



August 16th, 2016 5:30 pm

1. Call to Order by Mayor Jan J. Moore
2. Invocation and Pledge of Allegiance by Councilman Sam Lee Jones
3. Public Comments (Agenda Item):
4. Consideration of a Motion to approve the Consent Agenda
 - A) Approval of Minutes
 - a) 08-02-2016 Council Minutes
 - b) 08-02-2016 Executive Session Minutes
 - c) 08-09-2016 Called Council Minutes
5. Update from the Alcohol Advisory Board.
6. Public Hearing and Consideration of a Motion to approve: **APPLICATION # V 16-07-01**: Jennifer Ronneburger requests a variance from Article XV Section 1509(C) Table 5 of the Statesboro Zoning Ordinance regarding the maximum number of total square feet for a building sign in Sign District 3 for 101 Brampton Avenue (Tax Parcel # MS74 000198 006).
7. Consideration of a Motion to authorize the City Manager to enter into negotiations with the Ecological Planning Group for a contract to provide a Storm Water Master Plan. This contract will be presented to Council at a later meeting for approval.
8. Consideration of a Motion to approve the purchase of Fiscal Year 2017 replacements of desktop and laptop computers utilizing the State of Georgia Procurement Contract from Dell in an amount not to exceed \$67,500.00.
9. Consideration of a Motion to award a Contract to Ellis Wood Contracting for the "City of Statesboro Street Resurfacing - West Parrish" in the amount of \$187,424.50. Project budget is \$300,000.00. Construction to be paid for through 2013 SPLOST funds, Project # ENG-110.
10. Consideration of a Motion to award a professional services design contract for the design of a sidewalk on East Main from Lester Road to Sandy Hill Apartments to Maxwell-Reddick and Associates in the amount of \$23,800.00. This project, if approved, will be paid for out of 2013 SPLOST funds.
11. Consideration of a Motion to approve **Resolution 2016-33**: A Resolution approving the uncollected personal property tax bill list for 2014.

12. Other Business from City Council

13. City Managers Comments

14. Public Comments (General)

15. Consideration of a Motion to enter into Executive Session to discuss “Personnel Matters”
in accordance with **O.C.G.A. §50-14-3 (2012)**

16. Consideration of a Motion to Adjourn



**CITY OF STATESBORO
Council Minutes
August 2nd, 2016**

A regular meeting of the Statesboro City Council was held on August 2nd, 2016 at 9:00 a.m. in the Council Chambers at City Hall. Present were Mayor Jan J. Moore, Council Members: Phil Boyum, Sam Lee Jones, Jeff Yawn, John Riggs and Travis Chance. Also present were Deputy City Manager Robert Cheshire, City Clerk Sue Starling and City Attorney Alvin Leaphart.

The meeting was called to Order by Mayor Jan J. Moore

The Invocation and Pledge of Allegiance was given by Councilman Phil Boyum.

Recognitions/Public Presentations

A) Presentation of the Employee of the Quarter Award

Director of Human Resources Jeff Grant presented a plaque and a check for \$100.00 to Ronnie Swint for being selected Employee of the Quarter by his peers. He is a meter reader for the water department.

Public Comments (Agenda Item): None

Consideration of a Motion to approve the Consent Agenda

A) Approval of Minutes

a) 07-19-2016 Council Minutes

b) 07-19-2016 Executive Session Minutes

Councilman Chance made a motion, seconded by Councilman Riggs to approve the consent agenda in its entirety. Councilman Boyum, Jones, Yawn, Riggs and Chance voted in favor of the motion. The motion carried by a 5-0 vote.

Second Reading and Consideration of a Motion to approve Ordinance 2016-06: An Ordinance amending Appendix A, Article XIV (Off-street Parking and Loading) of the Statesboro Code of Ordinances.

Councilman Jones made a motion seconded by Councilman Yawn to approve Ordinance 2016-06: An Ordinance amending Appendix A, Article XIV (Off-street Parking and Loading) of the Statesboro Code of Ordinances. Councilman Boyum, Jones, Yawn, Riggs and Chance voted in favor of the motion. The motion carried by a 5-0 vote.

Second Reading and Consideration of a Motion to approve Ordinance 2016-07: An Ordinance to amend Section 82-70 of the City of Statesboro Code of Ordinances regarding the water and sewer billing, termination of service for nonpayment, and billing adjustments

Councilman Jones made a motion seconded by Councilman Yawn to approve Ordinance 2016-07: An Ordinance to amend Section 82-70 of the City of Statesboro Code of Ordinances regarding the water and sewer billing, termination of service for nonpayment, and billing adjustments. Councilman Boyum, Jones, Yawn, Riggs and Chance voted in favor of the motion. The motion carried by a 5-0 vote.

Consideration of a Motion to approve Resolution 2016-32: A Resolution to adopt the first amendment to the City of Statesboro Schedule of Fees, Rates, and Fines for Fiscal Year 2017.

Councilman Boyum made a motion seconded by Councilman Chance to approve Resolution 2016-31: A Resolution to adopt the first amendment to the City of Statesboro Schedule of Fees, Rates, and Fines for Fiscal Year 2017. Councilman Boyum, Jones, Yawn, Riggs and Chance voted in favor of the motion. The motion carried by a 5-0 vote.

Consideration of a Motion to award a contract to the lowest quoter BRW in the amount (Not to Exceed) \$24,890.00 for the construction of a concrete slab for the Burnett Lime Equipment to be installed on. Also, to reallocate funds from two other projects funded from Operating Income that had been approved in the 2017 Capital Improvement Program. These Projects are WWD-161 (Replace 700 Megahertz Radios, \$54,000.00) and WWD159 (Smart Cover and Smart Flow Monitoring Systems, \$30,000.00) for a total of \$84,000.00.

Councilman Chance made a motion seconded by Councilman Riggs to award a contract to the lowest quoter not to exceed \$24,890.00. This quote would be offered locally to Remfro first to match the price with a predetermined timeline by Van Collins and Darren Prather. If the quote is not matched, the contract would go to BRW for the construction of a concrete slab for the Burnett Lime Equipment. Also, included in the motion is to reallocate funds from two other projects funded from Operating Income that had been approved in the 2017 Capital Improvement Program. These Projects are WWD-161 (Replace 700 Megahertz Radios, \$54,000.00) and WWD159 (Smart Cover and Smart Flow Monitoring Systems, \$30,000.00) for a total of \$84,000.00. Councilman Boyum, Jones, Yawn, Riggs and Chance voted in favor of the motion. The motion carried by a 5-0 vote.

Other Business from City Council:

Councilman Riggs stated he did a ride along with our canine unit with the Statesboro Police Department, APO Kyle Briley and a German Shepard by the name of Officer Rio. The ride along was not very long but it was able to give me an idea of the performance of APO Briley and the drug dog. I was also used the force simulator and would like to encourage anyone to try it to get a feel of what our Police Officer go through.

Mayor Moore thanked Rob Bryan for his service at Interim Police Chief during this time. She also stated the “Backpack Giveaway” was a great success along with the help of Annette Holloway and others. The Police Department grilled hotdogs and hamburgers for everyone. Our Police department is very sincere in their service and their concerns for our citizens. We are very blessed to have them.

Chief Bryan is organizing the Citizens Police Academy for concerned Clergy in our community as we are still taking applications. The first class will be August 15, 2016. We are also taking applications for all citizens for the fall Citizens Police Academy that will start September 20, 2016 and go till December 13, 2016

City Managers Comments

Deputy City Manager Robert Cheshire stated he has been talking with the City Manager Randy Wetmore on a regular basis to get him up to speed with things going on in the City.

As far as the Chief of Police search goes, I am hearing numerous opinions as we have been doing our very best to be transparent.

Mr. Cheshire introduced the new Planning and Development Director Frank Neal. He also thanked Director of Public Works and Engineering Jason Boyles for stepping in as interim for Planning and Development for the past three months.

