



February 15th, 2011
4:00 P.M.

City Council Work Session

Finance Dept.

- 1) Comprehensive Annual Financial Report (CAFR) presentation given by Richard Deal.

Public Safety (Wendell Turner)

- 1) Technology Fee increase to \$20 on citations written by Police Department
- 2) ISO study from third party vendor on Fire Department needs

Water/Wastewater(Wayne Johnson)

- 1) Hwy 67-South water main project

*****THERE WILL BE NO ACTION TAKEN*****



February 15th , 2011 6:00 P.M.

1. Call to Order by Mayor Joe Brannen
2. Invocation and Pledge of Allegiance by Mayor Pro Tem Will Britt
3. Approval of Minutes: February 01, 2011
4. Recognitions/Public Presentations
 - a) Kristine Yager-Rushton, representing the Pine Cove Neighborhood, would like to ask Council for an update on the Basic Maintenance Code for Statesboro and where we are on adopting it.
 - b) Donation from Mr. Mikell Smith in the amount of \$500.00 for the Statesboro Fire Department Fire Prevention Fund. Fire Commander Tim Grams will accept the donation.
 - c) Chamber of Commerce request to speak to Council concerning the 1% increase for Hotel Motel Tax
5. Public Comments (Agenda Item):
6. Consideration of a Motion to approve/ deny 2nd reading for an alcohol license:
 - a) Isabella's of Statesboro
7. Due Process Hearing in Accordance with Sec. 6-35(c) of the Ordinance
First Offense Violation
 - a) Kevin's Food Mart – Pallavibe Patel (License Holder)
 - b) Sunny Food Mart – Suhash Patel (License Holder)
 - c) Buffalo's – Christian Bennett (License Holder)
 - d) Christopher's – Richard Marz (License Holder)
 - e) Holiday Pizza – Adamantia Kalloniatis (License Holder)
8. Due Process Hearing in Accordance with Sec. 6-35(c) of the Ordinance
Second Offense Violation
 - a) Rusty's Tavern – Joshua Russ Ledford (License Holder)
9. Consideration of a Motion to approve a Special Event Permit:
 - a) Whitney Hodges (wedding)
10. Consideration of a Motion to approve a "Vehicle for Hire" Business License Application
 - a) The P.C. Doctor-Chauffeur (Ari Matthew Davies)

11. Consideration of a Motion to approve 1st reading to amend **Ordinance 2011-02**: An Ordinance amending the Statesboro Municipal Code regarding traffic and vehicles by increasing the technology surcharge from \$10.00 to \$20.00 per offense for all offenses against the ordinances of the City of Statesboro or laws of the State of Georgia.
12. Consideration of a Motion to approve the purchase of an additional patrol vehicle, not to exceed the purchase price of \$26000.00, from Carl Gregory Dodge to replace a patrol vehicle that was totaled in an accident for the Statesboro Police Department. Carl Gregory Dodge was the low bid winner from the previous patrol vehicle purchases and the prices are still current for 60 days past the sealed bid delivery date.
13. Consideration of a Motion to Declare Nonfunctional and/or Unsalvageable Items as Surplus.
14. Reports from Staff:
 - a) City Manager's Report
 - b) Department Head Reports
15. Other Business from City Council
16. Consideration of a Motion to enter into Executive Session to discuss the Acquisition of Real Property in accordance with **O.C.G.A. § 50-14-3 (2009)**
17. Public Comments (General):
18. Consideration of a Motion to Adjourn



**CITY OF STATESBORO
CITY COUNCIL MINUTES
February 1, 2011**

A regular meeting of the Statesboro City Council was held on February 01, 2011 at 9:00 a.m. in the Council Chambers at City Hall. Present were Mayor Joe R. Brannen, Council Members: Will Britt, Tommy Blich, John Riggs, Gary Lewis and Travis Chance. Also present were Interim City Manager Frank Parker, City Clerk Sue Starling, Staff Attorney Michael Graves, City Engineer Robert Cheshire and City Planner Mandy Cody.

Approval of Minutes: January 19, 2011

Councilman Riggs made a motion, seconded by Mayor Pro Tem Will Britt to approve the Council minutes for January 19th, 2011. Councilman Britt, Blich, Riggs, Lewis and Chance voted in favor of the motion. The motion carried by a 5-0 vote.

**Consideration of a Motion to approve/ deny 2nd reading for an alcohol license:
a) Susan Elaine Olsen (Pizza Mill)**

Councilman Lewis made a motion, seconded by Councilman Blich to approve the 2nd reading for an alcohol license for Susan Elaine Olsen (Pizza Mill). Councilman Britt, Blich, Riggs, Lewis and Chance voted in favor of the motion. The motion carried by a 5-0 vote.

Public hearing and consideration of a motion to approve/deny the following variance request: Application # V: 10-12-02: Bill Moore of Yates Astro request variances on behalf of the Milton Lariscy Estate from Sections 1601 (Miscellaneous off street parking rules), 1602 (Design requirements for multi-family, commercial and industrial parking lots), and Section 2301 (Side and rear yard buffers) of the *Statesboro Zoning Ordinance* to allow for the redevelopment of property located at 305 South Zetterower Avenue and the 300 block of South Broad Street.

John Dotson representing Maxwell Reddick and Teresa Concannon, a member of the Planning Commission spoke in favor of the variance request. Councilman Riggs made a motion, seconded by Councilman Blich to approve request subject to recommendations in report for Application # V: 10-12-02: Bill Moore of Yates Astro request variances on behalf of the Milton Lariscy Estate from Sections 1601 (Miscellaneous off street parking rules), 1602 (Design requirements for multi-family, commercial and industrial parking lots), and Section 2301 (Side and rear yard buffers) of the *Statesboro Zoning Ordinance* to allow for the redevelopment of property located at 305 South Zetterower Avenue and the 300 block of South Broad Street. Councilman Britt, Blich, Riggs, Lewis and Chance voted in favor of the motion. The motion carried by a 5-0 vote.

Consideration of a Motion to approve the Change of a Street Name from Cotton Avenue to Bobby Donaldson Avenue

Councilman Lewis made a motion, seconded by Councilman Blitch to approve the change of a street name from Cotton Avenue to Bobby Donaldson Avenue. Councilman Britt, Blitch, Riggs, Lewis and Chance voted in favor of the motion. The motion carried by a 5-0 vote

Consideration of a Motion to approve RESOLUTION 2011-05: A Resolution for the City of Statesboro to Remain a Georgia Certified City of Ethics.

