



May 5th, 2015 9:00 am

1. Call to Order by Mayor Jan J. Moore
2. Invocation and Pledge of Allegiance by Councilman Travis Chance
3. Recognitions/Public Presentations:
 - A) Announcement of Frontier Communication's, "America's Best Communities Grant Award" by Allen Muldrew
 - B) Presentation of Proclamation for "S.H.I.N.E. Clubhouse with Pineland BHDD recognizing May 7, 2015 as Children's Mental Health Awareness Day in Statesboro and recognition of participation in the "Adopt a Spot Program".
 - C) Recognition of the City of Statesboro "Slim by '16" 1st Quarter Winner
 - D) Presentation by GSU students Katie Reams and Abbie Pelech for their winning Living Wall / Vertical Garden design to be constructed and planted in the Smith Alley/ creative corridor connector between the Fab Lab buildings. Construction and planting of the design to be funded by the Fab Lab's \$20,000 grant award from the GSU Sustainability Grant Funds.
4. Public Comments (Agenda Item):
5. Consideration of a Motion to approve the Consent Agenda
 - A) Approval of Minutes
 - a) 04-21-2015 Council Minutes
 - b) 04-21-2015 Executive Session Minutes
6. Administrative Hearing for alleged alcohol violation as pursuant to Chapter 6 of the City of Statesboro Alcohol Ordinance:
 - A) Enforcement from the Statesboro Police Department:

	<u>Offense in 12 month period</u>	<u>Citation Date</u>
a) Jason Franklin Shenanigans 1 University Plaza	1st offense	February 5, 2015
7. Consideration of a Motion to approve the design plans for the City of Statesboro / Georgia Southern University Fab Lab and Business Innovation Center to allow for the final design and permitting of construction drawings. Presentation by GSU Project Architect Carrie Thorne.

8. First Reading and Consideration of a Motion to approve **Ordinance 2015-04**: An Ordinance approving water and sewer billing, termination of service for non-payment, and billing adjustments.
9. Consideration of a Motion to Approve Award of Contract to Sikes Brothers Inc. for the City Street Resurfacing FY 2015 Project. Sikes Brothers' bid was in the amount of \$708,455.65, based on unit price extensions, however, the Engineering Department requests approval to spend up to the budgeted amount of \$763,230.11 in order to resurface additional street mileage. Costs for additional work to be based on contractor's unit bid prices. Construction to be paid for through a combination of Georgia Department of Transportation LMIG funds (\$208,230.11) and 2013 SPLOST funds (\$555,000).
10. Consideration of a Motion to declare certain listed items as surplus and disposed of as recommended by Darren Prather, Purchasing Director and Jason Boyles, Senior Assistant Engineer.
11. Consideration of a Motion to award the sale of surplus property (0.310 of an acre located adjacent to Crescent Avenue) to the Statesboro Primitive Baptist Church in the amount of \$600.00. If sale is approved, the purchaser will be required to fund the construction of a cul-de-sac, per the City of Statesboro's specifications, at this location.
12. Consideration of a Motion to set the Public Hearing for the FY2016 Budget for Thursday June 4, 2015 at 4:00 pm in the Council Chambers at City Hall.
13. Consideration of a Motion to appoint a voting delegate and Flag Bearer for the 2015 GMA Annual Convention in Savannah.
14. Other Business from City Council
15. City Managers Comments
16. Public Comments (General)
17. Consideration of a Motion to enter into Executive Session to discuss "Personnel Matters" in accordance with **O.C.G.A. §50-14-3 (2012)**
18. Consideration of a Motion to Adjourn

*National Children's Mental Health Awareness Day
Proclamation*

WHEREAS, addressing the complex mental health needs of children, youth, and families today is fundamental to the future of Statesboro and Bulloch County; and,

WHEREAS, the need for comprehensive, coordinated mental health services for children, youth, and families places upon our community a critical responsibility; and,

WHEREAS, it is appropriate that a day should be set apart each year for the direction of our thoughts toward our children's mental health and well-being; and,

WHEREAS, S.H.I.N.E. Clubhouse with Pineland BHDD, through its unique approach to serving children and adolescents, is effectively caring for the mental health needs of children, youth, and families in our community;

NOW, THEREFORE, I, Jan J. Moore, Mayor of Statesboro, Georgia, do hereby proclaim May 7, 2015 "**Children's Mental Health Awareness Day**" in the City of Statesboro and urge our citizens and all agencies and organizations interested in meeting every child's mental health needs to unite on that day in the observance of such exercises as will acquaint the people of Statesboro with the fundamental necessity of a year-round program for children and youth with mental health needs and their families.

Passed and adopted this 5th day of May, 2015.

CITY OF STATESBORO, GEORGIA

Jan J. Moore, Mayor

The Living Wall Downtown

Georgia Southern University Business Innovation Group
and the Center for Sustainability

Presented By:

Katie Reams and Abbie Pelech



Living Wall Downtown

Project funded by the Georgia Southern University Center for
Sustainability

Abbie Pelech and Katie Reams, Project Leaders

- ⌘ An interactive project that will bring green space to downtown and enhance the Creative Corridor that will connect the FabLab, Innovation Incubator, and Arts Incubator
- ⌘ Student Involvement from start to finish, including design submissions, construction, and ongoing maintenance
- ⌘ Potential plant selection, adaptability of the proposed garden
- ⌘ Data collection to verify the sustainability of the wall

Final Design Image 1



Final Design Image 2





**CITY OF STATESBORO
Council Minutes
April 21, 2015**

A regular meeting of the Statesboro City Council was held on April 21, 2015 at 5:30 p.m. in the Council Chambers at City Hall. Present were Mayor Jan J. Moore, Council Members: Will Britt, Phil Boyum, John Riggs, and Gary Lewis. Also present were Interim City Manager Robert Cheshire, City Clerk Sue Starling, City Attorney Alvin Leaphart, Assistant City Engineer Jason Boyles and Director of Planning and Development Mandi Cody. Absent was Councilman Travis Chance.

The meeting was called to order by Mayor Jan Moore

The Invocation and Pledge of Allegiance was led by Councilman Gary Lewis.

Recognitions/Public Presentations:

Presentation of plaque to Mr. Henry Clay for his years of service as Tree Board Chairman

Current Tree Board Chairman, Wesley Parker thanked former Tree Board Chairman Mr. Henry Clay for his service and spoke of projects Mr. Clay has accomplished throughout his years of service. Mayor Moore presented Mr. Henry Clay with a plaque for his 10 years of service with the Tree Board.

Public Comments (Agenda Item): None

Consideration of a Motion to approve the Consent Agenda

- A) Approval of Minutes**
 - a) 04-02-2015 Budget Retreat Minutes**
 - b) 04-07-2015 Council Minutes**
 - c) 04-07-2015 Executive Session Minutes**
- B) Consideration of a Motion to approve Special Event Permit**
 - a) Springhill Suites Conference Center – Charity Fundraiser for Statesboro Regional Sexual Assault Center on May 15, 2015**
- C) Consideration of a Motion to approve Resolution 2015-09: A Resolution reappointing J. Alvin Leaphart, IV as the Prosecuting Attorney of the Municipal Court for the City of Statesboro**

Councilman Britt made a motion, seconded by Councilman Lewis to approve the consent agenda in its entirety. Councilman Britt, Riggs, and Lewis voted in favor of the motion. The motion carried by a 3-0 vote.

Consideration of a Motion to approve Resolution 2015-10: A Resolution to approve adjustments to the pay and compensation plan to reclassify a Receptionist position, create a Storm Water Technician position, reclassify an HR Coordinator position and create an HR coordinator position.

