



**August 15, 2017 5:30 pm**

1. Call to Order by Mayor Jan J. Moore
2. Invocation and Pledge of Allegiance by Councilman Sam Lee Jones
3. Recognitions/Public Presentations
  - A) "Lifesaving Award" presentation
  - B) Presentation on a mosquito control surveillance project between the City of Statesboro, the Georgia Department of Public Health and Georgia Southern University.
  - C) Update on the renovations of City Hall by Mrs. Virginia Anne
4. Public Comments (Agenda Item):
5. Consideration of a Motion to approve the Consent Agenda
  - A) Approval of Minutes
    - a) 08-01-2017 Council Minutes
  - B) Consideration of a Motion to approve **Resolution 2017-30**: A Resolution approving the uncollected personal property tax bill list for 2015 in the amount of \$1708.83.
  - C) Consideration of a Motion to award a contract for the installation of a natural gas main on Fair Rd/SR67 from Tillman Road to Marvin Avenue to D. Lance Southern, Inc. in the amount of \$114,312.50. If approved, This project is listed under CIP # NGD-70 in the amount of \$150,000.00 and will be funded by Natural Gas revenues.
  - D) Consideration of a motion to award the purchase of a Ford F150 to Allan Vigil Ford, Inc. per State of Georgia Purchasing Contract # SWC 99999-SPD-ES40199373-002 in the amount of \$21,913.00 for the Engineering Division of Public Works. This purchase was approved by City Council in the FY2018 budget in the amount of \$26,000.00. This vehicle purchase will be funded by the GMA lease pool.
  - E) Consideration of a motion to award the purchase of a Ford F150 with a V8 engine to Allan Vigil Ford, Inc. per State of Georgia Purchasing Contract # SWC 99999-SPD-ES40199373-002 in the amount of \$25,244.00 for the Maintenance Division of the Waste Water Treatment Plant. This purchase was approved by City Council in the FY2018 budget in the amount of \$25,000.00. This vehicle purchase will be funded by operating revenues.
6. Consideration of a Motion to approve an application for Sec.6-17(d) exemptions to open container prohibition.

- a) Eagle Creek Brewing Company
- 7. Consideration of a Motion to approve **Resolution 2017-29**: A Resolution to approve the Second Amendment to the Subscribed Regulatory Compliance Serve Program Agreement.
- 8. Consideration of a Motion to set the dates for the required three (3) public hearings to solicit input regarding the millage rate for the 2017 property taxes.
  - A) August 24<sup>th</sup> at 12:00 noon
  - B) August 24<sup>th</sup> at 6.00 pm.
  - C) September 5<sup>th</sup> at 9:00 am.
- 9. Other Business from City Council
- 10. City Managers Comments
- 11. Public Comments (General)
- 12. Consideration of a Motion to Adjourn

# CITY OF STATESBORO



## COUNCIL

Phil Boyum, District 1  
Sam Jones, District 2  
Jeff Yawn, District 3  
John Riggs, District 4  
Travis L. Chance, District 5

Jan J. Moore, Mayor  
Randy Wetmore, City Manager  
Robert Cheshire, Deputy City Manager  
Sue Starling, City Clerk  
I. Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348  
STATESBORO, GEORGIA 30459-0348

**To:** Randy Wetmore, City Manager

**From:** Jason Boyles, Director of Public Works and Engineering

**Date:** August 8, 2017

**RE:** Mosquito Control Program Update

**Policy Issue:** Public Health

### **Recommendation:**

Presentation by Robert Seamans, Streets & Parks Superintendent, and Dr. Chris Rustin, Director of Environmental Health with GDPH, on an on-going mosquito surveillance collaboration project between the City of Statesboro, Georgia Department of Public Health and Georgia Southern University.

### **Background:**

Robert Seamans and Joey Bland have been working with staff at the Georgia Department of Public Health for many years regarding mosquito control in Statesboro. In recent years this working relationship has expanded to include staff at Georgia Southern University. As a result, in early 2017 the three organizations began a mosquito surveillance project in and around Statesboro. From this initiative City staff will gain insightful knowledge regarding the various species of mosquitoes, will be able to better monitor the potential for any vector-borne diseases in the mosquito population, and better identify where the various species of mosquitoes are concentrated from this research.