Councilman Riggs made a motion, seconded by Councilman Lewis to approve Resolution 2011-05: A Resolution for the City of Statesboro to Remain a Georgia Certified City of Ethics. Councilman Britt, Blitch, Riggs, Lewis and Chance voted in favor of the motion. The motion carried by a 5-0 vote

Consideration of a Motion to approve RESOLUTION 2011-06: A Resolution to Partner with the Georgia Department of Revenue in an Effort to Ensure Proper Payment of Sales Tax.

Mayor Pro Tem Will Britt made a motion, seconded by Councilman Riggs to approve Resolution 2011-06: A Resolution to Partner with the Georgia Department of Revenue in an Effort to Ensure Proper Payment of Sales Tax. Councilman Britt, Blitch, Riggs, Lewis and Chance voted in favor of the motion. The motion carried by a 5-0 vote

Reports from Staff:

City Engineer Robert Cheshire reported the recycling program was complete. Mayor Pro Tem stated the fee is \$20.00 per year for the service.

City Clerk Sue Starling stated it is time to nominate a candidate for GMA District 12 for the 2011-2012 year.

Consideration of a Motion to enter into Executive Session to discuss Legal matters in accordance with O.C.G.A. §50-14-3 (2010)

Councilman Lewis made a motion, seconded by Mayor Pro Tem Will Britt to enter into Executive Session at 9:25a.m. with a ten(10) minute break before starting the discussion of legal matters in accordance with O.C.G.A. § 50-14-3 (2010). Councilman Britt, Blitch, Riggs, Lewis and Chance voted in favor of the motion. The motion carried by a 5-0 vote. Present were Mayor Joe R. Brannen, Council Members: Will Britt, John Riggs, Tommy Blitch, Gary Lewis, and Travis Chance. Also present were City Clerk Sue Starling, Staff Attorney Michael Graves. The meeting adjourned at 11:45 a.m.

Regular Session

Mayor Joe Brannen called the regular Council session back to order at 9:47 a.m. Mayor Brannen announced no action had been taken in executive session.

Other Business from the City Council

Interim City Manager Frank Parker stated the on-line transactions with Sophicity may be down for a short period of time due to changes in the program.

Mr. Parker also made a request to Council to authorize payment for reimbursement for installation of a temporary septic tank system for BVT Akins for the Hackers Clubhouse in the amount of \$35,750.00. Councilman Blich made a motion, seconded by Councilman Chance to authorize payment for reimbursement for installation of a temporary septic tank system for BVT Akins for the Hackers Clubhouse in the amount of \$35,750.00. Councilman Britt, Blich, Riggs, Lewis and Chance voted in favor of the motion. The motion carried by a 5-0 vote

Public Comments (General):

Mr. Bill Thomas expressed his concerns regarding item #8 on the Council agenda which was a Resolution for the City of Statesboro to Remain a Georgia Certified City of Ethics.

Consideration of a Motion to Adjourn

Councilman Lewis made a motion, seconded by Councilman Chance to adjourn. Councilman Britt, Blich, Riggs, Lewis and Chance voted in favor of the motion. The motion carried by a 5-0 vote. The meeting was adjourned at 10:00 a.m.

ALCOHOL APPLICATION CHECKLIST

Isabella's of Statesboro

Business Name: _____

1. Zoning/Planning
2. Fire Inspection
3. Background Check (Police Department)
4. Food Service Permit (Health Department)
5. State License - Alcohol (Issued after City Approves & Issues City License)
6. Affidavit
7. Copy of Identification
8. Building Official
9. Affidavit of Publication (Alcohol License Only)
(Advertised during the 1st and 2nd readings)

No Issues With Any Departments

11-10-10 First Reading 2-15-11 Second Reading

_____ Date Approved/Denied By Mayor and City Council

Teresa Skinner – Tax Clerk

CITY OF STATESBORO, GEORGIA

APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE

DATE OF APPLICATION 10-7-2010 NEW RENEWAL

TYPE OF BUSINESS TO BE OPERATED:

- RETAIL BEER & WINE PACKAGED ONLY \$1,250.00
- RETAIL BEER & WINE BY THE DRINK \$1,250.00
- BEER, WINE & LIQUOR BY DRINK \$3,750.00
- WHOLESALE LICENSE \$1,000.00
- APPLICATION FEE - PACKAGED SALES \$ 150.00
- APPLICATION FEE - POURING SALES \$ 150.00

APPLICANTS FULL NAME DONALD ROBERT CATRABONE

BUSINESS NAME ISABELLA'S OF STATESBORO

DBA _____

BUSINESS ADDRESS 199 A NORTHSIDE DR. EAST

BUSINESS MAILING ADDRESS 199 NORTHSIDE DR. EAST

BUSINESS TELEPHONE # _____

APPLICANTS HOME ADDRESS _____

APPLICANTS HOME PHONE _____

APPLICANTS AGE 47 DATE OF BIRTH _____

ARE YOU A CITIZEN OF THE UNITED STATES? YES NO

HAVE YOU EVER BEEN ARRESTED FOR ANYTHING? YES NO

IS THE APPLICANT THE OWNER OF THE BUSINESS? YES NO

IF NO, WHAT IS YOUR TITLE IN THE BUSINESS? _____

HOW MANY PARTNERS, SHAREHOLDERS, ETC. ARE INVOLVED IN THE BUSINESS 1

PLEASE LIST BELOW: DONALD CATRABONE

FOR OFFICE USE ONLY: APPROVED DENIED (REASON ATTACHED)

Police Department _____

Community Development _____

Fire Department _____

Building Official _____

Teresa Skinner

From: Martin Laws [martin.laws@statesboroga.net]
Sent: Friday, October 22, 2010 3:26 PM
To: starling@statesboroga.net
Cc: tskinner@statesboroga.net; Christian Lentz
Subject: Alcohol License Review
Attachments: Isabella's of Statesboro-PROXIMITY REVIEW FOR ALCOHOL LICENSE.pdf
DATE: October 19, 2010
TO: Teresa Skinner, Tax Clerk

SUBJECT: BUSINESS OCCUPATION TAX APPLICATION (199A Northside Drive East: Isabella's of Statesboro Inc.).

The Department of Community Development has reviewed the business occupation tax application submitted by Isabella's of Statesboro for 199 A Northside Drive East. The applicant is proposing "Italian Restaurant" at the location. The proposed use is permitted at the location and **the application may be APPROVED**. Staff's recommendation is based on the following:

1) **Zoning District:** 199 A Northside Drive is located in the CR (Commercial Retail) district.
2) **Zoning Use Classification:** Per Article X by reference to Article VIII a "restaurant" use may be classified in the (Commercial Retail) district as a:

- Food service facility.

