



June 17, 2014 5:15 pm

1. Call to Order by Mayor Jan Moore
2. Invocation and Pledge of Allegiance by Councilman John Riggs
3. Public Comments (Agenda Item):
4. Consideration of a Motion to approve the Consent Agenda
 - A) Approval of Minutes
 - a) 06-03-2014 Council Minutes
 - b) 06-03-2014 Council Work Session Minutes
 - c) 06-05-2014 Public Hearing Budget Minutes
 - B) Notification of alcohol license application:
 - a) Licensee: Jones Mashburn (Changing Managers)
DBA: The Olive Garden Italian Restaurant #1837
Location: 201 Henry Boulevard
Type of Alcohol License: Pouring Beer, Wine & Liquor
Type of Business: Restaurant
 - C) Notification of alcohol license application:
 - a) Licensee: John Franklin Dismuke
DBA: Eagle Creek Brewing Company
Location: 106 Savannah Avenue
Type of Alcohol License: Manufacturing
Type of Business: Brewery
 - D) Public Hearing and Consideration of a Motion to approve **Resolution 2014-09**: A Resolution Exempting Certain Vehicles from Marking Requirements for One Year
 - E) Consideration of a Motion to approve **Resolution 2014-10**: A Resolution adopting maximum fees for towing and storage of illegally parked vehicles.
 - F) Consideration of a motion to approve **Resolution 2014-12**: A Resolution for the Statesboro Police Department to apply for the available 2014 Edward Byrne Memorial Justice Assistance Grant (JAG) in the amount of \$13,640.00 with 45% of the grant totaling \$6,138.00 being awarded to the Bulloch County Sheriff's Office under disparity.

- G) Consideration of a Motion to approve **Resolution 2014-13**: A Resolution of the Mayor and City Council of Statesboro requesting the Election Superintendent to call an election for the purpose of submitting to the voters of the City of Statesboro for approval or rejection the act which authorizes the City of Statesboro to exercise redevelopment powers under the "redevelopment powers law," as it may be amended from time to time; to approve the form of the ballot to be used in said election; and for other purposes.
- H) Consideration of a Motion to approve **Resolution 2014-15**: A Resolution adopting financial policies for the City of Statesboro, Georgia.
- I) Consideration of a Motion to approve **Resolution 2014-18**: A Resolution: A Resolution for Plan Submittal to the CRC and DCA for technical review compliance.
- J) Consideration of a Motion to approve **Resolution 2014-19**: A Resolution to adopt the fourth amendment to the Fiscal Year 2014 budget for each fund of the City of Statesboro, Georgia, appropriating the amounts shown in each budget as expenditures/expenses, adopting the several items of revenue anticipations, and prohibiting expenditures or expenses from exceeding the actual funding appropriated.
5. Public Hearing and Consideration of a Motion to Authorize the Mayor to execute a contract for services with the Statesboro Arts Council, Inc. to market downtown Statesboro by operating and managing the Averitt Center for the Arts, using proceeds from the Hotel/Motel Tax.
6. Public Hearing and Consideration of a Motion to Authorize the Mayor to execute a contract for services with the Downtown Statesboro Development Authority/Main Street to market downtown Statesboro, using proceeds from the Hotel/Motel Tax.
7. Public Hearing and Consideration of a Motion to Authorize the Mayor to execute a contract for services with the Statesboro Convention and Visitors Bureau, Inc. to market Statesboro and Bulloch County, using proceeds from the Hotel/Motel Tax.
8. Public Hearing #2 regarding the Update to the City of Statesboro Comprehensive Master Plan.
9. Public Hearing regarding the closure of the remainder of Crescent Ave. and a portion of North Crescent.
10. Consideration of a Motion to approve **Resolution 2014-11**: A Resolution authorizing a Memorandum of Understanding (MOU) between the City of Statesboro, Georgia and Campus Communications Group, Inc.
11. Consideration of a Motion to approve **Resolution 2014-14**: A Resolution of the City of Statesboro through the Council to authorize the Mayor to establish a franchise fee applicable to holders of cable and video franchises issued by the State of Georgia.

12. Consideration of a Motion to approve **Resolution 2014-16**: A Resolution adopting the Fiscal Year 2015 Budget Assumptions for the City of Statesboro, Georgia.

13. Consideration of a Motion to approve **Resolution 2014-17**: A Resolution adopting the Fiscal Year 2015 authorized personnel for the City of Statesboro, Georgia.
14. Consideration of a Motion to approve **Resolution 2014-20**: A Resolution to adopt the Fiscal Year 2015 Budget for each fund of the City of Statesboro, Georgia, appropriating the amounts shown in each budget as expenditures/expenses, adopting the several items of revenue anticipations, and prohibiting expenditures or expenses from exceeding the actual funding available for appropriation.
15. (A) Consideration of a Motion to authorize staff to enter into contract negotiations with Parker Engineering to provide planning and design services associated with the development of construction documents and bid package for the proposed road improvements to Savannah Ave. between E. Main St. and Gentilly Rd.

(B) Consideration of a Motion to authorize staff to enter into contract negotiations with Hussey, Gay, Bell and DeYoung to provide planning and design services associated with the development of construction documents and bid package for the proposed water improvements to Savannah Ave. between E. Main St. and Gentilly Rd.
16. Consideration of Motion to award the purchase of a vacuum excavator to Ditch Witch of Georgia having offered the low bid in the amount of \$54,320.78.
17. Consideration of a Motion to set a date for a work session to discuss the changes to Chapter 6 (Alcohol) of the City of Statesboro Ordinances.
18. Other Business from City Council:
 - A) Presentation by the Engineering Department to Provide an Update on an Ongoing Drainage Issue.
19. Public Comments (General)
20. Consideration of a Motion to enter into Executive Session to discuss “Personnel Matters” “Real Estate” and/or “Potential Litigation” in accordance with **O.C.G.A. §50-14-3 (2012)**
21. Consideration of a Motion to Adjourn



**CITY OF STATESBORO
Council Minutes
June 03, 2014**

A regular meeting of the Statesboro City Council was held on June 03, 2014 at 9:00 a.m. in the Council Chambers at City Hall. Present were Mayor Jan J. Moore, Council Members: Will Britt, John Riggs and Gary Lewis. Also present were City Manager Frank Parker, City Clerk Sue Starling, City Attorney Alvin Leaphart, City Engineer Robert Cheshire and Director of Community Development Mandi Cody. Absent were Councilman Travis Chance and Phil Boyum.

The meeting was called to Order by Mayor Jan Moore
The Invocation and Pledge of Allegiance was by Mayor Jan Moore

Public Comments (Agenda Item): None

Consideration of a Motion to approve the Consent Agenda

A) Approval of Minutes

- a) 05-20-2014 Council Minutes
- b) 05-20-2014 Executive Session Minutes

B) Notification of alcohol license application:

- a) Licensee: Hazrat Rehman
DBA: GR Comrade LLC (Formerly Mannys/Quality Inn)
Location: 230 South Main Street
Type of Alcohol License: Pouring Beer, Wine & Liquor
Type of Business: Restaurant

Councilman Riggs made a motion, seconded by Mayor Pro Tem Will Britt to approve the consent agenda in its entirety. Councilman Britt, Riggs and Lewis voted in favor of the motion. The motion carried by a 3-0 vote.

Consideration of a Motion to award a three year banking service contract for the City of Statesboro to BB&T

Mayor Pro Tem Will Britt made a motion, seconded by Councilman Lewis to award a three year banking service contract for the City of Statesboro to BB&T. Councilman Britt, Riggs and Lewis voted in favor of the motion. The motion carried by a 3-0 vote.

Consideration of a Motion to approve the Specific Reinsurance Immediate Reimbursement Amendment Treaty between the City of Statesboro and Standard Life and Accident Insurance Company

Councilman Riggs made a motion, seconded by Mayor Pro Tem Will Britt to approve the Specific Reinsurance Immediate Reimbursement Amendment Treaty between the City of Statesboro and Standard Life and Accident Insurance Company. Councilman Britt, Riggs and Lewis voted in favor of the motion. The motion carried by a 3-0 vote.

Consideration of a Motion to approve a change order for Cawana Rd/Railroad Bed Rd water/sewer project to the council agenda

Councilman Lewis made a motion, seconded by Councilman Riggs to approve a change order for Cawana Rd/Railroad Bed Rd water/sewer project to the council agenda. Councilman Britt, Riggs and Lewis voted in favor of the motion. The motion carried by a 3-0 vote.

Other Business from City Council

A) Human Resource Director Jeff Grant will update Council on the Fitness before '15 Program.

Human Resource Director Jeff Grant updated Council on the "Fitness before 15" program that will begin July 1st and run thru December 2014. The program will allow an employee to track the miles they walk as well the ability to compare their miles with other employees who are participating in the program.

Mayor Moore stated the budget hearing will be held on Thursday June 5th at 4:00 pm. in the Council Chambers.

Mayor Pro Tem Will Britt stated that Valdosta has raised their millage rate.

Public Comments (General) None

Consideration of a Motion to enter into Executive Session to discuss "Personnel Matters" "Real Estate" and/or "Potential Litigation" in accordance with O.C.G.A. §50-14-3 (2012)

Mayor stated there will be no Executive Session.

Consideration of a Motion to approve the purchase of Real Estate

Mayor Pro Tem Will Britt made a motion, seconded by Councilman Lewis to postpone the purchase of real estate until a later date. Councilman Britt, Riggs and Lewis voted in favor of the motion. The motion carried by a 3-0 vote.

Consideration of a Motion to Adjourn

Councilman Riggs made a motion, seconded by Mayor Pro Tem Will Britt to adjourn. . Councilman Britt, Riggs and Lewis voted in favor of the motion. The motion carried by a 3-0 vote.

The meeting was adjourned at 9:20 am.



**CITY OF STATESBORO
CITY COUNCIL WORK SESSION MINUTES
June 03, 2014**

A work session of the Statesboro City Council was held on June 03, 2014 at 9:35 a.m. in the Council Chambers at City Hall. Present were Mayor Jan Moore; Council Members: Will Britt, Phil Boyum, John Riggs and Gary Lewis. Also present was City Clerk Sue Starling, City Attorney Alvin Leaphart and Director of Human Resource Jeff Grant. Councilman Travis Chance was absent.

The meeting was called to order by Mayor Jan Moore.

Topic for Discussion:

1. Discussion of the proposed changes to Chapter 6 (Alcohol Ordinance) for the Code of Ordinances of the City of Statesboro

Councilman Boyum joined the meeting at 9:55 am.

City Attorney Alvin Leaphart began the discussion by outlining where we were on the alcohol ordinance and why the City needs to update the ordinance. He stated we currently have a moratorium in place because of the issues with Platinum Lounge and Prime Time Lounge. The discussion continued with topics of an applicant having the right to appeal the denial of an alcohol license and the City having the power to shut down an establishment if safety issues occur. Mayor Moore asked about the 50/50 sales as it was not in the new proposed ordinance. Mayor Pro Tem Will Britt asked Mr. Leaphart what was the difference between a business License (OTC) and an alcohol license. Mr. Leaphart explained that an Occupational Tax Certificate is a tax paid which allows someone to do business in the City. An alcohol license is a privilege given to a business to sell alcohol. Other topics were time of sale for alcohol and when the premises should be cleared. Mayor Pro Tem Will Britt also addressed the open containers for the downtown area as well as DSDA Director Allen Muldrew discussing ideas of how it could work for the First Friday Events. Mayor Pro Tem Will Britt also discussed how special event permits would need to work with business such as The Belle House, Robins Nest and Springfield Suites. They also discussed the catering permits in conjunction with special events.

Mayor Moore stated a date would be set for another work session on the proposed alcohol ordinance at the next Council meeting.

The meeting was adjourned at 11:20 am.



**CITY OF STATESBORO
PUBLIC HEARING MINUTES
June 05, 2014**

A Public Hearing was held on June 5th, 2014 at 4:00 p.m. in the Council Chambers at City Hall to solicit input from the public on the proposed FY 2015 Budget. Present was Mayor Jan Moore, City Manager Frank Parker, City Clerk Sue Starling and Director of Finance Cindy West as well as staff members, GSU students and the news media.

Mayor Jan Moore called the Public Hearing to order.

Finance Director Cindy West and City Manager Frank Parker pointed out some of the highlights and described some of the steps in preparing the budget. Mrs. West also stated there is a proposed 2.5% pay raise included in the budget pending Councils approval and there would be no millage rate increase for property taxes.

The meeting was adjourned at 4:18 p.m.

There was no action taken at the meeting.

RECEIVED
5-30-14

CITY OF STATESBORO, GEORGIA

APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE

DATE OF APPLICATION 5-30-14

TYPE OF BUSINESS TO BE OPERATED:

<input type="checkbox"/>	RETAIL BEER & WINE PACKAGED ONLY	\$1,250.00
<input type="checkbox"/>	RETAIL BEER & WINE BY THE DRINK	\$1,250.00
<input checked="" type="checkbox"/>	BEER, WINE & LIQUOR BY DRINK	\$3,750.00
<input type="checkbox"/>	WHOLESALE LICENSE	\$1,000.00
<input type="checkbox"/>	APPLICATION FEE - PACKAGED SALES	\$ 150.00
<input type="checkbox"/>	APPLICATION FEE - POURING SALES	\$ 150.00

APPLICANTS FULL NAME Jones Mashburn

OWNERS NAME GMRI, Inc.

DBA (BUSINESS NAME) The Olive Garden Italian Restaurant #1837

CHECK THE TYPE OF ALCOHOL LICENSE YOU ARE APPLYING FOR:
RESTAURANT SPORTS RESTAURANT PRIVATE CLUB PACKAGE

BUSINESS ADDRESS 201 Henry Boulevard, Statesboro, GA 30458

BUSINESS MAILING ADDRESS P. O. Box 695016, Orlando, FL 32869-5016

BUSINESS TELEPHONE # 912-764-6688

ARE YOU A CITIZEN OF THE UNITED STATES? YES NO

HAVE YOU EVER BEEN ARRESTED FOR ANYTHING? YES NO

IF YES, WHEN AND WHY _____

IS THE APPLICANT THE OWNER OF THE BUSINESS? YES NO

IF NO, WHAT IS YOUR TITLE IN THE BUSINESS? Manager

HOW MANY PARTNERS, SHAREHOLDERS, ETC. ARE INVOLVED IN THE BUSINESS

PLEASE LIST BELOW:

GMRI, Inc. is a wholly owned subsidiary of Darden Restaurants, Inc. which owns 100% of
GMRI stock.