**Budget Impact:** None

**Council Person and District:** citywide

**Attachments:** None



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**CITY OF STATESBORO  
Council Minutes  
August 1, 2017**

A regular meeting of the Statesboro City Council was held on August 1, 2017 at 9:00a.m. in the Council Chambers at City Hall. Present were Mayor Jan J. Moore, Council Members: Phil Boyum, Sam Lee Jones, Jeff Yawn, John Riggs and Travis Chance. Also present were City Manager Randy Wetmore, Deputy City Manager Robert Cheshire, City Clerk Sue Starling and City Attorney Cain Smith.

The Meeting was called to order by Mayor Jan J. Moore

The Invocation and Pledge of Allegiance was led by Councilman Phil Boyum.

**Recognitions/Public Presentations**

- A) Update on the Storm Water Master Plan
- B) Presentation of Employee of the Quarter Award

Storm water Manager Marcos Trejo gave an update on the Storm water management and utilities program to include CIP projects as well as other drainage areas around the city.

Director of Human Resource Jeff Grant announced John Dekle, Sanitation Crew Leader, as the Employee of the Quarter.

Mr. Grant also introduced Dorsey Baldwin as the new administrative assistant for the City Manager's office and Human Resources.

**Public Comments (Agenda Item):** None

**Consideration of a Motion to approve the Consent Agenda**

- A) **Approval of Minutes**
  - a) **07-18-2017 Council Minutes**
  
- B) **Consideration of a motion to award the purchase of a Ford F150 truck to Allan Vigil Ford, Inc. per the State of Georgia Purchasing Contract # SWC 99999-SPD-ES40199373-002 in the amount of \$23,840.00 for the Sanitation Division of Public Works. This purchase was approved by city council in the FY2018 budget in the amount of \$25,000.00 and will be funded by Solid Waste Collection revenues.**
  
- C) **Consideration of a motion to award the purchase of a Ford F 350 truck with a service body to Wade Ford in the amount of \$35,119.00. This vehicle is budgeted in the amount of \$40,000.00 in FY 2018 under CIP # STS-74. The purchase of this vehicle will be made using funds from the GMA Lease Pool.**

**D) Consideration of a motion to award the purchase of a Ford F 350 truck with a service body to Wade Ford in the amount of \$47,939.00. This vehicle is budgeted in the amount of \$46,500.00 in FY 2018 under CIP # NGD-52. The purchase of this vehicle will be made using Natural Gas revenue funds.**

Councilman Riggs made a motion, seconded by Councilman Yawn to approve the consent agenda in its entirety. Councilman Boyum, Jones, Yawn, Riggs and Chance voted in favor of the motion. The motion carried by a 5-0 vote.

**Public Hearing and Consideration of a Motion to Approve Alcohol License Application:**

**A) Statesboro Woodfire LLC DBA Picci Pizza**

**Jeffrey T. Humes  
807 South Main Street  
Statesboro Ga 30458**

Councilman Chance made a motion, seconded by Councilman Riggs to open the public hearing. Councilman Boyum, Jones, Yawn, Riggs and Chance voted in favor of the motion. The motion carried by a 5-0 vote.

Jeffrey Humes spoke in favor of the request. No one spoke against the request.

Councilman Boyum made a motion, seconded by Councilman Yawn to close the public hearing. Councilman Boyum, Jones, Yawn, Riggs and Chance voted in favor of the motion. The motion carried by a 5-0 vote.

Councilman Yawn made a motion, seconded by Councilman Jones to approve the alcohol license application for Statesboro Woodfire LLC DBA Picci Pizza. Councilman Boyum, Jones, Yawn, Riggs and Chance voted in favor of the motion. The motion carried by a 5-0 vote.

**Motion to award a contract for the Highway 301 at Ogeechee River Gas Main Replacement Project to Electricom LLC in the amount of \$861,030.77. This project was budgeted in the amount of \$1,200,000.00 (\$1,000,000.00 from 2017 SPLOST and \$200,000.00 from Natural Gas revenues).**

Councilman Boyum made a motion, seconded by Councilman Yawn to award a contract for the Highway 301 at Ogeechee River Gas Main Replacement Project to Electricom LLC in the amount of \$861,030.77. This project was budgeted in the amount of \$1,200,000.00 (\$1,000,000.00 from 2017 SPLOST and \$200,000.00 from Natural Gas revenues). Councilman Boyum, Jones, Yawn, Riggs and Chance voted in favor of the motion. The motion carried by a 5-0 vote.

