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**CITY OF STATESBORO  
CITY COUNCIL WORK SESSION MINUTES  
JULY 03, 2012**

A work session of the Statesboro City Council was held on July 03, 2012 at 9:20 a.m. in the Council Chambers at City Hall. Present were Mayor Joe R. Brannen, Council Members: Will Britt, Tommy Blicht, John Riggs, Travis Chance and Gary Lewis. Also present were City Manager Frank Parker, City Clerk Sue Starling, Department Heads as well as staff members, news media and citizens.

**Topics for Discussion**

**Discussion of Fire Study Review**

Fire Chief Tim Grams updated Council on what was expected for the ISO review that will be taking place this year. He stated that staffing and the numbers of stations were two areas that are being looked at closely.

**Discuss process for approval of Executive Minutes**

City Attorney Alvin Leaphart asked Council for their input as to how they would like to approve the Executive Minutes. They suggested that all Councilmembers review and sign the minutes before approval at the next regular Council Meeting. The minutes will not be open for public view.

**Reports from Staff:**

- a) City Manager's Report**
- b) Department Head Reports**

Human Resource Jeff Grant updated Council on the 'Employee Forum', the Foundation for Financial Wellness Program, the Health Center, and the Personnel Policy.

City Manager Frank Parker updated Council on the 5-K run in December. He also stated by August the payroll checks would be paperless

City Attorney Alvin Leaphart updated Council on an open records and retention ordinance.

**Public Comments (General):** None

The meeting was adjourned at 10:15 am