



**December 2, 2014 9:00 am**

1. Call to Order by Mayor Jan Moore
2. Invocation and Pledge of Allegiance by Councilman Gary Lewis
3. Public Comments (Agenda Item):
4. Consideration of a Motion to approve the Consent Agenda
  - A) Approval of Minutes
    - a) 11-18-2014 Council Work Session Minutes
    - b) 11-18-2014 Council Minutes
5. Public Hearing for the purpose of hearing input regarding a redevelopment plan pursuant to the Redevelopment Powers Law as provided for in Chapter 44 of Title 36 of the Official Code of Georgia to establish the "City of Statesboro Tax Allocation District #1: Downtown TAD."
6. Consideration of a Motion to approve **Resolution 2014-39**: A Resolution pursuant to the City of Statesboro Grant Policy allowing the City of Statesboro and the Averitt Art Center to act as co-applicants and submit application to the National Endowment for the Arts Our Town Arts Engagement and Place Making Grant Award Program for the development of the city owned alleyway located between 58 and 62 East Main Street as part of the Georgia Southern University / City of Statesboro Fabrication Laboratory and Business Innovation Center for the purpose of development of the alleyway as a covered pedestrian and outdoor programming space, especially as that space relates to City events, and the Arts and Business Innovation Center.
7. Consideration of a Motion to approve/deny a 90 day temporary alcohol license to Steven Alan Reid of the Wal- Mart Stores East, LP in accordance with Chapter 6 (Alcohol) Sec.6-34 (a) of the City of Statesboro Code of Ordinance.
8. Consideration of a Motion to approve **Resolution 2014-41**: A Resolution appointing David McLendon for appointment to the vacant seat on the Statesboro Planning Commission.
9. Consideration of a Motion to award a purchase contract to Roberts Truck center for a low boy trailer in the amount of \$54,239.00. If approved, it will be funded out of the 2013 SPLOST.
10. Consideration of a Motion to award a contract to purchase a road tractor to Savannah Freightliner in the amount of \$112,051. If approved, this would be paid for out of the GMA lease pool.

11. Consideration of a Motion to approve **Resolution 2014-40**: A Resolution appointing Carol Knight to the Tree Board of the City of Statesboro.
12. Consideration of a Motion to award a purchase contract to the Finn Corporation via the Houston--Galveston Area Council Buyers Contract to purchase a straw blower in the amount of \$23,586.50.
13. Other Business from City Council
  - A) Mayor Moore will update Council on Tom Peterson's Open Meetings Investigation.
14. City Managers Comments
15. Public Comments (General)
16. Consideration of a Motion to enter into Executive Session to discuss "Potential Litigation" in accordance with **O.C.G.A.§50-14-3 (2012)**
17. Consideration of a Motion to Adjourn



**CITY OF STATESBORO  
CITY COUNCIL WORK SESSION MINUTES  
May 06, 2014**

A work session of the Statesboro City Council was held on November 18<sup>th</sup>, 2014 at 4:00 pm in the Council Chambers at City Hall. Present were Mayor Jan Moore; Council Members: John Riggs and Gary Lewis. Also present was City Clerk Sue Starling, City Attorney Alvin Leaphart. Also present was City staff as well as other citizens.

The meeting was called to order by Mayor Jan Moore. The following items were presented and discussed.

1. Presentation by the South Main Street Revitalization Committee

Keely Fennell, Allen Muldrew, Bob Mikell and Brian Davis representing the South Main Street revitalization committee spoke on the progress of the South Main Street project also known as “The Blue Mile”. In order to make the South Main corridor appealing, they visited many other cities to get a starting model. The suggestion is to model South Main Street after Greenville, South Carolina. Mr. Muldrew presented a map of the boundaries for the South Main Street project which will need to be approved by City Council by December 31, 2014. If the approval comes after the first of 2015 any improvement that would be captured in the TAD would be lost

Fiscal Year 2015/2016 Goals for Budgeting

1. Goal: To actively engage and maintain transparency with the citizens of Statesboro.
2. Goal: To provide efficient and effective services that will positively impact the quality of life for residents and business owners.
3. Goal: To develop and sustain economic development and investment in the community.
4. Goal: To be proactive in the planning and development of critical infrastructure necessary for managed growth
5. Goal: To work effectively with other local, state and federal agencies to benefit the citizenry.