Public Comments (General) None

Consideration of a Motion to enter into Executive Session to discuss “Personnel Matters” in accordance with O.C.G.A.§50-14-3 (2012)

At 9:42 am Councilman Riggs made a motion, seconded by Councilman Chance to enter into Executive Session to discuss “Personnel Matters” in accordance with O.C.G.A.§50-14-3 (2012). Councilman Boyum, Jones, Yawn, Riggs and Chance voted in favor of the motion. The motion carried by a 5-0 vote.

At 10:15 am, Councilman Chance made a motion, seconded by Councilman Yawn to exit Executive Session. Councilman Boyum, Jones, Yawn, Riggs and Chance voted in favor of the motion. The motion carried by a 5-0 vote.

The meeting was called back to order with no action taken.

Consideration of a Motion to Adjourn

Councilman Chance made a motion, seconded by Councilman Riggs to adjourn the meeting. Councilman Boyum, Jones, Yawn, Riggs and Chance voted in favor of the motion. The motion carried by a 5-0 vote.

The meeting was adjourned at 10:15 am.



**CITY OF STATESBORO
Called Council Minutes
August 9, 2016**

A Called Council Meeting of the Statesboro City Council was held on August 9th 2016 at 5:30 p.m. in the lobby at the Sea Island Bank on East Main Street. Present were Mayor Jan J. Moore, Council Members: Phil Boyum, Sam Lee Jones, Jeff Yawn and John Riggs. Also present were Deputy City Manager Robert Cheshire, City Clerk Sue Starling, City Attorney Alvin Leaphart and other City of Statesboro Department Heads. Councilman Travis Chance was absent.

The meeting was call to order by Mayor Jan Moore

Introduction of Police Chief Finalists

The three finalists were:

1. Herbert Blake, Police Chief from Hendersonville, North Carolina
2. Sandra Rhodes, a former Police Chief from Orry County, South Carolina
3. Charles Sikes, a retired GBI agent from Statesboro

Deputy City Manager Robert Cheshire introduced the finalists as each was asked 3 questions with a 3 minute time limit for each question.

Meet and Greet Finalists

Mayor Moore invited everyone to meet and ask questions of the candidates as they enjoyed the buffet.

Consideration of a Motion to Adjourn

Councilman John Riggs made a motion, seconded by Councilman Sam Lee Jones to adjourn the meeting. Councilman Riggs, Boyum, Jones and Yawn voted on the motion. The motion carried by a 4-0 vote.

The meeting was adjourned at 7:00 pm.



City of Statesboro – Department of Planning & Development
DEVELOPMENT SERVICES REPORT

P.O. Box 348
 Statesboro, Georgia 30458

(912) 764-0630
 (912) 764-0664 (Fax)

**V 16-07-01
 VARIANCE REQUEST
 101 BRAMPTON AVENUE**

LOCATION: 101 Brampton Avenue

REQUEST: Variance from Article XV Section 1509(C) Table 5 regarding maximum number of total square feet for a building sign in Sign District 3.

APPLICANT: Jennifer Ronneburger

OWNER(S): Hutton Team, LLC

ACRES: 1.1 acres

PARCEL TAX MAP #: MS74000198 006

COUNCIL DISTRICT: District 5 (Chance)



PROPOSAL:

The applicant requests a variance from Article XV Section 1509(C) Table 5 of the *Statesboro Zoning Ordinance* regarding the maximum number of total square feet allowed for a building sign. The subject site lies within the boundaries of The Market District. (See **Exhibit A** – Location Map)

BACKGROUND:

The applicant originally proposed the installation of a monument sign at the location. At that time, the applicant’s proposed building sign for the Brampton Avenue elevation was within the maximum 50 square feet permitted by the ordinance at 41.70 square feet. The applicant voluntarily removed the monument sign and proposed a 93.82 square feet wall sign for the building entrance fronting Brampton Avenue after discussions and review with The Market District Architectural Review Committee. The applicant’s building is currently under construction and seven (7) signs were permitted at the location on June 17, 2016.

SURROUNDING LAND USES/ZONING:

ZONING:		LAND USE:
NORTH:	CR (Commercial Retail) and R20 (Single-Family Residential)	Food Service Facilities, Retail Establishments and Single-Family Detached Dwellings
SOUTH:	CR (Commercial Retail)	Food Service Facilities
EAST:	R4 (High Density Residential)	Semi-Detached Dwelling Units and Single-Family Detached Dwellings
WEST:	CR (Commercial Retail)	Grocery Store and Hotel

The subject property is located within the CR (Commercial Retail) district and lies within the boundaries of The Market District. Surrounding parcels include mixed uses, such as restaurants, retail shops, and single-family and high density residential dwellings across Fair Road (See **Exhibit A** – Location Map, **Exhibit G**—Site and Surrounding Property Photos and **Exhibit F**—Proposed Signage Plans).

COMPREHENSIVE PLAN:

The subject site lies within the “Activity Centers/Regional Centers” character area as identified by the City of Statesboro Future Development Map within the *City of Statesboro Comprehensive Master Plan*. The “Activity Centers/Regional Centers” character areas are currently dominated by auto-oriented design and large surface parking lots. The Activity Centers will evolve into pedestrian-oriented shopping, office, and entertainment places that may also accommodate high-density residential development. Where excess parking is located, infill development can break up large surface lots. Tree plantings and landscaping will be generous to soften the development intensity in these areas. Access to these activity centers will be easily achieved for pedestrians, cyclists, and drivers alike (See **Exhibit B** – Future Development Map).

Some suggested development and implementation strategies for the “Activity Centers/Regional Centers” character area include the following:

- Encourage infill, new, and redevelopment to build close to the street.
- New developments that contain a mix of residential, commercial uses and community facilities at small enough scale and proximity to encourage walking between destinations

Statesboro Comprehensive Master Plan, Community Agenda page 23.

In addition, the Future Development Map and Defining Narrative section of the Comprehensive Plan states the following:

“Statesboro residents have expressed dissatisfaction with a variety of features in the community which clutter streetscapes and obstruct natural landscape features -particularly on major corridors entering and exiting the community. While City leadership has acknowledged the need to comprehensively update land development regulations to holistically address aesthetic concerns, there exist a number of individual topics which can be addressed by ordinance amendments in the short-term. Signs (attached and detached) should be managed by incorporating uniform design features, and by restricting billboards and other off-premise signage which distract from traffic control signage and compete with local and other on-site businesses.”

Statesboro Comprehensive Master Plan, Community Agenda page 11.

ANALYSIS:

I. **Variance from Article XV Section 1509(C) Table 5: Sign District 3 Dimensional Standards to permit an increase in the maximum number of total square feet for a building sign.**

The applicant is requesting a variance from Article XV (Signs) regarding the maximum number of total square feet for a building sign. The subject site is located in the CR (Commercial Retail) zoning district and is regulated by the dimensional standards of Sign District 3 (See **Exhibit C**—Section 1509(C) Table 5).

The subject site is located within Sign District 3 as identified by the *Statesboro Zoning Ordinance*. Article XV (Signs) Section 1509 of the *Statesboro Zoning Ordinance* regulates the dimensional standards for all freestanding and building signs within the City of Statesboro. Additionally, the maximum number of total square feet for building signage is regulated based on the length of the wall to which the sign is affixed. Individual establishments on an individual lot with a wall length of 100 feet or less are permitted a maximum 50 square feet for building signage (See **Exhibit C**—Section 1509(C) Table 5). The applicant’s proposal depicts an elevation 69 feet in length for the sign in question.

