



January 03, 2013 9:00 am

1. Call to Order by Mayor Joe Brannen
2. Invocation and Pledge of Allegiance by Councilman John Riggs
3. Oath of Office administered by Bulloch County Probate Judge Lee Deloach for:
 - a) Councilman Phil Boyum- District 1
4. Consideration of a Motion to recess for a reception in honor of our newly elected Council Member (20 minutes)
5. Recognitions/Public Presentations
 - a) Recognition of Brad Deal of the Engineering Department for passing the Professional Engineer (PE) Exam
 - b) Presentation of Certificate of Achievement to Teresa Skinner for SOP Manual
6. Public Comments (Agenda Item):
7. Consideration of a Motion to approve the Consent Agenda
 - A) Approval of Minutes
 - a) December 4, 2012 Council Minutes
 - b) December 4, 2012 Council Work Session Minutes
 - B) Consideration of a Motion to approve the surplus and disposal of a 1999 Ford Explorer in the Engineering Department
 - C) Notification of alcohol license application:
 - a) Licensee: Ling Lin
DBA: Tokyo Japanese Restaurant
Location: 100 Brampton Avenue # 1A
Type of Alcohol License: Pouring – Beer & Wine
Type of Business: Restaurant
 - b) Licensee: George Lebus
DBA: Fuzzy's Taco Shop
Location: 1602 Statesboro Place Circle
Type of Alcohol License: Pouring – Beer, Wine & Liquor
Type of Business: Restaurant

- c) Licensee: Matthew Bowser
DBA: Fuzzy's Taco Shop
Location: 1602 Statesboro Place Circle
Type of Alcohol License: Pouring – Beer, Wine & Liquor
Type of Business: Restaurant
- 8. Consideration of a Motion to authorize negotiations for an architectural service contract to Martin Rule & Associates/Stewart Cooper Newell for fire station designs.
- 9. Consideration of a Motion to award the bid contract for the Wastewater Treatment Plant Filter Replacement to Y-Delta, Inc. in the amount of \$ 339,267.00.
- 10. Other Business from City Council
- 11. Public Comments (General)
- 12. Consideration of a Motion to Adjourn



**CITY OF STATESBORO
CITY COUNCIL MINUTES
December 04, 2012**

A regular meeting of the Statesboro City Council was held on December 04, 2012 at 9:00 am in the Council Chambers at City Hall. Present were Mayor Joe R. Brannen, Council Members: Will Britt, Gary Lewis and Travis Chance. Also present were City Manager Frank Parker, City Clerk Sue Starling, City Attorney Alvin Leaphart, City Engineer Robert Cheshire and Director of Community Development Mandi Cody. Absent was Councilman John Riggs.

The meeting was called to order by Mayor Joe Brannen

The Invocation and Pledge of Allegiance was given by Mayor Pro Tem Will Britt

Recognitions/Public Presentation:

- A) Recognition of the City of Statesboro Finance Department for receiving the Certificate of Achievement for Excellence in Financial Reporting for the Fiscal Year Ending June 30, 2011.**

Mayor Joe Brannen presented the Finance Department with the Certificate of Achievement for Excellence in Financial Reporting for the Fiscal Year Ending June 30, 2011.

Public Comments (Agenda Item): None

Consideration of a Motion to approve the Consent Agenda

- A) Approval of Minutes**
 - a) 11-20-2012 Council Minutes**
- B) Consideration of a Motion to approve 2nd reading of Ordinance 2012-08: An Ordinance Regarding Georgia State Minimum Standard Codes for Construction**
- C) Consideration of a Motion to approve Resolution 2012-25: A Resolution to adopt the second amendment to the Fiscal Year 2013 budget for each fund of the City of Statesboro, Georgia, appropriating the amounts shown in each budget as expenditures/ expenses, adopting the several items of revenue anticipations, and prohibiting expenditures or expenses from exceeding the actual funding appropriated**
- D) Consideration of a Motion to approve the Christmas bonuses for the City of Statesboro employees in the amount of \$100.00**
- E) Consideration of a Motion to award a contract to Border Equipment for the purchase of a Case excavator (Transfer Station) in the amount of \$164,968.30.**
- F) Consideration of a Motion to award a contract to Border Equipment for the purchase of a Case mini-excavator and trailer (Water and Sewer) in the amount of \$36,652.00.**
- G) Consideration of a Motion to approve the Summary Change Order (Final) for Highway 67 Water Line Interconnection**

H) Consideration of a Motion to approve changes to the Water Sewer Agreement between the City of Statesboro and Developers.