Interim City Manager Robert Cheshire outlined the goals as listed above for the upcoming budget. He asked for any areas that Council would like to include or improve on within the next fiscal year’s budget.

Mayor Moore stated she would like to see more people on draft for their utility bills as well as more traffic efficiency, cohesive designs for the Mall and to look at some residential areas in reference to historical sites.

Interim City Manager Robert Cheshire stated there would be an alcohol work session on December 2<sup>nd</sup> and a budget work session on December 16<sup>th</sup>, 2014.

Hearing no other comments, the meeting was adjourned at 5:05 pm.



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**CITY OF STATESBORO  
Council Minutes  
November 18, 2014**

A regular meeting of the Statesboro City Council was held on November 18<sup>th</sup>, 2014 at 5:15 p.m. in the Council Chambers at City Hall. Present were Mayor Jan J. Moore, Council Members: Phil Boyum, John Riggs, Gary Lewis and Travis Chance. Also present were Interim City Manager Robert Cheshire, City Clerk Sue Starling, City Attorney Alvin Leaphart, Assistant City Engineer Jason Boyles and Director of Community Development Mandi Cody. Absent was Councilman Will Britt.

The Meeting was called to order by Mayor Jan Moore.

The Invocation and Pledge of Allegiance was led by Councilman John Riggs

**Recognitions/Public Presentations**

**A) Presentation of the Proclamation for “Global Entrepreneurship Week”**

Councilman Phil Boyum read the proclamation recognizing “Global Entrepreneurship Week”

**Public Comments (Agenda Item):** None

**Consideration of a Motion to approve the Consent Agenda**

**A) Approval of Minutes**

**a) 11-04-2014 Council Minutes**

**b) 11-04-2014 Council Work Session Minutes**

**B) Consideration of a motion for the surplus and disposal of Public Works equipment and other items as listed.**

Councilman Riggs made a motion, seconded by Councilman Lewis to approve the consent agenda in its entirety. Councilman Riggs, Lewis and Chance voted in favor of the motion. The motion carried by a 3-0 vote.

Councilman Phil Boyum joined the meeting.

**Consideration of a Motion to Apply for the Georgia Department of Transportation’s (GDOT) FY 2015 Local Maintenance and Improvement Grant (LMIG) an annual program in which GDOT allocates transportation funds to local governments. For FY 2015, GDOT will allocate \$208,230.11 to the City of Statesboro if the City will commit to providing at least 30% matching funds. FY 2015 LMIG funds to be used solely for resurfacing city streets.**

Councilman Chance made a motion, seconded by Councilman Riggs to approve the application for the Georgia Department of Transportation’s (GDOT) FY 2015 Local Maintenance and Improvement Grant (LMIG) an annual program in which GDOT allocates transportation funds to local governments. For FY 2015, GDOT will allocate \$208,230.11 to the City of Statesboro if

the City will commit to providing at least 30% matching funds. FY 2015 LMIG funds to be used solely for resurfacing city streets. Councilman Boyum, Riggs, Lewis and Chance voted in favor of the motion. The motion carried by a 4-0 vote.

**Consideration of a Motion to Adopt Resolution 2014-35: A Resolution approving the City of Statesboro's proposed FY 2015 Street Resurfacing List, and further authorizing the Mayor to execute the GDOT LMIG Application. The City's share (at least 30% matching funds) to be funded through 2013 SPLOST. The City has \$500,000 in 2013 SPLOST funds allocated to Street Resurfacing in FY 2015.**

Councilman Lewis made a motion, seconded by Councilman Riggs to Adopt Resolution 2014-35: A Resolution approving the City of Statesboro's proposed FY 2015 Street Resurfacing List, and further authorizing the Mayor to execute the GDOT LMIG Application. The City's share (at least 30% matching funds) to be funded through 2013 SPLOST. The City has \$500,000 in 2013 SPLOST funds allocated to Street Resurfacing in FY 2015. Councilman Boyum, Riggs, Lewis and Chance voted in favor of the motion. The motion carried by a 4-0 vote.

**Consideration of a motion to approve Resolution 2014-36: A Resolution declaring the remainder of Crescent Circle, a portion of North Crescent, and an adjacent island as surplus and authorizing the disposition of such surplus property.**

Councilman Riggs made a motion, seconded by Councilman Chance to approve Resolution 2014-36: A Resolution declaring the remainder of Crescent Circle, a portion of North Crescent, and an adjacent island as surplus and authorizing the disposition of such surplus property. Councilman Boyum, Riggs, Lewis and Chance voted in favor of the motion. The motion carried by a 4-0 vote.