**Consideration of a Motion to Award a Contract to Hussey, Gay and Bell, Inc., in the amount of \$27,340 to provide engineering design services associated with CIP Project WWD-14, the Rehabilitation of Sanitary Sewer and Storm Sewer Mains. Contract will be funded from 2013 SPLOST proceeds and Stormwater Utility Operating fund.**

Councilman Yawn made a motion, seconded by Councilman Jones to award a Contract to Hussey, Gay and Bell, Inc., in the amount of \$27,340 to provide engineering design services associated with CIP Project WWD-14, the Rehabilitation of Sanitary Sewer and Storm Sewer

Mains. Contract will be funded from 2013 SPLOST proceeds and Stormwater Utility Operating fund. Councilman Boyum, Jones, Yawn, Riggs and Chance voted in favor of the motion. The motion carried by a 5-0 vote.

**Consideration of a Motion to approve the contract amendment No. 1 to the Transformhealthrx Health and Wellness Center Services agreement to add additional staffing hours**

Councilman Boyum made a motion, seconded by Councilman Yawn to approve the contract amendment No. 1 to the Transformhealthrx Health and Wellness Center Services agreement to add additional staffing hours. Councilman Boyum, Jones, Yawn, Riggs and Chance voted in favor of the motion. The motion carried by a 5-0 vote.

**Other Business from City Council**

Mayor Moore asked City Manager Wetmore to give an update on customer service at the next meeting.

**City Managers Comments**

Director of Human Resource Jeff Grant introduced Megan Jackson as the new coordinator for KSBB.

Police Chief Mike Broadhead stated a police officer has saved the life of a heart attack victim. He did not give either parties name.

**Public Comments (General):** None

**Consideration of a Motion to enter into Executive Session to discuss “Real Estate” in accordance with O.C.G.A.§50-14-3 (2012)**

Mayor Moore stated there would be no Executive Session.

**Consideration of a Motion to Adjourn**

Councilman Chance made a motion, seconded by Councilman Riggs to adjourn the meeting. Councilman Boyum, Jones, Yawn, Riggs and Chance voted in favor of the motion. The motion carried by a 5-0 vote.

The meeting was adjourned at 10:00 am.

# CITY OF STATESBORO

## COUNCIL

Phillip A. Boyum  
Sam Lee Jones  
Jeff B. Yawn  
John C. Riggs  
Travis L. Chance



Jan J. Moore, Mayor  
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Robert Cheshire, Deputy City Manager  
Sue Starling, City Clerk  
I. Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348  
STATESBORO, GEORGIA 30459-0348

**To: Randy Wetmore, City Manager  
Robert Cheshire, Deputy City Manager**

**From: Darren Prather, Central Services Director**

**Date: 8-6-2017**

**RE: Policy Issue: Bid Award—Natural Gas Main Replacement/Fair RD SR 67**

### **Recommendation:**

We recommend the contract to replace the natural gas main on Fair Road/SR 67 be awarded to D. Lance Souther Inc. in the amount of \$114,312.50 as they have submitted the lowest responsive bid for this project.

### **Background:**

This is a re-bid due to City Council rejecting all bids for the initial bidding process for this project. If approved, this will replace the 4 inch natural gas main on Fair Road/ SR 67 from Tillman Road to Marvin Avenue. This project is listed under CIP # NGD-70 in the amount of \$150,000.00 and will be funded by Natural Gas revenues. All the processes required for a public works level project were followed and bid packages were sent to numerous contractors specializing in this type of project. The results are as follows:

<b>Contractor</b>	<b>Bid Amount</b>
1. D. Lance Souther, Inc.	\$114,312.50
2. Harrison & Harrison, Inc.	\$149,945.50

Note: The project engineers of Sapp Engineering have analyzed and researched the submittal of D. Lance Souther, Inc. and recommend approval.

**Council Person and District: All**

**Attachments: None**

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STATESBORO, GEORGIA 30459-0348

**To: Randy Wetmore, City Manager  
Robert Cheshire, Deputy City Manager**

**From: Darren Prather, Central Services Director**

**Date: 8-6-2017**

**RE: Policy Issue: Bid Award—State of GA Contract/Vehicle Purchase/Engineering**

### **Recommendation:**

We recommend the City of Statesboro purchase a Ford F-150 for the Engineering Division of Public Works in the amount of \$21,913.00 from Allan Vigil Ford per Georgia State Contract # SWC 99999-SPD-ES40199373-002.

### **Background:**

If approved, the purchase of this Ford F-150 would be in the amount of \$21,913.00 per Georgia State Contract # SWC 00000-SPD-ES40199373-002 from Allan Vigil Ford and would be utilized by the Engineering Division of Public Works. The vehicle was budgeted in the amount of \$26,000.00 in the current FY2018 budget and is listed under CIP # ENG-5. This purchase will be funded by the GMA Lease Pool and the remaining budgeted funds will be used for up fitting with necessary work and safety equipment.

