



**April 4, 2023 9:00 am**

1. Call to Order by Mayor Jonathan McCollar
2. Invocation and Pledge of Allegiance by Councilmember Paulette Chavers
3. Recognitions/Public Presentations
  - A) Presentation of a Proclamation recognizing April 2023 as Child Abuse Prevention Month.
4. Public Comments (Agenda Item):
5. Consideration of a Motion to approve the Consent Agenda
  - A) Approval of Minutes
    - a) 03-21-2023 Council Minutes
    - b) 03-21-2023 Executive Session Minutes
  - B) Consideration of a motion for approval of surplus and disposition of a 2006 Chevrolet Impala in the Planning & Development Department.
6. Public Hearing & Consideration of a Motion to approve application for an alcohol license in accordance with the City of Statesboro alcohol ordinance Sec. 6-13 (a):
  - Blue Mile Wine & Spirits
  - 12 Brannen Street
  - License Type: Package Sales Beer, Wine, and Distilled Spirits
7. Public Hearing & Consideration of a Motion to approve application for an alcohol license in accordance with the City of Statesboro alcohol ordinance Sec. 6-13 (a):
  - A) AMC Statesboro 12
    - 991 Lovett Road
    - License Type: Restaurant
  - B) Blue Mile Pizza
    - 408 South Main Street
    - License Type: Restaurant
8. Consideration of a motion execute a Professional Services Agreement with Hussy, Gay, Bell Engineering Inc. in the amount not to exceed \$40,320.00 to provide design, bid, grant application and contract administration services for the extension of sanitary sewer service inside of Bruce Yawn Commerce Park to serve Aspen Aerogels. To be paid for with Grant Proceeds and System Revenues.

9. Consideration of a motion to execute a Professional Services Agreement with Hussy, Gay, Bell Engineering, Inc. in the amount not to exceed \$93,870.00 to provide design, bid, easement acquisition services and contract administration services for the extension of sanitary sewer service to the Ramble Road Subdivision. To be paid for with ARPA funds approved in CIP Project #32-E.
10. Consideration of a motion to approve selection of Goodwin Mills Cawood and authorize the city manager to negotiate a contract with Bulloch County for the Statesboro-Bulloch County Long Range Transportation Plan to be paid with TSPLOST funds. Final contract to be approved by city council at a later date.
11. Consideration of a motion to approve the purchase of a 2023 Ford Explorer for the Statesboro Fire Department, for an amount not to exceed \$55,000.00
12. Other Business from City Council
13. City Managers Comments
14. Public Comments (General)
15. Consideration of a Motion to enter into Executive Session to discuss “Personnel Matters” “Real Estate” and/or “Potential Litigation” in accordance with O.C.G.A 50-14-3(b)
16. Consideration of a Motion to Adjourn

# A PROCLAMATION BY THE MAYOR AND CITY COUNCIL OF STATESBORO, GEORGIA

## Child Abuse Prevention Month

**WHEREAS:** Children are critical to Georgia's future success, prosperity, and quality of life. While children are our most valuable resource, they are also our most vulnerable. Children have a right to be safe and an opportunity to thrive, learn, and grow in an environment that fosters healthy development; and

**WHEREAS:** Child abuse and neglect can be prevented by supporting and strengthening Georgia's families, thus preventing the far-reaching effects of maltreatment and providing the opportunity for children to develop healthy, trusting family bonds, and consequently, building the foundations of communities; and

**WHEREAS:** Effectively intervening in the lives of children threatened by abuse is a shared responsibility, and Georgia's citizens must come together so that the voices of our children are heard by all. We all must ensure that our communities are extending helping hands to children and families in need; and

**WHEREAS:** Effective child abuse prevention strategies succeed because of partnerships created among citizens, human service agencies, schools, faith communities, health care providers, civic organizations, law enforcement agencies, and the business community; and

**WHEREAS:** By providing a safe and nurturing environment for our children, free of violence, abuse and neglect, we can ensure that Georgia's children will grow to their full potential as the next generation of leaders, helping to secure the future of this state and nation;

**NOW, THEREFORE I, Jonathan McCollar, Mayor of the City of Statesboro do hereby proclaim April 2023, as**

## Child Abuse Prevention Month

**In the City of Statesboro, and urge families and communities to become involved in protecting Georgia's children.**

**IN WITNESS THEREOF, I have hereunto set my hand and caused the Seal of the City of Statesboro to be affixed this 4<sup>th</sup> day of April in the year two thousand and twenty-three.**

\_\_\_\_\_  
Jonathan McCollar, Mayor



CITY OF STATESBORO  
COUNCIL MINUTES  
MARCH 21, 2023

Regular Meeting

50 E. Main St. City Hall Council Chambers

5:30 PM

**1. Call to Order**

Mayor Jonathan McCollar called the meeting to order

**2. Invocation and Pledge**

Councilmember Phil Boyum gave the Invocation and led the Pledge of Allegiance.

ATTENDANCE

Attendee Name	Title	Status	Arrived
Jonathan McCollar	Mayor	Present	
Phil Boyum	Councilmember	Present	
Paulette Chavers	Councilmember	Present	
Venus Mack	Councilmember	Present	
John Riggs	Councilmember	Present	
Shari Barr	Mayor Pro Tem	Present	

Other staff present: City Manager Charles Penny, Assistant City Manager Jason Boyles, Public Information Officer Layne Phillips, City Attorney Cain Smith and City Clerk Leah Harden

**3. Recognitions/Public Presentations:**

- A) Presentation of a retirement award to Kevin L Span (Chief Wastewater Treatment Plant Operator) who is retiring effective April 1, 2023 after 30 years of service.**

Mayor Jonathan McCollar presented a retirement award to Kevin L. Span after 30 years of service to the City of Statesboro.

**4. Public Comments (Agenda Item):** None

**5. Consideration of a Motion to approve the Consent Agenda**

- A) Approval of Minutes**  
a) **03-07-2023 Council Minutes**
- B) Consideration of a motion for approval of surplus and disposition of equipment in the Public Works & Engineering Department**
- C) Consideration of a motion to acknowledge Council receipt of annexation petition by Bel Air Estates, Inc. for 36.55 acres of property located on Beasley Road (Tax Parcel# Ms91000013 000) and to direct City Clerk to investigate and certify the sufficiency of the petition filed.**

A motion was made to approve the consent agenda.

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Mayor Pro Tem Shari Barr
<b>SECONDER:</b>	Councilmember Venus Mack
<b>AYES:</b>	Boyum, Chavers, Mack, Riggs, Barr
<b>ABSENT</b>	

6. **Public Hearing and Consideration of a motion to approve APPLICATION AN 23-02-04: S&K Investments of GA LLC, requests annexation by the 100% method of approximately 1.72 acres of property located at 3101 Old Register Road (Tax parcel # 076 000001 012).**
7. **Public Hearing and Consideration of a motion to approve APPLICATION RZ 23-02-05: S&K Investments if GA LLC, requests a Zoning Map Amendment from the R-40 (Single Family Residential) zoning district to the CR (Commercial Retail) zoning district on approximately 1.72 acres of property in order to construct a commercial development at 3101 Old Register Road (Tax Parcel # 076 000001 012)**

Mayor Jonathan McCollar announced at agenda Items 6 and 7 will be combined.

A Motion was made to open the public hearing.

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Councilmember Paulette Chavers
<b>SECONDER:</b>	Councilmember Venus Mack
<b>AYES:</b>	Boyum, Chavers, Mack, Riggs, Barr
<b>ABSENT</b>	

John Dotson with Maxwell Reddick spoke on behalf of the applicant in favor of both requests. No one spoke against either request.

A Motion was made to close the public hearing.

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Mayor Pro Tem Shari Barr
<b>SECONDER:</b>	Councilmember Venus Mack
<b>AYES:</b>	Boyum, Chavers, Mack, Riggs, Barr
<b>ABSENT</b>	

A Motion was made to approve **APPLICATION AN 23-02-04**: S&K Investments of GA LLC, an annexation by the 100% method of approximately 1.72 acres of property located at 3101 Old Register Road (Tax parcel # 076 000001 012) and **APPLICATION RZ 23-02-05**: S&K Investments if GA LLC, Zoning Map Amendment from the R-40 (Single Family Residential) zoning district to the CR (Commercial Retail) zoning district on approximately 1.72 acres of property in order to construct a commercial development at 3101 Old Register Road (Tax Parcel # 076 000001 012)

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Councilmember Paulette Chavers
<b>SECONDER:</b>	Councilmember Venus Mack
<b>AYES:</b>	Boyum, Chavers, Mack, Riggs, Barr
<b>ABSENT</b>	

**8. Public Hearing and Consideration of a motion to approve APPLICATION CUV 23-02-06: Vernon Howard requests a Conditional Use Variance on a 0.28 acre property in order to establish a recovery home at 378 Johnson Street (Tax Parcel # MS40 000030 000).**

A motion was made to open the public hearing.

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Councilmember Venus Mack
<b>SECONDER:</b>	Mayor Pro Tem Shari Barr
<b>AYES:</b>	Boyum, Chavers, Mack, Riggs, Barr
<b>ABSENT</b>	

Thomas Howell spoke on behalf of the applicant in favor of the request.  
No one spoke against the request.

A Motion was made to close the public hearing.

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Mayor Pro Tem Shari Barr
<b>SECONDER:</b>	Councilmember Venus Mack
<b>AYES:</b>	Boyum, Chavers, Mack, Riggs, Barr
<b>ABSENT</b>	

A Motion was made to approve **APPLICATION CUV 23-02-06**: Vernon Howard requests a Conditional Use Variance on a 0.28 acre property in order to establish a recovery home at 378 Johnson Street (Tax Parcel # MS40 000030 000).

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Mayor Pro Tem Shari Barr
<b>SECONDER:</b>	Councilmember Venus Mack
<b>AYES:</b>	Boyum, Chavers, Mack, Riggs, Barr
<b>ABSENT</b>	

**9. Public Hearing & Consideration of a Motion to approve application for an alcohol license in accordance with the City of Statesboro alcohol ordinance Sec. 6-13 (a):**  
**Blue Mile Catering**  
**454 South Main Street**  
**Statesboro, Ga 30458**  
**License type: Low volume**

A motion was made to open the public hearing.

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Mayor Pro Tem Shari Barr
<b>SECONDER:</b>	Councilmember Venus Mack
<b>AYES:</b>	Boyum, Chavers, Mack, Riggs, Barr
<b>ABSENT</b>	

No one spoke for or against the request.

A Motion was made to close the public hearing.

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Mayor Pro Tem Shari Barr
<b>SECONDER:</b>	Councilmember Venus Mack
<b>AYES:</b>	Boyum, Chavers, Mack, Riggs, Barr
<b>ABSENT</b>	

A Motion was made to approve application for an alcohol license in accordance with the City of Statesboro alcohol ordinance Sec. 6-13 (a):

Blue Mile Catering  
454 South Main Street  
Statesboro, Ga 30458  
License type: Low volume

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Councilmember Venus Mack
<b>SECONDER:</b>	Councilmember Paulette Chavers
<b>AYES:</b>	Boyum, Chavers, Mack, Riggs, Barr
<b>ABSENT</b>	

**10. Public Hearing & Consideration of a Motion to approve application for an alcohol license in accordance with the City of Statesboro alcohol ordinance Sec. 6-13 (a):**

**Gokul 2023 INC DBA Sparker**  
**3348 Northside Dr. West**  
**Statesboro, Ga 30458**  
**License type: Package sales - beer and wine only**

A motion was made to open the public hearing.

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Mayor Pro Tem Shari Barr
<b>SECONDER:</b>	Councilmember Venus Mack
<b>AYES:</b>	Boyum, Chavers, Mack, Riggs, Barr
<b>ABSENT</b>	

No one spoke for or against the request.

A Motion was made to close the public hearing.

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Councilmember Venus Mack
<b>SECONDER:</b>	Councilmember Paulette Chavers
<b>AYES:</b>	Boyum, Chavers, Mack, Riggs, Barr
<b>ABSENT</b>	



A Motion was made to approve application for an alcohol license in accordance with the City of Statesboro alcohol ordinance Sec. 6-13 (a):

Gokul 2023 INC DBA Sparker  
 3348 Northside Dr. West  
 Statesboro, Ga 30458  
 License type: Package sales - beer and wine only

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Councilmember Paulette Chavers
<b>SECONDER:</b>	Councilmember Venus Mack
<b>AYES:</b>	Boyum, Chavers, Mack, Riggs, Barr
<b>ABSENT</b>	

**11. Consideration of a motion to approve Resolution 2023-16: A Resolution requesting approval to apply for assistance to firefighters - fire prevention and safety grant for the City of Statesboro, Georgia.**

A motion was made to approve Resolution 2023-16: A Resolution requesting approval to apply for assistance to firefighters - fire prevention and safety grant for the City of Statesboro, Georgia.

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Mayor Pro Tem Shari Barr
<b>SECONDER:</b>	Councilmember Venus Mack
<b>AYES:</b>	Boyum, Chavers, Mack, Riggs, Barr
<b>ABSENT</b>	

**12. Consideration of a motion to approve Resolution 2023-17: A Resolution amending the job position classification and compensation plan to classify the Fire Apparatus Operator to Administrative Captain-FD.**

A motion was made to approve Resolution 2023-17: A Resolution amending the job position classification and compensation plan to classify the Fire Apparatus Operator to Administrative Captain-FD.

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Councilmember Paulette Chavers
<b>SECONDER:</b>	Councilmember Venus Mack
<b>AYES:</b>	Boyum, Chavers, Mack, Riggs, Barr
<b>ABSENT</b>	

**13. Consideration of a motion to approve the Statesboro Fire Department to sell 3 fire apparatus and other equipment in the amount of \$90,000 to the Emanuel Fire Department**

A motion was made to approve the Statesboro Fire Department to sell 3 fire apparatus and other equipment in the amount of \$90,000 to the Emanuel Fire Department

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Councilmember Venus Mack
<b>SECONDER:</b>	Councilmember Phil Boyum
<b>AYES:</b>	Boyum, Chavers, Mack, Riggs, Barr
<b>ABSENT</b>	

**14. Other Business from City Council:**

Mayor Pro Tem Shari Barr gave an update on the FirstReaders fundraiser stating that today is the last day to vote. Each vote is \$3.00 which buys a book for a Bulloch County child.

**15. City Managers Comments**

City manager Charles Penny stated that the transit system is getting closer to starting up in Statesboro. The buses have arrived and are being wrapped. One has been completed so far with three more to follow. Mr. Penny notified the Mayor and City Council that the precinct where individuals go to vote at the old William James is being recommended to be relocated to Luetta Moore Park. Before the change can take place the city will run an ad in the paper for two consecutive weeks about the proposed relocation. The relocation recommendation will then be placed on the agenda of the second meeting in April for consideration.

**16. Public Comments (General): None**

Marshall Webster, Jay Braswell, Michael Mull, and Randall Moon signed up to speak before the Mayor and City Council. They each voiced their opposition to the placement of the recently approved historical marker by the Statesboro-Bulloch Remembrance Coalition sponsored by the Equal Justice Initiative.

Sue Palmer signed up to speak before the Mayor and City Council. Ms. Palmer spoke about a piece of property owned by MBRE Holding LLC located at 97 Lee Street stating it is deteriorating. There is a big mud puddle out front and cars sitting in the yard. This is not the image we want to project.

**17. Consideration of a Motion to enter into Executive Session to discuss “Personnel Matters” in accordance with O.C.G.A 50-14-3(b).**

At 6:27 pm a motion was made to enter into Executive Session.

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Councilmember Venus Mack
<b>SECONDER:</b>	Councilmember Paulette Chavers
<b>AYES:</b>	Boyum, Chavers, Mack, Riggs, Barr
<b>ABSENT</b>	

At 6:56 pm a motion was made to exit Executive Session.

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Councilmember Venus Mack
<b>SECONDER:</b>	Mayor Pro Tem Shari Barr
<b>AYES:</b>	Boyum, Chavers, Mack, Riggs, Barr
<b>ABSENT</b>	

Mayor Jonathan McCollar called the meeting back to order with no action taken in Executive Session.

A Motion was made to appoint Pat Homer to the Statesboro Tree Board and to appoint Lakesha Hill, Caitlin Brady, LaShai Campbell, Kristina Patterson and Debbie Vives to the Statesboro Youth Commission for a two year term and to appoint Grace Brack, Shay Paulk, Michelle Lammers, and Blake Robinson the Statesboro Youth Commission for a one year term and to appoint India James to the Statesboro Youth Commission as an ex-officio member.

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Councilmember Venus Mack
<b>SECONDER:</b>	Councilmember Paulette Chavers
<b>AYES:</b>	Boyum, Chavers, Mack, Riggs, Barr
<b>ABSENT</b>	

Mayor Pro Tem Shari Barr announced the extension of the Tree Board application process until March 31, 2023.

**18. Consideration of a Motion to Adjourn**

A motion was made to adjourn.

<b>RESULT:</b>	Approved (Unanimous)
<b>MOVER:</b>	Councilmember John Riggs
<b>SECONDER:</b>	Councilmember Venus Mack
<b>AYES:</b>	Boyum, Chavers, Mack, Riggs, Barr
<b>ABSENT</b>	

The meeting was adjourned at 6:57 pm.

\_\_\_\_\_  
Jonathan McCollar, Mayor

\_\_\_\_\_  
Leah Harden, City Clerk

# CITY OF STATESBORO

## COUNCIL

Phil Boyum, District 1  
Sam Jones, District 2  
Jeff Yawn, District 3  
John Riggs, District 4  
Derek Duke, District 5



Jonathan M. McCollar, Mayor  
Charles Penny, City Manager  
Sue Starling, City Clerk  
I. Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348 • STATESBORO, GEORGIA 30459-0348

**To:** Charles Penny, City Manager  
Jason Boyles, Assistant City Manager

**From:** Kathleen Field, Director of Planning & Development

**Date:** March 21, 2023

**Subject:** Department of Planning & Development Asset Surplus Disposition

**Policy Issue:** Purchasing Policy Section: Vehicle and Equipment Surplus and Disposition

**Recommendation:** The Planning and Development Department recommends that the following piece of City owned equipment be declared surplus and permitted to be disposed of in the appropriate manner:

1. 2006 Chevy Impala, VIN #: 2G1WS551769359503, COS #: 9503

The noted automobile has exceeded its useful life, and has recently been replaced by the purchase of new equipment.

**Budget Impact:** Maintenance Cost Reduction

**Council Member & District:** All



Kathleen Field  
Director  
Planning & Development

# CITY OF STATESBORO

## COUNCIL

Phillip A. Boyum, District 1  
Paulette Chavers, District 2  
Venus Mack, District 3  
John Riggs, District 4  
Shari Barr, District 5



Jonathan McCollar, Mayor  
Charles Penny, City Manager  
Leah Harden, City Clerk  
Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348  
STATESBORO, GEORGIA 30459-0348

**To:** City Manager Charles Penny & City Clerk Leah Harden

**From:** Tax Department

**Date:** 3/24/2023

**RE:** Blue Mile Wine & Spirits

**Policy Issue:** Mayor and Council shall approve application in accordance with City of Statesboro Alcohol Ordinance Chapter 6-13 (a):

No new alcoholic beverage license to sell, dispense, pour or offer to sell, dispense or pour any distilled spirits, alcoholic beverages, wine, beer or malt beverages within the corporate limits of the City of Statesboro shall be issued to a new owner or new location until the application has been approved by the mayor and city council after a public hearing.

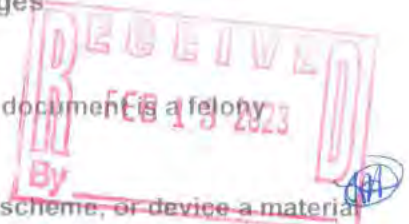
**Recommendation:** Planning & Development, Fire Department, Police Department, and Legal recommended approval

**Budget Impact:** None

**Council Person & District:** Venus Mack, District 3

**Attachments:** Application & Department Approvals

Application for License to Sell Alcoholic Beverages  
City of Statesboro, Georgia



Please be advised that knowingly providing false or misleading information on this document is a felony pursuant to O.C.G.A. § 16-10-20 which states:

A person who knowingly and willfully falsifies, conceals, or covers up by any trick, scheme, or device a material fact; makes a false, fictitious, or fraudulent statement or representation; or makes or uses any false writing or document, knowing the same to contain any false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of state government or of the government of any county, city, or other political subdivision of this state shall, upon conviction thereof, be punished by a fine of not more than \$1,000.00 or by imprisonment for not less than one nor more than five years, or both.

The undersigned applicant hereby applies to the City of Statesboro, Georgia for a license to sell alcoholic beverages within the corporate limits of the City of Statesboro. A non-refundable \$200 application fee must be tendered with the application. (cash, credit card, certified check, or money order made payable to City of Statesboro)

Date application was received by tax/license office: \_\_\_\_\_

1. Business Trade Name: Blue Mile Wine + Spirits  
D/B/A Name

2. Applicant's Name: Blue Mile Wine + Spirits LLC  
Name of partnership, llc, corporation, or individual

3. Business Physical Address: 12 Brannen St.  
Statesboro GA 30458

4. Business mailing address: 470 S Main St  
Statesboro GA 30458

5. Local business phone number: N/A

Corporate office phone number: N/A

6. Name of Manager: Kateo Lyles  
Person responsible for alcohol licensing issues

7. Phone number for manager: [REDACTED]

8. Email address for manager: [REDACTED]@yandoo.com

9. Address of manager: 112 Greenbriar Trail, Statesboro, GA.

10. Purpose of application is:

New Business  New Owner

Previous owner's name: N/A

If the business name has changed, list previous name: N/A

If the business address has changed, list the previous address: N/A

11. Indicate where the business will be located:

- Above ground  
 Street or ground floor level

Section 6-10(D) Any person within the City of Statesboro who works as a bouncer, either as an employee, agent, or subcontractor whose responsibilities in an establishment that is licensed to sell alcoholic beverages for on-premises consumption shall have their alcoholic beverage security permit on their person at all times while acting as an employee, agent or subcontractor of the licenses. An alcoholic beverage security permit shall be readily available for inspection upon the request of any Statesboro Police Department Officer, City Code Enforcement Officer, or the City Manager/his designee.

12. Type of Business:  Individual  Corporation  Partnership  LLC

Complete **EITHER** numbers 13, 14, and 15 **OR** 16, 17, and 18 in the section below:

13. If applicant is an individual: Attach a copy of the trade name affidavit.

Full Legal Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Home Address: \_\_\_\_\_  
\_\_\_\_\_

Have you completed the financial affidavit attached to this application? \_\_\_\_\_

14. If applicant is a partnership, LLC, or LLP: Attach trade name affidavit. If an LLC or LLP, attach a copy of certificate of LLC or LLP as filed with the Clerk of Superior Court and trade name affidavit, a copy of your operating agreement and/or partnership agreement, as well as other documents listed below that establish ownership rights of members or partners.

Name & address of partnership, LLC, or LLP: Blue Mile Wine + Spirits LLC  
470 S Main St. Statesboro GA 30458

Do you have an operating or partnership agreement for the LLC, LLC, or partnership? Yes

If not, what documents establish the ownership rights of the members/partners? \_\_\_\_\_

Operating Agreement



15. Members of LLC and/or partners:

Full Legal Name: Kateo Lyles Phone #: [REDACTED]

Home Address: 112 Greenbriar Trail  
Statesboro GA 30458

Full Legal Name: Clyde Chapman Phone #: [REDACTED]

Home Address: 2550 Country Club RD  
Statesboro GA 30458

Full Legal Name: William Bridwell Phone #: [REDACTED]

Home Address: 2033 Pippin Pl  
Statesboro GA 30458

See Exhibit A.