3) **Parking:** The use is proposed to be located at a previously approved development. No additional parking is required in order for the tenant to locate within the unit proposed by the business license.

4) **Signage:** This property is located in Sign District 2. Per Article XV (Signs) of the *Statesboro Zoning Ordinance*, all proposed signage – whether a new sign or modification of an existing sign – must obtain a sign permit from the Statesboro Engineering Department.

5) **Alcoholic Beverages:** The Department of Community Development has reviewed the subject property for consistency with the proximity restrictions of Chapter 6, Article III of *Statesboro Municipal Code*. The proposed location **DOES** conform to the proximity restrictions of said provisions and **IS** eligible to be considered for licensing for the sale of alcoholic beverages. Community Development review does not serve as an approval or denial to serve alcoholic beverages at this location; but, is a recommendation to the City Clerk's Office to proceed with the processing of an "application for alcoholic beverage license" in accordance with the applicable provisions of Chapter 6 (Alcoholic Beverages) of *Statesboro Municipal Code*."

Department of Community Development **approval** is based on the information provided within the business occupational tax application submitted for our review. This approval merely indicates that the proposed use is allowed in the zoning district. This approval does not confer rights to open or operate the proposed business until all dimensional requirements of the *Statesboro Zoning Ordinance*, or applicable requirements of any other chapter of City Code have been met.

The Department of Community Development encourages all applicants to access the *Statesboro Zoning Ordinance* online at <http://www.sboro.net/>. A copy of the ordinance may also be obtained through the Community Development office at City Hall for a fee of \$10 - \$20. Any questions concerning the *Statesboro Zoning Ordinance* may be directed to the Department of Community Development at (912) 764-0630. **The applicant is also encouraged to consult directly with representatives of the Engineering, Fire, Community Development and other permitting departments if any work on the building or site is occurring to determine whether or not building or site plans associated with the proposed use are necessary.**

Respectfully,

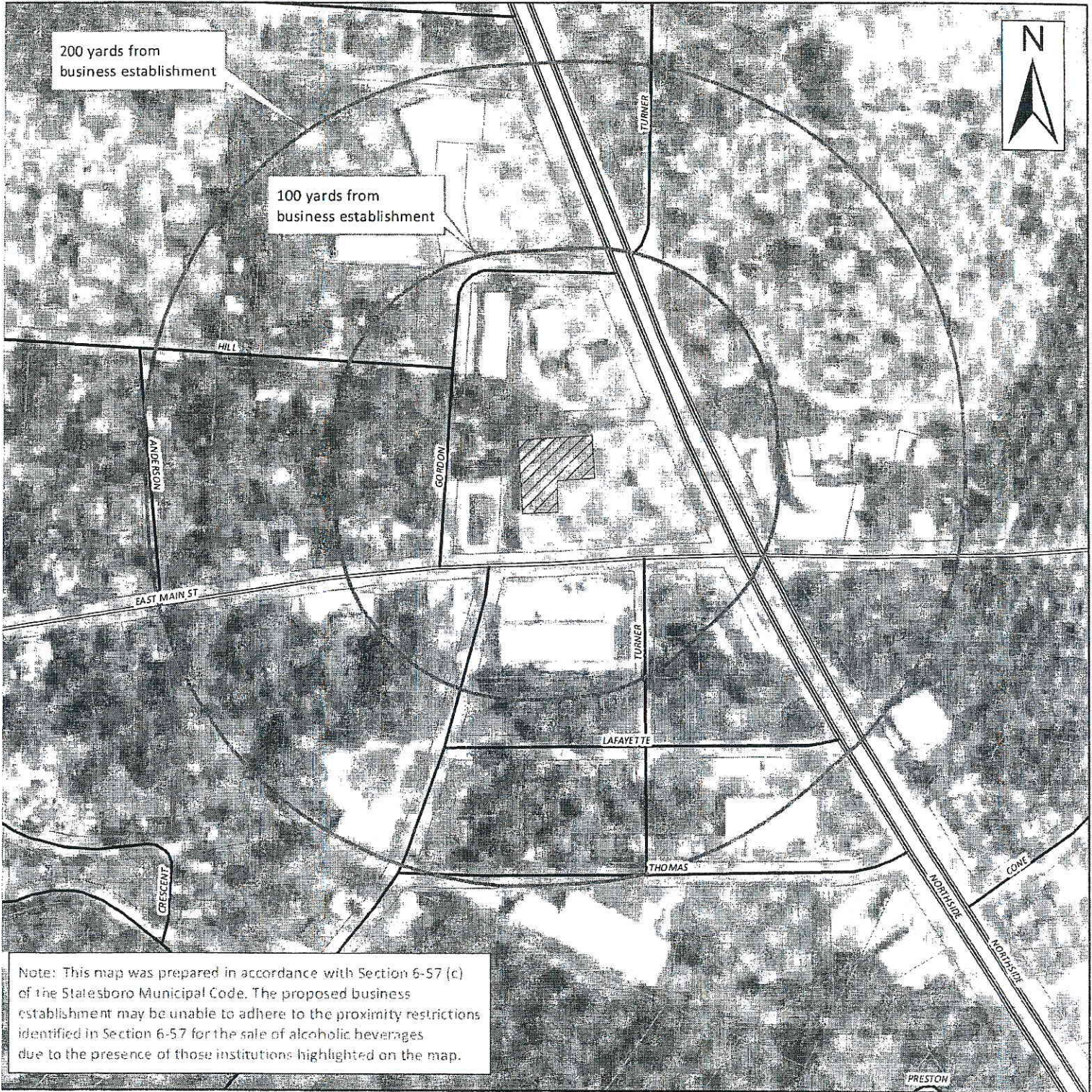
10/22/2010


Martin H. Laws,
City Planner

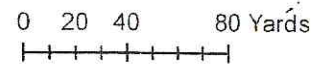


Martin Laws
City Planner
City of Statesboro
50 E. Main Street
PO Box 318
Statesboro, Georgia 30435
ph: 912.764.0648
fax: 912.764.0604
www.statesboroga.net

Application for Alcohol Beverage License
Isabella's of Statesboro
Proximity Restriction Review



-  Subject Building
-  100 yard radius per Section 6-57 (a)(1)(a), (a)(2) and (a)(3)
-  200 yard radius per Section 6-57 (a)(1)(a)



The City of Statesboro
 Department of Community Development
 October 11, 2010



Statesboro Fire Department
 Fire Inspection Report
 1533 Fair Road
 Statesboro, Ga. 30458

