Home Address: 2704 Old Register Rd.

Statesboro, GA 30458

Has each member/partner completed a financial affidavit to attach to this application? yes
(Attach additional pages if necessary)

Corporation/Stockholders: All corporate applicants who are corporations shall list the names and addresses of all stockholders and the percentage of stock owned by each. If a named stockholder therein is another corporation, the same information shall be given for the Stockholding Corporation. If, during the life of the license, the identity of the stockholders or their percentage of ownership should change, that information shall be sent to the Finance Department.

16. If applicant is a corporation: Attach a copy of the articles of incorporation, trade name affidavit, current annual corporation registration with the Georgia Secretary of State, as well as the bylaws, the shareholders agreement, and other documents listed below that identify ownership rights. N/A

Name of Corporation: _____

Home Office address: _____

Mailing address (if different): _____

Date & Place of incorporation: _____

Do you have a shareholders agreement? _____

If not, what documents establish the ownership rights of the shareholders? _____

17. Officers: N/A

Full Legal Name: _____ Phone #: _____

Home address: _____

Percentage of stock owned: _____ Office held: _____

Full Legal Name: _____ Phone #: _____

Home address: _____

Percentage of stock owned: _____ Office held: _____

Full Legal Name: _____ Phone #: _____

Home address: _____

Percentage of stock owned: _____ Office held: _____

Attach additional pages if necessary

18. Stockholders: (if different than officer names) N/A

Full Legal Name: _____ Phone #: _____

Home address: _____

Percentage of stock owned: _____ Office held: _____

Full Legal Name: _____ Phone #: _____

Home address: _____

Full Legal Name: _____ Phone #: _____

Home address: _____

****Attach additional pages if necessary****

Has each shareholder completed the financial affidavit attached to this application? _____

19. If there is any individual or officer who has resided at his/her current address LESS THAN 5 years, complete the information below:

N/A

Name: _____ Phone #: _____

Previous address: _____

Dates lived there: _____

Previous address: _____

Dates lived there: _____

Previous address: _____

Dates lived there: _____

Name: _____ Phone #: _____

Previous address: _____

Dates lived there: _____

Previous address: _____

Dates lived there: _____

Previous address: _____

Dates lived there: _____

Name: _____ Phone #: _____

Previous address: _____

Dates lived there: _____

Previous address: _____

Dates lived there: _____

Previous address: _____

Dates lived there: _____

20. Name & address of owner of the property (land & building) where the business will be located:

PSH Stadium Development, LLC
2704 Old Register Rd., Statesboro, GA 30458

21. Is the commercial space where the business is to be located rented or leased? No

If yes, state name and address of lessor or landlord, and provide a copy of the lease with this application:

N/A

22. Does any person or firm have any interest in the proposed business as a silent, undisclosed partner or joint venture; or has anyone agreed to split the profits/receipts from the proposed business with any persons, firm, company, corporation, or other entity? No

If yes, provide name of person/firm, address, and amount of percentage of profits or receipts to be split:

N/A

23. Is there anyone connected with this business that is not a legal resident of the United States and at least 21 years of age? No

If yes, give full details on a separate sheet of paper.

If anyone connected with this business is not a US Citizen, can they legally be employed in the United States?

N/A

If yes, please explain on a separate sheet of paper and submit copies of eligibility.

24. Is there anyone connected with this business that has applied for a beer, wine, and/or liquor license from the City of Statesboro or other city/county in the State of Georgia, or other political subdivision and been denied such? No

If yes, please provide details on a separate sheet of paper.

25. Is there anyone connected with this business who holds another alcohol license in any retail category or any license under any wholesale category? Yes

If yes, please provide details on a separate sheet of paper.

26. Is there anyone connected with this business that has been convicted within 15 years immediately prior to the filing of this application with any felony or for whom outstanding indictments, accusations, or criminal charges exist charging such individual with any of such offenses and for which no final disposition has occurred?

No

If yes, please provide details on a separate sheet of paper.

27. Is there anyone connected with this business that has been convicted within 5 years immediately prior to the filing of this application of the violation of any state, federal, or local ordinance pertaining to the manufacture, possession, transportation or sale of malt beverages, wine, or intoxicating liquors, or the taxability there of a crime involving moral turpitude or of a crime involving soliciting for prostitution, pandering, gambling, letting premises for prostitution, keeping a disorderly place, the traffic offense of hit and run or leaving the scene of an accident or any misdemeanor serious traffic offense? NO

If yes, please provide details on a separate sheet of paper.

28. Is there anyone connected with this business that has been convicted for selling alcohol to an under-age person within the last 3 year period? NO

If yes, please provide details on a separate sheet of paper.

29. Is there anyone connected with this business that is an official or public employee of the City of Statesboro, any State or Federal agency, or whose duties include the regulation or policing of alcoholic beverages or licenses, or any tax collecting activity? NO

If yes, please provide details on a separate sheet of paper.

30. Have you or the applicant had any vehicles, trailers, or property belonging to you or the company in which you or any of such persons have or had an interest in ever been seized, condemned or forfeited as contraband by the State of Georgia or the United States for the reason the same was being used or intended for the use in criminal activities? NO

If yes, please provide details on a separate sheet of paper.

31. Will live nude performances or adult entertainment be a part of this business operation? NO

If yes, the City of Statesboro Ordinance 6-164 prohibits alcohol in an establishment having adult entertainment.

I, Darin H. Van Tassell, solemnly swear, subject to the penalties O.C.G.A. sec 16-10-20 as provided above which I have read and understood, that all information required in this application for license to sell alcoholic beverages and supporting documents is true and correct to the best of my knowledge and I fully understand that any false information will cause the denial or revocation of any alcohol license issued by the City of Statesboro license. I also fully understand that knowingly providing false information under oath in this affidavit will subject me to criminal prosecution and possible imprisonment.

Darin H. Van Tassell

Print full name as signed below

Darin H. Van Tassell

Signature of applicant

Managing Partner

Title

12/28/2022

Date

Sworn and subscribed before me this 28 day of Dec, 2022.

Nita R. Floyd

Notary Public

1-31-2026

My commission expires



Calculation of Basic License Fee

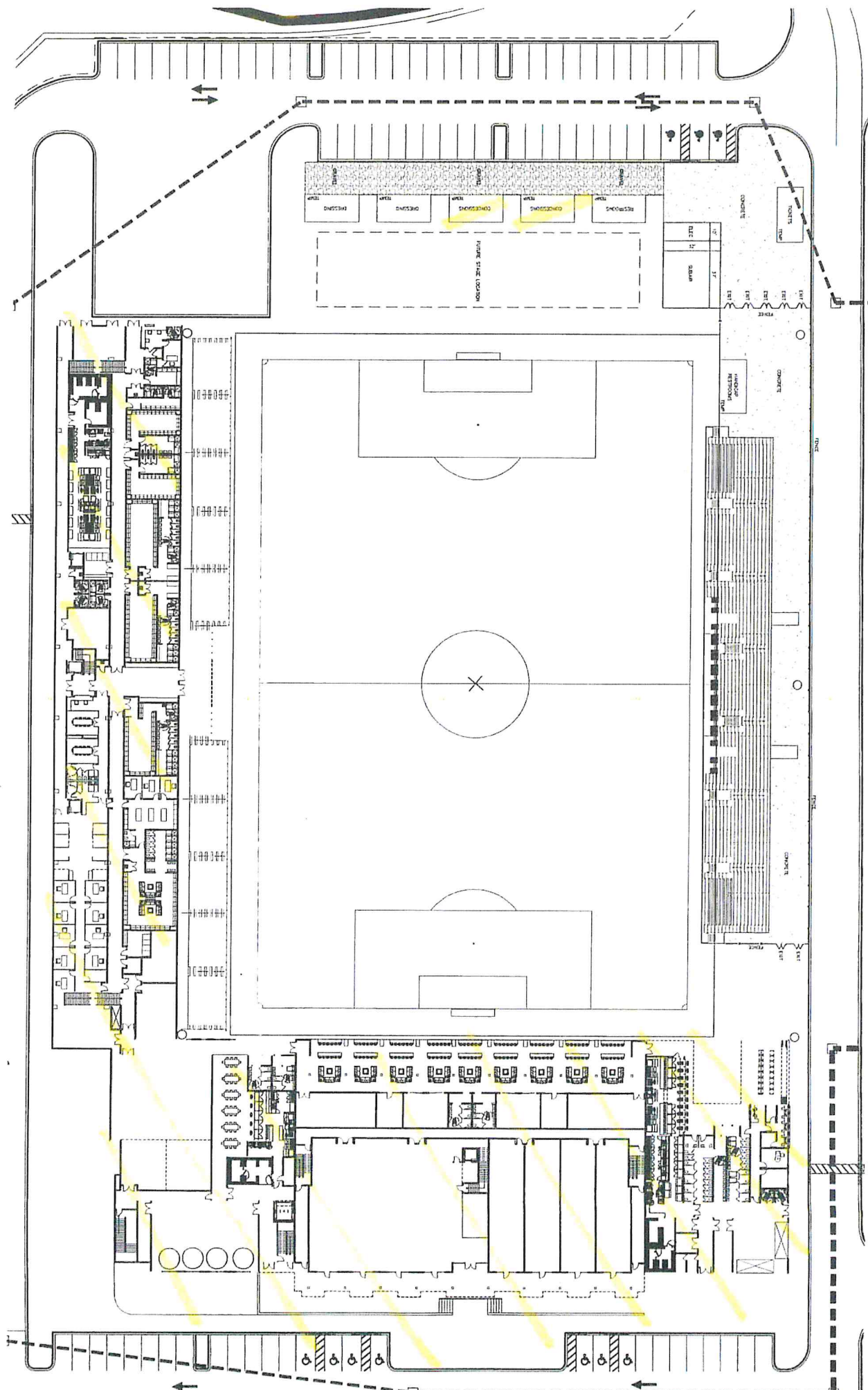
For Calendar Year: 2023

Classification:	Mark all that apply	License Fee
1. A. Package Sales (Beer & Wine)	<input type="checkbox"/>	\$1750
B. Package Sales (Distilled Spirits)	<input type="checkbox"/>	\$5000
Location Reservation	<input type="checkbox"/>	N/A
2. On Premise License Types		
A. Bar	<input type="checkbox"/>	\$4300
B. Bar with Kitchen	<input type="checkbox"/>	\$4300
C. Event Venue	<input checked="" type="checkbox"/>	\$2500
D. Low Volume	<input type="checkbox"/>	\$750
E. Pub	<input type="checkbox"/>	\$5600
F. Restaurant	<input type="checkbox"/>	\$2800
3. Caterer	<input type="checkbox"/>	\$200
4. Brewer, manufacturer of malt beverages only	<input type="checkbox"/>	\$1750
5. Broker	<input type="checkbox"/>	\$1750
6. Importer	<input type="checkbox"/>	\$1750
7. Manufacturer of Wine only	<input type="checkbox"/>	\$1750
8. Sunday Sales Permit	<input checked="" type="checkbox"/>	\$300
9. In Room Service Permit	<input type="checkbox"/>	\$150

Total Due: \$ 2800.00

Current





☑ = Future

PSH Stadium Development
100 Tormenta Way
Statesboro, Ga 30458

Please enter your recommendations and comments with your full name.

Alcohol License Review

Department	Full Name	Recommendation	Comments
Planning & Development	Jermaine Foster	Approved	This applicant submitted their proximity map and it was approved. Their zoning is CR which is allowed to receive an alcohol license. 03/01/2023
Fire Department	SH	Approved	
Police Department	Jared Akins	Approve	
Legal	Cain Smith	Approve	

CITY OF STATESBORO

COUNCIL

Phillip A. Boyum
Paulette Chavers
Venus Mack
John C. Riggs
Shari Barr



Jonathan McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

To: Charles Penny, City Manager

From: Leah Harden, City Clerk

Date: April 12, 2023

RE: April 18, 2023 City Council Agenda Items

Policy Issue: O.C.G.A. § 21-2-265(a) provides that the Governing Authority shall select and fix the polling place within each voting precinct, and may change the polling place within any precinct.