Section 1501(1) of the Statesboro Zoning Ordinance defines “Aggregate Sign Area” as “the combined sign area of all signs regardless of whether or not the signs require a permit, or where specified, all signs of a particular category, on a single parcel”. For individual business establishments on an individual lot within Sign District 3, the maximum aggregate sign area for all signs (combined freestanding and building) on the property is 150 square feet. In addition, Section 1509 (C)(4) states that a lot with two (2) frontages is permitted the sign area for each street frontage. The applicant’s structure fronts Fair Road and Brampton Avenue. Please note that the maximum allowable aggregate sign area does not allow a parcel to maximize the available wall signage and freestanding signage available for each parcel, but rather forces an allocation between the two.

Sign District 3 allows for a maximum of 50 square feet for building signs per elevation. The applicant’s intention is to increase the maximum number of total square feet for a building sign from the permissible 50 square feet to 93.82 square feet for the Brampton Avenue elevation. It should be noted that the applicant received a sign permit for the installation of seven (7) signs at the location on June 17, 2016. As permitted, the applicant has utilized 147 square feet of the total 200 square feet allowed for building signage (50 X 4 elevations). The applicant has utilized 154.56 square feet of the total aggregate (300 square feet) allowed. The applicant’s drive-thru menu board, drive-thru clearance and drive-thru speaker signs were not included in the aggregate total for the permit, although the directional signage was. The site has 145.44 aggregate square feet remaining.

Sign District 3 Regulations	Applicant's Original Request	Applicant's Revised Request	Permitted
Freestanding Signs: One sign structure per road frontage not to exceed 60 square feet	One (1) 30 square feet monument sign	VARIANCE SUBMITTED	
Building Signs: One per building elevation not to exceed 50 square feet for a wall length 100 feet or less	Three (3) 49 square feet building sign and one (1) 41.70 square feet building sign	Three (3) 49 square feet building signs	Three (3) 49 square feet building signs See Exhibit F and Exhibit H
Monument Sign: A freestanding sign which forms a solid structure from the ground to the top of the sign not to exceed 60 square feet	One (1) 7.56 square feet directional sign	One (1) 7.56 square feet directional sign	One (1) 7.56 square feet directional sign
Other: The ordinance is silent on drive-thru signage designed to facilitate the sales process No permit needed	One (1) drive-thru menu board, one (1) drive-thru clearance and one (1) drive-thru speaker stanchion style signs	One (1) drive-thru menu board, one (1) drive-thru clearance and one (1) drive-thru speaker stanchion style signs	One (1) drive-thru menu board, one (1) drive-thru clearance and one (1) drive-thru speaker stanchion style signs Note: These signs were not included in the aggregate area.

Section 1503(G) states that no variances shall be permitted from the terms of Article XV regarding signs in the *Statesboro Zoning Ordinance*. It continues to state that "Specifically, no variances under article XVIII of this ordinance [chapter] shall be applicable to the standards contained within this article." However, Article XV regarding signs is part of the *Statesboro Zoning Ordinance*, which provides for the award of variances by the City Council from the zoning regulations stating that "approval of a variance must be in the public interest, the spirit of the ordinance must be observed, public safety and welfare secured, and substantial justice done" and **Section 1801 states that the Mayor and Council [should] consider if the following are true in its consideration of a variance request:**

1. **There are special conditions pertaining to the land or structure in question because of its size, shape, topography, or other physical characteristic and that condition is not common to other land or buildings in the general vicinity or in the same zoning district;**
 - o There are no special conditions.
2. **The special conditions and circumstances do not result from the actions of the applicant;**
 - o The special conditions and circumstances do not result from the actions of the applicant due to The Market District's covenants and the applicant's willingness to negotiate and remove the originally proposed monument sign.
 - o All previously approved variances within The Market District were supported by The Market District's Architectural Review Committee.
 - o In negotiations with The Market District, the property owners forfeit their right to install a monument sign, even though monument signs are allowed by right in Sign District 3.
 - o The square footage allowed for a monument sign was applied to the aggregate square footage for three (3) permitted wall signs. **Note:** Only one (1) wall sign is allowed in The Market District.
3. **The application of the ordinance to this particular piece of property would create an unnecessary hardship; and**
 - o There is no proven hardship.
 - o The property owner was aware of The Market District's by-laws regarding signage, which are more strict than the City of Statesboro's Sign District 3 ordinance.
4. **Relief, if granted, would not cause substantial detriment to the public good or impair the purposes and intent of the zoning regulations.**
 - o Surrounding businesses, including McDonald's and Walmart Neighborhood Market, were all required to meet Sign District 3 regulations.

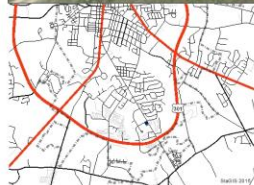
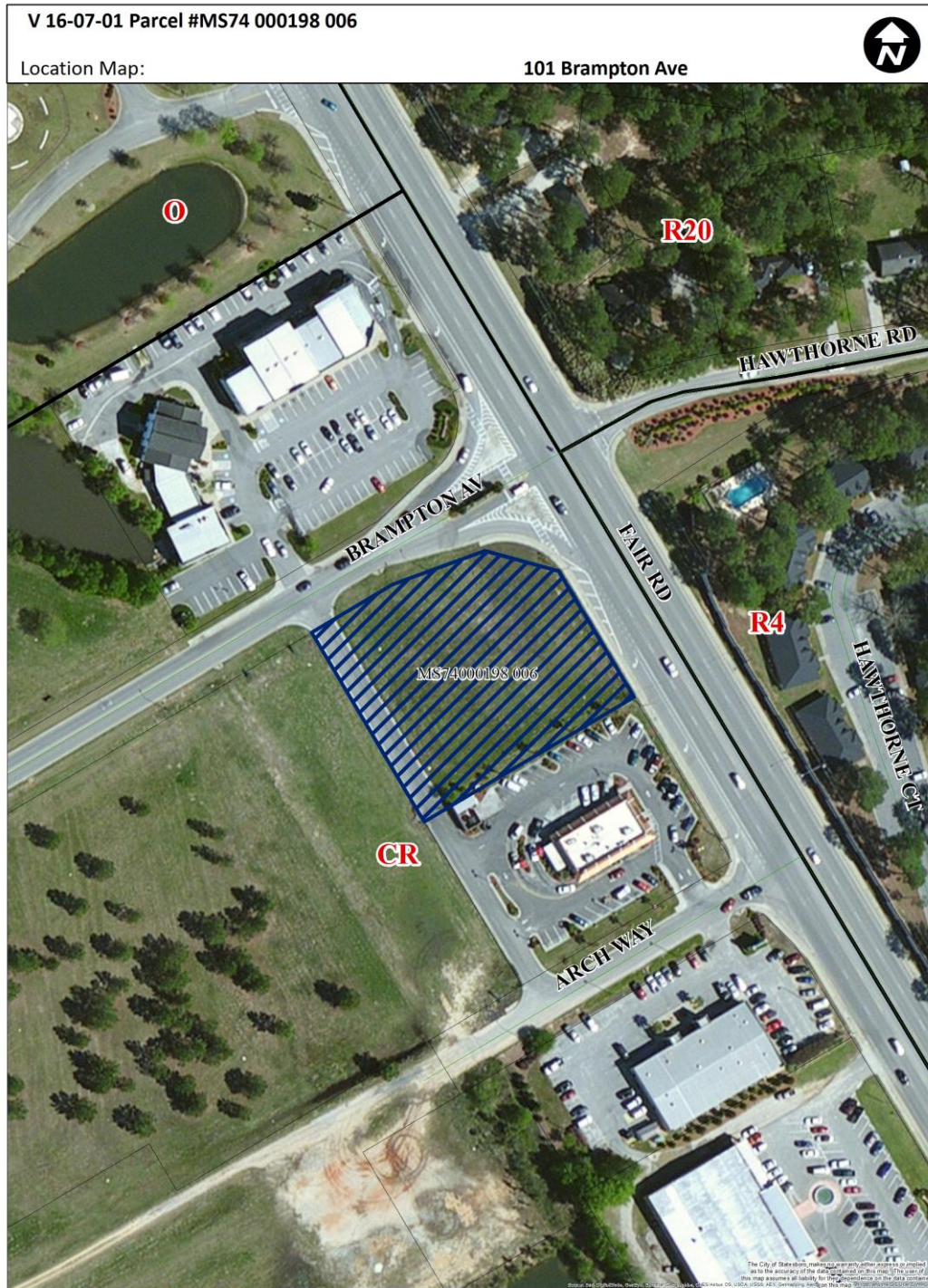
STAFF RECOMMENDATION:

The applicant received approval for seven (7) signs at the subject site on June 17, 2016. The requested increase in size is not in proportion to the building and there are no tangible benefits for the increase in size. Furthermore, there are no true hardships to justify the increase in size, for example, a lack of visibility, issues with topography or other obstructions. With these factors in mind, staff would recommend denial of this request.