Name of Facility: <u>ISABELLA'S PASTA RESTURANT</u>	Name of Building: _____
Address: <u>199-B NORTHSIDE DRIVE EAST</u>	Company Name: _____
City: <u>Statesboro</u> 30458 State: <u>GA</u>	Owner: <u>DONALD R CATRABONE</u>
Phone: <u>912-681-2355</u>	Address: <u>2012 WEST HAMPTON POINTE ROAD</u>
	City: <u>STATESBORO, 30458</u> State: <u>GA</u>
	Owner Phone: _____

Type of Inspection: <input type="checkbox"/> 80% <input checked="" type="checkbox"/> 100% <input type="checkbox"/> Annual <input type="checkbox"/> Follow up _____ <input checked="" type="checkbox"/> Special Request <input type="checkbox"/> Consultation <input type="checkbox"/> Alcohol <input type="checkbox"/> Site <input type="checkbox"/> Fire Wall <input type="checkbox"/> Complaint <input checked="" type="checkbox"/> OTC <input type="checkbox"/> Suppression Sys <input type="checkbox"/> Detection Sys <input type="checkbox"/> Commerical Hood	Admin. Info: C. O. # _____ Date Issued: _____ Last Insp.: _____ No. of Current Violations: <u>0</u> No. of Previous Violations: _____ Date last Inspected: _____ Last Inspected by: _____
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Description of Facility: Type Occupancy: <u>ASSEMBLY</u> Occupant Load: <u>100</u> Sq. Ft. Area: <u>2950</u> No. of Beds: <u>0</u> No. of Stories: <u>1</u>	Use Condition: <input type="checkbox"/> I <input type="checkbox"/> II <input type="checkbox"/> III <input type="checkbox"/> IV <input type="checkbox"/> V	Construction Type: <input type="checkbox"/> I(4,4,3) <input type="checkbox"/> II(0,0,0) <input checked="" type="checkbox"/> V(0,0,0) <input type="checkbox"/> I(3,3,2) <input type="checkbox"/> III(2,1,1) <input type="checkbox"/> II(3,3,2) <input type="checkbox"/> III(2,0,0) <input type="checkbox"/> II(2,2,2) <input type="checkbox"/> IV(2,H,H) <input type="checkbox"/> II(1,1,1) <input type="checkbox"/> V(1,1,1)	Sprinklers: <input checked="" type="checkbox"/> None <input type="checkbox"/> Partial <input type="checkbox"/> Total Basement: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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Deficiency Type:	Compliance				Compliance		
	Y	N	NA		Y	N	NA
1. Number of exits	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	8. Detection, alarm, communication	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Means of egress	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	9. Extinguishing systems	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Travel distance to exits	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10. Construction requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Exit signs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	11. Compartmentation requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Emergency lighting	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	12. Electrical systems	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Vertical openings protection	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	13. HVAC systems	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Interior Finish	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	14. Other	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Item #	Reference	Type	Comments

This acknowledges that I accompanied the Fire Safety Compliance officer making this report.

Name: <u>Johnathan Proctor</u>	Title: <u>Mgr</u>	Signature: <u>[Signature]</u>	Date: <u>1-27-11</u>
Inspector: <u>Dallas McPhae</u>	Phone: <u>912-784-3873</u>	Date: <u>1-27-11</u>	

Copy of report left Yes No
 No visible violations noted Recommendation/Issuance of C. O. Follow-up inspection is scheduled to occur approximately _____ day.



J.R. Holloway
Police Commander

STATESBORO POLICE DEPARTMENT

25 West Grady Street | Statesboro, Georgia 30458
Phone: (912)764-9911 | Fax: (912)489-3050



Wesley Turner
Public Safety Director

October 13, 2010

Sue Starling, City Clerk
City of Statesboro

Via Hand-Delivery

REF: Licensing

BUSINESS: Isabella's of Statesboro, 199A Northside Dr. E., Statesboro
APPLICANT: Donald Robert Catrabone,

The responses received from the fingerprints submitted show the following record on file for Mr. Catrabone:

STATE:

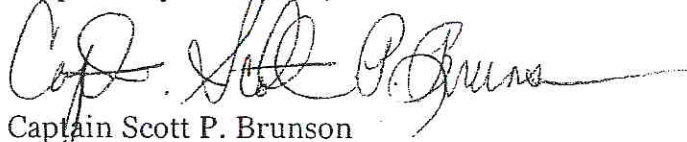
12/09/1984 DUI
Purchase, Possession, Manufacture, Distribution or Sale of
Marijuana
Dangerous Drugs

FEDERAL:

No Record

A copy of the response received is attached.

Respectfully submitted,



Captain Scott P. Brunson

CITY OF STATESBORO

COUNCIL

Thomas N. Blich
John C. Riggs
William P. Britt
Travis L. Chance
Gary L. Lewis



Joe R. Brannen, Mayor
Frank Parker, Interim City Manager
Sue Starling, City Clerk
City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

January 20, 2011

Pallavibe Patel
Kevin's Food Mart
400 S Zetterower Avenue
Statesboro, Ga. 30458

Hand Delivered – Statesboro Police Department

Dear Pallavibe Patel,

On November 17th, 2010 the Georgia Department of Revenue Alcohol and Tobacco Law Enforcement Division cited Travis Keaveney, an employee of Kevin's Food Mart for sale of alcohol to an underage person. Section 6-86 of the City of Statesboro Alcohol Ordinance states that any violation of this subsection of the ordinance shall result in a due process hearing before the Mayor and City Council.

In accordance with Sec.6-3 of the city ordinance the penalty for 1st offense shall be a three-day suspension of the license, pending council's decision.

In accordance with Sec. 6-35(c) of the ordinance this shall serve as your 14-day notice of a due process hearing before the Mayor and City Council. This hearing will be held on Tuesday, February 15th, 2011 at 6:00 p.m. in the Council Chambers at City Hall. You have the right to be represented by an attorney and to present evidence at this hearing.

Sincerely,

Sue Starling
City Clerk

cc: Mayor Joe Brannen and Council Members
Staff Attorney Michael Graves
Commander J.R. Holloway, Statesboro Police Department
Special Agent in Charge, Ron Huckaby, Georgia Dept. of Revenue

CITY OF STATESBORO

COUNCIL

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Sue Starling, City Clerk
City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30469-0348

January 20, 2011

Suhash Patel
Sunny Food Mart
725 S Main Street
Statesboro, Ga. 30458

Hand Delivered – Statesboro Police Department

Dear Suhash Patel,

On November 17th, 2010 the Georgia Department of Revenue Alcohol and Tobacco Law Enforcement Division cited Suhashbhai Patel, an employee of Sunny Food Mart for sale of alcohol to an underage person. Section 6-86 of the City of Statesboro Alcohol Ordinance states that any violation of this subsection of the ordinance shall result in a due process hearing before the Mayor and City Council.