RECEIVED
5-29-14

CITY OF STATESBORO, GEORGIA

APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE

DATE OF APPLICATION 5-29-14

TYPE OF BUSINESS TO BE OPERATED:

- RETAIL BEER & WINE PACKAGED ONLY \$1,250.00
- RETAIL BEER & WINE BY THE DRINK \$1,250.00
- BEER, WINE & LIQUOR BY DRINK \$3,750.00
- WHOLESALE LICENSE \$1,000.00
- APPLICATION FEE - PACKAGED SALES \$ 150.00
- APPLICATION FEE - POURING SALES \$ 150.00

X- manufacturing
pursuant to 6-218
Lic fee - \$1250.00
App fee - \$ 150.00
JFD

APPLICANTS FULL NAME John Franklin Dismuke

OWNERS NAME John Franklin Dismuke

DBA (BUSINESS NAME) Eagle Creek Brewing Company, LLC

CHECK THE TYPE OF ALCOHOL LICENSE YOU ARE APPLYING FOR: manufacturing ✓
RESTAURANT ___ SPORTS RESTAURANT ___ PRIVATE CLUB ___ PACKAGE ___

BUSINESS ADDRESS 106 Savannah Avenue, Ste. B

BUSINESS MAILING ADDRESS Statesboro, GA 30458

BUSINESS TELEPHONE # 912-489-2337

ARE YOU A CITIZEN OF THE UNITED STATES? YES ___ NO

HAVE YOUR EVER BEEN ARRESTED FOR ANYTHING? ___ YES NO

IF YES, WHEN AND WHY _____

IS THE APPLICANT THE OWNER OF THE BUSINESS? YES ___ NO

IF NO, WHAT IS YOUR TITLE IN THE BUSINESS? _____

HOW MANY PARTNERS, SHAREHOLDERS, ETC. ARE INVOLVED IN THE BUSINESS ___

PLEASE LIST BELOW:

RESOLUTION 2014-09: A RESOLUTION EXEMPTING CERTAIN
VEHICLES FROM MARKING REQUIREMENTS FOR ONE YEAR

THAT WHEREAS, OCGA 36-80-20 requires that all publicly owned vehicles except those in law enforcement or vehicles owned by individuals that are paid with City funds must have a decal on the front side panels; and

WHEREAS, OCGA 36-80-20 allows the City Council to exempt vehicles from these provisions following a public hearing; and

WHEREAS, some employees receive car allowances in lieu of a City vehicle, and desire that these vehicles continue to be exempt from the requirements to have decals; and

WHEREAS, the 2001 Session of the General Assembly amended OCGA 36-80-20 to limit the duration of such an exemption to one year, requiring an annual exemption instead of doing it one time as under the previous statute; and

WHEREAS, the required Public Hearing on this matter was held on June 17th, 2014;

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Statesboro, Georgia as follows:

Section 1. That the following employees' vehicles paid for from car allowances provided as part of their compensation are hereby exempted for a period of one year from the requirement to have decals on the side panels, as authorized by OCGA 36-80-20:

Director of Water and Wastewater
Assistant Director of Water and Wastewater
Director of Natural Gas
City Engineer

Section 3. That this Resolution shall be and remain effective from and after its date of adoption

Adopted this 17th day of June, 2014

CITY OF STATESBORO, GEORGIA

By: Jan J. Moore, Mayor

Attest: Sue Starling, City Clerk

RESOLUTION 2014-10: A RESOLUTION ADOPTING MAXIMUM FEES FOR
TOWING AND STORAGE OF ILLEGALLY PARKED VEHICLES

THAT WHEREAS, the Mayor and City Council have received complaints about some wrecker services engaging in excessive towing and storage charges, cruising for business illegally, and using drop storage areas illegally; as well as some owners not properly posting their properties as required by state statute: and

WHEREAS, the Mayor and City Council may regulate this activity in the absence of its regulation by the Georgia Public Service Commission: and

WHEREAS, the Mayor and City Council have adopted an ordinance to regulate this activity, and said ordinance calls for certain fees to be established by the Mayor and City Council; and

WHEREAS, the City Manager has proposed those fees for their consideration;

NOW THEREFORE BE IT RESOLVED by the Mayor and City Council of the City of Statesboro, Georgia that the maximum fees for towing and storage of illegally parked vehicles removed without the permission of the vehicle owner, as authorized in Article VIII Sec.18-235(b) of the City of Statesboro Code of Ordinance shall be in accordance with the fees as described in attached Exhibit A.

This Resolution shall be and remain in full force and effect from and after its date of adoption.

Adopted this 17th day of June, 2014

THE MAYOR AND CITY COUNCIL OF STATESBORO, GEORGIA

By: _____

Jan J. Moore, Mayor

Attest: _____

Sue Starling, City Clerk

TOWING FEES

CLASS I (REGULAR WRECKER SERVICE)

8:01 AM – 6:00 PM

\$85.00 for the first hour
\$15.00 for each additional ¼ hour (15 minutes)
\$85.00 for motorcycles

6:01 PM – 8:00 AM

\$100.00 for the first hour
\$15.00 for each additional ¼ hour (15 minutes)
\$85.00 for motorcycles

CLASS II (EXTRA HEAVY DUTY WRECKER SERVICES)

\$125.00 per call **PLUS** cost for special services

STORAGE (INSIDE AND OUTSIDE)

\$25.00 per 24-hour period

RECOVERY FEE

\$15.00 for each ¼ hour (15 minutes)

FEE EFFECTIVE DATE: _____

RESOLUTION 2014-12

A RESOLUTION REQUESTING APPROVAL TO APPLY FOR "2014 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT" FOR THE CITY OF STATESBORO, GEORGIA

THAT WHEREAS, the "Bureau of Justice Assistance" announce the availability of "Non-Matching Grant Funds", which may be utilized for the "Law Enforcement Programs"; and

WHEREAS, the "Bureau of Justice Assistance" has stated that the City of Statesboro will be awarded "\$13,640.00" with "45% or \$6,138.00 being awarded to Bulloch County under disparity";

WHEREAS, this grant allows the expenditures of the grant funds over "3 Years" and is reimbursed to the funded agency.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Statesboro, Georgia in regular session assembled this "June 17th 2014" hereby authorizes the application for the funds awarded by "Bureau of Justice Assistance".

BE IT FURTHER RESOLVED that the funding will be through the City of Statesboro "Statesboro Police Department" budget for expenditures from this reimbursable grant.

BE IT FURTHER RESOLVED that the City Manager is hereby authorized to execute all documents related to the application of said grant.

Adopted this "17th day of June, 2014".

CITY OF STATESBORO, GEORGIA

By: Jan Moore, Mayor

Attest: Sue Starling, City Clerk

THE MAYOR AND CITY COUNCIL OF STATESBORO
RESOLUTION# 2014 -13

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF STATESBORO REQUESTING THE ELECTION SUPERINTENDENT TO CALL AN ELECTION FOR THE PURPOSE OF SUBMITTING TO THE VOTERS OF THE CITY OF STATESBORO FOR APPROVAL OR REJECTION THE ACT WHICH AUTHORIZES THE CITY OF STATESBORO TO EXERCISE REDEVELOPMENT POWERS UNDER THE "REDEVELOPMENT POWERS LAW," AS IT MAY BE AMENDED FROM TIME TO TIME; TO APPROVE THE FORM OF THE BALLOT TO BE USED IN SAID ELECTION; AND FOR OTHER PURPOSES.

WHEREAS, House Bill 795 enacted by the General Assembly of Georgia, a copy of which is attached hereto as Exhibit "A" and incorporated herein by reference, provides in relevant part that "The City of Statesboro shall be and is authorized to exercise all redevelopment and other powers under Chapter 44 of Title 36 of the O.C.G.A., the 'Redevelopment Powers Law,' as amended"; and

WHEREAS, House Bill 795 further provides that "The election superintendent of the City of Statesboro shall call and conduct an election as provided in this section for the purpose of submitting this Act to the electors of the City of Statesboro for approval or rejection."; and

WHEREAS, House Bill 795 further provides that "the election superintendent shall conduct that election on the earliest practical date under Code Section 21-2-540 of the O.C.G.A."; and

WHEREAS, House Bill 795 further provides in relevant part that "the election superintendent shall cause the date and purpose of the election to be published once a week for two weeks immediately preceding the date thereof in the official organ of the City of Statesboro"; and

WHEREAS, O.C.G.A. § 21-2-540(c)(2)(B) provides that "In even-numbered years, any such special election shall only be held on: (i) The date of and in conjunction with the presidential preference primary if one is held that year; (ii) The date of the general primary; or (iii) The Tuesday after the first Monday in November."

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of Statesboro as follows:

Section 1. The Bulloch County Board of Elections and Registration, as the election superintendent of City of Statesboro, is hereby requested to call an election in all voting precincts of the City of Statesboro to be held on November 4th, 2014, for the purpose of submitting to the qualified voters of the City of Statesboro the question set forth in the attached Exhibit "B", which is incorporated herein and made a part hereof by reference.

Section 2. The Bulloch County Board of Elections and Registration is hereby further requested to conduct said election as provided by general law, including without limitation the election laws relating to special elections.

Section 3. The Bulloch County Board of Elections and Registration is hereby further requested to publish the call of the election at least ninety (90) days prior to the date of the election in the official organ of the City of Statesboro, and to publish the date and purpose of the election once a week for two weeks immediately preceding the date of the election in the official organ of the City of Statesboro. Said publications are requested to be in the form of the attached Exhibit "C", which is incorporated herein and made a part hereof by reference.

Section 4. The Bulloch County Board of Elections and Registration is hereby further requested to canvass the returns, declare the result of the election, and certify the result of the election to the Secretary of State.

Resolution approved and adopted this ___ th day of June, 2014.

Jan J. Moore, Mayor

ATTEST

Sue Starling, City Clerk

City of Statesboro

NOTICE OF INTENTION TO INTRODUCE LOCAL LEGISLATION

Notice is given that there will be introduced at the regular 2014 session of the General Assembly of Georgia a bill to authorize the City of Statesboro to exercise all redevelopment and other powers under Article IX, Section II, Paragraph VII(b) of the Constitution and Chapter 44 of the Title 36 of the O.C.G.A., the "Redevelopment Powers Law," as amended; and for other purposes

GEORGIA, FULTON COUNTY

Personally appeared before me, the undersigned authority, duly authorized to administer oaths, Jan Tankersley, who on oath deposes and says that she is the Representative from District 160 and further deposes and says that the attached Notice of Intention to Introduce Local Legislation was published in the Statesboro Herald which is the official organ of Bulloch County on January 18, 2014, and that the notice requirements of Code Section 28-1-14 have been met.

APPROVED

APR 10 2014

BY GOVERNOR

s/ *Jan Tankersley*
Jan Tankersley
Representative, District 160

Sworn to and subscribed before me,
this 22nd day of January, 2014.

Jennifer Burgess
s/ Jennifer Burgess
Notary Public, Douglas County, Georgia
My Commission Expires January 23, 2015
[SEAL]



EXHIBIT A

ENROLLMENT

March 24 2014

The Committee of the House on Information and Audits has examined the within and finds the same properly enrolled.

Mike Chewras

Chairman

Amie Dalton
Speaker of the House

Craig Coughlin
Clerk of the House

Carson Coughlin
President of the Senate

Russell Cook
Secretary of the Senate

Received Chris W. Pibley
Secretary, Executive Department

This 24th day of March 2014

Approved Nathan Deal
Governor

This 10th day of April 2014

H.B. No. 795 Act No. 367
General Assembly



AN ACT

To authorize the City of Statesboro to exercise all redevelopment and other powers under Article IX, Section II, Paragraph VII(b) of the Constitution and Chapter 44 of Title 36 of the O.C.G.A., the "Redevelopment Powers Law," as amended; to provide for a referendum; to provide effective dates; to provide for automatic repeal under certain circumstances; to repeal conflicting laws; and for other purposes.

IN HOUSE

Read 1st time 1-23-14
Read 2nd time 1-24-14
Read 3rd time 1-27-14

And Passed
Yeas 161 Nays 0

Clerk of the House

IN SENATE

Read 1st time 1-28-14
Read 2nd time
Read 3rd time

And Passed 2-20-14
Yeas 47 Nays 0

Passed Both Houses

Russell Cook
Secretary of the Senate
By: Reprs. Tankersley of the 160th, Burns of the 159th, and Parrish of the 158th

EXHIBIT

AN ACT

To authorize the City of Statesboro to exercise all redevelopment and other powers under Article IX, Section II, Paragraph VII(b) of the Constitution and Chapter 44 of Title 36 of the O.C.G.A., the "Redevelopment Powers Law," as amended; to provide for a referendum; to provide effective dates; to provide for automatic repeal under certain circumstances; to repeal conflicting laws; and for other purposes.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF GEORGIA:

SECTION 1.

The City of Statesboro shall be and is authorized to exercise all redevelopment and other powers under Chapter 44 of Title 36 of the O.C.G.A., the "Redevelopment Powers Law," as amended. The intention of this Act is to authorize the City of Statesboro to undertake and carry out community redevelopment, to create tax allocation districts, to issue tax allocation bonds, and to incur other obligations within the meaning of and as fully permitted under the provisions of Article IX, Section II, Paragraph VII(b) of the Constitution of the State of Georgia of 1983, as amended, and to authorize the City of Statesboro to exercise redevelopment powers as fully as the "Redevelopment Powers Law" may now or hereafter permit and not to limit any redevelopment powers permitted under the "Redevelopment Powers Law."

SECTION 2.

The election superintendent of the City of Statesboro shall call and conduct an election as provided in this section for the purpose of submitting this Act to the electors of the City of Statesboro for approval or rejection. The election superintendent shall conduct such election on the earliest practical date under Code Section 21-2-540 of the O.C.G.A. after receiving notice from the governing authority of the City of Statesboro to conduct the election and shall issue the call and conduct such election as provided by general law; provided, however, that if the election is not conducted on a date prior to April 1, 2015, Section 1 of this Act shall not become effective and this Act shall be automatically repealed on the first day of the following January. The election superintendent shall cause the date and purpose of the election to be published once a week for two weeks immediately preceding the date thereof in the official organ of the City of Statesboro. The ballot shall have written or printed thereon the words:

H. B. 795

- 1 -

YES Shall the Act be approved which authorizes the City of Statesboro to exercise redevelopment powers under the 'Redevelopment Powers Law,' as

NO it may be amended from time to time?"

All persons desiring to vote for approval of the Act shall vote "Yes," and all persons desiring to vote for rejection of the Act shall vote "No." If more than one-half of the votes cast on such question are for approval of the Act, then Section 1 of this Act shall become of full force and effect immediately. If Section 1 of this Act is not so approved or if the election is not conducted as provided in this section, Section 1 of this Act shall not become effective and this Act shall be automatically repealed on the first day of January immediately following such election date. The expense of such election shall be borne by the City of Statesboro. It shall be the election superintendent's duty to certify the result thereof to the Secretary of State.

SECTION 3.

Except as otherwise provided in Section 2 of this Act, this Act shall become effective upon its approval by the Governor or upon its becoming law without such approval.

SECTION 4.

All laws and parts of laws in conflict with this Act are repealed.

EXHIBIT B

BALLOT LANGUAGE FOR REDEVELOPMENT POWER LAW REFERENDUM ON
NOVEMBER 4, 2014

- () YES Shall the Act be approved which authorizes the City of Statesboro to
exercise redevelopment powers under the "Redevelopment Powers Law
() NO as it may be amended from time to time?