PLANNING COMMISSION RECOMMENDATION:

At it's August 2, 2016 meeting, the Planning Commission voted 5 to 0 to recommend approval of the applicant's request for a variance from Article XV Section 1509(C) Table 5 of the *Statesboro Zoning Ordinance* to permit a 93.82 square foot wall sign as illustrated in the applicant's proposal.

EXHIBIT A: LOCATION MAP



City of Statesboro Department of Planning and Development

Note: The Boundries Depicted on this map are approximate and should be used for reference only



EXHIBIT B: FUTURE DEVELOPMENT MAP

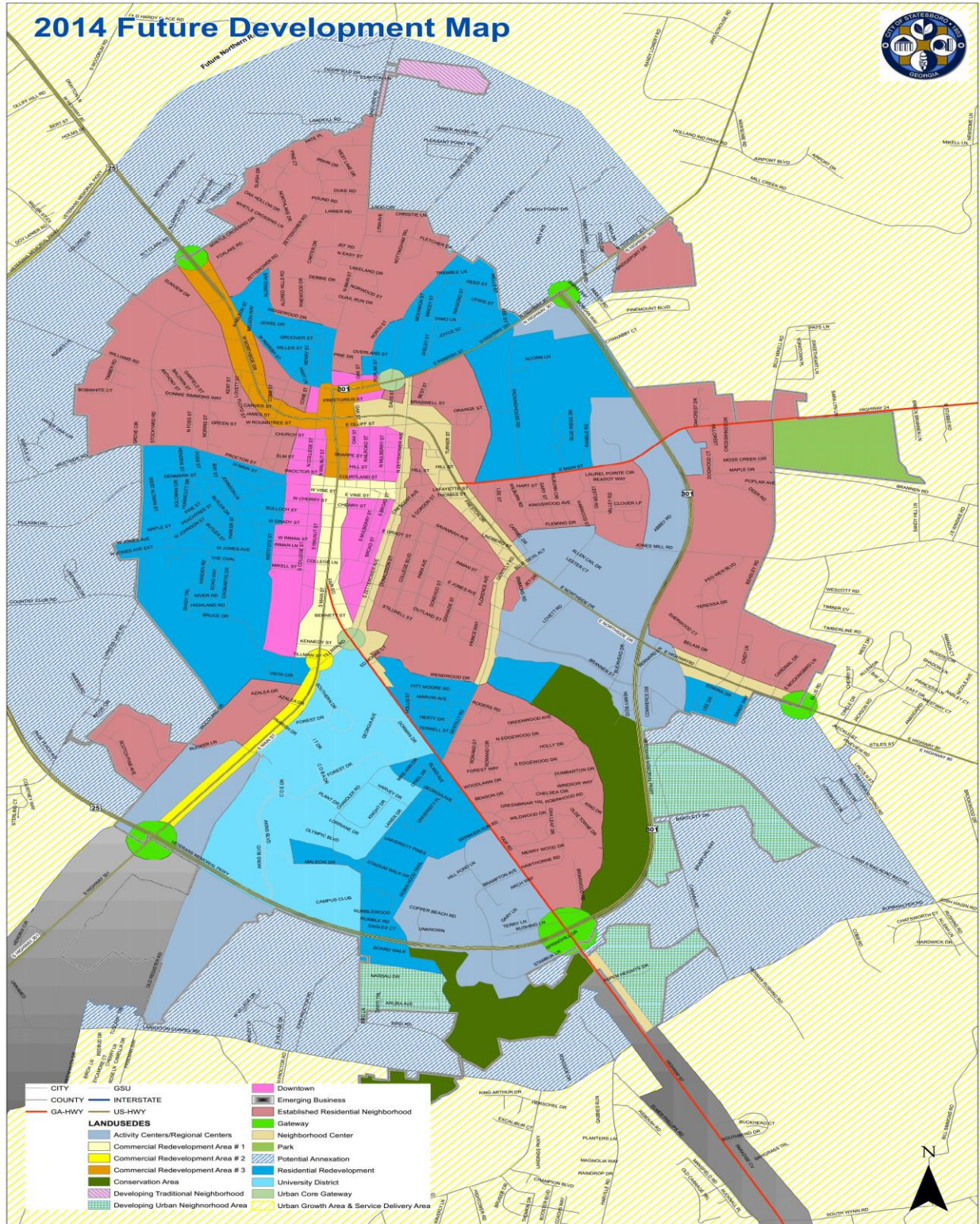


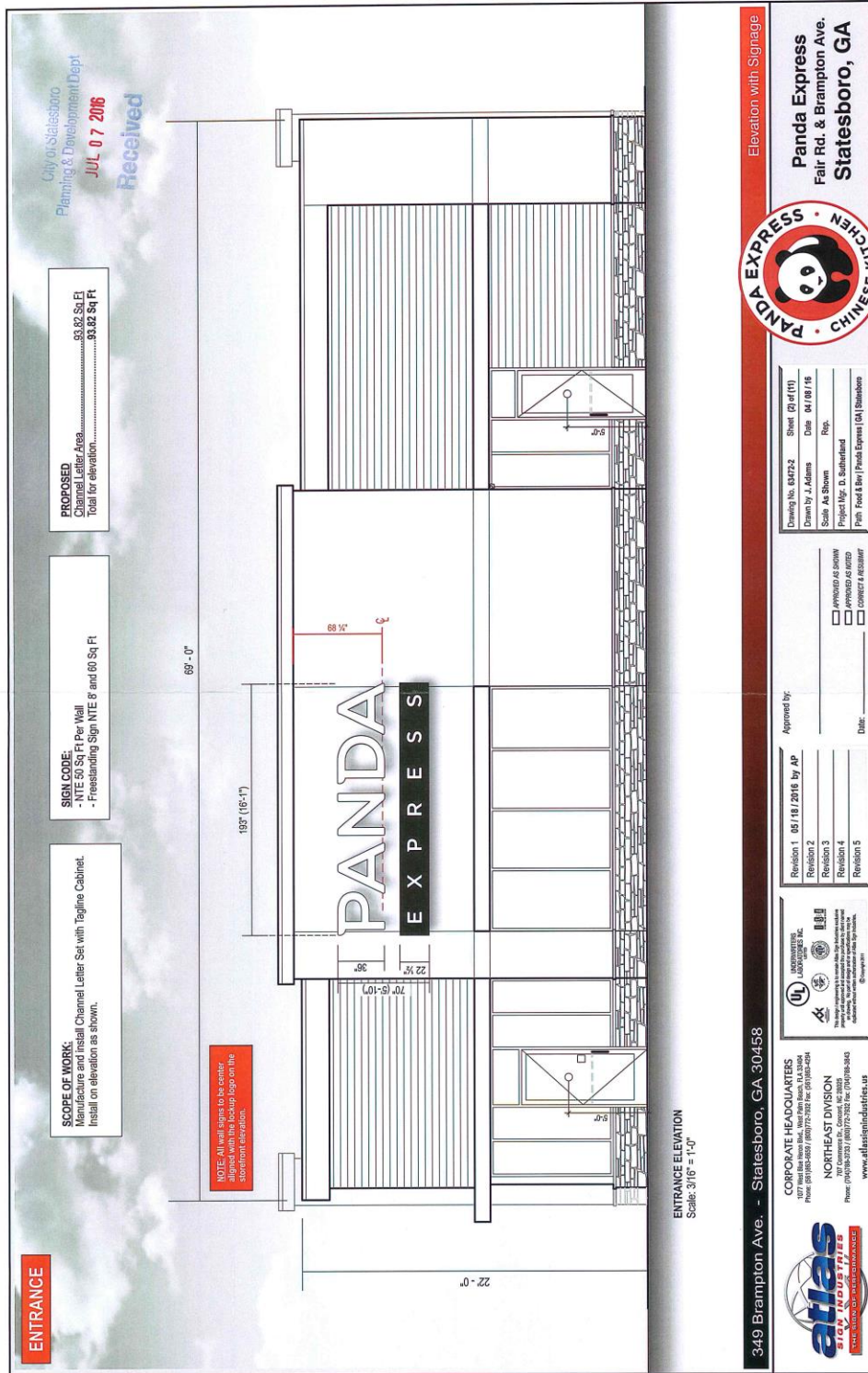
EXHIBIT C: SECTION 1509 TABLE 5

Table 5. Sign District 3 Dimensional Standards

TABLE INSET:

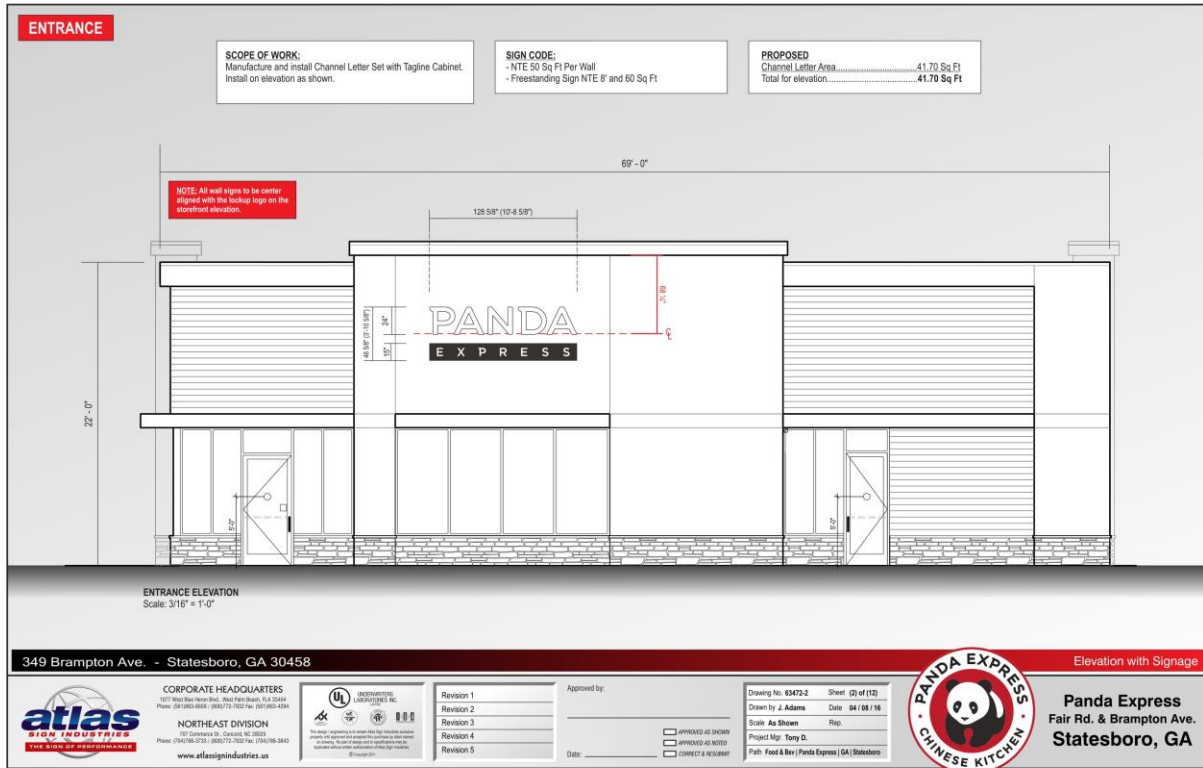
SIGN DISTRICT 3 (As defined in subsection 1509[A.3])	SIGN FOR AN INDIVIDUAL ESTABLISHMENT ON AN INDIVIDUAL LOT	MAJOR SIGN FOR PLANNED COMMERCIAL OR INDUSTRIAL CENTER OR DEVELOPMENT	BUSINESS SIGN FOR AN INDIVIDUAL ESTABLISHMENT, SHOP, ETC., WITHIN A PLANNED COMMERCIAL OR INDUSTRIAL CENTER OR DEVELOPMENT
AGGREGATE SIGN AREA*:			
1. Maximum Number of Total Square Feet (SF)	150 square feet including freestanding and building signs	Size is based upon the overall floor space of the center as follows: 0-50,000 sf = 100 sf > 50,000 sf = 150 sf	Not applicable
FREESTANDING SIGNS**:			
2. Freestanding Sign Maximum Square Feet	60 square feet	Varies per overall floor space of the center (See "Aggregate Sign Area" herein)	Not applicable