In accordance with Sec.6-3 of the city ordinance the penalty for 1st offense shall be a three-day suspension of the license, pending council's decision.

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Sincerely,

Sue Starling
City Clerk

cc: Mayor Joe Brannen and Council Members
Staff Attorney Michael Graves
Commander J.R. Holloway, Statesboro Police Department
Special Agent in Charge, Ron Huckaby, Georgia Dept. of Revenue

CITY OF STATESBORO

COUNCIL

Thomas N. Blich
John C. Riggs
William P. Britt
Travis L. Chance
Gary L. Lewis



Joe R. Brannen, Mayor
Frank Parker, Interim City Manager
Sue Starling, City Clerk
City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

January 20, 2011

Christian Bennett
Buffalo's
120 Lanier Drive
Statesboro, Ga. 30458

Hand Delivered – Statesboro Police Department

Dear Mr. Bennett,

On November 18th, 2010 the Georgia Department of Revenue Alcohol and Tobacco Law Enforcement Division cited Charles McDaniel, an employee of Buffalo's for sale of alcohol to an underage person. Section 6-86 of the City of Statesboro Alcohol Ordinance states that any violation of this subsection of the ordinance shall result in a due process hearing before the Mayor and City Council.

In accordance with Sec.6-3 of the city ordinance the penalty for 1st offense shall be a three-day suspension of the license, pending council's decision.

In accordance with Sec. 6-35(c) of the ordinance this shall serve as your 14-day notice of a due process hearing before the Mayor and City Council. This hearing will be held on Tuesday, February 15th, 2011 at 6:00 p.m. in the Council Chambers at City Hall. You have the right to be represented by an attorney and to present evidence at this hearing.

Sincerely,

Sue Starling
City Clerk

cc: Mayor Joe Brannen and Council Members
Staff Attorney Michael Graves
Commander J.R. Holloway, Statesboro Police Department
Special Agent in Charge, Ron Huckaby, Georgia Dept. of Revenue

CITY OF STATESBORO

COUNCIL

Thomas N. Blich
John C. Riggs
William P. Britt
Travis L. Chance
Gary L. Lewis



Joe R. Brannen, Mayor
Frank Parker, Interim City Manager
Sue Starling, City Clerk
City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

January 20, 2011

Richard Marz
Christopher's
441 S Main Street Unit 1D
Statesboro, Ga. 30458

Hand Delivered – Statesboro Police Department

Dear Mr. Marz,

On November 18th, 2010 the Georgia Department of Revenue Alcohol and Tobacco Law Enforcement Division cited Kristin Roquemore, an employee of Christopher's for sale of alcohol to an underage person. Section 6-86 of the City of Statesboro Alcohol Ordinance states that any violation of this subsection of the ordinance shall result in a due process hearing before the Mayor and City Council.

In accordance with Sec.6-3 of the city ordinance the penalty for 1st offense shall be a three-day suspension of the license, pending council's decision.

In accordance with Sec. 6-35(c) of the ordinance this shall serve as your 14-day notice of a due process hearing before the Mayor and City Council. This hearing will be held on Tuesday, February 15th, 2011 at 6:00 p.m. in the Council Chambers at City Hall. You have the right to be represented by an attorney and to present evidence at this hearing.

Sincerely,

Sue Starling
City Clerk

cc: Mayor Joe Brannen and Council Members
Staff Attorney Michael Graves
Commander J.R. Holloway, Statesboro Police Department
Special Agent in Charge, Ron Huckaby, Georgia Dept. of Revenue

CITY OF STATESBORO

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City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

January 20, 2011

Adamantia Kalloniatis
Holiday Pizza
406 Fair Road Ste 10
Statesboro, Ga. 30458

Hand Delivered – Statesboro Police Department

Dear Adamantia Kalloniatis,

On November 18th, 2010 the Georgia Department of Revenue Alcohol and Tobacco Law Enforcement Division cited Jessica Martinez, an employee of Holiday Pizza for sale of alcohol to an underage person. Section 6-86 of the City of Statesboro Alcohol Ordinance states that any violation of this subsection of the ordinance shall result in a due process hearing before the Mayor and City Council.

In accordance with Sec.6-3 of the city ordinance the penalty for 1st offense shall be a three-day suspension of the license, pending council's decision.

In accordance with Sec. 6-35(c) of the ordinance this shall serve as your 14-day notice of a due process hearing before the Mayor and City Council. This hearing will be held on Tuesday, February 15th, 2011 at 6:00 p.m. in the Council Chambers at City Hall. You have the right to be represented by an attorney and to present evidence at this hearing.

Sincerely,

Sue Starling
City Clerk

cc: Mayor Joe Brannen and Council Members
Staff Attorney Michael Graves
Commander J.R. Holloway, Statesboro Police Department
Special Agent in Charge, Ron Huckaby, Georgia Dept. of Revenue

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Travis L. Chance
Gary L. Lewis



Joe R. Brannen, Mayor
Frank Parker, Interim City Manager
Sue Starling, City Clerk
City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

January 20, 2011

Joshua Russ Ledford
Rusty's Tavern
15 University Plaza
Statesboro, Ga. 30458

Hand Delivered – Statesboro Police Department

Dear Mr. Ledford,

On November 19th, 2010 the Georgia Department of Revenue Alcohol and Tobacco Law Enforcement Division cited Taylor Donahoo, an employee of Rusty's Tavern for sale of alcohol to an underage person. Section 6-86 of the City of Statesboro Alcohol Ordinance states that any violation of this subsection of the ordinance shall result in a due process hearing before the Mayor and City Council.

In accordance with Sec.6-3 of the city ordinance the penalty for 2nd offense shall be a ten day suspension of the license, pending council's decision.

In accordance with Sec. 6-35(c) of the ordinance this shall serve as your 14-day notice of a due process hearing before the Mayor and City Council. This hearing will be held on Tuesday, February 15th, 2011 at 6:00 p.m. in the Council Chambers at City Hall. You have the right to be represented by an attorney and to present evidence at this hearing.