Has each member/partner completed a financial affidavit to attach to this application? yes  
(Attach additional pages if necessary)

Corporation/Stockholders: All corporate applicants who are corporations shall list the names and addresses of all stockholders and the percentage of stock owned by each. If a named stockholder therein is another corporation, the same information shall be given for the Stockholding Corporation. If, during the life of the license, the identity of the stockholders or their percentage of ownership should change, that information shall be sent to the Finance Department.

16. If applicant is a corporation: Attach a copy of the articles of incorporation, trade name affidavit, current annual corporation registration with the Georgia Secretary of State, as well as the bylaws, the shareholders agreement, and other documents listed below that identify ownership rights.

Name of Corporation: \_\_\_\_\_

Home Office address: \_\_\_\_\_

Mailing address (if different): \_\_\_\_\_

Date & Place of incorporation: \_\_\_\_\_

Do you have a shareholders agreement? \_\_\_\_\_

If not, what documents establish the ownership rights of the shareholders? \_\_\_\_\_



## Exhibit A

Full Legal Name: Prashant Patel

Phone #: [REDACTED]

Home Address: 316 Findley Chase Lane, Statesboro, GA 30458

Full Legal Name: Garryowen O'Sullivan

Phone #: [REDACTED]

Home Address: 404 Tradewind Trail, Statesboro, GA 30458

Full Legal Name: Adam Tsang

Phone #: [REDACTED]

Home Address: 1210 Plantation Drive, Statesboro, GA 30458

20. Name & address of owner of the property (land & building) where the business will be located:

Charles Tsang

109 Harvey DR Statesboro GA 30458

21. Is the commercial space where the business is to be located rented or leased? yes, leased

If yes, state name and address of lessor or landlord, and provide a copy of the lease with this application:

Charles Tsang

109 Harvey DR Statesboro GA 30458

22. Does any person or firm have any interest in the proposed business as a silent, undisclosed partner or joint venture; or has anyone agreed to split the profits/receipts from the proposed business with any persons, firm, company, corporation, or other entity? NO

If yes, provide name of person/firm, address, and amount of percentage of profits or receipts to be split:

N/A

23. Is there anyone connected with this business that is not a legal resident of the United States and at least 21 years of age? NO

If yes, give full details on a separate sheet of paper.

If anyone connected with this business is not a US Citizen, can they legally be employed in the United States?

N/A

If yes, please explain on a separate sheet of paper and submit copies of eligibility.

24. Is there anyone connected with this business that has applied for a beer, wine, and/or liquor license from the City of Statesboro or other city/county in the State of Georgia, or other political subdivision and been denied such? NO

If yes, please provide details on a separate sheet of paper.

25. Is there anyone connected with this business who holds another alcohol license in any retail category or any license under any wholesale category? NO

If yes, please provide details on a separate sheet of paper.

26. Is there anyone connected with this business that has been convicted within 15 years immediately prior to the filing of this application with any felony or for whom outstanding indictments, accusations, or criminal charges exist charging such individual with any of such offenses and for which no final disposition has occurred? NO

If yes, please provide details on a separate sheet of paper.

27. Is there anyone connected with this business that has been convicted within 5 years immediately prior to the filing of this application of the violation of any state, federal, or local ordinance pertaining to the manufacture, possession, transportation or sale of malt beverages, wine, or intoxicating liquors, or the taxability there of a crime involving moral turpitude or of a crime involving soliciting for prostitution, pandering, gambling, letting premises for prostitution, keeping a disorderly place, the traffic offense of hit and run or leaving the scene of an accident or any misdemeanor serious traffic offense? NO

**If yes, please provide details on a separate sheet of paper.**

28. Is there anyone connected with this business that has been convicted for selling alcohol to an under-age person within the last 3 year period? NO

**If yes, please provide details on a separate sheet of paper.**

29. Is there anyone connected with this business that is an official or public employee of the City of Statesboro, any State or Federal agency, or whose duties include the regulation or policing of alcoholic beverages or licenses, or any tax collecting activity? NO

**If yes, please provide details on a separate sheet of paper.**

30. Have you or the applicant had any vehicles, trailers, or property belonging to you or the company in which you or any of such persons have or had an interest in ever been seized, condemned or forfeited as contraband by the State of Georgia or the United States for the reason the same was being used or intended for the use in criminal activities? NO

**If yes, please provide details on a separate sheet of paper.**

31. Will live nude performances or adult entertainment be a part of this business operation? NO

**If yes, the City of Statesboro Ordinance 6-164 prohibits alcohol in an establishment having adult entertainment.**

I, Kaleo Lyles, solemnly swear, subject to the penalties O.C.G.A. sec 16-10-20 as provided above which I have read and understood, that all information required in this application for license to sell alcoholic beverages and supporting documents is true and correct to the best of my knowledge and I fully understand that any false information will cause the denial or revocation of any alcohol license issued by the City of Statesboro license. I also fully understand that knowingly providing false information under oath in this affidavit will subject me to criminal prosecution and possible imprisonment.

Kaleo Lyles

Print full name as signed below

Kaleo Lyles Signature of applicant      Partner Title      2/13/22 Date

Sworn and subscribed before me this 15 day of Feb, 2023  
Marissa Mobley Notary Public      8/23/26 My commission expires



\*\*Attach additional pages if necessary\*\*

Has each shareholder completed the financial affidavit attached to this application? Yes

19. If there is any individual or officer who has resided at his/her current address LESS THAN 5 years, complete the information below:

Name: Garryowen Phone #: 

Previous address: 350 E 800 S Kansas UT 84741

Dates lived there: 2016 - 2017

Previous address: 260 Old Register Road Statesboro

Dates lived there: 2017 - 2020

Previous address: \_\_\_\_\_

Dates lived there: \_\_\_\_\_

Name: Adam Tsang Phone #: 

Previous address: 1627 Stanford Drive Statesboro GA

Dates lived there: 2017 - 2020

Previous address: \_\_\_\_\_

Dates lived there: \_\_\_\_\_

Previous address: \_\_\_\_\_

Dates lived there: \_\_\_\_\_

Name: Prashant Patel Phone #: 

Previous address: 706 Gentilly rd, Statesboro, GA, 30458

Dates lived there: 2019 - 2021

Previous address: One Eleven South, 111 Tucker Ln, Statesboro, GA

Dates lived there: 2018 - 2019

Previous address: \_\_\_\_\_

Dates lived there: \_\_\_\_\_

**Calculation of Basic License Fee**

For Calendar Year: \_\_\_\_\_

Classification:	Mark all that apply	License Fee
1. A. Package Sales (Beer & Wine)	<u>  X  </u>	\$1750
B. Package Sales (Distilled Spirits)	<u>  X  </u>	\$5000
Location Reservation	<u>  X  </u>	N/A
2. On Premise License Types		
A. Bar	_____	\$4300
B. Bar with Kitchen	_____	\$4300
C. Event Venue	_____	\$2500
D. Low Volume	_____	\$750
E. Pub	_____	\$5600
F. Restaurant	_____	\$2800
3. Caterer	_____	\$200
4. Brewer, manufacturer of malt beverages only	_____	\$1750
5. Broker	_____	\$1750
6. Importer	_____	\$1750
7. Manufacturer of Wine only	_____	\$1750
8. Sunday Sales Permit	_____	\$300
9. In Room Service Permit	_____	\$150

Total Due: \$ \_\_\_\_\_



PARCEL:	ADDRESS:	OWNER:	USE:	ZONING:
1	406 SOUTH MAIN STREET	DRAGAN INC	COMMERCIAL-RESTAURANT	HOC
2	404 SOUTH MAIN STREET	DRAGAN INC	COMMERCIAL-MULTI-USE	HOC
3	938 SOUTH MAIN STREET	ALTON E SMITH	COMMERCIAL-INSURANCE BUILDING	HOC
4	12 FAIR RD	CHENG-CHIA TSANG	COMMERCIAL-VACANT PARKING LOT	HOC
5	348 SOUTH MAIN STREET	JANE BRANNEN ANDERSON	RESIDENTIAL-SINGLE FAMILY DWELLING	HOC
6	406 FAIR RD	LAG PROPERTIES INC	COMMERCIAL-RESTAURANT	HOC
7	0 BRANNEN ST	DARBY PARTNERSHIPS	COMMERCIAL-VACANT LOT	HOC
8	0 BRANNEN ST	DARBY PARTNERSHIPS	COMMERCIAL-VACANT LOT	U
9	15 EAST JONES AVENUE	STATESBORO RESIDENTIAL LP	COMMERCIAL-APARTMENT COMPLEX	HOC/LI
10	336 SOUTH MAIN STREET	FRANK C AND AMANDA FORTUNE	COMMERCIAL-VACANT BUILDING	HOC
11	332 SOUTH MAIN STREET	GEORGIA OUTREACH LLC	COMMERCIAL-OFFICE BUILDING	HOC
12	328 SOUTH MAIN STREET	CHARLES TSANG	COMMERCIAL-VACANT BUILDING	HOC
13	326 SOUTH MAIN STREET	JRI HOLDINGS LLC	COMMERCIAL-LAW OFFICE BUILDING	HOC
14	322 SOUTH MAIN STREET	RUSSELL D ROSENGART	COMMERCIAL-SONIC RESTAURANT	HOC
15	323 SOUTH MAIN STREET	323 SOUTH MAIN LLC	COMMERCIAL-LAW OFFICE BUILDING	HOC
16	325 SOUTH MAIN STREET	55 EAST MAIN LLC	COMMERCIAL-MEDICAL OFFICE	HOC
17	335 SOUTH MAIN STREET	HERITAGE BANK OF THE SOUTH	COMMERCIAL-BANK	HOC
18	401 SOUTH MAIN STREET	ROBERT L WIGGINS SR	COMMERCIAL-RETAIL (ELECTRICAL & PLUMBING)	HOC
19	407 SOUTH MAIN STREET	DAWLIN HOLDINGS LLC	COMMERCIAL-RETAIL (LOCK & KEY)	HOC
20	409 SOUTH MAIN STREET	DAWLIN HOLDINGS LLC	COMMERCIAL-VACANT LOT	HOC
21	409 FAIR ROAD	EYM REALTY OF GEORGIA LLC	COMMERCIAL-VACANT LOT	HOC
22	1 MAX LOCKWOOD DR	STATESBORO REC DEPT	EXEMPT-COUNTY RECREATIONAL DEPARTMENT	HOC
23	STILLWELL ST	STATESBORO REC DEPT	EXEMPT-COUNTY RECREATIONAL DEPARTMENT	HOC
24	95 WEST BRANNEN ST	ROBERT L WIGGINS SR	COMMERCIAL WAREHOUSE	CR

- NOTES:**
1. THE PURPOSE OF THIS MAP IS TO CORRELATE THE USE AND LOCATION OF THE SURROUNDING BUILDINGS AND PROPERTIES WITHIN A 200' TANG RADIUS OF THE PRIMARY ENTRANCE TO THE PROPOSED ALCOHOL LICENSE PREMISES. JAMES MATTHEW ANDERSON, MAKE NO CERTIFICATION TO THE USE OF THE SURROUNDING BUILDINGS AND PROPERTIES SHOWN ON THIS MAP. THE USE OF THE BUILDINGS AND PROPERTIES WERE TAKEN FROM BULLDOCH COUNTY GIS INFORMATION AND VISUAL INSPECTION OF THESE PROPERTIES ON THIS DATE.
  2. PROPERTY LINE AND ZONING INFORMATION TAKEN FROM BULLDOCH COUNTY GIS. PROPERTY CORNER TIES TO THE PRIMARY ENTRANCE OF THE PROPOSED ALCOHOL LICENSE PREMISES ARE AS PER FIELD MEASUREMENTS ON THIS DATE.
  3. THE LOCATION OF THE PRIMARY ENTRANCE TO THE PROPOSED ALCOHOL LICENSE PREMISES WAS LOCATED ON THIS DATE. THE PROPOSED ALCOHOL LICENSE IS FOR DISTILLED SPIRITS PACKAGE SALES FOR OFF-PREMISES CONSUMPTION.
  4. COORDINATES SHOWN ARE STATE PLANE COORDINATES, NAD 83, AS PER SURVEY GRADE GPS OBSERVATIONS.
  5. CURRENT USE OF THIS PROPERTY IS COMMERCIAL (VACANT RESTAURANT).
  6. PARCELS #22 & #23 ARE UNDER THE OWNERSHIP OF BULLDOCH COUNTY RECREATION & PARKS.

**TIE LINE CHART**

Course	Bearing	Distance
T1	N 24°10'07" W	149.52'
T2	N 07°18'37" E	129.21'



IN MY OPINION THIS PROPOSED LICENSED PREMISES DOES MEET ALL PROXIMITY REQUIREMENTS OF THE ALCOHOL ORDINANCE: 2022-01, SECTION 6-23 (6) PROVIDED BY THE CITY OF STATESBORO.

NOTE: ON MARCH 24, 2022 A VISUAL INSPECTION WAS MADE OF THIS AREA. THE STATE AND LOCAL PROXIMITY REQUIREMENTS FOR THE PROPOSED LOCATION APPEAR TO HAVE BEEN MET, BASED ON THE VISUAL INSPECTION ON THIS DATE.



ALCOHOL LICENSE PROXIMITY MAP FOR:  
**BLUE MILE WINE & SPIRITS LLC**

"12 BRANNEN STREET"  
 LOCATION: 1209TH G.M.D. BULLDOCH CO., GA.  
 CITY OF STATESBORO  
 DATE: MARCH 24, 2022

BY: JAMES MATTHEW ANDERSON-GA. R.L.S. 3280  
 SCALE: 1" = 200'

2202B.CRD/2202BMA.DWG

JAMES M. ANDERSON & ASSOCIATES, INC.  
 REGISTERED LAND SURVEYORS  
 P.O. BOX 894 104 OAK STREET  
 STATESBORO, GA. 30459  
 PHONE: (912) 764-2002

**Blue Mile Wine and Spirits**  
**12 Brannen St**  
**Statesboro, Ga 30458**

*Please enter your recommendations and comments with your full name.*

**Alcohol License Review**

<b>Department</b>	<b>Full Name</b>	<b>Recommendation</b>	<b>Comments</b>
<b>Planning &amp; Development</b>	Jermaine Foster	Approved	This location meets all state and city requirements. 02/14/2023
<b>Fire Department</b>	Andrew Cheney	Approved	03/14/23
<b>Police Department</b>	Jared Akins	Approved	
<b>Legal</b>	Cain Smith	Approve	



# CITY OF STATESBORO

## COUNCIL

Phillip A. Boyum, District 1  
Paulette Chavers, District 2  
Venus Mack, District 3  
John Riggs, District 4  
Shari Barr, District 5



Jonathan McCollar, Mayor  
Charles Penny, City Manager  
Leah Harden, City Clerk  
Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348  
STATESBORO, GEORGIA 30459-0348

**To:** City Manager Charles Penny & City Clerk Leah Harden

**From:** Tax Department

**Date:** 3/23/2023

**RE:** AMC Statesboro 12

**Policy Issue:** Mayor and Council shall approve application in accordance with City of Statesboro Alcohol Ordinance Chapter 6-13 (a):

No new alcoholic beverage license to sell, dispense, pour or offer to sell, dispense or pour any distilled spirits, alcoholic beverages, wine, beer or malt beverages within the corporate limits of the City of Statesboro shall be issued to a new owner or new location until the application has been approved by the mayor and city council after a public hearing.

**Recommendation:** Planning & Development, Fire Department, Police Department, and Legal recommended approval

**Budget Impact:** None

**Council Person & District:** Shari Barr, District 5

**Attachments:** Application & Department Approvals

**Application for License to Sell Alcoholic Beverages  
City of Statesboro, Georgia**

Please be advised that knowingly providing false or misleading information on this document is a felony pursuant to O.C.G.A. § 16-10-20 which states:

A person who knowingly and willfully falsifies, conceals, or covers up by any trick, scheme, or device a material fact; makes a false, fictitious, or fraudulent statement or representation; or makes or uses any false writing or document, knowing the same to contain any false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of state government or of the government of any county, city, or other political subdivision of this state shall, upon conviction thereof, be punished by a fine of not more than \$1,000.00 or by imprisonment for not less than one nor more than five years, or both.

The undersigned applicant hereby applies to the City of Statesboro, Georgia for a license to sell alcoholic beverages within the corporate limits of the City of Statesboro. **A non-refundable \$200 application fee must be tendered with the application.** (cash, credit card, certified check, or money order made payable to City of Statesboro)

Date application was received by tax/license office: \_\_\_\_\_

1. Business Trade Name: AMC Statesboro 12

D/B/A Name

2. Applicant's Name: American Multi-Cinema, Inc.

Name of partnership, llc, corporation, or individual

3. Business Physical Address: 991 Lovett Road, Statesboro, GA 30458

4. Business mailing address: 11500 Ash Street, Leawood, KS 66211

5. Local business phone number: 610-489-4322

Corporate office phone number: 913-213-2000

6. Name of Manager: Meredith Murphy

Person responsible for alcohol licensing issues

7. Phone number for manager: [REDACTED]

8. Email address for manager: memurphy@amctheatres.com

9. Address of manager: 617 Pinewood Drive, Brooklet, GA 30415

10. Purpose of application is: License Lapse

New Business N/A New Owner N/A

Previous owner's name: N/A

If the business name has changed, list previous name: N/A

If the business address has changed, list the previous address: N/A

11. Indicate where the business will be located:

Above ground  
 Street or ground floor level

Section 6-10(D) Any person within the City of Statesboro who works as a bouncer, either as an employee, agent, or subcontractor whose responsibilities in an establishment that is licensed to sell alcoholic beverages for on-premises consumption shall have their alcoholic beverage security permit on their person at all times while acting as an employee, agent or subcontractor of the licenses. An alcoholic beverage security permit shall be readily available for inspection upon the request of any Statesboro Police Department Officer, City Code Enforcement Officer, or the City Manager/his designee.

12. Type of Business:  Individual  Corporation  Partnership  LLC

Complete **EITHER** numbers 13, 14, and 15 **OR** 16, 17, and 18 in the section below:

**13. If applicant is an individual: Attach a copy of the trade name affidavit.**

Full Legal Name: N/A Phone #: N/A

Home Address: N/A

Have you completed the financial affidavit attached to this application? N/A

**14. If applicant is a partnership, LLC, or LLP: Attach trade name affidavit. If an LLC or LLP, attach a copy of certificate of LLC or LLP as filed with the Clerk of Superior Court and trade name affidavit, a copy of your operating agreement and/or partnership agreement, as well as other documents listed below that establish ownership rights of members or partners.**

Name & address of partnership, LLC, or LLP: N/A

Do you have an operating or partnership agreement for the LLC, LLC, or partnership? N/A

If not, what documents establish the ownership rights of the members/partners? N/A

15. Members of LLC and/or partners:

Full Legal Name: N/A Phone #: N/A

Home Address: N/A

Full Legal Name: N/A Phone #: N/A

Home Address: N/A

Full Legal Name: N/A Phone #: N/A

Home Address: N/A

Has each member/partner completed a financial affidavit to attach to this application? N/A  
(Attach additional pages if necessary)

**Corporation/Stockholders:** All corporate applicants who are corporations shall list the names and addresses of all stockholders and the percentage of stock owned by each. If a named stockholder therein is another corporation, the same information shall be given for the Stockholding Corporation. If, during the life of the license, the identity of the stockholders or their percentage of ownership should change, that information shall be sent to the Finance Department.

16. If applicant is a corporation: Attach a copy of the articles of incorporation, trade name affidavit, current annual corporation registration with the Georgia Secretary of State, as well as the bylaws, the shareholders agreement, and other documents listed below that identify ownership rights.

Name of Corporation: American Multi-Cinema, Inc.

Home Office address: 11500 Ash Street, Leawood, KS 66211

Mailing address (if different): Same as above

Date & Place of incorporation: 07/25/1968 Missouri

Do you have a shareholders agreement?: No

If not, what documents establish the ownership rights of the shareholders?  
Articles of Organization

17. Officers: **See attachment**

Full Legal Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Home address: \_\_\_\_\_  
\_\_\_\_\_

Percentage of stock owned: \_\_\_\_\_ Office held: \_\_\_\_\_

Full Legal Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Home address: \_\_\_\_\_  
\_\_\_\_\_

Percentage of stock owned: \_\_\_\_\_ Office held: \_\_\_\_\_


Full Legal Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Home address: \_\_\_\_\_  
\_\_\_\_\_

Percentage of stock owned: \_\_\_\_\_ Office held: \_\_\_\_\_

\*\*Attach additional pages if necessary\*\*

18. **Stockholders:** (if different than officer names)

Full Legal Name: **AMC Entertainment Holdings, Inc.** Phone #: 

Home address: **11500 Ash Street, Leawood, KS 66211**  
\_\_\_\_\_

Percentage of stock owned: **100% shares** Office held: **Parent Company**

Full Legal Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Home address: \_\_\_\_\_  
\_\_\_\_\_

Full Legal Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Home address: \_\_\_\_\_  
\_\_\_\_\_

**\*\*Attach additional pages if necessary\*\***

Has each shareholder completed the financial affidavit attached to this application? **Yes**

19. If there is any individual or officer who has resided at his/her current address LESS THAN 5 years, complete the information below:

Name: **Sean Goodman** Phone #: 

Previous address: **2752 W 139th Terrace, Leawood, KS 66224**

Dates lived there: **06/2020 to 05/2021**

Previous address: **4456 Chattahoochee Plantation Drive, Marietta, GA 30067**

Dates lived there: **07/2017 to 06/2020**

Previous address: \_\_\_\_\_

Dates lived there: \_\_\_\_\_

Name: **Adam Aron** Phone #: 

Previous address: **1504 Bay Road, Apt. 2905, Miami, FL 33139**

Dates lived there: **06/2016 to 08/2018**

Previous address: \_\_\_\_\_

Dates lived there: \_\_\_\_\_

Previous address: \_\_\_\_\_

Dates lived there: \_\_\_\_\_

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Previous address: \_\_\_\_\_

Dates lived there: \_\_\_\_\_

Previous address: \_\_\_\_\_

Dates lived there: \_\_\_\_\_

Previous address: \_\_\_\_\_

Dates lived there: \_\_\_\_\_



20. Name & address of owner of the property (land & building) where the business will be located:

Statesboro Mall, LLC  
c/o Hull Property Group LLC  
1190 Interstate Parkway, Augusta, GA 30909

21. Is the commercial space where the business is to be located rented or leased? Leased

If yes, state name and address of lessor or landlord, and provide a copy of the lease with this application:

Statesboro Mall, LLC  
c/o Hull Property Group LLC  
1190 Interstate Parkway, Augusta, GA 30909

22. Does any person or firm have any interest in the proposed business as a silent, undisclosed partner or joint venture; or has anyone agreed to split the profits/receipts from the proposed business with any persons, firm, company, corporation, or other entity? No

If yes, provide name of person/firm, address, and amount of percentage of profits or receipts to be split:

N/A

23. Is there anyone connected with this business that is not a legal resident of the United States and at least 21 years of age? No

If yes, give full details on a separate sheet of paper.