Recommendation: Approve

Background: The current polling place for the Statesboro One voting precinct is the William James Education Complex and is no longer available for the use of municipal elections. The Luetta Moore Building is in close proximity to William James and is available for municipal elections. The Luetta Moore Building will provide more space to adequately accommodate poll workers, election equipment, and voters

Budget Impact: None

Council Person and District: Boyum (District 1) & Chavers (District 2)

Attachments: Resolution 2023-18 & Affidavit of Publication

**STATE OF GEORGIA
COUNTY OF BULLOCH**

RESOLUTION 2023 - 18

A RESOLUTION OF THE CITY OF STATESBORO MAYOR AND COUNCIL TO PERMANENTLY CHANGE THE POLLING PLACE FOR THE STATESBORO ONE VOTING PRECINCT; TO AUTHORIZE THE PUBLICATION AND POSTING OF NOTICES OF SAID CHANGE IN ACCORDANCE WITH LAW; TO ESTABLISH AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the City of Statesboro Mayor and Council is the Governing Authority for the City of Statesboro, Georgia; and

WHEREAS, O.C.G.A. § 21-2-265(a) provides that the Governing Authority shall select and fix the polling place within each voting precinct, and may change the polling place within any precinct; and

WHEREAS, O.C.G.A. § 21-2-265(a) further provides that the Governing Authority shall not change any polling place until notice of the proposed change shall have been published for once a week for two consecutive weeks in the legal organ for the county in which the polling place is located; and

WHEREAS, O.C.G.A. § 21-2-265(f) provides that a polling place shall not be changed on a day in which a primary, election, or runoff is held, or during the 60 day period prior to any general primary or general election or runoff from such primary or election, nor shall a polling place be changed in the 30 day period prior to any special primary or special election or runoff from such special primary or special election, except, in the discretion of the superintendent, when an emergency or event occurs during such time period which renders the polling place unavailable; and

WHEREAS, the current polling place for the Statesboro One voting precinct is the William James Educational Complex, 150 Williams Road, Statesboro, Georgia 30458; and

WHEREAS, the City of Statesboro finds that the Luetta Moore Building is more suitable for a permanent polling place location than the William James Educational Complex in that the Luetta Moore Building will provide more space to adequately accommodate poll workers, election equipment, and voters, and the Statesboro Mayor and Council therefore desires to permanently relocate the polling place for the Statesboro One voting precinct to the Luetta Moore Building; and

WHEREAS, the Luetta Moore Building is located within the current boundaries of the Statesboro One voting precinct; and

WHEREAS, the notice of the proposed change attached hereto as Exhibit “A” has been published in the Statesboro Herald, which is the legal organ for Bulloch County, on Thursday, March 30, 2023 and again on Thursday, April 6, 2023; and

WHEREAS, there is no primary, election, or runoff scheduled within 60 days of April 18, 2023, nor is there any special primary or special election or runoff from such special primary or special election scheduled within 30 days of April 18, 2023, which is the date of this resolution;

NOW THEREFORE, BE IT RESOLVED by the Statesboro Mayor and Council as follows:

Section 1. The City of Statesboro Mayor and Council, on its own motion, hereby permanently changes the location of the polling place for the Statesboro One voting precinct to the following location:

Luetta Moore Building
585 Martin Luther King Jr. Drive
Statesboro, Georgia 30458

Section 2. In accordance with O.C.G.A. § 21-2-265(a), the City of Statesboro Mayor and Council hereby authorizes and orders that, during the seven days before and on the day of the first election following such change, notice of the change in the polling place for the Statesboro One voting precinct shall be posted on the previous polling place and at three other places in the immediate vicinity thereof, with each notice posted stating the location to which the polling place has been moved and directing electors to the new location, and at least one notice at the previous polling place shall be a minimum of four feet by four feet in size.

Section 3. All resolutions, actions, or parts thereof previously approved and adopted by the City of Statesboro Mayor and Council that are in conflict with the provisions contained in this resolution are, to the extent of such conflict, hereby superseded and repealed.

Section 4. This resolution shall take effect commencing with the general election to be held on November 7, 2023 and shall remain in effect until repealed or superseded by further action of the City of Statesboro Mayor and Council.

RESOLUTION APPROVED AND ADOPTED this 18th day of April, 2023.

**CITY OF STATESBORO MAYOR AND
COUNCIL**

By: _____
Jonathan McCollar, Mayor

Attest: _____
Leah Harden, City Clerk

EXHIBIT A

NOTICE OF PROPOSED POLLING PLACE CHANGE

In accordance with O.C.G.A. § 21-2-265, notice is hereby given that the following permanent change in the location of the polling place for the Statesboro One (S1) voting precinct has been proposed, said change, if approved, to take effect commencing with the general election to be held on November 7, 2023, and to remain in effect thereafter until further action regarding same by the Statesboro City Council. Current STATESBORO ONE PRECINT Polling Place: William Jame Educational Complex, 150 Williams Road, Statesboro, GA 30458: Proposed New STATESBORO ONE PRECINT Polling Place: Luetta Moore Building, 585 Martin Luther King Jr. Drive, Statesboro, GA 30458. The Statesboro City Council will vote on this proposed change at a meeting to be held at 5:30 pm on Tuesday, April 18, 2023 in the Council Chambers at City Hall located at 50 East Main Street, Statesboro, Georgia 30458.

CITY OF STATESBORO, MAYOR AND COUNCIL

Newspaper Name: *Statesboro Herald*
Address: 1 Proctor Street, Statesboro, GA 30458
Phone: 912-764-9031 Fax: 912-489-8181

AFFIDAVIT OF PUBLICATION

STATE OF GEORGIA
COUNTY OF Bulloch

Personally appeared before me, the undersigned officer duly authorized by law to administer oaths, Emmalee Jones, who, after being duly sworn, states under oath, of his/her own personal knowledge, the following:

1.

My name is Emmalee Jones, I am over the age of 18, and I am competent to make this Affidavit. I make this Affidavit voluntarily based on my personal knowledge and information and I understand that this Affidavit may be used in connection with litigation, and for any other purpose allowed by law.

2.

I am employed by Statesboro Herald (the "Newspaper"), the legal organ of Bulloch County Georgia, as its legal representative.

3.

The Newspaper published a Notice of Proposed Polling Place Change ran on the following dates:

March 30, 2023 and April 6, 2023

A true and accurate copy of these legal advertisements which ran in Newspaper are attached hereto.

4.

These documents were produced and kept by Newspaper in the ordinary course of business, constitute business records of Newspaper, and I am a custodian of the documents.

I declare under penalty of perjury that the foregoing is true and correct pursuant to 28 U.S.C. § 1746.

Sworn to and subscribed before



me this 11 day of April 2023.

[Affix Notary Seal]

Pamela Pollard
Notary Public

My commission expires: 2/15/2027



CITY OF STATESBORO

COUNCIL

Phil Boyum, District 1
Paulette Chavers, District 2
Venus Mack, District 3
John Riggs, District 4
Shari Barr, District 5



Jonathan M. McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
I. Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348 • STATESBORO, GEORGIA 30459-0348

To: Charles Penny, City Manager and Leah Harden, City Clerk

From: Justin Williams, Planning and Housing Administrator

Date: April 13, 2023

RE: April 18, 2023

Policy Issue: Grant Application

Recommendation: Consideration of approval of a resolution to award a contract to Gilbert & Associates to provide grant writing and administration services for the FY2023 Community Development Block Grant.

Background: At the March 7, 2023 meeting city council approved staff to apply for an FY2023 Community Development Block Grant. Following that meeting staff solicited a Request for Qualifications for grant administration services in accordance with the guidelines and regulations set forth by the Georgia Department of Community Affairs. Following receipt of a single submittal on April 10, 2023 a City evaluation committee reviewed and evaluated proposals received and have selected Gilbert & Associates for recommendation of award.

Budget Impact: To be paid by CDBG (grant) funds

Council Person and District: Phil Boyum, District 1

Attachments: Resolution

**Resolution 2023-19: A RESOLUTION REQUESTING AWARD FOR GRANT
ADMINISTRATION SERVICES FOR THE FY 2023 COMMUNITY DEVELOPMENT BLOCK
GRANT**

THAT WHEREAS, the Georgia Department of Community Affairs has announced the availability of FY2023 Community Development Block Grant competitive grant funds which may be utilized for the improvement of public infrastructure; and,

WHEREAS, the City of Statesboro, having properly advertised a request for qualifications for grant administrative services for the application of the FY2023 Community Development Block Grant in accordance with regulations set forth by the Georgia Department of Community Affairs; and,

WHEREAS, on one bid was received to provide services, and qualified City staff has reviewed the submittal and provided an informed recommendation of award in regard to the evaluation criteria set forth in the advertisement and request for qualifications documents; and,

NOW THEREFORE, BE IT RESOLVED, by the Mayor and City Council of Statesboro, Georgia as follows:

Section 1. That the City Council hereby authorizes the Mayor to execute a contract with Gilbert & Associates for grant administrative services for the FY2023 Community Development Block Grant, subject to the approval of contract documents by the city attorney.

Section 2. That funding is conditioned upon grant approval and receipt of FY2023 Community Development Block Grant funding.

Section 3. That the fees for grant administrative services for the FY2023 Community Development Block Grant are limited to the maximum amount established in the rules and regulations of the grant award as set forth by the Georgia Department of Community Affairs and shall be paid from grant funds awarded.

Section 4. This Resolution shall be and remain in full force and effect from and after its date of adoption.

Adopted this 18th day of April, 2023. CITY OF STATESBORO, GEORGIA

By: Jonathan McCollar, Mayor

Attest: Leah Harden, City Clerk

CITY OF STATESBORO

COUNCIL

Phil Boyum, District 1
Paulette Chavers, District 2
Venus Mack, District 3
John Riggs, District 4
Shari Barr, District 5



Jonathan M. McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
I. Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348 • STATESBORO, GEORGIA 30459-0348

To: Charles Penny, City Manager
Jason Boyles, Assistant City Manager

From: John Washington, Director – Public Works and Engineering

Date: April 11, 2023

RE: Recommendation of Award of Contract

Policy Issue: Community Development Block (CDBG) 2023 Grant Application

Recommendation: Consideration of a motion for approval of a resolution to award a contract to WSP to provide professional engineering services for the 2023 Community Development Block Grant.

Background: At the March 7, 2023 meeting city council approved staff to apply for an FY2023 Community Development Block Grant. Following that meeting staff solicited a Request for Qualifications for professional engineering services in accordance with the guidelines and regulations set forth by the Georgia Department of Community Affairs. Following receipt of three submittals on April 10, 2023, a City evaluation committee reviewed and evaluated proposals received and have selected WSP for recommendation of award.

WSP has successfully performed engineering services for CDBG projects and currently providing satisfactory engineering services for the Whitesville project. In 2022, the City was granted control of the Whitesville Park adjacent to Whitesville Full Gospel Church. As a newly established City Park, staff recommends the application of a multi-activity grant for improvements to the existing park, adjacent roadway Raymond Street Extension, and stormwater system that are needed in the area. WSP is familiar with the needs in the area and has prepared a concept plan for park improvements.

Budget Impact: The following funding sources will be listed in the grant application: \$200,000 from ARPA Rehabilitation funds, \$200,000 from ARPA funding for Whitesville Park, and \$300,000 from TSPLOST.

Council Person and District: Phil Boyum, District 1

Attachments: CDBG Application Resolution

**RESOLUTION 2023 - 20: A RESOLUTION APPROVING AWARD OF CONTRACT FOR PROFESSIONAL
ENGINEERING SERVICES FOR THE 2023 COMMUNITY DEVELOPMENT BLOCK GRANT**

THAT WHEREAS, the Georgia Department of Community Affairs has announced the availability of 2023 Community Development Block Grant competitive grant funds which may be utilized for the improvement of public infrastructure; and,

WHEREAS, the City of Statesboro, having properly advertised a request for qualifications for professional engineering services for the application of the 2023 Community Development Block Grant in accordance with regulations set forth by the Georgia Department of Community Affairs; and,

WHEREAS, a selection committee comprised of qualified City staff having reviewed the submittals received has provided an informed recommendation of award in regard to the evaluation criteria set forth in the advertisement and request for qualifications documents; and,

NOW THEREFORE, BE IT RESOLVED, by the Mayor and City Council of Statesboro, Georgia as follows:

Section 1. That the City Council hereby authorizes the Mayor to execute a contract with WSP for professional engineering services for the 2023 Community Development Block Grant, subject to the approval of contract documents by the city attorney.

Section 2. That funding is conditioned upon grant approval and receipt of FY2023 Community Development Block Grant funding.

Section 3. That the fees for professional engineering services for the 2023 Community Development Block Grant are limited to the maximum amount established in the rules and regulations of the grant award as set forth by the Georgia Department of Community Affairs and shall be paid from grant funds awarded.

Section 4. This Resolution shall be and remain in full force and effect from and after its date of adoption.

Adopted this 18th day of April, 2023.

STATESBORO, GEORGIA

By: Jonathan McCollar, Mayor

Attest: Leah Harden, City Clerk



Timothy E. Grams
Fire Chief

Statesboro Fire Department

*Proudly serving the City of Statesboro and
surrounding communities since 1905!*



Jonathan M. McCollar
Mayor

City Council Agenda Memorandum

To: Charles Penny, City Manager

From: Timothy E. Grams, Fire Chief

Date: 4-11-2023

RE: Purchase of Self Contained Breathing Apparatus (SCBA), SCBA Cylinders, and SCBA Face Pieces

Policy Issue: NA

Recommendation: To allow the Statesboro Fire Department to purchase:

- 3 Scott 3M X3 Pro Self Contained Breathing Apparatus (SCBA).
- 18 Scott 3M 4500 SCBA Cylinders
- 10 Scott SCBA Face Pieces.

Background: The Fire Department utilizes Self-Contained Breathing Apparatus (SCBA) to breath in hazardous situations that require supplemental air as opposed to ambient. The emergencies include any call that has a smoke-filled environment or is oxygen deficient. The Fire Department has budgeted for the replacement of outdated and non-compliant Self-Contained Breathing Apparatus (SCBA) that have reached their end of use life. Through the State of Georgia contract, the purchase of 3 SCBAs, 18 cylinders and 10 face pieces will utilize Fischer Scientific, which required no outside bid. The total purchase amount for this equipment is \$44,768.42

Budget Impact: This purchase will utilize funds from the 2019 SPLOST.

