



May 01, 2012 9:00 A.M.

1. Call to Order by Mayor Joe Brannen
2. Invocation and Pledge of Allegiance by Councilman Travis Chance
3. Recognitions/Public Presentations
 - A) Retirement : Ken Sanchez, 10 years of service, Shop Superintendent, Public Works
4. Public Comments (Agenda Item):
5. Consideration of a Motion to approve the Consent Agenda
 - A) Approval of Minutes
 - a) 04-13-2012 Budget Retreat Minutes
 - b) 04-17-2102 Council Meeting Minutes
 - B) Consideration of a Motion to approve **Resolution 2012-07**: A Resolution to move the polling places from Honey Bowen Building to Pittman Park Methodist Church
 - C) Consideration of a Motion to approve **Resolution 2012-08**: A Resolution appointing the City of Statesboro voting delegate on the Municipal Gas Authority of Georgia's Election Committee.
 - D) Consideration of a Motion to award a contract for Highway 67 Waterline Extension to Tyson Utilities Construction, Inc. in the amount of \$195,811.37.
 - E) Consideration of a Motion to award the City of Statesboro Transfer Station Hauling Contract to Rackleff Enterprises based on the terms, conditions and pricing submitted.
6. Other Business from City Council
7. Consideration of a Motion to enter into Executive Session to discuss "potential litigation" in accordance with **O.C.G.A. §50-14-3 (2010)**
8. Consideration of a Motion to Adjourn



**CITY OF STATESBORO
CITY COUNCIL BUDGET RETREAT MINUTES
APRIL 13th, 2012**

A City Council Budget Retreat was held on April 13th, 2012 at 9:00 am at the GSU City Campus Facility at 58-D East Main St. Present was Mayor Joe Brannen, Councilman Travis Chance, Mayor Pro Tem Will Britt, Councilman Tommy Blitch and Councilman John Riggs. Also present was Interim City Manager Frank Parker, City Clerk Sue Starling, City Attorney Alvin Leaphart, City Engineer Robert Cheshire and Director of Community Development Mandi Cody. Council Gary Lewis was absent.

The meeting was called to order by Mayor Joe Brannen.

Other Department Heads present were:

Director of Water/Wastewater Wayne Johnson, Assistant Director Water/Wastewater Van Collins, Director of Public Safety Wendell Turner, Gas Superintendent Steve Hotchkiss, Senior Assistant City Engineer Jason Boyles, Director of Human Resource Jeff Grant, Director of Purchasing Darren Prather, Finance Controller Cindy West.

The meeting consisted of the department heads giving an overview of their budget for FY 2013 which included their CIP Projects as well as goals and priorities, 2012 highlights, budget assumptions, rate changes and other proposals by the City Manager.

Other employees and news media were also present.

There were no comments from the public.

The meeting was adjourned at 3:20 p.m.

There was no action taken at this meeting.



**CITY OF STATESBORO
CITY COUNCIL MINUTES
April 17, 2012**

A regular meeting of the Statesboro City Council was held on April 17, 2012 at 6:00 p.m. in the Council Chambers at City Hall. Present were Mayor Joe R. Brannen, Council Members: Will Britt, Tommy Blich, John Riggs and Gary Lewis. Also present were City Manager Frank Parker, City Clerk Sue Starling, City Attorney Alvin Leaphart, Assistant City Engineer Brad Deal, and Director of Community Development Mandi Cody. Councilman Travis Chance was absent.

Recognitions/Public Presentations

- a) **Reginald Mosley request to speak to Council concerning their "Ethics" in the workplace**

Mr. Reginald Mosley asked to postpone his request to speak to Council.

Public Comments (Agenda Item): None

Consideration of a Motion to approve the Consent Agenda

- A) Approval of Minutes
a) Council Minutes of April 3, 2012
b) Work Session Minutes of April 03, 2012
B) Consideration of a Motion to Approve Award of Contract to Reeves Construction Co. in the amount of \$357,864.75 to make intersection improvements and install a traffic signal at the intersection of Veterans Memorial Parkway and Brampton Ave / Stambuk Ln. The improvements are to be funded by 2007 SPLOST.

Mayor Pro Tem Will Britt made a motion, seconded by Councilman Lewis to approve the consent agenda in its entirety. Councilman Britt, Blich, Riggs and Lewis voted in favor of the motion. The motion carried by a 4-0 vote.