Councilman Britt made a motion, seconded by Councilman Riggs to approve Resolution 2015-10: A Resolution to approve adjustments to the pay and compensation plan to reclassify a Receptionist position, create a Storm Water Technician position, reclassify an HR Coordinator position and create an HR coordinator position. Councilman Britt, Riggs and Lewis voted in favor of the motion. The Motion carried by a 3-0 vote.

Consideration of a Motion to award the contract for an integrated public sector financial management software solution to Tyler Technologies as they were selected through an extensive RFP process in the amount of \$295,966.00 (includes: software/implementation, yearly maintenance / support fees and training travel expenses incurred by vendor). If approved, this will be funded by the GMA Lease Pool. This software will be utilized by all City of Statesboro departments.

Councilman Riggs made a motion, seconded by Councilman Britt to award the contract for an integrated public sector financial management software solution to Tyler Technologies as they were selected through an extensive RFP process in the amount of \$295,966.00 (includes: software/implementation, yearly maintenance / support fees and training travel expenses incurred by vendor). Councilman Britt, Riggs and Lewis voted in favor of the Motion. The motion carried by a 3-0 vote.

Consideration of a Motion to approve Summary Change Order No. 1 for Phase 1 – I-16/301 Utility Infrastructure. The revised contract amount is \$2,238,228.34, which is a decrease of \$11,771.53.

Councilman Lewis made a motion, seconded by Councilman Britt to approve Summary Change Order No. 1 for Phase 1 – I-16/301 Utility Infrastructure. The revised contract amount is \$2,238,228.34. Councilman Britt, Riggs and Lewis voted in favor of the motion. The motion carried by a 3-0 vote.

Consideration of a Motion to approve Change Order No. 2 in the amount of \$130,278.52 for Cawana Road Sewer and Water project.

Councilman Britt made a motion, seconded by Councilman Riggs to approve Change Order No. 2 in the amount of \$130,278.52 for Cawana Road Sewer and Water project. Councilman Britt, Boyum, Riggs and Lewis voted in favor of the Motion. The motion carried with a 4-0 vote.

Consideration of a Motion to award general liability and workers compensation insurance renewal to Travelers Insurance in the amount of \$1,039,302. This amount may vary throughout the year based on additions and deletions. This includes all areas of insurance except for equipment and vehicles in the Fire Department which is covered by the carrier VFIS. This will be funded by each department based on a percentage of usage formula

Councilman Britt made a motion, seconded by Councilman Boyum to award general liability and workers compensation insurance renewal to Travelers Insurance in the amount of \$1,039,302. This amount may vary throughout the year based on additions and deletions. This includes all areas of insurance except for equipment and vehicles in the Fire Department which is covered by the carrier VFIS. This will be funded by each department based on a percentage of usage formula. Councilman Britt, Boyum, Riggs and Lewis voted in favor of the Motion. The motion carried with a 4-0 vote.

Consideration of a Motion to award a renewal of property, equipment and vehicle insurance coverage (Fire Dept.) to VFIS in the amount of \$36,949. This amount covers only property as the personnel liability of the Fire Department falls under the Travelers policy with other City personnel. VFIS offers current new replacement values for equipment as well as free needed training programs for fire departments.

Councilman Boyum made a motion seconded by Councilman Riggs to award a renewal of property, equipment and vehicle insurance coverage (Fire Dept) to VFIS in the amount of \$36,949. Councilman Britt, Boyum Riggs and Lewis voted in favor of the Motion. The motion carried with a 4-0 vote.

Consideration of a Motion to award the purchase of a service truck for the Fleet Maintenance Division to Summit Truck Equipment in the amount of \$119,060.00. This will replace an existing 2002 model service truck. If approved the current truck will be brought to Council to be declared as surplus once the new truck in received and put into use. This purchase is listed as CIP # FMD – 6 in the amount of \$130,000.

Councilman Britt made a motion, seconded by Councilman Lewis to award the purchase of a service truck for the Fleet Maintenance Division to Summit Truck Equipment in the amount of \$119,060.00. This will replace an existing 2002 model service truck. If approved the current truck will be brought to Council to be declared as surplus once the new truck in received and put into use. This purchase is listed as CIP # FMD – 6 in the amount of \$130,000. Councilman Britt, Boyum, Riggs and Lewis voted in favor of the Motion. The Motion carried with a 4-0 vote.

Introduction to the draft of a proposed Alcohol Ordinance

City Attorney, Alvin Leaphart stated that two different revised editions of the Alcohol Ordinance were placed in each of Council's packet. He asked that Council review and give direction as to how they would like to proceed with adopting a new Alcohol Ordinance. The question was asked if these documents would be released to the public. There was a motion by Councilman Boyum, seconded by Councilman Riggs to release the two different revised editions of the Alcohol Ordinance. Councilman Britt, Boyum, Riggs and Lewis voted in favor of the motion. The motion carried by a 4-0 vote.

A City Council Work Session was set for May 13th 2015 at 5:00pm

Other Business from City Council: None

City Managers Comments

Interim City Manager, Robert Cheshire stated that Planning Director Mandi Cody has been working on the design standards for South Main Street. The draft will be presented to the South Main Committee, and then a final draft will be brought before Council for a vote.

Mr. Cheshire asked for Council's approval to apply for the Tiger Grant. This is a Federal Grant that would be used for the South Main Street Project. There was a motion by Councilman Riggs, seconded by Councilman Boyum to allow staff to submit phase one of the Tiger Grant as stipulated by Interim City Manager Robert Cheshire. Councilman Britt, Boyum, Riggs and Lewis voted in favor of the motion. The motion carried by a 4-0 vote.

Public Comments (General):

Director of Water/Wastewater Wayne Johnson updated Council regarding the 301 I-16 elevated storage tank, the water main and all hydrants. He stated at this point, they were active and on line. He also stated they were preparing to bid out Phase III and hopefully will have that project completed by January 2016.

Alan Muldrew, Director of the Downtown Statesboro Development Authority thanked the City for their support of "Spring in Statesboro" and especially Public Works Director Robert Seamans for all of the work that was done to make this event a success.

Consideration of a Motion to enter into Executive Session to discuss "Personnel Matters" in accordance with O.C.G.A.§50-14-3 (2012)

At 7:10 pm, Councilman Riggs made a motion, seconded by Councilman Britt to enter into Executive Session to discuss "Personnel Matters" in accordance with O.C.G.A.§50-14-3 (2012). Councilman Britt, Boyum, Riggs and Lewis voted in favor of the motion. The motion carried by a 4-0 vote.

At 7:40 pm, Councilman Lewis made a motion, seconded by Councilman Riggs to come out of Executive Session. Councilman Britt, Boyum, Riggs and Lewis voted in favor of the motion. The motion carried by a 4-0 vote.

Mayor Moore called the regular meeting back to order with no action being taken.

Consideration of a Motion to Adjourn

Councilman Lewis made a motion, seconded by Councilman Riggs to adjourn the meeting. Councilman Britt, Boyum, Riggs and Lewis voted in favor of the motion. The motion carried by a 4-0 vote.

The meeting was adjourned at 7:41 pm.

CITY OF STATESBORO

COUNCIL

Phillip A. Boyum
John C. Riggs
William P. Britt
Travis L. Chance
Gary L. Lewis



Jan J. Moore, Mayor
Robert Cheshire, Interim City Manager
Sue Starling, City Clerk
J. Alvin Leaphart, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

MAYOR AND CITY OF COUNCIL OF STATESBORO NOTICE OF HEARING

**VIA CERTIFIED MAIL NO: 7014 0150 0000 4290 3709
RETURN RECEIPT REQUESTED
AND VIA REGULAR MAIL TO:**

Jason Franklin as
owner of Shenanigans
1 University Plaza
Statesboro Ga 30458

YOU ARE HEREBY PROVIDED NOTICE that an administrative hearing will be conducted by the Mayor and City Council at the regular scheduled council meeting in the Council Chambers on the Second Floor of City Hall located at 50 East Main Street, Statesboro, Georgia 30458 on the 7th of April, 2015 at 9:00 a.m.

