



City of Statesboro, Georgia
Planning & Development Department
Phone (912) 764-0630 Fax (912) 764-0664

Building Permit Application

Project Address: _____

Project Name (if applicable): _____

Building Type(s): Duplex ☐ Multi Family ☐ Commercial ☐ Industrial ☐ Single Family ☐ Accessory ☐

Class of Work: Erect ☐ Addition ☐ Renovation ☐ Repair ☐ Demo ☐

Description of Work: _____

Dollar Value of Proposed Work: _____

Proposed Square Footage: _____

Proposed Use (ex: restaurant, salon, etc.): _____

Contact/Contractor Information

Owner Name: _____

Address: _____

Phone #: _____ **Email:** _____ **Fax #:** _____

Architect/Engineer (if applicable): _____

Address: _____

Phone #: _____ **Email:** _____ **Fax #:** _____

Contractor: _____ **State License #:** _____

Address: _____

Phone #: _____ **Email:** _____ **Fax #:** _____

Contact for Building Permit Related Information: Owner ☐ Architect ☐ Engineer ☐

Other: _____

Address: _____

Phone #: _____ **Email:** _____ **Fax #:** _____

Signature of Applicant: _____ **Date:** _____

Requirements:

- Original submittal for a new development should include 1 digital set of building and site plans.
- Original submittal for interior build out or expansion must include a site layout and/or floor plan.
- Electronic copies are required. A pdf file of approved plans (site and building) must be submitted prior to issuance of a certificate of Occupancy. Send to planning.development@statesboroga.gov.
- All redlined plans provided to the applicant must be returned to the City with the revised set before a permit may be issued.
- Contractor must provide a copy of the Georgia issued state license.

This application must be filled out completely before the review process may begin.