Consideration of a Motion to approve/deny 2nd reading for the application for alcohol license:

- a) **Licensee: Reginald Tony Mosley**
DBA: Bunz Restaurant
Location: 1830 Chandler Road
Type of Alcohol License: Beer, Wine & Liquor by the Drink
Type of Business: Sports Restaurant

Mayor Pro Tem Will Britt made a motion, seconded by Councilman Riggs to table this item until the next Council Meeting. Mayor Pro Tem Will Britt and Councilman Riggs voted to approve tabling of the application. Mayor Brannen, Councilman Lewis and Blich voted not to table this item. Councilman Lewis made a motion, seconded by Councilman Blich to approve the 2nd

reading for the application for alcohol license for Bunz Restaurant. Mayor Brannen, Councilman Lewis and Blitch voted in favor of the motion. Councilman Britt and Riggs voted against the motion. The motion carried by a 3-2 vote.

Public Hearing and Consideration of a Motion to approve the following:

- a) **APPLICATION # RZ 12-03-01:** TI – Gentilly Gardens, LLC requests a zoning map amendment of 2.03 acres from R15 (Single Family Residential) to CR (Commercial Retail) for property located at 625 Gentilly Road (Tax Parcel Number: MS73000002000)

Councilman Lewis made a motion, seconded by Mayor Pro Tem Will Britt to approve **APPLICATION # RZ 12-03-01:** TI – Gentilly Gardens, LLC requests a zoning map amendment of 2.03 acres from R15 (Single Family Residential) to CR (Commercial Retail) for property located at 625 Gentilly Road (Tax Parcel Number: MS73000002000) with the condition that 10' behind the back of the curb on Gentilly Road should be dedicated to the City of Statesboro as right of way or permanent easement for construction of sidewalk by the City in the future. Councilman Britt, Blitch, Riggs and Lewis voted in favor of the motion. The motion carried by a 4-0 vote.

- b) **APPLICATION # RZ 12-03-02:** Gopher Hole Investments, LLC requests a zoning map amendment of 1.1 acres from PUD/CR (Planned Unit Development/Commercial Retail) to CR (Commercial Retail) for property located on Brampton Avenue (Tax Parcel Number: MS74000198A005)

Councilman Riggs, made a motion, seconded by Mayor Pro Tem Will Britt to approve **APPLICATION # RZ 12-03-02:** Gopher Hole Investments, LLC requests a zoning map amendment of 1.1 acres from PUD/CR (Planned Unit Development/Commercial Retail) to CR (Commercial Retail) for property located on Brampton Avenue (Tax Parcel Number: MS74000198A005). Councilman Britt, Blitch, Riggs and Lewis voted in favor of the motion. The motion carried by a 4-0 vote.

Other Business from City Council

Mayor Brannen presented a proclamation to Mayor Pro Tem Will Britt in recognition of "National Volunteer Week"

City Manager Frank Parker asked Council to consider approval of a 2nd reading for an alcohol license for Primetime Lounge located at 608-C Northside Drive West. Mayor Pro Tem Will Britt made a motion, seconded by Councilman Lewis to approve the 2nd reading for the application of an alcohol license for Primetime Lounge at 608-C Northside Drive West. Councilman Britt, Blitch, Riggs and Lewis voted in favor of the motion. The motion carried by a 4-0 vote.

City Manager Frank Parker asked Council to consider approval of a special event permit for Larry Scarboro and the 4th Annual White Attire Affair at Springhill Suites. Councilman Riggs made a motion, seconded by Councilman Lewis to approve a special permit for Larry Scarboro

and the 4th Annual White Attire Affair at Springhill Suites. Councilman Britt, Blich, Riggs and Lewis voted in favor of the motion. The motion carried by a 4-0 vote.

City Manager Frank Parker asked Council to consider approval for a hotel-motel audit. Councilman Lewis made a motion, seconded by Councilman Riggs to approve a hotel-motel audit to be conducted by GMA. Councilman Britt, Blich, Riggs and Lewis voted in favor of the motion. The motion carried by a 4-0 vote.