If anyone connected with this business is not a US Citizen, can they legally be employed in the United States?  
N/A

If yes, please explain on a separate sheet of paper and submit copies of eligibility.

24. Is there anyone connected with this business that has applied for a beer, wine, and/or liquor license from the City of Statesboro or other city/county in the State of Georgia, or other political subdivision and been denied such? No

If yes, please provide details on a separate sheet of paper.

25. Is there anyone connected with this business who holds another alcohol license in any retail category or any license under any wholesale category? Yes

If yes, please provide details on a separate sheet of paper.

26. Is there anyone connected with this business that has been convicted within 15 years immediately prior to the filing of this application with any felony or for whom outstanding indictments, accusations, or criminal charges exist charging such individual with any of such offenses and for which no final disposition has occurred?  
No

If yes, please provide details on a separate sheet of paper.

27. Is there anyone connected with this business that has been convicted within 5 years immediately prior to the filing of this application of the violation of any state, federal, or local ordinance pertaining to the manufacture, possession, transportation or sale of malt beverages, wine, or intoxicating liquors, or the taxability there of a crime involving moral turpitude or of a crime involving soliciting for prostitution, pandering, gambling, letting premises for prostitution, keeping a disorderly place, the traffic offense of hit and run or leaving the scene of an accident or any misdemeanor serious traffic offense? No  
**If yes, please provide details on a separate sheet of paper.**
28. Is there anyone connected with this business that has been convicted for selling alcohol to an under-age person within the last 3 year period? No  
**If yes, please provide details on a separate sheet of paper.**
29. Is there anyone connected with this business that is an official or public employee of the City of Statesboro, any State or Federal agency, or whose duties include the regulation or policing of alcoholic beverages or licenses, or any tax collecting activity? No  
**If yes, please provide details on a separate sheet of paper.**
30. Have you or the applicant had any vehicles, trailers, or property belonging to you or the company in which you or any of such persons have or had an interest in ever been seized, condemned or forfeited as contraband by the State of Georgia or the United States for the reason the same was being used or intended for the use in criminal activities? No  
**If yes, please provide details on a separate sheet of paper.**
31. Will live nude performances or adult entertainment be a part of this business operation? No  
**If yes, the City of Statesboro Ordinance 6-164 prohibits alcohol in an establishment having adult entertainment.**



I, Kevin Connor, solemnly swear, subject to the penalties O.C.G.A. sec 16-10-20 as provided above which I have read and understood, that all information required in this application for license to sell alcoholic beverages and supporting documents is true and correct to the best of my knowledge and I fully understand that any false information will cause the denial or revocation of any alcohol license issued by the City of Statesboro license. I also fully understand that knowingly providing false information under oath in this affidavit will subject me to criminal prosecution and possible imprisonment.

**Kevin Connor**

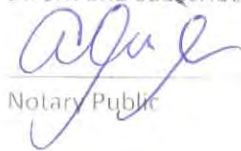
Print full name as signed below

  
Signature of applicant

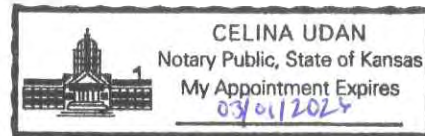
SVP/Secretary/General Counsel  
Title

08/05/22  
Date

Sworn and subscribed before me this 5TH day of AUGUST, 20 22

  
Notary Public

03/01/2024  
My commission expires



**Calculation of Basic License Fee**  
 For Calendar Year: 2022

Classification:	Mark all that apply	License Fee
1. A. Package Sales (Beer & Wine)	_____	\$1750
B. Package Sales (Distilled Spirits)	_____	\$5000
Location Reservation	_____	N/A
2. On Premise License Types		
A. Bar	_____	\$4300
B. Bar with Kitchen	_____	\$4300
C. Event Venue	_____	\$2500
D. Low Volume	_____	\$750
E. Pub	_____	\$5600
F. Restaurant	<b>X</b> _____	\$2800
3. Caterer	_____	\$200
4. Brewer, manufacturer of malt beverages only	_____	\$1750
5. Broker	_____	\$1750
6. Importer	_____	\$1750
7. Manufacturer of Wine only	_____	\$1750
8. Sunday Sales Permit	<b>X</b> _____	\$300
9. In Room Service Permit	_____	\$150

Total Due: \$ **3100**

**AMC STATESBORO 12**  
**991 LOVETT ROAD**  
**Statesboro, Ga 30458**

*Please enter your recommendations and comments with your full name.*

**Alcohol License Review**

<b>Department</b>	<b>Full Name</b>	<b>Recommendation</b>	<b>Comments</b>
<b>Planning &amp; Development</b>	Elizabeth Burns	Approve	
<b>Fire Department</b>	Justin Taylor	Approve	
<b>Police Department</b>	Jared Akins	Approve	
<b>Legal</b>	Cain Smith	Approve	

# CITY OF STATESBORO

## COUNCIL

Phillip A. Boyum, District 1  
Paulette Chavers, District 2  
Venus Mack, District 3  
John Riggs, District 4  
Shari Barr, District 5



Jonathan McCollar, Mayor  
Charles Penny, City Manager  
Leah Harden, City Clerk  
Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348  
STATESBORO, GEORGIA 30459-0348

**To:** City Manager Charles Penny & City Clerk Leah Harden

**From:** Tax Department

**Date:** 3/24/2023

**RE:** Blue Mile Pizza

**Policy Issue:** Mayor and Council shall approve application in accordance with City of Statesboro Alcohol Ordinance Chapter 6-13 (a):

No new alcoholic beverage license to sell, dispense, pour or offer to sell, dispense or pour any distilled spirits, alcoholic beverages, wine, beer or malt beverages within the corporate limits of the City of Statesboro shall be issued to a new owner or new location until the application has been approved by the mayor and city council after a public hearing.

**Recommendation:** Planning & Development, Fire Department, Police Department, and Legal recommended approval

**Budget Impact:** None

**Council Person & District:** Venus Mack, District 3

**Attachments:** Application & Department Approvals

Application for License to Sell Alcoholic Beverages  
City of Statesboro, Georgia



Please be advised that knowingly providing false or misleading information on this document is a felony pursuant to O.C.G.A. § 16-10-20 which states:

A person who knowingly and willfully falsifies, conceals, or covers up by any trick, scheme, or device a material fact; makes a false, fictitious, or fraudulent statement or representation; or makes or uses any false writing or document, knowing the same to contain any false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of state government or of the government of any county, city, or other political subdivision of this state shall, upon conviction thereof, be punished by a fine of not more than \$1,000.00 or by imprisonment for not less than one nor more than five years, or both.

The undersigned applicant hereby applies to the City of Statesboro, Georgia for a license to sell alcoholic beverages within the corporate limits of the City of Statesboro. A non-refundable \$200 application fee must be tendered with the application. (cash, credit card, certified check, or money order made payable to City of Statesboro)

Date application was received by tax/license office: \_\_\_\_\_

1. Business Trade Name: BLUE MILE PIZZA LLC

D/B/A Name

2. Applicant's Name: BLUE MILE PIZZA LLC

Name of partnership, llc, corporation, or individual

3. Business Physical Address: 4046 SOUTH MAIN ST STATESBORO GA  
30458

4. Business mailing address: SAME

5. Local business phone number: 912 259 9772

Corporate office phone number: 912 243 5579

6. Name of Manager: JOSEPH RICO TARANTINO JR.

Person responsible for alcohol licensing issues

7. Phone number for manager: [REDACTED]

8. Email address for manager: [REDACTED]@ymhu.com

9. Address of manager: 348 GRADY ST N. POSTAL GA 30450

10. Purpose of application is:

New Business  New Owner

Previous owner's name: NA

If the business name has changed, list previous name: NA

If the business address has changed, list the previous address: NA

11. Indicate where the business will be located:

- Above ground  
 Street or ground floor level

Section 6-10(D) Any person within the City of Statesboro who works as a bouncer, either as an employee, agent, or subcontractor whose responsibilities in an establishment that is licensed to sell alcoholic beverages for on-premises consumption shall have their alcoholic beverage security permit on their person at all times while acting as an employee, agent or subcontractor of the licenses. An alcoholic beverage security permit shall be readily available for inspection upon the request of any Statesboro Police Department Officer, City Code Enforcement Officer, or the City Manager/his designee.

12. Type of Business:  Individual  Corporation  Partnership  LLC

Complete **EITHER** numbers 13, 14, and 15 **OR** 16, 17, and 18 in the section below:

**13. If applicant is an individual: Attach a copy of the trade name affidavit.**

Full Legal Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Home Address: \_\_\_\_\_

Have you completed the financial affidavit attached to this application? \_\_\_\_\_

**14. If applicant is a partnership, LLC, or LLP: Attach trade name affidavit. If an LLC or LLP, attach a copy of certificate of LLC or LLP as filed with the Clerk of Superior Court and trade name affidavit, a copy of your operating agreement and/or partnership agreement, as well as other documents listed below that establish ownership rights of members or partners.**

Name & address of partnership, LLC, or LLP: \_\_\_\_\_

Do you have an operating or partnership agreement for the LLC, LLC, or partnership? \_\_\_\_\_

If not, what documents establish the ownership rights of the members/partners? \_\_\_\_\_



15. Members of LLC and/or partners:

Full Legal Name: JOEL DAKE FLANN Phone #: [REDACTED]

Home Address: 3030 POWELL PLACE  
STATESBORO, GA 30458

Full Legal Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Home Address: \_\_\_\_\_

Full Legal Name: JOSEPH RAO TARANTINO JR. Phone #: [REDACTED]

Home Address: 348 GRADY ST N  
PENSACOLA GA 30450

Has each member/partner completed a financial affidavit to attach to this application? \_\_\_\_\_  
(Attach additional pages if necessary)

**Corporation/Stockholders:** All corporate applicants who are corporations shall list the names and addresses of all stockholders and the percentage of stock owned by each. If a named stockholder therein is another corporation, the same information shall be given for the Stockholding Corporation. If, during the life of the license, the identity of the stockholders or their percentage of ownership should change, that information shall be sent to the Finance Department.

16. If applicant is a corporation: Attach a copy of the articles of incorporation, trade name affidavit, current annual corporation registration with the Georgia Secretary of State, as well as the bylaws, the shareholders agreement, and other documents listed below that identify ownership rights.

Name of Corporation: \_\_\_\_\_

Home Office address: \_\_\_\_\_


Mailing address (if different): \_\_\_\_\_

Date & Place of Incorporation: \_\_\_\_\_

Do you have a shareholders agreement? \_\_\_\_\_

If not, what documents establish the ownership rights of the shareholders? \_\_\_\_\_

17. Officers:

Full Legal Name: JOSEPH RICO TARANTINO JR Phone #: 

Home address: 348 GRADY ST N. DORAL GA 30450

Percentage of stock owned: 51-1. Office held: PRESIDENT CHAIR

Full Legal Name: JOEL M. FLAMM Phone #: 

Home address: 3020 POWEL PLACE STATESBORO GA 30458

Percentage of stock owned: 49% Office held: V.P. VICE CHAIR

Full Legal Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Home address: \_\_\_\_\_

Percentage of stock owned: \_\_\_\_\_ Office held: \_\_\_\_\_

\*\*Attach additional pages if necessary\*\*

18. Stockholders: (if different than officer names)

Full Legal Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Home address: \_\_\_\_\_

Percentage of stock owned: \_\_\_\_\_ Office held: \_\_\_\_\_

Full Legal Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Home address: \_\_\_\_\_

Full Legal Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Home address: \_\_\_\_\_



20. Name & address of owner of the property (land & building) where the business will be located:

FLUVIUS DRAGON 408 S. MAIN ST. STATESBORO GA  
30468

21. Is the commercial space where the business is to be located rented or leased? LEASED

If yes, state name and address of lessor or landlord, and provide a copy of the lease with this application:

\_\_\_\_\_  
\_\_\_\_\_

22. Does any person or firm have any interest in the proposed business as a silent, undisclosed partner or joint venture; or has anyone agreed to split the profits/receipts from the proposed business with any persons, firm, company, corporation, or other entity? NO

If yes, provide name of person/firm, address, and amount of percentage of profits or receipts to be split:

\_\_\_\_\_  
\_\_\_\_\_

23. Is there anyone connected with this business that is not a legal resident of the United States and at least 21 years of age? NO

If yes, give full details on a separate sheet of paper.

If anyone connected with this business is not a US Citizen, can they legally be employed in the United States?

NA

If yes, please explain on a separate sheet of paper and submit copies of eligibility.

24. Is there anyone connected with this business that has applied for a beer, wine, and/or liquor license from the City of Statesboro or other city/county in the State of Georgia, or other political subdivision and been denied such? HP

If yes, please provide details on a separate sheet of paper.

25. Is there anyone connected with this business who holds another alcohol license in any retail category or any license under any wholesale category? NO

If yes, please provide details on a separate sheet of paper.

26. Is there anyone connected with this business that has been convicted within 15 years immediately prior to the filing of this application with any felony or for whom outstanding indictments, accusations, or criminal charges exist charging such individual with any of such offenses and for which no final disposition has occurred? NO

If yes, please provide details on a separate sheet of paper.

27. Is there anyone connected with this business that has been convicted within 5 years immediately prior to the filing of this application of the violation of any state, federal, or local ordinance pertaining to the manufacture, possession, transportation or sale of malt beverages, wine, or intoxicating liquors, or the taxability there of a crime involving moral turpitude or of a crime involving soliciting for prostitution, pandering, gambling, letting premises for prostitution, keeping a disorderly place, the traffic offense of hit and run or leaving the scene of an accident or any misdemeanor serious traffic offense? NO

**If yes, please provide details on a separate sheet of paper.**

28. Is there anyone connected with this business that has been convicted for selling alcohol to an under-age person within the last 3 year period? NO

**If yes, please provide details on a separate sheet of paper.**

29. Is there anyone connected with this business that is an official or public employee of the City of Statesboro, any State or Federal agency, or whose duties include the regulation or policing of alcoholic beverages or licenses, or any tax collecting activity? NO

**If yes, please provide details on a separate sheet of paper.**

30. Have you or the applicant had any vehicles, trailers, or property belonging to you or the company in which you or any of such persons have or had an interest in ever been seized, condemned or forfeited as contraband by the State of Georgia or the United States for the reason the same was being used or intended for the use in criminal activities? NO

**If yes, please provide details on a separate sheet of paper.**

31. Will live nude performances or adult entertainment be a part of this business operation? NO

**If yes, the City of Statesboro Ordinance 6-164 prohibits alcohol in an establishment having adult entertainment.**

**Calculation of Basic License Fee**

For Calendar Year: \_\_\_\_\_

<b>Classification:</b>	<b>Mark all that apply</b>	<b>License Fee</b>
1. A. Package Sales (Beer & Wine)	_____	\$1750
B. Package Sales (Distilled Spirits)	_____	\$5000
Location Reservation	_____	N/A
2. On Premise License Types		
A. Bar	_____	\$4300
B. Bar with Kitchen	_____	\$4300
C. Event Venue	_____	\$2500
D. Low Volume	_____	\$750
E. Pub	_____	\$5600
F. Restaurant	_____ ✓	\$2800
3. Caterer	_____ ✓	\$200
4. Brewer, manufacturer of malt beverages only	_____	\$1750
5. Broker	_____	\$1750
6. Importer	_____	\$1750
7. Manufacturer of Wine only	_____	\$1750
8. Sunday Sales Permit	_____ ✓	\$300
9. In Room Service Permit	_____	\$150

Total Due: \$ \_\_\_\_\_

**Blue Mile Pizza**  
**408 South Main St**  
**Statesboro, Ga 30458**

*Please enter your recommendations and comments with your full name.*

**Alcohol License Review**

<b>Department</b>	<b>Full Name</b>	<b>Recommendation</b>	<b>Comments</b>
<b>Planning &amp; Development</b>	Jermaine Foster	Approved	Applicant meets requirements for the proximity map 02-28-2023. Applicant also meets zoning regulations (HOC)
<b>Fire Department</b>	Andrew Cheney	Approved	
<b>Police Department</b>	Jared Akins	Approved	
<b>Legal</b>	Cain Smith	Approve	

# City of Statesboro Public Utilities Department



**To:** Jason Boyles  
Assistant City Manager

**From:** Steve Hotchkiss  
Director of Public Utilities

**Date:** 3/27/23

**RE:** Professional Services Agreement Hussy, Gay, Gay, Bell Engineering Inc. for Bruce Yawn Commerce Park (Aspen Aerogels)

**Policy Issue:** Purchasing

**Recommendation:** Consideration of a motion execute a Professional Services Agreement with Hussy, Gay, Bell Engineering Inc. in the amount not to exceed \$40,320.00 to provide design, bid, grant application and contract administration services for the extension of sanitary sewer service inside of Bruce Yawn Commerce Park to serve Aspen Aerogels. To be paid for with Grant Proceeds and System Revenues

**Background:** The intent of the project is to extend water and sewer service within the Development Authority of Bulloch County's Bruce Yawn Commerce Park at the southeast quadrant of I-16 and US Hwy 301. The project will extend approximately 3,000 LF of 12-inch gravity sewer and 3,000 LF of 12-inch water main to provide utility service to Aspen Aerogels new plant location. The estimated cost of this project is \$1,548,500.00 and the engineering fees are well in line for a project of this size.

**Budget Impact:** Funding for this project will come from Grant Proceeds, System Revenues and contributions from Aspen Aerogels.

**Attachments:** HGB Proposal.





March 23, 2023

Mr. Steve Hotchkiss  
Director of Public Works  
City of Statesboro  
P.O. Box 348  
Statesboro, GA 30459

**RE: Proposal for Professional Services for the Utilities to Aspen Aerogels  
Bruce Yawn Commerce Park**

Dear Mr. Hotchkiss:

We are pleased to present this proposal for professional services for the subject project. The intent of the project is to provide water and sanitary sewer service to Aspen Aerogels at the Bruce Yawn Commerce Park (formerly known as the Southern Gateway Commerce Park).

Our fee for each scope of work is as follows:

- A. SURVEYING SERVICES  
Hussey Gay Bell will use the survey data provided by the Development Authority of Bulloch County. Surveying services are not included in this proposal.
  
- B. WETLAND SERVICES  
Wetlands are not expected to be impacted by this project. Wetland delineation and permitting are not included in this proposal.
  
- C. PRELIMINARY ENGINEERING REPORT  
Hussey Gay Bell will prepare a Preliminary Engineering Report (PER) for the project to assist in obtaining grant funds for the project.

**LUMP SUM FEE** **\$ 3,500.00**

- D. DESIGN SERVICES  
Hussey Gay Bell will prepare Construction Plans and Specifications for the proposed extension of the water main and gravity sewer along the proposed route to serve Aspen Aerogels. Design will include all necessary civil, mechanical and electrical drawings and associated specifications.

**LUMP SUM FEE** **\$ 8,785.00**



E. PERMITTING SERVICES

Permitting services are not expected to be required for this project. Permitting services are not included in this proposal.

F. BIDDING SERVICES

Hussey Gay Bell will prepare bid packages necessary for contractor bidding of the project. Hussey Gay Bell will assist in preparing a project advertisement, the distribution of bid documents, attending a pre-bid meeting, preparing addenda to respond to bidder questions, attending a bid opening, analyzing the bids received and a recommendation of award for the project.

**LUMP SUM FEE**

**\$ 6,500.00**

G. CONTRACT ADMINISTRATION

Hussey Gay Bell's construction administration services as needed on an hourly basis including contract preparation, attending a homeowners public meeting, attending a pre-construction meeting, responding to Requests for Information (RFI's), reviewing pay requests, reviewing shop drawings and preparing change orders, if necessary.

**HOURLY NOT-TO-EXCEED FEE**

**\$ 22,000.00**

H. PROJECT CLOSE-OUT AND RECORD DRAWINGS

HGB will complete project close-out documentation and provide record drawings for the project.

**LUMP SUM FEE**

**\$ 3,000.00**

The scope of services covered by this proposal does not include geotechnical or environmental services which are not expected to be required for this project.

Mr. Steve Hotchkiss  
City of Statesboro  
March 23, 2023  
Page 3

You will be billed each month for our services and for any reimbursable expenses as defined in the General Conditions. Invoices will be payable within 30 days of invoice date. This Agreement, along with the General Conditions, the Schedule of Hourly Rates and the Schedule of Reimbursable Expenses constitutes the entire contract between you and this firm and may only be modified by a written change order signed by both parties. Thank you for this opportunity to serve you.

Sincerely,  
HUSSEY, GAY, BELL & DEYOUNG, INC.



C.J. Chance, P.E.  
Chief Operating Officer

ACCEPTED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

NAME AND TITLE: \_\_\_\_\_

Attachments:   General Conditions  
                  Schedule of Hourly Rates  
                  Schedule of Reimbursable Expenses

GENERAL CONDITIONS

These GENERAL CONDITIONS are attached to and made a part of the Letter Agreement dated March 23, 2023 between **CITY OF STATESBORO, GEORGIA** (Client) and **HUSSEY, GAY, BELL & DEYOUNG, INC.** (Engineer) and pertain to the project described therein.

1. CLIENT'S RESPONSIBILITIES.

1.1 The Client shall make available access by the Engineer to public and private property as is required to perform such investigations as are appropriate to obtain data for development of the Project.

1.2 The Client shall designate in writing a Representative for the work under this Agreement. The Client's Representative shall have complete authority to transmit the Client's instructions, policy and decisions pertaining to the project.

1.3 The Client shall furnish, in writing, any limitations in the overall project budget. This information shall be furnished at the beginning of the project.

2. ENGINEER'S RESPONSIBILITIES.

2.1 Services performed by the Engineer under this agreement will be performed in a manner consistent with the standard of care exercised by other members of the profession currently engaged in similar work in the area and practicing under similar conditions. No representation, either expressed or implied, or no guarantee or warranty is included or intended in this agreement.

2.2 Based on the mutually accepted program of work and Project budget requirements, the Engineer will prepare, for approval by the Client, documents consisting of drawings and other documents appropriate for the Project, and shall also submit to the Client, if part of the Scope of Work, a Statement of Probable Cost for the Project. The Engineer will make every reasonable effort to perform services to accommodate the Client's budgetary limitations pertaining to total project construction cost. However, such limitations will not be cause or reason to require the Engineer to furnish any product or instrument of service that is not consistent with the standard of care as described in Article 2.1.

2.3 A change in scope of work, after the start of work, may influence the fees and the schedule as stated in this proposal. Delay in providing information requested and/or review of documents in a reasonable amount of time is a change in the scope of work. The Client will be notified, as soon as reasonably possible, when a change order has occurred. The notification will include cost and design schedule impact. The fee for changes in the scope of work will be per Article 3, Additional Services, in the General Conditions.

3. ADDITIONAL SERVICES.

3.1 Additional services will be provided upon written agreement signed by both parties. Additional services shall be paid for by the Client as provided in these General Conditions in addition to the compensation for the services described in the Letter Agreement. The following services, if not described in the Letter Agreement, shall be considered Additional Services:

3.1.1 Providing a program study for the Project.

3.1.2 Providing financial feasibility or other special studies.

3.1.3 Providing planning surveys, site evaluation, environmental studies or comparative studies of prospective sites, and preparing special surveys, studies and submissions, required for approvals of governmental authorities or others having jurisdiction over the Project.

