



March 5th, 2019 9:00 am

1. Call to Order by Mayor Jonathan McCollar
2. Invocation and Pledge of Allegiance by Councilman Sam Jones
3. Recognitions/Public Presentations
 - A) Proclamation recognizing “School Social Work Week”
4. Public Comments (Agenda Item):
5. Consideration of a Motion to approve the Consent Agenda
 - A) Approval of Minutes
 - a) 02-05-2019 Executive Session Minutes
 - b) 02-19-2019 Called Council Minutes
 - c) 02-19-2019 Executive Session Minutes
 - d) 02-19-2019 Council Minutes
 - e) 02-19-2019 Executive Session Minutes
 - f) 02-26-2019 Called Council Minutes
6. Consideration of a motion to award a contract to Southern Civil, Inc. in the amount of \$164,927.00 for the installation of a new UV Disinfection System at the Waste Water Treatment Plant with ATC proceeds approved in the 2019 CIP Budget item# WWD 151.
7. Consideration of a Motion to set the “Budget Retreat” date for either April 5th, 9th or 19th at 8:00 am.
8. Consideration of a motion to direct the City Attorney to draft an ordinance regarding blight and vacancy in the city.
9. Consideration of a Motion to direct the City Attorney to draft an ordinance regarding the DSDA being allowed open container only during officially sanctioned events.
10. Other Business from City Council
11. City Managers Comments
12. Public Comments (General)
13. Consideration of a Motion to enter into Executive Session to discuss “Personnel Matters” “Real Estate” and/or “Potential Litigation” in accordance with O.C.G.A 50-14-3(b)
14. Consideration of a Motion to Adjourn

A PROCLAMATION BY THE MAYOR AND CITY COUNCIL OF STATESBORO, GEORGIA

SCHOOL SOCIAL WORK WEEK

WHEREAS, school social workers in Statesboro serve as vital members of the educational team, playing a central role in creating positive environment at schools; and

WHEREAS, school social workers in Statesboro are especially skilled in identifying and providing services to student who face serious challenges to school success, including poverty, disability, discrimination, abuse, addiction, bullying, loss of a loved one, and other barriers to learning; and

WHEREAS, school social workers should continue these efforts within the school district and city of Statesboro to address students' social, emotional, physical, mental health and environmental needs so that students may achieve academic success

NOW, THEREFORE, I, Jonathan McCollar, Mayor of the City of Statesboro, do hereby extend greetings and best wished to all observing March 4-8, 2019 as School Social Work Week

Jonathan McCollar, Mayor



CITY OF STATESBORO
CALLED COUNCIL MINUTES
FEBRUARY 19th, 2019

Called Meeting 50 E. Main St. City Hall Council Chambers 4:00 PM

1. **CALL TO ORDER**

Mayor Jonathan McCollar called the meeting to order.

2. **INVOCATION AND PLEDGE**

Councilman John Riggs gave the Invocation and Pledge of Allegiance.

ATTENDENCE

Attendee Name	Title	Status	Arrived
Jonathan McCollar	Mayor	Present	
Phil Boyum	Councilmember	Present	
Sam Jones	Councilmember	Absent	
Jeff Yawn	Councilmember	Present	4:10 pm
John Riggs	Councilmember	Present	
Derek Duke	Councilmember	Present	

Other staff present was: City Attorney Cain Smith, City Clerk Sue Starling.

3. Consideration of a Motion to enter into Executive Session to discuss “Personnel Matters” “Real Estate” and/or “Potential Litigation” in accordance with O.C.G.A 50-14-3(b)

A motion was made to enter into Executive Session to discuss Personnel Matters

RESULT:	Approved (Unanimous)
MOVER:	Councilman Phil Boyum
SECONDER:	Councilman John Riggs
AYES:	Boyum, Yawn, Riggs, Duke
ABSENT	Sam Jones

A motion was made to exit Executive Session

RESULT:	Approved (Unanimous)
MOVER:	Councilman Phil Boyum
SECONDER:	Councilman John Riggs
AYES:	Boyum, Yawn, Riggs, Duke

ABSENT

Sam Jones

The meeting was adjourned at 5:30 pm



CITY OF STATESBORO
COUNCIL MINUTES
FEBRUARY 19th, 2019

Regular Meeting 50 E. Main St. City Hall Council Chambers 5:30 PM

1. **CALL TO ORDER**

Mayor Jonathan McCollar called the meeting to order.

2. **INVOCATION AND PLEDGE**

Councilman Derek Duke gave the Invocation and Pledge of Allegiance.