Council Person and District: All

Attachments: None

CITY OF STATESBORO

COUNCIL

Phil Boyum
Paulette Chavers
Venus Mack
John Riggs
Shari Barr



Jonathan McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
I. Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

To: Charles Penny, City Manager
Jason Boyles, Assistant City Manager

From: John Washington, Director of Public Works and Engineering

Date: April 13, 2023

RE: Recommendation of Contract Award
ENG-123c – West Main Intersection Improvements

Policy Issue: Purchasing

Recommendation:

Staff recommends award of the West Main Street Intersection contract to Atlas Technical Consultants, LLC (Atlas) in the amount of Not-To-Exceed (NTE) \$399,800.00. The Agreement attached to this memo provides a breakdown of services to be provided. The bid received from Atlas meets the requirements of the bid package and an acceptable bid bond was submitted.

Background:

This project proposes to assess the intersections of West Main Street with Martin Luther King Jr. Drive and Johnson Street and provide a solution for realignment of roads entering these intersections. All three roadways at this intersection are major routes for city traffic and intersect at a skewed angle which also causes sight distance issues and long vehicle queues on Johnson St. and MLK. Further, there are drainage considerations with Little Lotts Creek and an adjacent railroad spur. This project will realign the intersections to improve intersection safety and efficiency, provide drainage infrastructure improvements, and include easements and parcel(s) acquisitions needed to complete the work.

The City of Statesboro issued Requests for Proposals (RFP) for engineering services for the subject project. These request for proposals responses were evaluated and ranked on each qualification based on the criteria of cost, experience of staff, experience of firm and project approach. The contract will consist of two phases: Phase 1 will consist of survey data collection, traffic studies, Right-of-Way (ROW) acquisition, cost estimating, and concept plan development. Phase 2 will consist of final design and permitting, cost estimating, and construction document preparation for implementation of the project. Additionally, the consultant will provide property acquisition services for impacted parcels.

Budget Impact: This project is to be paid from TSPLOST funds.

Council Person and District: District 2, Councilmember Chavers

Attachments: Agreement and Proposal

Georgia Municipal Association City of Excellence
Telephone: (912) 764-5468 • Fax: (912) 764-4691 • email: cityhall@statesboroga.net

AGREEMENT

THIS AGREEMENT (Agreement") is made and entered into this 18 day of April, 2023 by and between the **CITY OF STATESBORO, GEORGIA** hereinafter referred to as the "City", party of the first part, and **Atlas Technical Consultants, Inc.**, hereinafter referred to as "Contractor", party of the second part,

WITNESSETH

WHEREAS, and in consideration of the mutual benefits accruing to the parties hereto, the Contractor hereby agrees to perform, and City agrees to compensate Contractor for, all necessary services to provide Engineering Design Services for ENG-123c as described in the proposal dated January 27th, 2023 to the Central Services Department, which is attached hereto and incorporated by reference herein (the "Proposal"), and upon the terms and conditions hereinafter provided:

1. That written proposal is attached hereto and hereby made a part of this Agreement ("Proposal") and the services described in the Proposal are hereinafter referred to as "Scope of Services"; provided, however, that the parties acknowledge and agree that any and all completion dates set forth in the Proposal shall be adjusted by mutual written agreement of the parties to take account of the date, if any, by which this Agreement is executed by both parties.
2. Contractor's compensation for the services outlined in the Scope of Services shall be Not-To-Exceed (NTE) \$399,800.00.

Phase 1

Survey	\$10,300.00
Concept Plans, Cost Estimate, Consultation with City	\$75,000.00
Subsurface Utility Engineering (SUE) Level B	\$ 6,000.00
Direct Costs (Traffic Study, etc.)	<u>\$ 4,500.00</u>
	\$95,800.00

Phase 2

Final Plans, Permitting, and Cost Estimating	\$234,000.00
Public Involvement	\$ 3,500.00
Right-of-Way Staking	\$ 3,500.00
Direct Costs (labor, materials, fuel, etc.)	<u>\$ 2,000.00</u>
	\$243,000.00

Right-of-Way Acquisition Services (NTE)	\$61,000.00**
---	---------------

* (does not include parcel purchase)

** (potentially this amount to be adjusted lower to reflect actual parcel count determined from final approved concept plan)

3. Contractor shall not perform any work that is clearly beyond the "Scope of Services" unless and until such work has been authorized in writing by the City of Statesboro. Contractor's compensation for work that is clearly beyond the "Scope of Services" shall be at a negotiated rate and in this instance, payment shall be made upon certified billing and progress reports to be made monthly to the City by Contractor for work performed during the preceding month, with payment to be made by the City within thirty (30) days from receipt of such billing.
4. If any items in any invoices submitted by the Contractor are disputed by the City in good faith for any reason, including the lack of reasonable supporting documentation, City shall temporarily delete the item(s) and shall promptly notify Contractor of the dispute and request clarification and/or remedial action. After the dispute has been settled, Contractor shall include the disputed item on a subsequent regularly scheduled invoice or on a special invoice for the disputed item only. The undisputed portion of the invoices shall, however, be paid within the normal 30-day period.
5. The Contractor assumes full responsibility for the payment of all assessments, payroll taxes, or contributions, whether State or Federal, as to all Contractor's employees engaged in the performance of work under this contract. In addition, the Contractor agrees to pay any and all gross receipts, compensation, transaction, sales, use, or other taxes and assessments of whatever nature and kind levied or assessed as a consequence of the work performed or on the compensation paid under this contract; provided, however, that, in no event shall Contractor be responsible for payment of any taxes relating to the City's income.
6. Alterations, deletions, and/or additions to the terms and conditions of this contract may only be made by the mutual written consent of the parties.
7. Any term or condition of the Contract which by operation or existence is in conflict with applicable Local, State, or Federal Law shall be rendered void and inoperative. City and the Contractor agree to accept the remaining terms and conditions.
8. Should any part of this Agreement be declared unenforceable, all remaining sections shall remain in effect.
9. This Agreement is made under, and in all respects shall be interpreted, construed, and governed by and in accordance with, the laws of the State of Georgia. Venue for any legal action resulting from this Agreement shall lie in Bulloch County, Georgia.
10. Contractor hereby covenants and agrees that they will not discriminate, with reference to work to be performed pursuant hereto, against any employee or

applicants because of age, race, color, religion, sex, disability, sexual orientation, genetic information or national origin.

11. All data, materials, documents, notes, memoranda, intellectual property, and other information provided or disclosed by Contractor to City, or otherwise used by Contractor to provide or perform any Scope of Services, in connection with this Agreement shall be owned solely and exclusively by Contractor and shall constitute the confidential and proprietary information of Contractor for all purposes hereunder (all the foregoing, collectively, "Contractor's Confidential Information"). The City shall neither copy, nor disclose nor distribute to any third party, any of Contractor's Confidential Information without Contractor's prior written consent unless required to do so by the Georgia Open Records Act (O.C.G.A. § 50-18-70 et. seq.), other similar laws, in response to a court order, subpoena, or other legal process. Prior to any such disclosure the City shall notify the Contractor. Further, the City shall not use any such Contractor's Confidential Information, except to the extent permitted hereunder. The City's obligations under this Section 11 shall survive any termination or expiration of this Agreement, and promptly after any such termination or expiration, or upon any request by Contractor, the City shall return to Contractor all such Contractor's Confidential Information and all copies thereof unless the City is required by law to retain the documents. In no event shall the City acquire any ownership or other rights in any Contractor's Confidential Information, whether by implication or otherwise, except to the extent expressly set forth herein. Subject to the foregoing in this Section 11, Contractor shall make available to the City all data, notes and memoranda completed during the Scope of Services and upon completion of the services will forward to the City the results of the Scope of Services for its use.
12. This Agreement may be terminated by either party at any time and for any reason upon Thirty (30) days' prior written notice. Upon termination Contractor shall be entitled to payment only for the actual cost of the work completed in conformity with this Agreement and any other costs actually incurred as are permitted by this Agreement.
13. All claims, disputes and other matters arising out of or relating to this Agreement or the breach hereof shall be governed by the laws of the State of Georgia.
14. Contractor agrees, on behalf of City, to comply with the requirements of the Fair Credit Reporting Act. Contractor agrees to give notice to and obtain written authorization from every applicant prior to conducting any background investigation on said applicant.
15. This Agreement is intended by the parties hereto to be the final expression of their Agreement, and it constitutes the full and entire understanding between the parties with respect to the subject hereof, notwithstanding any representations, statements, or agreements to the contrary heretofore made.

WITNESS:

CONTRACTOR LEGAL NAME

Atlas Technical Consultants, LLC

Recommended by: _____, City Manager

APPROVED AS TO FORM:

I. Cain Smith, City Attorney

ATTEST:

CITY OF STATESBORO

By: _____
Leah Harden, City Clerk

By: _____
Jonathan McCollar, Mayor



ATLAS

W. MAIN ST./JOHNSON ST./MLK DR. IMPROVEMENTS

RFP 2022 – ENG-123c
Statesboro, GA
January 27, 2023



2450 Commerce Avenue | Suite 100
Duluth, GA 30096-8910
770.263.5945 | F 770.263.0166
oneatlas.com

January 27, 2023

Darren Prather, Director
City of Statesboro
Central Services Department
22 West Grady Street
Statesboro, Georgia 30458

**Subject: Professional Engineering Design Services for
West Main Street/Johnson Street/MLK Drive Improvements
RFP #2022-ENG-123c**

Dear Mr. Prather:

Atlas Technical Consultants LLC (Atlas) has assembled a talented group of transportation professionals with the expertise to guide this design project through the plan development process to reach the goal of a construction bid in FY 2026. We recognize the importance of the project, and the need to improve the safety and efficiency of traffic flow in this area of Statesboro. We will focus on a solution that meets the needs of the impacted community and those who travel into and out of Statesboro along this route. Having a project that meets the City's expectations on scope, schedule and budget is our primary goal. As you review this response to the RFP, please consider the following benefits of selecting the Atlas team.

We have an experienced project manager – Our project manager, Teresa Scott, brings 31 years of experience after a successful and expansive career with GDOT. Her varied experience in both field operations and management allows Teresa to effectively facilitate programs and projects. Effective designs, budget, and quality are at the forefront of all operations she leads. Teresa will act as our single point of contact throughout the project.

We have an experienced project team – Our project team is stacked with lead professionals who know their craft and have years of local government and GDOT experience to bring to bear. Below are a few examples:

- Mark Hanson, PE, Roadway Design Lead, has 24 years of experience and has been involved in design and project management for a wide range of transportation projects ranging from major interchange improvements, intersection improvements to pedestrian and transit facilities. He takes great pride in training design staff, keeping up with industry trends, and using the latest design software.
- Brad Hale, PE, our QA/QC manager, Brad Hale serves as the Southeast Region Highway Design Manager for Atlas Technical Consultants. He monitors progress of Atlas's work and makes staff assignments to projects necessary to maintain schedules and production of design deliverables. Since joining Atlas in 1992, Mr. Hale has been involved in design and project management for a variety of significant transportation projects. He supervises a team of engineers and technicians using the latest design-related, computer software and methods.





Darren Prather
January 24, 2023
Page 2

- Robinson Nicol, PE, PTOE, Lead Traffic Engineer, has 17 years of experience in traffic engineering, signal operations, ITS design, signal design, strategic transportation planning, and roadway design. His experience includes traffic simulation, signal timing, signal design, ITS master planning and design, corridor evaluations, traffic impact analysis, interchange justification reports, geometric and staging design for rural and urban roadways, and drainage design.
- Wayne Roberts has 26 years of experience in right of way acquisition with 21 of those years with Atlas. Under his tenure of responsibility, acquisition on more than 2,000 parcels of commercial, industrial, and residential properties involving projects of varied scope and complexity have been completed. His participation has ranged from project development with design consultants and condemnation coordination with attorneys, to certification of right-of-way acquired.
- Bijay Niraula has eight years of experience managing and developing overall environmental efforts for various transportation projects. His responsibilities have included the management of the environmental and ecological phases of project development and associated report/permit preparation.
- Karlene Barron is a 32-year public relations, marketing, and communications professional, having led and managed GDOT's overall public education efforts for most of those years. Knowing that stakeholder engagement among the businesses and civic leadership in Statesboro is important for these vital streets.

We will focus on construction and right-of-way cost control – Our team understands the need to get the most out of every dollar, and we will keep experienced professionals involved to make sure we accomplish that. Using design techniques to reduce right-of-way impacts and minimizing utility relocations through Subsurface Utility Exploration are good examples of how we will approach the design effort from a cost perspective.

We will work to identify issues early – Identifying potential problems and roadblocks early in the design process is critical to maintaining schedule, and this will be one of our major focus points as our team develops the Concept Report. As part of this process our team will generate ideas to reduce costs, identify potential problems and ensure the schedule is met.