**Consideration of a Motion to approve a reimbursement to Bethany's Assisted Living for the material cost difference between the required 12 inch water main and the standard 8 inch water main.**

Councilman Boyum made a motion, seconded by Councilman Riggs to approve a reimbursement to Bethany's Assisted Living for the material cost difference between the required 12 inch water main and the standard 8 inch water main. Councilman Boyum, Riggs, Lewis and Chance voted in favor of the motion. The motion carried by a 4-0 vote.

**Consideration of a motion to approve Resolution 2014-37: A Resolution amending the job position classification and compensation plan for one (1) of the current Assistant City Engineer positions within the Engineering Department.**

Councilman Boyum made a motion, seconded by Councilman Riggs to approve Resolution 2014-37: A Resolution amending the job position classification and compensation plan for one (1) of the current Assistant City Engineer positions within the Engineering Department. Councilman Boyum, Riggs, Lewis and Chance voted in favor of the motion. The motion carried by a 4-0 vote.

**Consideration of a Motion to approve Resolution 2014-38: A Resolution authorizing the submittal of a grant application for \$100,000 of funding to the 2014 Georgia Department of Natural Resources Recreational Trails Program for extension of the Julius Abraham Trail from Church Street to Donnie Simmons Way and to allow for a commitment of City funds up to \$70,000.**

Councilman Lewis made a motion, seconded by Councilman Boyum to approve **Resolution 2014-38**: A Resolution authorizing the submittal of a grant application for \$100,000 of funding to the 2014 Georgia Department of Natural Resources Recreational Trails Program for extension of the Julius Abraham Trail from Church Street to Donnie Simmons Way and to allow for a commitment of City funds up to \$70,000. Councilman Boyum, Riggs, Lewis and Chance voted in favor of the motion. The motion carried by a 4-0 vote.

**Update on the recent amendments for the GMEBS Defined Benefit Retirement Master Plan by Director of Human Resource Jeff Grant.**

Director of Human Resource Jeff Grant updated Council on the amendments to the Retirement Master Plan which included death benefits, and the start date for retirement.

**Presentation of findings by Mayor Moore regarding enforcement of the alcohol ordinance**

Mayor Moore gave an overview and a time line of facts as to the alcohol ordinances changes and the absence of alcohol citations that should have come before Council between 2011 and 2013.

After the presentation, Mayor Moore asked Council for support to release the findings and reports to the public. Councilman Riggs made a motion, seconded Councilman Chance to release the reports to the public. Councilman Boyum, Riggs, Lewis and Chance voted in favor of the motion. The motion carried by a 4-0 vote.

**Other Business from City Council**

There was no other business from Council.

**City Managers Comments**

There were no comments from the City Manager.

**Public Comments (General)**

Bill Thomas stated he was glad to see the FBI come in City Hall and this would be his last address to Council.

**Consideration of a Motion to enter into Executive Session to discuss “Personnel Matters” in accordance with O.C.G.A.§50-14-3 (2012)**

There was no Executive Session.

**Consideration of a Motion to Adjourn**

Councilman Lewis made a motion, seconded by Councilman Chance to adjourn. Councilman Boyum, Riggs, Lewis and Chance voted in favor of the motion. The motion carried by a 5-0 vote.

The meeting was adjourned at 6:40 pm.

**RESOLUTION 2014-39: A RESOLUTION REQUESTING APPROVAL TO APPLY FOR THE NATIONAL ENDOWMENT FOR THE ARTS OUR TOWN GRANT FOR THE CITY OF STATESBORO, GEORGIA AND THE CITY OF STATESBORO AVERITT CENTER FOR THE ARTS.**

THAT WHEREAS, the National Endowment for the Arts has announced the availability of competitive grant funds which may be utilized for the Our Town Art Engagement, Cultural Planning, and Design Projects Grant Program; and

WHEREAS, this grant allows the expenditures for the purpose of projects that represent the distinct character and quality of the community and reflect a vision for enhancing the livability of the community as well as to projects that expand the capacity of arts organization and artists to work more effectively with economic and community development practitioners to improve the livability of communities and create opportunities for all; and