3. Maximum Height	8 feet	15 feet	Not applicable
4. Setback Requirement	5 feet from property line	5 feet from property line	Not applicable
5. Number of Signs Allowed	One sign structure per road frontage not to exceed the maximum allowable square footage & a total of two (2) such signs	One sign structure per road frontage not to exceed the maximum allowable square footage & a total of two (2) such signs	Not allowed
BUILDING SIGNS:			
1. Maximum Number of Total Square Feet	Wall length of 100 feet or less: 50 square feet. Wall length of greater than 100 feet: 100 square feet.	60 square feet	The greater of 60 sf or 5% of wall areas, allotted to the individual establishment
2. Maximum Height	Building elevation	Building elevation	Building elevation
3. Number of Building Signs Allowed***	One per elevation	One sign per common entrance	One per building elevation per tenant
<p>*As provided in Section 1501 and Table 2 herein, "aggregate sign area" includes all freestanding or building signs regardless of whether or not a permit for a particular type of sign is required.</p> <p>**Limited to monument and standard informational signs. Billboards and stanchion signs prohibited as provided in Table 2 herein.</p> <p>*** Two (2) per building elevation where one (1) sign is in the form of a canopy/awning, and where the cumulative square footage of both does not exceed the "maximum number of total square feet" for building signs.</p>			