Finally, I will serve as the principal-in-charge and will provide the technical and firm support required for this team to deliver this project efficiently and effectively on time and on budget. With over 32 years of GDOT, GRTA, Fulton County and now consultant experience overseeing hundreds of safety-related intersection improvements in Georgia, I will ensure that the project team stays on track and keeps the City's goals in mind.

Thank you for the opportunity to submit a proposal on this critical project. I can be reached at 770.530.9194 if you have any questions.

Sincerely,

A handwritten signature in blue ink that reads "Todd Long".

Todd I. Long, PE, PTOE
Atlanta Hub Leader

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1 | EXPERIENCE WITH SIMILAR PROJECTS

Atlas has established itself as a leading engineering and management firm across the South. With a diversity of disciplines and expertise in multiple services, Atlas has successfully completed a wide range of projects and enjoys a high degree of repeat business. The firm's success is due not only to its ability to complete jobs on time, within budget and as specified, but also because, despite its size, it provides small business responsiveness to client needs. Atlas strives to make its projects environmentally sound, aesthetically pleasing, and compatible with existing land use, utilities, and transportation systems. These methods and principles have been successfully applied to many projects ranging from the design of complex urban interchanges to improvement of rural roads.

Atlas has assembled a talented group of professionals to guide this project through the plan development process to reach the goal of a construction bid in FY2026 as specified by the City. We recognize the importance of the project, and the need to improve the safety and efficiency of traffic flow in this area of Statesboro. We will focus on a solution that meets the schedule and needs of the impacted community and those who travel into and out of Statesboro along this route. Bottom line, having a project that meets the City's expectations on scope, schedule and budget is our goal. Our project manager, Teresa Scott, brings 31 years of experience after a successful and expansive career with GDOT. Her varied experience in both field operations and management allows Teresa to effectively facilitate programs and projects. Effective designs, budget, and quality are at the forefront of all operations she leads. Our project team is stacked with lead professionals who know their craft and have years of local government and GDOT experience to bring to bear.

The following projects exemplify the experience Atlas has on various project types that will allow our team insight to complete this project with the highest quality, safety, and cost control for the City.

FLINTSTONE DRIVE / NEW SMOKE RISE ELEMENTARY SCHOOL – DESIGN, ROW AND CONSTRUCTION ENGINEERING AND INSPECTION

City of Tucker Public Works

Atlas provided full design services for intersection improvements at the Flintstone Drive/New Smoke Rise Elementary School driveway intersection with Hugh Howell Road (SR 236). The project included the construction of a portion of the new school driveway, the widening of Hugh Howell Road to provide left and right turn lanes at the intersection, the widening of Flintstone Drive approaching the intersection to allow for both a left and a through/right turn lane, the addition of a new traffic signal, the installation of sidewalks and the associated drainage improvements. The project was under a very tight timeline (10 months from contract signing) with a hard deadline for the design and construction to be complete and open to traffic prior to the beginning of the school year. Atlas worked closely with the City of Tucker, the Georgia DOT, the DeKalb County Water Department, the DeKalb County Board of Education, and the construction contractor to complete the project. In addition to design services, Atlas also obtained the required right-of-way and easements and performed CEI services during construction. This project was completed in 2021 and is scheduled to receive an ACEC Engineering Award in March.



"This project had intense schedule pressures and was completed in less than one year from the start of design to traffic being put on the new configuration. There were complex funding issues which Atlas helped resolve, multiple utility conflicts, utilization of impact fees from a nearby development, a new County School, State DOT permitting and loads of traffic to work around. Atlas was a great partner and got it done from start to finish."

John McHenry – Tucker Deputy City Manager

1 | EXPERIENCE WITH SIMILAR PROJECTS

JM TURK ROAD AT MARTIN ROAD ROUNDABOUT – DESIGN

Hall County Department of Transportation

In late 2018, Hall County requested that Atlas prepare a roundabout design to alleviate traffic congestion located along Martin Road and JM Turk Road, which was located near Martin Elementary School. The project had to be completed over the summer of 2019 before school started again. Atlas designed the roundabout with a 100-foot diameter interior island including a stamped apron with 20-foot travel lanes and three approaches. A 5-foot sidewalk was provided along the west side of Martin Road and JM Turk for future tie-in. The new design for no-stop conditions could handle approximately 3,500 vehicles per day between 15 and 20 mph. Additional right of way was purchased over a period of nine months with the roundabout construction being completed and opened to traffic in the fall of 2019 and ready for school.



GWINNETT COUNTY SPLOST PROGRAM – PROGRAM MANAGEMENT, ROW SERVICES, AND QUALITY ASSURANCE

Gwinnett County Department of Transportation – Various Transportation Improvement Projects

Gwinnett County has funded transportation improvements through a continuous succession of SPLOST programs that started in 1985. The current six-year SPLOST was approved in 2017 and 65% of its projected revenue, in conjunction with GDOT and federal aid, will provide an estimated \$486M to improve every aspect of the county's transportation network. Gwinnett County's SPLOST program has funded all phases of a list of projects ranging from complex interstate interchanges to neighborhood sidewalks.

Atlas has provided program management, construction management, concept development, cost estimating, constructability reviews, land acquisition, and environmental services for the past 30 years to the Gwinnett County Department of Transportation. The value of the projects completed during the course of five consecutive contracts is more than \$1.5 billion.

The Atlas land acquisition group has provided acquisition services to Gwinnett County DOT for many years. Over that time, this work has included the acquisition of approximately 3,000 parcels with a total acquisition value of approximately \$75 million. The parcels acquired range from small temporary driveway and construction easements valued at less than a thousand dollars to large total acquisitions with a value in the millions of dollars. Acquisitions include both residential and commercial properties.

CHEROKEE COUNTY – BELLS FERRY ROAD IMPROVEMENTS – ROW

Cherokee County Department of Transportation

This project involved 141 parcels with 6 relocations and was completed in 2022. In addition to these in-house services, Atlas also managed the asbestos inspection/abatement and demolition of major improvements purchased on the relocation parcels. The land acquisition work also included preliminary title searches and updates, cost estimates, appraisals, cost to cures, acquisition negotiations, relocation offer preparations, relocation negotiations, property managements, paralegal, and project management services.

JACK NEELY ROAD AT KIRKLAND ROAD INTERSECTION IMPROVEMENTS – DESIGN AND ROW

Newton County Department of Transportation

Atlas performed the survey, roundabout design, and construction plans for the intersection of Kirkland Road and Jack Neely Road in Newton County, GA. Approaches were redesigned due to steep grades through the intersection. Services also included utility plans, erosion, and sediment control plans, EPD permitting, right of way plans and right of way acquisition. Atlas also coordinated with the developer of a townhome project that required a driveway along an approach to the cul-de-sac.

1 | EXPERIENCE WITH SIMILAR PROJECTS

Atlas acquired required right of way and easements for Newton County on seven parcels within the limits of Newton County's project for construction of a traffic roundabout and improvements at the intersection of Kirkland Road and Jack Neely Road. Atlas provided pre-acquisition activities that included managing title searches and appraisals. Atlas conducted negotiations with property owners and worked with the County to close on the properties. During Newton County DOT's preconstruction activities related to the construction of a Roundabout and improvements at the intersection of Kirkland Road and Jack Neely Road, it was determined that land acquisition related to the roadway could be expedited by using a fast-track method of valuing the required acquisitions. This would allow for expedited communication with and offers to property owners impacted by the project. It would also provide coordinated valuations and could be done in parallel with plan development. This project is currently under construction.

BASS ROAD SCOPING STUDY AND CONCEPT REPORT

Bibb County

This project involved widening and reconstruction of CR 742/Bass Road in Macon, from Zebulon Road to Northside Drive. Within the project limits is the I-75 interchange with Bass Road. The total project length is approximately 4.8 miles. Atlas was responsible for preparing the scoping study with detailed traffic analysis that included both existing and future conditions, identified operational improvements at intersections and along the corridor, and prepared logical termini analysis to determine the phasing of the project. Atlas also prepared the concept layouts, typical sections, cost estimates for ROW, utilities, and construction. This project is now moving into the preliminary and final plan stages.



EFFINGHAM PARKWAY, EFFINGHAM COUNTY – DESIGN, ROW AND CONSTRUCTION ENGINEERING AND INSPECTION

Effingham County Board of Commissioners/GDOT

Effingham Parkway is a new-location corridor, through sensitive environmental resources, intended to facilitate regional travel through central Effingham County. This project will relieve a high volume of traffic on SR 21. The proposed project would consist of constructing a two-lane new location roadway from SR 30 to Blue Jay Road. The project will begin at SR 30 approximately 1.5 miles west of SR 21 and be located across from Chatham County's proposed Benton Boulevard Extension project. The end of the project would terminate at Blue Jay Road, approximately 3.2 miles west of SR 21. The intersection of Effingham Parkway at Blue Jay Road would be realigned to have Effingham Parkway tie into the east side of Blue Jay Road and the west side of Blue Jay Road would form a T-intersection with Effingham Parkway. The typical section is proposed to have 12-foot lanes with 10-foot outside shoulders (including 6.5-foot paved) on an 80-foot right-of-way. Right-turn and left-turn lanes would be provided at the intersections of SR 30, Goshen Road, Walter Tuten Road and Blue Jay Road. The total length of the project is approximately 6.4 miles.

Atlas performed all the preconstruction services including the geotechnical investigation for a total of 8 miles of new construction connecting SR 30 and Blue Jay Road. Atlas completed planning studies, traffic analysis, concept development, environmental studies, preliminary plans, final plans, ROW acquisition, CEI, and cost estimating. This project is currently under construction with Atlas providing CEI Services.

1 | EXPERIENCE WITH SIMILAR PROJECTS

HINESVILLE AREA METROPOLITAN PLANNING ORGANIZATION: EG MILES PARKWAY CORRIDOR STUDY – PLANNING STUDY AND PUBLIC INVOLVEMENT

Hinesville Area Metropolitan Planning Organization

Atlas serves as a prime consultant to assess the SR 119/E.G. Miles Parkway corridor in Hinesville, Georgia, which runs between General Screven Way and SR 119/Airport Road. The main entrance to the Liberty Regional Medical Center, commercial shopping centers, residential communities, the City of Hinesville Public Works Department, and the headquarters of Liberty Transit are all located along this corridor. The corridor is also about a mile from the main access gate to the Fort Stewart Military Installation. With multiple at-grade intersections, one railroad crossing, business driveways, and cross sections ranging from 4-lanes with a center two-way left turn lane to 4-lanes undivided without any existing center median, the route handles 17,000 to 21,700 vehicles per day (vpd).

The study focuses on capacity and safety improvements that are based on findings in a previous Road Safety Audit (RSA) performed by GDOT a few years prior. The scope included data collection, review of existing plans, traffic modeling, incorporation of GDOT RSA recommendations, schematic plans, signal warrants screening, Intersection Control Evaluation (ICE) analysis, cost estimation, and detailed reporting. A multi-lane roundabout was included at one location as an additional analysis.

Atlas held stakeholder meetings, public meetings, focus group meetings, as well as presenting to elected officials, technical committees, GDOT District staff, and policy committee for adoption. The study was completed in the Fall of 2022.