3.1.4 Providing coordination of Work performed by separate contractors or by the Client's own forces.

3.1.5 Making revisions in Drawings, Specifications or other documents when such revisions are inconsistent with written approvals or instructions previously given, are required by the enactment or revision of codes, laws or regulations subsequent to the preparation of such documents or are due to other causes not solely within the control of the Engineer.

3.1.6 Preparing to serve or serving as an expert witness in connection with any public hearing, arbitration proceeding or legal proceeding.

3.1.7 Providing services of consultants other than contracted engineering services for the Project.

3.1.8 Providing any other services not otherwise included in this Agreement or not customarily furnished in accordance with generally accepted engineering practice.

3.2 Payment for Additional Services shall be as agreed upon in writing by both parties. Payment shall be based on a lump sum derived from a definitive scope of work developed by the Client and Engineer or on the basis of hourly rate and expenses. Time charges shall be in accordance with the Engineer's Schedule of Hourly Rates, which is attached hereto and is a part of this Agreement. Reimbursable Expenses are as defined in ARTICLE 4 of these General Conditions. Payment for consultants other than the Engineer or services by others shall be paid for at 1.1 times their invoiced amount. Payment for travel by Company or private vehicle shall be made at the rate of \$0.55 per mile.

4. REIMBURSABLE EXPENSES.

4.1 Reimbursable Expenses are in addition to the Compensation for Basic and Additional Services and include actual expenditures made by the Engineer and the Engineer's employees in the interest of Project for the expenses listed in the following Subparagraphs:

4.1.1 Expense of transportation in connection with the Project; living expenses in connection with out-of-town travel; long distance communications; and fees paid for reviews or seeking approval of authorities having jurisdiction over the Project.

4.1.2 Expense of reproductions, postage and handling of Drawings, Specifications, and other documents, excluding reproductions for the office use of the Engineer.

4.1.3 Expense of data processing and photographic production techniques when used in connection with Additional Services.

4.1.4 If authorized in advance by the Client, expenses of overtime work requiring higher than regular rates.

4.1.5 Expense of renderings, models and mark-ups requested by the Client.

4.1.6 Expense of any additional insurance coverage or limits, including professional liability insurance, requested by the Client in excess of that normally carried by the Engineer.

5. PAYMENT TO THE ENGINEER.

5.1 Billing will be accomplished monthly with payment due upon receipt of the Engineer's invoice. Payment will be credited first to any interest owed to Engineer, and then to principal. Client recognizes that prompt payment of Engineer's invoices is an essential aspect of the overall consideration Engineer requires for providing service to Client. Client agrees to pay all charges not in dispute within 30 days of invoice date. Any charges held to be in dispute shall be called to Engineer's attention within ten days of receipt of Engineer's invoice. If Client contests an invoice, Client shall promptly advise Engineer of the specific basis for doing so, may withhold only that portion so contested, and must pay the undisputed portion.

5.2 If the Client fails to make any payment due Engineer for services and expenses within 30 days after receipt of Engineer's invoice, then:

5.2.1 Amounts due Engineer will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day; and

5.2.2 Engineer may, after giving seven days written notice to Client, suspend services under this Agreement until Client has paid in full all amounts due for services, expenses, and other related charges. Client hereby waives any and all claims against Engineer for any such suspension.

5.3 If after the Effective Date any government entity takes a legislative action that imposes taxes, fees or charges on Engineer's services or compensation under this Agreement, then the Engineer may invoice such new taxes, fees, or charges as a Reimbursable Expense to which a factor of 1.0 shall be applied. Client shall reimburse Engineer for the cost of such invoiced new taxes, fees, and charges; such reimbursement shall be in addition to the compensation to which Engineer is entitled under the original terms of this Agreement.

6. CONSTRUCTION COST.

6.1 It is recognized that neither the Engineer nor the Client has control over the cost of labor, materials or equipment, over the Contractor's methods of determining bid prices, or over competitive bidding, market or negotiating conditions. Accordingly, the Engineer cannot and does not warrant or represent that bids or negotiated prices will not vary from any Statement of Probable Construction Cost or other cost estimate or evaluation prepared by the Engineer.

7. OWNERSHIP OF DOCUMENTS.

7.1 Drawings, Specifications, field data, notes, reports, calculations, test data, estimates and other documents as instruments of service are and shall remain the property of the Engineer whether the Project for which they are made is executed or not. The Client shall be permitted to retain copies, including reproducible copies, of Drawings and Specifications for information and reference in connection with the Client's use and occupancy of the Project. The Client shall also be permitted to retain electronic copies of all data, drawings, models, specifications and other documents that have been prepared in connection with specific projects. The Client may utilize the aforementioned work products for which the Engineer has been paid. Reuse of such data or information by the Client for any purpose other than that for which prepared shall be at the Client's sole risk, and the Client agrees to defend and indemnify Engineer for all claims, damages, costs, and expenses arising out of such reuse by the Client.

7.2 One set of deliverables including maps/prints/reports will be submitted for each project as appropriate. Terms for provision of additional copies and other deliverable requirements will be established as part of each project scope of work. Electronic copies of all deliverables will be made available to the Client if requested. The exact file format of the deliverable will depend on the project goals and software utilized by the Engineer, and shall be coordinated with the Client as part of the project. The Engineer shall retain these records for a period of two (2) years following their completion during which period additional paper copies and electronic files will be made available to the Client at reasonable times.

7.3 Submission or distribution to meet official regulatory requirements or for other purposes in connection with the Project is not to be construed as publication in derogation of the Engineer's rights.

7.4 Only documents that are hard copies and have been signed and sealed by a representative of Engineer are documents of record for this project. The documents of record have been

produced for this project only and for a given time. The documents are not to be used for any other project, or any other location, or and after two years beyond their date of issuance. The use of these documents on other projects or at a time other than as stated may have an adverse effect. All other documents, including electronic files, are documents for information only and are not documents of record.

8. TERMINATION OF AGREEMENT.

8.1 This Agreement may be terminated by either party upon seven days' written notice should the other party fail substantially to perform in accordance with its terms through no fault of the party initiating the termination.

8.2 This Agreement may be terminated by the Client upon at least seven days' written notice to the Engineer in the event that the Project is permanently abandoned.

8.3 In the event of termination not the fault of the Engineer, the Engineer shall be compensated for all services performed to termination date, together with Reimbursable Expenses then due.

9. ABANDONED OR SUSPENDED WORK.

9.1 Nothing in this Agreement nor in any document, report or opinion of the Engineer shall infer or imply that the Engineer's Services will be furnished on a contingent basis.

9.2 If the Project or any part thereof is abandoned or suspended in whole or in part by the Client for any reason other than for default by the Engineer, the Engineer shall be paid for all services performed prior to receipt of written notice from the Client of such abandonment or suspension.

10. INDEMNIFICATION.

10.1 The Engineer shall indemnify and hold the Client harmless from claims, liability, losses, and causes of action to the extent caused by any willful or negligent act, error, or omission of the Engineer, including those parties contracted by the Engineer as subcontractors, incidental to the performance of the Services under this Agreement.

11. LIMITATION OF LIABILITY.

11.1 Work to be performed and services rendered by the Engineer under this Agreement are intended for the sole benefit of the Client. Nothing herein shall confer any rights upon others or shall refer any duty on the part of the Engineer to any person or persons not a party to this agreement including, but not limited to, any contractor, sub-contractor, supplier, or any agent, employee, insurer, or surety of such person or persons.



11.2 The Engineer will not be responsible for and will not have control or charge of construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, and he will not be responsible for the Contractor's failure to carry out the Work in accordance with the Contract Documents or for the Contractor's failure to enforce safety requirements set forth by Federal, State and Local agencies. The Engineer will not be responsible for or have control or charge over the acts or omissions of the Contractor, Subcontractors, or any of their agents or employees, or any other persons performing any of the Work.

11.3 The Client agrees to limit the Engineer's and its employees' liability to the Client and to all construction Contractors and Subcontractors on the project, due to the Engineer's negligent acts, errors, or omissions to meet the professional service standard of care requirements, such that the total aggregate liability of the Engineer to those named shall not exceed \$2,000,000 and the per claim liability shall not exceed \$1,000,000. This Client standard liability cap shall apply to all projects under this agreement including associated addenda, and any change orders for specific projects. This standard liability cap may be adjusted for distinct individual projects by mutual written consent of both parties as warranted by specific project conditions.

11.4 Engineer, its principals, employees, agents or consultants shall perform no services relating to the investigation, detention, abatement, replacement, discharge, or removal of any toxic or hazardous contaminants or materials except as specifically provided for in the Letter Agreement. The Engineer shall have no liability for claims arising out of the performance or failure to perform professional services related to the investigation, detection, abatement, replacement, discharge or removal of products, materials or processes containing asbestos or any other toxic or hazardous contaminants or materials ("Hazardous Materials") except as specifically provided for in the Letter Agreement.

## 12. MISCELLANEOUS PROVISIONS.

12.1 This Agreement shall be governed by the law of the principal place of business of the Engineer.

12.2 The Client and the Engineer, respectively, bind themselves, their partners, successors, assigns and legal representatives to the other party to this Agreement and to the partners, successors, assigns and legal representatives of such party with respect to all covenants of this Agreement. Neither the Client nor the Engineer shall assign, sublet or transfer any interest in this Agreement without the written consent of the other.

12.3 This Agreement represents the entire and integrated agreement between the Client and the Engineer and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Client and Engineer.

***Revised 3-10-16***



Hussey, Gay, Bell & DeYoung, Inc.  
Consulting Engineers  
Savannah, Georgia

**SCHEDULE OF HOURLY RATES**

Rate Effective  
01/2019

Principal Engineer	205.00
Professional Engineer (Testimony and Preparation)	345.00
Engineer V / Associate	185.00
Engineer IV	170.00
Engineer III	155.00
Engineer II	150.00
Engineer I	145.00
Assistant Engineer	130.00
Technician III	120.00
Technician II	115.00
Technician I	105.00
Landscape Architect	140.00
Senior Project Representative	110.00
Project Representative	95.00
Registered Land Surveyor III	165.00
Registered Land Surveyor II	145.00
Registered Land Surveyor I	130.00
3-Man Survey Crew	175.00
2-Man Survey Crew	165.00
1-Man Survey Crew	145.00
Senior Administrative	115.00
Administrative	75.00

SCHEDULE OF REIMBURSABLE RATES  
January 2019

**REPRODUCTION COSTS PER PAGE:**

**Plan Sheets – Bond (B/W)**

11 x 17 / 12 x 18	\$ 0.60
24 x 36	\$ 1.50
30 x 42	\$ 2.15

**Plan Sheets – Bond (Color - Line)**

11 x 17 / 12 x 18	\$ 3.25
24 x 36	\$24.00
30 x 42	\$35.00

**Plan Sheets – Bond (Color – Solid Fill)**

11 x 17 / 12 x 18	\$ 4.75
24 x 36	\$48.00
30 x 42	\$70.00

**Plan Sheets – Mylar (B/W)**

24 x 36	\$15.60
30 x 42	\$22.75

**Specifications (B/W)**

8.5 x 11	\$ 0.20
----------	---------

**CD / Flash Drives**

Actual costs including media costs  
and staff time at standard rates

**OVERNIGHT DELIVERY:** Cost + 10%

**AUTO MILEAGE:** \$0.54 per mile

**AIRFARE:** Actual Cost  
(Economy Class – Domestic; Business Class – Foreign)

**ROOM & BOARD:** Actual Cost

# City of Statesboro Public Utilities Department



**To:** Jason Boyles  
Assistant City Manager

**From:** Steve Hotchkiss  
Director of Public Utilities

**Date:** 3/27/2023

**RE:** Professional Services Agreement Hussy, Gay, Bell Engineering Inc. for Ramble Road Subdivision.

**Policy Issue:** Purchasing

**Recommendation:** Consideration of a motion to execute a Professional Services Agreement with Hussy, Gay, Bell Engineering, Inc. in the amount not to exceed \$93,870.00 to provide design, bid, easement acquisition services and contract administration services for the extension of sanitary sewer service to the Ramble Road Subdivision. To be paid for with ARPA funds approved in CIP Project #32-E.

**Background:** As part of the City's plan to extend sewer into unserved areas that had been previously annexed the decision was made to initiate the process to install sewer mains in the Ramble Road Subdivision. Ramble Road Subdivision was annexed many years ago and has been served by City water but sewer however was never provided. It was identified several years ago as an area of concern, plans were prepared by HGB and have been sitting on the shelf waiting for funding. Originally the funding was to come from system revenues but due to the recent availability of American Recovery Plan Funds the decision was made to use those dollars to fund the expansion.

The estimated cost to construct this project is \$1,332,161.60, which is higher per lot than other projects we have done. This is mainly due to the fact that we will need to acquire 13 temporary and permanent easements to allow for the installation of new mains. Each will require a land survey, legal document preparation and final recording at the County Tax Office, all of which increased the budget for this project by an additional \$42,350.00

Once approval is given we will proceed to bid and construction as soon as possible.

**Budget Impact:** This project was approved to be paid for with ARPA funds, in CIP Project #32-E

**Attachments:** HGB Contract.



March 14, 2023

Mr. Steve Hotchkiss  
Director of Public Works  
City of Statesboro  
P.O. Box 348  
Statesboro, GA 30459

**RE: Proposal for Professional Services for the Ramble Road Sewer System  
City of Statesboro, Georgia**

Dear Mr. Hotchkiss:

We are pleased to present this proposal for professional services for the subject project. The intent of the project is to provide sanitary sewer service to the Ramble Road Subdivision. The route of the proposed sanitary sewer will generally follow Ramble Road. The existing properties along Ramble Road are currently served by individual septic systems. The existing septic systems will be demolished and sewer laterals routed to connect to the proposed sanitary sewer system. The project will also include the demolition of the Timesaver and Eastview Apartments Lift Stations. The proposed sanitary sewer will discharge to an existing sewer which discharges to the existing Packinghouse Road Lift Station.

Our fee for each scope of work is as follows:

- A. SURVEYING SERVICES  
Hussey Gay Bell will use the survey performed in 2005 for this project. Additional locates will be required and included under this item for new structures installed post original survey. The proposed gravity sewer will be installed within the City’s Right-of-Way and in dedicated easements as necessary.  
  
**LUMP SUM FEE** **\$ 2,500.00**
  
- B. WETLAND SERVICES  
HGB will delineate wetlands along the project route and survey wetlands boundaries for the use in wetland permitting if necessary. HGB will prepare and submit national wetlands permitting applications as required.  
  
**LUMP SUM FEE** **\$ 6,200.00**

C. DESIGN SERVICES

HGB will prepare Construction Plans and Specifications for the proposed extension of the gravity sewer along the proposed route and demolition of the existing lift stations. Design will include all necessary civil, mechanical and electrical drawings and associated specifications.

**LUMP SUM FEE** **\$14,650.00**

D. PERMITTING SERVICES

HGB will prepare permitting packages for submittal to permitting agencies. Permits from Georgia DOT, Georgia Soil and Water Conservation Commission and US Army Corps of Engineers are expected to be required for this project.

**LUMP SUM FEE** **\$ 6,670.00**

E. EASEMENT ACQUISITION SERVICES

The gravity sewer main alignment is expected to require three (3) permanent utility easements and twelve (12) temporary construction easements on thirteen (13) properties. HGB will subcontract with The Acquisition Group, Inc. to prepare easement appraisals and assist in acquisition negotiations.

I.	Easement Plats	13 properties @ \$350 each =	<b>\$ 4,550.00</b>
II.	Temporary Easement Appraisal	12 properties @ \$900 each =	<b>\$10,800.00</b>
III.	Permanent Easement Appraisal	3 properties @ \$2,500 each =	<b>\$ 7,500.00</b>
IV.	Easement Acquisition	13 properties @ \$1,500 each =	<b>\$19,500.00</b>

F. BIDDING SERVICES

HGB will prepare bid packages necessary for contractor bidding of the project. HGB will assist in preparing a project advertisement, the distribution of bid documents, attending a pre-bid meeting, preparing addenda to respond to bidder questions, attending a bid opening, analyzing the bids received and a recommendation of award for the project.

**LUMP SUM FEE** **\$ 6,500.00**

G. CONTRACT ADMINISTRATION

Hussey Gay Bell's construction administration services as needed on an hourly basis including contract preparation, attending a homeowners public meeting, attending a pre-construction meeting, responding to Requests for Information (RFI's), reviewing pay requests, reviewing shop drawings and preparing change orders, if necessary.

**HOURLY NOT-TO-EXCEED FEE** **\$ 12,000.00**



Mr. Steve Hotchkiss  
City of Statesboro  
March 14, 2023  
Page 3

H. PROJECT CLOSE-OUT AND RECORD DRAWINGS

HGB will complete project close-out documentation and provide record drawings for the project.

**LUMP SUM FEE**

**\$ 3,000.00**

The scope of services covered by this proposal does not include geotechnical or environmental services which are not expected to be required for this project.

You will be billed each month for our services and for any reimbursable expenses as defined in the General Conditions. Invoices will be payable within 30 days of invoice date. This Agreement, along with the General Conditions, the Schedule of Hourly Rates and the Schedule of Reimbursable Expenses constitutes the entire contract between you and this firm and may only be modified by a written change order signed by both parties. Thank you for this opportunity to serve you.

Sincerely,  
HUSSEY, GAY, BELL & DEYOUNG, INC.



C.J. Chance, P.E.  
Chief Operating Officer

ACCEPTED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

NAME AND TITLE: \_\_\_\_\_

Attachments:   General Conditions  
                      Schedule of Hourly Rates  
                      Schedule of Reimbursable Expenses

## GENERAL CONDITIONS

These GENERAL CONDITIONS are attached to and made a part of the Letter Agreement dated March 14, 2023 between **CITY OF STATESBORO, GEORGIA** (Client) and **HUSSEY, GAY, BELL & DEYOUNG, INC.** (Engineer) and pertain to the project described therein.

### 1. CLIENT'S RESPONSIBILITIES.

1.1 The Client shall make available access by the Engineer to public and private property as is required to perform such investigations as are appropriate to obtain data for development of the Project.

1.2 The Client shall designate in writing a Representative for the work under this Agreement. The Client's Representative shall have complete authority to transmit the Client's instructions, policy and decisions pertaining to the project.

1.3 The Client shall furnish, in writing, any limitations in the overall project budget. This information shall be furnished at the beginning of the project.

### 2. ENGINEER'S RESPONSIBILITIES.

2.1 Services performed by the Engineer under this agreement will be performed in a manner consistent with the standard of care exercised by other members of the profession currently engaged in similar work in the area and practicing under similar conditions. No representation, either expressed or implied, or no guarantee or warranty is included or intended in this agreement.

2.2 Based on the mutually accepted program of work and Project budget requirements, the Engineer will prepare, for approval by the Client, documents consisting of drawings and other documents appropriate for the Project, and shall also submit to the Client, if part of the Scope of Work, a Statement of Probable Cost for the Project. The Engineer will make every reasonable effort to perform services to accommodate the Client's budgetary limitations pertaining to total project construction cost. However, such limitations will not be cause or reason to require the Engineer to furnish any product or instrument of service that is not consistent with the standard of care as described in Article 2.1.

2.3 A change in scope of work, after the start of work, may influence the fees and the schedule as stated in this proposal. Delay in providing information requested and/or review of documents in a reasonable amount of time is a change in the scope of work. The Client will be notified, as soon as reasonably possible, when a change order has occurred. The notification will include cost and design schedule impact. The fee for changes in the scope of work will be per Article 3, Additional Services, in the General Conditions.

3. ADDITIONAL SERVICES.

3.1 Additional services will be provided upon written agreement signed by both parties. Additional services shall be paid for by the Client as provided in these General Conditions in addition to the compensation for the services described in the Letter Agreement. The following services, if not described in the Letter Agreement, shall be considered Additional Services:

3.1.1 Providing a program study for the Project.

3.1.2 Providing financial feasibility or other special studies.

3.1.3 Providing planning surveys, site evaluation, environmental studies or comparative studies of prospective sites, and preparing special surveys, studies and submissions, required for approvals of governmental authorities or others having jurisdiction over the Project.

3.1.4 Providing coordination of Work performed by separate contractors or by the Client's own forces.

3.1.5 Making revisions in Drawings, Specifications or other documents when such revisions are inconsistent with written approvals or instructions previously given, are required by the enactment or revision of codes, laws or regulations subsequent to the preparation of such documents or are due to other causes not solely within the control of the Engineer.

3.1.6 Preparing to serve or serving as an expert witness in connection with any public hearing, arbitration proceeding or legal proceeding.

3.1.7 Providing services of consultants other than contracted engineering services for the Project.

3.1.8 Providing any other services not otherwise included in this Agreement or not customarily furnished in accordance with generally accepted engineering practice.

3.2 Payment for Additional Services shall be as agreed upon in writing by both parties. Payment shall be based on a lump sum derived from a definitive scope of work developed by the Client and Engineer or on the basis of hourly rate and expenses. Time charges shall be in accordance with the Engineer's Schedule of Hourly Rates, which is attached hereto and is a part of this Agreement. Reimbursable Expenses are as defined in ARTICLE 4 of these General Conditions. Payment for consultants other than the Engineer or services by others shall be paid for at 1.1 times their invoiced amount. Payment for travel by Company or private vehicle shall be made at the rate of \$0.55 per mile.

4. REIMBURSABLE EXPENSES.

4.1 Reimbursable Expenses are in addition to the Compensation for Basic and Additional Services and include actual expenditures made by the Engineer and the Engineer's employees in the interest of Project for the expenses listed in the following Subparagraphs:

4.1.1 Expense of transportation in connection with the Project; living expenses in connection with out-of-town travel; long distance communications; and fees paid for reviews or seeking approval of authorities having jurisdiction over the Project.

4.1.2 Expense of reproductions, postage and handling of Drawings, Specifications, and other documents, excluding reproductions for the office use of the Engineer.

4.1.3 Expense of data processing and photographic production techniques when used in connection with Additional Services.

4.1.4 If authorized in advance by the Client, expenses of overtime work requiring higher than regular rates.

4.1.5 Expense of renderings, models and mark-ups requested by the Client.

4.1.6 Expense of any additional insurance coverage or limits, including professional liability insurance, requested by the Client in excess of that normally carried by the Engineer.

5. PAYMENT TO THE ENGINEER.

5.1 Billing will be accomplished monthly with payment due upon receipt of the Engineer's invoice. Payment will be credited first to any interest owed to Engineer, and then to principal. Client recognizes that prompt payment of Engineer's invoices is an essential aspect of the overall consideration Engineer requires for providing service to Client. Client agrees to pay all charges not in dispute within 30 days of invoice date. Any charges held to be in dispute shall be called to Engineer's attention within ten days of receipt of Engineer's invoice. If Client contests an invoice, Client shall promptly advise Engineer of the specific basis for doing so, may withhold only that portion so contested, and must pay the undisputed portion.

5.2 If the Client fails to make any payment due Engineer for services and expenses within 30 days after receipt of Engineer's invoice, then:

5.2.1 Amounts due Engineer will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day; and

5.2.2 Engineer may, after giving seven days written notice to Client, suspend services under this Agreement until Client has paid in full all amounts due for services, expenses, and other related charges. Client hereby waives any and all claims against Engineer for any such suspension.