EXHIBIT E: PROPOSED SIGNAGE PLANS at 93.82 SQUARE FEET

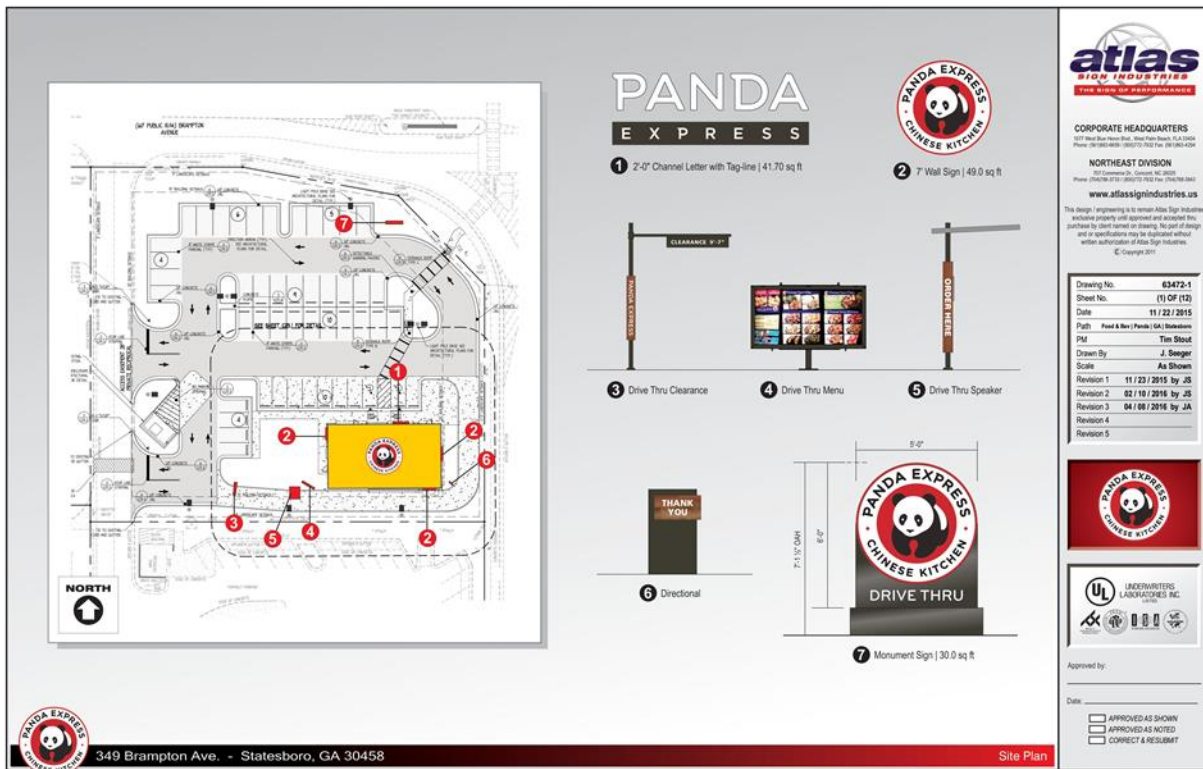


Picture 6 Applicant's Third Proposal at 93.85 Square Feet Submitted May 18, 2016

EXHIBIT F: PROPOSED SIGNAGE PLANS

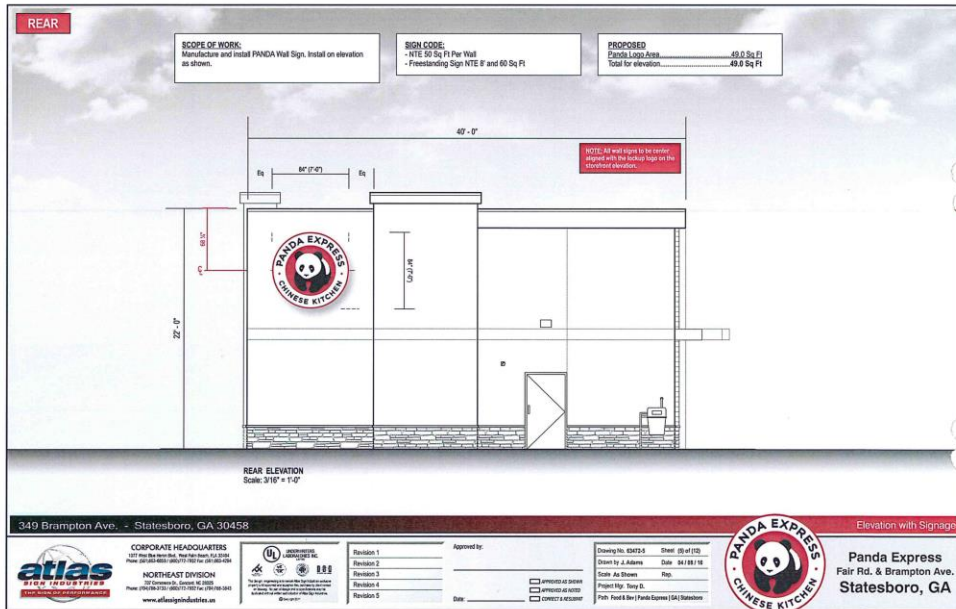


Picture 1 Applicant's First Proposal Depicting Entrance Sign at 41.70 Square Feet

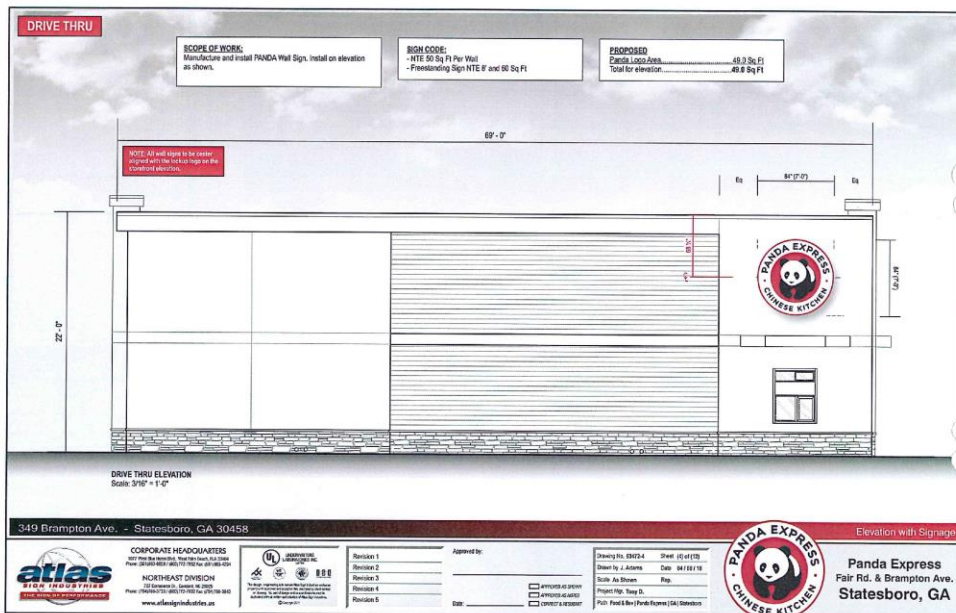


Picture 2 Signage Approved June 17, 2016: All Signs Approved with Exception of Sign #1

EXHIBIT F: PROPOSED SIGNAGE PLANS (CONT)

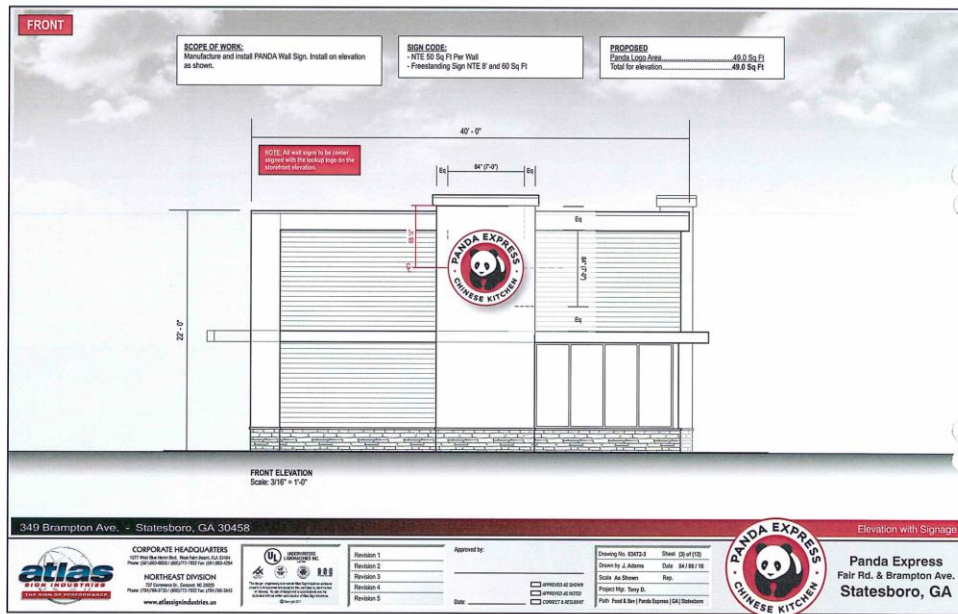


Picture 3 49 Square Feet Wall Sign at Archway Drive Elevation: Approved June 17, 2016