Sincerely,

Sue Starling
City Clerk

cc: Mayor Joe Brannen and Council Members
Staff Attorney Michael Graves
Commander J.R. Holloway, Statesboro Police Department
Special Agent in Charge, Ron Huckaby, Georgia Dept. of Revenue

CITY OF STATESBORO
P O BOX 348
STATESBORO, GEORGIA 30459
Telephone (912) 764-5468 Fax (912) 764-4691

APPLICATION FOR A SPECIAL EVENT PERMIT

DATE OF APPLICATION 2/4/2011
DATE OF EVENT 4/16/2011
TIME OF EVENT 6-12 pm
LOCATION OF EVENT Springhill Suites Conf Center
TYPE OF EVENT (DETAILED DESCRIPTION) wedding

PRODUCTS TO BE SERVED: BEER WINE LIQUOR

** ALCOHOL MUST BE PURCHASED THROUGH A LICENSED WHOLESALE DISTRIBUTOR.

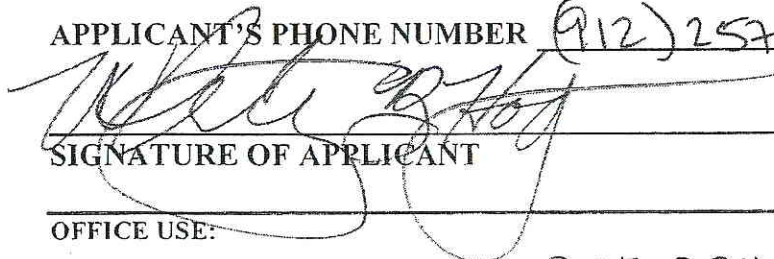
**THE APPLICANT IS NOT ALLOWED TO HAVE A CASH BAR AT THE EVENT.

ARE FLYERS BEING DISTRIBUTED? YES NO
IF YES ATTACH TO APPLICATION.

NAME OF APPLICANT Whitney B. Hodges

APPLICANT'S ADDRESS 504 St. Andrews Cir, Statesboro GA 30458

APPLICANT'S PHONE NUMBER (912) 257-1195


SIGNATURE OF APPLICANT

OFFICE USE:

DATE OF COUNCIL MEETING 2-15-2011

DATE APPROVED BY MAYOR AND CITY COUNCIL _____

BUSINESS APPLICATION CHECKLIST

The P.C. Doctor. Chauffer.

Business Name: _____

1. Zoning/Planning
2. Fire Inspection
3. Background Check (Police Department)
4. NA Food Service Permit (Health Department)
5. NA Food Sales Permit (Department of Agriculture)
6. Affidavit
7. Copy of Identification
8. NA Building Official - Home Business
9. NA Engineering Department - Home Business
10. NA Secretary of State Professional License

_____ **No Issues With Any Departments**

Teresa Skinner – Tax Clerk



City of Statesboro

www.statesboroga.net

P.O.Box 348
50 East Main St.
Statesboro, Ga. 30458

(912) 764-5468
(912) 764-4691(fax)

Occupational Tax Application

BLACK INK MUST BE USED

YOU CANNOT OPEN FOR BUSINESS WITHOUT AN OCCUPATION TAX CERTIFICATE
I understand all applicants will be required to provide a photo ID when this application is returned

Date of Application: 1/27/2011
Business Trade Name: the P.C. Doctor. CHAFFER.
Business Location: #1 EASY ST
Business Mailing Address: #1 EASY ST
City: STATESBORO State: GA Zip: 30485
Business Owner: ARI MATTHEW DAVIES Business Telephone: 912-618-8104
Business Owner's Address:

Property Owner: _____
Georgia Sales Tax #: _____ Federal Tax ID#: 552-08-2591

State Board Certificate #: _____ Expiration Date: _____
Dominant Line of Business: CHAFFER AND P.C. PICK UP
(DESCRIBE THE NATURE OF YOUR BUSINESS)

Most Recent Business at This Location: NONE

Is this an ownership change only? NO Are alcohol sales proposed? NO

Have you ever owned or operated a similar type business? Yes _____ No X

If yes, please list the name of the business and the City & State the business was located:

Name of Business _____

City _____ State _____

Is your business a home occupation? Yes No AIR PORT, OR DRIVE



City of Statesboro
Department of Community Development Memorandum

50 East Main Street P.O. Box 348 » (912) 764-0630
Statesboro, Georgia 30458 Statesboro, Georgia 30459 » (912) 764-0664 (Fax)

DATE: February 2, 2010
TO: Teresa Skinner, Tax Clerk
SUBJECT: BUSINESS OCCUPATIONAL TAX APPLICATION (1 Easy Street, The PC Doctor Chauffeur)

The Department of Community Development has reviewed the business occupational tax application submitted by The PC Doctor Chauffeur for 1 Easy Street. The applicant is proposing a "vehicle for hire service" at this location. The proposed use is not permitted as a "home occupation" at this address; however, the applicant has agreed to certain conditions that can allow the occupation to operate with the approval of the zoning administrator; therefore, the application may be **APPROVED**. Staff's recommendation is based on the following:

- 1) **Zoning District:** 1 Easy Street is located in an R-20 (Single Family Residential) district.
- 2) **Zoning Use Classification:** Per ARTICLE V, a "vehicle for hire service" business may be classified as a home occupation in the R-20(Single Family Residential) district as:
 - Other similar uses approved by the zoning administrator
- 3) **Miscellaneous:** Approved home occupations must operate in a manner consistent with SECTION 501 (I) of the *Statesboro Zoning Ordinance*. (*Note: Home occupation use regulations are attached.*)

Department of Community Development **approval** is based on the information provided within the business occupational tax application submitted for our review and information gained from the applicant. The applicant has stated that the vehicle will be parked at his home and will not display any signage in regards to a taxi/chauffeur service on the exterior of the vehicle while parked at his home. The applicant has also stated that his home will only be used to receive calls for dispatch. This approval merely indicates that the proposed use is allowed as a home occupation in the zoning district. This approval does not confer rights to open or operate the business until all dimensional requirements of the *Statesboro Zoning Ordinance*, or applicable requirements of any other chapter of City Code have been met.

The Department of Community Development encourages all applicants to access the *Statesboro Zoning Ordinance* online at <http://www.statesboroga.net/>. A copy of the ordinance may also be obtained through the Community Development office at City Hall for a fee of \$10 - \$20. Any questions concerning the *Statesboro Zoning Ordinance* may be directed to the Planning Department at (912) 764-0630. **The applicant is also encouraged to consult directly with representatives of the Engineering, Fire, Community Development and other permitting departments if any work on the building or site is to occur, to determine whether or not any building or site plans associated with the proposed use are necessary.**

Respectfully,

Mandi L. Cody
Director, Department of Community Development

Attachment



City of Statesboro Home Occupation Use Requirements

Home occupation defined: An occupation for gain or support conducted only by members of a family residing on the premises and conducted entirely within the dwelling, providing that no article is sold or offered for sale except such as may be produced by members of the immediate family residing on the premises.