EXHIBIT C

NOTICE OF A REFERENDUM TO BE HELD ON NOVEMBER 4, 2014 ON THE QUESTION OF WHETHER TO APPROVE THE ACT WHICH AUTHORIZES THE CITY OF STATESBORO TO EXERCISE REDEVELOPMENT POWERS UNDER THE "REDEVELOPMENT POWERS LAW," AS IT MAY BE AMENDED FROM TIME TO TIME

Notice is hereby given pursuant to O.C.G.A. § 21-2-540, and other applicable election laws, of the calling of the referendum on November 4, 2014 for the purpose of submitting to the electors of the City of Statesboro the following question:

- () YES Shall the Act be approved which authorizes the City of Statesboro to exercise redevelopment powers under the "Redevelopment Powers Law," as it may be amended from time to time?
() NO

Said election will be held on November 4, 2014, and the polls will be open for voting from 7:00a.m. until 7:00p.m. on that date. All persons desiring to vote for approval of the Act shall vote "Yes," and all persons desiring to vote for rejection of the Act shall vote "No."

Citizens who are not registered to vote may register in the office of the Bulloch County Board of Elections and Registration, 1st Floor, Bulloch County Courthouse, Statesboro, Georgia, Monday through Friday, 8:00 a.m.-5:00 p.m. The deadline for registering to vote in this election is 5:00 p.m. on October 6, 2014.

This _ day of _____, 2014.

BULLOCH COUNTY BOARD OF ELECTIONS AND REGISTRATION

Hadley Campbell, Chairman

Wendy Denton, Vice-Chairman

Theresa Jackson, Secretary

RESOLUTION 2014-15
A RESOLUTION ADOPTING FINANCIAL POLICIES FOR
THE CITY OF STATESBORO, GEORGIA

THAT WHEREAS, the City of Statesboro has developed a number of financial policies which guide the preparation and administration of the budgeting, accounting, investment, risk management, debt, auditing, and financial reporting functions of city government; and

WHEREAS, the Mayor and City Council have reviewed the Financial Policies proposed by the City Manager, and desire to adopt those policies;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Statesboro, Georgia in regular session assembled this 17th day of June, 2014 that the financial policies included on the attached pages are hereby adopted as the Financial Policies for the City of Statesboro.

BE IT FURTHER RESOLVED that the City Manager is hereby directed to develop the annual proposed Budget and Capital Improvements Program, and to administer them in conformance with these policies.

This Resolution shall be effective from and after its date of adoption.

Adopted this 17th day of June, 2014

CITY OF STATESBORO, GEORGIA

By: Jan J. Moore , Mayor

Attest: Sue Starling, City Clerk

Financial Policies and Budget Preparation

The City Council has adopted policies in all areas of financial management, which guide the preparation, adoption, amendment, and administration of the Operating Budget, the Capital Budget, and the Capital Improvements Plan. Below is a listing of those policies in the areas of:

- Operating Budget Policies
- Capital Budget Policies
- Revenue Policies
- Expenditure Policies
- Reserve Policies
- Cash Management and Investment Policies
- Risk Management Policies
- Debt Policies
- Accounting, Auditing, and Financial Reporting Policies
- The Budget Process
- Budget Amendment Policy

Operating Budget Policies

The City Council shall hold an annual Planning Session each spring in order to establish priorities for funding in the next fiscal year; and discuss long-range planning of major capital improvements.

The City shall adopt a balanced budget (planned revenues available equal planned expenditures) annually; and any subsequent amendment must identify the revenues or other financing sources necessary to maintain said balance.

The City will not appropriate fund balance or retained earnings in any fund that would hinder meeting the reserve targets established herein. Once those targets are met in a particular fund, any amount over the target may be appropriated either for capital improvements or unexpected operating expenses.

The City will pay competitive wages and fringe benefits in order to attract and retain quality personnel.

All Enterprise Funds and Internal Service Funds shall be self-supporting from their fees and charges, without any subsidy from the General Fund. Transfers to the General Fund from the Enterprise Funds shall be made only after sufficient net income is retained to cover debt service and capital improvements essential to properly maintain and expand these utility services.

The Solid Waste Collection Fund and the Solid Waste Disposal Fund should reflect the true costs to provide residential and commercial garbage collection, disposal and recycling; brush collection and disposal; bulk (white goods) collection and disposal; and leaf collection and disposal. The City Council shall evaluate annually the extent to which each service is supported by service charges rather than a subsidy from the General Fund.

The City shall aggressively pursue improvements in technology and work methods that will improve service levels and/or reduce operating costs.

The City shall use one-time revenues only for capital items, unexpected operating expenses or to build reserves, instead of operating expenditures/expenses.

The City shall raise property taxes only when absolutely necessary to balance the Budget and maintain adequate reserves. Any property tax increase should be used only for the purchase of additional capital improvements or to increase needed personnel.

All appropriations and expenditures shall be made in full compliance with applicable State laws and the City's Purchasing Manual.

The City will follow the Budget Preparation Calendar prepared by the Finance Department each year.

The Budget shall be prepared in full compliance with the State's Uniform Chart of Accounts, and with Generally Accepted Accounting Principles (GAAP) for Governments as promulgated by the Government Accounting Standards Board. This means the General Fund, Capital Projects Fund, Debt Service Fund, Expendable Trust Funds, and Special Revenue Funds will be budgeted on the modified accrual accounting basis. Enterprise Funds and Internal Service Funds will be budgeted on the full accrual accounting basis.

All Budgets shall be adopted at the legal level of budgetary control, which is the fund/department level (ie., expenditures/expenses may not exceed the total appropriation for any department within a fund without the City Council's approval).

The City Manager shall prepare an annual Budget that meets the requirements to receive the Distinguished Budget Presentation Award from the Government Finance Officers Association.

Capital Budget Policies

The City shall adopt a Capital Improvements Plan (CIP) annually which will include the next fiscal year's Capital Budget, plus planned improvements for the following five years.

The City shall make every effort not to add additional programs and services until both the Operating Budget and the CIP are adequately funded.

The City shall provide resources from current revenues to fund an adequate maintenance and replacement schedule for infrastructure, and the vehicle and equipment fleet.

The City will aggressively pursue state and federal funding, as well as other sources of funding for capital improvements.

All operating budget appropriations shall lapse at the end of a fiscal year. Appropriations for Capital Projects which have not been completed by fiscal year-end must be re-appropriated for the balance due on the project in the next fiscal year.

Revenue Policies

The City will budget revenues conservatively so that the chance of a revenue shortage during the year is remote. This also will help finance contingencies and Budget amendments that were unforeseen when the Budget was first adopted.

The City will review annually all fees and charges to assure that they maintain their inflation-adjusted purchasing power.

Since different revenue sources impact classes of taxpayers differently, the City Council recognizes that the only way to minimize these different impacts is to have a diversified revenue system. These impacts will be considered in making any needed adjustments to the various sources of revenue.

The City will make every effort not to become too dependent on one source of revenue in order to minimize serious fluctuations in any year.

The City will consider market rates and rates of comparable cities in the region when changing tax rates, fees, and charges. The City will make every effort to maintain its favorable comparative position with other Georgia cities in this regard, which has contributed to our economic development success.

All cash donations to any department or agency of the City must be deposited with the Finance Director's Office. All purchases using such donations must be budgeted and will comply fully with the City's purchasing policies. The City cannot accept donations on behalf of an outside agency or group. Donations of equipment or supplies may be made directly to a department or agency of the City. Donated equipment meeting the definition of a fixed asset must be reported to the Purchasing Director, for tagging and listing.

Expenditures Policies

Current expenditures shall be financed with current revenues that shall include that portion of fund balance in excess of authorized reserves. The City shall avoid budgetary procedures that balance current expenditures through the obligation of future resources, or which finance on-going expenditures with one time revenues. The City shall strive to avoid short-term borrowing to meet operating budget requirements. Nevertheless, this policy shall not prohibit short-term borrowing should a critical need arise.

Reserve Policies

The City Council recognizes the need to set reserve targets for every operating fund of the City. The targets for those funds using the modified accrual basis of accounting are set as the percentage that the undesignated fund balance is to the combined budgeted expenditures and transfers to other funds.

The targets for those funds using the accrual basis of accounting are set as the percentage that the working capital is to the budgeted operating expenses and transfers to other funds. The targets are as follows:

<i>Fund Title</i>	<i>Undesignated Fund Balance (or Working Capital) as a % of Expenditures (or Operating Expenses) and Transfers Out</i>
General Fund	17% Fund Balance
Statesboro Fire Service Fund	17% Fund Balance
Water/Wastewater Fund	17% Working Capital
Natural Gas Fund	17% Working Capital and a \$350,000 Reserve Fund
Solid Waste Collection Fund	17% Working Capital
Solid Waste Disposal Fund	17% Working Capital
Benefits Insurance Fund	9% Working Capital and a \$250,000 Reserve Fund
Fleet Management Fund	17% Working Capital

These reserve targets shall be reviewed annually by the City Manager who shall report to the City Council on their continued adequacy.

Cash Management and Investments Policies

The City will make all deposits of cash within the time period required by State law. All deposits must be fully collateralized as required by State law.

The City will aggressively pursue all revenues due, including past due utility bills, court tickets and fines, and property taxes, using whatever legal means are available.

The City will pay all obligations on or before the due date.

The City will continue the current cash management and investment policies, which are designed to emphasize safety of capital first, sufficient liquidity to meet obligations second, and the highest possible yield third. Those policies are outlined below:

The City will operate with the least number of bank accounts required by federal and state statutes and regulations and GAAP for governments. Consolidation of bank accounts makes investment decisions easier, and reduces staff time needed to reconcile monthly bank statements.

The Director of Finance will make a twelve-month cash flow projection, and from that develop a schedule of long-term investments. These investments could be any type authorized by State law. However, the City Council has limited it to Certificates of Deposit with local banks. All investments shall be made using competitive bidding and must fully comply with State collateralization of deposits. Such investments shall be pooled from among the various funds, and bid out no more frequently than once a month. This keeps the investment process manageable with limited staff. Large amounts of cash not in time deposits shall be kept in the sweep investment account to improve overall interest earnings. Should the sweep investments

account interest rate be higher than that of a certificate of deposit, then the funds shall be kept in the sweep investment account.

Risk Management Policies

The City will minimize potential losses through employee safety training, inspections of the workplace, risk analysis, and OSHA compliance. The Purchasing Director shall be responsible for these programs.

A drug-testing program shall continue for all potential employees, as well as random testing of all federally-required employees.

Debt Policies

The City will issue bonds and capital outlay notes only for capital improvements and moral obligations. The City will attempt to fund capital improvements through net income of the utility systems, general revenues, and its portion of any SPLOST (Special Purpose Local Option Sales Tax) funds before resorting to long-term debt issuance. This will reduce the overall indebtedness and strengthen the City's creditworthiness.

The City will not issue notes or bonds to finance operating deficits. Adequate reserves will be maintained to assure this doesn't become necessary. No bond or note will be issued to purchase a fixed asset that has a shorter useful life than the term of the debt instrument.

The City will issue general obligation bonds or capital outlay notes for necessary general government projects and either general obligation or revenue bonds for enterprise fund projects. The City may also use pooled capital lease funds from GMA and loans from the Georgia Environmental Facilities Authority (GEFA).

No debt will be issued which would increase the outstanding amount of debt above ten (10%) percent of the total assessed value of property within the City. The outstanding amount of debt in this calculation shall not include debt issued for improvements in the utility systems, because that debt will be repaid from charges for services, not from property taxes. These limitations are found in Article IX., Section V, Paragraph 1 and Article IX., Section VI, Paragraph 1 of the Georgia Constitution.

A firm source of revenue sufficient to make the anticipated debt service payments must be identified by the City Council before any capital outlay note, GEFA loan, GMA capital equipment lease, general obligation bond, or revenue bond is issued.

Accounting, Auditing, and Financial Reporting Policies

The City Council will receive a monthly finance report showing Income Statements, Cash Flow Statements where appropriate, and all Investments.

The City shall have a qualified certified public accounting firm conduct an independent audit annually, as required by OCGA 36-81-7 (a)(1).

The City will maintain its accounting records in full accord with Generally Accepted Accounting Principles (GAAP) as promulgated by the Government Accounting Standards Board. The Finance Director is expected to obtain clean (unqualified) Audit Opinions each year.

The Annual Audit shall be submitted to the State Auditor before December 15th of each year, so that the City complies with OCGA 36-81-7 (d)(1). Any deficiencies noted by the Auditors shall be corrected immediately by the Director of Finance.

The Budget Process

The City's Budget process begins in early January when department heads are given electronic format forms upon which to submit their operating and capital budget requests. The City Council is also notified to give the City Manager any requests they might have, so that costs may be researched. Departmental requests for the Capital Improvements Program are turned in to the City Manager by February 2nd, and all Operating Budget requests are turned in to the City Manager by March 3rd.

The Finance Director and City Manager decide upon the revenue estimates for the Operating Budget, and the amount to be transferred to the CIP and the amount of any proposed bond issues. At that point, the Finance Director begins the review of the operating expenditures, and the City Manager prepares the CIP. After the Finance Director has prepared a preliminary Budget, the Finance Director and the City Manager review it to determine whether further cuts are possible, or if additional revenues are necessary. Those decisions are made prior to the first week in April, when a Budget Planning Retreat is held by the City Council.

At that meeting, the Finance Director and City Manager's present projections of the current fiscal year's Budget and the preliminary Operating Budget for Council review. In addition, the City Manager presents the Council with his recommendations for a six-year Capital Improvements Program. The City Council then debates any changes in suggested priorities in both the preliminary Operating Budget and the Capital Improvements Program. Once those priorities are established, the City Manager finalizes the CIP, and the Finance Director finalizes the Operating Budget. Both work on the narrative portions of the documents. The City Manager prepares the Budget Message and CIP Letter of Transmittal detailing the major issues, initiatives, and goals and objectives contained in both documents. The Finance Department prepares the spreadsheets detailing the line item budgets proposed for each fund.

The two documents are sent to the printers in mid-May, for distribution to the Mayor, City Council, and public by June 1st. Copies are available to the public at both the City Clerk's Office and the Statesboro Regional Library. A public hearing is scheduled for the first regular meeting in June, after which the Budget is voted upon, and the Budget becomes effective July 1st. In the event the Council cannot agree on a Budget before July 1st, an Interim Budget is adopted, which is simply a continuation Budget from the previous year. Once a Budget is adopted, the Finance Director authorizes the adopted Budget to be entered into the budgetary accounting system.

Budget Amendment Policy

Since a budget is an estimate of revenues and expenditures, the budget management process does allow for amendments to the budget. Budget amendments may be made at any time throughout the fiscal year. Any amendment request is reviewed by the City Manager, who makes a recommendation on whether the expenditure should be made, and what revenue source will be used to finance it. All amendments require a Budget amendment resolution, since the original Budget is adopted by resolution. After passage, the Finance Director authorizes the amended amounts to be entered in the budgetary accounting system.