**Council Person and District: All**

**Attachments: None**



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50 EAST MAIN STREET • P.O. BOX 348  
STATESBORO, GEORGIA 30459-0348

**To: Randy Wetmore, City Manager  
Robert Cheshire, Deputy City Manager**

**From: Darren Prather, Central Services Director**

**Date: 8-6-2017**

**RE: Policy Issue: Bid Award—State of GA Contract/Vehicle Purchase/WWTP**

### **Recommendation:**

We recommend the City of Statesboro purchase a Ford F-150 for the Waste Water Treatment Plant in the amount of \$25,244.00 from Allan Vigil Ford per Georgia State Contract # SWC 99999-SPD-ES40199373-002.

### **Background:**

If approved, the purchase of this Ford F-150 with a V8 engine would be in the amount of \$25,244.00 per Georgia State Contract # SWC 00000-SPD-ES40199373-002 from Allan Vigil Ford and would be utilized by the Waste Water Treatment Plant. The vehicle was budgeted in the amount of \$25,000.00 in the current FY2018 budget and is listed under CIP # WWD-96. This purchase will be funded by operating revenues. This vehicle, if approved, would replace an existing 2008 truck used by the Maintenance Division of the Waste Water Treatment Plant. The V8 engine was selected for this truck due to the fact it will be utilized to pull pumps and backup generators to well sites as needed along with other hauling duties.

**Council Person and District: All**

**Attachments: None**

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50 EAST MAIN STREET • P.O. BOX 348  
STATESBORO, GEORGIA 30459-0348

**To:** City Manager Randy Wetmore

**From:** City Clerk Sue Starling

**Date:** 08-08-2017

**RE:** Exemption To Open Container Application

**Policy Issue:** Mayor and Council shall approve application in accordance with City of Statesboro Alcohol Ordinance Chapter 6 Sec 6-17(d)(1)

(1) Any person shall have standing to request, and only the mayor and city council shall have authority to grant exemptions from the prohibitions contained in subsection 6-17(c) for events occurring in the city. Any exemption shall be by resolution and clearly define the date, time and boundary area for such an exemption, and shall include and all terms conditions deemed appropriate by the mayor and city council to maintain public safety and welfare.

**Recommendation:** Police, Fire, Public Works and Legal recommended approval

**Background:** Reoccurring Event

**Budget Impact:** None

**Council Person and District:** Sam Jones (District 2)

**Attachments:** Application and Department Approvals

CITY OF STATESBORO  
P O BOX 348  
STATESBORO, GEORGIA 30459  
Telephone (912) 764-5468 Fax (912) 764-4691

RECEIVED  
6-23-17

APPLICATION FOR SEC. 6-17(d) EXEMPTIONS TO OPEN  
CONTAINER PROHIBITION.  
20 DAY NOTICE IS REQUIRED BEFORE THE EVENT

DATE OF APPLICATION June 23rd, 2017

DATE OF EVENT August 24th, 2017

TIME OF EVENT 8pm - 11pm

LOCATION OF EVENT Eagle Creek Brewing Company

TYPE OF EVENT (DETAILED DESCRIPTION) Sorority Date Night

PRODUCTS TO BE SERVED: X BEER X WINE X LIQUOR

DESCRIPTION OF THE AREA, INCLUDING THE SIZE AND THE MAXIMUM  
NUMBER OF PERSONS FOR SUCH AREA \_\_\_\_\_

We will section off Eagle Creek Brewing Company's front parking lot, provide  
security, and the maximum number of persons will be 300.

DESCRIPTION OF THE METHOD AND STRUCTURES THAT WILL BE USED  
TO SECURE AND SEPARATE SUCH AREA FROM OTHER PUBLIC AREAS \_\_\_\_\_

Temporary vinyl fencing supported by removable metal poles, additionally  
there will be metal removable crowd control gates.

ATTACH AN 8 ½ x 11 INCH MAP OF THE AREA BEING CLOSED OFF.