5.3 If after the Effective Date any government entity takes a legislative action that imposes taxes, fees or charges on Engineer's services or compensation under this Agreement, then the Engineer may invoice such new taxes, fees, or charges as a Reimbursable Expense to which a factor of 1.0 shall be applied. Client shall reimburse Engineer for the cost of such invoiced new taxes, fees, and charges; such reimbursement shall be in addition to the compensation to which Engineer is entitled under the original terms of this Agreement.

6. CONSTRUCTION COST.

6.1 It is recognized that neither the Engineer nor the Client has control over the cost of labor, materials or equipment, over the Contractor's methods of determining bid prices, or over competitive bidding, market or negotiating conditions. Accordingly, the Engineer cannot and does not warrant or represent that bids or negotiated prices will not vary from any Statement of Probable Construction Cost or other cost estimate or evaluation prepared by the Engineer.

7. OWNERSHIP OF DOCUMENTS.

7.1 Drawings, Specifications, field data, notes, reports, calculations, test data, estimates and other documents as instruments of service are and shall remain the property of the Engineer whether the Project for which they are made is executed or not. The Client shall be permitted to retain copies, including reproducible copies, of Drawings and Specifications for information and reference in connection with the Client's use and occupancy of the Project. The Client shall also be permitted to retain electronic copies of all data, drawings, models, specifications and other documents that have been prepared in connection with specific projects. The Client may utilize the aforementioned work products for which the Engineer has been paid. Reuse of such data or information by the Client for any purpose other than that for which prepared shall be at the Client's sole risk, and the Client agrees to defend and indemnify Engineer for all claims, damages, costs, and expenses arising out of such reuse by the Client.

7.2 One set of deliverables including maps/prints/reports will be submitted for each project as appropriate. Terms for provision of additional copies and other deliverable requirements will be established as part of each project scope of work. Electronic copies of all deliverables will be made available to the Client if requested. The exact file format of the deliverable will depend on the project goals and software utilized by the Engineer, and shall be coordinated with the Client as part of the project. The Engineer shall retain these records for a period of two (2) years following their completion during which period additional paper copies and electronic files will be made available to the Client at reasonable times.

7.3 Submission or distribution to meet official regulatory requirements or for other purposes in connection with the Project is not to be construed as publication in derogation of the Engineer's rights.

7.4 Only documents that are hard copies and have been signed and sealed by a representative of Engineer are documents of record for this project. The documents of record have been

produced for this project only and for a given time. The documents are not to be used for any other project, or any other location, or and after two years beyond their date of issuance. The use of these documents on other projects or at a time other than as stated may have an adverse effect. All other documents, including electronic files, are documents for information only and are not documents of record.

8. TERMINATION OF AGREEMENT.

8.1 This Agreement may be terminated by either party upon seven days' written notice should the other party fail substantially to perform in accordance with its terms through no fault of the party initiating the termination.

8.2 This Agreement may be terminated by the Client upon at least seven days' written notice to the Engineer in the event that the Project is permanently abandoned.

8.3 In the event of termination not the fault of the Engineer, the Engineer shall be compensated for all services performed to termination date, together with Reimbursable Expenses then due.

9. ABANDONED OR SUSPENDED WORK.

9.1 Nothing in this Agreement nor in any document, report or opinion of the Engineer shall infer or imply that the Engineer's Services will be furnished on a contingent basis.

9.2 If the Project or any part thereof is abandoned or suspended in whole or in part by the Client for any reason other than for default by the Engineer, the Engineer shall be paid for all services performed prior to receipt of written notice from the Client of such abandonment or suspension.

10. INDEMNIFICATION.

10.1 The Engineer shall indemnify and hold the Client harmless from claims, liability, losses, and causes of action to the extent caused by any willful or negligent act, error, or omission of the Engineer, including those parties contracted by the Engineer as subcontractors, incidental to the performance of the Services under this Agreement.

11. LIMITATION OF LIABILITY.

11.1 Work to be performed and services rendered by the Engineer under this Agreement are intended for the sole benefit of the Client. Nothing herein shall confer any rights upon others or shall refer any duty on the part of the Engineer to any person or persons not a party to this agreement including, but not limited to, any contractor, sub-contractor, supplier, or any agent, employee, insurer, or surety of such person or persons.

11.2 The Engineer will not be responsible for and will not have control or charge of construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, and he will not be responsible for the Contractor's failure to carry out the Work in accordance with the Contract Documents or for the Contractor's failure to enforce safety requirements set forth by Federal, State and Local agencies. The Engineer will not be responsible for or have control or charge over the acts or omissions of the Contractor, Subcontractors, or any of their agents or employees, or any other persons performing any of the Work.

11.3 The Client agrees to limit the Engineer's and its employees' liability to the Client and to all construction Contractors and Subcontractors on the project, due to the Engineer's negligent acts, errors, or omissions to meet the professional service standard of care requirements, such that the total aggregate liability of the Engineer to those named shall not exceed \$2,000,000 and the per claim liability shall not exceed \$1,000,000. This Client standard liability cap shall apply to all projects under this agreement including associated addenda, and any change orders for specific projects. This standard liability cap may be adjusted for distinct individual projects by mutual written consent of both parties as warranted by specific project conditions.

11.4 Engineer, its principals, employees, agents or consultants shall perform no services relating to the investigation, detention, abatement, replacement, discharge, or removal of any toxic or hazardous contaminants or materials except as specifically provided for in the Letter Agreement. The Engineer shall have no liability for claims arising out of the performance or failure to perform professional services related to the investigation, detection, abatement, replacement, discharge or removal of products, materials or processes containing asbestos or any other toxic or hazardous contaminants or materials ("Hazardous Materials") except as specifically provided for in the Letter Agreement.

## 12. MISCELLANEOUS PROVISIONS.

12.1 This Agreement shall be governed by the law of the principal place of business of the Engineer.

12.2 The Client and the Engineer, respectively, bind themselves, their partners, successors, assigns and legal representatives to the other party to this Agreement and to the partners, successors, assigns and legal representatives of such party with respect to all covenants of this Agreement. Neither the Client nor the Engineer shall assign, sublet or transfer any interest in this Agreement without the written consent of the other.

12.3 This Agreement represents the entire and integrated agreement between the Client and the Engineer and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Client and Engineer.

***Revised 3-10-16***



Hussey, Gay, Bell & DeYoung, Inc.  
Consulting Engineers  
Savannah, Georgia

**SCHEDULE OF HOURLY RATES**

Rate Effective  
01/2019

Principal Engineer	205.00
Professional Engineer (Testimony and Preparation)	345.00
Engineer V / Associate	185.00
Engineer IV	170.00
Engineer III	155.00
Engineer II	150.00
Engineer I	145.00
Assistant Engineer	130.00
Technician III	120.00
Technician II	115.00
Technician I	105.00
Landscape Architect	140.00
Senior Project Representative	110.00
Project Representative	95.00
Registered Land Surveyor III	165.00
Registered Land Surveyor II	145.00
Registered Land Surveyor I	130.00
3-Man Survey Crew	175.00
2-Man Survey Crew	165.00
1-Man Survey Crew	145.00
Senior Administrative	115.00
Administrative	75.00



SCHEDULE OF REIMBURSABLE RATES  
January 2019

**REPRODUCTION COSTS PER PAGE:**

**Plan Sheets – Bond (B/W)**

11 x 17 / 12 x 18	\$ 0.60
24 x 36	\$ 1.50
30 x 42	\$ 2.15

**Plan Sheets – Bond (Color - Line)**

11 x 17 / 12 x 18	\$ 3.25
24 x 36	\$24.00
30 x 42	\$35.00

**Plan Sheets – Bond (Color – Solid Fill)**

11 x 17 / 12 x 18	\$ 4.75
24 x 36	\$48.00
30 x 42	\$70.00

**Plan Sheets – Mylar (B/W)**

24 x 36	\$15.60
30 x 42	\$22.75

**Specifications (B/W)**

8.5 x 11	\$ 0.20
----------	---------

**CD / Flash Drives**

Actual costs including media costs  
and staff time at standard rates

**OVERNIGHT DELIVERY:** Cost + 10%

**AUTO MILEAGE:** \$0.54 per mile

**AIRFARE:** Actual Cost  
(Economy Class – Domestic; Business Class – Foreign)

**ROOM & BOARD:** Actual Cost

# CITY OF STATESBORO

## COUNCIL

Phillip A. Boyum, District 1  
Paulette Chavers, District 2  
Venus Mack, District 3  
John Riggs, District 4  
Shari Barr, District 5



Jonathan McCollar, Mayor  
Charles Penny, City Manager  
Leah Harden, City Clerk  
Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348  
STATESBORO, GEORGIA 30459-0348

## MEMORANDUM

DATE: March 28, 2023  
TO: Charles Penny, City Manager  
Jason Boyles, Assistant City Manager  
FROM: Kathleen Field, Director of Planning and Development  
RE: Recommendation for Consultant for Long-Range Transportation Plan

The City of Statesboro and Bulloch County have accepted proposals from qualified professional consultants for the purpose of updating the 2009 Statesboro-Bulloch County Long Range Transportation Plan. On January 19, 2023, four proposals were received. It was determined that each firm met the basic requirements of the "Request for Proposal". The RFP review team, consisting of seven Bulloch County and three City of Statesboro staff members, reviewed each proposal independently and scored proposals according to the following criteria: methods and approach, capability and qualifications, schedule, and price. Upon scoring and summary, the committee requested oral interviews with each of the four contractors. Interviews were held Monday, February 13<sup>th</sup> and Tuesday, February 14<sup>th</sup>. Following the interviews, the review team scored the proposals for a second time, then reconciled tangible and intangible factors to select a finalist.

Based on the strength of the interviews (which were very close) and the price proposals (which are competitive) we are recommending the selection of Goodwyn Mills Cawood and approval to allow staff to enter into negotiations with the firm to finalize the project's budget and scope.

Both the City of Statesboro and Bulloch County have budgeted \$200,000 each toward this project (\$400,000 maximum total). If consultant selection is approved, once negotiations have been completed a final agreement and contract amount will be provided for approval by City Council.

## VENDOR SUBMITTALS

- Goodwyn Mills Cawood
- Atlas
- Croy
- WSP



**PLANNING AND DEVELOPMENT DEPARTMENT**

---

**MEMORANDUM**

**DATE:** March 16, 2023  
**TO:** Board of Commissioners  
**FROM:** James Pope, AICP  
**CC:** Tom Couch, CM  
**RE:** **Recommendation for Long Range Transportation Plan Planning Contractor**

The Bulloch County Board of Commissioners, on behalf of the City of Statesboro and Bulloch County, have accepted proposals from qualified professional consultants for the purpose of updating the 2009 Statesboro-Bulloch County Long Range Transportation Plan. On January 19<sup>th</sup>, 2023, 4 proposals were received; it was determined each firm met the basic requirements of the Request for Proposal. The RFP review team, consisting of seven Bulloch County and three City of Statesboro staff members, reviewed each proposal independently and scored proposals according to the following criteria: methods & approach, capability & qualifications, schedule, price proposal. Upon scoring and summary, the committee requested oral interviews with each of the four contractors. Interviews were held Monday, February 13<sup>th</sup>, and Tuesday February 14<sup>th</sup>. Following the interviews, the review team scored the proposals for a second time, then reconciled tangible and intangible factors to select a finalist.

Based on the strength of the interviews (which were very close), and the price proposals (which are competitive) we are recommending the selection of Goodwin Mills Cawood. Please remember this approval will allow staff to enter negotiations with the firm to finalize the project budget and scope.

<b>Vendor Submittals</b>
Goodwin Mills Cawood
Atlas
Croy
WSP

<b>Review Team</b>	
<b>Bulloch County</b>	<b>City of Statesboro</b>
Tom Couch, ICMA-CM, AICP	Kathy Fields
Cindy Steinmann	John Washington, PE
James Pope, AICP	David Moyer, PE
Brad Deal, PE	
Randy Newman	
David Campbell	





# Technical Proposal for Long Range Transportation Plan Update 2045

STATESBORO-BULLOCH COUNTY, GEORGIA

Contract No. 22-01-TR-CIP

January 19, 2023

# GMC

Goodwyn Mills Cawood

Building  
Communities



[www.gmcnetwork.com](http://www.gmcnetwork.com)





Goodwyn Mills Cawood

801 Broad Street  
Suite 900  
Augusta, GA 30901

T (706) 303-3272  
F (770) 955-1064

www.gmcnetwork.com

January 19, 2023

Bulloch County BOC  
115 North Main Street  
Statesboro, Georgia 30458  
Purchasing Office  
Attn: Transportation RFP

RE: **Proposal for Long Range Transportation Plan Update 2045**

Dear Members of the Selection Committee,

Goodwyn Mills Cawood (GMC) is pleased to submit our proposal to Statesboro-Bulloch County with the preparation of your Long Range Transportation Update 2045. We believe we are uniquely qualified assist the city with this project for the following reasons:

- 1 EXPERIENCED IN TRANSPORTATION PLANNING**


Our GMC Project Team specializes in providing planning, transportation planning, engineering services and multi-modal planning services to communities throughout Georgia. The GMC Team's senior personnel assigned to this project have recently assisted Georgia communities of Bryan County and Chatham County, as well MPO planning for the Augusta Regional Transportation Study (ARTS MPO) based in Augusta and for the Northeastern Ohio Areawide Coordinating Agency (NOACA MPO based in Cleveland) with transportation planning services. Our subcontractors Modern Mobility Partners and Maldino Wilburn supplement our team with a wealth of expertise in transportation modeling and traffic operations and design throughout the State of Georgia.
- 2 FAMILIARITY WITH STATESBORO & BULLOCH COUNTY**

Our strong relationship with the City of Statesboro and Bulloch County include: **Statesboro-Bulloch Airport, Stormwater Utility & Master Plan, Professional Architectural Services for the Georgia Southern University, Professional Architectural Services for Ogeechee Technical College.** Additionally, GMC is currently assisting neighboring Bryan County with an update to their Comprehensive Plan. This is relevant due to the influx of growth and development associated with the recently announced Hyundai electric vehicle manufacturing facility along I-16. This growth will have significant impacts on southeast Bulloch County as residential, commercial and manufacturing land uses are expected to be realized throughout the region.
- 3 DEDICATION AND LOCAL SERVICE**

We strive to build our reputation around the principles of responsiveness, deliverables that surpass client expectation, direct access to the senior management of the company, and dedication to the needs of our clients. GMC has offices and project staff located in Augusta, Savannah and Atlanta enabling us to leverage our understanding of planning throughout Georgia and deploy our project team.

We are committed to maintaining long-term relationships with our clients, ensuring that our staff clearly understands every client's unique and individual needs. You have our personal assurance that Statesboro-Bulloch County will get the full benefit of our expertise and passion for the Statesboro-Bulloch County Long Range Transportation Update for 2045. Thank you for your consideration of our qualifications.

  
Glenn Coyne, FAICP  
Project Manager and Point of Contact

  
Rhonda Davis, PE  
Project Principal



# Contents

Letter of Interest.....	2
<b>Section 1 - Qualifications .....</b>	<b>3</b>
<b>Section 2 - Project Approach .....</b>	<b>7</b>
<b>Section 3 - Key Personnel.....</b>	<b>11</b>
<b>Section 4 - Current Workload.....</b>	<b>19</b>
<b>Section 5 - Comm./QA/QC.....</b>	<b>20</b>
<b>Section 6 - Legal Disclosure.....</b>	<b>21</b>
<b>Section 7 - Project Schedule .....</b>	<b>22</b>
<b>Section 8 - Client References .....</b>	<b>23</b>
<b>Section 9 - Required Forms .....</b>	<b>24</b>



Please scan the QR code for a short video about GMC and be sure to visit our website at: [gmcnetwork.com](http://gmcnetwork.com).

SCAN ME! ▼





**SECTION 1 Qualifications**

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project)</i>	<b>20. EXAMPLE PROJECT KEY NUMBER</b>  <b>1</b>
--	---

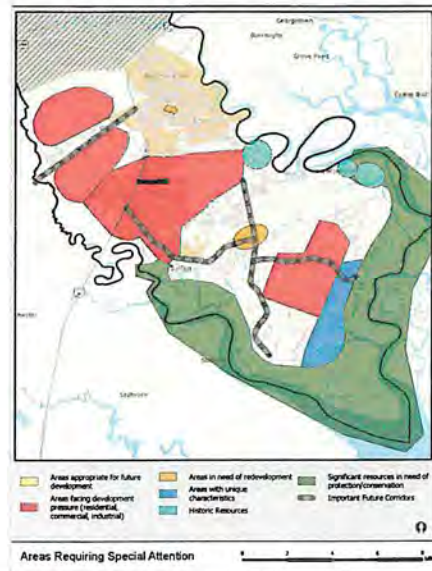
<b>21. TITLE AND LOCATION (City and State)</b> <b>BRYAN COUNTY COMPREHENSIVE PLAN</b> Bryan County, Georgia	<b>22. YEAR COMPLETED</b>	
	PROFESSIONAL SERVICES <b>Ongoing</b>	CONSTRUCTION (If applicable) <b>N/A</b>

**23. PROJECT OWNER'S INFORMATION**

<b>a. PROJECT OWNER</b> Bryan County	<b>b. POINT OF CONTACT NAME</b> Audra Miller, Community Development Director	<b>c. POINT OF CONTACT TELEPHONE NUMBER</b> (912) 622-1031
---	---	---

**24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE (Include scope, size, and cost)**

GMC is partnering with Bryan County to develop and adopt a major update to the comprehensive plan. An important focus of the comprehensive plan update is the extensive public engagement opportunities including, public workshops in the north and south portions of the county, an online community survey, regular Board of Commissioners and planning commission updates, a project website, with frequent project updates and interactive mapping and steering committee meetings open to the public. Among the priorities emerging in the comprehensive plan update are transportation, land use, housing, parks and recreation, environment, economic development and community services, Notable to this planning process is the announcement in May, 2022 that Hyundai will be building a new electric vehicle manufacturing plant in Bryan County.



**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

a.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
	Goodwyn Mills Cawood	Augusta, Georgia	Comprehensive Planning
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE



**SECTION 1 Qualifications**

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project)</i>	<b>20. EXAMPLE PROJECT KEY NUMBER</b>  <b>2</b>
--	---

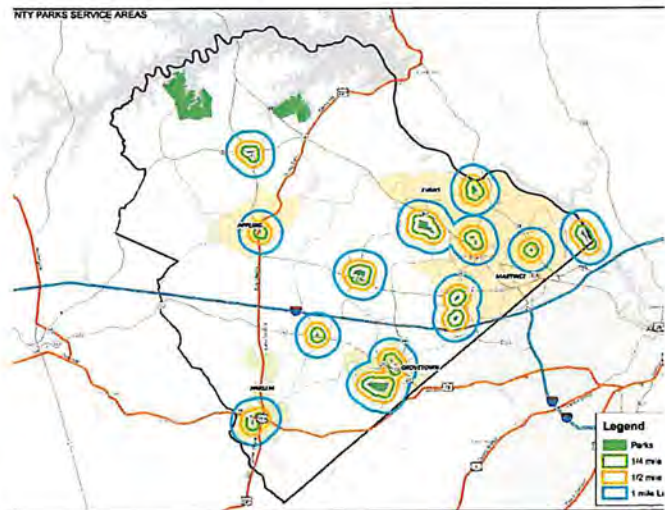
<b>21. TITLE AND LOCATION (City and State)</b> <b>VISION 2035 UPDATE</b> Columbia County, Georgia	<b>22. YEAR COMPLETED</b>	
	PROFESSIONAL SERVICES 2020	CONSTRUCTION (If applicable) N/A

**23. PROJECT OWNER'S INFORMATION**

<b>a. PROJECT OWNER</b> Columbia County, Georgia	<b>b. POINT OF CONTACT NAME</b> Scott Sterling, AICP, Planning Director	<b>c. POINT OF CONTACT TELEPHONE NUMBER</b> (706) 868-3400
---	--	---

**24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE (Include scope, size, and cost)**

GMC was contracted by Columbia County to assist with the update to the County's Comprehensive Plan - Vision 2035. This project includes a comprehensive public engagement component that has evolved into a hybrid in-person/electronic process due to COVID-19. GMC has worked with the County through this process to gather feedback on the community goals, needs and opportunities, development strategy and community work plan. Emerging issues that will be addressed through the update to Vision 2035 include significant projected population growth, a desired to retain community character, connectivity issues and quality of life.



▲ GMC's Columbia County Update

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

<b>a.</b>	(1) FIRM NAME Goodwyn Mills Cawood	(2) FIRM LOCATION (City and State) Augusta, Georgia	(3) ROLE Comprehensive Planning
<b>b.</b>	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
<b>c.</b>	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
<b>d.</b>	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
<b>e.</b>	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
<b>f.</b>	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE



**SECTION 1 Qualifications**

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project)</i>	<b>20. EXAMPLE PROJECT KEY NUMBER</b>  <b>3</b>
--	---

<b>21. TITLE AND LOCATION (City and State)</b> <b>STORMWATER UTILITY SETUP</b> Statesboro, Georgia	<b>22. YEAR COMPLETED</b>	
	PROFESSIONAL SERVICES <b>2017-2023</b>	CONSTRUCTION <i>(If applicable)</i> <b>N/A</b>

**23. PROJECT OWNER'S INFORMATION**

<b>a. PROJECT OWNER</b> City of Statesboro	<b>b. POINT OF CONTACT NAME</b> Marcos Trejo, PE, Assistant Public Works Director	<b>c. POINT OF CONTACT TELEPHONE NUMBER</b> (912) 764-0655
---	--	---

**24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE (Include scope, size, and cost)**

GMC was contracted by the City of Statesboro to set up their SW Utility and user fee system, which began billing in August 2015. This project included a SWMP Cost of Service Analysis, User Fee Rate Model, Credit Policy, Public Outreach, Enterprise Fund Ordinance and SW User Fee Rate Resolution, and Final Report. In support of this project, the Project Team completed a comprehensive SWMP assessment that included a prioritized capital project database and matrix. Project Team staff worked with the City to gather information on all unfunded and backlogged capital projects, citizen complaints and maintenance work orders related to drainage. This assessment included a field GPS survey of the drainage system and cost assessment to estimate the City's total SWMP funding need. Projects were scored based on objective criteria established by the City and were prioritized based on those scores.

GMC continues to work with the City of Statesboro on the development and implementation of a Drainage Master Plan that includes hydrologic and hydraulic analysis of priority drainage basins and regional detention. Additional projects include: Stormwater Masterplan (Ph I); Drainage System Evaluations: MLK West (Ph II); Lake Sal (Ph III); Stream Restoration/Water Quality: Preliminary Assessment (Ph IV); Watershed Plan (Ph V).



**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

<b>a.</b>	(1) FIRM NAME Goodwyn Mills Cawood/ Environmental Planning Group	(2) FIRM LOCATION <i>(City and State)</i> Savannah, Georgia	(3) ROLE Environmental Engineering
<b>b.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>c.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>d.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>e.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>f.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE



# Project Scope of Work

## Public Engagement

The GMC Team believes in the importance of developing a Long-Range Transportation Plan Update in conjunction with a community – not just for a community. We believe in developing a plan that is truly a community's vision, that is why an inclusive public outreach process is key. We will utilize a public involvement plan that reaches out to all members of the community to ensure that the final document is truly reflective of the City of Statesboro and Bulloch County's vision. By basing the LRTP update on a comprehensive community vision, we will ensure a final product with strategies, goals, and policies that indicate a robust community engagement process.