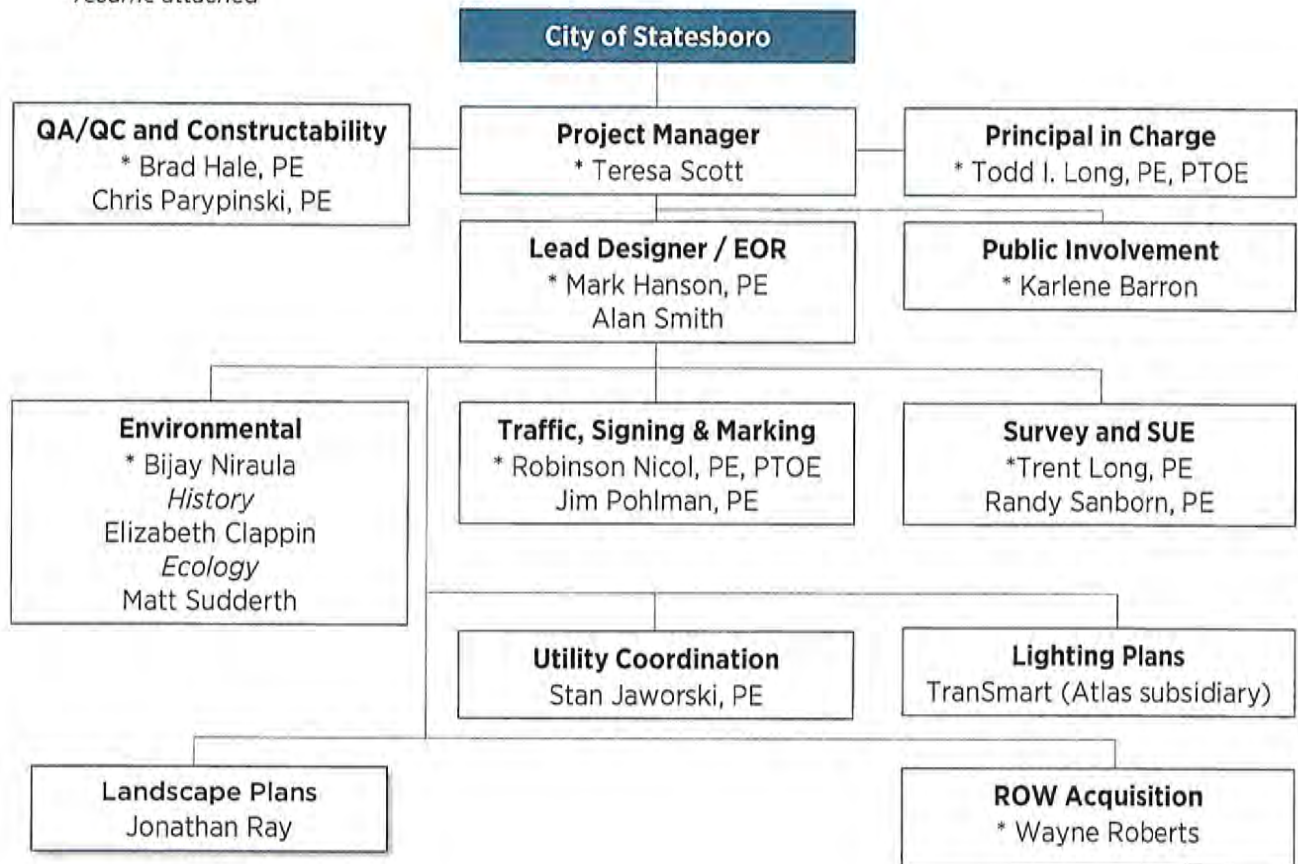
The Atlas Team

Atlas maintains a solid reputation within the industry as a proactive and responsive partner to all parties with whom we work. Our experienced professionals are dedicated to resolving project issues effectively and efficiently. The extensive experience of our key personnel provides a unique perspective from which we identify and propose solutions to issues before they can affect a project.

Our communications manager, Karlene Barron, is a seasoned communications manager. She spent many years working with the Georgia Department of Transportation as their communications director. Karlene will provide any updates requested by the City of Statesboro allowing their staff to keep the public notified.

Organizational Chart

* resume attached



TERESA A. SCOTT

PROJECT MANAGER

EXPERIENCE & RESPONSIBILITIES

Teresa Scott joined Atlas as a project manager after a successful and expansive career with GDOT. Her varied experience in both field operations and management allows Teresa to effectively facilitate programs and projects. Safety, budget, and quality are at the forefront of all operations she leads. Teresa's more than three decades of experience make her a skilled, effective project manager.

Education

B.S., Civil Engineering
Technology, Georgia
Southern University

Professional Certifications

GDOT Worksite Erosion Control
Supervisor #WECS790808
Level 1A Certified Personnel
#94962, Georgia Soil and
Water Conservation
Commission

Years of Experience

32

Years with Firm

4

RELEVANT PROJECT EXPERIENCE

Atlas – Transportation Alternative Projects, Senior Project Manager (March 2020 – present)

- Assist Local Governments in obtaining authorization of construction funding
- Review and coordinate utility activities to obtain utility certification
- Facilitate meetings providing information as needed
- Monitor project schedules to ensure activities meet milestone dates
- Review payment documentation for reimbursement to Local Governments

Atlas – Design-Build Projects, Office Engineer (May 2020 – October 2022)

- Responsible for loading project items correctly into e-Builder
- Reviews certified payrolls for adherence to Federal regulations
- Reviews On-the-Job Training requests and ensures hours reported are accurate for payment
- Reviews Monthly and Quarterly DBE Reports to ensure required documents are attached and information provided is correct

Atlas – I-16/I-95 Interchange Reconstruction and I-16 Widening Projects, Office Engineer (January 2019 – February 2020)

- E-Builder - Serve as resource to PMT for all e-Builder processes, including training, creating and implementing e-Builder processes for project
- Oversight and direction of activities of Document Control Manager, Public Involvement Officer, and Contract Compliance Officer
- Reviewed and provided comment on various technical documents, such as Management Plans, Project Schedules, Meeting Minutes, and Monthly Reports

GDOT, Utilities Liaison Engineer (September 2015 – December 31, 2018)

Liaison between assigned District Utilities Offices Statewide and State Utilities Office to ensure consistency in statewide efforts

- Provide guidance for projects, permit work and other utility related issues
- Represent State Utilities Office in various meetings and events
- Manage Utility schedules for assigned District Utilities Offices
- Monitor Utility Escalations on active construction projects in assigned District Utilities Offices
- Perform field inspections as needed to provide proactive resolution of issues
- Serve as technical source for Design Build projects, Primavera scheduling software, and GDOT Nav design software, statewide

GDOT, Assistant District Utilities Engineer, Jesup, Georgia (April 2012 – August 2015)

Assisted District Utilities Engineer in District 5, 26 counties, to ensure utility activities were performed in order to keep preconstruction projects on schedule and proactively resolved problems so projects did not encounter utility delays.

- Monitored Projects in the Construction Work Program, approximately 280 projects Districtwide
- Reviewed project permits, agreements, and cost estimates

MARK HANSON, PE

LEAD DESIGNER

EXPERIENCE & RESPONSIBILITIES

With 24 years of experience, Mark Hanson serves as a senior project manager for Atlas Technical Consultants. He has a strong reputation for managing an entire team of designers and technical experts for the delivery of wide variety of complex projects. He monitors progress of work and makes staff assignments to projects as necessary to maintain schedules and production of deliverables. Mr. Hanson has been involved in design and project management for a wide range of transportation projects ranging from major interchange improvements to pedestrian and transit facilities. He takes great pride in training design staff, keeping up with industry trends, and using the latest design software.

Education

B.S., Civil Engineering
Technology, Southern
Polytechnic State University

Professional Registration

Professional Engineer:
Georgia #32208
North Carolina #34809

Professional Affiliations

American Society of Highway
Engineers (ASHE)

Years of Experience

24

Years with Firm

3

RELEVANT PROJECT EXPERIENCE

SR 52/SR 9 Intersection Improvement, Lumpkin County, GA, PI 0009949

Lead Roadway Engineer for an intersection project involving removal of an existing T-Intersection and replacing it with a roundabout design. The project included widening the existing roadway to two 12-foot lanes with a 6.5-foot paved shoulder with both horizontal and vertical realignment. Designed drainage, staging, right-of-way plans, signing and marking, and erosion control.

SR 3/ US 19 Turn Lanes at SR 16, NH-0001-04(062), Spalding County, Griffin, GA, PI 332890

Engineer for this interchange project involving 2.9 miles of roadway and ramp widening, including widening existing 2- and 4-lane SR 16 with a flush to a depressed median to a 4-lane with a 20-foot raised median and replacing 2 existing bridges with a new bridge over SR 3/US 19. Widening of existing bridge on SR 3/US 19 for entrance ramp (over Poplar Street). Carver Road was realigned to new location, two new signals, and signal timing for four signals.

SR 133 Widening from Spence Field to SR 35 East Moultrie Bypass, Colquitt County, GA, PI 431780

Engineer for 5 miles of roadway widening from a 4-lane rural section to an urban section with sidewalk and curb & gutter. Profile and cross sections design to meet required pavement overlay design, sideroad and turn out intersection design, major intersection widening at SR 35. Utilized MicroStation and GDOT geometric design software to design horizontal and vertical alignment.

River Bend Road at SR 3, Whitfield County, GA

Lead Roadway Engineer for the SR 3 at River Bend Road project for adding a fourth leg to the existing intersection that will serve as an entrance to a new recreational park for Whitfield County. The existing was modified to accommodate the fourth leg. The typical section of the park entrance contains two thru lanes, one left turn lane, one right turn lane, and 10-foot urban shoulders with curb & gutter and sidewalks on both shoulders. The project included a left turn lane on SR 3 and an MSE wall to protect a stream buffer next to the new road.

Bennett Road Realignment from Webb Gin House Road to SR 84, Grayson GA, M-0695-01

Senior Engineer and Engineer of Record for the realignment of approximately 2,000 feet of a two-lane minor arterial roadway for safety improvements in the City of Grayson. The existing roadway's horizontal geometry and superelevation was corrected to meet current AASHTO guidelines. All warning and advisory signs were replaced with new ones and designed to meet current MUTCD standards.

Hamilton Mill Road near Camp Branch Road, Buford, GA, M-0588

Senior Engineer for a 2,500 LF roadway project to correct the substandard intersection of Hamilton Mill Road at Camp Branch Road. Project includes a horizontal alignment correction to approximately 1,000 LF of Camp Branch Road at the approach to Hamilton Mill Road to provide a 90-degree intersection, horizontal alignment correction to Hamilton Mill Road to provide a simple horizontal curve alignment through the project area, and symmetrical widening along Hamilton Mill Road to provide left and right turn lanes onto Camp Branch Road.

TODD I. LONG, PE, PTOE

PRINCIPAL-IN-CHARGE

EXPERIENCE & RESPONSIBILITIES

Todd Long joined Atlas Technical Consultants in 2018 and currently serves as the Georgia Division Lead. He has 32 years of experience in government services with focused experience in planning, engineering, operations, and administration for large governmental organizations, executing countless projects that involve FTA and federal funding. Prior to joining Atlas, he served as Chief Operating Officer for Fulton County from 2015 to 2018, leading the day-to-day activities of the County's customer-facing departments. Todd also had a long career in transportation before retiring in 2015 from the Georgia Department of Transportation (GDOT) serving in several positions, which included:

- Deputy Commissioner (2012-2015)
- Director of Planning (2009-2012)
- GRTA Chief Engineer (2008-2009)
- Director of Preconstruction (2006-2008)
- Director of Administration (2005-2006)
- District Engineer, District 1 (2003-2005)
- Assistant District Engineer and Preconstruction Engineer (1999-2003)
- District Traffic Engineer (1996-1999)
- Special Studies Engineer, Urban Engineer, DOT Training Program (1990-1996)

Relevant Experience working with Local Governments and GDOT: Since arriving at Atlas, Todd has personally negotiated and manages several on-call contracts with local governments for Atlas. These include work with Chatham County, Forsyth County, City of Peachtree Corners, City of Jefferson, City of South Fulton, Midtown Alliance CID, Gateway 85 CID, Lilburn CID, Tucker Summit CID, and McDuffie County. Todd is serving as the lead on other expansive program management contracts for Gwinnett County Roadway Department, Gwinnett County Parks and Recreation, Cobb PARKS, Douglas County, Clayton County, and DeKalb County.

Planning and Transit Experience: In addition to serving as the State Planning Director, and an earlier stint with GRTA where he helped plan and construct Park and Ride lots for Express Bus service, Todd has extensive experience with recent transit projects as he is actively involved with the following transit and transportation plans – Bartow County Transportation Plan, City of Stonecrest Transportation Plan, Forsyth County Transit Plan, City of Brunswick Transit Plan, Gwinnett BRT Study, I-285 BRT study, Fulton County Transit Plan and Walton County Transportation Plan. He is also serving on a team that provides on-call transit planning for Atlanta-Region Transit Link (ATL).

EDUCATION

M.S., Civil Engineering, Georgia Institute of Technology
B.S., Civil Engineering, Georgia Institute of Technology

REGISTRATION & CERTIFICATION

Professional Engineer:
Georgia #21052
Alabama #38635-E
Louisiana #43910
Texas #138251
Mississippi #31361
Certified Professional Traffic Operations Engineer (PTOE)

PROFESSIONAL TRAINING

Leadership Georgia Graduate
Georgia Leadership Institute,
Carl Vinson Institute
AASHTO Leadership Course,
University of Indiana

PROFESSIONAL AFFILIATIONS

Southern District ITE Past President
Georgia ITE Past President
Georgia Tech Civil Engineering Advisory Board
Georgia Tech Adjunct Professor for CEE 6605 *Transportation Administration and Policy*

AWARDS

GQI Service Award
FHWA Jim Condrion Award
SDITE Karl Bevins Distinguished Service Award
Georgia ITE Section Professional of the Year Award
ITS Georgia Larry Dreihaupt Award

YEARS OF EXPERIENCE

32

YEARS WITH FIRM

4

BRAD HALE, PE

QA / QC MANAGER

EXPERIENCE & RESPONSIBILITIES

Brad Hale serves as the Southeast Region Highway Design Manager for Atlas Technical Consultants. He monitors progress of Atlas's work and makes staff assignments to projects necessary to maintain schedules and production of design deliverables. Since joining Atlas in 1992, Mr. Hale has been involved in design and project management for a variety of significant transportation projects. He supervises a team of engineers and technicians using the latest design-related, computer software and methods.

RELEVANT PROJECT EXPERIENCE

I-16/I-75 Interchange, Bibb County, Georgia

Improvement project includes widening and reconstruction of I-75 from Hardeman Avenue to Pierce Avenue and I-16 from I-75 to Walnut Creek city of Macon. Within this corridor are three interstate/arterial route interchanges (I-16 at Spring Street, Second Street, and Coliseum Drive), and a freeway-to-freeway interchange between I-16 and I-75. As project manager, Hale had direct supervision over the database preparation, concept development, preliminary engineering, right of way plans, and final plan development.