City Clerk Sue Starling updated Council on Georgia Cities Week which will be celebrated April 22-28 with an art contest by 1st graders from the local schools and an open house on Friday April 28th from 3-5 pm.

City Manager Frank Parker made Council aware of a forth-coming special event permit that would allow University Plaza to have an outdoor music activity. No alcohol will be served.

Director of DSDA Allen Muldrew gave Council an update on the Heart and Soul Tour that will take place on April 18, 2012.

Mayor Brannen thanked City Manager Frank Parker and the Finance Department for a successful Budget Retreat

Director of Human Resources Jeff Grant informed Council of the ribbon cutting for the new clinic to be held on April 26th at 4:00 pm.

Consideration of a Motion to Adjourn

Councilman Lewis made a motion, seconded by Councilman Blich to adjourn. The meeting adjourned at 6:45 pm.

RESOLUTION 2012-07
A RESOLUTION TO MOVE POLLING PLACES

WHEREAS, on May 01, 2012, the City of Statesboro unanimously passed Resolution 2012-07, a Resolution to Move the Polling Place of District 3,4 and 5,

WHEREAS, O.C.G.A § 21-2-265(a) provides that the governing authority of a municipality shall fix the polling place for each precinct; and

WHEREAS, currently the polling place for Districts 3, 4 and 5 are located in Honey Bowen Building located 1 Max Lockwood Drive Statesboro, GA 30458; and

WHEREAS, the City has reached an agreement with the Board of Trustees of Pittman Park United Methodist Church located at 1102 Fair Road, Statesboro, Georgia, 30458 allowing the use of the church's facilities as a municipal voting precinct;

WHEREAS, the distance between the current voting precinct in the Honey Bowen Building located at 1 Max Lockwood Drive Statesboro, GA 30458 and the proposed voting precinct located at 1102 Fair Road, Statesboro, Georgia, 30458 is approximately one (1) mile; and

WHEREAS, the City of Statesboro has determined that moving the polling location from 1 Max Lockwood Drive Statesboro, GA 30458 to 1102 Fair Road, Statesboro, Georgia, 30458 will offer better accessibility for voters, better administer the election process and enhance voter turnout;

NOW THEREFORE BE IT RESOLVED:

1. District 3 polling place is now fixed at Pittman Park Methodist Church at 1102 Fair Road, Statesboro, Georgia 30458; and
2. District 4 polling place is now fixed at Pittman Park Methodist Church at 1102 Fair Road, Statesboro, Georgia 30458; and
3. District 5 polling place is now Pittman Park Methodist Church at 1102 Fair Road, Statesboro, Georgia 30458.

Joe R. Brannen, Mayor

Sue Starling, City Clerk

Resolution 2012-08

BE IT RESLOVED by the Mayor and City Council of the City of Statesboro that Joe R. Brannen is hereby appointed to serve as this City's voting delegate on the Municipal Gas Authority of Georgia's Election Committee, with authority to cast all votes to which this City is entitled. Steve Hotchkiss is appointed as alternate voting delegate.

This 1st day of May, 2012

CITY OF STATESBORO

Mayor

ATTEST:

City Clerk

Memo

To: Frank Parker
From: Van H. Collins
CC: Wayne Johnson
Date: 4/23/12
Re: Recommendation to award a contract for Highway 67 Waterline Extension to Tyson Utilities Construction, Inc. in the amount of \$195,811.37.

As you can see on the attachment, bids were received and opened on April 19, 2012 for the extension of the waterline on Highway 67. Tyson Utilities Construction, Inc. was the low bidder in the amount of \$195,811.37.

This project #WWD-92 is to be funded from the 2010 Bond Proceeds. There is \$650,000.00 available for this project, therefore we are well under budget.

Based on the information above and the attached bid abstract, I recommend awarding a contract for the Highway 67 Waterline Extension to Tyson Utilities Construction, Inc. in the amount of \$195,811.37.

As always, I appreciate any information given to this request.