\_\_\_\_\_

**NAME OF APPLICANT** Franklin Dismuke, Eagle Creek Brewing Company

**APPLICANT'S ADDRESS** 106 Savannah Ave, Ste B Statesboro, GA 30458

**APPLICANT'S PHONE NUMBER** 912-678-1738

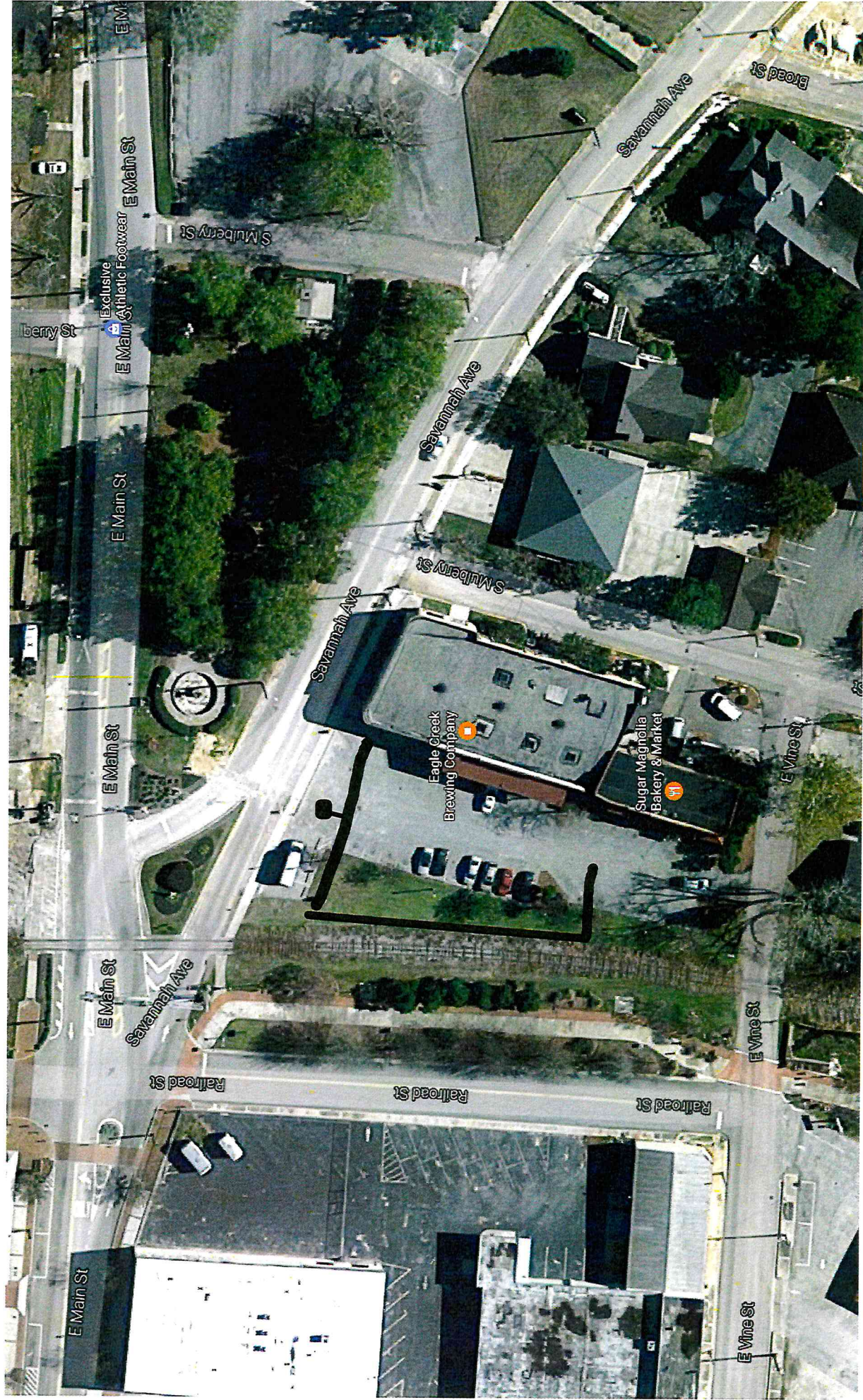
  
**SIGNATURE OF APPLICANT**

6/23/17  
**DATE**

**OFFICE USE:**

**DATE OF COUNCIL MEETING** \_\_\_\_\_

**DATE APPROVED BY MAYOR AND CITY COUNCIL** \_\_\_\_\_



**Eagle Creek Brewing Company**  
**John Franklin Dismuke**  
**8/24/2017**

*Please enter your recommendations and comments with your full name.*

**Exemptions To Open Container Prohibition**

**Department                  Full Name      Recommendation                                  Comments**

<b>Police Department</b>	Mike Broadhead	Approval	No Additional Input
<b>Fire Department</b>	Tracy NeSmith	Approved	I have spoken with Mr. Franklin and worked it out to have two means of egress one on the front side and one on the back side that will be manned by staff members of Eagle Creek Brewing Company, only using the front as main entry point. In addition the occupant load inside the building cannot exceed 83 persons this includes employees as well as patrons. 8-1-17
<b>Public Works</b>	Robert Seamans	Approve	Must keep sidewalk along Savannah Ave open RAS07/24/17
<b>Legal</b>	Cain Smith	Approve	No objections