ATTENDENCE

Attendee Name	Title	Status	Arrived
Jonathan McCollar	Mayor	Present	
Phil Boyum	Councilmember	Present	
Sam Jones	Councilmember	Present	
Jeff Yawn	Councilmember	Present	
John Riggs	Councilmember	Present	
Derek Duke	Councilmember	Present	

Other staff present was: City Attorney Cain Smith and City Clerk Sue Starling as well as all department heads.

3. **Recognitions/Public Presentations**

A) Presentation of Development Activity from the City of Statesboro's Planning & Development Department

Planning and Development Director Frank Neal updated Council on the Activity within the City which included new businesses, permits and construction developments.

4. **Public Comments (Agenda Item):** None

5. **Consideration of a Motion to approve the Consent Agenda**

A) Approval of Minutes

a) 02-05-2019 Council Minutes

B) Consideration of a motion for the surplus and disposition of equipment and parts in the Public Works & Engineering Department and in the Public Utilities Department.

A motion was made to approve the consent agenda as written.

RESULT:

Approved (Unanimous)

MOVER:

Councilman Jeff Yawn

SECONDER:

Councilman John Riggs

AYES

Boyum, Jones, Yawn, Riggs, Duke

ABSENT

6. Public Hearing and Consideration of a Motion to Approve: APPLICATION V 19-01- 01: Frontline Internal Medicine, LLC requests a variance from Article X, Section 1003(D) to reduce the required left side yard setback in order to allow for an expansion of medical office space on 0.27 acres of property located at 6 Lester Road (Tax Parcel MS71 000037 000).

Planning and Development Director Frank Neal explained application V 19-01-01 and application V 19-01-02.

A motion was made to open the floor to the public and/or comments for applications V 19-01-01-and V 19-01-02

RESULT:	Approved (Unanimous)
MOVER:	Councilman John Riggs
SECONDER:	Councilman Derek Duke
AYES:	Boyum, Jones, Yawn, Riggs, Duke
ABSENT:	

John Dotson, representing the applicant, spoke in favor of the request.
No one spoke against the request.

A motion was made to close the public hearing.

RESULT:	Approved (Unanimous)
MOVER:	Councilman John Riggs
SECONDER:	Councilman Jeff Yawn
AYES:	Boyum, Jones, Yawn, Riggs, Duke
ABSENT:	

A motion was made to approve Application V 19-01-01 with staff recommendations

RESULT:	Approved (Unanimous)
MOVER:	Councilman Jeff Yawn
SECONDER:	Councilman John Riggs
AYES:	Boyum, Jones, Yawn, Riggs, Duke
ABSENT:	

7. Public Hearing and Consideration of a Motion to Approve: **APPLICATION V 19-01- 02**: Frontline Internal Medicine, LLC requests a variance from Article X, Section 1003(D) to reduce the required right side yard setback in order to allow for an expansion of medical office space on 0.27 acres of property located at 6 Lester Road (Tax Parcel MS71 000037 000).

A motion was made to approve **Application V 19-01-02 with staff recommendations**

RESULT:	Approved (Unanimous)
MOVER:	Councilman Jeff Yawn
SECONDER:	Councilman Derek Duke
AYES:	Boyum, Jones, Yawn, Riggs, Duke
ABSENT:	

8. Consideration of a Motion to Approve a Memorandum of Understanding between City, Development Authority of Bulloch County, and the Blue Mile Foundation that sets out the parties' respective responsibilities in procurement of loan proceeds and development of the Blue Creek Project.

A motion was made to approve the MOU

RESULT:	Approved (Unanimous)
MOVER:	Councilman Jeff Yawn
SECONDER:	Councilman John Riggs
AYES:	Boyum, Jones, Yawn, Riggs, Duke
ABSENT	

9. Consideration of a Motion to Approve Assignment/ Assumption Agreement with the Development Authority of Bulloch County (DA) as to the following attached contracts:

- A) Loan Agreement between DA and Georgia Environmental Finance Authority (GEFA) regarding a \$15,500,000 loan for installation of the Blue Creek public component. City will pay \$155,000 origination fee and be fully liable with full faith and credit pledged as a taxing authority to pay off the loan. Loan is a line of credit and withdrawal of some amount must be done within six months of closing.
- B) Management Contract between DA and Blue Mile Foundation (BMF) as regarding the management of the Blue Creek public component by BMF. Only term of the Management Contract that survive

assignment will be that the City compensate a Project Coordinator contracted by BMF for at least one year.