Picture 4 49 Square Feet Wall Sign at McDonald's Parking Lot Elevation: Approved June 17, 2016

EXHIBIT F: PROPOSED SIGNAGE PLANS (CONT)



Picture 5 49 Square Feet Wall Sign at Fair Road Elevation: Approved June 17, 2016

EXHIBIT G: SITE AND SURROUNDING PROPERTY PHOTOS



Picture 1: Subject Site at Brampton Avenue and Fair Road Facing South



**Picture 2: Subject Site at Brampton Avenue and Fair Road Facing South
(View of The Market District's Electronic Monument Sign)**

EXHIBIT G: SITE AND SURROUNDING PROPERTY PHOTOS (CONT)



Picture 3: Subject Site at Brampton Avenue and Fair Road Facing South



Picture 4: Subject Site Facing East Depicting Semi-Detached Dwelling Units in the Background

EXHIBIT G: SITE AND SURROUNDING PROPERTY PHOTOS (CONT)



Picture 5: Retail Establishments and Food Service Facilities North of Subject Site



Picture 6: Walmart Neighborhood Market Wall Sign

EXHIBIT G: SITE AND SURROUNDING PROPERTY PHOTOS (CONT)



Picture 7: McDonald's Wall Sign.



Picture 8: Wall Signs Installed at Adjacent Properties

EXHIBIT G: SITE AND SURROUNDING PROPERTY PHOTOS (CONT)



Picture 9: Wall Signs Installed at Adjacent Properties

EXHIBIT H: PROPOSED SIGNAGE PLANS AND COMPLETED BUILDING CONCEPT



EXHIBIT I: CORRESPONDENCE REGARDING SIZE WITH THE MARKET DISTRICT

Signs

From: DOUG M/D LAMBERT : **Doug Lambert** [REDACTED]
To: joe.celento [REDACTED]
Sent: Wed 6/08/16 9:53 AM
To: joe.celento@ [REDACTED]

Joe, The Market District Design Review Committee has received your request for approval of your sign package along with the emails and comments by Ms. Candra Teshome with the City of Statesboro. Obviously the committee is not in a position to approve a sign package that does not meet the City of Statesboro sign ordinance. We spoke with Ms. Teshome regarding your request to increase the square footage of sign number 1. Her response was that the ordinance is very clear and any deviation would require a variance. She did agree that some consideration should be given to the proposed elimination of the ground sign. After speaking with Ms. Teshome our suggestion is that you apply for a variance for some compromised square footage between the mandated 50 and the requested 93 and be sure to include the stipulation that you will not seek permission to install a ground sign. Hopefully your willingness to further decrease the square footage and the elimination of the ground sign will be favorably received. Doug

Douglas H. Lambert, Market District Design Review Committee
SouthEastern Hospitality Services, Inc.
PO Box 25
Statesboro, GA 30459
912-681-2525

Memo



TO: Robert Cheshire, Deputy City Manager

FROM: Darren Prather, Central Services Director

DATE: 8-8-16

Re: Recommendation—Storm Water Master Plan

The City of Statesboro issued a Request for Qualifications for providing a Comprehensive Storm Water Master Plan. This plan includes; an inventory/assessment of our current storm water system, development of a priority list for improvements, creation of an operations and maintenance schedule and creation of a GIS identified Capital Improvement location database. Since the City has already completed 20% of this inventory, the remaining 80% will be included in this process. This inventory and assessment will provide a method of efficiently projecting maintenance and additional future improvements to our Storm Water System.

Firms with extensive experience in storm water planning were asked to submit qualifications with three firms offering responses for consideration. These firms were as follows:

1. Ecological Planning Group
2. EMC Engineering Services
3. Integrated Science and Engineering

An evaluation team of five members evaluated each firm based on numerous areas of experience and qualifications pertaining to storm water projects. Unanimously, the recommendation was Ecological Planning Group as they offered vast experience in complete storm water master planning. It was felt they offered the most applicable and complete experience similar to our needs for this project.

We recommend Council approve the Mayor and Staff to enter into negotiations with the Ecological Planning Group for the formulation of a contract for a Storm Water Master Plan. This contract, once formed, will be brought back to Council for approval.

Memo



TO: Robert Cheshire, Deputy City Manager

FROM: Darren Prather, Central Services Director

DATE: 8-8-16

Re: Recommendation—6-Year Desktop/Laptop Replacement Purchase

The IT Division of Central Services is requesting to purchase our yearly replacement of desktop and laptop computers. This purchase, if approved, would be for approximately 40 units to replace six-year old ones in current use. We have stretched out the life of the units needing to be replaced as many of these units are considerably past this time frame. Currently, there is \$67,500.00 budgeted for the purchase of these units in fiscal year 2017. If approved, these units will be purchased off the State of Georgia Procurement Contract from Dell. Since we are allowed to utilize the state contract, we are able to receive the volume discount pricing provided to the State of Georgia. We have experienced great success in pricing and quality from this supplier. A few of the old units will be reallocated to lower use areas while the majority will be processed per our surplus policy.

We recommend Council approve the yearly replacement purchase of desktop and laptop computers in an amount not to exceed \$67,500.00 from Dell utilizing the State of Georgia Procurement Contract.



MEMORANDUM

To: Robert Cheshire, PE, Deputy City Manager
Jason Boyles, Director of Public Works and Engineering
Brad Deal, PE, City Engineer

From: David Campbell, Assistant City Engineer

Re: **Recommendation of Low Bidder for “City of Statesboro Street Resurfacing – West Parrish”**