Windy Hill Road/I-75 DDI, Cobb County, Georgia

The complex traffic movements at the I-75/Windy Hill interchange have been studied by GDOT and Cobb County for many years. The existing infrastructure is bottlenecked by the bridge width over the interstate and previous proposals for upgrading the interchange required replacement or widening of the bridge. Atlas applied an alternative solution involving an innovative interchange design known as a "diverging diamond." This concept crosses the traffic flow on either side of the interstate and has been successfully implemented across the U.S. The project includes a roundabout on Interstate North Parkway. This 50-foot mini-roundabout is a single, 20-foot-wide travel lane with a 10-foot grassed median and 20-foot truck apron capable of accommodating a WB-67 truck. As project manager, Hale had direct supervision over the database preparation, concept development, preliminary engineering, right of way plans, and final plan development.

SR 20 Widening and Relocation, Gwinnett County, Georgia

Phase I of this project consisted of relocating SR 20 between I-85 and SR 324 (1.25 miles). Phase II consisted of widening SR 20 from SR 324 to I-985 (1 mile). The roadway was widened from 2 lanes to 4 lanes with a 44-foot depressed median. At select locations, the median was reduced to a 20-foot raised median to better accommodate proposed development. As project manager, Hale had direct supervision over the database preparation, concept development, preliminary engineering, right of way plans, and final plan development.

SR 20 Widening from Samples Road to the Chattahoochee River, Forsyth and Gwinnett Counties, Georgia

This roadway segment was divided into three projects with three different GDOT PI numbers, but all were done under one environmental document. As Director of Highway Engineering, Hale provided quality assurance review as well as coordination for this complex group of projects. The three contiguous projects are as follows:

- PI 0002392 (Samples Road to James Burgess Road) included widening of SR 20 from two lanes to four lanes divided. Atlas provided all environmental permitting, all surveying, all design functions and managed the project for Forsyth County.
- PI 132985 (James Burgess Road to Burnette Trail across the Chattahoochee River). Atlas provided all environmental permitting and liaison through GDOT with the National Park Service as well as FHWA. Atlas reviewed the bridge plans and project managed this section. Additional work included a parking area as mitigation to the National Park Services and Atlas acquired the right of way.
- PI 0004430 (Burnette Trail to Peachtree Industrial Boulevard). Atlas did project management for Gwinnett County on this project; provided environmental permitting to include 404 Individual Permit and Stream Buffer Variance; reviewed the plans; and acquired the right of way.

EDUCATION

B.S., Civil Engineering, Georgia Institute of Technology

PROFESSIONAL TRAINING

GDOT Plan Development Process

PROFESSIONAL REGISTRATIONS

Professional Engineer:

Georgia # 23733

South Carolina # 27723

Alabama # 32313

PROFESSIONAL CERTIFICATIONS

Level II Certified Design Professional

17134, Georgia Soil and Water

Conservation Commission

YEARS OF EXPERIENCE

31

YEARS WITH FIRM

31

WAYNE ROBERTS

RIGHT OF WAY PROJECT MANAGER

EXPERIENCE & RESPONSIBILITIES

Wayne Roberts joined Atlas Technical Consultants in 2001 as a right-of-way acquisition specialist and was promoted to management in 2005. Under his tenure of responsibility, acquisition on more than 2,000 parcels of commercial, industrial, and residential properties involving projects of varied scope and complexity have been completed. His participation has ranged from project development with design consultants and condemnation coordination with attorneys, to certification of right-of-way acquired.

Mr. Roberts' right-of-way procurement on federal aid projects involving compliance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, includes pre-acquisition, negotiation, acquisition, relocation, and property management activities.

Mr. Roberts has also maintained public involvement during project development and acquisition by attending all required, and special request, meetings to discuss overall project design and individual property impacts with interested parties.

Education

B.B.A., Management, Mercer University

Professional Certifications

Georgia Licensed Real Estate Salesperson, #282373

GDOT Right of Way Prequalifications

Administrative Review Services
Pre-Acquisition Services
Relocation Services
Acquisition Services
Right of Way Project Manager
Negotiation Services

Years of Experience

26

Years with Firm

21

RELEVANT PROJECT EXPERIENCE

Bloomfield Road/Log Cabin Drive

- 220 acquisition parcels, 9 residential and business displacees
- Reconstruction and widening affecting residential and commercial properties

STP 3201 (10), Bibb County

SR 87/Riverside Drive

- 52 acquisition parcels
- Widening and bridge replacement affecting high-density commercial properties

STP 037-1 (18), Bibb County

SR 127/Houston Lake Road

- 89 acquisition parcels, 7 residential displacees
- Reconstruction and widening affecting residential, agricultural, industrial, commercial properties

STP 0675 (8), Houston County

SR 85/State Route 138

- 10 acquisition parcels
- Intersection and safety improvements affecting high-density commercial properties along five separate intersections

STP 7318-00 (850), Clayton County

I-16/I-75 Widening

- 14 acquisition parcels, 1 manufacturing/business relocation parcel

NH000-0016-01 (092), Bibb County

SR 96 Widening from Lake Joy Road to Moody Road

- 176 acquisition parcels affecting agricultural, residential and commercial properties
- 8 residential displacees

CSNHS-0008-00 (406), Houston County

SR 982/Talbotton Road/Warm Springs Road Widening

- 140 acquisition parcels, 18 residential and business relocations

STP00-8016-00 (003), Muscogee County

SR 1/US 27/Veterans Parkway

- 47 acquisition parcels, 7 residential and business relocations
- Reconstruction and widening affecting residential and commercial properties

STP00-0011-01 (053), Muscogee County

Windsor Spring Road - Phase IV

- 217 acquisition parcels, 13 residential and business relocations
- Reconstruction and widening affecting residential and commercial properties

STP00-7007-00 (006), Richmond County

Jeffersonville/Millerfield Roads, Phases I, II, III

STP-3223 (002), (004) and (005), Bibb County

BIJAY NIRAULA

ENVIRONMENTAL MANAGER

EXPERIENCE & RESPONSIBILITIES

Mr. Niraula has eight years of experience managing and developing overall NEPA efforts for various transportation projects. His responsibilities have included the management of the environmental and ecological phases of project development, ecological surveys, and associated report/permit application preparation. These include the U.S. Army Corps of Engineers Permitting (USACE) ranging from Nationwide to Individual permits and Georgia Department of Natural Resources, Environmental Protection Division (EPD) Stream Buffer Variances. Mr. Niraula closely coordinates with engineers and state and federal regulatory agencies to ensure environmental compliance, as well as avoidance and minimization of impacts to threatened and endangered species, waters of the U.S., and state protected buffers. Mr. Niraula has completed the tasks for the following projects at Atlas:

- I-16/I-75 Interchange Improvements, Bibb County, Georgia
- US 84 Connector, Liberty County, Georgia
- West Kingsland Bypass, Camden County, Georgia
- Effingham Parkway, Effingham and Chatham Counties, Georgia
- McGinnis Ferry Rd at SR 400 Interchange, Forsyth and Fulton counties, Georgia
- Sigman Road Widening, Rockdale County, Georgia
- GDOT Design Build 2016 Bridges Batch 1
- I-16/Old River Road Interchange Improvements, Effingham County, Georgia
- SR 324 at I-85 Interchange, Gwinnett County, Georgia
- Carbondale Road Business Park, Whitfield County, Georgia
- Jeffersonville/Millerfield Roads Widening, Bibb County, Georgia
- Augusta Bridges (Maintenance and Replacement) and Utility Relocation, Richmond County, Georgia

Prior to joining Atlas, Mr. Niraula worked as a graduate researcher at Troy University in Troy, Alabama, where he co-authored six peer-reviewed scientific publications related to threatened and endangered mussels and crayfish.

RELEVANT PROJECT EXPERIENCE

Effingham Parkway, Effingham and Chatham Counties, Georgia

NEPA Lead responsible for oversight of ecological investigations including resource identification/delineations and impact assessment, QA/QC of the ecology document and associated permits.

I-16/Old River Road Interchange Improvements, Effingham County, Georgia

Ecology Team Lead responsible for oversight of ecological investigations including resource identification/delineations and impact assessment, preparation of the ecology document, and QA/QC of memoranda and ecological permits.

EDUCATION

M.S., Environmental and Biological Sciences, Troy University, Troy, Alabama
B.S., Environmental Science, Tribhuvan University, Nepal

PROFESSIONAL TRAINING

Section 4(f) Training, Shipley Group
Environmental Justice Training, Shipley Group
16-hour Endangered Species Act Training
Endangered Species Identification (Duncan & Duncan WEST, May 2017)
Hydrophytic Vegetation Identification
Public Involvement in the Transportation Decision Making Process (NHI, August 2018)
USACE Regulatory Bootcamp (Workshop and Field Training), Columbus, GA, May 4-5, 2015
NEPA and the Transportation Decision Making Process (NHI, August 2019)
GDOT Plan Development Process

PROFESSIONAL AFFILIATIONS

Association of Southeastern Biologists

AWARDS

2013-14 Graduate School, Best Graduate Research Scholar Award, Troy University, Troy, AL
2013-14 First Place, Graduate Division of the Student Research and Creative Works Showcase, Troy University, Troy, AL
2012-13 Chancellor's Fellowship (awarded for the best research proposal), Troy University, Troy, AL

YEARS OF EXPERIENCE

8

YEARS WITH FIRM

8

ROBINSON NICOL, PE, PTOE

LEAD TRAFFIC ENGINEER

EXPERIENCE & RESPONSIBILITIES

Robinson's background includes traffic engineering, signal operations, ITS design, signal design, strategic transportation planning, and roadway design. His experience includes traffic simulation, signal timing, signal design, ITS master planning and design, corridor evaluations, traffic impact analysis, interchange justification reports, geometric and staging design for rural and urban roadways, and drainage design. He is very knowledgeable and familiar with Georgia Department of Transportation (GDOT) policies and procedures. He is experienced at managing traffic responsive timing implementation that reacts to changes in traffic patterns and proactively adjusts timing plans accordingly.

His technical skills include using Synchro, MaxTime, Tactics, ATSPM, MicroStation, CORSIM, VISSIM, Transmodeler, and HCS software to perform signal timing, traffic analysis, and simulation modeling. Robinson has developed and calibrated several extensive simulation models throughout the Atlanta area.

RELEVANT PROJECT EXPERIENCE

GDOT Prioritized Regionwide Signal Retiming, Metro Atlanta, GA

Project Manager and Quality Control Traffic Engineer. Robinson managed reviews and quality control for signal retiming projects along state routes in the Metro Atlanta region. He helped develop, implement, maintain, and coordinate signal timing plans along regionally significant arterials in the metro Atlanta area. His firm worked closely with GDOT and the local maintaining agencies to successfully complete work for this on-call contract. They implemented and maintained timing plans for close to 400 traffic signals throughout the metro Atlanta area. Tasks included field inventories, equipment installations, development of timing plans, development of intersection inventory diagrams, controller testing of the database, and performance monitoring.

GDOT Regional Traffic Operations Program (RTOP2), Metro Atlanta, GA

Corridor/Zone Manager. Robinson helped actively manage, operate, and maintain the program's more than 500 traffic signals on regionally significant corridors throughout the metro Atlanta area. His firm actively managed 300+ traffic signals along Memorial Drive, Covington Highway, Ponce de Leon Avenue, Moreland Avenue, SR 10, South Candler Street, Hugh Howell, Mountain Industrial Blvd, E. Ponce de Leon, US 78, SR 124, and North Druid Hills, all of which are major commuter routes into metro Atlanta. They were responsible for optimizing the signal systems along these commuter routes to maximize efficiency and through-put in order to reduce congestion and improve commutes to and from Downtown Atlanta. Robinson also performed TE studies to evaluate operations, phasing, and safety. He was responsible for creating and maintaining a detailed inventory of all signal equipment in the field; performing standard and advanced signal timing; troubleshooting and repairing field hardware; performing routine preventative maintenance; installing new signal and ITS equipment as needed to benefit the operations and management of the systems; and actively managing the corridor both in the field and from central. Performance measures were collected on a regular basis and included equipment failures, equipment repairs, proactive identification of malfunctions, throughput, and travel time/delay studies. They also provided event monitoring and coordination with local stakeholders, including City of Atlanta, DeKalb County, Gwinnett County, and GDOT.

MTOP Traffic Signal Timing, Atlanta, GA

Traffic Engineer. Provided traffic engineering services in support of operating and maintaining 100 traffic signals in a grid network in Midtown Atlanta. The project consisted of conducting field inventories, troubleshooting malfunctioning signal and communications equipment, performing signal repairs and upgrades, conducting traffic signal maintenance, and developing/implementing signal timing plans.

