



**September 03, 2014 9:00 am**

1. Call to Order by Mayor Jan Moore
2. Invocation and Pledge of Allegiance by Councilman John Riggs
3. Recognitions/Public Presentations
  - A) Retirement of City Employees
    - a) Chip Godbee, Building Official for the Engineering Department- 20 years
    - b) Eddie Brown, Equipment Operator for the Public Works Department – 20 years
  - B) Caleb Griffin, Recipient of the SHRM Georgia “HR Student of the Year”. He was recognized for being an exceptional undergraduate student preparing for work in the field of Human Resource Management.
  - C) Statesboro Area Society for Human Resource Management Chapter, Recipient of the SHRM Georgia "Chapter of the Year" Best in Georgia Award. It recognizes a chapter that has demonstrated excellence in the execution of a project related to one of the [Core Areas](#). Nominees serve as role models for other chapters, set the standards others follow and have applied their expertise to enhance chapter effectiveness in executing SHRM’s mission to serve and advance the profession.
4. Public Comments (Agenda Item):
5. Consideration of a Motion to approve the Consent Agenda
  - A) Approval of Minutes
    - a) 08-19-2014 Council Minutes
    - b) 08-19-2014 Public Hearing Minutes
  - B) Consideration of a motion for the surplus and disposal of the old City Hall chiller unit and dehumidifier unit which have recently been replaced and removed from service.
6. Consideration of a Motion to approve **Resolution 2014-28**: A Resolution appointing Jeff Grant to the Board of Directors of the Statesboro Convention and Visitors Bureau.
7. Consideration of a Motion to approve a “Sole Source” purchase to HD Supply in the amount of \$80,500.00 for Sensus water meters and transmitters (standardized City equipment).
8. Other Business from City Council
9. City Manager’s Comments
10. Public Comments (General)
11. Consideration of a Motion to Adjourn



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**CITY OF STATESBORO  
Council Minutes  
August 19, 2014**

A regular meeting of the Statesboro City Council was held on August 19<sup>th</sup>, 2014 at 5:15 p.m. in the Council Chambers at City Hall. Present were Mayor Jan J. Moore, Council Members: Will Britt, Phil Boyum, Gary Lewis and Travis Chance. Also present were Interim City Manager Robert Cheshire, City Clerk Sue Starling, Senior Assistant City Engineer Jason Boyles and Director of Community Development Mandi Cody. City Attorney Alvin Leaphart and Councilman John Riggs were absent.

The meeting was called to order by Mayor Jan Moore

The Invocation and Pledge of Allegiance was given by Mayor Jan Moore

**Recognitions/Public Presentations:** None

**Public Comments (Agenda Item):** None

**Consideration of a Motion to approve the Consent Agenda:**

**Approval of Minutes**

- a) **08-05-2014 Council Minutes**
- b) **08-05-2014 Executive Session Minutes**
- c) **08-05-2014 Council Work Session Minutes**

Councilman Chance made a motion, seconded by Councilman Lewis to approve the consent agenda in its entirety. Councilman Britt, Lewis and Chance voted in favor of the motion. The motion carried by a 3-0 vote.

**Public Hearing and Consideration of a Motion to approve APPLICATION #V 14-07-01: Out Parcel Holdings, LLC requests a variance from Section 1509 regarding sign height and structure of freestanding signage in District 3 for property located at 1607 Chandler Road**

Council discussed the variance for the sign request with reservations regarding its location and how it meets the City's requirements. Mayor Pro Tem Will Britt made a motion, seconded by Councilman Lewis to postpone Application V-14-07-01 for a later date. Councilman Britt, Lewis and Chance voted in favor of the motion. The motion carried by a 3-0 vote.

Councilman Phil Boyum joined the meeting.

**Public Hearing and Consideration of a Motion to approve APPLICATION # V 14-07-03: Hendley Properties requests a variance from Section 1509 regarding sign setback in sign District 1 for property located at East Grady Street and South Mulberry Street (Tax Parcel #S29000009000).**

Director of Planning and Development Mandi Cody stated this case did not have recommendations from the Planning Commission due to the lack of a quorum at their regular scheduled meeting. Councilman Lewis made a motion, seconded by Mayor Pro Tem Will Britt to approve APPLICATION # V 14-07-03:

Hendley Properties requests a variance from Section 1509 regarding sign setback in sign District 1 for property located at East Grady Street and South Mulberry Street (Tax Parcel #S29000009000). Councilman Britt, Boyum, Lewis and Chance voted in favor of the motion. The motion carried by a 4-0 vote.