The visioning efforts for the public involvement process will consist of a review of existing conditions, past studies, and an assessment current transportation needs and issues, and how the public envisions the future of such elements. This will ensure a proactive approach that will be based on an inclusive community visioning process. The GMC Project Team proposes a public involvement effort that affords all interested residents and stakeholders the chance to provide input based on their desired level of participation. Our process will include the following:

## Technical Advisory Committee

To ensure that we understand and execute our role, a Technical Advisory Committee will be established, to be made up of City of Statesboro and Bulloch County staff members. This group is recommended to meet up to six (6) times throughout the planning process. The purpose of the Technical Advisory Committee is to provide feedback on the planning process and activities proposed for the Steering Committee, public engagement activities, reports to the Mayor and City Council and County Board of Commissioners.

Communication is key between the Technical Advisory Committee and the GMC Project Team as we will rely on the them to assist in the following areas and functions:

- Participate in gathering public input through attendance at meetings and direct interaction with stakeholders;
- Provide relevant data and input to the Project Team;
- Assist with logistics, locations, and set up of public engagement events; and
- Review drafts of the planning documents and provide recommended edits.



▲ GMC's project planning session

## Public Involvement

The public involvement effort must incorporate a diverse approach that includes a combination of traditional and innovative, technology-based techniques. Examples of traditional efforts include interactive workshops, project newsletters, comment cards, and surveys. With the increasing focus on technology, any successful public involvement effort must include the use of technology-based tools. These include social media such as Facebook and Twitter, electronic survey opportunities, mobile phone applications and interactive, web-based input tools. The table below includes some examples of both the traditional and technology-based approaches that our Project Team has utilized for community engagement in the planning process.

The GMC Team also recognizes the need to ensure that the traditionally underserved population groups within the region are involved in the process. These environmental justice communities have a critical perspective in the development of transportation plans, and we are committed to ensuring the identification and inclusion of these groups in a meaningful way through targeted outreach efforts.

## Online Survey

GMC will draft, review, and administer an on-line public opinion survey. The questions on the survey will be based on guidance from the Technical Advisory Committee. GMC has successfully administered on-line surveys associated with several comprehensive plans and transportation plans and will use the lessons learned from this experience to bring a high-quality survey to the citizens of Statesboro and Bulloch County. A complete report including statistical results will be provided in a separate summary report.



## Section 2 Project Scope of Work

### Community Engagement Activities

While the final Community Engagement program will be formulated with the City and County staff and Technical Review Committee, for the purposes of this proposal, we anticipate the following elements will form the basis of the process.

1. Meetings with the Technical Advisory Committee (up to 6)
2. Public Town Hall Workshops at key benchmarks in planning process (4)
3. Online Public Survey (available for one to two months)
4. Mayor and City Council Update (1)
5. Board of Commissioners Update (1)
6. Additional Online Outreach to include:
  - a. Web page and social media content
  - b. Press releases
  - c. Community Snapshot Fact Sheet
  - d. Web-based GIS site and application (in cooperation with the City and County GIS Departments)
7. Presentation of Draft LRTP to Mayor and City Council
8. Presentation of Draft LRTP to Board of Commissioners

### Goals and Objectives

The public outreach techniques discussed above will be used by our team to frame the overarching community transportation goals. The purpose of identifying transportation goals is to understand the City of Statesboro and Bulloch County's values and future vision. The goals are one of the most important parts of the transportation planning process because they represent the value the community places on different elements of the transportation system.

Subsequently, under each goal, the planning process will move toward development of a series of objectives as measurable action items that will advance the plan toward recommendations for implementation.

### Review Study Area Boundary

In order to properly assess the study area, the GMC Team will use base data to develop an understanding of the overall transportation system. It is important to analyze travel characteristics, identify transportation infrastructure and performance, and develop alternatives for improving transportation services. Along with the transportation analysis, we will also review land use patterns and economic development activities, as they interact with travel demand and affect transportation improvements in an ongoing cycle.

### Review Prior Studies and Plans

The GMC Team will review land-use and economic development trends as well as future land use plans and studies to identify areas that are likely to support new transportation investments (projects) as well as areas where transportation investments complement economic development. The GMC team will leverage the market analysis and composite land use data specific to the City of Statesboro and Bulloch County as well as major corridors outside of the county that will have an impact on future transportation planning efforts.

### Data Collection and Analysis

In cooperation with city and county staff, the GMC team will use its local knowledge of data and information as well as obtaining more existing information, to summarize and explain the basis of the data, and identify any gaps in existing data, transportation systems and services. The GMC Team will focus our efforts on using data to describe existing conditions, needs, and opportunities.

The GMC team will review and summarize at a minimum, all previous and ongoing studies and plans. Information from the plans will be presented in a summary table/matrix that will include key information such as the study title, study type, completion date, and the study purpose as well as findings and recommendations. This information will also be used to set the foundation for the Long-Range Transportation Plan update. We will use information to assemble and map information about existing and planned transportation improvements and multi-modal mobility needs to serve as a basis for developing the vision, goals, and objectives.

This task will incorporate the following:

- Planning Framework
- Demographic Analysis
- Land Use Analysis

### Update Travel Demand Model

In order to update the 2020 travel demand model, the GMC Project Team will coordinate with the County staff to analyze the population and employment densities in the more dense and heavily developed areas. Some of the data source may include census data, travel demand model socio-economic data, and other demographic characteristic data. This is important in identifying travel trends and the location of groups that have a higher propensity to utilize specific forms of transportation. Modern Mobility Partners (MMP) will lead the GMC Project Team effort to update 2009 Bulloch County travel demand model (TDM) to simulate existing travel patterns, and create both no-build and build future year TDMs. The future TDM will be used for forecasting future



## Section 2 Project Scope of Work

traffic conditions in different scenarios based on different alternative transportation improvements in Bulloch County. The TDM will cover the entire Bulloch County with the base year of 2020 and future year of 2028, 2035, and 2045. MMP will coordinate with the City and County to leverage the background data as inputs to TDMs, and create consensus among City and County and stakeholders.

### Base Model

The GMC Project Team will research and assemble all necessary social, economic, and geographic information for the update of the base year model. For base year TDM development, we will update traffic analysis zones (TAZs), socioeconomic input data, and model network, and validate the model. Then we will update the TAZs based on the 2020 census boundaries and existing road network to replicate the traffic pattern based on the existing transportation network and land use. We will also research for and utilize available socioeconomic, and geographics data sources for required data inputs while incorporating local knowledge inputs, including but not limited to:

- 2020 U.S. Census Bureau decennial census population and household data
- 2020 American Census Survey (ACS) median household income data
- 2020 Longitudinal Employer–Household Dynamics (LEHD) employment data
- Regional Economic Models (REMI) population and employment projection data
- The Governor’s office of Student Achievement school enrollment data
- Georgia Department of Transportation (GDOT) Road Inventory road characteristics data
- HERE map data for road characteristics
- GDOT Traffic Analysis & Data Application (TADA) traffic count data
- National Household Travel Survey (NHTS) data
- Replica database for Original-Destination (OD) travel pattern

The GMC Project Team’s subconsultant, Modern Mobility Partners (MMP), is under contract with GDOT to update 14 MPO models across the state and will apply the same methodology for the Bulloch County travel demand model (TDM). MMP will update the socioeconomic inputs for the base year TDM to 2019 conditions to reflect the pre-COVID trip generations in Bulloch County by utilizing the data sources mentioned above. The socioeconomic inputs will be reviewed to ensure the accuracy and reasonableness based on the Georgia MPO Travel Demand Model Socioeconomic Data Development Guide. The attributes in the road network, including number of through travel lanes, functional classification, speed, and capacity, will be updated accordingly using the reference data from GDOT

and the City and County. As part of the model calibration efforts, historic traffic count data will be used as a reference to check against the link-level volume output from the base year TDM. MMP will also utilize travel survey data from the National Household Travel Survey (NHTS) to help calibrate the model in terms of trip generation trips based on household size, auto ownership, and trip purposes, and internal/external trips percentage.

The base year TDM will comply with the USDOT and GDOT’s recommended standards or reasonable ranges. Model Validation and Reasonableness Checking Manual (Federal Highway Administration), NCHRP Report 716 Travel Demand Forecasting: Parameters and Techniques (Transportation Research Board), and Calibration and Adjustment of System Planning Models (Federal Highway Administration) will be used to guide and ensure the model is validated to meet the required standards.

### Future Year Housing and Employment

The GMC Project Team, in consultation with the county staff, will review the land use and economic development trends to assess future housing and employment needs for the county. Analyzing land use patterns and employment activities (and their relation to travel demand and transportation improvements) is important in developing future scenarios. We will determine final socioeconomic growth rates and develop future year socioeconomic data in Bulloch County, including population, household, and employment, by checking against historic socioeconomic growth and future projection, as well as consulting with local planners. The same dataset will also be used as data inputs to future year travel demand models. Before the growth rates have been applied to base year socioeconomic data to calculate future year socioeconomic data, we will make sure the methodology is explained to and agreed to by the public stakeholders of this project.

### Land Use Allocation

As stated earlier, the GMC Project Team will work with the county staff to properly allocate the future land use categories throughout the county. Using data provided by local and state sources, we will review the land use and economic development trends to assess future locations for housing and employment needs. Analyzing these future land use scenarios as they interact with the TAZs will be help to create a list proposed transportation improvements to model as existing projects and committed project (E+C network). The GMC team will assemble and map existing and planned transportation improvements and multi-modal mobility needs to be modeled for the study area.

An example is looking at areas that are projected to have increases in land use activity or major economic development, which will lead to more travel demand and more needed transportation improvements. This will help



## Section 2 Project Scope of Work

to increase property values, particularly in the residential housing market, that can lead to more intense development and a repetitive cycle. The GMC Project Team will analyze similar development trends in conjunction with future land use plans to identify areas in the county where new transportation projects or improvements are needed.

### Modeling Alternatives

Once the GMC Project Team has analyzed future year model runs, we will develop a list of alternative improvements to be modeled by GDOT. They will use the land use and economic data from the earlier steps along with the list of existing and committed transportation improvements. Additionally, they will use the future land use scenarios developed in conjunction with the public and Steering Committee members. Once GDOT completes their modeling, the GMC Project Team will assess the results for future use as well review the use of a “do nothing” alternative.

Three future TDM networks (2028, 2035, 2045) will be created based on the distribution of land use as agreed upon by the stakeholders. The update approach will vary between different scenarios:

- Future Do-Nothing scenario represents a scenario with current transportation network under future socioeconomic growth assuming no roadway improvements will be constructed from current year to the forecast year. Capacity projects that are under construction between base year and the time when the model is being created will be included in the Do-Nothing network. Capacity projects refer to the projects that can provide additional capacity to the existing transportation network, including increasing number of through lanes, new road construction, and road extension.
- Future Existing plus Committed (E+C) scenario assumes that on top of Do-Nothing scenario capacity projects with committed funding and schedule will be constructed. This scenario provides the understanding of how the roadway will perform under committed projects and the forecast growth. Both Do-Nothing and E+C models will help to identify opportunities of improvements on capacities or new connections.
- Future Build scenario reflects the series of capacity projects for future transportation improvements that are identified during the LRTP analysis.

We will assist GDOT (or the County) to in performing the model analysis. The GMC Project Team will post-process the TDM outputs for further analysis. A future “do-nothing scenario” will serve as a baseline for comparison with future E+C and future build scenarios, to understand the overall transportation impacts in Bulloch County from the proposed transportation network improvements. The key outputs

include, but are not limited to, daily volumes, congested travel time and speeds, daily level of service (LOS), vehicle miles traveled (VMT) and vehicle hours delayed (VHD), and will be presented in charts, graphs, and/or maps. Additionally, we can perform Origin-Destination travel patterns as an additional optional service based on the key outputs from the travel demand model.

### Existing and Future Transportation Conditions Analysis

In order to develop a framework to improve quality of life from a transportation perspective, a thorough analysis of the existing transportation conditions must be conducted. The GMC Project Team will review several features of the study area's transportation system that is required to efficiently move people and goods safely via all modes of transportation. Before a final programmatic list of transportation initiatives and policies can be developed, and overall assessment for the following features must be conducted.

### Public Transportation/Transit

The GMC Project Team will assess the study area to develop a framework for how the county would like to develop its public transportation for current and future needs. This will include improving or adding public transit services (routes, bus stops, on-demand transit for people with mobility challenges, etc.) for all users.

Commuter Patterns and Options (including Park-and-Ride) We will also look at options for all commuters (including GSU students) in the study area. This will include analyzing the transportation patterns, modes, and routes currently used in the study area. In order to plan for any future system enhancements, a thorough assessment of the current travel patterns, modes, and safety measures must be considered.

### Freight Movement and Truck Routes

The GMC Project Team will examine current freight travel in the study area and the future needs for improvements. The study area is already close to activity centers for freight travel and industrial production, as there are existing facilities and several planned developments which will require freight accessibility. This will include the CSX rail lines, truck traffic and shipping activities in the area. With considerations such as the widening of the Savannah Port and forthcoming industrial facilities such as Hyundai, accommodating freight travel will be a key component to this LRTP Update.



## Section 2 Project Scope of Work

### Rail (Crossings, No Intercity and Commuter Service)

We will also look at rail crossings in the study area to assess for safety elements and coordination with the local transportation system. Several accidents and even fatalities occur at intersections between roads and rail lines. The GMC Project Team will work to identify locations in the study area that have rail crossings that are needing improvements or modifications for safety.

### Aviation

The GMC Project Team has resources in the aviation realm who are very familiar with the requirements, standards, and policies of the FAA as they apply to local general aviation airports. This includes landside access and connectivity to the airside terminals and hangar facilities. We will continue our working relationship with the local airport.

### Bicycle and Pedestrian

The GMC Project Team will assess the current conditions of the nonmotorized transportation features and work with the City and County to plan for future improvements. This will include projects or programs for those who walk or bike, such as adding sidewalks, crosswalks, bicycle facilities, and/or trails within the study area. These modes will be key to connecting residential areas to schools, shopping, or other activity centers, without using automobiles.

### Bridges

We will coordinate with GDOT as needed for reviewing the conditions of bridges in the study area. The state Office of Bridge Design and Maintenance is responsible for repairing, replacing, and improving bridges in Georgia.

### Safety

The GMC Project Team will look to improve safety for all transportation system users. This includes all modes of travel from pedestrians, bicyclists, public transportation users, and automobile travelers. We will also prioritize improvements and transportation programs that improve safety and includes consideration when projects are designed. An example of this may include improving safety for travelers in the study area by improving key intersections and enhancing signage and visibility to minimize accidents.

### Roadway Operating Characteristics and Conditions

We will look at the overall connectivity within the study area by tying activity centers to each other and by enhancing transportation roadway movement. It is important to improve traffic flow along roadways while also considering the quality of roadways. This will include improving connectivity between Bulloch County and the

rest of the region, where applicable. This will be done from a multimodal perspective for all users.

### Functional Classification

The GMC Project Team will review the current roadway network grouping and classification in the study area and compare it with other areas for consistency. We want to make sure the proper naming or classifying of roads and streets is accurate or if changes are needed based on utilization or level of service. Proper classification is needed for federal and state funding considerations as well as future planning initiatives, especially the modeling of the transportation network. It is also important when assessing the performance and efficiency of a transportation network.

### Improved/Unimproved

During our existing conditions analysis, we will review the list of study area roadways that fall into the category of improved or unimproved (dirt roads, off system, etc.). When it comes to assessing the study area's transportation system, it is important to have accurate information on the condition of roads making sure they are properly classified. Additionally, those roads that are currently unimproved can be included in a project improvement plan or action plan for future improvements.

### Level of Service

We will review the designed capacity of roadways in the study area as they relate to their actual traffic volumes, also referred to as a Level of Service measure. This will help the study area in strategizing potential improvements and projects and how they can properly affect the transportation network. An example of this is the accurate time for trips to take place from an origin to a destination and how the roadway is performing during those trips.

### Linkages to Critical Public Facilities

The GMC Project Team will focus on the connectivity or linkage, of travelers to major activity centers in the study area. It will be important to analyze methods to improve linking specific origins to their destinations in the most safe and efficient manner possible. We will look at innovative measures to connect activity centers for all users, regardless of travel mode. Connecting to facilities such as medical centers, recreation centers, or other activity centers will be a major part of this planning effort.



## Section 2 Project Scope of Work

### Prioritized Improvement Schedule

The GMC Project Team will work with the City and County staff to develop a work plan or implementation plan, based on scopes, schedules, and budgets. We will engage a workshop with City and County staff to identify significant changes and review a priority transportation project list. Also, we will develop a tool to analyze and evaluate transportation projects identified in previous plans and studies, for readiness and phasing for completion. Further, the GMC Project Team will create both an engineering and planning level (phased) list of recommended projects, by mode, resulting from quantitative analysis. We will then identify corridors and/or intersections that have changed significantly since the last LRTP update to be recommended for the next step.



### Constrained Financial Plan

Next, the GMC Project Team will develop a list projects, by cost and schedule, to be used as a Constrained Financial Plan. We will conduct planning level analysis and preliminary engineering for corridors and/or intersections that have changed significantly as identified in the previous step. We will work with the City and County staff to update the recommended listing of priority projects, based on costs and proposed funding source. Our intent is to deliver a work program as a menu of projects for future transportation improvements.



### Draft and Final LRTP Documents

Upon initial completion, the draft Long Range Transportation Plan Update 2045 will first be provided to the City and County staff and Technical Advisory Committee for review. GMC will present this draft LRTP at a public workshop.

The GMC Team will then update the LRTP based on this feedback and present the final document to the Mayor and City Council of Statesboro and the Board of Commissioners for Bulloch County. GMC will assist the City and County to prepare all final files, documents and deliverables for final adoption by both the City and County.

**Section 3 Key Project Personnel**

**ARCHITECT - ENGINEER QUALIFICATIONS**

**PART I – CONTRACT - SPECIFIC QUALIFICATIONS**

**A. CONTRACT INFORMATION**

1. TITLE AND LOCATION *(City and State)*

**STATESBORO-BULLOCH COUNTY LONG RANGE TRANSPORTATION PLAN UPDATE 2045**

2. PUBLIC NOTICE DATE

12/8/2022

3. SOLICITATION OR PROJECT NUMBER

CONTRACT NO. 22-01-TR-CIP

**B. ARCHITECT-ENGINEER POINT OF CONTACT**

4. NAME AND TITLE

Glenn Coyne, FAICP / Project Manager

5. NAME OF FIRM

Goodwyn Mills Cawood, LLC (GMC)

6. TELEPHONE NUMBER

(404) 433-6808

7. FAX NUMBER

(770) 955-1064

8. E-MAIL ADDRESS

glenn.coyne@gmcnetwork.com

**C. PROPOSED TEAM**

*(Complete this section for the prime contractor and all key subcontractors.)*

<i>(Check)</i>				9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
PRIME	J-V	PARTNER	SUB CONTRACTOR			
a.	X			Goodwyn Mills Cawood <input type="checkbox"/> CHECK IF BRANCH OFFICE	801 Broad Street, Suite 900 Augusta, GA 30901	Prime Consultant
b.			X	Modern Mobility Partners, LLC <input type="checkbox"/> CHECK IF BRANCH OFFICE	57 Forsyth Street, NW, Suite 201 Atlanta, GA 30303	Transportation Modeling
c.			X	Maldino and Wilburn <input type="checkbox"/> CHECK IF BRANCH OFFICE	55 Millard Farmer Industrial Blvd. Newnan, GA 30263	Traffic Operations
d.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		
e.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		
f.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		

**D. ORGANIZATIONAL CHART OF PROPOSED TEAM**

*(Attached)*



Section 7 Project Schedule



Goodwyn Mills Cawood



**Andy Pippin**  
Client Liaison

**Project Management**



**Rhonda Davis, PE**  
Project Principal



**Glenn Coyne, FAICP**  
Project Manager



**Kalanos Johnson**  
Deputy Project Manager

**Primary Services**

**Planning**

**Kalanos Johnson**  
Lead Senior Planner

**Ed DiTommaso, AICP, GISP**  
GIS Manager

**Julianne Harper**  
Community Planner

**Brandon Bias**  
Staff Planner

**Traffic Operations**

**Vern Wilburn, PE**  
Lead Traffic Engineer  
Maldino and Wilburn

**Mallory Maldino**  
Traffic Engineer  
Maldino and Wilburn

**Maldino & Wilburn**  
Traffic Engineering Consultants

**Transportation Modeling**

**Victoria G Hendrix**  
Lead Travel Demand Modeler  
Modern Mobility Partners

**Chao Meng**  
Travel Demand Modeler  
Modern Mobility Partners

**MODERN MOBILITY PARTNERS**

**Engineering Support**

**Marie Corbin, PE**  
Lead / Infrastructure Engineer

**Rob Brown, PE, PhD**  
Environmental Engineer

**Sean Shephard, PE**  
Transportation Engineer

**SECTION 3 Key Personnel**

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**  
(Complete one Section E for each key person)

12. NAME <b>GLENN COYNE, FAICP</b>	13. ROLE IN THIS CONTRACT PROJECT MANAGER	14. YEARS OF EXPERIENCE	
		a. TOTAL 35	b. WITH CURRENT FIRM 2
15. FIRM NAME AND LOCATION (City and State) <b>GOODWYN MILLS CAWOOD - AUGUSTA, GEORGIA</b>			
16. EDUCATION (Degree and Specialization) Master of City Planning, Georgia Institute of Technology, 1987 Bachelor of Arts, Urban Studies, Cleveland State University, 1984		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) American Institute of Certified Planners (AICP): American Planning Association, 1989 (6666) College of Fellows of AICP: 2012	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Georgia Planning Association: Chapter President, 1997-1999; Board Member 1991-1999, 2003-2005; Atlanta Regional Commission, Community Planning Academy, Faculty, 2008-2012; Augusta Regional Transportation Study (MPO) Committees 1992-1997; Leadership Augusta, 1995; City of Lakewood, Ohio, Planning Commission 2016-2019			

**19. RELEVANT PROJECTS**

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
<b>Bryan County Comprehensive Plan</b> Bryan County, Georgia	2023	
a. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Manager for Comprehensive Plan Update including public participation, character areas analysis and short term work program. This fast-growing county is faced with added pressure from the recently announced Hyundai electric vehicle manufacturing facility.	<input checked="" type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
<b>2050 Long-Range Transportation Plan for Augusta MPO</b> Four County MPO in Georgia and South Carolina	2020	
b. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Manager for Comprehensive Transportation Plan Update including public participation, travel demand model, fiscally constrained plan, with three-tiered implementation plan.	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
<b>Cuyahoga County Greenway Plan</b> Cleveland, Ohio	2019	
c. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Manager for a major planning initiative for an interconnected system of greenways and trails linking neighborhoods, parks, public transportation in the most urbanized county in Ohio to create a comprehensive county-wide active transportation network.	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
<b>Newton County Comprehensive Plan</b> Newton County, Georgia	2023	
d. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Manager for Comprehensive Plan Update including public participation, character areas analysis and short term work program. This fast-growing county is faced with added pressure from the recently announced Rivian electric vehicle manufacturing facility.	<input checked="" type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
<b>South Corridor Transit Alternatives Analysis</b> Nashville, Tennessee	2020	
e. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project leadership to prepare deliverables to implement a vision for transit alternatives between Nashville, Brentwood, Franklin and Spring Hill, TN. Project envisions linking communities, employment centers and destinations along the I-65 South Corridor within the Nashville Metropolitan Area.	<input checked="" type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	



**SECTION 3 Key Personnel**

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

*(Complete one Section E for each key person)*

<b>12. NAME</b>		<b>13. ROLE IN THIS CONTRACT</b>		<b>14. YEARS OF EXPERIENCE</b>	
<b>RHONDA DAVIS, PE</b>		PROJECT PRINCIPAL		a. TOTAL 16	b. WITH CURRENT FIRM 4
<b>15. FIRM NAME AND LOCATION (City and State)</b>					
<b>GOODWYN MILLS CAWOOD - AUGUSTA, GEORGIA</b>					
<b>16. EDUCATION (Degree and Specialization)</b>			<b>17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)</b>		
Bachelor of Science in Civil Engineering with Co-Operative Plan Certificate, Georgia Institute of Technology, 1993			Licensed Professional Engineer: GA # 25051 Georgia Soil and Water Conservation Certification, Level II Design		
<b>18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)</b>					
Columbia County, Georgia Leadership Class of 2020					

**19. RELEVANT PROJECTS**

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
a.	<b>Columbia County Comprehensive Plan</b> Columbia County, Georgia	2021	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
	Client Manager for Comprehensive Plan Update including public participation, character areas analysis and short term work program. This fast-growing county is the suburban area adjacent to Augusta.		
b.	<b>13th Street Improvement Project</b> Augusta, Georgia	2022	2023
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
	Project Manager for this TIA funded project to resurface, reconstruct curb, gutter and sidewalks, landscaping and stormwater improvements along this gateway corridor for the city of Augusta. Carrying commuters entering Georgia from South Carolina, this key roadway provides access to the busy downtown Medical District.		
c.	<b>Greene Street Improvement Project</b> Augusta, Georgia	2022	2024
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
	Project Manager for this TIA funded project to improve roadway capacity and safety along historic Greene Street in Downtown Augusta from 13th Street to East Boundary. Work includes design of a new road surface, curb, gutter and sidewalks, stormwater improvements and improved pedestrian safety at intersections and along sidewalks.		
d.	<b>Skinner Mill Road Concept Plan</b> Augusta, Georgia	2022	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
	Project Manager for conceptual plans to widen and realign Skinner Mill Road along this mixed use corridor in West Augusta. Primary focus is on pedestrian safety, especially with numerous apartment complexes requiring enhanced consideration for school bus loading and unloading. Also includes resurfacing and stormwater updates.		
e.	<b>Statesboro Airport General Services Contract</b> Statesboro, Georgia	5-year contract	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
	Key member of management team providing services as consultant of record for the airport since 2018. Assistance with funding applications, development of the Airport Capital Improvement Program (ACIP) as well as support to airport staff on design, planning and construction projects.		