EDUCATION

MS, Civil Engineering, Georgia Institute of Technology
BS, Civil Engineering, Georgia Institute of Technology

PROFESSIONAL REGISTRATIONS

Professional Engineer:
Georgia #34668
Louisiana #44455

PROFESSIONAL CERTIFICATIONS

Professional Traffic Operations Engineer, #4070
International Municipal Signal Association (IMSA) Traffic Signal Technician Field Level III

YEARS OF EXPERIENCE

17

YEARS WITH FIRM

1.5

TRENT R. LONG, PE

(T. R. Long Engineering)

SURVEY LEAD

EXPERIENCE & RESPONSIBILITIES

T. R. Long Engineering, P.C., founded by Trent R. Long, PE, was organized as a professional corporation on March 9, 1998 and began offering a full line of services February 5, 2000. Since that time the firm has continuously been engaged in the practice of professional engineering. The owner of T. R. Long Engineering, P.C. is Trent R. Long, PE a native of the City of Hinesville.

T. R. Long Engineering, P.C. began providing professional engineering services on February 5, 2000 out of the home of Trent R. Long, PE. Within three months, the firm moved to an office located at the intersection of South Main Street and M. L. King, Jr. Drive. At that time the firm had one employee and was providing county engineering services to Liberty County and a few private clients. As the firm's workload increased it outgrew the space on South Main Street and moved to its current location. In the spring of 2005, the firm added a survey crew to the staff to keep up with the demands of its clients. By 2007 T. R. Long Engineering, P.C. had grown to eight employees working on approximately eighty projects per year. In 2016 T. R. Long Engineering, P.C. added an office in Savannah, Georgia by merging with H+K Engineering. His firm is now working on more than 150 projects per year.

Project management skills encompass personnel organization, regulatory agency coordination, client contract and general supervision of construction projects.

Education

B.S., Civil Engineering
Technology, Georgia
Southern college

Registration & Certification

Professional Engineer:
Georgia #21744
Qualified Personnel - Georgia
Storm Water NPDES Permit

Years of Experience

38

Years with Firm

22

RELEVANT PROJECT EXPERIENCE

Contract County Engineer for Liberty County, Georgia -

Responsible for overseeing all Engineering Department operations and reviewing and approving engineering criteria for construction and other development plans. Provide technical and administrative information and expertise for the County Administrator and the County Commission. Analyze and plan project development for road improvements, drainage improvements, sanitary landfill construction activities, and various site plans. Responsible for complete design, contract management, construction and inspection for County projects. Develop, update and enforce County ordinances, standards and technical specifications. Review subdivisions and site plans for compliance with County regulations. Address citizen complaints, comments and requests with respect to Department activities and other technical aspects. Monitor the work of consultants, contract engineers and contractors.

Project Engineer for the City of Port Wentworth, Georgia Duties include providing full engineering services for the support of roadway and drainage projects on behalf of the City.

Project Engineer for Pierce County, Georgia - Duties include providing full engineering services for the support of roadway and drainage projects on behalf of the County.

Project Engineer for the City of Walthourville, Georgia - Duties include providing full engineering services for the support of roadway and drainage projects on behalf of the City.

Project Engineer for Long County, Georgia - Duties include providing full engineering services for the support of roadway and drainage projects on behalf of the County.

Project Engineer for the Town of Allenhurst, Georgia - Duties include providing full engineering services for the support of roadway and drainage projects on behalf of the Town.

Project Engineer for the City of Jesup, Georgia - Duties include providing a range engineering services for the support of roadway, drainage, water and sewer projects on behalf of the City.

Project Engineer for the City of Midway, Georgia - Duties include providing full engineering services for the support of roadway and drainage projects on behalf of the City.

KARLENE BARRON

COMMUNICATIONS DIRECTOR

EXPERIENCE & RESPONSIBILITIES

Karlene Barron joined Atlas Technical Consultants (Atlas) as communications director in 2018. Barron, a 32-year public relations, marketing, and communications professional, led and managed Georgia DOT's overall public education and outreach efforts for most of those years. She was responsible for improving the Department's public outreach efforts through enhanced use of media relations, community outreach, digital media and public involvement. She began her career working as a Public Relations Manager in the Office of the Prime Minister of Jamaica and has also worked in social service PR in Washington, D.C., and entertainment PR in New York. She has a Master of Arts degree in Public Communications from The American University in Washington, D.C.

RELEVANT PROJECT EXPERIENCE

Strategic Communications Administrator, GDOT

Assisted leadership in overseeing programmatic marketing and communications campaigns. Managed the \$900,000 contract for the marketing, PR and advertising firm working to improve the agency's image; manage and approve the contract, task orders, budget, and deliverables. Led, coached, and managed the 11-member communications staff in the areas of public involvement and community outreach; social media, web and digital platforms; creative design and video production and manage the office's \$2.4 M overhead budget.

Director of Communications, GDOT

Served as primary communications professional for the state's \$3.4 B transportation agency. Developed, implemented, and managed large scale internal and external communications plans geared toward strategically influencing opinion, changing behavior, launching a service or educating on major statewide transportation programs. Ensured measurement and effectiveness of key education campaign goals and strategies. Served as staff advisor to State Transportation Board Communications Committee.

Deputy Director, Communications Division, GDOT

Assisted the Communications Division Director in leading 25-member communications staff in promoting Georgia DOT's positive image. Managed, edited and ensured timeliness of all GDOT online and print publications and guided the implementation of the agency's social media platforms. Revamped and overhauled the Department webpage to serve as a marketing tool for the Department; reduced 5000 data pages to 500 and streamlined information with the use of visuals to tell GDOT's story; web views increased 120% in two years. Negotiated \$200,000 in-kind services for a \$1 million advertising and education campaign on the resurfacing of the Downtown Connector.

Administrator, Office of Communications, GDOT

Managed the overall strategic communications efforts of the Department; counseled management on the public relations implications of the organization's policies, practices, and actions; provided briefing updates and training for new State Transportation Board members and served as the official spokesperson for the agency. Developed and approved policies and procedures for the 25-member communications team specializing in media relations; community relations, speech writing, publications production, constituency services and website management and prepared and managed the office's \$1 million budget.

EDUCATION

M.A., Public Communication, The American University
B.A., Mass Communication, Mansfield University

PROFESSIONAL TRAINING

Scholarship & Mentoring Committees, Women In Transportation Seminar
Advanced Management Development Program, Georgia DOT
Executive Committee member & Site Selection Committee Chair, AASHTO Transportation Communicators
Succession Planning Steering Committee, Georgia DOT
USDA Communications Training Workshop
Leadership DOT, University of Georgia
Public Involvement Techniques & Practices, International Association of Public Participants
Effective Management Skills, AASHTO

RECOGNITIONS AND AWARDS

2018 Founders Award, AASHTO Committee on Transportation Communications (TransComm)
PRSA Phoenix Award, I-85 Crisis Communications
GPTQ Award for I-16/I-75 Public Participation Plan
Commissioner's Merit Award - Centennial Celebration
Awards for Publication Excellence (APEX) - Milepost/Connector Fall/Winter (2014)
Ft Benning Gateway Photo (2013)
Fact Book (2012)
National Association of Government Communicators (NAGC) Blue Pencil & Gold Screen awards
Award of excellence for NEPA op/ed (2014)
Annual Report/1st place (2014)
Fact Book Recognition (2012)

YEARS OF EXPERIENCE

33

YEARS WITH FIRM

5

Phase 1

Survey	\$10,300.00
Concept Plans, Cost Estimate, Consultation with the City, etc.	\$75,000.00
SUE Level B	\$6,000.00
Direct Costs (traffic counts, travel, etc.)	\$4,500.00

Phase 2

Final Plans, Permitting and Cost Estimates	\$234,000.00
Public Involvement	\$3,500.00
Right of Way Staking	\$3,500.00
Direct Costs (Travel, etc.)	\$2,000.00

Right of Way Acquisition	\$61,000.00
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Contract Total	\$399,800.00
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Notes

1. The Right of Way Acquisition Cost assumed acquiring seven (7) parcels. The cost can be prorated up or down when the actual number of parcels is known assuming the cost per parcel is \$8,650.00.
2. Appraisal fees are based on completing a 388-C (uncomplicated) type appraisal report. Any required back-up appraisals or higher-level appraisals required by the City of Statesboro will be negotiated upon the review appraisers project checklist.
3. Any parcel that requires the negotiation with an entity other than the fee owner (such as sign owner, tenant, etc.) the fee for negotiating with the additional interest will be \$2,500.00 per interest.
4. If any specialty reports (sign estimates, cost to cure, trade fixtures, etc.) are necessary for completion of an appraisal report, Atlas will submit cost(s) for the required specialty report(s), and the City of Statesboro will approve payment prior to Atlas issuing a Notice to proceed to the specialty contractor.
5. Any City of Statesboro or attorney required updates (appraisals, negotiations, specialty reports, etc.) will be billed at 50% of the originally billed costs.
6. Closing/Condemnation packages will be provided to the designated City of Statesboro attorney as requested.
7. MS4 costs are not included.

4 | REFERENCES WITH CONTACT INFORMATION

Project References

Ken Hildebrandt, PE
City of Tucker
770.864.5645
khildebrandt@tuckerga.gov

Lewis Cooksey, PE
Director Gwinnett DOT
770.822.7428
Lewis.cooskey@gwinnettcountry.com

Jim Wilgus, PE
Cherokee County
678.493.6077
gmorton@cherokeega.com

Charles Brooks, PE
Macon-Bibb County
478.621.6660
cbrooks@maconbibb.us

Kyeatha Clark
Cumberland CID
770.859.2324
kclark@cumberlandcid.org

Kimberly Nesbitt
GDOT
404.631.1575
knesbitt@dot.ga.gov

5 | METHODOLOGY OF PROJECT MANAGEMENT AND COMPLETION

Project Management Methodology

Atlas has more than 35 years of experience providing engineering services on transportation improvement projects throughout the state of Georgia. Our technical approach to developing a quality and efficient design solution for this project will draw from our experience and our talented project team. By assembling what has been referred to as a “mini DOT” with resources covering all disciplines of surveying, planning, design, right-of-way and environmental services under one roof, we are able solve complex problems quickly and efficiently.



Our day-to-day Project Manager (PM), Teresa Scott and Lead Designer Mark Hanson, PE, have a proven reputation for getting projects built in an economical and expeditious manner. The combination of the two provides exceptional project management expertise and redundancy at the top of our project team.

Todd Long, PE, PTOE, Atlas's Atlanta Hub Leader, will serve as the principal in charge for this project. Mr. Long's experience while at GDOT, Fulton County and now with a consulting firm includes many intersection improvement projects. Todd will be actively involved with the project development and will help ensure that all necessary project controls, coordination, and quality assurance are followed.

Design

Our history of local government work across the state uniquely prepares us to provide the City with cost-effective designs – we will stretch your design and construction budgets as far as possible. Mark Hanson, PE, PM, and our project staff will make it a priority to evaluate all reasonable avenues to reduce construction costs and still meet the goals of every project. The design will be conducted in two phases and will be produced in the Georgia Department of Transportation Plan Production format. The design will also be done according to the latest AASHTO, MUTCD and Georgia Department of Transportation Standards and Specifications.

Having the ability to perform at a high level for our local clients requires us to keep up with current trends and practices. This is not just a desire; it is the basis of being useful to our clients. The Atlas Advantage allows our clients to accomplish more than they ever expected.

Environmental Have in house enviro

Atlas is experienced in the management of the environmental and ecological phases of project development, ecological surveys, and associated report/permit application

preparation. These include the U.S. Army Corps of Engineers Permitting (USACE) ranging from Nationwide to Individual permits and Georgia Department of Natural Resources, Environmental Protection Division (EPD) Stream Buffer Variances. The environmental staff will work closely with the design engineers and state and federal regulatory agencies to ensure environmental compliance, as well as avoidance and minimization of impacts. There is a stream and culvert in the project area and impacts to the stream will need to be analyzed.

Utilities and Railroad

Have in house RR coordination

Visible and buried utilities in the area include overhead power and telephone lines and buried sewer, gas, water, fiber, and phone lines. It will be our goal to minimize and/or avoid any utility relocation that would be both costly to the City and result in construction delays. Atlas owns subsurface utility exploration equipment that can be utilized to determine the location of utilities that are unknown. Also, there is an active railroad in the project area and depending on what alternative is selected, coordination with the railroad owner may be required.

Traffic Engineering

Atlas proposes to perform traffic engineering services in accordance with the standard intersection design practices. Atlas will collect traffic counts and conduct a capacity analysis of existing and proposed lane geometry for the opening and design years. The following tasks will be performed:

5 | METHODOLOGY OF PROJECT MANAGEMENT AND COMPLETION

1. Acquire existing traffic data for the study area including traffic and pedestrian counts, turning movements and crash data for a minimum of the last three years.
2. Prepare a travel demand forecast for the 2025 design year and 2045 future year traffic.
3. Perform a speed study.
4. Prepare an ICE analysis for the for the proposed intersections which will screen and rank the alternatives based on performance and safety.
5. Identify and document right-of-way, access, operational and utility impacts to the surrounding area.
6. Prepare a Traffic Study Report that will include figures, Level of Service, delay, etc. The report will also include a detailed description and analysis of each alternative and describe any assumptions made. A draft of this report will be provided along with the conceptual plans.