Mayor Pro Tem Will Britt removed item (E) from the consent agenda for further discussion.

Mayor Pro Tem Will Britt made a motion, seconded by Councilman Lewis to approve the remaining consent agenda. Councilman Britt, Lewis and Chance voted in favor of the motion. The motion carried by a 3-0 vote.

Mayor Pro Tem Will Britt asked why the City needed to purchase an additional excavator. The additional excavator is needed at the Transfer Station so it would not have to be shared with the Public Works Department.

Mayor Pro Tem Will Britt made a motion, seconded by Councilman Lewis to approve item (E) of the consent agenda; **Consideration of a Motion to award a contract to Border Equipment for the purchase of a Case excavator (Transfer Station) in the amount of \$164,968.30.** Councilman Britt, Lewis and Chance voted in favor of the motion. The motion carried by a 3-0 vote.

Consideration of a Motion to approve “Vehicle for Hire”

a) D W Yellow Cab- Samuel Paul Youngblood II (Driver)

Mayor Pro Tem Will Britt made a motion, seconded by Councilman Lewis to approve Samuel Paul Youngblood II for a permit as “Vehicle for Hire” for D W Yellow Cab. Councilman Britt, Lewis and Chance voted in favor of the motion. The motion carried by a 3-0 vote.

Consideration of a Motion to approve Phase II of Lidar Mobile Data Collection in the amount of \$57,250.00 from Hussey, Gay, Bell & DeYoung, Inc

Councilman Lewis made a motion, seconded by Mayor Pro Tem Will Britt to approve Phase II of Lidar Mobile Data Collection in the amount of \$57,250.00 from Hussey, Gay, Bell & DeYoung, Inc. Councilman Britt, Lewis and Chance voted in favor of the motion. The motion carried by a 3-0 vote.

Consideration of a Motion to approve Resolution 2012-26: A Resolution approving the contract for Probation Services between the Municipal Court of Statesboro Georgia and Sentinel Offender Services, LLC.

Councilman Chance made a motion, seconded by Councilman Lewis to approve **Resolution 2012-26**: A Resolution approving the contract for Probation Services between the Municipal Court of Statesboro Georgia and Sentinel Offender Services, LLC. Councilman Britt, Lewis and Chance voted in favor of the motion. The motion carried by a 3-0 vote.

Consideration of a Motion to approve the purchase of the Compressed Natural Gas fueling station from First Transit not to exceed \$120,000.00

Mayor Pro Tem Will Britt made a motion, seconded by Councilman Lewis to approve the purchase of the Compressed Natural Gas fueling station from First Transit not to exceed

\$120,000.00. Councilman Britt, Lewis and Chance voted in favor of the motion. The motion carried by a 3-0 vote.

Consideration of a Motion to approve a part time secretary position for the City of Statesboro Fire Department

Mayor Pro Tem Will Britt made a motion, seconded by Councilman Chance to approve a part time secretary position for the City of Statesboro Fire Department. Councilman Britt, Lewis and Chance voted in favor of the motion. The motion carried by a 3-0 vote

Other Business from City Council

Mayor Joe Brannen recognized Ms. Bennie Herring on her 84th birthday.

Director of Human Resource Jeff Grant gave Council an update on the 5-K Run set for December 7th 2012. Councilman Gary Lewis thanked the Public Works Department for their performance of keeping the trash picked up in a timely manner. City Manager Frank Parker announced the Santa contest will start Monday to see who will be Santa this year at the Employee Christmas Luncheon.