The Mayor and City Council shall hear evidence as to whether the alcohol beverage license issued to Jason Franklin for the operation of the restaurant known as Shenanigans at 1 University Plaza, Statesboro, Georgia should be suspended or revoked due to violations of Chapter 6 of the Code of Ordinances of the City of Statesboro that governs the sale of alcoholic beverages.

The date and nature of the allegations are as follows:

1. Whether on or about February 5, 2015 the licensee, his agents or employees furnished alcohol to persons under 21 years of age in violation of Section 6-86, and if so, how many violations of Section 6-86 occurred.

The Mayor and City Council shall generally conduct this hearing in accordance with the Requirements of due process as required by the United States Constitution and the Constitution of the State of Georgia. The Mayor and City Council shall entertain any and all evidence relevant to this matter without regard to evidentiary rules regarding hearsay. The licensee has the right to be represented by counsel at his expense, present evidence, and cross-examine the evidence presented against him. The standard for action by the City Council against the licensee shall be a preponderance of this evidence.

THIS 9th DAY OF MARCH, 2015 IN STATESBORO, GEORGIA.


Sue Starling, City Clerk

If you would like to discuss possible resolution of this matter prior to this hearing please email Detective Robert Bryan with the Statesboro Police Department at rob.bryan@statesboroga.gov.

DDS-32 (01/10)

GEORGIA

UNIFORM TRAFFIC CITATION, SUMMONS, ACCUSATION/WARNING

150061571 Court Case Number

SS NR-GA0160100 NCIC Number

No 241523 Citation Number

STATESBORO POLICE DEPT.

Upon Date Month 2 (Day) 5 (Yr.) 15 at 2008 [] A.M. [x] P.M.

License Class or Type C State Ga Endorsements Expires 12/12/15

License No. 057 25 3437

Name Gilmore Spencer Harrison (Last) (Middle)

Address 3502 Rhodes Hill Dr (First)

City Monticello State Ga Zip 30907

DOB 12/14/95 Hair BRN Hgt. 601 Wgt. 210 Sex W/M Eyes Blue

Veh. Yr. - Make - Style - Color -

Registration No. - Yr. - State -

CDL [] YES [x] NO ACCIDENT [] YES [x] NO INJURIES [] YES [x] NO FATALITIES [] YES [x] NO

[] 2-LANE ROAD [] DRIVER REQUESTED ACCURACY CHECK [] VASCAR [] LASER [] RADAR

Within the State of Georgia, did commit the following offense: SPEEDING - Clocked by [] PATROL VEHICLE [] OTHER

(Serial # Calibration/Check) at MPH in a zone

[] DUI (Test Administered: [] BLOOD [] BREATH [] URINE [] OTHER) DUI Test Results gm. %

Test Administered By (If Applicable):

OFFENSE (Other than above) Sale of Alcohol To Person under 21 (PTC) Party To Crime

In Violation of Code Section 3-3-23 (a)(1) of [x] State Law [] Local Ordinance

REMARKS Mandatory Court ZONE: 4

BOND INFO. CLERK OF COURT (912) 764-7574 125 SOUTH COLLEGE

STATESBORO, GA PAYMENT DEADLINE

Table with columns: WEATHER, (A) ROAD, (B), TRAFFIC, LIGHTING, COMMERCIAL VEHICLE INFORMATION. Includes checkboxes for Clear, Cloudy, Raining, Other, Dry, Wet, Ice, Other, Concrete, Blacktop, Dirt, Other, Light, Medium, Heavy, Daylight, Darkness, Other, 16+ Passengers, Commercial Vehicle Violation, Hazardous Material Violation.

County of BULLOCH and miles of (city) STATESBORO

on Shenanigan's At or near mile post or within (city) STATESBORO

at/on (secondary location) University Plaza

OFFICER (Print) Lt R Bryan Badge # 302 Div. Inv

You are hereby ordered to appear in court to answer this charge on the 9 day of March

20 15 at 400 AM 7 PM in the MUNICIPAL Court

at 22 WEST GRADY STREET

City STATESBORO, Georgia 30458

NOTICE: This citation shall constitute official notice to you that failure to appear in Court at the date and time stated on this citation to dispose of the cited charges against you shall cause the designated Court to forward your driver's license number to the Department of Drivers Services, and your driver's license and/or nonresident driving privilege shall be suspended. (Georgia Code 17-6-11 and 40-5-56) The suspension shall remain in effect until such time as there is a satisfactory disposition in this matter or the Court notifies the Department of Drivers Services.

LICENSE DISPLAYED IN LIEU OF BAIL [] YES [] NO RELEASED TO SIGNATURE ACKNOWLEDGES SERVICE OF THIS SUMMONS AND RECEIPT OF COPY OF SAME

SIGNATURE X [Signature]

ARRESTING OFFICERS CERTIFICATION

The undersigned has just and reasonable grounds to believe, and does believe, that the person named herein has committed the offense set forth, contrary to law.

SIGNATURE R Bryan Badge # 302

Signature of Arresting Officer

AUTHORIZED AND APPROVED PURSUANT TO: CODE 40-13-1 - REG. 375-3-4-01 COURT COPY

SECTION I VIOLATOR SECTION II VIOLATION SECTION III LOCATION SECTION IV SUMMONS SECTION V OFFICER CERTIFICATION

NCIC NO. GA-01060100

No 241523 Citation Number

CITY OF STATESBORO
CITY COUNCIL
ADMINISTRATIVE HEARING
FINDING OF FACT

Shenanigans – Jason Franklin

IN RE: _____
(NAME OF BUSINESS & LICENSE HOLDER)

VIOLATIONS CHARGED:

6-86 Sale of alcohol to persons under 21 years of age

1. _____
2. _____

FINDINGS OF FACT:

Alcohol was purchased at the licensed premises by underage individuals as

1. _____
observed by the Statesboro Police.

OFFENSE:

Underage sales – 1st violation

1. _____
2. _____

ACTION TAKEN BY COUNCIL:

On April 7th, 2015 City Council Voted 4-0 to table this item until the

May 5th, 2015 City Council Meeting.

SIGNED: _____


JAN J. MOORE (MAYOR)