**Public Hearing and Consideration of a Motion to approve APPLICATION #SE 14-06-03: Mose Mobley III requests a special exception to allow a small hair salon in the R6 (Single Family Residential District) on property located at 12 Carver Street (Tax Parcel # S09000017000 & S09000016000)**

Director of Planning and Development Mandi Cody stated this case did not have recommendations from the Planning Commission due to the lack of a quorum at their regular scheduled meeting. Citizens from the neighborhood spoke against the request. Councilman Lewis made a motion, seconded by Councilman Chance to deny the request of APPLICATION #SE 14-06-03: Mose Mobley III requests a special exception to allow a small hair salon in the R6 (Single Family Residential District) on property located at 12 Carver Street (Tax Parcel # S09000017000 & S09000016000). Councilman Britt, Boyum, Lewis and Chance voted in favor of the motion. The motion carried by a 4-0 vote.

**Consideration of a Motion to award a construction contract for upgrades to the Fleet Maintenance Facility in the amount of \$373,000 to Tippins-Polk Construction**

Mayor Pro Tem Will Britt made a motion, seconded by Councilman Lewis to award a construction contract for upgrades to the Fleet Maintenance Facility in the amount of \$373,000 to Tippins-Polk Construction. Councilman Britt, Boyum, Lewis and Chance voted in favor of the motion. The motion carried by a 4-0 vote.

**Consideration of a Motion to approve a Professional Engineering Services Contract to Hussey, Gay, Bell & DeYoung, Inc. in the amount not to exceed \$52,050.00 for the design, survey, wetland consulting services, permitting and bidding/construction services for the S&S Railroad Bed Sewer Extension. Funding will be from 2013 SPLOST proceeds.**

Councilman Boyum made a motion, seconded by Mayor Pro Tem Will Britt to approve a Professional Engineering Services Contract to Hussey, Gay, Bell & DeYoung, Inc. in the amount not to exceed \$52,050.00 for the design, survey, wetland consulting services, permitting and bidding/construction services for the S&S Railroad Bed Sewer Extension. Funding will be from 2013 SPLOST proceeds. Councilman Britt, Boyum, Lewis and Chance voted in favor of the motion. The motion carried by a 4-0 vote.

### **Other Business from City Council**

Councilman Boyum asked if there was a problem with a quorum showing up at the Planning Commission meetings. Director of Planning and Development Mandi Cody stated that usually it is not a problem. She also stated that 2 seats would be up for reappointment on September 20<sup>th</sup>, 2014.

Councilman Boyum also asked about the water main break and discolored water. Assistant Director of Water Sewer, Van Collins stated there was a water main break but it has been corrected.

Mayor Moore stated, at this time, there was nothing to report on the case that Mr. Peterson was investigating for the City.

Mayor Moore recognized Assistant City Engineer Jason Boyles for going beyond his duties to help a business in need.

### **City Managers Comments**

Interim City Manager Robert Cheshire updated Council on the completion of the pavers for W. Main St. and S. College St. He also stated the street resurfacing was moving along as well as the amendments to the alcohol ordinance.

Mr. Cheshire stated the meeting with KBB, Bulloch County and the City went very well. The meeting concerning South Main Street and the DSDA also went well.

Director of Planning and Development Mandi Cody updated Council on the progress of the Fab Lab.

Councilman Boyum asked for a time line for the completion of Gentilly Rd. Interim City Manager Robert Cheshire stated that it would be the last project to be completed and that it was the contractor's choice to schedule the projects.

**Public Comments (General)** None

### **Consideration of a Motion to Adjourn**

Councilman Chance made a motion, seconded by Councilman Boyum to adjourn. Councilman Britt, Boyum, Lewis and Chance voted in favor of the motion. The motion carried by a 4-0 vote. The meeting was adjourned at 6:25 pm.



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## **PUBLIC HEARING MINUTES**

### **August 19, 2014**

A Public Hearing was held on August 19, 2014 at 6:30 p.m. in the Council Chambers at City Hall to solicit input from the public on the proposed 2014 millage rate for property taxes. Present was Mayor Jan Moore, Councilmembers Will Britt, Gary Lewis, Phil Boyum and Travis Chance. Interim City Manager Robert Cheshire, City Clerk Sue Starling, as well as other staff members and news media were present at the meeting. Councilman John Riggs was absent.

Mayor Jan Moore called the Public Hearing to order.

Interim City Manager Robert Cheshire explained the difference for the process of an increase in the millage rate and a roll back rate. He also stated we would lose about \$64,000.00 if we did not have an increase in the millage rate.

Councilman Boyum read an e-mail from Councilman John Riggs stating he would like to see the millage stay at 6.358.

Although there was no vote taken, the conversation was leading towards an increase in the millage rate.

Mayor Moore asked if there were any other comments or concerns; hearing none the meeting was adjourned.

The meeting was adjourned at 6:45 p.m.