Based on the results of the Traffic Study Report, we will work with the City on a final recommendation. Upon completion and acceptance final design analysis recommendations, we will move forward with the 30%, 60%, 90% and final design portions of the project. This design will include the proposed lane geometry and any required adjustments to signal heads, crosswalks, wheelchair ramps, and signing and markings.

Public Involvement

The goal of our approach is to develop a planning outreach process that involves all stakeholders in the project area, including those that may be able to participate in the planning and implementation of the project. Our plan will be responsive to yet-to-be-determined impacts from project activities and the public's reaction to these impacts. It will also be robust enough to lead to the successful implementation of outlined strategies, given the ever-changing desire for depth, breadth, and frequency of information by a variety of important stakeholders.

Right-of-Way Acquisition

Atlas will work hand in hand with the City to identify the scope of the project and to determine the appropriate methodologies needed to meet the proposed project schedule and to avoid unnecessary change orders. Typical areas of concern, such as residential and commercial relocations and railroad, will be identified during the scoping process. Other areas of concern will be identified and addressed as the project progresses. When conventional methods of appraisal and acquisition need to be adjusted, Atlas has the experience and resources to call on specialists from many disciplines to address any issues that arise. This may include items such as specialty reports and cost-to-cure reports to be included in the appraisal or making a plan revision to better accommodate a property owner or to simplify property acquisitions.

Atlas has a full-time staff of right of way negotiation agents, relocation agents, and project managers that have extensive experience working on locally funded projects. Atlas has an inhouse relocation team that conducts relocation interviews, prepares replacement housing and business studies, and ensures that all steps are properly followed.

Constructability Reviews

Our staff will conduct independent constructability analyses on project designs in various stages of development. Our reviewers will check drawings for compliance with accepted construction methods, design codes, and GDOT design standards. In particular, the constructability team will check for conflicts with sensitive environmental or cultural features and the cost-effectiveness of the design. As part of our cost reduction approach, they will look specifically at ways to mitigate utility impacts and reduce relocation costs. Formal constructability reviews can save substantial amounts of construction money and are now a required part of GDOT's PDP. We are fortunate to have Chris Parypinski, PE, who is one of the best at reviewing plans for constructability.

5 | METHODOLOGY OF PROJECT MANAGEMENT AND COMPLETION

Quality Assurance / Quality Control

QA/QC efforts will be led by **Brad Hale**, a 31-year veteran of the transportation engineering industry. He will review the plans and calculations at key milestone submittals. These reviews are in addition to the intermittent reviews of others' submittals such as the survey database files, hydraulic studies, environmental/ geotechnical reports, and over-the-shoulder plan reviews. Brad will be personally involved with the successful delivery of all tasks assigned under this contract.



Quality Control – Our team of experienced professionals has a proven record of providing quality control for the work being performed. Mr. Hale will ensure that our team is performing duties as described in the scope of services utilizing the City's processes. Through regular project reviews, Mr. Hale will observe our designers and engineers performing their duties and will document per our QCP.

Quality Assurance – Brad will perform quality assurance reviews of work completed by the team of designers to ensure conformance. Mr. Hale will monitor the entire project development, including performance of the engineers and ensure a quick resolution to any issue. He will note progress and quality of projects.

Understanding the Local Let Process

Atlas understands that the project developed under this contract is expected to be locally funded and locally let by the City. Our team recognizes and appreciates that locally funded projects do not have all the requirements that state and federally funded projects do and can be completed more efficiently and in less time. The Atlas team has the depth and resources to design and oversee this intersection design. The team also has the staff capacity to meet project schedules and construction let dates. Our team has led the design development of many transportation projects in Georgia and the Southeast. This hands-on knowledge will benefit the City of Statesboro as we develop and move this project from start to completion.

Effective Communication

Another important part of our project management strategy is to provide the project team with a formalized, well-defined structure for project communications. This communication plan will also outline requirements for documentation of pertinent information so that decisions are properly documented. All communications with the City will be through PM **Teresa Scott** as your single point of contact. She will hold regular monthly meetings and produce meeting minutes for distribution in a timely manner. Teresa will also have regular discussions with the City Project Manager, ensuring there are no surprises on the project.

Design Options and Considerations

Our team of engineers have developed three potential alternatives and there may be several more. We needed to understand feasible options, as well as potential environmental and right of way impacts. To that end, we have extensively reviewed the vicinity map, existing utilities, and recent drainage improvements on W. Main Street. This has given us an understanding of the challenges. We look forward to understanding stakeholder and City of Statesboro staff concerns and incorporating that input into a design that meets the need of the community.



Two out of the three alternatives shown to the left involve roundabouts. Regardless of whether the final design includes roundabouts or the traditional intersection(s), pedestrian, lighting, and landscape concerns must be taken into consideration.

A proper roundabout or intersection design is critical and must consider vehicles and pedestrians equally for a well-balanced solution that provides ample capacity, reduced delay, and increased safety for everyone. Unfortunately, pedestrian considerations are sometimes given a lower priority and are often treated as more of an afterthought rather than an integral component of the design. We want to ensure that pedestrian movements are considered and incorporated in this design.

Roundabouts introduce geometry and channelization that a driver may not expect unless it is always visible. In addition, the effectiveness of auto headlights is limited in a roundabout due to the constrained curve radius, making the roadway lighting system very important for nighttime visibility of pedestrians, obstructions, and hazards; care should be taken to minimize glare and light trespass or pollution. Atlas was fortunate in that we recently purchased TransMart. TransMart is recognized as an expert in proper roadway lighting, and they will be used to help guide our decision-making process in relation to any lighting needs.

Landscaping is one of the distinguishing features that give roundabouts an aesthetic advantage over traditional intersections. Landscaping in the central island and along the approaches can benefit both public safety and community enhancement. In addition to landscaping, some local governments use the central island of a roundabout as an opportunity to display local art or other gateway features. To

determine the type and quantity of landscaping or other material to incorporate into a roundabout design, maintenance, sight distance and the available planting zones should all be considered. The primary objectives and considerations of incorporating landscaping or art into a roundabout design are to make the central island more conspicuous, thus improving safety.

5 | METHODOLOGY OF PROJECT MANAGEMENT AND COMPLETION

Deliverables

Atlas will ensure that all deliverables, as outlined in the RFP will be up to the standards expected by the City of Statesboro. Preliminary drafts of those items too complicated to be completed without oversight will be circulated throughout the appropriate teams. This will provide all relevant parties to provide comments on their respective disciplines. The end-result will be delivered to the City within the approved timeframe, within budget, and to the highest quality.

Phase I deliverables include:

- Topographic and parcel survey in State Plane Coordinate system
- Concept plan(s)
- Right-of-Way Documents (ROW) to be recorded
 - Plats/Exhibits
 - Deed/legal description
- Preliminary cost estimate of intersection improvement
- Consultation with City
- Right-of Way Acquisition

Phase II deliverables include:

- 30, 60 90% and Final roadway design
- Hydrology study or storm water management plan addressing all drainage needs
- Staking of any required right-of-way and easements
- Acquiring all required land disturbance, stormwater and road construction permits
- Construction cost estimate. To be used for bid tabulation. The format shall be a MS Excel spreadsheet. To be submitted at completion of Preliminary Design then updated for Final Design, and Construction Letting
- An electronic copy of files and drawings in AutoCAD format upon acceptance of the completed plans
- Complete Construction Plans in GDOT Plan Presentation Guide (PPG) Format to include:
 - Submittals for review at 30%, 60% and 90%
 - Cover Sheet with PE Stamp
 - Index of Drawings
 - General Notes
 - Typical Sections
 - Summary of Quantities
 - Plan and Profile
 - Grading and Drainage Plans
 - Drainage Profiles
 - Driveway Profiles
 - Cross Sections at 50' intervals
 - Utility Plans based on SUE Level B
 - Signing and Marking Plans
 - GSWCC approved Erosion Control plans in accordance with latest NPDES and Georgia EPD requirements.
 - Construction Standards and Details
 - Right of Way Plans

We look forward to hearing from the City regarding this critical infrastructure project. Atlas is positioned to begin work as soon as notice to proceed is received. We have the depth of experience to provide unparalleled benefit to the City through our recent and relevant projects, including those that required additional traffic engineering, roundabouts, and complex ROW tasks. Our talented staff is available and dedicated to the success of this project and will work tirelessly to ensure that all schedule and quality standards are met or exceeded.



January 13, 2023

ADDENDUM 1 of 1

Invitation to Bid: RFP 2022 – ENG-123c West Main Street/Johnson Street/MLK Drive Intersection

Bid Deadline: ~~Thursday, January 19, 2023 at 10:00 AM EST~~

Tuesday, January 24, 2023 at 3:00 PM EST

City of Statesboro

Central Services Purchasing Office

22 West Grady Street, Statesboro, GA 30458

Addendum 1 of 1

Please include or revise the following changes to the original bid package.

1. It was mentioned that the City had a *concept plan. Will that be shared prior to the submittal deadline?

A single line schematic was prepared for internal discussion and is available (see attachment).

2. We request that the City extend the deadline for proposal submission.

We agree to extend the proposal bid deadline date to Tuesday, January 24, 2023 at 3:00 PM EST.

3. Is a formal traffic study part of the deliverables for this project?

TBD

4. Is there any traffic data/traffic studies or survey data available for this area?

No traffic studies performed by the City.

5. Will the plans for the adjacent drainage project be made available prior to the RFP submission or prior to the concept layout completion for this project?

Plans can be made available.

***Note: PDF format sent electronically with addendum**

This documentation must be included in your submitted sealed bid for the bid to be considered.

Receipt of Addendum 1 of 1 Acknowledgement Signature: _____



January 23, 2023

ADDENDUM 2 of 2

Invitation to Bid: RFP 2022 – ENG-123c West Main Street/Johnson Street/MLK Drive Intersection
Bid Deadline: ~~Thursday, January 19, 2023 at 10:00 AM EST~~
2nd Bid Deadline: ~~Tuesday, January 24, 2023 at 3:00 PM EST~~
3rd Bid Deadline: Friday, January 27, 2023 at 3:00 PM EST

City of Statesboro
Central Services Purchasing Office
22 West Grady Street, Statesboro, GA 30458

Addendum 2 of 2

Please include or revise the following changes to the original bid package:

1. Is a formal traffic study part of the deliverables for this project?

The consultant shall prepare and coordinate a formal traffic study for the purpose of obtaining both existing and projected future traffic variables in accordance with standard operating procedures typically performed in these types of analyses. The traffic study scope of work shall include the following tasks:

- a. Data Acquisition - Traffic counts and traffic and pedestrian turning movement counts (AM and PM) with demand volumes for the impacted streets (West Main, Martin Luther King, Johnson Street, Denmark Street) including Crash Data Analysis for a minimum of the last three (3) years.
- b. Travel Demand Forecast – 2025 design year, 2045 future traffic
- c. Speed Study
- d. Analysis of proposed design intersection - realignment or roundabout including safety concerns
- e. Impacts to the surrounding area including ROW impacts, access, utilities, and operations
- f. Traffic Study Report – A traffic report including figures, LOS, delay, etc., shall be provided to document all findings and recommendations of the traffic study. The report will also include a detailed description of each alternative and any assumptions made for each alternative. The consultant shall provide a draft of the traffic study for review at the concept stage.

This documentation must be included in your submitted sealed bid for the bid to be considered.

Receipt of Addendum 2 of 2 Acknowledgement Signature: _____

CITY OF STATESBORO

COUNCIL

Phillip A. Boyum
Paulette Chavers
Venus Mack
John C. Riggs
Shari Barr



Jonathan McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
I. Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

To: Charles Penny, City Manager
Jason Boyles, Assistant City Manager

From: Steve Hotchkiss, Director of Public Utilities

Date: 4-13-2023

RE: Recommendation of Low Bidder for Briarwood Road Water Main Extension

Policy Issue: Purchasing

Recommendation: Consideration of a Motion to Award a Contract to Y-Delta Inc. in the amount of \$225,667.17 for the installation of approximately 1400' of 8" water main to serve new construction on Briarwood and the Wastewater Treatment Plant Office. Project to be paid with system revenue funds approved in the FY2022 (carryover) CIP WWD-32a.

Background: In order to provide adequate fire protection to new residential construction, an existing residence, existing offices, and the Wastewater Treatment Plant Office on Briarwood Road, we are recommending the installation of 1400lf of new 8" water main. This area is currently served by a small 2inch "main" that does not provide adequate flow for fire protection in this area.

The project was properly advertised and bid; however, only one bid was received from Y-Delta Inc in the amount of \$225,667.17. Prior approved was provided by the city manager/assistant city manager to open one bid. The bid is above our original budget estimate of \$150,000.00 but this is driven mostly by increased material and labor costs.

Staff has reviewed the bid and determined the price is justified given the current economic conditions and time constraints with this project as new construction is underway in this area.

Budget Impact: Approved in the CIP budget. Additional funds to come from Water Sewer Fund Balance.

Council Person and District: District 5, Shari Barr

Attachments: None

Georgia Municipal Association City of Excellence

Telephone: (912) 764-5468 • Fax: (912) 764-4691 • email: cityhall@statesboroga.net