DATE: _____

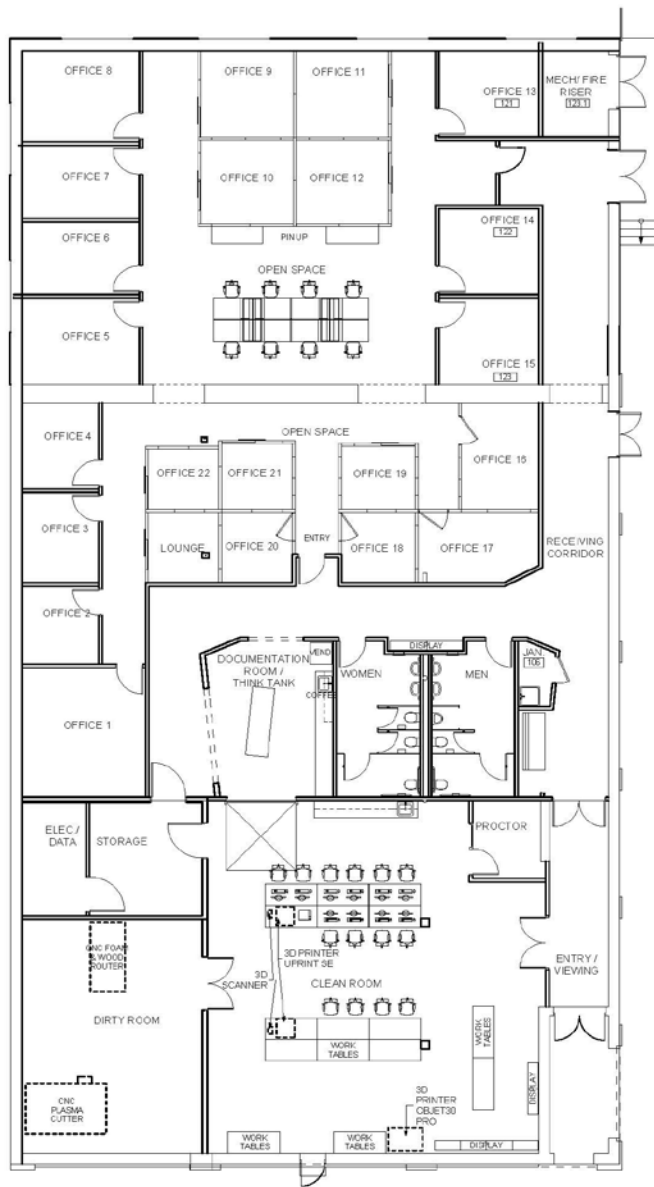
4-15-15

Fab Lab

A Joint Venture:

United States Economic Development Administration,
Georgia Southern University Research and Service
Foundation, City of Statesboro and Averitt Center for the
Arts

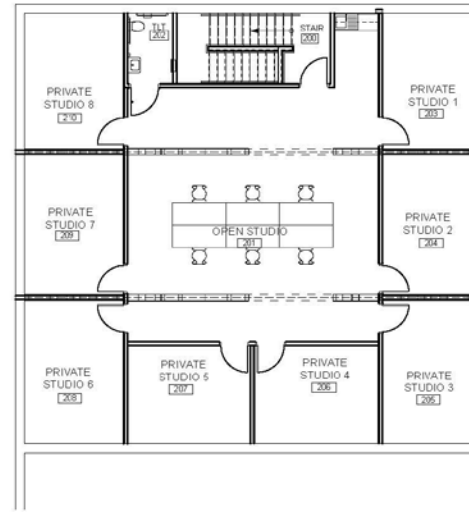
Presented By:
Carrie Thorne



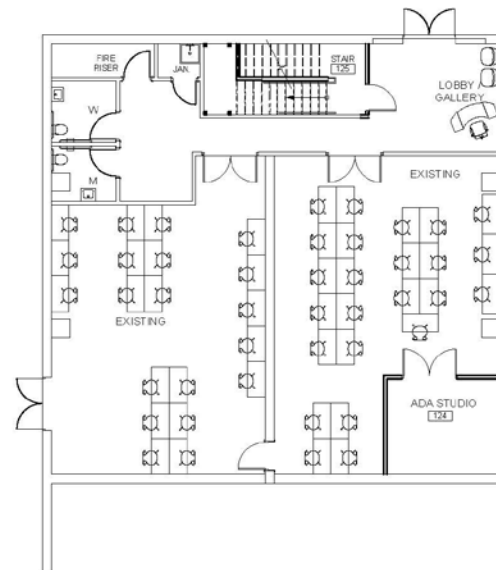
Business Incubator & Fabrication Laboratory Plan 62 East Main Street

Arts Incubator Plan

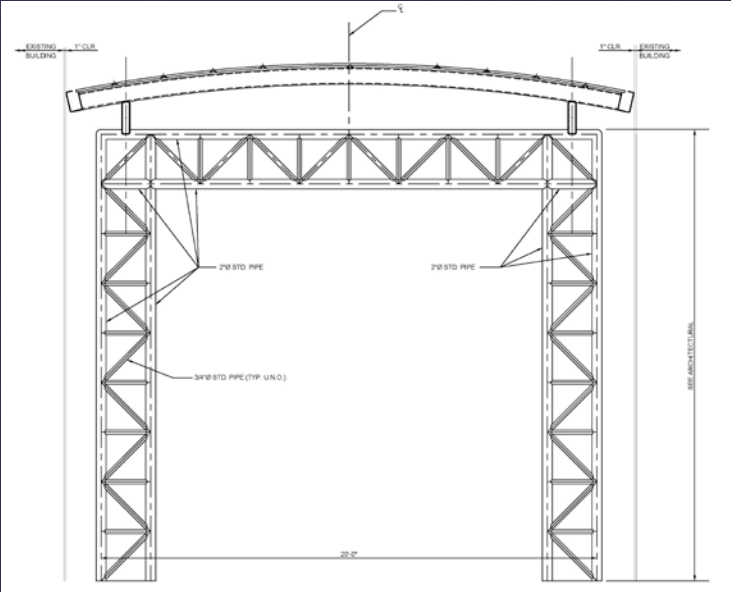
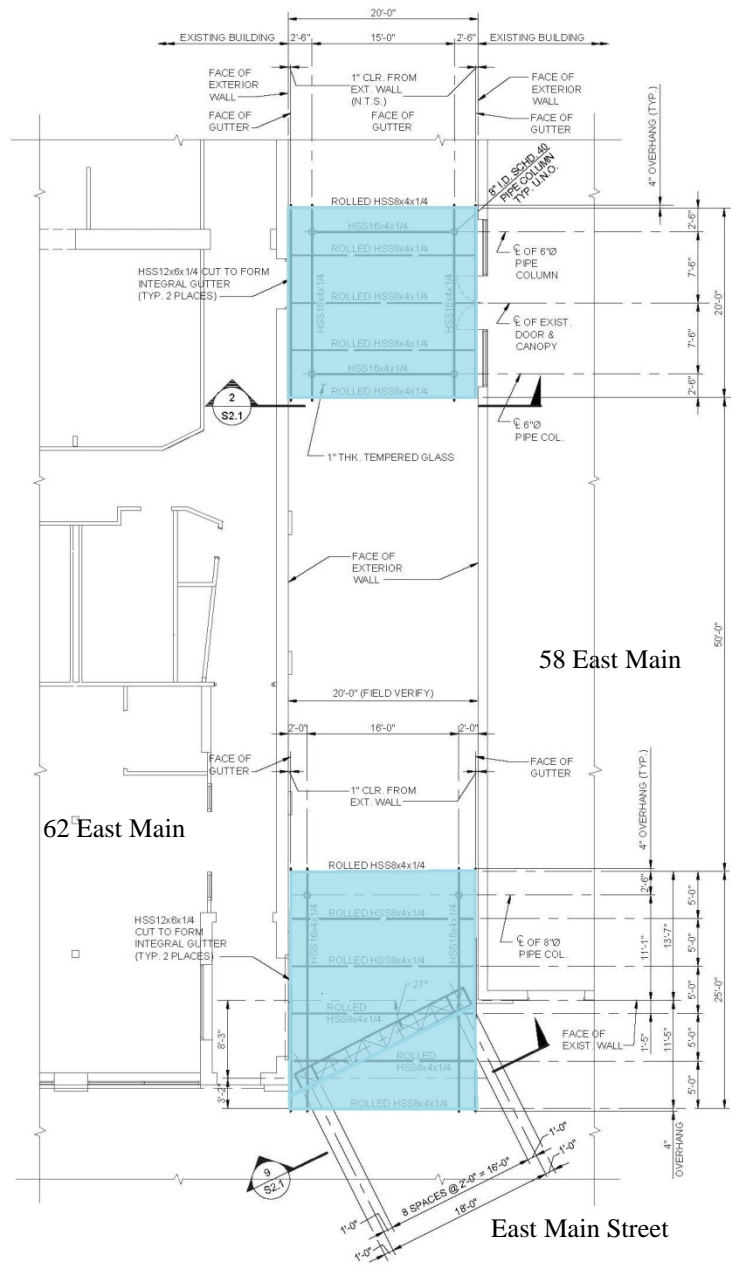
58 East Main Street