*City of Statesboro
Department of Planning & Development Memorandum*

50 East Main Street
Statesboro, Georgia 30458

P.O. Box 348
Statesboro, Georgia 30459

» (912) 764-0630
» (912)

TO: Mayor and City Council
City Manager Frank Parker

FR: Mandi Cody, Director Planning & Development

RE: 2014 Comprehensive Master Plan Update

Date: June 7, 2014

Georgia Planning rules require that cities and counties update their Comprehensive Master Plans every five (5) years. The City's last master plan was completed and adopted in 2009 and is therefore now due for review and update. Planning rules require that updates be submitted to the Coastal Georgia Regional Commission (CRC) and the Georgia Department of Community Affairs (DCA) for approval that the update is compliant with the minimum standards of applicable rules and regulations regarding planning and comprehensive plans in Georgia. Upon notification of successful compliance, the plan will be re-submitted to the Mayor and Council for further review and adoption. Therefore, included with this memorandum is a Resolution for Plan Submittal to the CRC and DCA for technical review compliance.

The 2014 update includes the following:

A. Report of Accomplishments for the 2009-2013 Short Term Work Program.

Department Heads and other entities were asked to update specific items included in the 2009-2013 work program. Their reports are reflected in this portion of the document.

B. Community Work Program for 2014-2019.

This element is formerly known as the Short Term Work Program. This document was drafted with assistance from the City Manager and all Department Heads. Specific guidance was taken from the FY 2014 and proposed FY 2015 City of Statesboro operating budget; the City's six (6) year Capital Improvement Program; and the performance measures and goals for each department. These items were also cross referenced with the Update's Issues and Opportunities, Goals, and Policies for consistency and completion.

C. Future Development Map and Character Area Narratives.

The 2009 Future Development Map was revised to reflect current city boundaries, a proposed urban service boundary, and to extend the Emerging Business District to include the recent expansion of the city's utilities to the I 16 Industrial Park. Additionally, Commercial Redevelopment Character areas were identified for South and North Main Streets and a narrative drafted with suggested goals and development suggestions.

D. Vision Statement.

The 2009 Vision Statement was retained and additional elements were added for 2014.

E. Quality Community Objectives.

The 2009 Quality Community Objectives and implementation strategies in identified character areas were retained in the update. However, the Department of Community Affairs has adopted a

revised set of Quality Community Objectives and recommended implementation strategies effective January 1, 2014. Therefore, these have also been included and are reflected in the update.

F. Issues and Opportunities; Goals; and Policies were also reviewed, revised, and updated for the following planning elements:

- a. Population Growth
- b. Economic Development
- c. Natural and Cultural Resources
- d. Community Infrastructure and Facilities
- e. Housing
- f. Land Use
- g. Transportation
- h. Intergovernmental Cooperation;
- i. Quality of Life; and
- j. And new for 2014 update: Fiscal Stewardship and Administration.

The content of the update was informed by local issues and experiences, staff and administration input, Community Leadership Retreats, lessons learned since the Plan's 2009 adoption, and Department of Community Affairs Best Practices and Supplemental Planning Guidelines. The Update was prepared for compliance with planning rules and regulations that have been adopted since the 2009 document was drafted, specifically those concerning comprehensive planning effective January 1, 2014.

The black print in the Update reflects the 2009 document. The 2014 updates are printed in red ink.

The update has also been published on the City's webpage for the Department of Planning & Development with request for comments to be emailed to planning.development@statesboroga.gov.

RESOLUTION 2014-18

City of Statesboro

TRANSMITTAL RESOLUTION

A RESOLUTION by the Mayor and Council Members of the City of Statesboro, Georgia, to authorize the submittal of the 2014 update of the 2009 City of Statesboro Comprehensive Master Plan to the Coastal Regional Commission and the Georgia Department of Community Affairs for evaluation of the Update's compliance with the minimum requirements and planning standards for the State of Georgia.

WHEREAS, the City of Statesboro has prepared an update to the 2009 Statesboro Comprehensive Plan; and

WHEREAS, the update was prepared in accordance with the Compliance Requirements and the Minimum Planning Standards and Procedures for Local Comprehensive Planning established by the Georgia Planning Act of 1989; and

WHEREAS, Public Hearings were held on May 6, 2014 and June 17, 2014, during regularly scheduled and appropriately publicized Council meetings at Statesboro City Hall;

BE IT THEREFORE RESOLVED, that the Mayor and City Council for the City of Statesboro does hereby submit the Community Work Program for the years 2014-2019; the 2009-2013 Report of Accomplishments; and the 2013 Update to the 2009 City of Statesboro Comprehensive Plan to the Coastal Regional Commission for Regional review, as per the requirements of the Georgia Planning Act of 1989.

READ, APPROVED AND ADOPTED by the Mayor and Council Members of the City of Statesboro, Georgia on a motion made by _____, seconded by _____, and adopted on this 17th day of June, 2014.

Jan J. Moore, Mayor
City of Statesboro, Georgia

ATTEST:

Sue Starling
Clerk, City of Statesboro, Georgia

RESOLUTION 2014-19: A RESOLUTION TO ADOPT THE FOURTH AMENDMENT
TO THE FISCAL YEAR 2014 BUDGET FOR EACH FUND OF THE CITY OF
STATESBORO, GEORGIA, APPROPRIATING THE AMOUNTS SHOWN IN EACH
BUDGET AS EXPENDITURES/EXPENSES, ADOPTING THE SEVERAL ITEMS OF
REVENUE ANTICIPATIONS, AND PROHIBITING EXPENDITURES OR
EXPENSES FROM EXCEEDING THE ACTUAL FUNDING APPROPRIATED

THAT WHEREAS, sound governmental operations require a Budget in order to plan the financing of services for the residents of the City of Statesboro; and

WHEREAS, Title 36, Chapter 81, Article 1 of the Official Code of Georgia Annotated (OCGA) requires a balanced Budget for the City's fiscal year, which runs from July 1st to June 30th of each year; and

WHEREAS, the Mayor and City Council have reviewed a proposed Fourth Amendment to the Budget from the City Manager that includes some revenues/financing sources and expenditures/expenses not anticipated in the original Budget, and carries forward funding and appropriations for some projects and equipment budgeted in the previous fiscal year, but not purchased by fiscal year-end; and

WHEREAS, each of these funds is a balanced budget, so that anticipated revenues and other financial resources for each fund equal the proposed expenditures or expenses and any transfers; and

WHEREAS, the Mayor and City Council wish to adopt this Fourth Budget Amendment for Fiscal Year 2014;

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Statesboro, Georgia as follows:

Section 1. That the proposed changes to the budget, attached hereto as Attachment #1 and incorporated herein as a part of this Resolution, are hereby adopted as the Fourth Budget Amendment for the City's Fiscal Year 2014 Budget.

Section 2. That the several items of revenues, other financial resources, and sources of cash shown in the budget amendment for each fund in the amounts shown anticipated are hereby adopted; and that the several amounts shown in the budget amendment for each fund as proposed expenditures or expenses, and uses of cash are hereby appropriated to the departments and agencies named in each fund, as amendments to the existing Budget previously adopted.

Section 3. That the "legal level of control" as defined in OCGA 36-81-2 is set at the departmental level, meaning that the City Manager in his capacity as Budget Officer is authorized to move appropriations from one line item to another within a department, but under no circumstances may expenditures or expenses exceed the amount

appropriated for a department without a further budget amendment approved by the Mayor and City Council.

Section 4. That all appropriations shall lapse at the end of the fiscal year.

Section 5. That this Resolution shall be and remain in full force and effect from and after its date of adoption.

Adopted this **17th day of June, 2014**.

CITY OF STATESBORO, GEORGIA

By: Jan J. Moore, Mayor

Attest: Sue Starling, City Clerk

ATTACHMENT #1

FY 2014 FOURTH BUDGET AMENDMENT

100 General Fund:

- Governing Body
 - Decrease Expenditures for Insurance Other Than Benefits by \$33,810
- City Manager's Office
 - Increase Expenditures for Miscellaneous Expenses by \$2,500.
- City Clerk's Office
 - Increase Expenditures for Regular Employees by \$9,500.
 - Increase Expenditures for Dues and Fees by \$9,000.
- Elections
 - Increase Expenditures for Temporary Employees by \$1,185
- Finance Department
 - Increase Expenditures for Insurance Other Than Benefits by \$6,360.
 - Increase Expenditures for Bank Card Charges by \$10,000
 - Increase Expenditures for Office Supplies by \$1,000..
- Legal
 - Increase Expenditures for Retirement by \$2,000.
 - Increase Expenditures for Education and Training by \$1,500.
 - Increase Expenditures for Computers by \$450.
- Human Resources
 - Decrease Expenditures for Unemployment Insurance by \$25,000.
- Governmental Buildings
 - Decrease Expenditures for R & M Building and Grounds by \$5,000.
- General Administration Fees
 - Increase Expenditures for Dues and Fees – GMA by \$400.
- Statesboro Municipal Court
 - Increase Expenditures for Public Defender Service by \$15,000.
 - Increase Expenditures for Peace officer's A&B Fund by \$3,000.
 - Increase Expenditures for Peace Officer's Pros Training by \$5,000.
 - Increase Expenditures for Indigent Fees by \$5,000.
- Police
 - Decrease Expenditures for Retirement by \$15,000.
- Public Works Administration
 - Increase Expenditures for Repairs and Maintenance Equipment by \$3,000.
- Parks
 - Decrease Expenditures for Supplies and Materials by \$2,500.
- Arts Council
 - Increase Expenditures for Repairs and Maintenance Equipment by \$400.
- Code Compliance
 - Increase Expenditures for Repairs and Maintenance Equipment by \$7,000.
- Economic Development
 - Increase Expenditures for Life and Disability Insurance by \$200.

Net effect on Fund is: None.

210 Confiscated Assets Fund:

- No Changes.

Net effect on Fund is: None.

221 CDBG Fund:

- No Changes.

Net effect on Fund is: None.

224 US Department of Justice Grant

- No Changes.

Net effect on Fund is: None.

250 Multiple Grants Fund:

- Increase Revenues for 2013 EBM JAG Grant by \$19,643.
- Increase Expenditures for 2013 EBM JAG Grant by \$19,643.

Net effect on Fund is: None.

270 Statesboro Fire Service Fund:

- No Changes.

Net effect on Fund is: None.

275 Hotel/Motel Fund:

- No Changes.

Net effect on Fund is: None.

286 Technology Fee Fund:

- No Changes.

Net effect on Fund is: None.

322 2007 SPLOST Fund:

- No Changes.

Net effect on Fund is: Decrease in Fund Balance by \$156,000.

323 2013 SPLOST Fund:

- No Changes.

Net effect on Fund is: None.

341 2013 CDBG Fund:

- No Changes.

Net effect on Fund is: None.

350 Capital Improvements Program Fund:

- Increase Revenues for GMA Lease Pool by \$24,997.
- Increase Expenditures for Radios by \$24,997.

Net effect on Fund is: None.

505 Water and Sewer Fund:

- No Changes.

Net effect on Fund is: None

506 Reclaimed Water System Fund

- No Changes.

Net effect on Fund is: None

515 Natural Gas Fund:

- Increase Revenues for HLF Firm Industrial Natural Gas Charges by \$190,000.
- Increase Revenues for Residential Natural Gas Charges by \$70,000.
- Increase Revenues for MGAG Portfolio Refund by \$34,200.
- Increase Expenses for Natural Gas Purchased by \$300,000.

Net effect on Fund is: Decrease Cash by \$5,800.

541 Solid Waste Collection Fund:

- Increase Revenues for Commercial Dumpster Fee by \$30,000.
- Increase Revenues for Residential Dumpster Fee by \$43,800.
- Increase Revenues for Sale of Scrap by \$2,200.

Commercial Division

- Increase Expenses for Solid Waste Disposal Fees by \$40,000.

Residential Division

- No Changes.

Yardwaste Division

- Increase Expenditures for Regular Employees by \$6,000.
- Increase Expenditures for Solid Waste Disposal Fees by \$30,000.

Net effect on Fund is: None.

542 Solid Waste Disposal Fund:

- Increase Revenues for Sale of Assets by \$324,784.

Net effect on Fund is: Increase Cash by \$324,784.

601 Health Insurance Fund:

- No Changes.

Net effect on Fund is: None.

602 Fleet Management Fund:

- No Changes.

Net effect on Fund is: None.

603 Workers Compensation Fund:

- Increase Revenues for Workers Compensation by \$33,000
- Increase Expenses for Workers Compensation Claims by \$33,000.

Net effect on Fund is: None.

604 Wellness Fund:

- No Changes.

Net effect on Fund is: None.

760 Other Post Employment Benefits Fund

- No Changes.
- **Net effect on Fund is: None.**

CONTRACT FOR SERVICES

This agreement made and entered into on _____, 2014, between the MAYOR AND CITY COUNCIL OF STATESBORO, a political subdivision of the State of Georgia, hereinafter referred to as "the City," and the STATESBORO ARTS COUNCIL, INC., a nonprofit corporation organized and existing under the laws of the State of Georgia, hereinafter sometimes referred to as "SAC".

WITNESSETH:

WHEREAS, pursuant to City Ordinances §74-32 *et seq.* the City of Statesboro levies a 6% excise tax on rooms, lodging and accommodations pursuant to subsection (b) of O.C.G.A. § 48-13-51 *et seq.*;

WHEREAS, the STATESBORO ARTS COUNCIL, INC. is a private sector nonprofit organization which engages in the promotion of tourism to the City of Statesboro and Bulloch County;

WHEREAS, the City desires to retain the services of the STATESBORO ARTS COUNCIL, INC. to promote, attract, stimulate and develop conventions and tourism in the City of Statesboro and Bulloch County;

NOW THEREFORE, in consideration of the sum of ten dollars (\$10.00) paid by the City to the STATESBORO ARTS COUNCIL, INC., the receipt and sufficiency of which is hereby acknowledged, and in the consideration of the mutual promises, covenants, and conditions contained herein, the parties agree as follows:

1.

The SAC shall on behalf of the City of Statesboro promote, attract, stimulate and develop conventions and tourism in the City of Statesboro and Bulloch County, providing such consulting, advertising, marketing, and administrative services as may be necessary or appropriate to accomplish the foregoing purposes.

2.

As compensation for said services, the City shall pay to the SAC EIGHT and THREE TENTHS PERCENT (8.3%) of the Hotel-Motel excise taxes collected pursuant to City Ordinances §74-32 *et seq.* to fund the SAC budget for the promotion of tourism to the City of Statesboro. The City shall also pay NINETEEN AND SEVEN TENTHS PERCENT (19.7%) of the Hotel-Motel excise taxes collected pursuant to City Ordinances §74-32 *et seq.* to fund the general operating budget of the SAC. Said funds shall be paid monthly to the SAC and within thirty (30) days from the receipt of said tax revenue by the City.

3.

The term of this agreement shall be for one (1) year, to commence on the 1st day of July, 2014, and shall end at midnight on June 30, 2015 unless sooner terminated upon thirty (30) days written notice by either party.

