



Billboard Permit Application

Staff Use Only

Received: _____

Application Number: _____

Applicant Information

Applicant Name:

Address:

Phone:

City:

State:

Zip Code:

Email (Optional):

Installer Information

Installer Name:

Address:

Phone:

City:

State:

Zip Code:

Email (Optional):

Location

Property Name:

Address:

Phone:

City:

State:

Zip Code:

Email (Optional):

Property Map Number:

Parcel Map Number:

Billboard Information

Face Dimensions (Including Trim):

Height

Width

Total Square Feet:

Number of Faces:

Square Ft. of Each Face:

Height of the Billboard (TO THE HIGHEST POINT OF THE STRUCTURE):

Feet

Inches

Will the Billboard Include Any Extrusions (OTHER THAN APRONS) Beyond The Face of the Sign:

Yes

No

Are There Any Freestanding / Monument / Stanchion Signs Located on This Property:

Yes

No



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Received: _____	Application Number: _____

Billboard Information	
Are Any Other Billboards Located on This Property:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Distance to Nearest Billboard (In Feet): _____	
Will the Sign be Illuminated:	<input type="checkbox"/> Yes* <input type="checkbox"/> No
Distance to Nearest Historic Site / Public Property / Institution (In Feet)** :	
Will Changeable Copy be Used:	<input type="checkbox"/> Yes*** <input type="checkbox"/> No
<p style="margin: 0;">* - IF YES, PLANS, DETAILS AND SPECIFICATIONS MUST INCLUDE FULL LIGHTING PLAN</p> <p style="margin: 0;">** - AS DEFINED BY THE CITY OF STAESBORO ZONING ORDINANCE – SECTION 1511</p> <p style="margin: 0;">*** - IF YES, THE CHANGEABLE MUST BE INCLUDED FOR APPLICATION TO BE COMPLETE</p>	

The following items must be provided for each sign before the application shall be considered complete:

- Plans and details - to scale - of existing (drawings and details showing how modifications will be performed, including photographs of existing signage) or proposed signs (include dimensions, construction materials, finishes, treatments, mounting / installation details, pictures, etc.);
- Survey with details on locations of all proposed and existing signs with distances between existing signs, existing and proposed property lines and existing street right-of-way;
- Construction, mounting and installation plans and specifications listed above must meet ICC and wind load requirements. Design, foundation and footing plans must be completed by and include the seal and an original signature of a Professional Engineer or Architect registered in the State of Georgia;
- Proposed changeable copy must be disclosed as part of this application and Changeable Copy Supplement must be attached to this application, failure to provide disclosure shall constitute an incomplete application and shall require the submittal of a new application.
- One application shall be completed and submitted for each proposed structure.

APPLICANT AND PROPERTY OWNER: I hereby certify that there are no existing signs on the subject property except those indicated on this application or that any sign(s) required for removal will be removed before any new sign(s) are installed. I hereby certify that all information provided herein is true and correct and I acknowledge compliance with all requirements of the zoning district. I am aware of Article XV: Signs, and agree to comply with the City of Statesboro Zoning Ordinance.

Applicant Signature: _____
Business Owner or Owner's Representative

Date: ____ / ____ / ____

Applicant Printed Name: _____

Property Owner Signature: _____
Property Owner

Date: ____ / ____ / ____

Property Owner Printed Name: _____