The City of Statesboro allows certain businesses to operate out of a home in R-20, R-15, R-3, R-4, R-6, R-8, R-10, R-30, and R-40 zoning districts. In order to operate legally, a person operating a home occupation must obtain a business license and meet the following requirements of the *Statesboro Zoning Ordinance*.

1. The occupation carried on within the dwelling unit shall be restricted to the heated floor space of the dwelling, shall involve the sale of only those articles, products or services produced on the premises, shall not occupy in excess of 25 percent of the heated floor space within the structure, shall be conducted entirely within the dwelling by members of the family in residence and a maximum of one additional employee and shall be clearly secondary to the dwelling for dwelling purposes.
2. There shall be no external display of products or storage of equipment or other externally visible evidence whatsoever of the occupation, business, or profession.
3. There shall be no signs except for a small four-square-foot property identification sign linking the property to the home occupation.
4. There shall be no emission of smoke, dust, odor, fumes, glare, noise, vibration, electrical or electronic disturbance detectable at the lot line or beyond.
5. There shall be no chemical, mechanical or electrical equipment on the premises other than that normally found in a purely domestic residence.
6. No on-street parking of business-related vehicles shall be permitted at any time. No business vehicle larger than a van, panel truck or pickup truck shall be permitted to park overnight on the premises.
7. Beauty salons, barbershops, doctors, and dentists, and similar businesses are not permitted home occupations.
8. Any business, occupation or profession, the operation of which does not meet the aforementioned requirements of a home occupation shall not be interpreted to be a home occupation despite the fact that it might attempt to operate in a residence.
9. The above-listed requirements of a home occupation shall not be construed to restrict sale of garden produce grown on the premises, provided this exception shall not extend to allow the operation of a commercial greenhouse or nursery or the existence of stands or booths for display of said produce.
10. The following uses are allowable as types of home occupations (not all-inclusive):
 - a. Child care, but not more than six children at a time.
 - b. Tutoring of all types, but limited to not more than four pupils at one time.
 - c. Arts and crafts.
 - d. Small appliance repair.
 - e. Contractor offices (i.e. painting, cleaning, yard maintenance, building) but not including storage of equipment, materials, or vehicles.
 - f. Professional services (i.e. attorneys, accountants, realtors, insurance agents).
 - g. Upholstery.
 - h. Alterations.
 - i. Chimney cleaning.
 - j. Home marketing (i.e. Amway, Mary Kay, Tupperware, etc.).
 - k. Musician and artist.
 - l. Laundries.
 - m. Other similar uses as approved by the zoning administrator.

I, ARI MATHIAS DAVIES have read, understood, and agree to abide by the City of Statesboro Home Occupation Regulations.

ARI MATHIAS DAVIES
Signature

2/2/2011
Date

Teresa Skinner

From: Dallas McPhee [dmcphee@statesboroga.net]

Sent: Friday, January 28, 2011 8:17 AM

To: Dep Comm Shaw; Teresa Skinner

Subject: The PC Doctor Chauffeur OTC Application

Attachments: SCAN2567_000.pdf

This OTC Application is N/A and I have no objection of issuing a OTC. Thank You, Fir Inspector Dallas McPhee

1/28/2011



J.R. HOLLOWAY
Police Commander

STATESBORO POLICE DEPARTMENT

25 West Grady Street | Statesboro, Georgia 30458
Phone: (912)764-9911 | Fax: (912)489-5050



WENDELL TURNER
Public Safety Director

January 20, 2011

Sue Starling, City Clerk
City of Statesboro

Via Hand-Delivery

REF: Licensing

BUSINESS: DW Yellow Cab, 1 Greenwood Ave., Statesboro
APPLICANT: Ari Matthew Davies,

The response received from the fingerprints submitted shows no record in the state on Mr. Davies.

(Federal records are not searched for this type of license.)

Respectfully submitted,


Commander J.R. Holloway



J.R. HOLLOWAY
Police Commander

STATESBORO POLICE DEPARTMENT

25 West Grady Street | Statesboro, Georgia 30458
Phone: (912)764-9911 | Fax: (912)489-5050



WENDELL TURNER
Public Safety Director

Technology Fee Increase Explanation:

Mayor and Council:

The current technology fee we are assessing in Ordinance #2011-02 is \$10 per offense. We have been averaging approximately \$5,000 a month gross accrual in this account since the ordinance inception back in February 2008. This fee was designed for “technical support” for both the Police Department and Municipal Court and to pay for the monthly reoccurring costs of the MDT program (laptops in the patrol cars). The monthly costs are currently \$68.01 (\$38.01 Verizon wireless and \$30 GCIC) per laptop. The total current breakdown is as follows:

\$5,000 per month average accrual totals:	\$60,000.00 per year gross
\$68.01 X 42 Laptops = \$2,856.42 per month or	<u>\$34,277.04</u> per year costs
	\$25,722.96 Net

I would like to increase this amount to a \$20 surcharge so that we can have more of a net balance to support technology for other monthly reoccurring cost and, as a result, we can cut some of our operating expenditures for “Technical Support” from our general operating budget. This equates to a significant savings to the general fund. The increase would breakdown as follows:

\$10,000 per month average accrual totals:	\$120,000.00 per year gross
\$68.01 X 42 Laptops = \$2,856.42 per month or	<u>\$34,277.04</u> per year costs

Current operating costs which can be removed from General PD Operating Budget items:

\$399 per month cost for Crime Reports:	\$4,788.00 per year costs
\$1,728 per month cellular phones:	\$20,736.00 per year costs
\$6,850 per year office equipment (Investigations surveillance equipment repairs, Police radio repairs/purchase, RADAR repairs and Recertification, and pagers)	<u>\$6,850.00</u> per year costs
	\$53,348.96 Net

We will also be able to cut the current CIP project PD-8 for replacement of the MDTs in the patrol cars from our Capital Improvement Projects budget. This was to be funded by seized assets which are not always a dependable means of funding. The net funds balance of \$53,348.96 will be used to begin a replacement program for both the PD and Municipal Court computers, a replacement and upgrade program for the MDTs in the patrol cars, replacement parts and maintenance for technical equipment, and can cover the costs of any other technical needs of either department as they may arise throughout the year and upcoming years such as replacement or upgrade of computer servers.