**SECTION 3 Key Personnel**

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

*(Complete one Section E for each key person)*

12. NAME <b>KALANOS V. JOHNSON</b>	13. ROLE IN THIS CONTRACT DEPUTY PROJECT MANAGER	14. YEARS OF EXPERIENCE	
		a. TOTAL 25	b. WITH CURRENT FIRM 3 MONTHS

15. FIRM NAME AND LOCATION *(City and State)*  
**GOODWYN MILLS CAWOOD - AUGUSTA, GEORGIA**

16. EDUCATION <i>(Degree and Specialization)</i> Bachelor of Science, Social Work, Fort Valley State, 1995 Master of Planning, University of Akron, 1997 Master of Business Administration, Strayer University, 2013	17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i>
---	---

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*  
Development Authority of Clayton County, Vice Chairman, 2009 – 2017; Arts Clayton Board Member, 2017 - 2019  
Leadership Clayton, 2005

**19. RELEVANT PROJECTS**

(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
<b>a. Newton County Comprehensive Plan</b> Newton County, Georgia	2023	
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input checked="" type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
Comprehensive Plan Update including public participation, character areas analysis and short term work program. This fast-growing county is faced with added pressure from the recently announced Rivian electric vehicle manufacturing facility.		
<b>b. City of Douglasville Comprehensive Plan</b> Douglasville, Georgia	2023	
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input checked="" type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
Comprehensive Plan Update including public participation, character areas analysis and short term work program.		
<b>c. Clifton Corridor Transit Initiative, MARTA</b> Atlanta, Georgia	2015	
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
Key member of planning team for initial project phase examining the need for a potential fixed guideway transit facility to serve Emory University and the Centers for Disease Control (CDC) in Atlanta, GA. Included refinement of Locally Preferred Alternative, environmental analysis and stakeholder involvement.		
<b>d. GA 400 Corridor Alternatives Analysis, MARTA</b> Fulton County, Georgia	2015	
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
Point-of-Contact for alternatives analysis to evaluate transit improvements in the GA 400 Corridor in North Fulton County, GA. Led project management, scheduling, coordination of existing conditions and future trends assessment; involved in public involvement, environmental justice and development/evaluation of alternatives.		
<b>e. I-20 East Transit Initiative, MARTA</b> Atlanta and DeKalb County, Georgia	2015	
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
Key member of planning team for alternatives analysis examining the need for a major transit investment between Downtown Atlanta and Stonecrest Mall in DeKalb County along the I-20 East Corridor. Involved in baseline assessment, development/evaluation of alternatives, public involvement and environmental justice.		



**SECTION 3 Key Personnel**

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

*(Complete one Section E for each key person)*

12. NAME <b>MARIE CORBIN, PE</b>	13. ROLE IN THIS CONTRACT <b>LEAD/INFRASTRUCTURE ENGINEER</b>	14. YEARS OF EXPERIENCE	
		a. TOTAL <b>18</b>	b. WITH CURRENT FIRM <b>1.5</b>
15. FIRM NAME AND LOCATION <i>(City and State)</i> <b>GOODWYN MILLS CAWOOD - AUGUSTA, GEORGIA</b>			
16. EDUCATION <i>(Degree and Specialization)</i> Bachelor of Science in Biosystems Engineering, Clemson University, 2006		17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i> Licensed Professional Engineer, GA # 039398 and SC # 29016; Georgia Soil and Water Conservation Certification, Level II Design	
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i>			

**19. RELEVANT PROJECTS**

(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
<b>Highway 9 Utility Relocation Project</b> Fulton County, Georgia	Current	TBD
a. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input checked="" type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
Project Manager for utility relocation along SR 9 from SR 120 to the Chattahoochee River in Historic Roswell, GA. Unique roadway design to accommodate relocation of water main and gravity sewer lines, as well as, structural protection of existing 24" and 48" ductile iron force mains.		
<b>Atlanta Newnan Road Pump Station and Force Main</b> Fulton County, Georgia	2022	2023
b. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input checked="" type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
Project Manager for progressive design-build project for the Atlanta Newnan Road 1.0 MGD pump station and the Little Bear 2.0 MGD pump station and accompanying 12" and 18' force mains. This project spanned 3 municipalities and required extensive coordination and permitting.		
<b>2nd Avenue Infrastructure Improvements</b> City of Grovetown, Georgia	2022	2022
c. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input checked="" type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
Project Manager, Design Engineer and Construction Manager for an emergency design for a replacement water main along 2nd Avenue in Grovetown, GA. Project also included a hydraulic analysis of the storm sewer in the area to alleviate flooding.		
<b>Alternate Downtown Augusta Water Feed</b> Augusta, Georgia	2020	2022
d. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
Assistant Director and Design Project Manager for \$4.4 million project to install 11,275 linear feet of new 24" ductile iron pipe to serve as a potable water feed from the Highland Avenue Water Treatment Plant to Downtown Augusta.		
<b>Jimmie Dyess Parkway Water Extension</b> Augusta, Georgia	2016	2017
e. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
Project Manager, Design Engineer and Construction Manager for the extension of a 16" water main along Jimmie Dyess Parkway from Gordon Highway to Harper Franklin Avenue in Augusta, GA.		



**SECTION 3 Key Personnel**

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

*(Complete one Section E for each key person)*

12. NAME <b>VERN WILBURN, P.E.</b>	13. ROLE IN THIS CONTRACT <b>TRAFFIC ENGINEERING LEAD</b>	14. YEARS OF EXPERIENCE	
		a. TOTAL <b>43</b>	b. WITH CURRENT FIRM <b>4</b>

15. FIRM NAME AND LOCATION *(City and State)*  
**MALDINO AND WILBURN, NEWNAN, GA**

16. EDUCATION <i>(Degree and Specialization)</i> Master of Science, Civil Engineering Georgia Institute of Technology, 1990 Bachelor of Civil Engineering, Georgia Institute of Technology, 1979	17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i> Registered Professional Engineer, Georgia, Civil Engineering
--	---

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*  
Three-Day Training for the Plan Development Process (PDP), Georgia DOT, 2015  
Two-Day Training, Applied Roundabout Design, Georgia DOT, 2011

**19. RELEVANT PROJECTS**

(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
<b>a. Georgia Southern University, South Campus and Event Center</b> Statesboro, Georgia	2021	
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project manager for the evaluation of traffic operations and design recommendations for the planned Georgia Southern University South Campus development. A large focus of this evaluation was the Event Center, which is included in the plan for the South Campus.	<input checked="" type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
<b>b. Paulding County Advanced Transportation System</b> Paulding County, Georgia	2018	
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project manager for the preparation of plans for the construction of a new Traffic Control Center (TCC), 30 miles of fiber network, CCTV cameras and interfacing with 35 traffic signals.	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
<b>c. Russell Pkwy Corridor Study</b> Warner Robins, Georgia	2018	
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project manager for a safety and capacity study of Russell Parkway between Lake Joy Road and US 41. Recommended the installation of traffic signals at the Tharpe Road intersection, geometric and phasing modifications at the Lake Joy intersection, and the construction of a roundabout at the intersection of Lake Joy Road and Lakeview Road.	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
<b>d. Statesboro Soccer Complex</b> Statesboro, Georgia	2019	
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project manager for a study to evaluate the traffic impact of a large multi-use development, including a soccer stadium, a hotel and various commercial and residential components. Recommended configuration of new road network including connections to the Georgia Southern's South Campus. Managed the installation of two new traffic signal installations.	<input checked="" type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
<b>e. Transportation Improvement TPLOST Referendum</b> Coweta County, Georgia	2019	
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE In preparation for the Coweta County Transportation Special Purpose Local Option Sales Tax (TSPLOST) referendum held in November 2019, Coweta County and the local governments compiled a list of potential transportation projects to be included in the referendum. Each potential project included a tentative description and the goals meant to be accomplished. Maldino and Wilburn was tasked with evaluating and ranking these projects based on their expected traffic operation and safety benefit. Managed the development of these rankings that were used by County and City officials in deciding which projects to include on the referendum.	<input checked="" type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	



**SECTION 3 Key Personnel**

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

*(Complete one Section E for each key person)*

12. NAME <b>VICTORIA G HENDRIX</b>	13. ROLE IN THIS CONTRACT <b>LEAD TRAVEL DEMAND MODELER</b>	14. YEARS OF EXPERIENCE	
		a. TOTAL <b>10</b>	b. WITH CURRENT FIRM <b>2</b>
15. FIRM NAME AND LOCATION <i>(City and State)</i> <b>MODERN MOBILITY PARTNERS, ATLANTA, GA</b>			
16. EDUCATION <i>(Degree and Specialization)</i> Master of Science in Computer Science Master of City and Regional Planning, Transportation Master of Science in Civil Engineering, Traffic Bachelor of Engineer, Landscape Architecture		17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i>	
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i>			

**19. RELEVANT PROJECTS**

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
a.	<b>GDOT Planning Technical Service Support (Travel Demand Modeling On-Call) - Georgia (Statewide)</b>	2021-current	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Victoria is a Model Team Lead on this 5-year statewide travel demand modeling on-call contract for GDOT. Victoria leads the development, update, validation, and application of 14 Georgia MPO Travel Demand Models (TDM), and the development of TDM training materials for model users. Victoria also supports the update and enhancement of Georgia Statewide TDM, and conducts data analysis for project prioritization.	<input checked="" type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
b.	<b>Planning Indefinite Delivery Indefinite Quantity Georgia (Statewide)</b>	2021-current	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE This is a 5-year on-call planning support contract with GDOT that includes studies on corridors, capital programs, and county plans. Victoria serves as Senior Planner/Modeler to provide methodology guidance and QA/QC support on travel demand model (TDM) tasks including socio-economic data development, model update and validation, and future scenario evaluation. Victoria has supported the Coastal Empire Study and SR 365 Corridor Study.	<input checked="" type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
c.	<b>Savannah River Crossing Improvement Study Savannah, Georgia</b>	2021-current	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE This is a planning feasibility study and engineering scoping of an improved Savannah River Crossing in Savannah. MMP works as a sub-consultant and leads the efforts on traffic analysis. Victoria started as Senior Planner/Modeler and now serves as MMP's Deputy Project Manager. Victoria has coordinated analysis and documentation efforts on traffic, safety, and freight data, TDM and VISUM model development, and is managing the Conceptual design traffic development task.	<input checked="" type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
d.	<b>Statewide Planning Technical Support Services (Travel Demand Modeling On-Call), Georgia (Statewide)</b>	2013-2016	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Victoria was a Transportation Planner/Modeler on the statewide travel demand modeling on-call contract for GDOT. Victoria implemented Georgia Statewide TDM updates such as socio-economic data assessment, trip generation enhancement, and scenario testing. Victoria led the Hinesville Area MPO (HAMPO) TDM update and validation, and assisted in Oglethorpe County LRTP update including project prioritization and intersection safety improvements.	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
e.	<b>Planning Indefinite Delivery Indefinite Quantity, Georgia (Statewide)</b>	2013-2016	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE This was a 5-year on-call planning support contract with GDOT including studies on regional corridors, capital programs, and county plans. As Transportation Planner/Modeler, Victoria conducted managed lane feasibility studies for multiple regional corridors, analyzed traffic condition on interstate highways, and evaluated traffic and safety condition for Tara Blvd multi-modal study.	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	



## Section 4 Current Workload

GMC has the depth of staff and resources necessary to handle a project of complexity of the Statesboro-Bulloch County Long Range Transportation Plan. Our firm is staffed with seasoned professionals who have experience in all types of project requirements.

We are currently completing several major projects and are ideally positioned to take on more work without affecting our other on-going projects. Bulloch County and the City of Statesboro will be our team's priority! We have committed experienced staff and exceptional consultants are available and eager to focus on YOU!

After the award of this contract, our team will meet with the project staff to discuss the vision of the project, the goals to be achieved, the project schedule, and the budget constraints. We will outline our proposed work plan and meet regularly with the project team members to make sure that the successful track continues. In the event the Bulloch County and the City of Statesboro requires additional resources, GMC will draw on our staff of over 500 qualified professionals to meet the required workload and deadlines. Listed below are ongoing projects our team members currently have in Georgia.

Current GMC Planning Projects	Estimated Completion Date
Douglasville, Georgia	October, 2023
Bryan County, Georgia	October, 2023
City of Pembroke, Georgia	June, 2023
City of Richmond Hill, Georgia	June, 2023
Newton County, Georgia	June, 2023

The following matrix represents the GMC Team's key personnel, their role, and current and future availability to work on your project.

Team Member	Role	% Of Availability
Glenn Coyne, FAICP	Project Manager and Point of Contact	40%
Rhonda Davis, PE	Project Principal	30%
Kalanos Johnson	Lead Senior Planner	35%
Julianne Harper	Lead Community Planner	30%
Marie Corbin, PE	Lead/ Infrastructure Engineer	15%
Brandon Bias, AICP, LEED Green Associate	Community Regional Planner	30%
Ed DiTommaso, AICP, GISP	GIS Manager	20%
Rob Brown, PE, PhD	Senior Environmental Engineer	20%
Sean Shephard, PE	Transportation Engineer	20%
Andy Pippin	Client Liaison	30%



## Section 5 Communications and Quality Control

### Communication Strategy

We believe the most successful planning efforts begin with a clear vision. Effectively communicating that vision throughout the process is a vital part of managing the plan. Through intentionality and accountability, we craft attainable goals that not only keep the team on track, ensure the timely and quality delivery of products, but also create a road map that promotes clarity and honest communication.

Toward that end, a detailed project schedule will be established to include key project milestones, target meeting dates for the project team and candidate dates for community involvement meetings and workshops. This coordination establishes the relationship between GMC and the entire project team to ensure successful delivery of the Statesboro-Bulloch County Transportation Plan Update for 2045.

To facilitate this level of cooperation, we propose to have regularly scheduled coordination meetings or conference calls for the duration of this project. In our experience, nothing compares to the level of coordination that comes from face-to-face meetings, so our staff will attend these meetings in Statesboro at a location of the city and county's choice. We will provide meeting agendas and summaries and will facilitate these meetings in accordance with the staff's schedule. Furthermore, we propose to make our project management staff available to the city and county staff for conference calls and email communication.

### Quality Control

GMC is passionate about delivering creative ideas and functional solutions for our clients. Our philosophy embodies a commitment that combines expertise, innovation, design excellence and superior client service; promises that many make, but few successfully deliver. Our track-record of repeat work with multiple Georgia clients offers proof that GMC delivers the value and performance our clients' demand.

We propose to assign a senior member of our team to provide quality assurance and quality control (QA/QC) and overall continuity in the delivery of this important project. The primary roles will include monitoring of the project schedule on a weekly basis, certifying benchmarks in the project approach are being satisfied, and QA/QC review of all deliverables.

### Project Schedule

We understand the goal is to complete this project by January 5, 2024. GMC and our subcontractors have carefully worked through the proposed scope of work and respectfully propose that an additional three (3) months are required to deliver a high-quality, complete Statesboro Bulloch County Transportation Plan Update for 2045. This extension will primarily provide adequate time for modeling efforts by our subcontractor, Modern Mobility Partners, and subsequent analysis based on the model outputs. **Therefore, we are proposing an ending date of March 31, 2024.**

### GMC's Story

**Our strong relationship with the City of Statesboro and Bulloch County include:**

**Statesboro-Bulloch Airport** – GMC has been honored to serve as the Consultant of Record for the Statesboro-Bulloch County Airport since 2018 and was just reselected for an additional 5-year contract. We work to support the airport staff in preparing funding applications, development of an Airport Capital Improvement Program (ACIP), in addition to the design, bidding and administration of engineering and planning projects.

**Stormwater Utility & Master plan** – This work began as EPG in Savannah and transitioned to work with GMC to prepare and assist with maintaining a Stormwater Master plan for the City of Statesboro. It included GIS inventory and conditional assessment of the entire City, update and prioritize the CIP list and to delineate the watersheds in highest need.

**Professional Architectural Services for the Georgia Southern University** – Anthony P. Tippins Family Indoor Practice Facility to be built adjacent to Paulson Stadium. This new facility will serve all 17 NCAA-sponsored athletic programs and will create new revenue generating activities for the University.

**Professional Architectural Services for Ogeechee Technical College** – Workforce Development County Grant for Ogeechee Tech and the County. GMC was tasked with leading the organization key stakeholders through the strategic engagement process for the purpose of developing a new academic building to blend robotics and industrial system technology.

**Additionally, GMC is currently assisting neighboring Bryan County with an update to their Comprehensive Plan.** This is relevant due to the influx of growth and development associated with the recently announced Hyundai electric vehicle manufacturing facility along I-16. This growth will have significant impacts on southeast Bulloch County as residential, commercial and manufacturing land uses are expected to be realized throughout the region.

### List of Additional Services

As requested in the Request for Proposals (RFP) in Section 4.0, GMC has provided a complete response to the list of Add Alternates as a Supplemental Scope of Work. This response is included on the Appendix, as well as on the Price Proposal page submitted under separate cover.



**Section 6 Legal Disclosure**

**None of the cases listed below involve members of the proposed team.**

GMC is a nationally recognized architecture and engineering firm. Although GMC's involvement in claims and lawsuits is extremely infrequent (0.001%) compared to our volume of projects and due to the risk management and quality control efforts of our teams, litigation in which we are a party does occur from time to time. On these rare occasions we consider these matters confidential between our firm and our clients, and we are not allowed to disclose information on specific cases.

We also maintain general and professional liability, workers' compensation and automobile insurance in sufficient limits to cover any outstanding claims or lawsuits. Our legal counsel fully anticipates that any such claims will be resolved well within the policy limits. There are no unsatisfied judgments against GMC.

**GMC's litigation involvement is extremely rare, .001% in fact, when compared to the sheer volume of work we do.**



Case Name	Case #	Court	Status	Date Last Activity	Description	GMC Office Involved
Hoover City Schools v. Stone Building, LLC, GMC, et al.	01-CV-2021-903752	Jefferson County, AL	Pending	2021	Plaintiff alleges design and construction defects causing some water damage after renovations were completed on an existing building.	Birmingham
ABCC v. Town of Lincoln & GMC	10CV02020-900444	Circuit Court of Talledega County, AL	Pending	2020	Alabama Plaintiff sued Town of Lincoln, Alabama and GMC alleging that it was harmed after its contract was voided and project was rebid due to ABCC not being properly licensed at the time of the bid opening	Birmingham
Finley v. Otis Elevator Company, HBG Design Architects, PC, Brown Chambless, Goodwyn, Mills & Cawood, Inc.	CV-2020-900070	Escambia County, AL	Case dismissed with prejudice	2020	Plaintiffs allege injuries resulting from an 11 floor fall in an elevator at Wind Creek Casino in Atmore, Alabama. GMC provided design services for the casino project with substantial completion in 2009	Montgomery
Penny Holton vs GMC	11-CV-2019-900253	Calhoun County, AL	Pending	2019	Penny Holton was stepping off a sidewalk in a parking lot then tripped on a drainage inlet causing her to fall. Curb design and drainage inlet are standard details and meet all current design standards and applicable codes.	Montgomery

## Section 7 Project Schedule

This team will work with Bulloch County to identify milestone dates and tasks to be completed in a timely manner. The following is a preliminary outline designating key phases for delivery of services and estimated order of completion of your Transportation Plan Update. GMC proposes to submit monthly invoices accompanied by a detailed Progress Report identifying percent complete for each task.