4.

The SAC Director shall furnish the City with a copy of the SAC's proposed Budget for each fiscal year (including the program of work to be accomplished by this funding for the next fiscal year, and any multi-year programming) at least three (3) weeks before its scheduled adoption date by the SAC Board. The City Manager shall provide the SAC Board and the Mayor and City Council comments on the Budget at least seven (7) days before the scheduled adoption date. This same procedure is agreed to for any subsequent amendments to the Budget during any fiscal year.

5.

The SAC shall keep or cause to be kept full and accurate records and accounts showing the receipts and disbursements of all amounts received from the City pursuant to this contract. The SAC shall furnish an annual report to the City containing a complete financial statement and summary of the work performed by the SAC pursuant to the terms of the contract. Said report shall be furnished to the City on or before the 1st day of September for each year. The City or any person authorized by the City may examine and audit the books and records of the SAC at any time during regular business hours. The SAC shall provide the City a copy of its annual audit, performed by an outside certified public accountant, within five (5) days of receipt of the audit, or December 31st, whichever is earlier. The SAC director shall furnish the City with minutes of any meeting of the Board and any committees within two weeks of said meeting.

6.

The SAC shall have the authority to enter into subcontracts or other agreements for administrative, accounting, and other services necessary to carry out the terms of this agreement.

7.

The parties hereto agree to execute any and all documents necessary to carry out the intentions expressed in the agreement, and agree to join in any and all proceedings of any nature, legal or otherwise, should the same be necessary to carry out the intentions expressed herein.

8.

During FY 2015 the SAC agrees to work cooperatively with the Main Street Program and the Statesboro Convention and Visitors Bureau, Inc. to develop a joint marketing program to better coordinate the limited resources available for marketing the Statesboro area, particularly

the Averitt Center and other downtown attractions. A report outlining the program shall be forwarded to the City upon approval by all three entities.

9.

This agreement is being delivered and is intended to be performed in the State of Georgia and shall be construed and enforced in accordance with the laws of the State of Georgia.

10.

All notices to the City shall be sent by registered or certified mail addressed to the City Manager, P.O. Box 348, Statesboro, Georgia 30459, or at such other address as the City shall designate in writing. All notices to the SAC shall be sent by registered or certified mail to the Executive Director of the SAC at 33 East Main Street, Statesboro, Georgia 30458 or such address as the SAC shall designate in writing. Notwithstanding any provision in this agreement to the contrary concerning modifications, a change in address may be effected by a registered or certified letter sent by either part to the other.

11.

If any term or provision of this agreement or the application thereof to any person or circumstances shall, to any extent, be declared invalid or unenforceable by a court of competent jurisdiction, the remainder of this agreement, or the application of such term or provision to persons whose circumstances are other than those as to which it is held invalid or unenforceable, shall not be affected thereby.

12.

This contact constitutes the sole and entire agreement between the parties. No modifications hereof shall be binding unless attached hereto and signed by each party, and no representations, promises, or inducements shall be binding upon either party except as herein stated.

13.

The parties hereby warrant and represent that each has the right, power, and authority to enter into this agreement and by entering into this agreement, such party will not be violating any other contract, agreement, order, judgment, decree, or document, written or oral, to which it is a party or by which it is bound.

MAYOR AND CITY COUNCIL OF STATESBORO

By: _____
Mayor

Attest: _____
City Clerk

STATESBORO ARTS COUNCIL, INC.

By: _____
President

Attest: _____
Secretary

CONTRACT FOR SERVICES

This agreement made and entered into on _____, 2014, between the MAYOR AND CITY COUNCIL OF STATESBORO, a political subdivision of the State of Georgia, hereinafter referred to as “the City,” and the DOWNTOWN STATESBORO DEVELOPMENT AUTHORITY, a governmental authority organized and existing under the laws of the State of Georgia, hereinafter sometimes referred to as “DSDA”.

WITNESSETH:

WHEREAS, pursuant to City Ordinances §74-32 *et seq.* the City of Statesboro levies a 6% excise tax on rooms, lodging and accommodations pursuant to subsection (b) of O.C.G.A. § 48-13-51 *et seq.*;

WHEREAS, the DOWNTOWN STATESBORO DEVELOPMENT AUTHORITY is a governmental authority which engages in the development of the downtown area of Statesboro;

WHEREAS, the City desires to fund activities the of the DOWNTOWN STATESBORO DEVELOPMENT AUTHORITY to foster the development of the downtown area of Statesboro;

NOW THEREFORE, in consideration of the sum of ten dollars (\$10.00) paid by the City to the DOWNTOWN STATESBORO DEVELOPMENT AUTHORITY, the receipt and sufficiency of which is hereby acknowledged, and in the consideration of the mutual promises, covenants, and conditions contained herein, the parties agree as follows:

1.

The DSDA shall on behalf of the City of Statesboro foster the development of the downtown area of Statesboro.

2.

As compensation for said services, the City shall pay to the DSDA NINETEEN AND NINE TENTHS PERCENT (19.9%) of the Hotel-Motel excise taxes collected pursuant to City Ordinances §74-32 *et.* Said funds shall be paid monthly to the DSDA and within thirty (30) days from the receipt of said tax revenue by the City.

3.

The term of this agreement shall be for one (1) year, to commence on the 1st day of July, 2014, and shall end at midnight on June 30, 2015 unless sooner terminated upon thirty (30) days written notice by either party.

4.

The DSDA Director shall furnish the City with a copy of the DSDA's proposed Budget for each fiscal year (including the program of work to be accomplished by this funding for the next fiscal year, and any multi-year programming) at least three (3) weeks before its scheduled adoption date by the DSDA Board. The City Manager shall provide the DSDA Board and the Mayor and City Council comments on the Budget at least seven (7) days before the scheduled adoption date. This same procedure is agreed to for any subsequent amendments to the Budget during any fiscal year.

5.

The DSDA shall keep or cause to be kept full and accurate records and accounts showing the receipts and disbursements of all amounts received from the City pursuant to this contract. The DSDA shall furnish an annual report to the City containing a complete financial statement and summary of the work performed by the DSDA pursuant to the terms of the contract. Said report shall be furnished to the City on or before the 1st day of September for each year. The City or any person authorized by the City may examine and audit the books and records of the DSDA at any time during regular business hours. The DSDA shall provide the City a copy of its annual audit, performed by an outside certified public accountant, within five (5) days of receipt of the audit, or December 31st, whichever is earlier. The DSDA director shall furnish the City with minutes of any meeting of the Board and any committees within two weeks of said meeting.

6.

The DSDA shall have the authority to enter into subcontracts or other agreements for administrative, accounting, and other services necessary to carry out the terms of this agreement.

7.

The parties hereto agree to execute any and all documents necessary to carry out the intentions expressed in the agreement, and agree to join in any and all proceedings of any nature, legal or otherwise, should the same be necessary to carry out the intentions expressed herein.

8.

During FY 2015 the DSDA agrees to work cooperatively with the Main Street Program and the Statesboro Arts Council, Inc. to develop a joint marketing program to better coordinate the limited resources available for marketing the Statesboro area, particularly the Averitt Center and other downtown attractions. A report outlining the program shall be forwarded to the City upon approval by all three entities.

9.

This agreement is being delivered and is intended to be performed in the State of Georgia and shall be construed and enforced in accordance with the laws of the State of Georgia.

10.

All notices to the City shall be sent by registered or certified mail addressed to the City Manager, P.O. Box 348, Statesboro, Georgia 30459, or at such other address as the City shall designate in writing. All notices to the DSDA shall be sent by registered or certified mail to the Executive Director of the DSDA at 10 Siebald, Statesboro, Georgia 30458, or at such address as the DSDA shall designate in writing. Notwithstanding any provision in this agreement to the contrary concerning modifications, a change in address may be effected by a registered or certified letter sent by either part to the other.

11.

If any term or provision of this agreement or the application thereof to any person or circumstances shall, to any extent, be declared invalid or unenforceable by a court of competent jurisdiction, the remainder of this agreement, or the application of such term or provision to persons whose circumstances are other than those as to which it is held invalid or unenforceable, shall not be affected thereby.

12.

This contact constitutes the sole and entire agreement between the parties. No modifications hereof shall be binding unless attached hereto and signed by each party, and no representations, promises, or inducements shall be binding upon either party except as herein stated.

13.

The parties hereby warrant and represent that each has the right, power, and authority to enter into this agreement and by entering into this agreement, such party will not be violating any other contract, agreement, order, judgment, decree, or document, written or oral, to which it is a party or by which it is bound.

MAYOR AND CITY COUNCIL OF STATESBORO

By: _____
Mayor

Attest: _____
City Clerk

DOWNTOWN STATESBORO DEVELOPMENT AUTHORITY

By: _____
President

Attest: _____
Secretary

CONTRACT FOR SERVICES

This agreement made and entered into on _____, 2014, between the MAYOR AND CITY COUNCIL OF STATESBORO, a political subdivision of the State of Georgia, hereinafter referred to as "the City," and the STATESBORO CONVENTION AND VISITORS BUREAU, INC., a nonprofit corporation organized and existing under the laws of the State of Georgia, hereinafter sometimes referred to as "SCVB".

WITNESSETH:

WHEREAS, pursuant to City Ordinances §74-32 *et seq.* the City of Statesboro levies a 6% excise tax on rooms, lodging and accommodations pursuant to subsection (b) of O.C.G.A. § 48-13-51 *et seq.*;

WHEREAS, the Statesboro Convention & Visitors Bureau, Inc. is a private sector nonprofit organization which engages in the promotion of tourism, conventions, and trade shows in the City of Statesboro and Bulloch County;

WHEREAS, the City desires to retain the services of the Statesboro Convention & Visitors Bureau, Inc. to promote, attract, stimulate and develop conventions and tourism in the City of Statesboro and Bulloch County;

NOW THEREFORE, in consideration of the sum of ten dollars (\$10.00) paid by the City to the Statesboro Convention & Visitors Bureau, Inc., the receipt and sufficiency of which is hereby acknowledged, and in the consideration of the mutual promises, covenants, and conditions contained herein, the parties agree as follows:

1.

The SCVB shall on behalf of the City of Statesboro promote, attract, stimulate and develop conventions and tourism in the City of Statesboro and Bulloch County, providing such consulting, advertising, marketing, and administrative services as may be necessary or appropriate to accomplish the foregoing purposes.

2.

As compensation for said services, the City shall pay to the SCVB THIRTY THREE AND ONE THIRD PERCENT (33.3%) of the amount the Hotel-Motel excise taxes collected pursuant to City Ordinances §74-32 *et seq.* Said funds shall be paid monthly to the SCVB and within thirty (30) days from the receipt of said tax revenue by the City.

3.

The term of this agreement shall be for one (1) year, to commence on the 1st day of July, 2014, and shall end at midnight on June 30, 2015 unless sooner terminated upon thirty (30) days written notice by either party.

4.

The SCVB Director shall furnish the City with a copy of the SCVB's proposed Budget for each fiscal year (including the program of work to be accomplished by this funding for the next fiscal year, and any multi-year programming) at least three (3) weeks before its scheduled adoption date by the SCVB Board. The City Manager shall provide the SCVB Board and the Mayor and City Council comments on the Budget at least seven (7) days before the scheduled adoption date. This same procedure is agreed to for any subsequent amendments to the Budget during any fiscal year.

5.

The SCVB shall keep or cause to be kept full and accurate records and accounts showing the receipts and disbursements of all amounts received from the City pursuant to this contract. The SCVB shall furnish an annual report to the City containing a complete financial statement and summary of the work performed by the SCVB pursuant to the terms of the contract. Said report shall be furnished to the City on or before the 1st day of September for each year. The City or any person authorized by the City may examine and audit the books and records of the SCVB at any time during regular business hours. The SCVB shall provide the City a copy of its annual audit, performed by an outside certified public accountant, within five (5) days of receipt of the audit, or December 31st, whichever is earlier. The SCVB director shall furnish the City with minutes of any meeting of the Board and any committees within two weeks of said meeting.

6.

The SCVB shall have the authority to enter into subcontracts or other agreements for administrative, accounting, and other services necessary to carry out the terms of this agreement.

7.

The parties hereto agree to execute any and all documents necessary to carry out the intentions expressed in the agreement, and agree to join in any and all proceedings of any nature, legal or otherwise, should the same be necessary to carry out the intentions expressed herein.

8.

During FY 2015 the SCVB agrees to work cooperatively with the Main Street Program and the Statesboro Arts Council, Inc. to develop a joint marketing program to better coordinate the limited resources available for marketing the Statesboro area, particularly the Averitt Center

and other downtown attractions. A report outlining the program shall be forwarded to the City upon approval by all three entities.

9.

This agreement is being delivered and is intended to be performed in the State of Georgia and shall be construed and enforced in accordance with the laws of the State of Georgia.

10.

All notices to the City shall be sent by registered or certified mail addressed to the City Manager, P.O. Box 348, Statesboro, Georgia 30459, or at such other address as the City shall designate in writing. All notices to the SCVB shall be sent by registered or certified mail to the Executive Director of the SCVB at P.O. Box 1516, Statesboro, Georgia 30459, or at such address as the SCVB shall designate in writing. Notwithstanding any provision in this agreement to the contrary concerning modifications, a change in address may be effected by a registered or certified letter sent by either part to the other.

11.

If any term or provision of this agreement or the application thereof to any person or circumstances shall, to any extent, be declared invalid or unenforceable by a court of competent jurisdiction, the remainder of this agreement, or the application of such term or provision to persons whose circumstances are other than those as to which it is held invalid or unenforceable, shall not be affected thereby.

12.

This contract constitutes the sole and entire agreement between the parties. No modifications hereof shall be binding unless attached hereto and signed by each party, and no representations, promises, or inducements shall be binding upon either party except as herein stated.

13.

The parties hereby warrant and represent that each has the right, power, and authority to enter into this agreement and by entering into this agreement, such party will not be violating any other contract, agreement, order, judgment, decree, or document, written or oral, to which it is a party or by which it is bound.

MAYOR AND CITY COUNCIL OF STATESBORO

By: _____
Mayor

Attest: _____
City Clerk

STATESBORO CONVENTION & VISITORS BUREAU, INC.