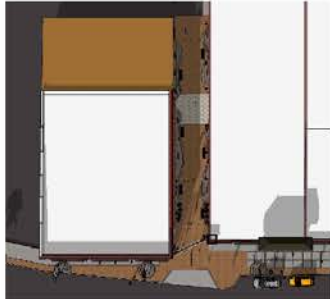
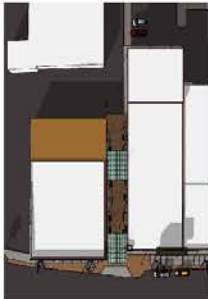
9
IN. 2
SECOND FLOOR- ART INCUBATOR
SCALE 1/8" = 1'-0"



14
IN. 2
FIRST FLOOR- ART INCUBATOR
SCALE 1/8" = 1'-0"



Smith Street Canopy
Plan and Elevation



GSU FAB LAB

GEORGIA SOUTHERN UNIVERSITY, STATESBORO, GEORGIA

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ORDINANCE 2015-04
REGARDING
WATER AND SEWER BILLING, TERMINATION OF SERVICE FOR NONPAYMENT,
AND BILLING ADJUSTMENTS

WHEREAS, the Mayor and City Council have previously adopted an ordinance governing water and sewer billing and termination of service for nonpayment;

WHEREAS, the Mayor and City Council has determined there is sufficient reason and need to amend section 82-70 of the Code of Ordinances, City of Statesboro, Georgia;

NOW THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Statesboro, Georgia, in regular session assembled as follows:

Section 1. Section 82-70 (Billing; termination of water service for nonpayment of charges) of the Code of Ordinances, City of Statesboro, Georgia is hereby amended by replacing it in full, and shall read as follows:

Sec. 82-70. Billing; termination of water service for nonpayment of charges, and billing adjustments

(a) *Billing.* All fees shall be billed monthly as part of a combined utility bill, unless the user does not have another utility service. In that case, single bills shall be sent. All bills shall be sent out using the billing cycle and schedule for payment as determined by the mayor and city council.

(b) *Non-payment and termination of service.* All bills not paid by the due date are subject to the late payment charge, and then immediate cut-off on the date printed on the bill, unless other arrangements are made pursuant to Water and Sewer Billing Procedures referenced below in Paragraph (d).

(c) *New deposit required.* In the event of non-payment and service cut-off, the customer must pay the bill in full, the late payment charge, a cut-off charge if applicable, and pay a deposit if it was either waived, previously refunded, or was used to make the payment, late payment charge, and/or the cut-off charge.

(d) *Adjustments.* Adjustments to water and sewer bills shall be governed by the Water and Sewer Billing Procedures attached to this Ordinance as Attachment A which may be amended from time to time by Resolution of the Mayor and City Council. A copy of these Water and Sewer Billing Procedures contained in Attachment A and any subsequent Resolutions amending these procedures shall be kept on file with the City Clerk for review by the public during the regular business hours of City Hall. A copy of these Water and Sewer Billing Procedures contained in Attachment A and any amendments can be obtained through an Open Records Request. The Water and Sewer Billing Procedures shall be administrated by the City Clerk or her designee.

Section 2: All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

Section 3: This ordinance shall become effective immediately upon its adoption by the City Council.

First Reading May 5th, 2015
Second Reading May 19th, 2015

SO ORDAINED, this ____ day of _____ 2015 in Statesboro, Georgia.

Jan J. Moore, in her capacity as Mayor of
Statesboro, Georgia.

ATTEST:

Sue Starling, in her capacity as City Clerk of
Statesboro, Georgia.

ATTACHMENT "A"
OF ORDINANCE NO.: 2015-04
ADMINISTRATION OF WATER AND SEWER BILLING PROCEDURES-

1 PURPOSE AND SCOPE

1.1 PURPOSE

The purpose of this Section is to provide for the procedures for the adjustment of water and sewer bills. All exemptions or adjustments to water and sewer bills shall be made pursuant to these administrative procedures.

**1.2 EXEMPTIONS FROM TERMINATION OF SERVICE DUE TO HARDSHIP;
WAIVER OF LATE FEES, COLLECTION FEES AND DEPOSITS**

1.2.1: In cases of hardship the City Clerk is authorized to grant an exception from termination of service provided for in Section 82-70(b) of the Code of Ordinances of the City of Statesboro, and set up a payment plan whereby the account shall be brought current within three (3) consecutive billing cycles. Such a payment plan can only be entered into once in a 24-month period. Failure to meet any term of the payment plan shall terminate the payment plan, and the services shall be terminated.

1.2.2: In cases of hardship the City Clerk is not authorized to waive the assessment of late payment charges and/or collection fees provided for in Section 82-70(b) of the Code of Ordinances of the City of Statesboro.

1.2.3: The City Clerk shall not have authority to grant a hardship exemption from the termination of service for longer than three (3) consecutive billing cycles.

1.2.4: In cases of hardship where the customer cannot bring the bill current within three (3) consecutive billing cycles, upon recommendation by the City Clerk, the City Manager is authorized to set up a payment plan whereby the account shall be brought current within six (6) consecutive billing cycles. Such a payment plan can only be entered into once in a 24-month period. Failure to meet any term of the payment plan shall terminate the payment plan, and the services shall be terminated.

1.2.5: In cases of hardship the City Manager is not authorized to waive the assessment of late payment charges and/or collection fees provided for in Section 82-70(b) of the Code of Ordinances of the City of Statesboro.

1.3 BILLING ADJUSTMENTS DUE TO WATER LEAKS

1.3.1: The customer is responsible for promptly discovering and making any necessary repairs to stop the loss of water. The City has no obligation to adjust accounts when the water has been metered properly. However, the City wants to encourage customers to make prompt and permanent repairs.

1.3.2: The City Clerk shall have the authority to issue a credit adjustment to the water and/or sewer account of a residential customer who has experienced the loss of metered water beyond the customer's normal and reasonable control as below provided.

1.3.3: For leaks where the lost water did not return to the sewer system, credit adjustments by City Clerk shall be made in the following manner: the sewer charge shall be reduced to the average of the three (3) previous month's sewer charge excluding the month(s) of excessive water consumption.

1.3.4: For leaks where the lost water did enter the sewer system, only one credit adjustment can be made in any 24 month period. Credit adjustments by the City Clerk shall be made as follows: to reduce the water charge the City Clerk shall use the average of the three (3) previous month's water consumption excluding the month(s) of excessive water consumption. The customer shall pay the base rate, the three month average, plus one-half of the water loss. The sewer charge shall not be reduced.

1.3.5: For leaks on water only accounts, only one credit adjustment can be made in any 24 month period. Credit Adjustments by the City Clerk shall be made as follows: the City Clerk shall use the average of the three (3) previous month's water consumption excluding the month(s) of excessive water consumption. The customer shall pay the base rate, the three month average plus one-half of the water loss.

1.3.6: There shall be no billing adjustments for water loss given to any residential account that has one meter serving more than one residence. However, upon verification by Department of Water and Wastewater that the lost water did not enter the sewer system an adjustment may be made pursuant to Section 1.3.3 above.