	2023												2024		
	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	
<b>Task 1: Project Administration</b>															
NTP															
Project Kick-off Meeting	◆														
Operations Plan and Project Schedule															
Project Management and Coordination															
<b>Task 2: Public Engagement</b>															
Branding, Outreach Materials, Content for Web and Social Media															
Technical Advisory Committee (TAC) Meetings (6)			●				●				●		●		
Public Workshop Meetings (4)															
<b>Task 3: Goals and Objectives</b>															
Review Study Area Boundary															
Review Prior Studies and Plans															
<b>Task 4: Data Collection and Analysis</b>															
Planning Framework															
Demographic Analysis					◆										
Land Use Analysis															
<b>Task 5: Update Travel Demand Model</b>															
Base Model								◆							
Future Year Housing and Employment															
Modeling Alternatives											◆				
<b>Task 6: Existing and Future Transportation Conditions Analysis</b>															
Perform Analysis for Existing and Future Transportation Conditions									◆						
<b>Task 7: Prioritized Improvement Schedule</b>															
Develop Prioritized Improvement Schedule															
<b>Task 8: Constrained Financial Plan (5-year TIP, Exclude Transit and Aviation)</b>															
Develop Constrained Plan															
<b>Task 9: Draft and Final 2045 LRTP Documents</b>															
Draft LRTP															
Revisions to Draft LRTP															
Final LRTP Document														◆	

◆ Deliverable

● Public Meetings



# References

## 1 BRYAN COUNTY BOARD OF COMMISSIONERS

Ben Taylor, County Administrator  
66 Captain Matthew Freeman Drive  
Richmond Hill, GA 31324  
(912) 756-3177  
btaylor@bryan-county.org

## 2 COLUMBIA COUNTY

Scott D. Johnson, County Manager  
630 Ronald Reagan Drive  
Building B, 2nd Floor  
Evans, GA 30809  
(706) 868-3379  
sjohnson@columbiacountyga.gov

## 3 CITY OF AUGUSTA

Dr. Hameed Malik, PE, Director of Engineering  
452 Walker Street, Suite 110  
Augusta, GA 30901  
(706) 821-1706  
hmalik@augustaga.gov

## 4 GEORGIA SOUTHERN UNIVERSITY

Chris Davis, Chief Operating Officer of Athletics  
Dan J. Parrish Sr. Building  
651 Fair Road  
Statesboro, GA 30458  
(912) 478-2845  
cadavis@georgiasouthern.edu



Glynn County worked with GMC in 2017 and 2018 on an entirely new comprehensive plan. The staff at GMC were extremely knowledgeable of Comp Plans, how they work and the State Law that provides guidance on their development. The staff were skilled at holding community meetings to gain public input and handled any criticism with grace and professionalism. Thanks to the team at GMC Glynn County has a comp plan that is right for us and that will guide growth for the next several years in a positive and thoughtful manner.



— Alan M. Ours, Former County Manager, Glynn County, Georgia

CONTRACT NO. 22-01-TR-CIP  
REQUEST FOR PROPOSAL:  
STATESBORO-BULLOCH COUNTY LONG RANGE TRANSPORTATION PLAN UPDATE 2045



**Request for Proposal**

**Bulloch County Board of Commissioners**  
**Statesboro-Bulloch County Long Range Transportation Plan Update 2045**

**ANNOUNCEMENT**

The Bulloch County Board of Commissioners on behalf of the City of Statesboro and Bulloch County is accepting proposals *from qualified professional consultants* for this project. Prospective firms shall file all documents necessary to support its proposal. NO ELECTRONIC SUBMISSIONS ACCEPTED.

Vendors are responsible for the actual delivery of submittals during normal business hours to the Bulloch County Board of Commissioners, North Main Annex, 115 North Main Street, Georgia 30458. An ORIGINAL PROPOSAL along with TEN (10) copies, and any supporting documents, must be submitted in a sealed clearly marked envelope or package.

The outside of the sealed envelope or package shall contain the following: Transportation Plan Update 2045; Due Date: January 19, 2023; Attn: Purchasing Manager.

**Addendum #1**

The following questions have been asked:

1. Can we strike the word "defend" from the Indemnification wording?  
*Answer: The indemnity clause will be changed to read:*  
Indemnification: *The Contractor agrees to indemnify and hold harmless, the County, its officials, and employees (hereinafter collectively "the indemnitees") from and against any and all claims, damages, liabilities, suits, proceedings, costs, and expenses of litigation (including, without limitation, reasonable attorney's fees) related to or arising in any way out of the performance of this Agreement, unless such is attributable to the sole negligence of the indemnitees. The indemnity obligation of the Contractor will survive the expiration or termination of this Agreement.*
2. Are the SF330 Forms (parts 1 and 2) required?  
*Answer: Yes*
3. Can staff resumes be added to an Appendix to leave more room for the project approach?  
*Answer: Yes. We prefer limiting to one page as the SF330 will have some duplicate information.*



Section 9 Required Forms

CONTRACT NO. 22-01-TR-CIP  
REQUEST FOR PROPOSAL:  
STATESBORO-BULLOCH COUNTY LONG RANGE TRANSPORTATION PLAN UPDATE 2045

4. Section 2.3 of the RFP says, "The consultant will review the planning factors required to be considered in metropolitan transportation planning under MAP-21 and utilize those factors in developing and evaluating the alternatives considered in the LRTP." Since MAP-21 became law in 2012, two additional federal transportation laws have changed the planning factors to include: transportation system resilience and reliability, mitigating stormwater impacts of surface transportation, enhancing travel and tourism, and housing. In order to provide a more comprehensive LRTP for Bulloch County should the updated planning factors be used?

Answer: Yes, these items will help toward the respective focus areas in the City and County and especially when applying for the US DOT grants.



January 17, 2023

Signature

Date

Firm's Name: Goodwyn Mills Cawood, LLC (GMC)

A copy of this addendum must be signed and returned in the RFP submittal package. Failure to include the signed addendum will cause the submitted RFP response not to be considered for this project. The signed addendum will be included in the Procurement Forms Section of the submission.

**Section 9 Required Forms**

**CONTRACT NO. 22-01-TR-CIP  
REQUEST FOR PROPOSAL:  
STATESBORO-BULLOCH COUNTY LONG RANGE TRANSPORTATION PLAN UPDATE 2045**

**BULLOCH COUNTY, GEORGIA  
NON-COLLUSION AFFIDAVIT**

The following affidavit is to accompany the proposal:

STATE OF: **Georgia**


COUNTY OF: **Richmond**

Owner, Partner or Officer of Firm: Rhonda Davis, PE, Vice President, Georgia Transportation

Company Name, Address, County and State: **Goodwyn Mills Cawood, LLC (GMC)  
801 Broad Street, Suite 900  
Augusta, GA 30901**

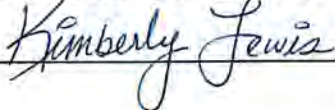
The undersigned, being of lawful age, being first duly sworn, on oath says that he/she is the agent authorized by the vendor to submit the attached proposal. In making such representation, affiant further states for himself/herself and on behalf of vendor, that they have not been a party to any collusion among vendors in restraint of competition by agreement to submit a bid or proposal at a fixed price or to refrain from proposing; or with any office of Bulloch County or any of their employees as to quantity, quality or price in the prospective contract; or any discussion between vendors and any official of Bulloch County or any of their employees concerning exchange of money or other things of value for special consideration in submitting a sealed bid for:

FIRM NAME Goodwyn Mills Cawood, LLC (GMC)

SIGNATURE 

TITLE Vice President, Georgia Transportation

Subscribed and sworn to before me this 17 day of January 2023.

NOTARY PUBLIC 



Section 9 Required Forms

CONTRACT NO. 22-01-TR-CIP  
REQUEST FOR PROPOSAL:

STATESBORO-BULLOCH COUNTY LONG RANGE TRANSPORTATION PLAN UPDATE 2045

**BULLOCH COUNTY, GEORGIA  
BIDDER DECLARATION**

The Bidder understands, agrees and warrants:

That the Bidder has carefully read and fully understands the full scope of the specifications.

That the Bidder has the capability to successfully undertake and complete the responsibilities and obligations in said specifications.

That this bid shall be valid for 60 days.

That this bid may be withdrawn by requesting such withdrawal in writing at any time prior to January 16, 2023, but may not be withdrawn after such date and time for a period of 60 days.

That Bulloch County reserves the right to reject any or all bids and to accept that bid which will, in its opinion, best serve the public interest. Bulloch County reserves the right to waive any technicalities or informalities in the bidding.

That by submission of this bid the Bidder acknowledges that Bulloch County has the right to make any inquiry or investigation it deems appropriate to substantiate or supplement information supplied by the Bidder.

If a partnership, a general partner must sign.

If a corporation the authorized corporate officer(s) must sign, and the corporate seal must be affixed to this proposal.

BIDDER: Rhonda Davis

Rhonda Davis, PE Vice President, Georgia Transportation  
Name Title

\_\_\_\_\_  
Name Title

AFFIX CORPORATE SEAL (if applicable)

Subscribed and sworn to before me this 17 day of January 2023.

NOTARY PUBLIC Kimberly Lewis





Section 9 Required Forms

CONTRACT NO. 22-01-TR-CIP  
REQUEST FOR PROPOSAL:  
STATESBORO-BULLOCH COUNTY LONG RANGE TRANSPORTATION PLAN UPDATE 2045

CONTRACTOR E-VERIFY AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with Bulloch County, Georgia has registered with and is participating in a federal work authorization program\* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. § 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with Bulloch County, Georgia, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. § 13-10-91 on the Subcontractor Affidavit provided in Georgia Department of Labor Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to Bulloch County, Georgia at the time the subcontractor(s) is retained to perform such service. Call 1-(888)464-4218 with questions.

829134  
EEV/Basic Pilot Program\* E-verify Company ID#

12/27/2021  
Date of Authorization

Goodwyn Mills Cawood, LLC (GMC)  
Company Name

By: *Rhonda Davis*  
Authorized Officer or Agent

January 17, 2023  
Date

(Contractor Name)  
Vice President, Georgia Transportation  
Title of Authorized Officer or Agent of Contractor

Rhonda Davis, PE  
Printed Name of Authorized Officer or Agent

Long Range Transportation Plan Update 2045  
Name of Project

Bulloch County, Georgia  
Name of Public Employer

SUBSCRIBED AND SWORN BEFORE ME ON THIS  
THE 17 day of January 2023.

*Kimberly Lewis*  
Notary Public

My Commission Expires:  
November 30, 2025



\* As of the effective date of O.C.G.A. § 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

**Section 9 Required Forms**

**GMC's GDOT Qualifications**

**Prequalified Vendor(s) by Firm**  
(Not a prequalification Certificate)

Approved Area Classes as of January 17, 2023

**Goodwyn, Mills & Cawood, LLC**  
6120 Powers Ferry Road NW  
Atlanta, GA, 30339  
Ph: (770)952-2481

Number	Description	Expiration Date	DBE Certificate Date	DBE Certificate Status
1.02	Urban Area and Regional Transportation Planning	Dec-08-2025		
1.03	Aviation Systems Planning	Dec-08-2025		
1.06a	NEPA Documentation	Dec-08-2025		
1.06c	Air Studies	Dec-08-2025		
1.06d	Noise Studies	Dec-08-2025		
1.06e	Ecology	Dec-08-2025		
1.08	Airport Master Planning	Dec-08-2025		
1.09	Location Studies	Dec-08-2025		
1.13	Non-Motorized Transportation Planning	Dec-08-2025		
2.09	Aviation	Dec-08-2025		
3.01	Two-Lane or Multi-Lane Rural Generally Free Access Highway Design	Dec-08-2025		
3.02	Two-Lane or Multi-Lane with Curb and Gutter Generally Free Access Highways Design Including Storm Sewers	Dec-08-2025		
3.03	Two-Lane or Multi-Lane Widening and Reconstruction, with Curb and Gutter and Storm Sewers in Heavily Developed Commercial, Industrial and Residential Urban Areas	Dec-08-2025		
3.04	Multi-Lane, Limited Access Expressway Type Highway Design	Dec-08-2025		
3.08	Landscape Architecture	Dec-08-2025		
3.11	Architecture	Dec-08-2025		
3.13	Facilities for Bicycles and Pedestrians	Dec-08-2025		
3.15	Highway Lighting	Dec-08-2025		
5.07	Cartography	Dec-08-2025		
6.01a	Soil Surveys	Dec-08-2025		
6.03	Hydraulic and Hydrological Studies (Soils and Foundation)	Dec-08-2025		
6.04a	Laboratory Materials Testing	Dec-08-2025		
6.04b	Field Testing of Roadway Construction Materials	Dec-08-2025		
8.02	Airport Construction Administration and Observation	Dec-08-2025		



# The Georgia Unified Certification Program

a partnership between  
The Georgia Department of Transportation  
and  
The Metropolitan Atlanta Rapid Transit Authority

March 28, 2018

Ms. Yinghua Zhan  
Modern Mobility Partners, LLC DBA Modern Mobility Partners, LLC  
715 Peachtree St. NE, STE 100 & 200  
Atlanta, GA 30308

**ANNIVERSARY DATE: March 15**

Ms. Zhan:

CONGRATULATIONS! On behalf of the Georgia Unified Certification Program (GUCP), this letter is to inform you that Modern Mobility Partners, LLC DBA Modern Mobility Partners, LLC has been verified as a Disadvantaged Business Enterprise (DBE) and will be added to the GUCP database at [www.dot.ga.gov](http://www.dot.ga.gov).

While the GUCP has reviewed your records and established that Modern Mobility Partners, LLC DBA Modern Mobility Partners, LLC has met the regulations, Modern Mobility Partners, LLC DBA Modern Mobility Partners, LLC must inform the GUCP of any changes or other circumstances that would adversely affect its eligibility. Eligibility changes not reported to GUCP within 30 days will be deemed a failure to cooperate and will result in immediate action to remove DBE certification in accordance with 49 CFR Part 26, Section 26.83 (j).

Though DBE Certification is continuous, it is contingent upon your firm annually submitting evidence of program eligibility through this office. Firms certified by MARTA must enter the completed and signed Annual Affidavit for Continuing Eligibility document into the automated system, <https://marta.diversitysoftware.com>, before your anniversary date in order to continue your firm's eligibility as a DBE.

It is important to note that Modern Mobility Partners, LLC DBA Modern Mobility Partners, LLC will receive no further letters or notices regarding the status of your certification as long as eligibility is maintained. Please retain a copy of this letter to confirm Modern Mobility Partners, LLC DBA Modern Mobility Partners, LLC's continued eligibility.

In conjunction with your status as a DBE, your firm is certified to provide the following services as outlined in the North American Industry Classification System (NAICS):

**Business Description:**

Consulting services: autonomous vehicle planning, transportation planning, travel demand modeling; traffic & revenue analyses; evaluation criteria & performance metrics; funding & grants; training.

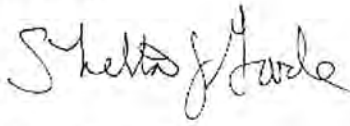
**Commodity Codes:**

NAICS 541320: URBAN PLANNERS' OFFICES  
NAICS 541611: ADMINISTRATIVE MANAGEMENT AND GENERAL MANAGEMENT CONSULTING SERVICES  
NAICS 541690: ECONOMIC CONSULTING SERVICES  
NAICS 611430: PROFESSIONAL AND MANAGEMENT DEVELOPMENT TRAINING  
NAICS 611430: QUALITY ASSURANCE TRAINING

**Section 9 Required Forms**

Thank you for your application and interest in certification with the Georgia Unified Certification Program.

Sincerely,



Dr. Shelton J. Goode  
Executive Director,  
Diversity and Inclusion



Antoine Smith, MPA  
Manager, Supplier Diversity  
Metropolitan Atlanta Rapid Transit  
Authority





# Pricing Proposal for Long Range Transportation Plan Update 2045

STATESBORO-BULLOCH COUNTY, GEORGIA

Contract No. 22-01-TR-CIP  
January 19, 2023



Goodwyn Mills Cawood

Building  
Communities



[www.gmcnetwork.com](http://www.gmcnetwork.com)





Goodwyn Mills Cawood

801 Broad Street  
Suite 900  
Augusta, GA 30901

T (706) 303-3272  
F (770) 955-1064

www.gmcnetwork.com

January 19, 2023

Bulloch County BOC  
115 North Main Street  
Statesboro, Georgia 30458  
Purchasing Office  
Attn: Transportation RFP

RE: **Proposal for Long Range Transportation Plan Update 2045**

Dear Members of the Selection Committee,

Goodwyn Mills Cawood (GMC) is pleased to submit our proposal to Statesboro-Bulloch County with the preparation of your Long Range Transportation Update 2045. We believe we are uniquely qualified assist the city with this project for the following reasons:

### 1 **EXPERIENCED IN TRANSPORTATION PLANNING**

Our GMC Project Team specializes in providing planning, transportation planning, engineering services and multi-modal planning services to communities throughout Georgia. The GMC Team's senior personnel assigned to this project have recently assisted Georgia communities of Bryan County and Chatham County, as well MPO planning for the Augusta Regional Transportation Study (ARTS MPO) based in Augusta and for the Northeastern Ohio Areawide Coordinating Agency (NOACA MPO based in Cleveland) with transportation planning services. Our subcontractors Modern Mobility Partners and Maldino Wilburn supplement our team with a wealth of expertise in transportation modeling and traffic operations and design throughout the State of Georgia.

### 2 **FAMILIARITY WITH STATESBORO & BULLOCH COUNTY**

Our strong relationship with the City of Statesboro and Bulloch County include: **Statesboro-Bulloch Airport, Stormwater Utility & Master Plan, Professional Architectural Services for the Georgia Southern University, Professional Architectural Services for Ogeechee Technical College.** Additionally, GMC is currently assisting neighboring Bryan County with an update to their Comprehensive Plan. This is relevant due to the influx of growth and development associated with the recently announced Hyundai electric vehicle manufacturing facility along I-16. This growth will have significant impacts on southeast Bulloch County as residential, commercial and manufacturing land uses are expected to be realized throughout the region.

### 3 **DEDICATION AND LOCAL SERVICE**

We strive to build our reputation around the principles of responsiveness, deliverables that surpass client expectation, direct access to the senior management of the company, and dedication to the needs of our clients. GMC has offices and project staff located in Augusta, Savannah and Atlanta enabling us to leverage our understanding of planning throughout Georgia and deploy our project team.

We are committed to maintaining long-term relationships with our clients, ensuring that our staff clearly understands every client's unique and individual needs. You have our personal assurance that Statesboro-Bulloch County will get the full benefit of our expertise and passion for the Statesboro-Bulloch County Long Range Transportation Update for 2045. Thank you for your consideration of our qualifications.

Glenn Coyne, FAICP  
Project Manager and Point of Contact

Rhonda Davis, PE  
Project Principal

CONTRACT NO. 22-01-TR-CIP  
REQUEST FOR PROPOSAL:  
STATESBORO-BULLOCH COUNTY LONG RANGE TRANSPORTATION PLAN UPDATE 2045

**PRICE PROPOSAL**


The Bidder proposes the following lump-sum, not-to-exceed price (including all fees, licenses, taxes, mark-ups, and direct or indirect costs) for the Basic Scope of Work

BASIC SCOPE OF WORK	LUMP-SUM COST (\$)
BASIC: Section 3.0 (pages 6-10)	<b>\$380,000</b>

The Bidder proposes the following lump-sum, not-to-exceed prices for each Supplemental Scope of Work (i.e. add alternate) by category. If no lump sum cost is submitted, please state "NO-BID."

SUPPLEMENTAL SCOPE OF WORK (By Category) Section 4.0 (page 11)	LUMP-SUM COST (\$)
Corridor Analysis (County)	<b>\$135,000 to \$225,000</b>
Corridor Improvements (Statesboro)	<b>\$85,000 to \$145,000</b>
ITS Opportunities	<b>\$40,000 to \$60,000</b>
Performance Dashboard	<b>\$35,000 to \$50,000</b>
School Related Improvements	<b>\$55,000 to \$80,000</b>

I affirm that I am authorized on behalf of the vendor to present the following lump-sum price proposal(s).

By:   
 (Name of person authorized to sign)  
Vice President, Georgia Transportation  
 (Title)

(Corporate Seal)



Business address: 801 Broad Street, Suite 900, Augusta, GA 30901

E-mail address: rhonda.davis@gmcnetwork.com

Phone number: (404) 433-6808



## **PRICING PROPOSAL** Submitted in separate envelope

### **1. County Corridor Analysis and Development Guidelines for SR 67 between Statesboro CL and I-16, and "Old" SR 46 between SR 119 and SR 67.**

Task 1: Existing Conditions, Needs and Potential

Task 2: Analysis of Traffic, Land Use, Design, Accessibility, Active Transportation, Connectivity, Environmental and Freight Movement

Task 3: Public Involvement

Task 4: Recommended Development, Design, Intersection Improvements and Access Management

Task 5: Non-Motorized Alternatives including Bicycle and Pedestrian Projects

Task 6: Corridor Plan and Implementation Strategy, including Development Design Guidelines

Task 7: Recommendations and Final Report

### **2. Statesboro Corridor Connectivity Study**

Task 1: Existing Conditions, Needs and Potential

Task 2: Analysis of Traffic, Land Use, Design, Accessibility, Active Transportation, Connectivity, Environmental and Freight Movement

Task 3: Public Involvement

Task 4: Recommended Improvements to Increase Connectivity

Task 5: Non-Motorized Alternatives including Bicycle and Pedestrian Projects

Task 6: Corridor Plan and Implementation Strategy

Task 7: Recommendations and Final Report

### **3. Explore Scalable ITS Opportunities and Emerging Technologies**

Task 1: Identify Needs and Opportunities

Task 2: Assemble Best Practices and Summary of Available Technologies

Task 3: Coordinate IT Availability, Software, Users and Technical Specifications

Task 4: Establish Goals and Objectives for ITS and Emerging Technologies

Task 5: Develop Alternatives for Crash Countermeasures

Task 6: Develop Alternatives for Traffic Management

Task 7: Recommendations for Locations and Available Technology for Message Signs

Task 8: Recommendations and Final Report

### **4. Performance Measures Dashboard**

Task 1: Identify Desired Performance Measures

Task 3: Assemble Data Sources

Task 3: Coordinate IT Availability, Software, Users and Technical Specifications

Task 4: Develop Safety Dashboard Menu

Task 5: Develop Capacity Dashboard Menu

Task 6: Compile Asset Management Database

Task 7: Incorporate all Tasks into Single Online Dashboard

### **5. School-Related Transportation Improvements**

Task 1: Identify School Zones and Define Framework

Task 2: Data Collection and Analysis of Safety Parameters

Task 3: Existing Conditions

Task 4: Establish Intended Outcomes

Task 5: Alternative Solutions – Infrastructure and Intervention Support

Task 6: Recommendations and Final Report





Timothy E. Grams  
Fire Chief

# Statesboro Fire Department

*Proudly serving the City of Statesboro and  
surrounding communities since 1905!*



Jonathan M. McCollar  
Mayor

---

## City Council Agenda Memorandum

**To:** Charles Penny, City Manager

**From:** Timothy E. Grams, Fire Chief

**Date:** 3-28-23

**RE:** Vehicle Purchase

**Policy Issue:** NA

**Recommendation:** To allow the Statesboro Fire Department to purchase 2023 Ford Explorer from Woody Folsom Ford for a price not to exceed \$55,000.00.

**Background:** The Statesboro Fire Department desires to purchase a 2023 Ford Explorer as part of the Department's vehicle replacement program. The base amount for this vehicle is \$45,800.00. The remaining funding will be utilized for upfitting the vehicle with safety and communication equipment.

Five (5) other dealerships were contacted (listed below) with Woody Folsom Ford being the only one with a vehicle that satisfied the Fire Department's criteria.

1. Alan Vigel Ford (State Contract) none available - unknown when they would be able to order.
2. Wade Ford (State Contract) none available – unknown when additional vehicles would be available.
3. Metter Ford. No vehicles matching our criteria. No ETA of vehicles arriving.
4. J.C. Lewis Ford. Only vehicle available is a higher trim package at \$51,865.00
5. Swainsboro Ford. None Available.

**Budget Impact:** This purchase will utilize funds from the 2013 SPLOST. The City's Finance Director has verified the availability of these funds.

**Council Person and District:** All

**Attachments:** None