By: _____
President

Attest: _____
Secretary



MEMORANDUM

To: Alvin Leaphart, City Attorney
From: Robert Cheshire P.E., City Engineer *RC*
Re: Consideration of Request to Close Remainder of Crescent Circle and a Segment of North Crescent (See Attached Drawing)
Date: April 22, 2014

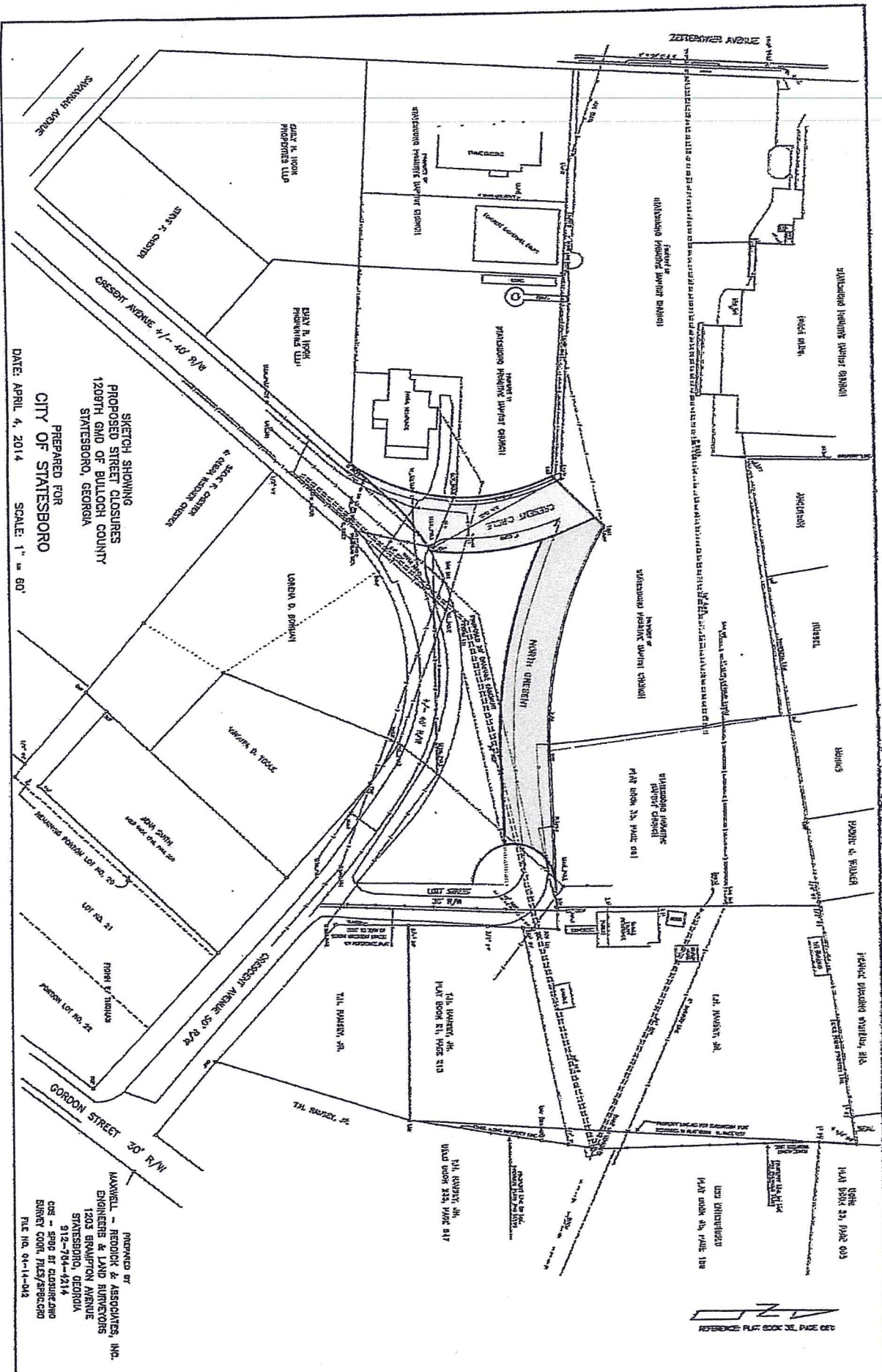
Attached for further handling and submittal to City Council is a map which illustrates the streets, or portions of streets that the Statesboro Primitive Baptist Church (SPBC) is requesting the City to abandon/close. Although I am not typically in favor of closing public streets, in some cases, such as this one, there may be circumstances where the City should consider closure or reconfiguration of a street or streets. In this particular instance, the current layout of the streets often causes confusion for drivers because a public street (Crescent Circle) extends directly into a large private parking lot. In addition, the current circular configuration of the streets really serves little public purpose because the majority of the property along the streets is now owned by a single entity, SPBC, instead of individual homeowners. Thus the primary traffic generator in the area is now the church and its members.

For the reasons stated above, and for the fact that the city is utilizing funding and personnel to maintain roadways that aren't necessarily needed for the traveling public, I am of the opinion that the City should consider formally abandoning and closing the remainder of Crescent Circle (highlighted yellow) and the portion of North Crescent (highlighted blue) as illustrated on the attached drawing.

I have spoken to all the other City Departments and all are in agreement that the remainder of Crescent Circle and a portion of North Crescent can be abandoned and conveyed to the adjacent property owners. The only caveat being, that utility and storm drainage easements, where applicable, shall be retained for City ingress/egress rights in order to maintain or upgrade existing infrastructure.

Cc: Jan J. Moore, Mayor
Frank Parker, City Manager
Mandi Cody, Director of Planning and Development
Jason Boyles, Senior Assistant City Engineer
Shannon Mixon, GIS Technician/911 Addressing

Attachment: Sketch illustrating proposed street closures



SKETCH SHOWING
 PROPOSED STREET CLOSURES
 1209TH GMD OF BULLOCH COUNTY
 STATESBORO, GEORGIA
 PREPARED FOR
 CITY OF STATESBORO
 DATE: APRIL 4, 2014
 SCALE: 1" = 60'

PREPARED BY
 MAXWELL - REDDICK & ASSOCIATES, INC.
 ENGINEERS & LAND SURVEYORS
 1203 BRANTON AVENUE
 STATESBORO, GEORGIA
 912-764-4214
 CDS - 8990 AT CLOSURE AND
 SURVEY CORR. FILE/SPEC CD
 FILE NO. 04-14-042

NORTH
 REFERENCE PLAN BOOK 3E, PAGE 682

RESOLUTION 2014-11: A RESOLUTION

THAT WHEREAS, In accordance with Chapter 3 of Title 46-5-1 of the Official Code of Georgia annotated relating to telephone and telegraph service as amended Campus Communications Group, Inc. ("Campus") desires to provide telecommunication services and facilities within, on and above the public rights of way in the City of Statesboro;

WHEREAS, the City of Statesboro and Campus desire to enter a Memorandum of Understanding outlining the terms and conditions governing access to the public rights of way for placement of telecommunications services;

WHEREAS, attached to this resolution as Government Exhibit A is such a Memorandum of Understanding.;

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Statesboro, Georgia as follows:

Section 1. That Mayor and City Council accept and agree to the terms and conditions contained in the Memorandum of Understanding attached as Exhibit A.

Section 2: The Mayor is hereby authorized to execute a memorandum of understanding with Campus with terms and conditions materially the same as the terms and conditions contained in the memorandum of understanding attached as Exhibit A.

Section 3. That this Resolution shall be and remain effective from and after its date of adoption

Adopted this ___st day of ____, 2014

CITY OF STATESBORO, GEORGIA

By: Jan J. Moore, Mayor

Attest: Sue Starling, City Clerk

**MEMORANDUM OF UNDERSTANDING BETWEEN
THE CITY OF STATESBORO, GEORGIA,
AND
CAMPUS COMMUNICATIONS GROUP, INC.**

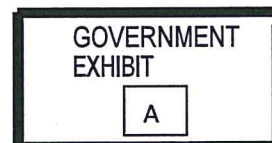
**TERMS AND CONDITIONS TO HAVE
ACCESS TO PUBLIC RIGHTS OF WAY
TO PLACE TELECOMMUNICATIONS SERVICES**

In accordance with Chapter 3 of Title 46-5-1 of the Official Code of Georgia annotated relating to telephone and telegraph service as amended and the Application of Campus Communications Group, Inc. ("Campus") to provide Telecommunication Services and facilities within, on and above the public rights of way in the City of Statesboro, GA, the parties accept and agree to abide by the following terms and conditions subject to changes in Chapter 3, Title 46-5-1 and compliance with the reasonable regulations adopted by the City of Statesboro, GA for the construction of telephone lines and facilities in the public right of way as they may change from time to time.

OVERVIEW: On May 27, 2014, the City of Statesboro, GA received an application from Campus to use the public rights-of-way within the City of Statesboro, Georgia for the placement of Campus's facilities . The filing was based on O.C.G.A. § 46-5-1, *et seq.* The parties acknowledge that they agree to abide by the terms and conditions of O.C.G.A. § 46-5-1, *et seq.*

REQUIREMENTS: Campus has complied with the requirements of O.C.G.A. § 46-5-1, *et seq.* By submitting to the satisfaction of the City of Statesboro, GA the following required documents:

- The name, address, and telephone number of a principal office and local agent of such telephone and telegraph company;
- Proof of certification from the Georgia Public Service Commission of such telegraph or telephone company to provide telecommunications services in this state;
- Proof of insurance or self insurance of such telephone or telegraph company adequate to defend and cover claims of third parties and of municipal authorities;
- A description of the telephone or telegraph company's service area, which description shall be sufficiently detailed so as to allow a municipal authority to respond to subscriber inquiries. For the purpose of this paragraph, a telegraph or telephone company, may, in lieu of or as supplement to a written description, provide a map on 8 by 11 inch paper that is clear and legible and that fairly depicts the service area within the boundaries of the municipal authority. If such area is less than the boundaries of an entire municipal authority, the map shall describe the boundaries of the geographic area to be served in clear and concise terms;
- A description of the services to be provided;
- An affirmative declaration that the telegraph or telephone company shall comply with all applicable federal, state and local laws and regulations, including municipal ordinances and regulations, regarding the placement of facilities in the public rights of way that are reasonable, nondiscriminatory, and applicable to all users of the public rights of way, including the requirements of Chapter 9 of Title 25, the "Georgia Utility Facility Protection Act";



SERVICES TO BE OFFERED: Campus provides telecommunications services, specifically voice and data.

DUE COMPENSATION: Since Campus is not providing telephone and telegraph service within the geographical limits of the City of Statesboro at this time they are obligated to pay an encroachment fee in accordance with the rates set by regulations promulgated by the Department of Transportation to a municipal authority for the use of its right of way as they are effective on the date of encroachment in the public right of way and subject to change by the Department of Transportation.

The current effective rates are as follows:

Rate Class **L** – Along roads in rural areas- \$1,000 per mile annually

Rate Class **R1** –Along State highways in rural areas where ADT is less than 2,000 - \$1,000 per mile annually

Rate Class **R2** –Along State highways in rural areas where ADT is more than 2,000 - \$2,000 per mile annually

Rate Class **U** – Along roads and streets inside urban areas- \$5,000 per mile annually.

Based on the application filed by Campus the applicable rate is Rate Class U. Urban Area defined as the area within the incorporated boundaries of a municipality having a population of 5,000 or more and also a population density of over 1,000 persons per square mile, the US Census designation. Prior to commencing operations in the City of Statesboro, Campus will provide the City manager with an exact description of the facilities located within the geographical limits of the City of Statesboro, including a map, which details the exact length of the facilities located within the public ROW so that the due compensation requirement can be accurately determined.

All due compensation paid in accordance with O.C.G.A. § 46-5-1, *et seq.* shall be in lieu of any other permit fee, encroachment fee, degradation fee, disruption fee, business license tax, occupational license tax, occupational license fee or other fee otherwise permitted pursuant to O.C.G.A. § 46-5-1, *et seq.*

Due compensation is due quarterly 30 days after the end of the quarter that occupancy within the public right of way occurs.

If the Company exercises its rights to provide Telecommunication Services in the City of Statesboro, they will agree to pay due compensation in the form of the greater of the due compensation set forth above or 3% of recurring local revenues as defined in O.C.G.A. § 46-5-1, *et seq.*

AUDIT RIGHTS: The City of Statesboro has the authority, no more than once annually, to audit the business records of Campus to the extent necessary to ensure payment of due

compensation in accordance with O.C.G.A. § 46-5-1. Any records of information furnished or disclosed by Campus are exempt from public inspection under Code Section 50-18-70. -

CONDITIONS OF ROW OCCUPANCY: Campus by its signature herein affirms that it will comply with all applicable federal, state, and local laws and regulations, including municipal ordinances and regulations regarding the placement and maintenance of facilities in the public rights of way that are reasonable, nondiscriminatory, and applicable to all users of the public rights of way, including the requirements of Chapter 9 of Title 25, the "Georgia Utility Facility Protection Act".

Additionally, Campus will be required to comply with the following as outlined in letter dated May 5, 2014 from City's Planning and Development Director in response to Campus revised site plan review:

Engineering Department (Marcos Trejo 764-0655):

- i. Campus shall provide specifications of the materials going in the R/W.
- ii. Label sections with installation methods on plans.
- iii. Campus will notify the Engineering Department when working within 500 feet from a signalized intersection. Plans submitted by Campus show a proposed pull-box installation at the SE quadrant of Lanier Dr. at Georgia Ave, since the traffic signal controller is located on this quadrant, more detailed plan is needed to assess any possible conflicts.
- iv. Campus shall make it a priority to install private utilities at the back of the R/W unless impractical to do so.
- v. All proposed road crossings shall be approved by the City Engineer and noted on the plans. All crossings shall be perpendicular to the roadway.
- vi. All lines bored under a city street or sidewalks shall be at a minimum of 4 feet depth from the top of conduit to the top of the roadway. The bore entrance/exit shall be a minimum of 3 feet from the edge of the road or the back of the curb. All wastewater from the boring shall be removed from the site and not allowed to enter the storm sewer system.
- vii. Campus shall sign the City of Statesboro's Indemnification Agreement.
- viii. Provide a copy of the RIW encroachment permit for working along state R/W.
- ix. When disturbing the grade along the City's R/W for the installation of the private utility line Campus shall put back the area to pre-installation conditions, which

includes but not limited to, compaction to 95% dry density of disturbed area and grassing said area to match surrounding grass species.

- x. Along a drainage ditch, Campus shall place the private utility line at the back top slope. The storm water runoff shall at any time be blocked or diverted.
- xi. Campus shall not close any roads or lanes unless approved by the City Engineer.
- xii. Campus shall install the minimum traffic control as stated in the Manual for Uniform Traffic Control Devices latest edition.
- xiii. All street cuts will have to be approved by City Engineer.

Water Sewer Department (Danny Lively 764-0693):

- i. The proposed route on Georgia Avenue from Lanier Drive to Fair Road is in conflict with the water main for the entire distance and the sewer main part of the distance.
- ii. There may not be room in the right of way for the proposed installation; however, there is sufficient space on the opposite side of Georgia Avenue.
- iii. Stadium Walk Drive is private property and has no right of way. The water main is located on a prescriptive easement. The proposed route at Stadium Walk Drive is in conflict with the water main.

Planning & Development (Mandi Cody 764-0630):

- i. Contractor will clearly mark in white paint the intended route PRIOR to utility locates. This route may be utilized/ confirmed only upon approval of City. Route will be adjusted based on utility locates and at the direction of City field supervisors.
- ii. Work on any segment of the route will NOT commence until approval has been given by all field supervisors.
- iii. Traffic Control Plans may be required to be provided by Campus in the event deemed necessary by City.
- iv. Dig tickets must be called in timely for appropriate markings.
- v. Right of Way markers must be set prior to marking of applicant's intended route.
- vi. Any necessary street closings, lane closures, signal interruptions, etc. that interrupt normal traffic flow or street operations must be approved and

coordinated with City Engineering and Public Safety Departments and must follow all appropriate safety precautions. Engineering Field Supervisor will assist with this.