# CITY OF STATESBORO

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50 EAST MAIN STREET • P.O. BOX 348  
STATESBORO, GEORGIA 30459-0348

**To:** Randy Wetmore, City Manager

**CC:** Sue Starling, City Clerk

**From:** Steve Hotchkiss, Natural Gas Director

**Date:** August 7, 2017

**RE:** SECOND AMENDMENT TO THE SUBSCRIBED REGULATORY  
COMPLIANCE SERVICE PROGRAM AGREEMENT

**Policy Issue:** Amended Contract for SRCS Policy (Subscribed Regulatory Compliance Service Program)

Recommendation: I have an item that we need to place on the next Council Agenda. It is an agreement to amend the Subscribed Regulatory Compliance Service Contract that was originally approved by Council in 2005. When the program was started in 2005 there were only a few cities using the service and today over 65 systems are now members of SRCS. The large increase in the number of systems using the service has brought about the need for a new way to fairly allocate system costs. Under the new agreement our cost for service should actually go down slightly while others may see an increase.

This service has been extremely helpful to us over the past several years and is becoming more important as time goes by. My recommendation is to approve the amended contract as written.

**Background:**

**Budget Impact:** Approved CIP Project, Funded by Operation Revenues

**Council Person and District:** All Districts

**Attachments:** Statesboro, Georgia SRCS Agreement 2<sup>nd</sup> Amendment

**RESOLUTION 2017-29: SECOND AMENDMENT TO THE SUBSCRIBED  
REGULATORY  
COMPLIANCE SERVICE PROGRAM AGREEMENT**

This Second Amendment to the Subscribed Regulatory Compliance Service Program Agreement (“Amendment”), is entered into by the Municipal Gas Authority of Georgia, a public body corporate and politic, a public corporation and an instrumentality of the State of Georgia (the “Gas Authority”), and the City of Statesboro (the “Subscriber”), a political subdivision of the State of Georgia (capitalized terms used herein but not defined will have the meaning assigned to such term in the hereinafter defined Agreement);

WITNESSETH  
THAT:

WHEREAS, the Gas Authority and the Subscriber have entered into a Subscribed Regulatory Compliance Service Program Agreement, dated as of the date thereof, as amended (the “Agreement”), including as amended by the First Amendment thereto; and

WHEREAS, the Gas Authority and the Subscriber have caused to be prepared this Amendment to provide for certain changes to the Agreement, including, without limitation, revising certain fee structures to better reflect the complexity and regulatory demands of Subscribers and provide flexibility in adjusting revenues to address future budgetary requirements;

NOW, THEREFORE: For and in consideration of the premises and mutual covenants and agreements herein contained, the parties hereby agree as follows:

Section 1. Section 1(a) is hereby amended to delete the last two sentences thereof in their entirety and insert in lieu thereof the following:

““Subscribers” means the Subscriber together with other political subdivisions, governmental entities, operators and master meter operators contracting for Services pursuant to agreements substantially similar to this Agreement with only minor variations related to state of incorporation, entity type and allocation of fees through the year (e.g., equal installments vs. sculpting to more closely mirror gas system revenues) or other minor variations determined to be insubstantial by the Gas Authority.”

Section 2. Section 3(a) is hereby amended to delete the phrase “additional political subdivisions and natural gas contractors” and insert in lieu thereof the phrase “additional Subscribers”.

Section 3. Section 3(c) is hereby deleted in its entirety and the following is inserted in lieu thereof:

“Each Subscriber will pay its portion of all costs of the Program, including, but not limited to, costs of establishing, implementing and operating the Program (the “Program Costs”) as reflected in the Annual Budget. Such portion will be determined as the sum of the components set forth and as otherwise described in Exhibit “C” hereto (“Total Subscription Fees”).”



Section 4. Section 3(d) is hereby deleted in its entirety and the following is inserted in lieu thereof:

“Subscribers will maintain membership in the Georgia Municipal Association (GMA) Gas Section or successor(s), if any, controlling, owning or operating the Operator Qualification Plan or substantial equivalent thereof.”