Director of Water Wastewater Wayne Johnson asked Council to approve a change order on the Southeast Quadrant –Lanier Road back to 301 South- for a directional bore to prevent the upset the dogwood trees in the area. Mayor Pro Tem Will Britt made a motion, seconded by Councilman Lewis to approve the change order not to exceed \$28,000.00. Councilman Britt, Lewis and Chance voted in favor of the motion. The motion carried by a 3-0 vote.

City Manager Frank Parker updated Council on the recent growth to the Statesboro area.

Mayor Pro Tem Will Britt made a motion, seconded by Councilman Lewis to approve a 1% bonus to all City employees. Councilman Britt, Lewis and Chance voted in favor of the motion. The motion carried by a 3-0 vote.

Public Comments (General): None

Consideration of a Motion to Adjourn

Councilman Chance made a motion, seconded by Mayor Pro Tem Will Britt to adjourn. Councilman Britt, Lewis and Chance voted in favor of the motion. The motion carried by a 3-0 vote.

Mayor Joe Brannen announced the next Council Meeting will be January 3, 2012 at 9:00 am.

The meeting was adjourned at 10:00 am.



**CITY OF STATESBORO
CITY COUNCIL WORK SESSION MINUTES
DECEMBER 04, 2012**

A work session of the Statesboro City Council was held on December 4, 2012 at 10:20 a.m. in the Council Chambers at City Hall. Present were Mayor Joe R. Brannen, Council Members: Will Britt, Travis Chance and Gary Lewis. Also present were City Manager Frank Parker, City Clerk Sue Starling, Department Heads as well as staff members, news media and citizens. Absent was Councilman John Riggs.

Topics for Discussion:

Presentation by BB&T Remote Deposit and Vault 360

Representatives from BB&T and Loomis gave a PowerPoint presentation for cash and check processing equipment

Discussion of the Intergovernmental Agreement with Bulloch County

City Manager Frank Parker updated Council with the proposed 50 year agreement between the City of Statesboro and Bulloch County on the 301 South & I-16 Interchange project. Mayor Brannen will set a date with Bulloch County Commissioner Garrett Neville and other members to work out remaining issues.

The meeting was adjourned at 11:30 am.

No action was taken.



City of Statesboro
Engineering Department – Public Works

*P.O. Box 348
Statesboro, Georgia 30459*

*912.764.0681 (Voice)
912.764.7680 (Fax)*

MEMORANDUM

To: Frank Parker, City Manager
From: Jason Boyles, Senior Assistant City Engineer
Date: December 20, 2012
Re: Request to Surplus 1999 Ford Explorer

The Engineering Department has a 1999 Ford Explorer that needs to be declared as surplus and sold by electronic auction. This vehicle was initially in the Police Department but was later transferred to a couple of other departments. It is due for some extensive maintenance but has exceeded its useful life cycle for the city. I respectfully request to place this on the next available city council agenda.

Let me know if you need anything further from me on this request.

Cc: Robert Cheshire, PE, City Engineer

CITY OF STATESBORO, GEORGIA

APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE

DATE OF APPLICATION 12-7-2012 NEW ☒ RENEWAL ☐

TYPE OF BUSINESS TO BE OPERATED:

<input checked="" type="checkbox"/>	RETAIL BEER & WINE PACKAGED ONLY	\$1,250.00
<input checked="" type="checkbox"/>	RETAIL BEER & WINE BY THE DRINK	\$1,250.00
<input type="checkbox"/>	BEER, WINE & LIQUOR BY DRINK	\$3,750.00
<input type="checkbox"/>	WHOLESALE LICENSE	\$1,000.00
<input type="checkbox"/>	APPLICATION FEE - PACKAGED SALES	\$ 150.00
<input checked="" type="checkbox"/>	APPLICATION FEE - POURING SALES	\$ 150.00

APPLICANTS FULL NAME ~~Dr Tokyo Japanese Rest.~~ Ling Lin

OWNERS NAME Ling Lin

DBA (BUSINESS NAME) Tokyo Japanese Rest.