1.3.7: There shall be no billing adjustments for leaks given for water billed through an irrigation meter.

1.3.8: There shall be no billing adjustments for water loss given to any commercial, industrial, or governmental account. However, upon verification by Department of Water and Wastewater that the lost water did not enter the sewer system an adjustment may be made pursuant to Section 1.3.3 above.

1.4. SWIMMING POOLS

1.4.1 No adjustments shall be made for water used in a swimming pool.

1.5 BILLING ADJUSTMENTS NECESSARY TO AVOID A MANIFEST INJUSTICE TO THE CUSTOMER OR UNJUST ENRICHMENT TO THE CITY

1.5.1: The City recognizes that these administrative procedures cannot provide for every possible circumstance for which a billing adjustment would be necessary to avoid manifest injustice to the customer or unjust enrichment to the City. As such appropriate discretion to make billing adjustments must vest in City staff, subject to review and approval by the City Manager.

1.5.2: If in the opinion of the City Clerk a billing adjustment is necessary to avoid manifest injustice to the customer or unjust enrichment to the City, the City Clerk shall recommend an appropriate billing adjustment to the City Manager.

1.5.3: The City Manager, upon review and investigation of the City Clerk's recommendation shall have authority to accept, reject or modify the terms of the billing adjustment recommended by the City Clerk.

1.6 EXEMPTIONS FROM TERMINATION OF SERVICE, WAIVER OF LATE FEES, COLLECTION FEES FOR AN EXEMPLARY PAYMENT HISTORY

1.6.1: If a residential account holder has never been late on payment of their water and sewer bill, never had a check returned and otherwise had an exemplary payment history for SIXTY (60) consecutive billing cycles, the City Clerk may exempt the account from termination of services, and waive all late fees and collection fees.

1.6.2: Upon the grant of the above exemption, the City Clerk may not grant another exemption pursuant to Section 1.6.1 to that residential account holder unless that residential account holder is not late on payment of their water and sewer bill, never has a check returned and otherwise has an exemplary payment history for SIXTY (60) consecutive billing cycles subsequent to the date of the last exemption granted pursuant to Section 1.6.1.

1.6.3: No exemption under Section 1.6 shall be granted to a commercial, industrial, or governmental account.

1.7 MISCELLANEOUS PROVISIONS

1.7.1: No employee of the City of Statesboro or a member of the employee's household or immediate family shall be granted an exemption or adjustment, as provided above, to their water or sewer bill without the written consent of the City Manager.

1.7.2: No appointed official of the City of Statesboro, e.g. the City Manager, the City Clerk, the City Attorney, and the Municipal Court Judge, or a member of the appointed official's household

or immediate family shall be granted an exemption or adjustment, as provided above, to their water or sewer bill without the written consent of the Mayor.

1.7.3: No elected official of the City of Statesboro or a member of the elected official's household or immediate family shall be granted an exemption or adjustment, as provided above, to their water or sewer bill without the written consent of two (2) other elected officials.

1.8: SEVERABILITY

If any section, subsection, sentence, clause or phrase of these administrative procedures are for any reason held to be unlawful or unconstitutional, such decision shall not affect the validity of the remaining portions of these administrative procedures.



Memorandum

To: Robert Cheshire, PE, Interim City Manager

From: Jason Boyles, Interim City Engineer
Brad Deal, PE, Assistant City Engineer

Handwritten initials "BD" in blue ink.

Re: Recommendation of Low Bidder for "City of Statesboro Street Resurfacing FY 2015"

Date: April 24, 2015

Bids for the above referenced project were received on May 6, 2014. The bid results, based on unit price extensions, are as follows:

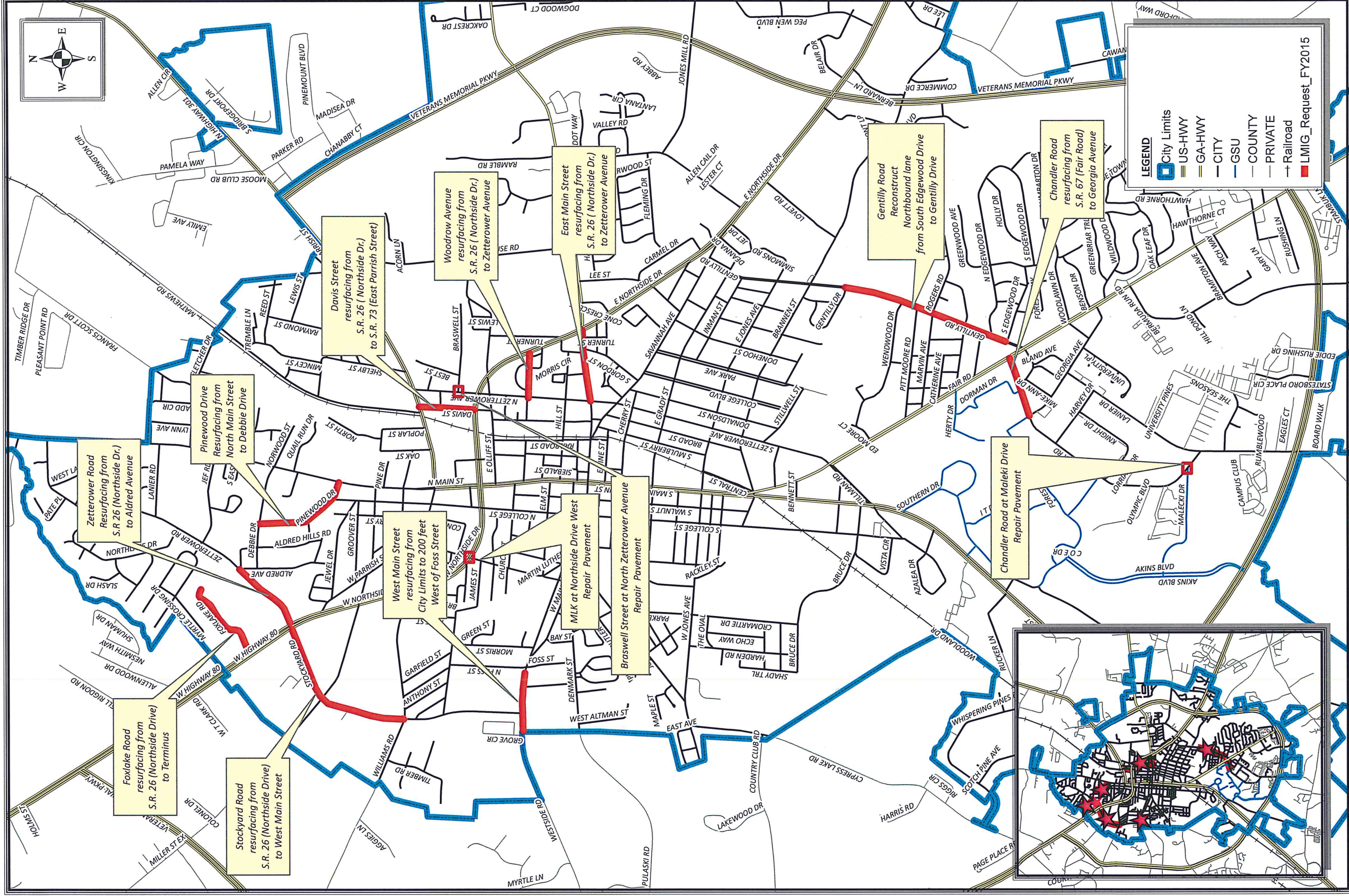
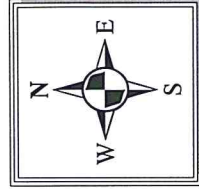
Sikes Brothers	\$708,455.65
Ellis Wood Contracting	\$731,328.55

The low bidder, Sikes Brothers Inc., meets the requirements of the bid package and submitted an acceptable bid bond. Sikes Brothers performed satisfactory work for the City the last two years as the contractor for the City's street resurfacing. Sikes Brothers has also completed numerous roadway and site development projects for the City of Statesboro, Bulloch County, Georgia Southern, Georgia Department of Transportation, and other municipalities and private developments. Sikes Brothers is well qualified to perform the work included in this contract.