Section 5. Exhibit “C” to the Agreement is hereby replaced with revised Exhibit “C” attached hereto.

Section 6. All instances of the word “shall” are deleted throughout the Agreement and the word “will” is inserted in lieu thereof.

Section 7. This Amendment will be read and taken together with the Agreement as one and the same instrument. The Agreement, as amended by this Amendment, is hereby ratified and affirmed in all respects; provided that, in accordance with the Intergovernmental Contracts Clause (Art. IX, Sect. III, Para. I) of the Georgia Constitution and O.C.G.A. Section 46-4-96(a)(7), it will terminate no later than 50 years after the effective date hereof unless its term is extended by an amendment to the Agreement prior to such date.

Section 8. This Amendment will become effective when duly approved and executed and delivered by the Subscriber, and when executed and delivered by the Gas Authority. The Gas Authority will only execute and deliver the Amendment when it has determined that the Amendment or similar amendments have been duly executed and delivered by each of the Subscribers. The Gas Authority will require that additional Subscribers added as parties to the Program after the effectiveness of this Amendment enter into an amendment substantially similar to this Amendment.

**MUNICIPAL GAS AUTHORITY OF GEORGIA**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

[Signatures Continue on Next Page]

**SUBSCRIBER:**

**CITY OF STATESBORO**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

[Signature Page to Second Amendment]

**Amended  
Exhibit “C”  
Total Subscription Fee**

A. Through calendar year 2017, Total Subscription Fees will be calculated in accordance with the Agreement not taking into account this Second Amendment. Effective for and after calendar year 2018, the Total Subscription Fees will be calculated annually to recover all Program Costs using the following components:

1. Base Subscription Fee: The Gas Authority will establish a Base Subscription Fee annually, which fee is initially estimated to be set as \$7,250 per year per Subscriber; plus
  
2. Mains/Transmission Lines and Services Subscription Fees: after accounting for total Base Subscription Fees, the remaining Program Costs will be allocated among the Subscribers based on Mains/Transmission Lines Subscription Fees and Services Subscription Fee by the Gas Authority, which fees will be calculated as follows:

Annual Mains/Transmission Lines Subscription Fee (initially estimated to be set as \$7.50 per mile per year) = (Remaining Annual Budget allocable to Mains/Transmission Lines Subscription Fees (i.e., Annual Budget – Sum Total of Base Subscription Fees – Sum Total Services Subscription Fee) / Total Miles of Subscribers’ Mains/Transmission Lines installed as of December 31st of the calendar year preceding budget preparation and approval (e.g., the 2018 budget is prepared and approved in 2017 with fees based on the total miles of Mains/Transmission Lines reported as of 2016); and

Annual Services Subscription Fee (initially estimated to be set as \$2.50 per service (as such term is used in the hereinafter defined PHMSA reporting forms described below; “PHMSA Service”) per year) = (Remaining Annual Budget allocable to Services Subscription Fees (i.e., Annual Budget – Sum Total of Base Subscription Fees – Sum Total Mains/Transmission Lines Subscription Fee) / Total Number of Subscribers’ PHMSA Services installed as of December 31st of the calendar year preceding budget preparation and approval (e.g., the 2018 budget is prepared and approved in 2017 with fees based on the total number of PHMSA Services reported as of 2016).

B. Total Subscription Fees allocable by any single Subscriber will not exceed the subscription cap, initially established at \$58,000 per year (the “Subscription Cap”). To the extent application of the Subscription Cap causes any portion of aggregate Program Costs to be unallocated (“Unallocated Program Costs”), the Total Subscription Fees allocation methodology described herein will be applied and reapplied until all such Unallocated Program Costs have been allocated.

C. The Gas Authority will use Mains/Transmission Line and PHMSA Services data as reported in U.S. Department of Transportation Pipeline and Hazardous Materials Safety Administration (PHMSA) Form 7100.1-1 and, if applicable, PHMSA 7100.2-1 Reports (or any applicable industry standard successor reporting process). The allocation of Program Costs among the components described above will be determined by the Gas Authority in its sole discretion. Fee amount estimates described above, which are calculated based on the calendar year 2017 budget, are subject to adjustment in the calendar year 2018 budget preparation process.