CHECK THE TYPE OF ALCOHOL LICENSE YOU ARE APPLYING FOR:
RESTAURANT ☒ SPORTS RESTAURANT ☐ PRIVATE CLUB ☐ PACKAGE ☐

BUSINESS ADDRESS 100 Brampton Ave #11A Statesboro GA 30458

BUSINESS MAILING ADDRESS 100 Brampton Ave #11A Statesboro GA 30458

BUSINESS TELEPHONE # 912 871 8888

APPLICANTS HOME ADDRESS

APPLICANTS HOME PHONE

APPLICANTS AGE

ARE YOU A CITIZEN OF THE UNITED STATES? ☐ YES ☒ NO

HAVE YOU EVER BEEN ARRESTED FOR ANYTHING? ☐ YES ☒ NO

IF YES, WHEN AND WHY _____

IS THE APPLICANT THE OWNER OF THE BUSINESS? ☒ YES ☐ NO

IF NO, WHAT IS YOUR TITLE IN THE BUSINESS? _____

HOW MANY PARTNERS, SHAREHOLDERS, ETC. ARE INVOLVED IN THE BUSINESS NO

PLEASE LIST BELOW:

CITY OF STATESBORO, GEORGIA

APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE

DATE OF APPLICATION 11/26/12 NEW ☒ RENEWAL ☐

TYPE OF BUSINESS TO BE OPERATED:

<input type="checkbox"/>	RETAIL BEER & WINE PACKAGED ONLY	\$1,250.00
<input type="checkbox"/>	RETAIL BEER & WINE BY THE DRINK	\$1,250.00
<input checked="" type="checkbox"/>	BEER, WINE & LIQUOR BY DRINK	\$3,750.00
<input type="checkbox"/>	WHOLESALE LICENSE	\$1,000.00
<input type="checkbox"/>	APPLICATION FEE - PACKAGED SALES	\$ 150.00
<input checked="" type="checkbox"/>	APPLICATION FEE - POURING SALES	\$ 150.00

APPLICANTS FULL NAME SEC Taco - Statesboro, LLC / George Litus

OWNERS NAME SEC Foods, LLC

DBA (BUSINESS NAME) Fuzzy's Taco Shop

CHECK THE TYPE OF ALCOHOL LICENSE YOU ARE APPLYING FOR:
RESTAURANT ☒ SPORTS RESTAURANT ☐ PRIVATE CLUB ☐ PACKAGE ☐

BUSINESS ADDRESS 1602 Statesboro Place Circle, Statesboro GA

BUSINESS MAILING ADDRESS 1602 Statesboro Place Circle, Statesboro GA

BUSINESS TELEPHONE # 817.528.4000

APPLICANTS HOME ADDRESS

APPLICANTS HOME PHONE

APPLICANTS AGE

ARE YOU A CITIZEN OF THE UNITED STATES? ☒ YES ☐ NO

HAVE YOU EVER BEEN ARRESTED FOR ANYTHING? ☐ YES ☒ NO

IF YES, WHEN AND WHY _____

IS THE APPLICANT THE OWNER OF THE BUSINESS? ☒ YES ☐ NO

IF NO, WHAT IS YOUR TITLE IN THE BUSINESS? _____

HOW MANY PARTNERS, SHAREHOLDERS, ETC. ARE INVOLVED IN THE BUSINESS 1

PLEASE LIST BELOW:

SEC Foods, LLC _____

CITY OF STATESBORO, GEORGIA

APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE

DATE OF APPLICATION 11/26/12 NEW ☒ RENEWAL ☐

TYPE OF BUSINESS TO BE OPERATED:

<input type="checkbox"/>	RETAIL BEER & WINE PACKAGED ONLY	\$1,250.00
<input type="checkbox"/>	RETAIL BEER & WINE BY THE DRINK	\$1,250.00
<input checked="" type="checkbox"/>	BEER, WINE & LIQUOR BY DRINK	\$3,750.00
<input type="checkbox"/>	WHOLESALE LICENSE	\$1,000.00
<input type="checkbox"/>	APPLICATION FEE - PACKAGED SALES	\$ 150.00
<input checked="" type="checkbox"/>	APPLICATION FEE - POURING SALES	\$ 150.00

APPLICANTS FULL NAME SEC Taco - Statesboro, LLC / Matthew Bowser

OWNERS NAME SEC Foods, LLC

DBA (BUSINESS NAME) Fuzzy's Taco Shop

CHECK THE TYPE OF ALCOHOL LICENSE YOU ARE APPLYING FOR:

RESTAURANT ☒ SPORTS RESTAURANT ☐ PRIVATE CLUB ☐ PACKAGE ☐

BUSINESS ADDRESS 1602 Statesboro Place Circle, Statesboro GA

BUSINESS MAILING ADDRESS 1602 Statesboro Place Circle, Statesboro GA

BUSINESS TELEPHONE # _____

APPLICANTS HOME ADDRESS _____

APPLICANTS HOME PHONE _____

APPLICANTS AGE _____

ARE YOU A CITIZEN OF THE UNITED STATES? ☒ YES ☐ NO

HAVE YOU EVER BEEN ARRESTED FOR ANYTHING? ☐ YES ☒ NO

IF YES, WHEN AND WHY _____

IS THE APPLICANT THE OWNER OF THE BUSINESS? ☐ YES ☒ NO

IF NO, WHAT IS YOUR TITLE IN THE BUSINESS? General Manager

HOW MANY PARTNERS, SHAREHOLDERS, ETC. ARE INVOLVED IN THE BUSINESS 1

PLEASE LIST BELOW:

SEC Foods, LLC _____

Memo



TO: Frank Parker, City Manager

FROM: Darren Prather, Purchasing Director

DATE: 12-27-2012

Re: Recommendation: Architectural Services/Fire Department

The City of Statesboro issued a request for qualifications (RFQ) for architectural services to design a remodel of station one on West Grady and a new design for an additional fire station(s) in the future. Our evaluation process involved two stages. Firms were asked to submit a response to our RFQ. At that point, each member of the evaluation committee performed an evaluation based on the listed criteria in the RFQ (100 point scale). For the second stage, the top three firms were asked to perform presentations to explain, in detail, their qualifications and approach to our project(s). After these presentations, each evaluation member numerically graded these presentations based on each firm's presentation and answers to several standard questions (80 point scale). After these presentations, the committee met once more to compare scores and to discuss the ratings of the firms. At this meeting, Martin Rule & Associates/Stewart Cooper Newell was chosen as they, in the opinion of the committee, offered the best resources for our projects. The firms who responded to our RFQ are listed below with the ones invited to perform presentations in bold print:

- 1. Martin Rule & Assoc./ Stewart Cooper Newell**
- 2. Palmer Architects/Parker Engineering**
- 3. HGBD Architects & Engineering**
4. JLA Architects
5. McCall & Associates, Inc.
6. Pope & Partners, Inc.

All presentations were of high caliber, but the evaluation committee unanimously selected Martin Rule & Associates/Stewart Cooper Newell. In the final analysis, this firm consistently scored the highest and it was felt, by the committee, they were the best solution to our design needs. Martin Rule & Associates brings local knowledge and experience and Stewart Cooper Newell has been involved in over 250 fire station design

projects. **It is our recommendation that the architectural services contract be awarded to Martin Rule & Associates/Stewart Cooper Newell.** If approved, negotiations will begin until an agreement is reached. If, for some reason an agreement can't be reached, we will return to Council for approval of our second choice for these services. The amount paid for these services will be covered in the, already approved, capital budget for fire station construction. After an architectural design is accepted, the construction phase shall be bid out per our ordinance requirements.