A motion was made to approve Motion that the docs in the agenda packet for today be considered for approval with the condition that the docs not be executed until A. City attorney and City Manager review any revisions and ascertain that none are material as to City rights and obligations. Revisions and staff memo will be distributed to M&C. If any revisions are deemed material by staff the revised contracts will be brought back before Mayor and Council on 3/5 for consideration **OPTIONAL** and B. the SDI IGA with the state be approved by Atlanta. Councilman Yawn amended his motion to include an additional 7th member that will be appointed by Council until the Board of Education comes on board.

RESULT:	Approved (Unanimous)
MOVER:	Councilman Jeff Yawn
SECONDER:	Councilman Derek Duke
AYES:	Boyum, Jones, Yawn, Riggs, Duke
ABSENT:	

10. Consideration of a Motion to Approve an Environmental Facility Agreement with the Development Authority of Bulloch County (DA) as to City agreeing to repay \$15,500,000 GEFA loan that DA intends to borrow. In essence, City would act as co-signer of the loan taken out by DA. This agreement shall terminate upon the Assignment/ Assumption Contract in the previous agenda item.

A motion was made to approve the agreement

RESULT:	Approved (Unanimous)
MOVER:	Councilman Jeff Yawn
SECONDER:	Councilman John Riggs
AYES:	Boyum, Jones, Yawn, Riggs, Duke
ABSENT:	

11. Consideration of a Motion to award the purchase of a truck for the Streets Division in Public Works & Engineering to Roberts Truck Center in the amount of \$29,280.00. This will replace an existing truck that, if approved, will be brought to Council to be declared as surplus once the new truck is placed into service. Funding is provided by the GMA Lease Pool.

A motion was made to approve the purchase

RESULT:	Approved (Unanimous)
----------------	----------------------

MOVER:	Councilman John Riggs
SECONDER:	Councilman Jeff Yawn
AYES:	Boyum, Jones, Yawn, Riggs, Duke
ABSENT:	

12. Consideration of a Motion to award the purchase of a truck for the Parks Division in Public Works & Engineering to Roberts Truck Center in the amount of \$29,280.00. This will replace an existing truck that, if approved, will be brought to Council to be declared as surplus once the new truck is placed into service. Funding is provided by the GMA Lease Pool.

A motion was made to approve the purchase

RESULT:	Approved (Unanimous)
MOVER:	Councilman Phil Boyum
SECONDER:	Councilman John Riggs
AYES:	Boyum, Jones, Yawn, Riggs, Duke
ABSENT:	

13. Consideration of a Motion to award a Professional Services Contract to Nutter & Associates in the amount of \$25,050.00 to conduct an Ammonia Recalculation Procedure, to be paid for with funds from Water Sewer system revenues.

A motion was made to approve the contract

RESULT:	Approved (Unanimous)
MOVER:	Councilman Derek Duke
SECONDER:	Councilman Phil Boyum
AYES:	Boyum, Jones, Yawn, Riggs, Duke
ABSENT:	

14. Consideration of a Motion to Approve a sole source purchase of five (5) Smart Cover Sewer Monitors in the amount of \$28,642.00 with funds approved as part of the 2019 CIP Budget item #WWD-159.

A motion was made to approve the purchase

RESULT:	Approved (Unanimous)
MOVER:	Councilman Phil Boyum
SECONDER:	Councilman Jeff Yawn
AYES:	Boyum, Jones, Yawn, Riggs, Duke
ABSENT:	

15. **Other Business from City Council:** None

16. **City Managers Comments**

Director of Public Works and Engineering Jason Boyles updated Council on the Transit Feasibility Study.
 Director of Planning and Development Frank Neal updated Council on the Comprehensive Plan
 Councilman Phil Boyum stated that Bulloch County was also conducting a comprehensive study.

17. **Public Comments (General)**

Ms. Annie Bellinger addressed Council with her concerns of the customer service she received in City Hall.

18. **Consideration of a Motion to enter into Executive Session to discuss “Personnel Matters” “Real Estate” and/or “Potential Litigation” in accordance with O.C.G.A 50-14-3(b)**

A motion was made to enter Executive Session

RESULT:	Approved (Unanimous)
MOVER:	Councilman John Riggs
SECONDER:	Councilman Phil Boyum
AYES:	Boyum, Jones, Yawn, Riggs, Duke
ABSENT:	

A motion was made to exit Executive Session

RESULT:	Approved (Unanimous)
MOVER:	Councilman John Riggs
SECONDER:	Councilman Phil Boyum
AYES:	Boyum, Jones, Yawn, Riggs, Duke
ABSENT:	

A motion was made to approve the renewal contract between the City of Statesboro and Judge Keith Barber.