- vii. Any street encroachments or other cutting or damage to the right of way shall be promptly repaired to City standards and specifications.
- viii. As Built drawings of route installation shall be provided to City showing at minimum, grid coordinates, property lines, and Right of Ways.

APPLICABILITY: The terms and conditions contained herein are considered terminated upon submission of a notice of termination by Campus of its occupancy of the public right of way to the City of Statesboro, GA.

IN WITNESS THEREOF, Campus and the City of Statesboro have caused this Agreement to be executed as of the ____ day of June, 2014.

City of Statesboro, Georgia

BY:

Jan J. Moore, Mayor

ATTEST

Sue Starling, City Clerk

Campus Communications Group, Inc.

BY:

RESOLUTION 2014-14

A RESOLUTION OF THE CITY OF STATESBORO THROUGH THE COUNCIL TO AUTHORIZE THE MAYOR TO ESTABLISH A FRANCHISE FEE APPLICABLE TO HOLDERS OF CABLE AND VIDEO FRANCHISES ISSUED BY THE STATE OF GEORGIA

WHEREAS, the City currently collects a franchise fee from any current cable or video providers;

WHEREAS, the City considers collecting a franchise fee from a cable or video provider utilizing the public rights of way as compensation to the public for the use of the rights of way and a means of promoting the public health, safety, welfare and economics development of the City and to protect public works infrastructure;

WHEREAS, the City of Statesboro is authorized to collect, a franchise fee of 5% the maximum amount established by federal and state law of each cable or video providers gross revenues received from the provision of cable or video service generated within the City;

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the City of Statesboro hereby requires a franchise fee of 5% of any cable or video state franchise holder's gross revenues received from the provision of cable or video service generated within the corporate boundaries of the City of Statesboro, pursuant to a franchise issued by the State of Georgia pursuant to O.C.G.A. 36-76-1 et seq. known as the "Consumer Choice for Television Act" of 2007.

RESOLVED by the Mayor and Council of the City of Statesboro this _____ day of June 2014.

ATTEST: By _____
Sue Starling, City Clerk

Mayor: _____
Jan J. Moore, Mayor

(SEAL)

RESOLUTION 2014-16
A RESOLUTION ADOPTING THE FISCAL YEAR 2015 BUDGET ASSUMPTIONS
FOR THE CITY OF STATESBORO, GEORGIA

WHEREAS, sound governmental operations require a Budget in order to plan the financing of services for the residents of the City of Statesboro; and

WHEREAS, the Mayor and City Council have reviewed the FY 2015 Budget Assumptions proposed by the City Manager, and desire to adopt the FY 2015 Budget Assumptions;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Statesboro, Georgia in regular session assembled this 17th day of June, 2014 that the FY 2015 Budget Assumptions included on the attached pages are hereby adopted as the Budget Assumptions for the City of Statesboro.

This Resolution shall be effective from and after its date of adoption.

Adopted this 17th day of June, 2014

CITY OF STATESBORO, GEORGIA

By: Jan J. Moore , Mayor

Attest: Sue Starling, City Clerk

Budget Assumptions:

In preparing this Budget and the six-year Capital Improvements Program (CIP), your staff has used several assumptions that are critical in computing anticipated revenues and expenditures (expenses). Any budget and six-year capital plan by definition is a planning document and not every issue will have been determined prior to its preparation and adoption. Therefore, it is necessary to base the budget on certain assumptions. If changing circumstances affect those assumptions, the budget can be adjusted accordingly.

These major assumptions are as follows:

- Assumes that there will be no ad valorem (property) tax increase. Assumes no increase or decrease in the tax digest.
- Assumes no increase in sanitation collection rates.
- Assumes no increase in tipping fees for housing/commercial garbage or yardwaste.
- Assumes no increase in the natural gas rates. The actual rates for gas fluctuate monthly depending upon the underlying wholesale cost of the gas to the City, purchased through MGAG (the Municipal Gas Authority of Georgia). Assumes a normal winter heating load.
- Assumes the Fleet Management Fund labor rates will remain at the current rates of \$55 per hour for the Enterprise Funds, the Fire Department will be charged \$50 per hour and departments within the General Fund will be charged \$35.00 per hour for labor charges.
- Assumes that the City will continue to make progress towards meeting the fund reserve targets established by the Mayor and City Council in the Financial Policies.
- The Budget will be adopted, and accounted for, using generally accepted accounting principles, with Enterprise and Internal Service Funds budgeted and accounted for using full accrual and accounting similar to private businesses, and all other funds budgeted and accounted for using modified accrual accounting.
- Assumes the economy will remain in the current condition, with sales taxes and business licenses remaining at the same levels as last year.
- Revenues are projected on a scale of high, medium, and low with budget projections falling within the medium/low range, so that they are reflective of the current economic conditions and do not create overly optimistic projections.
- Assumes that the City will transfer \$72,500 to the Capital Improvement Program (CIP) Fund this fiscal year from the General Fund.

- Assumes that the City will enter into some annexations in FY 2015 that may require investments by the City in roads, drainage, water, sewer and gas improvements.
- Assumes that Equity Transfers to the General Fund will be as follows:

Natural Gas Fund	\$ 875,000
Water/Wastewater Fund	\$ 871,000
SW Collection Fund	\$ 660,000
SW Disposal Fund	\$ 240,000

TRANSFERS BETWEEN FUNDS									
Transfer In	General	SFD	GAS	CIP	W and S	SWC	SWD	Fleet	TOTALS
TRANSFER OUT									OUT
General	\$ -	\$ 1,344,000	\$ -	\$ 72,500	\$ -	\$ -	\$ -	\$ -	\$ 1,416,500
Hotel/Motel	\$ 36,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,000
07 SPLOST	\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ 298,000	\$ -	\$ -	\$ 698,000
13 SPLOST	\$ -	\$ -	\$ 1,499,250	\$ -	\$ 3,030,000	\$ -	\$ 1,795,833	\$ -	\$ 6,325,083
W and S	\$ 817,000	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,617,000
Natural Gas	\$ 875,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 875,000
SW Collection	\$ 660,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 290,000	\$ 950,000
SW Disposal	\$ 240,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 240,000
TOTALS IN	\$ 2,628,000	\$ 2,144,000	\$ 1,499,250	\$ 72,500	\$ 3,430,000	\$ 298,000	\$ 1,795,833	\$ 290,000	\$ 12,157,583

- Assumes that all Proprietary Funds will be self-supporting without assistance from the General Fund. However, the Solid Waste Disposal Fund will not be self-supporting without the 2007 Special Purpose Local Option Sales Taxes (SPLOST) paying for air rights and post-closure expenses, as the current \$38.00 per ton tippage fee does not offset all the costs of the transfer station, hauling contract, disposal contract, and post-closure costs of the Lakeview Landfill site including operation and maintenance of the methane extraction system. Hauling, disposal, and fuel surcharge alone cost us nearly \$36.44 per ton under the contract with Broadhurst Environmental and Rackleff Enterprises, LLC.
- Assumes that Bulloch County will levy a 1.8 mills tax in the Statesboro Fire District, which should generate approximately \$860,000 for funding the County's portion of the Fire Services Fund.
- Assumes that the City of Statesboro will fund the Fire Service Fund in the amount of \$2,144,000.
- Assumes that the Statesboro Fire Department will be funded entirely by the Statesboro Fire Services Fund, as required by the intergovernmental agreement between the City and Bulloch County.
- Assumes the hiring and funding of six full-time positions: three police officers and one Lieutenant for Support Services for the police department; one part time to full time for the finance department; and one for information technology department.

-
- Assumes that the City will contract with Main Street (DSDA) to allocate 25% of the Hotel/Motel Tax for promotion and tourism development related to downtown; and with the Statesboro Arts Council to allocate 35% for promotions and tourism development. The Statesboro Convention and Visitors Bureau (SCVB) will receive 40% of the Hotel/Motel Tax for promotion and tourism development. These allocations will be made after a 5% transfer to the City for administrative costs and payment to Georgia Southern University for the Shooting Sports Education Center. These contracts will be renegotiated in the spring of 2014, as required by state law.
 - Assumes that payment from the general fund will be made to the Statesboro Arts Council (SAC) and the Downtown Statesboro Development Authority (DSDA) which they use to pay operating expenses which include the directors' salaries.
 - Assumes that the 2006 Position Classification and Compensation Plan prepared by the Carl Vinson Institute of Government and adopted by City Council will not be increased.
 - Assumes employees will receive a \$100 Christmas bonus.
 - Assumes that all employees will receive a one step (2.5%) increase.
 - Assumes that for FY 2015 probationary and merit increases will be frozen.
 - Assumes that for FY 2015 the vacation "buy back" program will be suspended.
 - Assumes that the life insurance will be maintained at one times an employee's annual salary, capped at \$100,000.
 - Assumes that medical insurance premiums will remain the same at 75% employer paid.
 - Assumes that the maximum deduction allowed in the Flexible Benefits Plan (or HAS) will remain at \$2,500.

RESOLUTION 2014-17
A RESOLUTION ADOPTING THE FISCAL YEAR 2015 AUTHORIZED PERSONNEL
FOR THE CITY OF STATESBORO, GEORGIA

THAT WHEREAS, it is essential to have qualified municipal employees in order to provide reliable services to the citizen of Statesboro; and

WHEREAS, the Mayor and City Council have reviewed the FY 2015 Authorized Personnel proposed by the City Manager, and desire to adopt the FY 2015 Authorized Personnel;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Statesboro, Georgia in regular session assembled this 17th day of June, 2014 that the FY 2015 Authorized Personnel included on the attached pages are hereby adopted as the Authorized Personnel for the City of Statesboro.

This Resolution shall be effective from and after its date of adoption.

Adopted this 17th day of June, 2014

CITY OF STATESBORO, GEORGIA

By: Jan J. Moore , Mayor

Attest: Sue Starling, City Clerk

AUTHORIZED PERSONNEL

Position Classification by Fund and Department	Position Grade	FY 2013 Budget		FY 2014 Budget		FY 2015 Budget	
		Full-time	Part-time	Full-time	Part-time	Full-time	Part-time

GENERAL FUND:

**GENERAL GOVERNMENT AND
LEGISLATIVE**

Mayor			1		1		1
Council Member			5		5		5
Sub-Total General Government & Legislative		0	6	0	6	0	6

OFFICE OF THE CITY MANAGER

City Manager	28	1		1		1	
Administrative Assistant	12	1		1		1	
Sub-Total Office of the City Manager		2	0	2	0	2	0

CITY CLERK'S OFFICE

City Clerk	23	1		1		1	
Business License Occupation Tax Clerk	14	1		1		1	
Records Management Clerk/Assistant City Clerk	12	1		1		1	
Sub-Total City Clerk's Office		3	0	3	0	3	0

FINANCE DEPARTMENT

Director of Finance	23 ^{25&26}	1		1		1	
Director of Purchasing	19 ^{27&28}	1		1		1	
Accountant ⁸	16 ⁷	1		1		1	
Accounts Payable Technician ⁸	12	1		1		1	
Sr. Accounting Technician/Payroll ⁸	12	1		1		1	
Administrative Assistant/Finance Tech ⁸	12	1		1		1	
Part Time Accounting Technician	10		1		1		0
Accounting Technician ⁸	10					1	
Sub-Total Finance Department		6	1	6	1	7	0

LEGAL DIVISION

City Attorney	25	1		1		1	
Sub-Total Legal Division		1	0	1	0	1	0

HUMAN RESOURCES

Director of Human Resources	23	1		1		1	
Human Resources Coordinator	19	1		1		1	
Part Time HR Assistant	10		1		1		1
Sub-Total Human Resources		2	1	2	1	2	1

MUNICIPAL COURT

Clerk of Court	14	1		1		1	
Deputy Clerk	10	1		1		1	
Receptionist	8	1		1		1	
Judge			1		1		1
Sub-Total Municipal Court		3	1	3	1	3	1

ENGINEERING

City Engineer	26	1		1		1	
Assistant City Engineer	22	0		1		1	
Assistant City Engineer	21 ²	2		1		1	
Engineer I	20	1		1		1	
Civil Construction Inspector	18	0		0		0	
Administrative Assistant	12	1		1		1	

AUTHORIZED PERSONNEL

Position Classification by Fund and Department	Position Grade	FY 2013 Budget		FY 2014 Budget		FY 2015 Budget	
		Full-time	Part-time	Full-time	Part-time	Full-time	Part-time
PROTECTIVE INSPECTIONS DIVISION							
Chief Building Inspector	20	1		1		1	
Building Inspector	17	1		1		1	
GOVERNMENTAL BUILDINGS DIVISION							
Custodian	9	0	2	1	1	1	1
Sub-Total Engineering Department		7	2	8	1	8	1
POLICE DEPARTMENT							
Director of Public Safety	26	0.5		0.5		0.5	
Major	23	1		1		1	
Captain - Patrol Bureau	22	1		1		1	
Lieutenant - Patrol Bureau	21	4		4		4	
Lieutenant - Training Bureau	21	1		1		1	
Lieutenant - Investigations Bureau	21	1		1		1	
Lieutenant - Support Services Bureau	21	0		0		1	
Sergeant	18	6		6		6	
Detective II	17	0		3		3	
Detective I	16 ¹³	5		3		3	
Corporal/Public Relations Officer	16	6		6		6	
Accreditation Manager	16	1		1		1	
Advanced Patrol Officer	15	35		35		32	
Police Officer	14 ^{3&24}	2		4		10	
Records Clerk	14	1		1		1	
Administrative Assistant	12	4		4		3	
Communications Supervisor	16	0		0		1	
Communications Officer	9	6		6	1	7	0
Secretary/Records Clerk	8	1		1		1	
Sub-Total Police Department		75.5	0	78.5	1	83.5	0
PUBLIC WORKS							
ADMINISTRATION DIVISION							
Senior Assistant City Engineer	23 ⁹	1		1		1	
Administrative Assistant	12	1		1		1	
STREETS DIVISION							
Street & Parks Superintendent	21 ¹⁸	1		1		1	
Street Maintenance Supervisor	16	2		2		2	
Crewleader	12 ^{20&21}	2		2		2	
Equipment Operators	9 ¹	8		9		9	
Street Maintenance Worker	8	8		8		8	
PARKS DIVISION							
Parks Supervisor	16 ^{17&19}	1		1		1	
Groundskeeper	8	6		6		6	
Sub-Total Public Works		30	0	31	0	31	0
PLANNING AND DEVELOPMENT							
Director of Planning and Development	23	1		1		1	
City Planner	19	1		1		0	
Project Manager	16	0		0		1	
Planner/Permitter	15	1		1		0	
Development Clerk	15	0		0		1	
Administrative Assistant	12	1		1		1	