Sikes Brothers' bid of \$708,455.65 is below the City's estimate of \$741,000. **Because the low bid came in under budget as well as under estimate, the Engineering Department recommends awarding the contract for "City of Statesboro Street Resurfacing FY 2015" to Sikes Brothers in the amount of \$708,455.65, and to give the Engineering Department authority to extend unit prices for performing additional resurfacing of city streets that were not included on the original project list, up to the budgeted amount of \$763,230.11.**

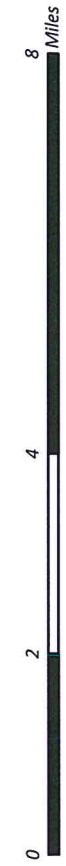
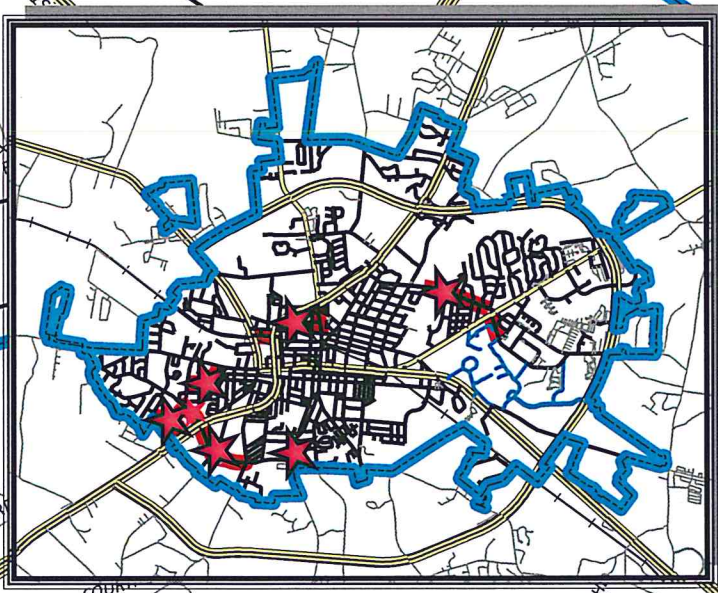
City of Statesboro FY2015 Street Resurfacing List

STREET	BEGINNING POINT	ENDING POINT	LENGTH (MILES)
Gentilly Road (northbound lane)	South Edgewood	Gentilly Drive	0.65
Stockyard	Northside Dr	West Main	1.13
Woodrow Ave	Northside Drive	Zetterower Ave	0.18
Foxlake Rd	Northside Dr	Terminus	0.25
Zetterower Road	Northside Dr	Aldred Ave	0.28
Pinewood Dr	North Main St	Debbie Dr	0.40
West Main	City Limits	Joint 200 feet west of Foss St	0.22
Davis Street	Northside Drive	East Parrish	0.21
East Main	Zetterower Ave	Northside Dr	0.29
Chandler Road	Fair Rd	Georgia Ave	0.24
Chandler Road	Malecki Dr	Spot Repair	
MLK Dr.	Northside Drive West	Spot Repair	
Braswell St	North Zetterower Ave	Spot Repair	
		TOTAL MILEAGE	3.86



LEGEND

- City Limits
- US-HWY
- GA-HWY
- CITY
- GSU
- COUNTY
- PRIVATE
- Railroad
- LMIG_Request_FY2015



Water & Wastewater

Memo

To: Robert Cheshire, Interim City Manager

From: Van H. Collins, Assistant Director *VHC*

CC: Sue Starling, Wayne Johnson, Jason Boyles, Darren Prather

Date: April 28, 2015

RE: Consideration of a Motion to declare certain listed items as surplus and disposed of as recommended by Darren Prather, Purchasing Director and Jason Boyles, Senior Assistant Engineer.

The Wastewater Treatment Plant has several items that we have no use for and are in need of declaring them as surplus and offered on Gov.Deal or any method that is determined appropriate by Darren Prather, Purchasing Director and Jason Boyles, Senior Assistant Engineer. These items are as listed:

- 1.) 1979 750 KW Generator with a Detroit Diesel Motor
- 2.) 1960 Trailer mounted 75 KVA with a Cummins Engine
- 3.) 1979 4,000 gallon fiberglass fuel tank

As always, I appreciate any consideration given to my recommendation.

Equipment Detail Report
CITY OF STATESBORO

Equip No	Generator Plant		Description	Generator Detroit Diesel(Main)	
Model Number	91637305		Serial Number		
Eq Type	GEN	Location	Plant Generator		
Manufacturer	00000		Vendor	00850	
Assembly			Department		
Status	Out of Service	In Service	Out of Service	10/31/2013	
Asset Number			Date Purchased	1/1/1980	Placed In Service 10/1/1981
Purchase Price	\$97,900.00	Salvage Value			Warranty Days
Life Expectancy (months)	20				Warranty Meter

Comments 750 KVA GENERATOR; 460 V; 3PH DETROIT DIESEL MOTOR 750 KVA

Generator has underground storage tank that has a capacity of (5000 Gallons).
 Note: FlyWheel (146 Teeth)

WO

Task Code	Description	Type	Last Scheduled	Last Completed	Priority
00602	INSPECT GEN SET	Sched	7/26/2013	7/25/2013	2
00603	Log Generator Runtime Hours	Sched	11/4/2013	11/5/2013	7
00900	Order Fuel for Generator Fuel Tank	Sched	3/6/2013	3/18/2013	7