WHEREAS, the request of this application is to provide funding for the City of Statesboro owned alleyway located between 58 and 62 East Main Street that will be utilized as part of the Georgia Southern University and City of Statesboro Fabrication Laboratory and Business Innovation Center; and

WHEREAS, the Averitt Art Center ceramics studio is a part of this facility; and

WHEREAS, the City of Statesboro intends to design and construct the alleyway improvements in conformance with the Downtown Statesboro Master Plan to enhance our downtown's appearance and walkability; and

WHEREAS, the Averitt Art Center, the City of Statesboro, and the Innovation Center intend to design, construct, and utilize the alleyway as a covered pedestrian connector between facility space; a pedestrian area; an art staging area; and an outdoor event space; and

WHEREAS, grants will be awarded in \$25,000 increments between \$25,000 and \$200,000; and

WHEREAS, the award of the grant funds (if awarded) must be utilized over a two year (2) grant period;

WHEREAS, the Bureau of Business Research and Economic Development of Georgia Southern University has agreed to serve as the Grant Writer for this Project; and

WHEREAS, there is a 1:1 matching requirement of cash and/or in kind contributions required for this fund; and

WHEREAS, the City of Statesboro intends to work with the Georgia Southern University

Sustainability Fund and private enterprise to achieve the match requirements;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Statesboro, Georgia in regular session assembled this 2nd day of December, the Council hereby authorizes the **application** for the funds to be awarded by National Endowment for the Arts Own Town Grant Program.

BE IT FURTHER RESOLVED that the funding will be through the City of Statesboro Planning & Development budget for expenditures from this grant.

BE IT FURTHER RESOLVED that the City Manager and/or Mayor are hereby authorized to execute all documents related to the application of said grant.

Adopted this 2<sup>nd</sup> day of December, 2014.

CITY OF STATESBORO, GEORGIA

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By: Jan J. Moore, Mayor

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Attest: Sue Starling, City Clerk



RESOLUTION 2014-41

APPOINTING DAVID W. McLENDON TO THE STATESBORO PLANNING COMMISSION

WHEREAS, Section 2- 67 of Chapter 2 of the Statesboro Code of Ordinances states that the membership of the Statesboro Planning Commission shall consist of seven members who shall be appointed by the governing body. The appointment of members of the planning commission upon the effective date of this division shall be as follows:

- (1) Posts 1, 3, 5, and 7 shall be appointed for terms of two years.
- (2) Posts 2, 4, and 6 shall be appointed for terms of four years.

Each successor appointed to the planning commission thereafter shall be appointed for a term of four years. may be appointed to two successive terms; and

WHEREAS, David W. McLendon has made application for volunteer service to the Statesboro Planning Commission to the Statesboro City; and

WHEREAS, there is currently a vacancy in Post 7; and

WHEREAS, the Mayor and City Council desire to exercise the appointment power provided above; and

WHEREAS, the Mayor and City Council agree and affirm that Mr. McLendon meets the qualifications of the City of Statesboro for service on the Statesboro Planning Commission and that Mr. McLendon has both the knowledge and the character that that will be beneficial to the Statesboro Planning Commission in discharging its responsibilities;

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Statesboro, Georgia as follows:

Section 1. That David W. McLendon is hereby appointed to the Statesboro Planning Commission for a four (4) year term.

Section 2. That this Resolution shall be and remain effective from and after its date of adoption.

Adopted this 2<sup>nd</sup> day of December, 2014.

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Jan J. Moore, Mayor

Attested by:

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Sue Starling, City Clerk

# Memo



**TO:** Robert Cheshire, City Manager

**FROM:** Darren Prather, Purchasing Director

**DATE:** 11-21-2014

**Re:** Bid Award Recommendation: Low boy Equipment Trailer

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The City of Statesboro solicited sealed bids for the purchase of a low boy trailer for use by the Streets Department of Public Works. This trailer will be used to transport heavy equipment and vehicles to locations around the City and to provide transportation for repair/maintenance purposes in and out of town. There is \$65,000 budgeted for this trailer and, if approved, will be funded out of the 2013 SPLOST. We received five (5) sealed bids for this low boy trailer and they are as follows:

1. Flint Equipment	\$59,500.00
2. Interstates Equipment	\$54,505.00
3. Roberts Truck Center	\$54,239.00
4. Savannah Freightliner	\$55,572.00
5. Yancey Brothers	\$63,305.00

We recommend the purchase award be made to Roberts Truck Center as they submitted the lowest responsive bid of \$54,239.00. If approved, this will be for the purchase of a 35 ton Eager Beaver brand low boy trailer.