HUSSEY, GAY, BELL & DEYOUNG, INC.
CONSULTING ENGINEERS

April 23, 2012

Mr. Van Collins
City of Statesboro
302 Briar Woods Road
Statesboro, Georgia 30458

**RE: Highway 67 Waterline Interconnection
For the City of Statesboro**

Dear Mr. Collins

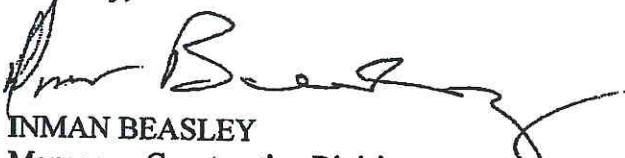
The following bids were received on April 19, 2012 for the above referenced project:

Tyson Utilities Construction, Inc.	\$ 195,811.37
Southeastern Civil, Inc.	\$ 241,865.00
Y-Delta, Inc.	\$ 244,383.65
Eagle Utility Contracting	\$ 276,323.50
BRW Construction Group, LLC	\$ 295,230.00
TB Landmark Construction, Inc.	\$ 352,989.52
KM Davis Contracting Co., Inc.	\$ 637,757.50

As indicated, the low bid was submitted by Tyson Utilities Construction, Inc. It is recommended they be awarded a contract in the amount of \$195,811.37. The successful bidder has the resources to successfully prosecute the work.

Also enclosed are three (3) copies of the Abstract of Bids for your use.

Sincerely,



INMAN BEASLEY
Manager – Construction Division

IB:jg

Enclosures:

Cc: Mr. Wayne Johnson
Mr. Bill Lovett
Mr. Don Billet

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625 Green Street, N.E.
Gainesville, GA 30501
Telephone: 770.535.1133
Facsimile: 770.535.1134

474 Wando Park Blvd., Suite 201 (29464)
P.O. Box 1771
Mt. Pleasant, SC 29465
Telephone: 843.849.7500
Facsimile: 843.849.7502

1219 Assembly Street (29201)
P.O. Box 7967
Columbia, SC 29202
Telephone: 803.799.0444
Facsimile: 803.799.1499

Memo



TO: Frank Parker, City Manager
FROM: Darren Prather, Purchasing Director
DATE: 4-25-2012
Re: City of Statesboro Transfer Station Hauling Bid

The City of Statesboro recently issued an invitation to bid for hauling services for our transfer station operation. Vendors were asked to bid on a three (3) year contract for these services. Vendors were asked to bid two separate ways, one using our trailers and the other using their company trailers. If the City elects to use the vendor's trailers, we would surplus most of our trailers via Gov Deals as we do with other vehicles and equipment. However, we would hold on to them for a few months to make sure the hauling company had a smooth transition in obtaining the added trailers needed for the service. An invitation to bid was sent to several vendors with five (5) attending the mandatory pre-bid meeting. Of these five, two submitted sealed bids and the results are as follows:

<u>Vendor</u>	<u>Bid Option 1 (Use COS Trailers)</u>	<u>Bid Option 2 (Use Vendor Trailers)</u>
1.Rackleff Enterprises	\$10.18 per Ton	\$10.49 per Ton
2.Stafford Transport	\$11.87 per Ton	\$11.87 per Ton

Pertinent Information:

1. COS trailers are projected to sell for approximately \$300,000
2. COS averages 48,000 tons hauled per year
3. It costs approximately \$5,000 maintenance a year per trailer (18 total trailers)

4. These per ton bid prices also factor in a fuel surcharge **(Fuel neutral zone of \$2.00 to 2.30 per gallon)**. For each 5 cent increase or decrease outside this neutral zone, the per ton charge goes up or down 1% accordingly. With a fuel price today of \$4.00 per gallon, the per ton charge would be **\$13.64** per ton based on option one of Rackleff's bid and **\$14.06** per ton based on option two. All fuel is to be indexed on the EIA Lower Atlantic Index per contract requirements.

In order to go with option two over option one offered by Rackleff Enterprises, it would cost an additional \$14,880 per year on the base bid (neutral zone pricing) and \$20,160 based on fuel at \$4.00 per gallon when the fuel charge is added given our projected yearly volume of 48,000 tons. However, we would save approximately \$90,000 in maintenance costs per year. In addition, we would not have insurance costs, liability issues should the trailers malfunction and would gain approximately \$300,000 once they were sold via Gov Deals.

After considering all of the pertinent information, we recommend the City of Statesboro award the hauling contract to Rackleff Enterprises based on Option two of their submitted bid. After consulting with Public Works Director, Jason Boyles, it is believed to be the best fiscal decision for this contract.