



The City of Statesboro Streets and Parks Division and Keep Statesboro-Bulloch Beautiful (KSBB) sponsor a Community Garden at Renaissance Park. The Division supplies the basic site, water, and tools during Master Gardener hours. An annual rental fee is charged. The garden is called the Statesboro Community Garden. The purpose of the garden is to provide a community setting for Statesboro residents to experience, learn, and participate in gardening.

Policy & Procedures

Hereupon, the applicant will be referred to as the “renter” in the documentation below.

Location

Location of the garden:

**130 Parker St,
Statesboro, GA 30458**

Contact Methods

Garden application/ fee payment:

Leah Harden, City Clerk

leah.harden@statesboroga.gov

912-764-0621

Garden maintenance/plot availability:

Amanda Clements, KSBB Coordinator

ksbb@statesboroga.gov

912-212-1321

Community Message Board/Community Information

The community garden will showcase a message board that will list the Statesboro Community Garden Policies and Procedures, an updated monthly schedule of the Master Gardeners, volunteers for maintenance, and any additional information that is deemed necessary.

Info about the community garden will so be linked below and can be found on the KSBB website: <https://www.keepstatesborobullochbeautiful.org/statesborocommunitygarden>

Growing Season/Hours

The Statesboro Community Garden will be open for gardening from **sun up to sunset**. Gardening season will be 12 months out of the year and there will be no off-season.

Registration Fees

The annual registration fee is \$25 for a raised bed and \$50 for a ground plot. Registration fees are used to offset administrative and water costs and are not refundable. Registration is only available to City of Statesboro residents with proof of residency. Registration can be completed at City Hall with the Records Manager or City Clerk.

Raised Bed: 4ft x 12ft

Ground Plot: 15ft x 30ft

Registration Process

All garden registrations are renewed annually upon request. Along with the registration fee, each renter must show proof of residency and sign a copy of the Community Garden Policy & Procedures annually. If a plot is not registered by the due date, an attempt will be made to contact the renter to secure registration. Plots for which registration has not been received will be made available to new renters on the waiting list. To register for a garden space or to be added to the waiting list, please contact the City Clerk.

Master Gardeners

The Statesboro Community Garden has a part-time, non-paid Master Gardener (or Co-Master Gardeners), whose duties include garden inspection, policy enforcement, conflict resolution, organizing the maintenance of physical facilities, tool check-out, and other types of “hands-on” activities. Garden policies and procedures are reviewed and updated as necessary by the Keep Statesboro-Bulloch Beautiful Coordinator. They are then reviewed and approved by the Streets and Parks Division and the City of Statesboro Management.

Use and Care of Gardens

Plots must be actively used for growing produce/flowers and must be actively cared for throughout the year, including during the winter. Regular care includes harvesting when necessary, the removal of spent crop plants, and the removal of weeds in and around the plots. Plot renters who do not actively garden during the winter must maintain their plot free of weeds. Plots that are not used or cared for will be reassigned. There is a limit of one plot/bed per individual and plots must be used by the gardeners to whom they are assigned.

Weeds

All plots and adjacent walkways must be maintained weed-free throughout the year by adjacent gardeners. Please note that herbicides of any type are not permitted.

Paths and Boundaries

Renters may not extend their garden beyond its official defined boundary. The boundaries of each garden plot are the raised beds and t-posted corners of the ground plots. Paths must be kept clear, level, and free of all obstructions. This includes garden plants, tools, and personal belongings. The paths adjacent to each plot are the joint responsibility of the renters on both sides of the path. Renters on the outside perimeter are responsible for maintaining a clear, walkable path to the adjacent fence. Renters' garden plants must not extend into or over the paths; plan for growth when planting near the edges of your garden. Any garden plant extending into a path may be trimmed, moved, or removed by the Master Gardeners without notice. Raised beds and ground plots will be number coded and a specific number will be assigned to the renter.