# Memo



**TO:** Robert Cheshire, City Manager

**FROM:** Darren Prather, Purchasing Director

**DATE:** 11-21-2014

**Re:** Bid Award Recommendation: Road Tractor/Public Works

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The City of Statesboro solicited sealed bids for the purchase of a road tractor for use by the Streets Division of Public Works. This road tractor will be used to move heavy equipment and vehicles long distances to new job sites and for repairs as well as large equipment from other departments. This would replace a 1993 road tractor currently in use for this purpose. \$120,000 is currently funded for this purchase and would be paid for out of the GMA lease pool. We had five (5) sealed bid submittals and they are as follows:

1. MHC Kenworth	\$118,758.52
2. Peterbilt of Albany	\$127,478.00
3. Roberts Truck Center	\$110,279.00
4. Savannah Freightliner	\$112,051.00
5. Yancey Brothers	\$139,893.00

Due to the complex nature of these trucks we had two (2) addendums issued and a bid due date extension of one week to allow for any questions relating to bid compliance from the dealers. We allow this time as to fully consider any suggestions the dealers may have in relation to required specifications. This allows us to produce an even playing field as possible and, at the same time, receive the performance requirements needed by the City of Statesboro. We this being said, we recommend the bid award be made to Savannah Freightliner as they submitted the lowest responsive bid of \$112,051.00. This road tractor, if approved, will be a Freightliner 122SD model with a Cummins diesel engine. Roberts Truck Center's bid did not meet the front axle load requirement and offered a steel cab in place of the aluminum cab that was specified in the bid package. These two specifications were clearly listed in the package as a requirement and were met by most of the dealer submittals.

RESOLUTION 2014 -40

APPOINTING CAROL KNIGHT TO THE TREE BOARD OF THE CITY OF STATESBORO

WHEREAS, Section 76 of Division 3 of the Tree Ordinance of Statesboro, GA provides, in relevant part, that “the Tree Board for the City of Statesboro shall consist of nine members who shall be appointed by the Mayor, a Council Member or the City Manager with the approval of City Council, with consideration for expertise in the areas of administration, urban forestry, conservation, preservation of environmental attributes, horticulture, landscaping, and commercial or private construction.”

WHEREAS, the Mayor and City Council desire to exercise the appointment power provided above;

WHEREAS, the Mayor and City Council agree and affirm that Carol Knight has the background and character that would be helpful to the Tree Board of the City of Statesboro in discharging its responsibilities;

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Statesboro, Georgia, as follows:

Section 1. That Carol Knight is hereby appointed to the Tree Board of the City of Statesboro, Georgia for the term on the Tree Board lasting three years.

Section 2. That this resolution shall be and remain effective from and after its date of adoption.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2014

CITY OF STATESBORO, GEORGIA

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By: Jan J. Moore, Mayor

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Attest: Sue Starling, City Clerk

# Memo



**TO:** Robert Cheshire, City Manager

**FROM:** Darren Prather, Purchasing Director

**DATE:** 11-21-2014

**Re:** Bid Award Recommendation: HGAC Contract to Purchase Straw Blower

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The City of Statesboro’s Refuse Transfer Station desires to purchase a Finn straw blower off of the Houston—Galveston Area Council (HGAC) Buyers Contract. This machine will be used in erosion control and will apply straw mulch over newly planted grass areas at the landfill facility. This is the same contract we recently used to purchase a street sweeper. It is a contract formed from a grouping of entities in the Houston—Galveston, Texas area. Contracts are formally bid out by the HGAC co-op (made up of government appointees from all districts) and all local entities as well as other governments all over the nation can utilize or “piggy-back” these contracts. The City of Statesboro will be able to obtain a volume discount price when using this contract. This item, if approved, will be funded by the 2013 SPLOST. The amount budgeted for this item is \$25,000.00.

After having great success utilizing The HGAC contract, we recommend the purchase award be made to The Finn Corporation via the HGAC Buyers Contract in the amount of \$23,586.50. This amount includes all desired features and freight.