ORDINANCE #2011-02: AN ORDINANCE AMENDING THE STATESBORO MUNICIPAL CODE REGARDING TRAFFIC AND VEHICLES

THAT WHEREAS, the Public Safety Director and the City Manager have proposed a technology fee to offset the operating expenses for the mobile data terminals that have been acquired using a federal grant; and

WHEREAS, the use of these in-car computers have improved the productivity of officers and reduce the amount of radio traffic for dispatchers in checking automobile tags; and

WHEREAS, the City Attorney has drafted this ordinance to authorize an adjustment of this fee, and Mayor and City Council desire to adjust this fee;

NOW THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Statesboro, Georgia in regular session assembled that Chapter 78, Traffic and Vehicles, Section 78-10 of the Statesboro Municipal Code is hereby amended to read as follows:

“Section 78-10. Technology Fee. There shall be imposed by the Municipal Court of the City of Statesboro, Georgia a technology surcharge in the amount of \$20.00 per offense for all offenses against the ordinances of the City of Statesboro or laws of the State of Georgia. The technology surcharge shall be in addition to all other fines and fees imposed by the Municipal Court. The revenue derived from the technology surcharge shall be used by the City to provide technical support for Public Safety and Municipal Court functions. This amendment shall become effective upon its approval by the Mayor and City Council of Statesboro, Georgia.”

All other terms and conditions of the Traffic and Vehicles Ordinance remain unchanged and in full force and effect.

Adopted by a majority vote of Council on two separate readings:

First Reading: February 15, 2011

Second Reading: March 1, 2011

MAYOR AND CITY COUNCIL OF STATESBORO, GEORGIA

By: Joe Brannen, Mayor

Attest: Sue Starling, City Clerk




City of Statesboro
Engineering Department – Public Works

P.O. Box 348
Statesboro, Georgia 30459

912.764.0681 (Voice)
912.764.7680 (Fax)

MEMORANDUM

To: Sue Starling, City Clerk

From: Jason Boyles, Senior Assistant City Engineer 

Cc: Frank Parker, Interim City Manager
Robert Cheshire, PE, City Engineer

Date: February 7, 2011

Re: Surplus and Disposal Request

Attached are two lists which identify items that were discarded by various city departments and have been in storage at Public Works for an unknown period of time. These items have exceeded their useful life and are no longer of use to the City of Statesboro. One list identifies items that can be sold via auction and the other list identifies items which need to be disposed of or recycled. I have extended an offer to all other departments for interest in any of these items and all have declined interest. I respectfully request that these two lists be placed on the next City Council agenda for consideration of approval for surplus and disposal as necessary.

Should you need any additional information from me please do not hesitate to let me know.

Attachments

CITY OF STATESBORO
SURPLUS ITEMS

ITEMS TO BE DISPOSED OF OR RECYCLED

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>CONDITION</u>
CHAIR	WOOD	BROKEN
FILE CABINET	METAL	BENT
CHAIR	WOOD	BROKEN
BOOK CASE	WOOD	BROKEN
FILE CABINET	METAL	BENT
STOVE	METAL	NOT REPAIRABLE
BOOK CASE	WOOD	BROKEN
CABINET	WOOD	BROKEN
FILE CABINET	METAL	BENT
CHAIR	WOOD	BROKEN
DESK	BROWN	BROKEN
FILE CABINET	METAL	BENT
FILE CABINET	METAL	BENT
FILE CABINET	METAL	BENT
SHREDDER	COMBO	NOT REPAIRABLE
BLOWER/VAC	COMBO	NOT REPAIRABLE
CHAIR	WOOD	BROKEN
CARPET	BLUE	DAMAGED
COMPUTER CHAIR	BROWN	BROKEN
COMPUTER CHAIR	BLACK	BROKEN
VACUUM CLEANER	COMBO	NOT REPAIRABLE
VACUUM CLEANER	COMBO	NOT REPAIRABLE
CHAIR	METAL	BROKEN
LAMP	METAL	BROKEN
CEILING LIGHT	METAL	BROKEN
TABLE LAMP	METAL	BROKEN
CHAIR	METAL	BROKEN
FLOOR BUFFER	METAL	BROKEN
COMPUTER CHAIR	BLACK	BROKEN
CHAIR	WOOD	BROKEN
BULLENTI BOARD	WOOD	DAMAGED
COMPUTER CHAIR	BROWN	BROKEN
FILE CABINET	METAL	BENT
CHAIR	METAL	BROKEN
LAMP	METAL	BROKEN
CHAIR	METAL	BROKEN
CHAIR	WOOD	BROKEN
CHAIR	WOOD	BROKEN
DISHWASHER	COMBO	NOT REPAIRABLE
CABINET	WOOD	BROKEN
MISC COMPUTER EQUIPMENT	PALLET	IT DEPT NON USEABLE

CITY OF STATESBORO
SURPLUS ITEMS

ITEMS TO BE SENT TO AUCTION OR DISPOSED OF

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>CONDITION</u>	
DESK	WOODEN	GOOD	
BOOK CASE	WOODEN	GOOD	
BOOK CASE	WOODEN	GOOD	
FLOOR JACK	10 TON	GOOD	
BOOK CASE	WOODEN	GOOD	
BOOK CASE	WOODEN	GOOD	
COUCH	CLOTH	GOOD	
CHAIR	BROWN	GOOD	
DESK	6 DRAWER	GOOD	
DESK	6 DRAWER	GOOD	
DESK	METAL	GOOD	
SHELF	PLASTIC	GOOD	
BULLETIN BOARD	W/ LEGS	GOOD	
CHAIRS	9/ WHITE	GOOD	
JACK	HIGH LIFT	GOOD	
JACK	HIGH LIFT	GOOD	
TABLE	METAL	GOOD	
PODIUM	WOODEN	GOOD	
DRAWING TABLE	WOODEN	GOOD	
CHAIR	BLUE	GOOD	
CHAIR	GREEN	GOOD	
CHAIR	GREEN	GOOD	
CHAIR	BLUE	GOOD	
CHAIR	BLUE	GOOD	
COMPUTER CHAIR	BRUGANDY	GOOD	
COMPUTER CHAIR	BROWN	GOOD	
COMPUTER CHAIR	WHITE	GOOD	
CHAIR	WOODEN	GOOD	
PAPER RACK	METAL	GOOD	
TABLE	W/ WHEELS	GOOD	
CHAIR	METAL	GOOD	
CHAIR	METAL	GOOD	
COMPUTER CHAIR	BURGANDY	GOOD	
HOSES (MISC)	FIRE DEPARTMENT	GOOD	1 PALLET
OLD FIRE EQUIPMENT (MISC)	FIRE DEPT	GOOD	1 PALLET