Date: August 3, 2016

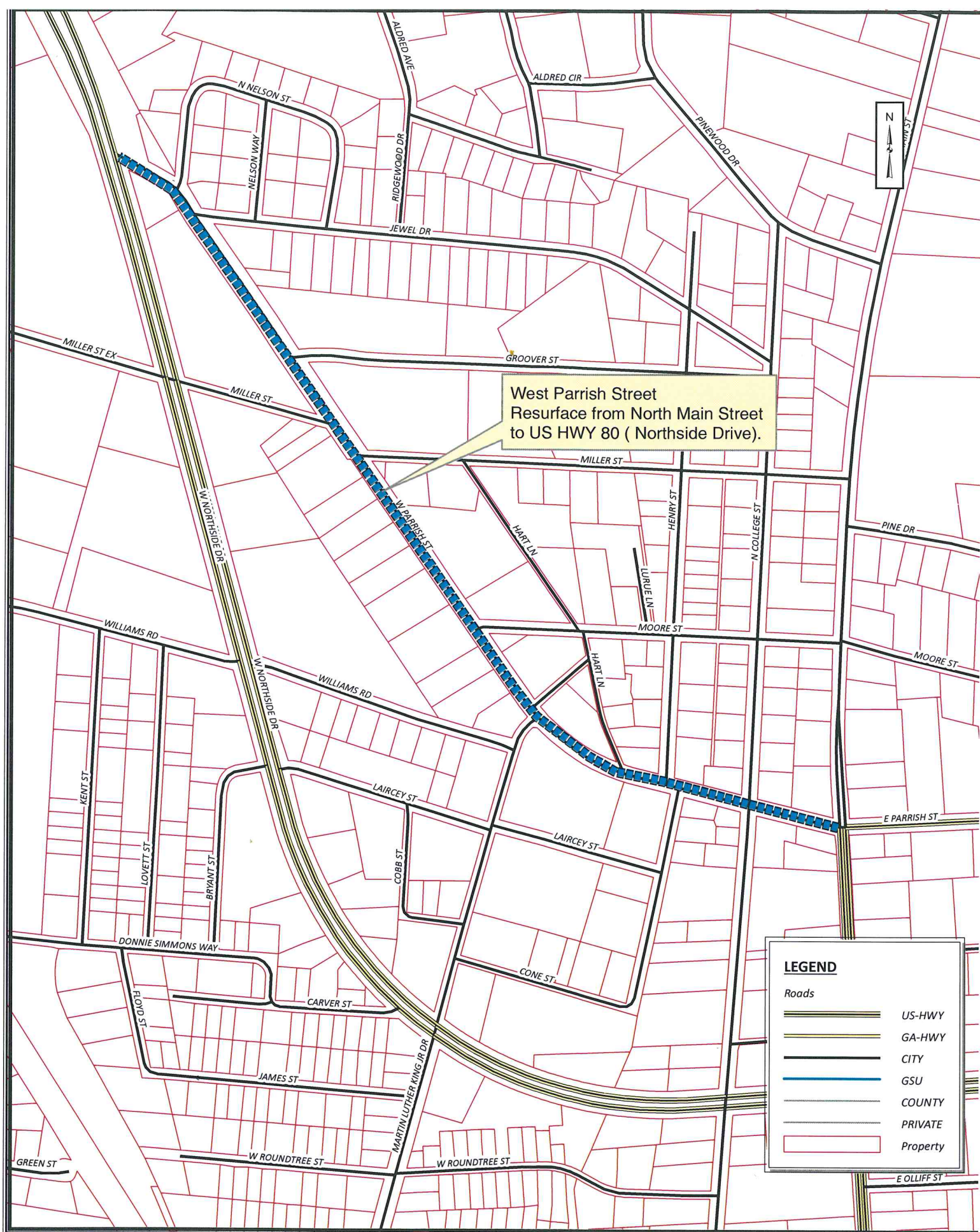
Bids for the above referenced project were received on August 2, 2016. The bid results, based on unit price extensions, are as follows:

Ellis Wood Contracting	\$ 187,424.50
Sikes Brothers	\$ 197,143.31

The low bidder, Ellis Wood Contracting, meets the requirements of the bid package and submitted an acceptable bid bond. Ellis Wood Contracting has also completed numerous roadway and site development projects for the City of Statesboro, Bulloch County, Georgia Southern, Georgia Department of Transportation, and other municipalities and private developments. Ellis Wood Contracting is well qualified to perform the work included in this contract.

Ellis Wood Contracting’s bid of \$187,424.50 is below the City’s budget of \$300,000. **Because the low bid came in under budget, the Engineering Division recommends awarding the contract for “City of Statesboro Street Resurfacing – West Parrish” to Ellis Wood Contracting in the amount of \$187,424.50.**

CC: Darren Prather, Director of Central Services



Memo



TO: Robert Cheshire, Deputy City Manager

FROM: Darren Prather, Central Services Director

DATE: 8-9-16

Re: Recommendation—Professional Services/East Main Sidewalk Design

The City of Statesboro is recommending an engineering design contract be awarded to Maxwell-Reddick and Associates to design a sidewalk on East Main from Lester Road to Sandy Hill Apartments, on the south side of East Main, connecting to the existing sidewalk. All GDOT and ADA requirements shall be complied with in the design of this project. With a cost of \$23,800.00, this engineering design project falls below the amount that requires a formal bidding process and can be selected as a professional service that is exempt from competitive processes per City Ordinance Sec. 5-324. This project, if approved, will be paid for out of 2013 SPLOST funds. The engineering firm will provide the City with stamped design prints, a cost estimate for construction and plans to be used in a bid package at a later date.

Since the City has received good results from the firm of Maxwell-Reddick and Associates, we recommend the City award this professional services design contract to Maxwell-Reddick and Associates in the amount of \$23,800.00.

RESOLUTION 2016-33: A RESOLUTION APPROVING THE UNCOLLECTABLE
PERSONAL PROPERTY TAX BILL LIST

WHEREAS, the City of Statesboro relies on the taxation of real and personal property as one of the major sources of revenue to operate the municipal government; and

WHEREAS, the City administers the billing and collection of this tax in-house, including the execution of liens, the collection of delinquent taxes, and the sale of properties should the taxes not be paid; and

WHEREAS, the most difficult property taxes to collect are those levied on personal property where the taxpayer does not have any real property also on the tax digest, as a tax lien on real property attaches to real property in the event of sale or foreclosure, but the personal property alone might be moved out of the city, sold or otherwise disposed of before the City can collect the delinquent amounts; and

WHEREAS, Georgia law and administrative rules of the State Department of Revenue provide criteria for when a city should declare such properties uncollectable, so that they can be removed from the property taxes receivable ledger of the City; and

WHEREAS, the City Clerk and Tax Collector have reviewed all of the delinquent personal property taxes to determine which are capable of being collected, and have provided a list of those they believe under state law to be uncollectable, and the Mayor and City Council have reviewed this list and wish to adopt it as the official list of uncollectable personal property taxes, which removes from the property taxes receivable ledger this tax amount, together with any penalties, interest, and other costs associated with each of these accounts;

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Statesboro, Georgia as follows:

Section 1. The attached list of delinquent personal property tax amounts are hereby found and declared to be uncollectable for one or more of the following statutory reasons:

- a) The statute of limitations had expired per O.C.G.A. 48-3-21-1;
- b) The personal property has changed ownership more than two years ago per O.C.G.A. 9-12-93 and 48-3-22;
- c) The owner cannot be located after a reasonable search per O.C.G.A. 48-3-23;
or
- d) The bill is for less than \$5.00 and more than one year old per O.C.G.A. 48-3-21.1.

Section 2. The attached list of delinquent personal property tax accounts are hereby adopted as the official list of uncollectable personal property taxes and the City Clerk and Tax Collector are hereby authorized and directed to credit and remove those accounts, including any associated penalties, interest, and other costs, from the City's property taxes receivable ledger (tax digest).

Section 3. This Resolution shall be and remain effective from and after its date of adoption.

Adopted this 16th day of August, 2016

CITY OF STATESBORO, GA.

By: Jan J. Moore, Mayor

Attest: Sue Starling, City Clerk

COUNCIL
Phil Boyum, District 1
Sam Lee Jones, District 2
Jeff Yawn, District 3
John Riggs, District 4
Travis L. Chance, District 5



Jan J. Moore, Mayor
Robert Cheshire, Acting City Manager
Sue Starling, City Clerk
J. Alvin Leaphart, City Attorney

City of Statesboro

50 East Main Street P.O. Box 348
Statesboro, Georgia 30459

PERSONAL PROPERTY TAXES TO BE WRITTEN OFF

TAX YEAR	ACCOUNT#	TAX PAYER	AMOUNT
2014	55966P	BANY ENTERPRISE LLC	\$92.79
2014	57060P	BRINSON MATTIE DBA SUNDAY'S BEST IN THE DRESS	\$61.43
2014	57152P	CAR WASH EXPRESS INC	\$93.13
2014	56025P	DAVIS STEVEN DBA PANE IN THE GLASS	\$3.09
2014	56052P	FAIRCLOTH JAMES L DBA LV SPA NAILS	\$3.28
2014	57061P	ROBINSON HEATH DBA BIG SHOW'S BURGERS AND BAR	\$10.99
2014	53535P	STARKEY JONATHAN DBA RUDE RUDY'S SPORTS BAR & PIZZERIA	\$6.64
2014	56586P	TURNER MICHAEL L	\$49.54
TOTALS			\$320.89