D. Annual Subscription Cap increases will not exceed the greater of (i) the Consumer Price Index for all urban consumers (U.S. City Average) as posted by the U.S. Department of Labor, or, if such index is unavailable, a reasonably comparable index measuring similar statistics (collectively, the “Consumer Price Index”), for the most recent 12-month period available at the time of budget preparation or (ii) 3%.

# CITY OF STATESBORO

## COUNCIL

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Travis L. Chance



Jan J. Moore, Mayor  
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50 EAST MAIN STREET • P.O. BOX 348  
STATESBORO, GEORGIA 30459-0348

**To:** City Manager Randy Wetmore

**From:** City Clerk Sue Starling

**Date:** 08-08-2017

**RE:** Uncollected Personal Property Tax Bills for 2015

**Policy Issue:** Mayor and Council shall approve the uncollectable personal property tax bills for 2015 in accordance with O.C.G.A. 9-12-93, 48-3-22, and 48-3-23

**Recommendation:** The approval of uncollectable personal property taxes due to ownership changes for more than two years or the owner cannot be located after a reasonable search.

**Background:** Yearly reoccurrence

**Budget Impact:** \$1708.83

**Council Person and District:** All

**Attachments:** List of uncollected personal property taxes.

# CITY OF STATESBORO

## COUNCIL

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STATESBORO, GEORGIA 30459-0348

## PERSONAL PROPERTY TAXES TO BE WRITTEN OFF

TAX YEAR	ACCOUNT #	TAX PAYER	AMOUNT
2015	56081	BODY CENTRAL	\$887.56
2015	57264	COASTAL BAY ALLIANCE	\$46.48
2015	56413	COUTURE GALORE LLC	\$116.16
2015	57024	FUTURETENSE INC	\$46.48
2015	53042	WAYNE HART	\$162.63
2015	56090	JLD SPEECH THERAPY LLC	\$46.48
2015	56462	MEDIATED DECISIONS	\$46.48
2015	46055	REDEMPTION WORKS	\$174.26
2015	56390	SOUTHEASTERN DUI SCHOOL LLC	\$46.48
2015	57072	TROPICAL TAN & TOTAL	\$135.82
TOTAL			\$1708.83

RESOLUTION 2017-30: A RESOLUTION APPROVING THE UNCOLLECTABLE  
PERSONAL PROPERTY TAX BILL LIST

WHEREAS, the City of Statesboro relies on the taxation of real and personal property as one of the major sources of revenue to operate the municipal government; and

WHEREAS, the City administers the billing and collection of this tax in-house, including the execution of liens, the collection of delinquent taxes, and the sale of properties should the taxes not be paid; and

WHEREAS, the most difficult property taxes to collect are those levied on personal property where the taxpayer does not have any real property also on the tax digest, as a tax lien on real property attaches to real property in the event of sale or foreclosure, but the personal property alone might be moved out of the city, sold or otherwise disposed of before the City can collect the delinquent amounts; and

WHEREAS, Georgia law and administrative rules of the State Department of Revenue provide criteria for when a city should declare such properties uncollectable, so that they can be removed from the property taxes receivable ledger of the City; and

WHEREAS, the City Clerk and Tax Collector have reviewed all of the delinquent personal property taxes to determine which are capable of being collected, and have provided a list of those they believe under state law to be uncollectable, and the Mayor and City Council have reviewed this list and wish to adopt it as the official list of uncollectable personal property taxes, which removes from the property taxes receivable ledger this tax amount, together with any penalties, interest, and other costs associated with each of these accounts;

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Statesboro, Georgia as follows:

Section 1. The attached list of delinquent personal property tax amounts are hereby found and declared to be uncollectable for one or more of the following statutory reasons:

- a) The statute of limitations had expired per O.C.G.A. 48-3-21-1;
- b) The personal property has changed ownership more than two years ago per O.C.G.A. 9-12-93 and 48-3-22;
- c) The owner cannot be located after a reasonable search per O.C.G.A. 48-3-23;  
or
- d) The bill is for less than \$5.00 and more than one year old per O.C.G.A. 48-3-21.1.

Section 2. The attached list of delinquent personal property tax accounts are hereby adopted as the official list of uncollectable personal property taxes and the City Clerk and Tax Collector are hereby authorized and directed to credit and remove those accounts, including any associated penalties, interest, and other costs, from the City's property taxes receivable ledger (tax digest).

Section 3. This Resolution shall be and remain effective from and after its date of adoption.

Adopted this 15<sup>th</sup> day of August, 2017

CITY OF STATESBORO, GA.

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By: Jan J. Moore, Mayor

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Attest: Sue Starling, City Clerk