RESULT:	Approved (Unanimous)
MOVER:	Councilman Phil Boyum
SECONDER:	Councilman Jeff Yawn
AYES:	Boyum, Jones, Yawn, Riggs, Duke
ABSENT:	

19. Consideration of a Motion to Adjourn

A motion was made to adjourn the council meeting.

RESULT:	Approved (Unanimous)
MOVER:	Councilman Jeff Yawn
SECONDER:	Councilman John Riggs
AYES:	Boyum, Jones, Yawn, Riggs, Duke
ABSENT:	

The meeting was adjourned at 6:29 pm



CITY OF STATESBORO
COUNCIL MINUTES
FEBRUARY 26th, 2019

Regular Meeting 50 E. Main St. City Hall Council Chambers 8:00 AM

1. **CALL TO ORDER**

Mayor Jonathan McCollar called the meeting to order.

2. **INVOCATION AND PLEDGE**

Councilman Phil Boyum gave the Invocation and Pledge of Allegiance.

ATTENDENCE

Attendee Name	Title	Status	Arrived
Jonathan McCollar	Mayor	Present	
Phil Boyum	Councilmember	Present	
Sam Jones	Councilmember	Present	
Jeff Yawn	Councilmember	Present	
John Riggs	Councilmember	Present	
Derek Duke	Councilmember	Present	

Other staff present was: City Manager Randy Wetmore, City Attorney Cain Smith and City Clerk Sue Starling

3. Consideration of a Motion to Approve **Resolution 2019-07**: A Resolution Approving Award of Contract to Parker Engineering for Professional Engineering Services for the FY2019 Community Development Block Grant, subject to award of grant. Funding will be provided by grant funds.

A motion was made to approve Resolution 2019-07

RESULT:

Approved (Unanimous)

MOVER:

Councilman Sam Jones

SECONDER:

Councilman Phil Boyum

AYES:

Boyum, Jones, Yawn, Riggs, Duke

ABSENT:

4. Consideration of a Motion to Approve **Resolution 2019-08**: A Resolution Approving Award of Contract to Associates in Local Government Assistance, Inc. for Grant Administration Services for the FY2019 Community Development Block Grant, subject to award of grant. Funding will be provided by grant funds.

A motion was made to approve Resolution 2019-08

RESULT:	Approved (Unanimous)
MOVER:	Councilman Phil Boyum
SECONDER:	Councilman Derek Duke
AYES:	Boyum, Jones, Yawn, Riggs, Duke
ABSENT:	

5. Discussion of a contract between the City of Statesboro and a Business Management Consultant Firm (Lobbyist).

A motion was made for Council to review, with staff recommendations, a draft of the RFQ/RFP and to send comments back the Darren Prather, Director of Central Services. Also included in the motion was to put the item back on the agenda for approval of the RFP/RFQ itself at the second meeting in March. Council also wanted to know how many and what grants have been written by City staff and the impact to the City.

Councilman Boyum suggested City staff should include a grant writer. City Manager Randy Wetmore stated if the City hires a grant writer then more staff members would also need to be hired to manage the funds or projects.

RESULT:	Approved
MOVER:	Councilman John Riggs
SECONDER:	Councilman Jeff Yawn
AYES:	Jones, Yawn, Riggs
NAYS:	Boyum, Duke
ABSENT:	

Director of Finance Cindy West asked Council to consider a date for the Budget Retreat. The date will be set at the next Council meeting.

6. **Consideration of a Motion to Adjourn**

A motion was made to adjourn the council meeting.

RESULT:	Approved (Unanimous)
MOVER:	Councilman Jeff Yawn
SECONDER:	Councilman Sam Jones
AYES:	Boyum, Jones, Yawn, Riggs, Duke
ABSENT:	

The meeting was adjourned at 8:33 am.

CITY OF STATESBORO

COUNCIL
Phillip A. Boyum
Sam Lee Jones
Jeff B. Yawn
John C. Riggs
Derek Duke



Jonathan McCollar, Mayor
Randy Wetmore, City Manager
Sue Starling, City Clerk
I. Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

**To: Randy Wetmore
City Manager**

**From: Steve Hotchkiss
Director Public Utilities**

Date: 2-25-2019

RE: UV Disinfection System Replacement

Policy Issue: Council Approval

Recommendation: Consideration of a motion to award a contract to Southern Civil, Inc. in the amount of \$164,927.00 for the installation of a new UV Disinfection System at the Waste Water Treatment Plant with ATC proceeds approved in the 2019 CIP Budget item # WWD 151.

Background: In May of 2018 Council approved the purchase of a new Ultra Violet Disinfection System to replace the aging system currently in use. The new system has been ordered and is due to be delivered in the next thirty days. The contract in this package is for the installation of the new system.

