



City of Statesboro, Georgia  
Planning & Development Department  
Phone (912) 764-0630 Fax (912) 764-0664

## Building Permit Application

**Project Address:** \_\_\_\_\_

**Project Name (if applicable):** \_\_\_\_\_

**Building Type(s):** Duplex  Multi Family  Commercial  Industrial  Single Family  Accessory

**Class of Work:** Erect  Addition  Renovation  Repair  Demo

**Description of Work:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Dollar Value of Proposed Work:** \_\_\_\_\_

**Proposed Square Footage:** \_\_\_\_\_

**Proposed Use (ex: restaurant, salon, etc.):** \_\_\_\_\_

### Contact/Contractor Information

**Owner Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone #:** \_\_\_\_\_ **Email:** \_\_\_\_\_ **Fax #:** \_\_\_\_\_

**Architect/Engineer (if applicable):** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone #:** \_\_\_\_\_ **Email:** \_\_\_\_\_ **Fax #:** \_\_\_\_\_

**Contractor:** \_\_\_\_\_ **State License #:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone #:** \_\_\_\_\_ **Email:** \_\_\_\_\_ **Fax #:** \_\_\_\_\_

**Contact for Building Permit Related Information:** Owner  Architect  Engineer

**Other:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone #:** \_\_\_\_\_ **Email:** \_\_\_\_\_ **Fax #:** \_\_\_\_\_

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

#### Requirements:

- Original submittal for a new development should include 3 sets of site plans and 3 sets of building plans.
- Original submittal for interior build out or expansion must include a site layout and/or floor plan.
- Electronic copies are recommended. A pdf file of approved plans (site and building) must be submitted prior to issuance of a certificate of occupancy. Send to [planning.development@statesboroga.gov](mailto:planning.development@statesboroga.gov).
- All redlined plans provided to the applicant must be returned to the City with the revised set before a permit may be issued.
- Contractor must provide a copy of the Georgia issued state license.

This application must be filled out completely before the review process may begin.