# City of Statesboro

## Engineering Department – Public Works

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P.O. Box 348  
Statesboro, Georgia 30459

912.764.0681 (Voice)  
912.764.7680 (Fax)

### MEMORANDUM

To: Robert Cheshire, PE, Interim City Manager

From: Jason Boyles, Interim City Engineer

Date: August 22, 2014

Re: Surplus of City Hall Chiller and Dehumidifier Units

As you are aware at the January 7, 2014 city council meeting a new chiller/dehumidification unit for city hall was approved to replace the aging chiller unit and ineffective dehumidifier unit. Those units have been in storage since that time to ensure the new system was fully operational and the old units were of no further need to the City. Since the new system is currently working as anticipated I recently had licensed mechanical contractor, Michael Waters, look at those old units and prepare a report detailing the specifics of those units. As you are aware, Michael assisted us with the design and replacement of the old units and provided initial guidance to us regarding the necessary shop upgrades for servicing CNG vehicles. At this time staff is ready to request approval to surplus and dispose of those old city hall units. Unless you have any concerns or objections I intend to email Sue a city council agenda item to place this on the next agenda.

Please advise if you have any concerns regarding this.

Cc: Darren Prather, Purchasing Director

**RESOLUTION 2014-28**

**APPOINTING JEFFREY GRANT TO THE BOARD OF DIRECTORS OF THE STATESBORO CONVENTION AND VISITORS BUREAU**

**WHEREAS**, Section 1 of Article V of the Bylaws of the Statesboro Convention and Visitors Bureau (“SCVB”) provides, in relevant part, that “The Board of Directors shall consist of seven (7) members to be selected as hereinafter provided. One (1) Director shall be appointed by the Statesboro City Council.”

**WHEREAS**, the Mayor and City Council desire to exercise the appointment power provided above;

**WHEREAS**, the Mayor and City Council agree and affirm that Jeffery Grant, Director of Human Resources, has the background and character that would be helpful to the SCVB Board in discharging its responsibilities;

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Statesboro, Georgia as follows:

Section 1. That Jeffrey Grant is hereby appointed to the Board of Directors of the Statesboro Convention and Visitors Bureau for the term on the Board of Directors that ends June 30, 20\_\_\_\_.

Section 2. That this Resolution shall be and remain effective from and after its date of adoption.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2014

CITY OF STATESBORO, GEORGIA

\_\_\_\_\_  
By: Jan J. Moore, Mayor

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Attest: Sue Starling, City Clerk

# Memorandum

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**To:** Robert Cheshire, Interim City Manager  
**CC:** Wayne Johnson, Director of Water & Wastewater  
**From:** Van H. Collins, Assistant Director of water & Wastewater *VHC*  
**Date:** 8/25/2014  
**Re:** Consideration of a motion to approve a "Sole Source" purchase to HD Supply in the amount of \$80,500.00 for Sensus water meters and transmitters.

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As you are aware, Mayor and Council has previously approved to "Sole Source" the purchase of Sensus water meters from HD Supply, which is the sole provider for this area.

We currently need to purchase water meters and transmitters for two residential developments, which are The Hamptons (239 apartments) on Rucker Lane and a new phase of Village at Millcreek (28 apartments) on Highway 24. We have received the water tap fees for both of these developments.

With this being said, it is my recommendation that Mayor and Council consider awarding a "Sole Source" purchase to HD Supply in the amount of \$80,500.00 for Sensus water meters and transmitters. (see attached quote)

As always, I appreciate any consideration given to my request.





PS Bid #: 3MT657  
Job Name: METERS & MXU'S  
Location:  
Customer: CITY OF STATESBORO  
Engineer:  
Bid date: 8/15/14

Mincron #: 3927736  
Salesman: MATT TILLMAN  
Branch: HD SUPPLY WATERWORKS  
Phone: (912) 572-6584  
Fax: (912) 748-9406

Seq#	Qty	Description	Units	Price	Ext. Price
10	300	5/8X3/4 SENSUS IPERL METER USG LEAD FREE , CRYSTALLINE BODY	EA	110.00	33,000.00
20	120	510M S/POINT M2 WIRED DP HR&LD	EA	142.50	17,100.00
30	124	520M MXU HOURLY INTERVAL SINGLE PORT, TOUCH COUPLED	EA	132.50	16,430.00
40	10	OMNI 2" C2 COMPOUND METER	EA	1,250.00	12,500.00
50	10	H10129JN 2 METER FLG NO LEAD	EA	72.00	720.00
60	50	#45 AMR TR/PL HOUSING ASSEMBLY AMR ACCESSORIES 5390730600001	EA	15.00	750.00

***Bid Totals***

**Sub Total** \$80,500.00

**Bid Total** \$80,500.00