Bids for this project were opened on February 14, 2019 and three bids were received. The low bid was from Southern Civil, Inc. in the amount of \$164,927.00. It is the opinion of our consulting engineers at Hussey Gay Bell that we award the contract as submitted.

CITY OF STATESBORO

COUNCIL
Phillip A. Boyum
Sam Lee Jones
Jeff B. Yawn
John C. Riggs
Derek Duke



Jonathan McCollar, Mayor
Randy Wetmore, City Manager
Sue Starling, City Clerk
I. Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

Budget Impact: Funding will come from approved CIP funds item # WWD151 using ATC proceeds.

Council Person and District: ALL

Attachments: Bid tabulation and letter of recommendation.



February 15, 2019

Mr. Steve Hotchkiss
City of Statesboro
PO Box 348
Statesboro, GA 30458

**RE: UV Disinfection System Replacement
For the City of Statesboro**

Dear Mr. Hotchkiss:

Bids were received February 14, 2019 for the above referenced project.

Southern Civil, Inc.	\$164,927.00
Allen & Graham, Inc.	\$282,941.00
Y-Delta, Inc.	\$286,590.00

As indicated, the low bid was submitted by Southern Civil, Inc. We recommend award of the contract to Southern Civil, Inc. in the amount of \$164,927.00. It is our opinion, the successful bidder has the resources to successfully prosecute the work.

Also enclosed are three (3) copies of the Abstract of Bids for your use.

Sincerely,
HUSSEY GAY BELL

Chris Burke, P.E.

Copy: Jennifer Oetgen, P.E.

Enclosures

ABSTRACT OF BIDS
 UV DISINFECTION SYSTEM REPLACEMENT
 CITY OF STATESBORO

Southern Civil, Inc. Glennville, Georgia
 Allen & Graham, Inc. Brunswick, Georgia
 Y-Delta, Inc. Statesboro, Georgia

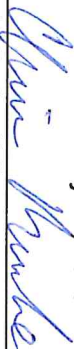
For all materials, equipment and labor required to perform the work described in the Construction Plans and Specifications (Lump Sum in words and numerical figures):

	\$164,927.00	\$282,941.00	\$286,590.00
--	--------------	--------------	--------------

TOTAL OF ALL BID ITEMS \$164,927.00 \$282,941.00 286,590.00

Addendum No. 1, No. 2	X	X	X
Bid Bond	X	X	X
Non-Collusion Affidavit	X	X	X

I certify that this is a correct Abstract of Bids received February 14, 2019


 Chris Burke, P.E.
 HUSSEY GAY BELL
 SAVANNAH, GEORGIA

ABSTRACT OF BIDS
 UV DISINFECTION SYSTEM REPLACEMENT
 CITY OF STATESBORO

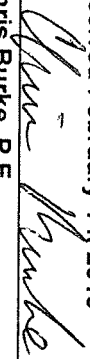
Southern Civil, Inc. Glennville, Georgia
 Allen & Graham, Inc. Brunswick, Georgia
 Y-Delta, Inc. Statesboro, Georgia

For all materials, equipment and labor required to perform the work described in the Construction Plans and Specifications (Lump Sum in words and numerical figures):

	\$164,927.00	\$282,941.00	\$286,590.00
TOTAL OF ALL BID ITEMS	\$164,927.00	\$282,941.00	286,590.00

Addendum No. 1, No. 2	X	X	X
Bid Bond	X	X	X
Non-Collusion Affidavit	X	X	X

I certify that this is a correct Abstract of Bids received February 14, 2019


 Chris Burke, P.E.
 HUSSEY GAY BELL
 SAVANNAH, GEORGIA

ABSTRACT OF BIDS
 UV DISINFECTION SYSTEM REPLACEMENT
 CITY OF STATESBORO

Southern Civil, Inc. Glennville, Georgia
 Allen & Graham, Inc. Brunswick, Georgia
 Y-Delta, Inc. Statesboro, Georgia


For all materials, equipment and labor required to perform the work described in the Construction Plans and Specifications (Lump Sum in words and numerical figures):

\$164,927.00 \$282,941.00 \$286,590.00

TOTAL OF ALL BID ITEMS \$164,927.00 \$282,941.00 286,590.00

Addendum No. 1, No. 2	X	X	X
Bid Bond	X	X	X
Non-Collusion Affidavit	X	X	X

I certify that this is a correct Abstract of Bids received February 14, 2019


 Chris Burke, P.E.
 HUSSEY GAY BELL
 SAVANNAH, GEORGIA