Tall Plants, Pest Plants, and Poisonous Plants

Trees are not allowed. Shrubs or perennials with invasive root systems are also not permitted. Plants that are invasive or are difficult to eradicate and that spread shoots, roots, thorns or branches beyond the plot boundaries are not allowed. Examples include rose bushes, bamboo, large rosemary bushes, mints, berry vines, horseradish, sunchokes (Jerusalem artichokes), and morning glories. Poisonous plants and illegal plants are strictly prohibited (e.g., as foxglove, hemlock, poisonous mushrooms, cannabis, etc.).

Pests and Diseases

Gardeners are encouraged to keep diseases, insects, and other pests under control, so they do not spread into our gardens. Gardeners must dispose of diseased plants in a way that limits the spread of disease (such as removal from the garden area). Herbicides and fertilizers are allowed only under the condition that the herbicides used will stay within the vicinity of the renter's plot. Persistent or particularly harsh chemicals are not allowed. Natural methods of pest control such as traps, companion planting, good plant and soil health, beneficial insects, and biological controls are encouraged. If you have any questions about what is allowed vs not allowed, contact the KSBB Coordinator.

Water

Water will be set on timed irrigation and will be run during 6 AM and 8 PM times during longer days of the year. During the winter months, the timer will be set to 6 AM and 6 PM.

Shed

The shed on-site will serve only as a storage location for tools and equipment approved by the City of Statesboro/KSBB

Tools

We have a few basic tools in the Garden located in the shed for check out:

Garden trowels, garden hoes, rakes, weeders, gloves, shovels, and wheelbarrows. These items can ONLY be used while a Master Gardener is on the premises. The Master Gardener will be able to allow check out of tools. All tools that are checked out must be returned and checked back in while the Master Gardener is on the premises. Please use them with care and return them to the shed promptly when finished with a project. Report missing or broken tools to the Master Gardener. Tools are used at the gardener's own risk. Tools that are kept in individual plots are not to be borrowed without the owner's permission.

If a Master Gardener is not on the premises, renters are responsible for supplying and bringing their own tools. The City is not responsible for personal property if left on the premises.

Pets

Pets are not welcome in the Garden, except as specifically permitted by the Americans with Disabilities Act.

Volunteers

Regular maintenance will be done by volunteers who do not rent a plot. Renters should be made aware that volunteers will help with maintenance by pulling weeds, picking up litter, and cleaning the space so that the garden stays in excellent condition. Volunteers are not to be held responsible for any possible damage done to raised beds/plots or the surrounding areas.

Notices and Contact of Renters

Notices of major significance (fee deadlines, etc.) will be notified whenever needed to the renter. Notices to renters may be attached to their plot or made by phone or email. General notices may be posted on the community message board of the community garden.

Leaving/Refunds

If the renter decides to give up their plot, the Keep Statesboro-Bulloch Beautiful Coordinator should be notified so that the garden plot can be reassigned quickly. Plots that are rented out are not eligible for a refund if surrendered back to the City/KSBB.

Abandonment

Any plot that is apparently abandoned may be reassigned with a month's notice. The renter of the specific bed will be contacted before automatic reassignment back to the City/KSBB. In special circumstances where illness, injury, or other commitments will only be for a few months and have a known ending date, other arrangements may be made.

Statesboro Community Garden Policy and Procedures: Renter's Agreement

Renters are required to sign this form and return their annual registration fee to City Hall to attention of the City Records Manager or the City Clerk in order to complete their registration.

As a condition of membership in the Statesboro Community Garden I have read and agree to comply with the City of Statesboro Community Garden Policy and Procedures. I hereby absolve the City of Statesboro, Keep Statesboro-Bulloch Beautiful, its employees, independent contractors, and officers from all liability that may arise as a result of my participation in the Community Garden. I/We agree to allow the use of my/our photographs(s) for program publicity.

_____	_____ Signature Date
_____	Plot Holder's Name
_____	Address
_____	Best Contact Phone Number
_____	Email Address
_____	Plot #