AUTHORIZED PERSONNEL

Position Classification by Fund and Department	Position Grade	FY 2013 Budget		FY 2014 Budget		FY 2015 Budget	
		Full-time	Part-time	Full-time	Part-time	Full-time	Part-time
CODE COMPLIANCE							
Sr. Code Compliance Officer	14	1		1		1	
Code Compliance Officer	12	1		1		1	
Sub-Total Community Development		6	0	6	0	6	0

GENERAL FUND SUB-TOTAL		135.5	11	145.5	11	153.5	9
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STATESBORO FIRE SERVICE FUND:

FIRE DEPARTMENT							
Director of Public Safety	26	0.5		0.5		0.5	
Fire Chief	24	1		1		1	
Deputy Fire Chief	22	0		1		1	
Deputy Fire Chief	19	1		0		0	
Battalion Chief	20	0		3		3	
Administrative Battalion Chief	20	0		0		1	
Battalion Chief	19	3		0		0	
Division Chief	20	0		2		2	
Division Chief	19	2		0		0	
Captain	18	0		6		6	
Training Captain	18	0		0		1	
Captain	17	6		0		0	
Inspector	16	2		2		2	
Lieutenant	16	0		6		6	
Firefighter	13 ⁶	27	10	24	10	25	10
Administrative Assistant	12	1		2		2	
Sub-Total Fire Department		43.5	10	47.5	10	50.5	10

STATESBORO FIRE SERVICE FUND SUB-TOTAL		43.5	10	47.5	10	50.5	10
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WATER AND SEWER FUND:

WATER AND SEWER SYSTEMS DIVISION							
Water and Sewer Superintendent	21	1		1		1	
Assistant Water and Sewer Superintendent	18	1		1		1	
Water and Sewer Supervisor	16	1		1		1	
GIS Field Technician	15	1		1		0	
Water and Sewer Crew Supervisor	14	5		5		5	
Water and Sewer Crewleader	10 ¹	1		1		1	
Meter Reader	11	4		4		4	
Administrative Assistant	12	1.5		1.5		1.5	
Water and Sewer Utilities Service Technician	12	1		1		1	
Water and Sewer System Operator	10 ¹²	4		4		4	
Water and Sewer Laborer	8	2		2		2	
Water and Sewer Crew Supervisor - I & I	14	1		1		1	
Water and Sewer System Operator - I & I	10 ¹²	1		1		1	
Sub-Total Water and Sewer Division		24.5	0	24.5	0	23.5	0

WASTEWATER TREATMENT PLANT DIVISION							
Water and Wastewater Director	25	1		1		1	
Assistant Water and Wastewater Director	23	1		1		1	
Wastewater Treatment Plant Superintendent	21	1		1		1	
Maintenance Superintendent	18	1		1		1	
Maintenance Supervisor	16	1		1		1	
Senior Instrumentation Technician	14	1		1		1	
Senior Maintenance Technician	14	1		1		1	
Senior Wastewater Treatment Plant Operator	14	4		4		4	
Administrative Assistant	12	1		1		1	
Instrumentation Technician	12	1		1		1	

AUTHORIZED PERSONNEL

Position Classification by Fund and Department	Position Grade	FY 2013 Budget		FY 2014 Budget		FY 2015 Budget	
		Full-time	Part-time	Full-time	Part-time	Full-time	Part-time
Maintenance Technician	12	3		3		3	
Laboratory Supervisor	16	1		1		1	
Laboratory Technician	12 ^{4&5}	2		2		2	
Wastewater Treatment Plant Operator	11 ¹²	9		9		9	
Part-time Custodian	9		1		0		0
Sub-Total WasteWater Division		28	1	28	0	28	0

CUSTOMER SERVICE DIVISION

Utility Billing Clerk	15	1		1		1	
Customer Service Clerk	10	4		4		4	
Secretary/Receptionist	9	1		1		1	
Sub-Total Customer Service Division		6	0	6	0	6	0

WATER AND SEWER FUND SUB-TOTAL		58.5	1	58.5	0	57.5	0
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NATURAL GAS FUND

NATURAL GAS FUND							
Natural Gas Director	25	1		1		1	
Assistant Director	21	1		1		1	
Gas Supervisor/Welder	17	1		1		1	
Gas Service Crewleader	14 ²²	2		2		2	
Administrative Assistant	12	0.5		0.5		0.5	
Gas Service Worker	11 ^{22&23}	3		3		3	
Sub-Total Natural Gas Department		8.5	0	8.5	0	8.5	0

NATURAL GAS FUND SUB-TOTAL		8.5	0	8.5	0	8.5	0
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SOLID WASTE COLLECTION FUND

SOLID WASTE COLLECTION FUND							
Sanitation Superintendent	18	1		1		1	
Sanitation Supervisor	12 ¹⁵	1		1		1	
Collection Driver	10	14		14		14	
Refuse Collector	8	2		2		2	
Sub-Total Solid Waste Collection Division		18	0	18	0	18	0

SOLID WASTE COLLECTION FUND SUB-TOTAL		18	0	18	0	18	0
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SOLID WASTE DISPOSAL FUND

SOLID WASTE DISPOSAL FUND							
Landfill Superintendent	19	1		1		1	
Landfill Supervisor	16	0		0		0	
Landfill Crew Leader	12 ¹⁶	1		1		1	
Equipment Operator	9 ¹	4		4		4	
Scale Operator	9	1		1		1	
Landfill Maintenance Worker	8	1		1		1	
Sub-Total Solid Waste Disposal Division		8	0	8	0	8	0

SOLID WASTE DISPOSAL FUND SUB-TOTAL		8	0	8	0	8	0
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AUTHORIZED PERSONNEL

Position Classification by Fund and Department	Position Grade	FY 2013 Budget		FY 2014 Budget		FY 2015 Budget	
		Full-time	Part-time	Full-time	Part-time	Full-time	Part-time

FLEET MANAGEMENT FUND

FLEET MANAGEMENT FUND							
Fleet Superintendent	20	1		1		1	
Mechanic III	16 ^{10&11}	1		2		2	
Mechanic II	14 ¹⁴	3		3		3	
Mechanic I	10	1		0		0	
Parts Clerk	9		1		1		1
Sub-Total Fleet Management Division		6	1	6	1	6	1

FLEET MANAGEMENT FUND SUB-TOTAL

INFORMATION TECHNOLOGY FUND

Director of Information Technology	23	1		1		1	
GIS Coordinator	19	1		1		1	
IT System Analyst	16	1		1		1	
GIS Technician	15	0		1		2	
IT System Specialist	14	0		1		2	
IT System Specialist	12	1		0		0	
Sub-Total IT Fund		4	0	5	0	7	0

INFORMATION TECHNOLOGY FUND SUB-TOTAL

TOTAL ALL FUNDS

TOTAL ALL FUNDS	282	23	297	22	309	20
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- ¹ May be placed one grade higher with CDL.
- ² May be placed at grade 22 if Registered Professional Engineer (PE) or if PE obtained.
- ³ May be designated as an "Advanced Patrol Officer" and placed at Grade 15, next step
- ⁴ May be placed at grade 14 with Georgia Water Laboratory Certification
- ⁵ May be placed at grade 15 with Georgia Wastewater Laboratory Certification
- ⁶ May be designated as "Firefighter II" and placed at Grade 14
- ⁷ May be designated as "Senior" and placed at grade 18
- ⁸ One step increase for completion of each of the two Certified Finance Officer levels passed
- ⁹ Two step increase if Professional Engineer (PE) Registration obtained
- ¹⁰ Two step increase with CDL
- ¹¹ One step increase with EVT Level Certification
- ¹² Two step increase once certification license is passed
- ¹³ May be placed at a "Detective II" and placed at Grade 17
- ¹⁴ One step increase with EVT Law Enforcement Level and ASE Master Automotive Certification
- ¹⁵ May be placed at grade 19 with SWANA Collections Systems Management Certification
- ¹⁶ May be placed at grade 13 with SWANA Manager of Landfill Operations Certification
- ¹⁷ One step increase with ISA Certified Arborist Certification
- ¹⁸ Two step increase with ISA Certified Arborist Municipal Specialist Certification
- ¹⁹ One step increase with Georgia Certified Landscape Professional Certification
- ²⁰ One step increase with Traffic Control Supervisor Certification (Traffic Operations Crew Leader)
- ²¹ One step increase with Georgia Erosion & Sediment Control Level 1B Certification (Street Maintenance Crew Leader)
- ²² One step increase with welding certificate
- ²³ One step increase when qualification is obtained
- ²⁴ May be placed at step B if certified or step C if Certified with 4 Yr Degree and/or 3 yrs of Cert. Law Enforce. Experience
- ²⁵ May be placed at grade 24 with the completion of the Certificate in Public Financial Management
- ²⁶ May be placed at grade 25 if a GFOA Certified Public Finance Officer
- ²⁷ May receive a two step increase with the completion of each: the Certificate for Risk Management Entities and the Associate in Risk Management
- ²⁸ May be placed at a grade 20 if a Certified Public Procurement Officer

RESOLUTION 2014-20: A RESOLUTION TO ADOPT THE FISCAL YEAR 2015 BUDGET FOR EACH FUND OF THE CITY OF STATESBORO, GEORGIA, APPROPRIATING THE AMOUNTS SHOWN IN EACH BUDGET AS EXPENDITURES/EXPENSES, ADOPTING THE SEVERAL ITEMS OF REVENUE ANTICIPATIONS, AND PROHIBITING EXPENDITURES OR EXPENSES FROM EXCEEDING THE ACTUAL FUNDING AVAILABLE FOR APPROPRIATION

WHEREAS, sound governmental operations require a Budget in order to plan the financing of services for the residents of the City of Statesboro; and

WHEREAS, Title 36, Chapter 81, Article 1 of the Official Code of Georgia Annotated (OCGA) requires a balanced Budget for the City's fiscal year, which runs from July 1st to June 30th of each year; and

WHEREAS, the Mayor and City Council have reviewed the proposed FY 2015 Budget as presented by the City Manager and Director of Finance; and

WHEREAS, each of these funds is a balanced budget, so that anticipated revenues and other financial resources for each fund equal the proposed expenditures or expenses; and

WHEREAS, the Mayor and City Council wish to adopt this proposal as the Fiscal Year 2015 Annual Budget;

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Statesboro, Georgia as follows:

Section 1. The proposed Fiscal Year 2015 Budget, attached hereto and incorporated herein as a part of this Resolution, is hereby adopted as the Budget for the City of Statesboro, Georgia for Fiscal Year 2015, which begins July 1, 2014 and ends June 30, 2015.

Section 2. The several items of revenues, other financial resources, and sources of cash shown in the budget for each fund in the amounts shown anticipated are hereby adopted, and that the several amounts shown in the budget for each fund as proposed expenditures or expenses, and uses of cash are hereby appropriated to the departments named in each fund.

Section 3. The "legal level of control" as defined in OCGA 36-81-2 is set at the departmental level, meaning that the City Manager in his capacity as Budget Officer is authorized to move appropriations from one line item to another within a department, but under no circumstances may expenditures or expenses exceed the amount appropriated for a department without a further Budget amendment approved by the Mayor and City Council.

Section 4. All appropriations shall lapse at the end of the fiscal year.

Section 5. The Authorized Personnel by department and division shown in this Budget are hereby formally adopted as the number of authorized positions within each department and division, until and unless amended by resolution of the Mayor and City Council.

Section 6. The Proposed Pay Plan for FY 2015 shown in this Budget, as amended, is hereby formally adopted as the City's Pay Plan effective on July 1, 2014, unless further amended by resolution of the Mayor and City Council,.

Section 7. The proposed Capital Improvements Program presented is hereby adopted as the City of Statesboro's Capital Improvements Program for FY 2015-FY 2020. This Program is hereby adopted as the City's long-term financial plan unless further amended by resolution of the Mayor and City Council.

Section 8. This Resolution shall be and remain in full force and effect from and after its date of adoption.

Adopted this 17th day of June, 2014.

CITY OF STATESBORO, GEORGIA

By: Jan J. Moore, Mayor

Attest: Sue Starling, City Clerk



City of Statesboro

Engineering Department

MEMORANDUM

To: Frank Parker, City Manager
From: Robert Cheshire P.E., City Engineer *RC*
Re: Savannah Avenue Improvements, Consultant Services
Date: June 5, 2014

On April 25, 2014, the City issued a request for Statements of Qualifications (SOQ) from Consulting Firms to provide the planning and design services associated with development of construction documents and bid package for the proposed roadway improvements to Savannah Avenue between East Main Street and Gentilly Road. Four (4) firms, Parker Engineering, Thomas and Hutton Engineering, EMC Engineering, and Kerns and Co., submitted SOQ's. All of the SOQ's received met the minimum criteria required to be further evaluated, thus they were forwarded to the recommendation committee to be rated.

All of the submitted SOQ's were rated by the City's recommendation committee. The Statements of Qualifications were rated based on pre-determined criteria which were clearly stated in the SOQ's. Although all of the submittals were good, Parker Engineering was chosen by the recommendation committee as the clear favorite. Therefore, it is the committee's recommendations that the Mayor and City Council allow staff to begin negotiations with Parker Engineering to develop a defined scope of services and a cost proposal to provide the consulting services associated with the development of construction documents and a bid package for the proposed improvements to Savannah Avenue.

Note: Once City staff and the chosen consultant have finished developing a scope of services, and determined the costs associated with providing the required deliverables, we will present this information to City Council again for consideration and final approval.

Cc: Darren Prather, Director of Purchasing

Phone: 912.764.0655
Fax: 912.764.0664

Memo



TO: Frank Parker, City Manager
FROM: Darren Prather, Purchasing Director
DATE: 6-9-2014
Re: Recommendation—Re-bid Vacuum Excavator

Due to non-compliance with required specifications by all vendors in the initial invitation to bid, a re-bid was conducted for a vacuum excavator for use by the Natural Gas Department. This machine, if approved, will be used to excavate and clean out around areas of construction, repair and installation of our natural gas system. This opportunity was advertised per our local ordinance and detailed bid packages were distributed. As in the first bid, an addendum process was made available as to clear up any questions the vendors had as to the specifications required of this machine. The results are as follows:

<u>Vendor</u>	<u>Yr./Model No.</u>	<u>Bid Amt.</u>
1. Ditch Witch of GA	2014 FX30	\$54,320.78
2. Vermeer Southeast	2014 Vactron LP833DT	\$55,800.00

As before, both vendors neglected to fully comply with the required specifications. Again, this requirement was made perfectly clear and stressed to all vendors as to the importance of compliance—no margin for misunderstanding existed as this requirement was listed several times, in red print, in the bid package and an addendum process was provided as in the first bidding process. However, since this machine is desperately needed by the Natural Gas Department and the missed specifications were minor for both vendors (Vermeer—no undercoating and Ditch Witch—no oil gauge and no additional strobe light), we recommend that the technicalities be waived and Ditch Witch of Georgia be awarded the contract in the amount of \$54,320.78 as they have offered the lowest bid price.