Joe R. Brannen, Mayor

COUNCIL

~~Thomas N. Blich~~ - DISTRICT 1

Gary L. Lewis - DISTRICT 2

William P. Britt - DISTRICT 3

John C. Riggs - DISTRICT 4

Travis L. Chance - DISTRICT 5

CITY OF STATESBORO

WATER & WASTEWATER
302 BRIARWOOD ROAD
STATESBORO, GEORGIA 30458
(912) 681-1161
FAX: (912) 681-8932

H. Wayne Johnson,
Director of Water & Wastewater
Van H. Collins,
Assistant Director of Water &
Wastewater
Matthew Aycock,
Wastewater Superintendent
Aulbert Brannen III,
Maintenance Superintendent
Danny Lively,
Water Superintendent

MEMORANDUM

December 26, 2012

To: Mr. Frank Parker, City Manager

From: Wayne Johnson, Director of Water & Wastewater

RE: WWTP FILTER REPLACEMENT:

On December 11, 2012 we received and opened bids for the Removal of existing Tertiary Filters and installation of the new Filters. We received three bids, see attached bid tabulation sheet, low bid was submitted by Y-DELTA Inc, in the amount of **\$339,267.00**. Please place this on the January Council agenda for consideration to award the contract to Y-Delta Inc.



HUSSEY, GAY, BELL & DEYOUNG, INC.
CONSULTING ENGINEERS

December 17, 2012

Mr. Darren Prather
Purchasing Director
City of Statesboro
P.O. Box 348
Statesboro, Georgia 30458

**RE: WASTEWATER TREATMENT PLANT
FILTER REPLACEMENT**

Dear Mr. Prather:

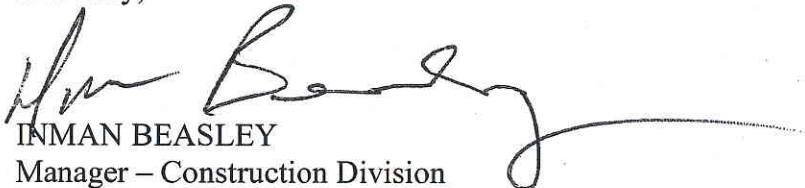
On this date, December 11, 2012 bids were received for the above referenced project as follows:

Y-DELTA Inc.	\$339,267.00
BRW Construction Group, Inc.	\$376,622.00
Southern Champion Construction, Inc.	\$387,000.00

As indicated, the low bid was submitted by Y-DELTA, Inc. It is recommended they be awarded a contract in the amount of \$339,267.00. The successful bidder has the resources to successfully prosecute the work.

Attached please find three (3) copies of the Abstract of Bids for your use.

Sincerely,


INMAN BEASLEY
Manager – Construction Division

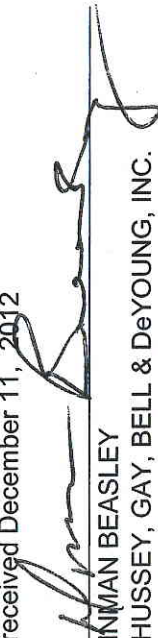
Enclosures:

Cc: Mr. Wayne Johnson
Mr. Van Collins
Mr. Bill Lovett
Mr. Jennifer Oetgen

BID ABSTRACT
WWTP Filter Replacement
City of Statesboro
December 11, 2012

<u>Contractor</u>	<u>Bid Security</u>	<u>Non-Collusion Affidavit</u>	<u>Addendum No. 1</u>	<u>Total Bid Amount</u>
Y-Delta, Inc.	5%	X	1	\$ 339,267.00
BRW Construction Group, LLC	5%	X	1	\$ 376,622.00
Southern Champion Construction, Inc.	5%	X	1	\$ 387,000.00

I certify that this is a correct Abstract of Bids
received December 11, 2012


INIMAN BEASLEY
HUSSEY, GAY, BELL & DeYOUNG, INC.
CONSULTING ENGINEERS
SAVANNAH, GEORGIA