Mtr/Gauge

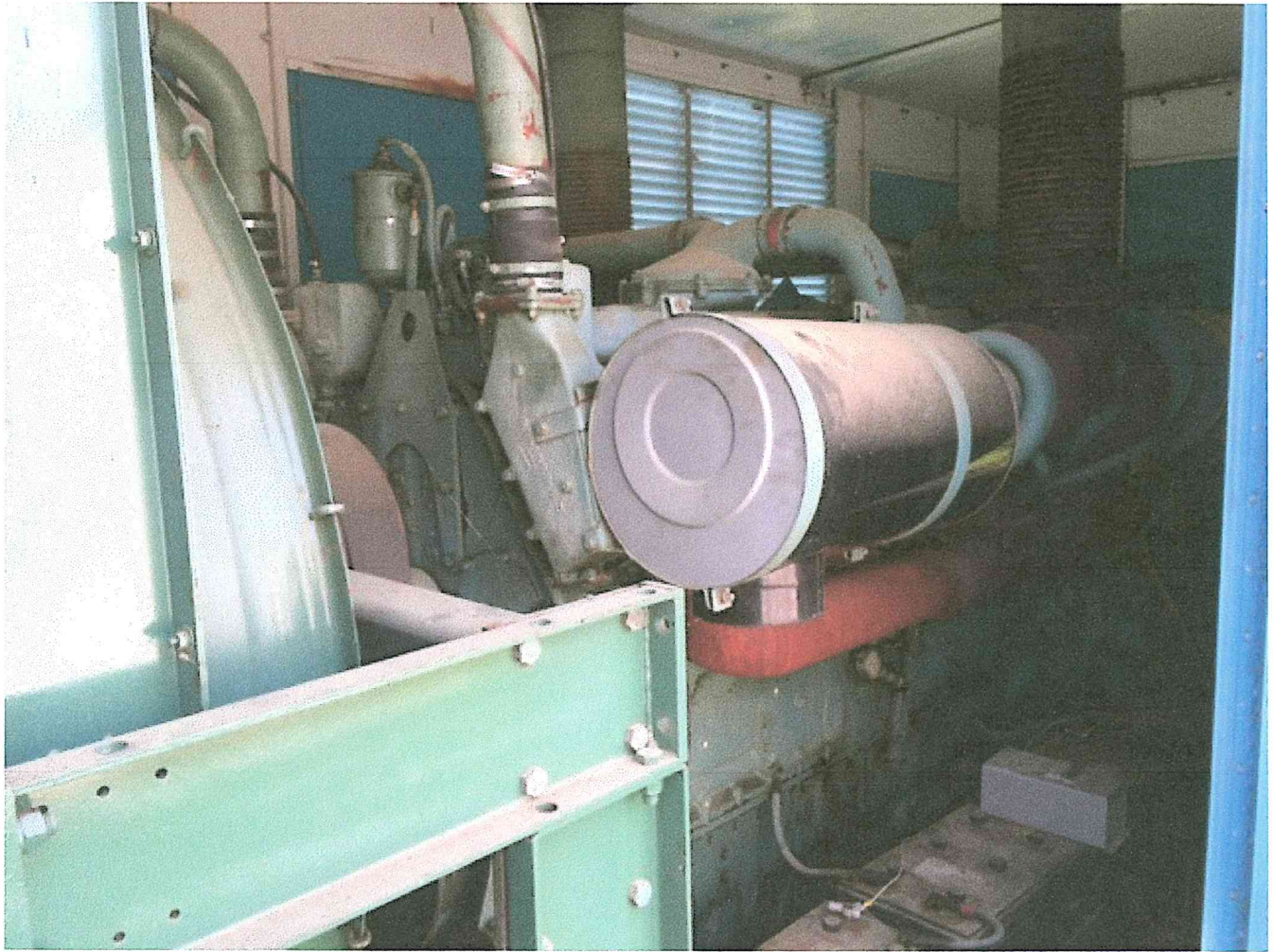
Name	Meter or Gauge	Units	Date Of Current Reading	Current Reading
Battery	Meter	Vdc	10/28/2013	25.4
Eng Temp	Meter	Deg C	10/28/2013	169
FTnk	Gauge	Gallons	10/28/2013	0
Gen RT	Meter	Hours	10/28/2013	249.4
Oil Press	Meter	KPA	10/21/2013	50
Temp F Tnk 500	Gauge	Gallons	10/28/2013	463

Part

Part No	Description	Task Yes/No	Comment
Diesel Fuel	Diesel Fuel for Generators	Yes	

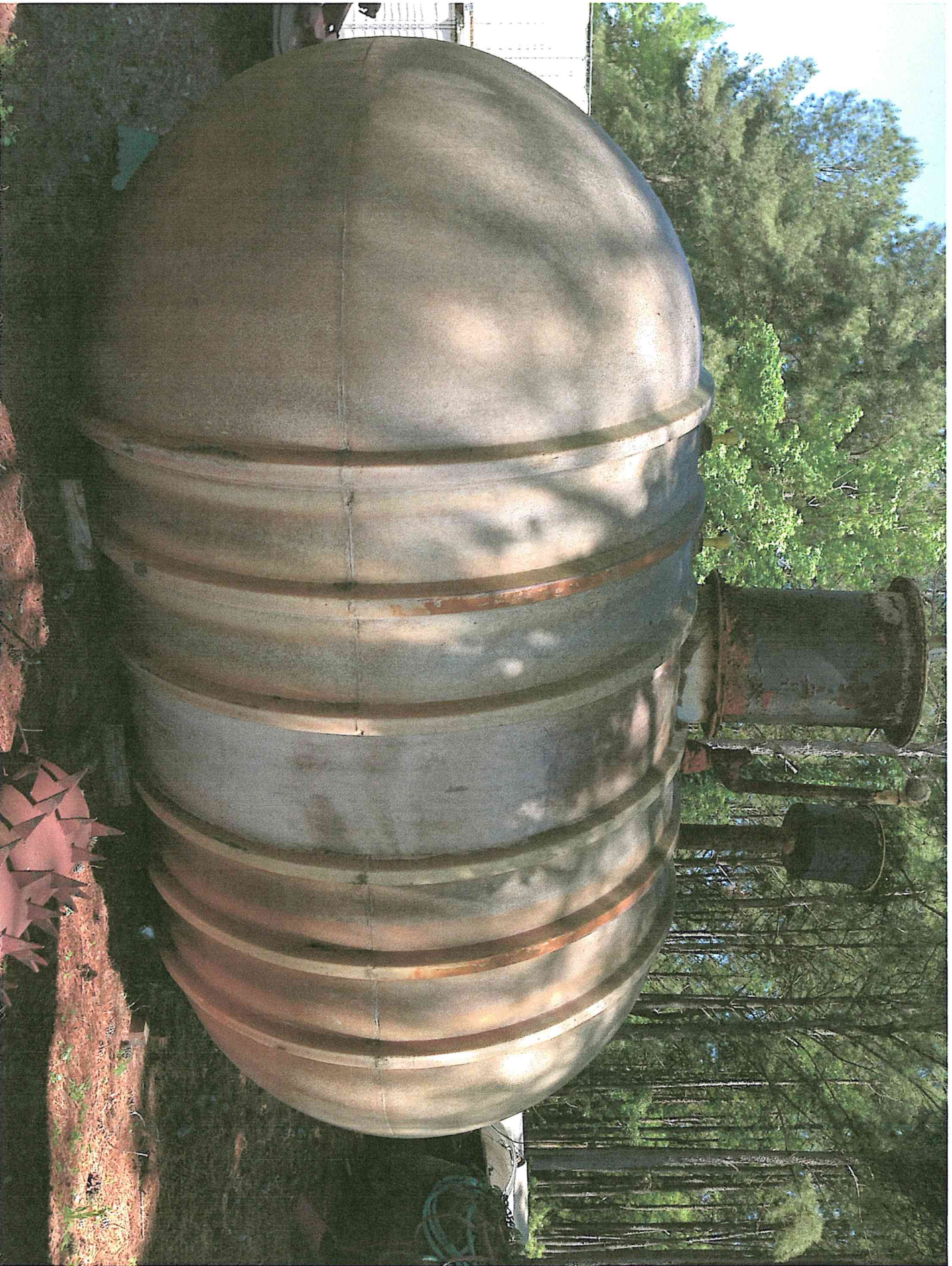
*Befor upgrade
 Hr 848.4
 Total Hr. ON Gen Set
1,097.8*











Memo



TO: Robert Cheshire, City Manager
FROM: Darren Prather, Purchasing Director
DATE: 4-30-2015

Re: Recommendation—Sale of Surplus Property Adjacent to Crescent Avenue

The City of Statesboro advertised, per ordinance requirements, for the sale of surplus property located adjacent to Crescent Avenue. The minimum amount was set at \$500 and the successful bidder will be required to construct a cul-de-sac at this location as a part of the agreement. This property is located next to the Statesboro Primitive Baptist Church location and is approximately 0.310 of an acre in size. We received one bid as follows:

1. Statesboro Primitive Baptist Church \$600.00

Note: In addition to the bid amount, the purchaser is required to construct a cul-de-sac per the City of Statesboro's specifications. This will be done at the purchaser's expense.

We recommend that the purchase be awarded to the Statesboro Primitive Baptist Church in the amount of \$600.00 per all conditions listed in terms of sale.